

Friends of Bungay Community Library
Annual Report of the Trustees April 2024

We are so lucky to have a first class Community Library with an inspirational manager and an excellent team of staff. As Friends, it has never been our role to deliver core services but instead to extend and enhance the work of the Library through practical and financial support.

Suffolk Libraries, as our overarching service provider, continues to create an environment in which our Library can flourish and we strongly hope this will continue for years to come, despite ever present financial pressures and the current review of service provision by Suffolk Local Authority.

It is important to remember that the Friends guiding objects, summarised from our constitution, are:

1. To advance the education of the general public in Bungay, and the surrounding area, through the provision of a library.
2. To benefit local residents by providing facilities in the interests of education and social welfare with the objective of improving conditions of life.

Over the last twelve months we have continued to pursue our aims in the following ways.

- We have provided funding to support a range of children's craft activities during the school holidays and throughout the year on Saturday mornings.
- With the targeted financial support of Bungay Lions we have continued to support the excellent work that Maxine carries out with local schools and playgroups. The story telling sessions and the provision of book boxes are particularly welcomed by participating schools.
- Stay & Play on Tuesday mornings for under school age children along with parents / carers, and the After School Club on Thursdays, remain popular.
- The 2023 Summer Reading Challenge was as well attended as ever with Friends volunteering to staff the sessions and providing additional rewards.
- The courtyard garden continues to develop and flourish following last year's major refurbishment.
- Our support has helped to ensure that the Warm Rooms offer continues. We know that many local residents are grateful for the offer of a chat and cup of tea or coffee.
- The hygiene packs, menstrual products, pet food donations and emergency food packs which can be obtained from the Library are clearly a welcome lifeline for many.
- The 'extra' activities we support, such as Scrabble, Cribbage, jigsaw table and newspapers, continue to be popular and well used.
- We have enjoyed hosting the Allotment Society Seed swap, Bungay Open Gardens and the very well supported launch of the book celebrating the work of the Bungay Sea Scouts. We are grateful for the financial donations they, in turn, made to us.

Quite clearly none of these ongoing activities are possible without our partner organisations and individuals who give generously. Our thanks go to:

- Luke Wright for the proceeds from his evening performance at Fisher Theatre
- Bungay Lions

- Bungay United Charities
- The Co-Op
- East Suffolk Communities Fund
- District Councillor, Judy Cloke
- And numerous anonymous donors.

The main focus of our energy this year has been the replacement and extension of the Library foyer. The good news is that we now have planning permission, architects plans and sufficient funding to complete the project. We have recently put the work out to tender and we are optimistic that the work will finally be completed by the end of the summer.

We look forward to holding an opening celebration, once the work is completed, when we will be able to express our enormous thanks to all those who have shown so much generosity with their donations.

As always, we are indebted to Amanda, Maxine and the rest of the staff team for their hard work and commitment in creating the warm and welcoming environment so highly valued by the community.

Christine Douglas
Chair of Trustees of the Friends of Bungay Community Library
March 2024

REGISTERED COMPANY NUMBER: CE000346 (England and Wales)
REGISTERED CHARITY NUMBER: 1151649

REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 SEPTEMBER 2023

FOR

FRIENDS OF BUNGAY COMMUNITY LIBRARY



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
FRIENDS OF BUNGAY COMMUNITY LIBRARY
CHARITY NUMBER 1151649**

FOR THE YEAR ENDED 30 SEPTEMBER 2023

We report on the accounts of the Friends of Bungay Community Library for the year to 30 September 2023, which are set out on pages 2 and 3.

Respective responsibilities of Friends and examiner

The Charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedure laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

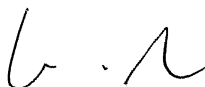
Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention which gives us reasonable cause to believe that in any material respect the requirements:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

We have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J van Dijk FMAAT
van Dijk Accountants
11 Trinity Street
Bungay
Suffolk NR35 1EH

Date: 15-Nov-23

FRIENDS OF BUNGAY COMMUNITY LIBRARY
CHARITY NUMBER 1151649

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 30 SEPTEMBER 2023

	2023	2022
	£	£
UNRESTRICTED FUND		
RECEIPTS		
Sales	5,791	6,146
Fundraising	4,216	1,615
Misc		5
Interest	95	1
Grants	850	400
Donations	3,169	-
TOTAL RECEIPTS	14,121	8,167
PAYMENTS		
Purchases	4,142	2,424
Repairs and renewals	7,866	1,499
Event costs	1,062	816
Commission paid		-
Staff		-
Post and stationery	112	46
Donations		-
Accountancy	180	180
General expenses	975	773
TOTAL PAYMENTS	14,337	5,738
RECEIPTS LESS PAYMENTS	(216)	2,429
Bank balance and cash in hand at 1 October 2022	26,136	23,707
Bank balance and cash in hand at 30 September 2023	25,920	26,136

FRIENDS OF BUNGAY COMMUNITY LIBRARY
CHARITY NUMBER 1151649

STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 30 SEPTEMBER 2023

	2023 £	2022. £
MONETARY ASSETS		
Lloyds Treasurers Account	15,682	15,931
Savings Account	10,000	10,000
Cash in hand	238	205
	<hr/> 25,920 <hr/>	<hr/> 26,136 <hr/>

The financial statements were approved by the trustees and signed on its behalf by:

Chairperson - C Douglas



Date:

6-12-2023