

# BRINGING WORDS TO LIFE LIMITED

England & Wales · Charity number 1151661

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [08366070](#)

**Registered** 2013-04-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Rowlands Gill Community Centre  
Strathmore Road  
Rowlands Gill  
Tyne and

**Phone** 07947955500

**Email** [Melanie@BringingWords.org](mailto:Melanie@BringingWords.org)

**Website** [www.bringingwords.org](http://www.bringingwords.org)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUBLIC, PARTICULARLY BUT NOT EXCLUSIVELY THOSE RESIDING IN GATESHEAD AND THE SURROUNDING AREA, BY DEVELOPING KEY LITERACY SKILLS WITH THE AIM OF ADVANCING EDUCATIONAL AND EMPLOYMENT PROSPECTS AND LIFE SKILLS.

**Activities:** Bringing Words to Life (BWtL) is a literacy charity, founded by a journalist and author. After a lengthy pilot study in a primary school, the engagement of the children through this alternative platform encouraged the development of BWtL. The intention is to engage as many young people as possible with the processes, skills, and attitudes they need to enhance their literacy.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Disability, The Prevention Or Relief Of Poverty, Economic/community Development/employment
- **Who:** Children/young People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin

## Geography

- **Area of benefit:** LOCAL
- Durham
- Gateshead
- Newcastle Upon Tyne City
- Northumberland

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£62,415	£59,141	-	-
2024-08-31	£58,774	£52,641	-	-
2023-08-31	£50,417	£43,597	-	-
2022-08-31	£44,024	£50,143	-	-
2021-08-31	£69,619	£64,815	-	-
2020-08-31	£27,476	£28,131	-	-

## Trustees

Name	Role	Appointed
<b>STUART JACKSON</b>	Chair	2013-01-25
ELIZABETH HELEN KHALIL		2014-09-22
EMMA BARNETT		2013-01-25
JEREMY BARNETT		2013-01-25
Lauren Elizabeth White		2025-02-19

**BRINGING WORDS TO LIFE LIMITED**

England & Wales - Charity number 1151661

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# Accounts

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**Bringing Words to Life Ltd**

**Financial Statements**

**For the Year Ended**

**31 August 2025**

**Company Registration No. 08366070**

**Charity Registration No. 1151661**

## **Legal and Administrative Information:**

**Name:** Bringing Words to Life Limited

**Company No.** 08366070

**Charity No.** 1151661

**Trustees:** Stuart Jackson (Chair)  
Emma Barnett  
Beth Khalil (Treasurer)  
Jeremy Barnett  
Lauren White (From 25 February 2025)

**Directors:** Stuart Jackson  
Emma Barnett  
Jeremy Barnett  
Lauren White (From 25 February 2025)

**Registered Address:** Rowlands Gill Community Centre  
Strathmore Road  
Rowlands Gill  
Tyne and Wear  
NE39 1JB

**Bank:** Lloyds Bank PLC  
44 Front Street  
Whickham  
Tyne and Wear  
NE16 4DS

**Structure:** Bringing Words to Life Ltd is a Company limited by guarantee (Company No. 08366070) and a registered Charity (Charity No.1151661).

**Senior Contact:** Melanie Cornish-Fleet – Chief Executive Officer.

**Independent Examiner:** Darren Thompson  
FutureSkills North East CIC  
53 Kirkdale  
Spennymoor  
Co. Durham  
DL16 6UH

**Contents:**

1	Directors'/Trustees' Report	Pages 4
2	Independent Examiners Report	Page 7
3	Statement of Financial Activities	Page 8
4	Statement of Assets and Liabilities	Page 9
5	Notes to the Accounts	Page 10

## **Trustees' Report:**

The aim of the charity is:

- To advance the education of the public, particularly but not exclusively those residing in Gateshead and surrounding areas by developing key literacy skills with the aim of advancing education and employment prospects and life skills.

Over the last year, Bringing Words to Life has continued to deliver a wider range of activities in and around the North of England.

- Bringing Words to Life worked with **152 people**.
- Bringing Words to Life delivered over **317 workshops** throughout the year.
- Feedback from participants indicated improved confidence and literacy skills.

Total income for the year was £62,415 (2024: £58,774), primarily driven by grant funding. The charity reported a net surplus of £3,274. Unrestricted funds reduced due to investment in delivery costs, while restricted funding increased in line with project delivery.

## **Plans for the future:**

- To support residents in Gateshead and the surrounding areas with the development of digital literacy skills.

## **Risk Management:**

The Trustees review major risks which the organisation faces, including external factors, governance, and internal operations on a regular basis. The risk management framework adopted by the Trustees considers the likelihood and the impact of risks and reviews the systems and controls in place to reduce or eliminate those risks.

Key risks include reliance on grant funding and capacity to deliver programmes. These are mitigated through diversification of income and use of experienced sessional staff.

## **Public Benefit Statement:**

The Trustees confirm that they have complied with their duty under section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

**Reserves Policy:**

It is the policy of the charity to try and build up unrestricted funds, which are free reserves of the organisation, to a level that equates to approximately 3 months of unrestricted expenditure. This would provide sufficient funds to cover the management and administration support costs and any emergencies that may arise from time to time. The Trustees review this on an annual basis.

At the year end, free reserves were £3,357, which is approximately in line with the target level of three months' expenditure.

## Trustees' Responsibilities:

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy the financial position of the charity enabling them to ascertain the financial position of the company and enabling them to comply with applicable law.

The Trustees are also responsible for safeguarding the assets of the charitable company and, hence, for taking reasonable steps to prevent and detect fraud and other irregularities.

For the year ending 31/8/2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit under section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees and signed on their behalf by:

Signed:		Position:	Chair/Trustee
Name:	Stuart Jackson	Date:	9/4/2026

Signed:		Position:	Trustee
Name:	Emma Barnett	Date:	9/4/2026

**Independent Examiners Report:**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31<sup>st</sup> August 2025 which are set out on pages 8-10.

**Respective Responsibilities of Trustees and Examiner:**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the accounts of the company are not required to be audited under part 16 of the 2006 Act, and are eligible for independent examination. I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Independent Examiner's Statement:**

I have completed my examination. I can confirm no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act, other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination; or
4. The accounts have been prepared on a receipts and payments basis in accordance with the Charities Act 2011.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts to be reached.

**Signed:** *D W Thompson*

**Date:** *1/4/2026*

Darren Thompson  
FutureSkills North East CIC  
53 Kirkdale  
Spennymoor  
Co. Durham  
DL16 6UH

**Bringing Words to Life Ltd**

**Statement of Financial Activities**

**1 September 2024 – 31 August 2025**

		<b>Restricted</b>	<b>Unrestricted</b>	<b>2025</b>	<b>2024</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income:</b>					
Grants	<b>3</b>	39,580.00	-	39,580.00	29,444.00
Sales	<b>4</b>	-	22,835.00	22,835.00	29,030.00
Other income		-	-	-	300.00
<b>Total Income:</b>		<b>39,580.00</b>	<b>22,835.00</b>	<b>62,415.00</b>	<b>58,774.00</b>
<b>Expenditure:</b>					
Premises costs		-	1,520.00	1,520.00	1,562.00
Insurance		-	218.00	218.00	241.00
Office costs	<b>5</b>	2,000.00	4,941.00	6,941.00	5,709.00
Travel expenses		500.00	1,007.00	1,507.00	2,289.00
Sessional worker costs	<b>6</b>	27,300.00	20,627.00	47,927.00	39,247.00
Professional fees	<b>7</b>	-	375.00	375.00	2,075.00
Loan repayment		-	653.00	653.00	668.00
Other costs		-	-	-	850.00
<b>Total Expenditure:</b>		<b>29,800.00</b>	<b>29,341.00</b>	<b>59,141.00</b>	<b>52,641.00</b>
<b>Surplus/Deficit for the period:</b>		<b>9,780.00</b>	<b>(6,506.00)</b>	<b>3,274.00</b>	<b>6,133.00</b>
<b>Funds brought forward 1<sup>st</sup> September 2024:</b>		<b>-</b>	<b>13,407.00</b>	<b>13,407.00</b>	<b>7,274.00</b>
<b>Funds carried forward 31<sup>st</sup> August 2025:</b>		<b>9,780.00</b>	<b>6,901.00</b>	<b>16,681.00</b>	<b>13,407.00</b>

**Bringing Words to Life Ltd**

**BALANCE SHEET**

**as at 31 August 2025**

		<b>2025</b>	<b>2024</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>
<b>Current assets:</b>			
Cash at bank and in hand		16,681.00	13,407.00
<b>Total current assets:</b>		<b>16,681.00</b>	<b>13,407.00</b>
<b>Liabilities:</b>			
Loan		3,544.00	4,197.00
<b>Total liabilities:</b>		<b>3,544.00</b>	<b>4,197.00</b>
<b>Net assets:</b>		<b>13,137.00</b>	<b>9,210.00</b>
<b>The funds of the charity:</b>			
Restricted funds		9,780.00	-
Unrestricted funds		3,357.00	9,210.00
<b>Total funds:</b>	<b>8</b>	<b>13,137.00</b>	<b>9,210.00</b>

*For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.*

*These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.*

Signed:		Position:	Chair/Trustee
Name:	Stuart Jackson	Date:	9/4/2026
Signed:		Position:	Trustee
Name:	Emma Barnett	Date:	9/4/2026

## Bringing Words to Life Ltd

### Notes to the Financial Statements for the year ended 31<sup>st</sup> August 2025

<b>1</b>	The accounts have been prepared on a receipts and payments basis in accordance with the Charities Act 2011.
<b>2</b>	Bringing Words to Life is a Registered Charity (Charity No. 1151661) and a Company Limited by Guarantee (Company No.08366070).
<b>3</b>	This includes: <ul style="list-style-type: none"><li>• £14,800 – National Lottery Community Fund (Awards for All).</li><li>• £10,000 – Bernicia.</li><li>• £2,000 – The Hedley Foundation.</li><li>• £9,780 – Community Foundation Tyne and Wear.</li><li>• £3,000 – The Barbour Foundation.</li></ul>
<b>4</b>	Income generated through contracts and service level agreements.
<b>5</b>	Office costs include stationery, IT, and consumables.
<b>6</b>	This includes expenditure on a sessional worker to deliver programmes. The charity did not have any paid employees during this period.
<b>7</b>	This includes: <ul style="list-style-type: none"><li>• Accountancy - £375.00.</li></ul>
<b>8</b>	Funds available to the charity as at 31 <sup>st</sup> August 2025.

**BRINGING WORDS TO LIFE LIMITED**

England & Wales - Charity number 1151661

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# Accounts

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**Bringing Words to Life Ltd**

**Financial Statements**

**For the Year Ended**

**31 August 2024**

**Company Registration No. 08366070**

**Charity Registration No. 1151661**

## Legal and Administrative Information:

**Name:** Bringing Words to Life Limited

**Company No.** 08366070

**Charity No.** 1151661

**Trustees:** Stuart Jackson (Chair)  
Emma Barnett  
Beth Khalil (Treasurer)  
Jeremy Barnett

**Directors:** Stuart Jackson  
Emma Barnett  
Jeremy Barnett

**Registered Address:** Rowlands Gill Community Centre  
Strathmore Road  
Rowlands Gill  
Tyne and Wear  
NE39 1JB

**Bank:** Lloyds Bank PLC  
44 Front Street  
Whickham  
Tyne and Wear  
NE16 4DS

**Structure:** Bringing Words to Life Ltd is a Company limited by guarantee (Company No. 08366070) and a registered Charity (Charity No.1151661).

**Senior Contact:** Melanie Cornish-Fleet – Chief Executive Officer.

**Independent Examiner:** Darren Thompson  
FutureSkills North East CIC  
53 Kirkdale  
Spennymoor  
Co. Durham  
DL16 6UH

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## **Trustees' Report:**

The aim of the charity is:

- To advance the education of the public, particularly but not exclusively those residing in Gateshead and surrounding areas by developing key literacy skills with the aim of advancing education and employment prospects and life skills.

## **Achievements and Performance:**

Over the last year, Bringing Words to Life has continued to deliver a wide range of literacy workshops in schools and with community groups.

Over the last year Bringing Words to Life has continued to deliver a wider range of activities in and around the North of England.

- Bringing Words to Life worked with **455 people**.
- Bringing Words to Life delivered workshops to adults with SEND in **Cramlington, Northumberland**.
- Bringing Words to Life supported six secondary-age students with English on a one-to-one basis.
- Bringing Words to Life delivered over **357 workshops and two open days** throughout the year.

## **Plans for the future:**

- To work with Newcastle University Business students to develop a marketing plan to launch the Write2 programme to market as part of their final year dissertation.
- To develop the Write2 afterschool programme working with students from local universities.

## **Risk Management:**

The Trustees are examining the major risks, which the organisation faces to external factors, governance, and internal operations of the organisation. They are considering the likelihood and the impact of risks and reviewing what systems should be in place to control and reduce those risks.

## **Reserves Policy:**

It is the policy of the charity to try and build up unrestricted funds, which are free reserves of the organisation, to a level that equates to approximately 3 months of unrestricted expenditure. This would provide sufficient funds to cover the management and administration support costs and any emergencies that may arise from time to time.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity, which enables them to ascertain the financial position of the company and enable them to comply with applicable law. The Directors/Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors/Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity, which enables them to ascertain the financial position of the company and enable them to comply with applicable law. The Directors/Trustees are also responsible for the safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Trustees' Responsibilities:

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy the financial position of the charity which enables them to ascertain the financial position of the company and enable them to comply with applicable law.

The Trustees are also responsible for the safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For the year ending 31/8/2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees and signed on their behalf by:

Signed: EM Barnett Position: Trustee 4/2/25  
EM BARNETT

Signed: S. G. Jackson Position: CHAIR 31/03/25.  
STUART JACKSON

**Independent Examiners Report:**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31<sup>st</sup> August 2024 which are set out on pages 7-9.

**Respective Responsibilities of Trustees and Examiner:**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the accounts of the company are not required to be audited under part 16 of the 2006 Act, and are eligible for independent examination. I report in respect of my examination of your company's accounts as carried under section 145 of the charities Act 2011. It is my responsibility to:

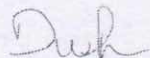
- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

**Independent Examiner's Statement:**

I have completed my examination. I can confirm no matters has come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by Charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts to be reached.

**Signed:****Date:** 3/2/2025

Darren Thompson  
FutureSkills North East CIC  
53 Kirkdale  
Spennymoor  
Co. Durham  
DL16 6UH

**Bringing Words to Life Ltd**  
**Statement of Financial Activities**  
**1 September 2023 – 31 August 2024**

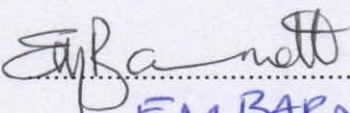
		Restricted	Unrestricted	2024	2023
	Notes	£	£	£	£
<b>Incoming Resources:</b>					
Grants	3	29,444.00	-	29,444.00	18,231.00
Sales	4	-	29,030.00	29,030.00	32,005.00
Other income		-	300.00	300.00	181.00
<b>Total Incoming Resources:</b>		<b>29,444.00</b>	<b>29,330.00</b>	<b>58,774.00</b>	<b>50,417.00</b>
<b>Resources Expended:</b>					
Premises costs		-	1,562.00	1,562.00	720.00
Insurance		-	241.00	241.00	209.00
Office costs	5	5,500.00	209.00	5,709.00	4,396.00
Travel expenses		2,000.00	289.00	2,289.00	2,046.00
Sessional worker costs	6	21,944.00	17,303.00	39,247.00	32,085.00
Professional fees	7	-	2,075.00	2,075.00	3,300.00
Loan repayment		-	668.00	668.00	291.00
Other costs		-	850.00	850.00	550.00
<b>Total Resources Expended:</b>		<b>29,444.00</b>	<b>23,197.00</b>	<b>52,641.00</b>	<b>43,597.00</b>
<b>Surplus/Deficit for the period:</b>		<b>-</b>	<b>6,133.00</b>	<b>6,133.00</b>	<b>6,820.00</b>
<b>Funds brought forward 1<sup>st</sup> September 2023:</b>		<b>-</b>	<b>7,274.00</b>	<b>7,274.00</b>	<b>454.00</b>
<b>Funds carried forward 31<sup>st</sup> August 2024:</b>		<b>-</b>	<b>13,407.00</b>	<b>13,407.00</b>	<b>7,274.00</b>

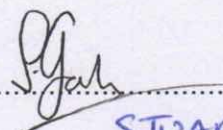
**Bringing Words to Life Ltd**  
**Statement of Assets and Liabilities**  
**as at 31 August 2024**

		2024	2023
	Notes	£	£
<b>Current assets:</b>			
Cash at bank and in hand		13,407.00	7,274.00
Debtors		-	1,900.00
<b>Total current assets:</b>		<b>13,407.00</b>	<b>9,174.00</b>
<b>Liabilities:</b>			
Loan		4,197.00	4,865.00
<b>Total liabilities:</b>		<b>4,197.00</b>	<b>4,865.00</b>
<b>Net assets:</b>		<b>9,210.00</b>	<b>4,309.00</b>
<b>The funds of the charity:</b>			
Restricted funds		-	-
Unrestricted funds		9,210.00	4,309.00
<b>Total funds:</b>	<b>8</b>	<b>9,210.00</b>	<b>4,309.00</b>

*For the financial year in question, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.*

*These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.*

Signed:  Position: Trustee 4/2/25  
**EM BARNETT**

Signed:  Position: CHAIR 31/03/25  
**STUART JACKSON**

## Bringing Words to Life Ltd

### Notes to the Financial Statements for the year ended 31<sup>st</sup> August 2024

1	The accounts are prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice, Accounting, and Reporting by Charities.
2	Bringing Words to Life is a Registered Charity (Charity No. 1151661) and a Company Limited by Guarantee (Company No.08366070).
3	This includes: <ul style="list-style-type: none"><li>• JJ Charitable Trust - £20,000.</li><li>• Forrester Family Trust - £7,500.00.</li><li>• Cumberland Council - £1,944.00.</li></ul>
4	Income generated through contracts and service level agreements.
5	Office costs include stationery, IT, and consumables.
6	This includes expenditure on a sessional worker to deliver programmes. The charity did not have any paid employees during this period.
7	This includes: <ul style="list-style-type: none"><li>• Graphic Design Consultancy – £750.00.</li><li>• Accountancy - £625.00.</li><li>• Consultancy Advice - £700.00.</li></ul>
8	Funds available to the charity as at 31 <sup>st</sup> August 2024.

**BRINGING WORDS TO LIFE LIMITED**

England & Wales - Charity number 1151661

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# Accounts

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# **Bringing Words to Life Ltd**

## **Financial Statements**

### **For the Year Ended**

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**31 August 2023**



**Company Registration No. 08366070**

**Charity Registration No. 1151661**

**Legal and Administrative Information:**

**Name:** Bringing Words to Life Limited

**Company No.** 08366070

**Charity No.** 1151661

**Trustees:** Stuart Jackson (Chair)  
Emma Barnett  
Beth Khalil (Treasurer)  
Jeremy Barnett

**Directors:** Stuart Jackson  
Emma Barnett  
Jeremy Barnett

**Registered Address:** Rowlands Gill Community Centre  
Strathmore Road  
Rowlands Gill  
Tyne and Wear  
NE39 1JB

**Bank:** Lloyds Bank PLC  
44 Front Street  
Whickham  
Tyne and Wear  
NE16 4DS

**Structure:** Bringing Words to Life Ltd is a Company limited by guarantee (Company No. 08366070) and a registered Charity (Charity No.1151661).

**Senior Contact:** Melanie Cornish-Fleet – Chief Executive Officer.

**Independent Examiner:** Darren Thompson  
44 Witton Drive  
Spennymoor  
Co. Durham  
DL16 6LU

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<b>5</b>	<b>Notes to the Accounts</b>	<b>Page 9</b>

## **Trustees' Report:**

The aim of the charity is:

- To advance the education of the public, particularly but not exclusively those residing in Gateshead and surrounding area by developing key literacy skills with the aim of advancing education and employment prospects and life skills.

## **Achievements and Performance:**

Over the last year, Bringing Words to Life has continued to deliver a wide range of literacy workshops in schools and with community groups.

Over the last year Bringing Words to Life has continued to deliver a wider range of activities in and around the North of England.

- Bringing Words to Life worked with **656 people**.
- Bringing Words to Life delivered workshops in new geographical locations including **Whitehaven, Cumbria and Cramlington, Northumberland**.
- Bringing Words to Life delivered over **180 workshops** throughout the year.

## **Plans for the future:**

- To support schools in using our stand-alone resource Write2 to improve the literacy and communication skills of young people around the country.

## **Risk Management:**

The Trustees are examining the major risks, which the organisation faces to external factors, governance, and internal operations of the organisation. They are considering the likelihood and the impact of risks and reviewing what systems should be in place to control and reduce those risks.

## **Reserves Policy:**

It is the policy of the charity to try and build up unrestricted funds, which are free reserves of the organisation, to a level that equates to approximately 3 months of unrestricted expenditure. This would provide sufficient funds to cover the management and administration support costs and any emergencies that may arise from time to time.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity, which enables them to ascertain the financial position of the company and enable them to comply with applicable law. The Directors/Trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Directors/Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity, which enables them to ascertain the financial position of the company and enable them to comply with applicable law. The Directors/Trustees are also responsible for the safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Trustees' Responsibilities:**

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy the financial position of the charity which enables them to ascertain the financial position of the company and enable them to comply with applicable law.

The Trustees are also responsible for the safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

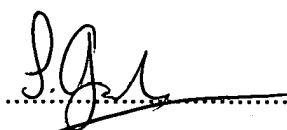
For the year ending 31/8/2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.


The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees and signed on their behalf by:

Signed:  ..... Position: TRUSTEE .....  
NAME: STUART JAALOOD ..... 18.3.24

Signed:  ..... Position: 18.3.24 .....  
NAME: EMMA BARNETT ..... TRUSTEE

**Independent Examiners Report:**

I report on the financial statements of Bringing Words to Life Ltd for the year ended 31<sup>st</sup> August 2023, which are set out on pages 7-9.

**Respective responsibilities of Trustees and Examiner:**

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, and an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination; it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act: and
- State whether particular matters have come to my attention.

**Basis of examiner's statement:**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

**Independent examiner's statement:**

In the course of the examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 28/2/2024

Darren Thompson  
44 Witton Drive  
Spennymoor  
Co. Durham DL16 6LU

## Bringing Words to Life Ltd

### Statement of Financial Activities

1 September 2022 – 31 August 2023

		Restricted	Unrestricted	2023	2022
	Notes	£	£	£	£
<b>Incoming Resources:</b>					
Grants	3	18,231.00	-	18,231.00	14,133.00
Sales	4	-	32,005.00	32,005.00	29,850.00
Other income		-	181.00	181.00	41.00
<b>Total Incoming Resources:</b>		<b>18,231.00</b>	<b>32,186.00</b>	<b>50,417.00</b>	<b>44,024.00</b>
<b>Resources Expended:</b>					
Premises costs		-	720.00	720.00	-
Insurance		-	209.00	209.00	200.00
Office costs	5	880.00	3,516.00	4,396.00	5,911.00
Travel expenses		1,000.00	1,046.00	2,046.00	2,153.00
Staffing costs		-	-	-	39,567.00
Sessional worker costs	6	16,351.00	15,734.00	32,085.00	1,945.00
Professional fees	7	-	3,300.00	3,300.00	300.00
Loan interest		-	291.00	291.00	67.00
Other costs		-	550.00	550.00	-
<b>Total Resources Expended:</b>		<b>18,231.00</b>	<b>25,366.00</b>	<b>43,597.00</b>	<b>50,143.00</b>
<b>Surplus/Deficit for the period:</b>		<b>-</b>	<b>6,820.00</b>	<b>6,820.00</b>	<b>(6,119.00)</b>
<b>Funds brought forward 1<sup>st</sup> September 2022:</b>		<b>-</b>	<b>454.00</b>	<b>454.00</b>	<b>6,573.00</b>
<b>Funds carried forward 31<sup>st</sup> August 2023:</b>		<b>-</b>	<b>7,274.00</b>	<b>7,274.00</b>	<b>454.00</b>

## Bringing Words to Life Ltd

### Statement of Assets and Liabilities

as at 31 August 2023

		2023	2022
	Notes	£	£
<b>Current assets:</b>			
Cash at bank and in hand		7,274.00	454.00
Debtors	8	1,900.00	10,900.00
<b>Total current assets:</b>		<b>9,174.00</b>	<b>11,354.00</b>
<b>Liabilities:</b>			
Loans		4,865.00	5,156.00
HMRC		-	-
<b>Total liabilities:</b>		<b>4,865.00</b>	<b>5,156.00</b>
<b>Net assets:</b>		<b>4,309.00</b>	<b>6,198.00</b>
<b>The funds of the charity:</b>			
Restricted funds		-	-
Unrestricted funds		4,309.00	6,198.00
<b>Total funds:</b>	<b>9</b>	<b>4,309.00</b>	<b>6,198.00</b>

*For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.*


*No members have required the company to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.*

*The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.*

*These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.*

Signed:  Position: 18.3.24

Name: STUART JACKSON TRUSTEE

Signed:  Position: 18.3.24

Name: EMMA BARNETT TRUSTEE

## Bringing Words to Life Ltd

### Notes to the Financial Statements for the year ended 31<sup>st</sup> August 2023

<b>1</b>	The accounts are prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice, Accounting, and Reporting by Charities.
<b>2</b>	Bringing Words to Life is a Registered Charity (Charity No. 1151661) and a Company Limited by Guarantee (Company No.08366070).
<b>3</b>	This includes: <ul style="list-style-type: none"><li>• National Lottery Heritage Fund £7,650.00</li><li>• Cumbria County Council £5,831.00</li><li>• Ridley Family Trust £4,000.00</li><li>• Cramlington Town Council – Community Chest £750.00</li></ul>
<b>4</b>	Income generated through contracts and service level agreements.
<b>5</b>	Office costs include stationery, IT, and consumables.
<b>6</b>	This includes expenditure on a sessional worker to deliver programmes.
<b>7</b>	This includes: <ul style="list-style-type: none"><li>• Graphic Design Consultancy – £3,000.00</li><li>• Accountancy - £300.00</li></ul>
<b>8</b>	Money owed to the charity this financial year but not yet received.
<b>9</b>	Funds available to the charity.

**BRINGING WORDS TO LIFE LIMITED**

England & Wales - Charity number 1151661

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# Accounts

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# **Bringing Words to Life Ltd**

## **Financial Statements**

**For the Year Ended**

**31 August 2022**



**Company Registration No. 08366070**

**Charity Registration No. 1151661**

**Legal and Administrative Information:**

**Name:** Bringing Words to Life Limited

**Company No.** 08366070

**Charity No.** 1151661

**Trustees:** Stuart Jackson (Chair)  
Emma Barnett  
Beth Khalil (Treasurer)  
Jeremy Barnett

**Directors:** Stuart Jackson  
Emma Barnett  
Jeremy Barnett

**Registered Address:** 16 Summerdale  
Shotley Bridge  
Consett  
Co. Durham  
DH8 0ET

**Bank:** Lloyds Bank PLC  
44 Front Street  
Whickham  
Tyne and Wear  
NE16 4DS

**Structure:** Bringing Words to Life Ltd is a Company limited by guarantee (Company No. 08366070) and a registered Charity (Charity No.1151661).

**Senior Contact:** Melanie Cornish-Fleet – Chief Executive Officer.

**Independent Examiner:** Darren Thompson  
FutureSkills North East CIC  
44 Witton Drive  
Spennymoor  
Co. Durham  
DL16 6LU

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1	Directors'/Trustees' Report	Page 4
2	Independent Examiners Report	Page 6
3	Statement of Financial Activities	Page 7
4	Statement of Assets and Liabilities	Page 8
5	Notes to the Accounts	Page 9

## **Trustees' Report:**

The aim of the charity is:

*To advance the education of the public, particularly but not exclusively those residing in Gateshead and the surrounding area by developing key literacy skills with the aim of advancing education and employment prospects and life skills.*

## **Achievements and Performance:**

Over the last year, Bringing Words to Life, has continued to deliver a wide range of literacy workshops in schools and with community groups.

Over the last year Bringing Words to Life has continued to deliver a wider range of activities in and around the North East, as well as working with a number of schools in Manchester.

- We worked with 634 young people across four different settings in Newcastle and Gateshead.
- We provided tutoring support for three young people who had been excluded from school through Gateshead Council.
- We ran a Christmas Poetry competition which involved eleven schools.
- Over 265 articles were written through the support of our programmes.
- We employed two young people through the Kickstart programme.
- We provided volunteer opportunities for 43 young people.

## **Plans for the future:**

Having developed one of our key programmes as a stand-alone resource, the organisation is now working on a sales strategy to generate unrestricted income.

## **Risk Management:**

The Trustees are examining the major risks, which the organisation faces in relation to external factors, governance, and internal operations of the organisation. They are considering the likelihood and the impact of risks and reviewing what systems should be in place to control and reduce those risks.

## **Reserves Policy:**

It is the policy of the charity to try and build up unrestricted funds, which are free reserves of the organisation, to a level that equates to approximately 3 months unrestricted expenditure. This would provide sufficient funds to cover the management and administration support costs and any emergencies that may arise from time to time.

The Directors/Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity, which enables

them to ascertain the financial position of the company and enable them to comply with applicable law. The Directors/Trustees are also responsible for the safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Trustees' Responsibilities:**

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy the financial position of the charity which enables them to ascertain the financial position of the company and enable them to comply with applicable law.

The Trustees are also responsible for the safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

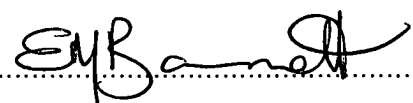
For the year ending 31/8/2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

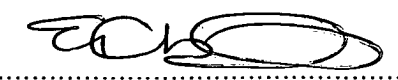
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees and signed on their behalf by:

Signed:  Position: TRUSTEE  
EM BARNETT

Signed:  Position: TRUSTEE  
ELIZABETH KHAUL

**Independent Examiners Report:**

I report on the financial statements of Bringing Words to Life Ltd for the year ended 31<sup>st</sup> August 2022, which are set out on pages 7-9.

**Respective responsibilities of Trustees and Examiner:**

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, and an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination; it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act: and
- State whether particular matters have come to my attention.

**Basis of examiner's statement:**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the statement below.

**Independent examiner's statement:**

In the course of the examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed: D W Thompson**

**Date: 23/5/2023**

Darren Thompson  
44 Witton Drive  
Spennymoor  
Co. Durham DL16 6LU

**Bringing Words to Life Ltd**

**Statement of Financial Activities**

**1 September 2021 – 31 August 2022**

		<b>Restricted</b>	<b>Unrestricted</b>	<b>2022</b>	<b>2021</b>
	<b>Notes</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Incoming Resources:</b>					
Grants	<b>3</b>	14,133.00	-	14,133.00	58,159.00
Sales	<b>4</b>	-	29,850.00	29,850.00	11,460.00
Other income		-	41.00	41.00	-
<b>Total Incoming Resources:</b>		<b>14,133.00</b>	<b>29,891.00</b>	<b>44,024.00</b>	<b>69,619.00</b>
<b>Resources Expended:</b>					
Insurance		-	200.00	200.00	223.00
Office costs	<b>5</b>	1,180.00	4,731.00	5,911.00	4,628.00
Travel expenses		-	2,153.00	2,153.00	1,291.00
Staffing costs	<b>6</b>	11,008.00	28,559.00	39,567.00	43,573.00
Sessional worker costs		1,945.00	-	1,945.00	2,940.00
Professional fees		-	300.00	300.00	4,600.00
Loan interest		-	67.00	67.00	
Other costs		-	-	-	7,560.00
<b>Total Resources Expended:</b>		<b>14,133.00</b>	<b>36,010.00</b>	<b>50,143.00</b>	<b>64,815.00</b>
<b>Surplus/Deficit for the period:</b>		<b>-</b>	<b>(6,119.00)</b>	<b>(6,119.00)</b>	<b>4,804.00</b>
<b>Funds brought forward 1<sup>st</sup> September 2021:</b>		<b>-</b>	<b>6,573.00</b>	<b>6,573.00</b>	<b>1,769.00</b>
<b>Funds carried forward 31<sup>st</sup> August 2022:</b>		<b>-</b>	<b>454.00</b>	<b>454.00</b>	<b>6,573.00</b>

**Bringing Words to Life Ltd**

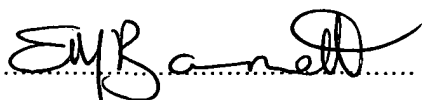
**Statement of Assets and Liabilities**


**as at 31 August 2022**

	Notes	2022 £	2021 £
<b>Current assets:</b>			
Cash at bank and in hand		454.00	6,573.00
Debtors	7	10,900.00	4,825.00
<b>Total current assets:</b>		<b>11,354.00</b>	<b>11,398.00</b>
<b>Liabilities:</b>			
Loans	8	5,156.00	5,156.00
HMRC		-	691.00
<b>Total liabilities:</b>		<b>5,156.00</b>	<b>5,847.00</b>
<b>Net assets:</b>		<b>6,198.00</b>	<b>5,551.00</b>
<b>The funds of the charity:</b>			
Restricted funds		-	4,825.00
Unrestricted funds		6,198.00	726.00
<b>Total funds:</b>	9	<b>6,198.00</b>	<b>5,551.00</b>

*For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies. No members have required the company to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.*

*These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.*

Signed:  Position: TRUSTEE  
 E. M. BARNETT

Signed:  Position: TRUSTEE  
 ELIZABETH KHAUL

## Bringing Words to Life Ltd

### Notes to the Financial Statements for the year ended 31<sup>st</sup> August 2022

<b>1</b>	The accounts are prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice, Accounting, and Reporting by Charities.
<b>2</b>	Bringing Words to Life is a Registered Charity (Charity No. 1151661) and a Company Limited by Guarantee (Company No.08366070).
<b>3</b>	This includes: <ul style="list-style-type: none"><li>• Artemis £2,500.00</li><li>• EDP £3,825.00</li><li>• Gateshead College (Kickstart) £7,808.00</li></ul>
<b>4</b>	Income generated through contracts and service level agreements.
<b>5</b>	Office costs include stationery, IT, and consumables.
<b>6</b>	This includes: Wage costs £39,567.00
<b>7</b>	Monies outstanding due to the charity: <ul style="list-style-type: none"><li>• £10,900 – contract income.</li></ul>
<b>8</b>	Loan repayments deferred to next financial year as part of COVID-19 support.
<b>9</b>	Funds available to the charity.

**BRINGING WORDS TO LIFE LIMITED**

England & Wales - Charity number 1151661

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# Accounts

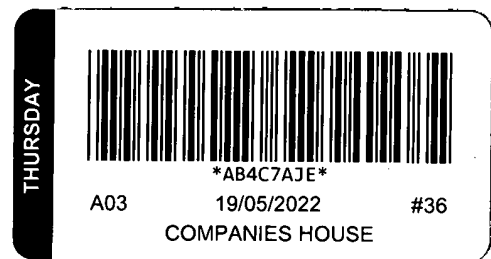
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# **Bringing Words to Life Ltd**

## **Financial Statements**

**For the Year Ended**

**31 August 2021**



**Company Registration No. 08366070**

**Charity Registration No. 1151661**

**Legal and Administrative Information:**

**Name:** Bringing Words to Life Limited

**Company No.** 08366070

**Charity No.** 1151661

**Trustees:** Stuart Jackson (Chair)  
Emma Barnett  
Beth Khalil (Treasurer)  
Jeremy Barnett

**Directors:** Stuart Jackson  
Emma Barnett  
Jeremy Barnett

**Registered Address:** 16 Summerdale  
Shotley Bridge  
Consett  
Co. Durham  
DH8 0ET

**Bank:** Lloyds Bank PLC  
44 Front Street  
Whickham  
Tyne and Wear  
NE16 4DS

**Structure:** Bringing Words to Life Ltd is a Company limited by guarantee (Company No. 08366070) and a registered Charity (Charity No.1151661).

**Senior Contact:** Melanie Cornish-Fleet – Chief Executive Officer.

**Independent Examiner:** Darren Thompson  
44 Witton Drive  
Spennymoor  
Co. Durham  
DL16 6LU

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<b>4</b>	<b>Statement of Assets and Liabilities</b>	<b>Page 8</b>
<b>5</b>	<b>Notes to the Accounts</b>	<b>Page 9</b>

## **Trustees' Report:**

The aim of the charity is:

- To advance the education of the public, particularly but not exclusively those residing in Gateshead and surrounding area by developing key literacy skills with the aim of advancing education and employment prospects and life skills.

## **Achievements and Performance:**

Over the last year, Bringing Words to Life, have continued to deliver a wide range of literacy workshops in schools and with community groups.

Over the last year Bringing Words to Life has continued to deliver a wider range of activities in and around the North East, as well as working with a number of schools in Manchester.

- We worked with 408 young people across four different settings in Newcastle and Gateshead.
- We provided tutoring support for three young people who had been excluded from school through Gateshead Council.
- We ran a Christmas Poetry competition which involved five schools.
- Over 578 articles were written through the support of our programmes.
- We employed two young people through the Kickstart programme.
- We provided volunteer opportunities for 13 young people.
- Covid-19 had an immense impact on our delivery as schools closed and our programmes ceased running. However, this time was used for reflection and adaptation, and we were able to deliver remotely in the 20/21 financial year.

## **Plans for the future:**

- We continued to develop one of our key programmes as a stand-alone resource through funding from the EDP. This will be available nationally.

## **Risk Management:**

The Trustees are examining the major risks, which the organisation faces in relation to external factors, governance, and internal operations of the organisation. They are considering the likelihood and the impact of risks and reviewing what systems should be in place to control and reduce those risks.

## **Reserves Policy:**

It is the policy of the charity to try and build up unrestricted funds, which are free reserves of the organisation, to a level that equates to approximately 3 months unrestricted expenditure. This would provide sufficient funds to cover the management and administration support costs and any emergencies that may arise from time to time.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity, which enables them to ascertain the financial position of the company and enable them to comply with applicable law. The Directors/Trustees are also responsible for the safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Trustees' Responsibilities:**

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy the financial position of the charity which enables them to ascertain the financial position of the company and enable them to comply with applicable law.

The Trustees are also responsible for the safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

For the year ending 31/8/2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees and signed on their behalf by:

Signed: EM Barnett Name: EM Barnett  
Position: DIRECTOR

Signed: E Khalil Name: E KHALIL  
Position: DIRECTOR

**Independent Examiners Report:**

I report on the financial statements of Bringing Words to Life Ltd for the year ended 31<sup>st</sup> August 2021, which are set out on pages 7-9.

**Respective responsibilities of Trustees and Examiner:**

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, and an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination; it is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act.
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145 (5) (b) of the 2011 Act: and
- State whether particular matters have come to my attention.

**Basis of examiner's statement:**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement:**

In the course of the examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect, the trustees have not met the requirements to ensure that:
  - proper accounting records are kept (in accordance with section 130 of the Act); and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the 2011 Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *D W Thompson*

Date: 10/5/2022

Darren Thompson  
44 Witton Drive  
Spennymoor  
Co. Durham DL16 6LU

## Bringing Words to Life Ltd

### Statement of Financial Activities

1 September 2020 – 31 August 2021

	Notes	Restricted £	Unrestricted £	2021 £	2020 £
<b>Incoming Resources:</b>					
Grants	3	55,159.00	3,000.00	58,159.00	7,638.00
Sales	4	-	11,460.00	11,460.00	15,838.00
Other income		-	-	-	4,000.00
<b>Total Incoming Resources:</b>		<b>55,159.00</b>	<b>14,460.00</b>	<b>69,619.00</b>	<b>27,476.00</b>
<b>Resources Expended:</b>					
Premises costs		-	-	-	464.00
Insurance		-	223.00	223.00	280.00
Office costs	5	-	4,628.00	4,628.00	2,564.00
Travel expenses		-	1,291.00	1,291.00	-
Staffing costs	6	43,573.00	-	43,573.00	-
Sessional worker costs		826.00	2,114.00	2,940.00	24,007.00
Professional fees		3,200.00	1,400.00	4,600.00	-
Loan repayments		-	-	-	771.00
Bank charges		-	-	-	-
Other costs		7,560.00	-	7,560.00	45.00
<b>Total Resources Expended:</b>		<b>55,159.00</b>	<b>9,656.00</b>	<b>64,815.00</b>	<b>28,131.00</b>
<b>Surplus/Deficit for the period:</b>		<b>0.00</b>	<b>4,804.00</b>	<b>4,804.00</b>	<b>(655.00)</b>
<b>Funds brought forward 1<sup>st</sup> September 2020:</b>		<b>0.00</b>	<b>1,769.00</b>	<b>1,769.00</b>	<b>2,424.00</b>
<b>Funds carried forward 31<sup>st</sup> August 2021:</b>		<b>0.00</b>	<b>6,573.00</b>	<b>6,573.00</b>	<b>1,769.00</b>

## Statement of Assets and Liabilities

as at 31 August 2021

		2021	2020
	Notes	£	£
<b>Current assets:</b>			
Cash at bank and in hand		6,573.00	1,769.00
Debtors	7	4,825.00	30,105.00
<b>Total current assets:</b>		<b>11,398.00</b>	<b>31,874.00</b>
<b>Liabilities:</b>			
Loans	8	5,156.00	5,156.00
HMRC	9	691.00	-
<b>Total liabilities:</b>		<b>5,847.00</b>	<b>5,156.00</b>
<b>Net assets:</b>		<b>5,551.00</b>	<b>26,718.00</b>
<b>The funds of the charity:</b>			
Restricted funds		4,825.00	18,705.00
Unrestricted funds		726.00	8,013.00
<b>Total funds:</b>	<b>10</b>	<b>5,551.00</b>	<b>26,718.00</b>

*For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.*

*No members have required the company to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.*

*The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.*

*These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.*

Signed: EM Barnett Name: EM BARNETT  
 Position: DIRECTOR

Signed: E Khalil Name: E KHALIL  
 Position: DIRECTOR

**Notes to the Financial Statements**  
**for the year ended 31<sup>st</sup> August 2021**

<b>1</b>	The accounts are prepared on the receipts and payments basis in accordance with the Statement of Recommended Practice, Accounting, and Reporting by Charities.
<b>2</b>	Bringing Words to Life is a Registered Charity (Charity No. 1151661) and a Company Limited by Guarantee (Company No.08366070).
<b>3</b>	This includes: <ul style="list-style-type: none"> <li>• Community Foundation £2,500.00</li> <li>• JJ Charitable Trust £5,000.00</li> <li>• SSE £11,400.00</li> <li>• EDF £32,355.00</li> <li>• Kickstart £6,904.00</li> </ul>
<b>4</b>	Income generated through contracts and service level agreements.
<b>5</b>	Office costs include stationery and consumables.
<b>6</b>	This includes: Wage costs £43,540.00 Pension costs £33.00
<b>7</b>	Monies outstanding due to the charity: <ul style="list-style-type: none"> <li>• £4,825.00 – EDP</li> </ul>
<b>8</b>	Loan repayments deferred to next financial year as part of COVID-19 support.
<b>9</b>	This includes: <ul style="list-style-type: none"> <li>• Outstanding Tax and NI due to HMRC.</li> </ul>
<b>10</b>	Funds available to the charity.