



Caring in Bristol

CARING IN BRISTOL LIMITED

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2021

CHARITY REGISTRATION NUMBER: 1151645

COMPANY REGISTRATION NUMBER: 08419424

BURTON SWEET LIMITED

THE CLOCK TOWER
5 FARLEIGH COURT
OLD WESTON ROAD
FLAX BOURTON
BRISTOL, BS48 1UR

CARING IN BRISTOL LIMITED

INDEX TO THE FINANCIAL ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

CONTENTS

PAGE

LEGAL AND ADMINISTRATIVE INFORMATION

3

REPORT OF THE TRUSTEES

4 - 21

AUDITOR'S REPORT

22 - 25

STATEMENT OF FINANCIAL ACTIVITIES

26

BALANCE SHEET

27

CASHFLOW STATEMENT

28

NOTES TO THE FINANCIAL STATEMENTS

29 - 40

CARING IN BRISTOL LIMITED

LEGAL AND ADMINISTRATION INFORMATION

Constitution

Caring in Bristol Limited is a company limited by guarantee and a registered charity governed by its Articles of Association.

Charity number 1151645

Company number 08419424

Trustees and directors

The trustees of the charity who were in office during the year and up to the date of signing the financial statements were:

Nigel Harradine	Chair
James Eldred	Vice-Chair
Felicity Clark	Trustee & Treasurer
Iheanyi Ibe	Trustee [resigned April 2021]
George Perry	Trustee [resigned February 2021]
Jennifer Harris	Trustee [appointed May 2020]
Matthew Morrison	Trustee [appointed October 2020]
Joanna Strong	Trustee [appointed May 2020]
Mark Williams	Trustee [appointed May 2020]
Paul Hale	Trustee [resigned May 2020]
John Nelson-Smith	Trustee [resigned May 2020]

Solicitors

Bevan Brittan
1 Queen Street
Bristol, BS2 0HQ

Bankers

Unity Trust Bank plc
Nine Brindleyplace
Birmingham, B1 2HB

The Affirmative Deposit Fund
9 Bonhill Street
London, EC2A 4PE

Julian Hodge Bank Limited
29 Windsor Place
Cardiff, CF10 3BZ

Triodos Bank
Deanery Road
Bristol, BS1 5AS

Nationwide Building Society
Nationwide House
Pipers Way
Swindon SN38 1NW

Monmouthshire Building Society
Monmouthshire House
John Frost Square
Newport NP20 1PX

Staff Management Team

Ben Richardson	Charity Director
Lisa Spice	Assistant Director
Edd Smith	Head of Income Generation
Glyn Berwick	Head of Finance

Registered address

The Night Shelter
14 Little Bishop Street
St Pauls
Bristol, BS2 9JF

Auditors

Burton Sweet Limited
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol, BS48 1UR

CARING IN BRISTOL LIMITED

REPORT OF THE TRUSTEES

REFLECTION ON THE COVID-19 PANDEMIC FROM DIRECTOR BEN RICHARDSON

Caring in Bristol has witnessed those in extremely vulnerable and exposed situations meet ever more challenging external environments, political obstacles, personal challenges and funding cliffs. But March 2020 brought a crisis in the form of a pandemic, threatening lives, the economy, our way of living, working and communicating. Our services and the systems they are a part of had to adapt overnight and protecting our clients, volunteers and staff from harm became paramount.

Whilst people sought sanctuary in their home, our work in Bristol became ever more poignant, highlighting stark inequalities between what is available in our city and what was accessible to our clients.

It would be easy to riff 'that nothing could prepare you for the past year' but that simply wouldn't be true. Caring in Bristol had a uniquely successful year, and it wasn't down to chance. This year is testament to our amazing community, passionate volunteers, committed and creative staff, inspiring businesses and local leaders. Every supporter who donated time, effort, money, resources and concern.

This year we made big, bold and brave decisions that impacted lives, and the future of our organisation. I am humbled we did so whilst keeping our clients, vision and mission at the forefront of our mind throughout.

QUOTES FROM THE YEAR

"One of our clients has been able to break free from the cycle of street drinking and drugs since being in hotel accommodation and has gained five stone in weight through eating healthy, nutritious meals from Cheers Drive. He looks and feels amazing!" **Bristol Outreach Services for the Homeless**

"You're doing an incredible job; it makes a real difference to people's lives. You should all be proud" **Caring at Christmas client**

"[Volunteering has given me] a sense of pride in myself and my community... An inspired vision of what is possible" **Cheers Drive volunteer**

"We'd have been living off pot noodles and cuppa soups if it wasn't for you lot" - **Cheers Drive client**

"One of our clients who received the packages from you was very very grateful and described it as a life saver – not just the food but seeing the friendly faces too!" **Recovery for All**

"You've kept me alive!" **Caring in Bristol client**

"The best bit is... hearing the positive feedback from clients about the quality of the food they get. That's a real tribute to the chain of brilliant people who make Cheers Drive work" - **Cheers Drive volunteer**

"It's important for us to flip the switch for local charities like us to be seen as needed, not needy. We're forward thinking, proactive and incredibly motivated to solve homelessness." **Antonia, Campaigns and Communications Manager**

"The responsibility for protecting our vulnerable clients was our highest priority, which is also why it is imperative we continue being present for them throughout this harsh Winter." **Lisa Spice, Assistant Director**

CARING IN BRISTOL LIMITED

*"We wanted to maintain the magic of being a part of our volunteering family at Christmas, so we hosted online social opportunities for volunteers to connect. It was important for us to make sure everyone knew they were a part of something incredibly special." **Claire Coleman, Project Coordinator***

*"Before we started, I was sceptical and unsure but after our first meeting you helped me realise that there is help out there as long as I go looking for it." **Project Z client***

*"I'm just so thankful to you all. I try and tell the volunteers every day. You're all just brilliant people." **Caring in Bristol client***

AIMS AND OBJECTIVES

PURPOSES

The charitable purposes of Caring in Bristol are restricted to the following:

'The relief of those in need by reason of youth, age, ill-health, disability, financial hardship or other disadvantage.'

THE AIMS OF CARING IN BRISTOL – THIS CITY CAN

Our vision is creating a city empowered to solve homelessness

Our mission is to work in imaginative and creative ways with people experiencing or at risk of homelessness, with the public and with community partners, to bring about lasting change in Bristol and beyond.

Our three core values drive our strategy, services, behaviour and culture:

We collaborate:

We learn, share and work alongside everyone in our community to create services that achieve our vision. Our clients and communities inform the design, delivery, and evaluation of our work. We collect and apply evidence to build partnerships and embed our impact. We generously share our resources, time, skills and learnings.

We put people first:

We develop relationships around strengths and take positive risks. We challenge ourselves to be better and are fearless in looking at our own biases as we seek to create a more inclusive and fairer city. We hold that the wellbeing of our staff and volunteers is integral to the positive impact we can make with our clients. The voices and experiences of our clients, supporters, communities and co-collaborators are vital towards achieving our vision.

We focus on the end goal:

We work with our clients, volunteers, and staff to achieve their ambitions. We are here to make ourselves no longer needed and believe Bristol can be the first major city to end homelessness. Every decision we make is based on creating a future where we no longer need to exist.

CARING IN BRISTOL LIMITED

ENSURING CARING IN BRISTOL'S WORK DELIVERS OUR AIMS

Trustees consider how planned activities will contribute to our aims and objectives and sit against our Business Plan. Trustees receive update reports from senior members of staff at board meetings, which take place each quarter.

HOW OUR ACTIVITIES DELIVER PUBLIC BENEFIT

All charitable activities focus on the prevention or relief of poverty, specifically though directly working with adults and young people at risk of or experiencing homelessness. Many of our projects also engage a significant number of volunteers from the local community, and our campaigns and communications work are aimed at changing public perceptions and expectations of homelessness services locally, including increasing the effectiveness of prevention. All Caring in Bristol services are free at the point of access.

We divide our activities into three categories:

- **Emergency Intervention** – intervenes to prevent people rough sleeping, or to provide relief or support to someone experiencing an immediate homelessness crisis.
- **Early Intervention** – intervenes with specific individuals as at risk before crisis results in loss of accommodation or stability.
- **Education and Prevention** - targets the behaviour of groups with a view to influencing individual actions and the broader system.

The Charity is a public benefit entity as defined under FRS102.

EMERGENCY INTERVENTION

Cheers Drive

During the global pandemic it became clear that those without homes were extremely exposed to Covid-19 and represented a massive health vulnerability within Bristol and the UK. With this it became increasingly apparent traditional ways of providing emergency food provision to those in need had become unsafe, and out of date.

From Monday 23rd March 2020 all those who were rough sleeping legally had to be provided with “self-contained accommodation spaces”, practically speaking that meant traditional emergency shelters in Bristol, including our 365 Shelter that ran a dormitory style system, were no longer safe. In an unprecedented show of collaboration, the local authority and partner charities supported hundreds of Bristol's communities of people sleeping rough, and homeless in shelters to be temporarily housed in hotels, hostels and B&B's within the city.

Remaining agile to the needs of our community and responding to the immediate concerns of our beneficiaries, we used our robust infrastructure from our pioneering Caring at Christmas project, this included a mailing list of over 4000 volunteers and strong business partnerships within the community to set up Cheers Drive, 'The Future of Food Aid', within weeks. Styled like a takeaway delivery service Cheers Drive would 'deliver' food to those temporarily placed in hotels and hostels, alongside providing food for partner charities, shelters and vulnerably housed individuals in Bristol.

CARING IN BRISTOL LIMITED

Every homeless person who was placed by Bristol City Council into isolation accommodation was provided for by Cheers Drive. Each individual received one Cheers Drive delivery per day, including one freshly cooked hot meal, as well as a packed lunch and breakfast, delivered to their door. People supporting the project were encouraged to buy a takeaway for someone who is homeless.

The Cheers Drive food is provided by the brains behind Bristol hospitality legends Emmeline, Pasta Loco, Salt and Malt, Pony and Trap, The Hatch and Bianchi's. Josh Eggleton of Pony and Trap, Salt and Malt and Channel 4 managed the three kitchens producing food for the project across Bristol, including his own at The Kensington Arms. He was helped by Shona Graham of Emmeline and the Hatch at Spike Island alongside Dominic Borel of Pasta Loco. Ingredients were provided by FareShare South-West and local restaurant donations.

In one year, Cheers Drive delivered 161,198 meals and supported 850 individual people. Clients reported a 93% satisfaction rate with the service. It worked with 248 volunteers all living within a 20-mile radius of the city across every postcode, providing 22,500 hours of their time. It was collaborative, working alongside five community food groups, eleven local restaurants and caterers, and collaborated with nine referral partners including Bristol City Council and St Mungo's.

The Cheers Drive model was also used to form the basis of a safe, socially distanced Christmas service - across the 25, 26, and 27th of December they delivered restaurant-grade (including a twelve-ingredient Christmas lunch) food as well as activity packs and gifts to 397 adults in temporary accommodation across Bristol.

Caring at Christmas

The theme of Caring in Bristol's Christmas campaign was 'This City Can.' That community spirit and proactive attitude powered 2020's ground-breaking Caring at Christmas project. Being there for our clients at an acutely difficult time of year, against a backdrop of a global pandemic, an economic recession, and rising pressure on public services and the voluntary sector, all fuelled by over-demand and increasingly scarce resources was tough but non-negotiable.

This was the biggest challenge we've faced in 31 years running this project, but the people of Bristol don't give up on the most vulnerable in our community, and neither do we. We are proud that when faced with the challenge of supporting our clients, in a Covid safe way, Caring in Bristol rose to the challenge - partnered with, and supported by - thousands of members of our community.

We had two strong desires leading the design of this project. One, to create the social interaction that is so valuable for the mental wellbeing of our clients. And two, to curate a project that supported their immediate needs, whilst protecting their vulnerable health, with many suffering chronic health conditions leaving them highly exposed to the virus.

Stretching from Christmas Eve to the 27th we teamed up with chefs, restaurants and our community to create a three-day programme of Michelin quality food, individual gift packages, presents, mental health support and importantly care. Using volunteers, each meal and care package would be hand-delivered to everyone we supported, reaching over 75 locations across Bristol, the largest reach the project has ever had. Whilst in previous years clients had come to us, this year it was vital we went directly to them.

CARING IN BRISTOL LIMITED

The project delivered food and care to clients working with more than 10 local organisations supporting homeless and vulnerable people in Bristol including Bristol City Council, St Mungo's, Salvation Army, Bristol Refugee Rights, One25, Golden Key, Second Step, BOSH and more. This level of community collaboration is a great step towards solving homelessness in Bristol.

The project supported more clients than it ever had before totalling 397 vulnerable people. And for the first time it reached and cared for vulnerable young families. In summary, Caring at Christmas supported 77% men, 23% women, 22 children and 6 dogs.

Each client was provided with a hot meal and food for each day throughout the three-day period, this included 911 hot meals, 300 puddings and 400 chocolate oranges. Alongside 350 beautiful handmade Christmas wellbeing packs delivered, including Christmas cards, health and wellbeing products, crafting activities, hand sanitizer, personalised gingerbread men and facemasks. Alongside these 50 meals per day supplied to BOSH to support people rough sleeping.

We would love to thank all the chefs and restaurants who donated their time and effort; Toby at The Pumphouse, Matt at Tare, Adrian & Kalpna from St Monica's Trust and 91 Ways, Shona and Mike from Emmeline, Nick from The Lazy Dog, Jen and Ian from Poco, Alexis John, Maya Indelicato and Candice Bryant, Aidan from The Lock Up, all the team at Pasta Loco and Bianchis, Josh Eggleton and the Pony & Trap team, Salt & Malt, Kate's Kitchen, ABM Catering, Gopal's Curry Shack, Pearly King Cakes, Chandos Atelier, The Community Farm, and BOSH.

Nightstop Bristol

Covid-19 created many challenges for Nightstop Bristol, which temporarily places vulnerable young people at risk of homelessness in the homes of community host volunteers. A number of our hosts were in the 'vulnerable/at risk' category, there was high anxiety around transmission and the project was paused in late March 2020. It did not re-open again until March 2021.

In the interim, the two, dedicated Nightstop staff members worked hard to evolve the delivery model, with the objective of reopening the service safely, at the earliest opportunity. One of the Nightstop staff found alternative employment in August 2020.

A number of key changes were identified, longer hosting periods and 'host bubbles' were introduced to minimise the risk of spreading Covid-19 between households, whilst ensuring that our volunteers had regular respite from hosting. Some hosts offered daytime provision for young people in their homes, in addition to overnight hosting. Our risk assessment processes around volunteer and beneficiary exposure to Covid-19 were made more vigorous and both hosts and the young people staying with them agreed to self-isolate together as one household, in the event that any of them exhibited Covid-19 symptoms, or were in close contact with someone who had tested positive. Staff worked very closely with Depaul (the Nightstop accrediting body), Bristol City Council and Public Health England to take advice and keep abreast of the changing Covid-19 situation.

Nightstop Bristol staff also spent time stewarding and nurturing active hosts, as well as recruiting and training new hosts, in readiness for the project reopening. Three new volunteer hosts and one new volunteer driver had successfully completed their training by April 2021. Ten of the existing volunteer hosts and drivers received refresher training and staff hosted an on-line 'Covid Hour' to explain the new guidance and respond to any of their queries or concerns.

CARING IN BRISTOL LIMITED

After a year of being 'paused' and six months of hard work to get Nightstop Bristol operational again, we reopened on the 29th March 2021, using the new, revised model.

365 Shelter

The shelter was run in partnership with St Mungo's Street Outreach Team (who referred in rough sleepers) and the Quakers, who offered their Central Meeting House as a shelter venue. It was open 365 days of the year, providing bed and breakfast to a maximum of 15 people who could not access other, emergency housing options. Only those who were assessed to have no/low support needs were accepted because the shelter was manned overnight by two, trained volunteers. The shelter remained open until the end of March 2020 when dormitory-style shelters were deemed to be unsafe. On the night it closed, staff escorted the 15 residents to a local hotel, where they remained during lockdown in self-contained rooms, under the government's 'Everyone In' campaign. Staff and volunteers from our Cheers Drive project continued to provide support to them and others, delivering three meals per day, providing welfare checks, toiletries, books/puzzles and support with laundry and room repairs.

The shelter staff team spent the year researching new, alternative models to safely provide emergency accommodation for people facing homelessness.

During the pandemic, the 365 Shelter staff were redeployed to the Cheers Drive project to utilise their transferrable skills around volunteer management and client support. They also kept in regular contact with our 365 Shelter volunteers, many of whom gave up their time to volunteer for Cheers Drive.

EARLY INTERVENTION

COVID-19 Emergency Handbook

This special Covid-19 edition of the Caring Handbook created within two weeks of national lockdown provided practical information to those experiencing street homelessness and empowered community action groups and caring individuals with the knowledge to signpost and help throughout this crisis.

The handbook includes information about:

- Accommodation advice
- Day centres
- Food – details of agencies and organisations which supply food to homeless and vulnerable people
- Health – medical, dental and other health services including drug, alcohol and mental health support services
- Public toilets
- Advice and support
- Benefit advice
- Employment and training
- Seasonal support
- Charity shops
- Helplines
- Map of the city centre showing location of services
- Animal welfare
- Locations which are welcoming, non-institutional and vibrant.

CARING IN BRISTOL LIMITED

In order to assure the directory and services information listed was up to date we produced two versions, a Spring and Autumn version. In total 4,000 physical copies of the handbook were sent out and the digital copy was downloaded over 2,500 times direct from our website.

Organisations provided with the handbook include - BDP, St Mungo's, people staying in the hotels via Cheers Drive, Golden Key, ASCC, InHope, Homeless Health, BOSH, Roots, the Trinity Centre and Temple Street Job Centre.

Housing Support Handbook

In a survey undertaken by Caring in Bristol in June 2020 only 22% of people polled told us they felt confident they would know where to go for support and advice if they were made homeless, and 65% said they would not know where to go for support if they could not pay their rent next month.

As an agile and reactive response to this the Housing Support Handbook provided current, local, and accessible advice for anyone facing money problems or the prospect of losing their home in Bristol. It was a free resource both for people seeking support and organisations supporting people in the community.

The handbook is a collaboration between Caring in Bristol, Bristol housing advice experts CHAS, and the comprehensive city-wide advice network ACFA.

We created two version of the Housing Support handbook, to ensure the information was consistently relevant and to reflect the changing nature of advice at the time. Work began on the first version of the Housing Support Handbook and we received the first physical print in August 2020. The Spring 2021 addition was ready for distribution and began in earnest during the first week of April 2021, ending the year on a high.

The handbook includes up to date information on:

- Housing law and tenancy rights
- Financial support options available
- Immigration advice
- Job availability, employment schemes, and furloughing law
- Where to find free, expert, and personalised advice on all of the above

Caring in Bristol distributed 3000 copies of the original version created in August 2020 to partner organisations and grassroots support groups around the city, and 1000 copies of the second edition. Organisations supported include Bristol Law Centre, Bristol Northwest Food bank, Avon and Wiltshire Mental Health Partnership, National Food Service, Avon and Somerset Police, DWP, CHAS and Recoop.

Project Z (formerly The Common)

Project Z is Bristol's only bespoke floating service for young people who are experiencing, or at risk of, homelessness. Their work is long-term, relational and client-led, supporting complex young people aged 18-25 to improve their mental health, build healthier relationships and better manage their finances. The Youth Practitioners assist with tenancy start-up and sustainment, employment, education and offer pre- and post-natal support. Covid-19 and the subsequent lockdown presented new issues for the vulnerable young people we work with. Shanta, a Project Z Youth Practitioner, reflected on the impact of lockdown on her young clients:

CARING IN BRISTOL LIMITED

“It has been incredibly difficult for some of the young people I work with – they have really missed face-to-face contact and struggled without that. They so looked forward to catching up weekly, to talk about how things are going, sometimes you are the only person they have to talk to. Having time to ruminate about their problems caused massive anxiety for some of them, so we created a wellbeing tool to help them with grounding and mindfulness techniques. We were unable to see clients face-to-face so we continued to support them in any way we could, FaceTime, texts, phone calls, emails. It wasn’t ideal but it was important to keep the momentum going. We didn’t stop working during the pandemic, we continued to support our young people as best we could.”

“Despite the pandemic, six of my clients have moved into new accommodation and our amazing supporters have helped them to furnish their new homes. It’s been difficult for young people to access EET options (education, employment and training), I have young people who want to learn new skills. Colleges and training venues were closed, most training courses were online and not all young people have the luxury of owning a laptop or access to Wi-Fi. Before lockdown they could access Wi-Fi in libraries and other public spaces. Not being able to distract themselves with meaningful activities was very difficult. I am so proud of the young people I work with, they have shown such strength in the face of adversity.”

Throughout the pandemic, Project Z has remained a point of security and consistency for the young people who rely on it. The service supported 36 young people between April 2020 and March 2021, all of whom were experiencing complex and unique life challenges and many of whom have a long history of non-engagement with services. Together we have helped them to navigate their issues, whether that be housing insecurity, addiction or unemployment, and achieve positive outcomes in almost every instance.

Project Z consists of two full-time Youth Practitioners each with a maximum caseload of twelve people. A member of the staff team went on maternity leave in January 2021 and her position has been covered by a new staff member on a temporary 1-year contract.

During lockdown, Project Z staff re-designed and improved their referral packs, they now accept referrals from 11 organisations: Off The Record, BDP and DHI (ROADS), SARI, Bristol Foyer (Live West), Creative Youth Network, Social Services, 1625ip (MAPS and St Georges House), BCC Missing from care team, YOT, Probation and ARA. Demand for the service is high and there is currently a small waiting list.

Youth Shelter

The pandemic is a multiplier of inequalities, and few are experiencing the pressure more acutely than Bristol’s population of young people experiencing homelessness, which has risen sharply under Covid-19. The number of people aged under 25 at risk of homeless presenting to the Local Authority in Bristol tripled from 425 in 2019 to 1,318 in 2020.

This crisis, along with our experience supporting young people to avoid homelessness and find secure long-term accommodation, contributed to our decision this year to open a new youth shelter in 2021. The shelter will be Bristol’s only dedicated youth shelter, which will provide young people with the stability they deserve to study, work, and move towards independence, supported by trained staff, volunteers and wraparound support.

The shelter will be a rented four-bedroom residential property, with the rooms offered on a short-stay basis to the vulnerable young people referred to us. It will be open in the evenings and overnight enabling young people to work or attend education during the day.

CARING IN BRISTOL LIMITED

Whenever clients are at the property, the shelter will be run by highly trained volunteers who will also stay overnight. Those that need it will receive specialist support in areas essential to finding and keeping their own home, such as bidding on council property, understanding tenancy agreements, accessing benefits and managing utilities.

This year, we received seed funding to explore the viability and operation of the shelter and identify a potential property. We made an appeal to the city for property – particularly to landlords - but experienced for ourselves the lack of good quality, affordable accommodation in Bristol. We viewed three properties but they were either not ideally located, of poor quality or beyond our budget.

We also used this period to investigate other crucial aspects of the shelter including liaising with partners around referral processes and criteria, drawing up operational procedures, researching the legalities and licenses required and sourcing a waiting list of volunteers who are ready to support the young people who will use the service.

We are confident the shelter will open in 2021, bringing much needed capacity to the city with an innovative new model we believe better supports young people. Shanta Foley, who is a practitioner on Caring in Bristol's youth team working directly with young people experiencing homelessness explains:

'It's essential that our Youth Shelter provides more than just a bed and a hot meal for the people we work with. They all have so much potential and show such strength in the face of adversity, and by providing them with wraparound care in a welcoming space we can help them to lead more fulfilled, independent lives and get on with studying and working.'

EDUCATION AND PREVENTION

Bristol Homelessness Prevention Partnership

This ambitious new project, which has already gained community, funder and local authority backing, combines the expertise of Caring in Bristol with CHAS Bristol (Housing Advice Service) to transform housing advice provision, particularly in city wards where people are at risk of homelessness or face other housing problems.

The project aims to reach people who would not usually seek housing advice, despite being en-route to a housing crisis, and has become even more needed considering the economic threats presented by the pandemic.

The project will empower citizen-led groups in Hartcliffe and Withywood, Easton, and Ashley to self-organise and develop their understanding of the benefits of housing advice in their communities, helping more people to access quality advice to avoid homelessness and improve their housing situation.

Using the evidence of success gathered, the project will also help build an evidence-led movement to address the systematic and policy-related failures which perpetuate housing crises instead of preventing it in the first place. The project is advised by a forum of industry, local authority and academic experts from across the city.

The project received 'seed funding' this year to build the partnership between our organisations, research and design the project and obtain 'scale-up' funding. It has since been part-funded for three years to 'scale-up' the project, which begins in earnest in May '21.

CARING IN BRISTOL LIMITED

INCOME GENERATION

Fundraising approach

Caring in Bristol's fundraising approach continues to develop adhering to an integrated approach with our wider communications strategy. Relationships with funders, supporters, volunteers and wider stakeholders are at the forefront of our work.

The year under review was to be a year like no other. We started the year in a lockdown situation and very quickly it became apparent we would need to adapt and respond to the changing fundraising landscape.

This crisis brought opportunity however and at the end of March 2020 we launched an emergency appeal, in response to the creation of the Cheers Drive Project. The results were incredible raising £80,000 of unrestricted income in April alone.

This campaign footing continued throughout the year as we developed an approach of remaining active, bold, relevant and visible. The Appeal was coupled with an external campaign in which we utilised poster sites throughout the City Centre. This was dubbed 'Our Biggest Campaign Ever, But No-one Will See It' and included the statement, 'Just because you're safe indoors, doesn't mean everyone is'. This highlighted the difficulties our clients faced in finding a safe place to stay. These posters were used for social media assets, promoting our appeal online.

We followed this up with our 'Community Cares' campaign, which highlighted the amazing lengths Bristolians had been going to for Caring in Bristol and other organisations. Income continued to be generated through the summer months, a traditionally quiet time for the organisation.

Seasonal giving continued to play a crucial role across our overall income profile, with our traditional Christmas appeal being particularly significant. This year's campaign, 'The Little City that Can' involved an animation, a warm mailing, a cold mailing and further investment into our social media promotion. It was hugely successful achieving an income over the period (Nov-Jan) of £270,985. The campaign, in particular the animation, transcended the organisation and was seemingly adopted by many in the city as a piece to show their civic pride.

Our Trust and Grants function took incredible strides this year and responded to the challenge incredibly. The hiring of a Grant Manager in April made a big impact and ensured we were able to secure funding from specially created 'emergency' grants. Over 50 grants were secured throughout the year from existing funders such as The Big Lottery, National Benevolent Charity, The Nisbet Trust, Quartet Foundation, Sunrise Foundation and the Waterloo Foundation as well as new funders such as Bristol City Council, OVO Foundation and many others. Relationships have been strengthened with our funders aided by an increase in engagement opportunities such as webinars and a greater quality of project reports. Over £1m in grants were received during the financial year.

The Income Generation team has developed over the year. We employed a new, full time Supporter Engagement Coordinator to further our relationship with supporters and a Digital Communications Coordinator. This role was created in response to the growing development and activity digitally, brought on by the pandemic.

All in all, it was a year of significant growth within income generation with an overall income of £1,587,349. Income from grant giving organisations was our major income stream this year with individual giving the next highest area of income.

CARING IN BRISTOL LIMITED

We are committed to fundraising ethically and are registered with the Fundraising Regulator.

In the coming year we plan to continue to build our donor base, sustaining our unrestricted donations, as well as building new relationships with grant giving organisations. We aim to ensure a sustainable and diverse funding portfolio. With a return to 'normality' hoped for and anticipated we will look to proactively seek support from corporate and community organisations. We will also undertake a year of research to ensure our communications with supporters and the wider community enables sustainable growth.

THANK YOU

We would like to thank all our supporters. Without their support we would not have been able to provide the care to those people who needed it. Our volunteers are the life blood of the organisation and their dedication, skills and compassion help make our projects the success that they are. As an organisation we are incredibly lucky to have the support of experts as well, from the amazing catering professionals who have supported us extensively this year through to other supporters who offer pro-bono services. We also wish to thank all our supporters and funders who financially support our work. We would especially like to thank the following trusts and foundations:

National Benevolent Charity	The Sunrise Foundation
Quartet Community Foundation	Nisbet Trust
Waterloo Foundation	The National Lottery Community Fund
Ashfords Foundation	Bristol City Council
DEFRA	Ministry of Housing, Communities and Local Government
Crisis	The Harkness Family Foundation
OVO Foundation	John James Bristol Foundation
Lloyds Bank Foundation	The February Foundation
Homeless Link	The Julian Trust
Zurich Community Trust	The Anton Jurgens Charitable Trust
Albert Hunt Trust	Irwin Mitchell Charities Foundation
Thompson Charitable Trust	29th May 1961 Charitable Trust
Parmenion Capital	The Raindance Trust
The Oak Foundation	Jabez Trust
Cabot Circus Community Support Scheme	J&M Britton Trust
GT Pearce Charitable Trust	Desmond Harris Charitable Trust

COMMUNICATIONS APPROACH

After beginning to plan the year in advance we moved fast to adapt our communications strategy in preparation for the trying year ahead. Our crisis communications strategy focused on four pillars: to remain active, responsive, bold and relevant. This resulted in demonstrable success for the organisation throughout the year. We were awarded 'Regional Campaign of the year' for our Christmas appeal 2019 at the Institute of Fundraising Awards 2020 and our Covid-19 response campaign received highly commended for the 'Jacqui McCluskey Communicating for Change Award' at the Homeless Link Excellence Awards 2020.

CARING IN BRISTOL LIMITED

Highlights of our year include:

‘Our biggest campaign ever... but you won’t see it’

Launched on March 23rd, a week after lockdown, our campaign utilised, direct email to our 5000-member mailing list with a call to action to donate and letting supporters know that “We believe it’s important as a charity to become more visible than ever and rise to the needs of our community, but we require your help to achieve this. By supporting vulnerable people in your community, you will be saving lives.”

The integrated campaign also featured online advertising as well as 200 poster and billboard sites across Bristol. The posters directed viewers to a web page with a call to action encouraging the Bristol community to donate or to mark the location of those who were rough sleeping on StreetLink, providing valuable information in the effort to support the governments ‘Everyone In’ initiative. The posters also told those in crisis that they could approach us for emergency shelter, daily food and medical care.

‘The Little City That Can’ film and ‘This City Can’ Campaign

The emotive film took the form of an illustrated poem, following the curious journey of Dad and Daughter questioning how Father Christmas would visit those who are sleeping rough, in temporary or emergency accommodation, or in destitute housing and tents. Dad comes up with a genius answer, that Father Christmas uses the community to reach everyone. This captured the local activist and collaborative spirit so prominent throughout lockdown, where mutual aid and neighbourly pride provided optimism in hard times.

The film supported us achieving a record appeal income of £104,932 and record overall quarterly unrestricted income of £212,774. Digital income increased 51.5% compared to 2019. This was the most successful individual giving campaign the organisation has ever achieved.

A main objective of the film was to secure earned media, as this had a demonstrably higher impact on our fundraising. We aided this by securing well known local actor Joe Sims from Totterdown to narrate the film and this helped us secure a primetime slot on ITV Westcountry in the week before Christmas and a prominent feature on the BBC News website, with a potential viewership of 1m people. We procured both local and national media. In total, figures show the video was viewed over 114,000, was shared over 5,000 times and reached 174,000 people – in total 37% of Bristol.

PARTNERSHIPS

The initial urgency brought by Covid-19 has transformed our partnership working this year, supported by the appointment of a Partnerships & Grants Manager bringing more capacity to broker and manage relationships. In those first months of the pandemic, organisational boundaries were cast aside to create solutions for people experiencing homelessness. We really were ‘in it together’ and a sense of this still endures today, which we are working hard to carry forward.

In particular, the Cheers Drive service forged closer relationships with Bristol City Council, Bristol’s catering and restaurant industry, other homelessness charities, national and local funders and community and activist organisations. This collaboration has since led to the creation of a Food in the Homelessness Sector Steering Group, which is building tangible ways homelessness organisations can improve the impact of food in homelessness services.

CARING IN BRISTOL LIMITED

We have also created new forums and dialogues with funders, enabling better quality two-way conversations which allows needs, information and expertise to be shared.

Our partnership with CHAS Bristol on the new prevention project has also been a focus for the year, and for the first time Caring in Bristol will 'share' a project brand with another organisation. The learnings gained through this will help us build a partnership approach for the future.

Looking forward, our vision is to become a charity with blended lines between ourselves and stakeholders, making us more responsive to the needs of external parties/communities and more able to build effective alliances for change. In 2021, our focus will be on creating a partnership strategy and how we can make this goal a reality.

FINANCIAL REVIEW

The Trustees note a satisfactory financial performance for the year under review with a surplus generated of £499,617. Despite the overall uncertainty of working to deliver an emergency service throughout the pandemic, we have been heartened to see an upturn in both our restricted and unrestricted funds – we remain so grateful to our core supporters who have continued to support during a difficult year.

The Trustees have continued to monitor the Charity's financial position, and at the time of writing this report, the Board are satisfied that Caring in Bristol can continue operating as a going concern in the long term. In addition to needing to maintain an adequate financial reserve, the Board has also been pleased to approve additional service investments for the new financial year.

INVESTMENT POLICY

Caring in Bristol seeks to maintain the capital value of its assets, maintain liquidity and produce the best financial return within an acceptable level of risk, whilst acting in accordance with its ethical standards.

As Caring in Bristol has a small asset base, capital volatility cannot be tolerated and therefore all investments are held in the form of cash. Cash deposits are split so that no one institution holds all of the charity's total cash balance. All cash balances are deposited in institutions regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

The charity manages its own cash deposits. We monitor the cash position and prospective cashflow reporting this to the Finance and Income Generation Committee and through them to the board.

RESERVES POLICY

The trustees have given consideration to appropriate levels of reserves retained for safe financial management and are of the continuing view that Caring in Bristol should hold between three and six months of running costs as a free reserve.

Reasons for reserves

The key financial risks facing the charity are decreasing donations and not securing grants to continue existing projects and commitments. As a result, the Board are very mindful of ensuring adequate reserves are held to cover the following 3 main risks:

CARING IN BRISTOL LIMITED

- Continuity of Service: As a charity working with vulnerable people, we have an obligation to ensure any withdrawal or reduction in services as a result of insufficient funding is carefully managed to minimise any negative impact for our beneficiaries.
- Income Flow: Income is received unevenly and sporadically over the course of a year leaving the charity exposed to being unable to meet its ongoing commitments
- Fixed Employment Costs: As an employer we recognize the obligation to maintain sufficient income to pay our staff. The Charity has grown substantially over the last 12 months and we have continued to add to our employee base. Last year 70% of the Charity's expenditure were fixed salary costs.

A reasonable reserves balance is therefore required to mitigate these risks and to provide flexibility to develop and pilot new areas of work when opportunities arise.

Current Reserves position

As shown in the balance sheet to the accounts, the total funds balance at 31st March 2021 is £863,825.

Of this £97,521 are restricted fund balances not available for the general purposes of the charity. The balance of free unrestricted reserves within the General Fund is £756,477.

In order to mitigate the risks described above, and as further acknowledgment of the Charity's continued growth and level of organizational complexity, during the year under review the Trustees approved the creation of 3 new designated funds for the following specific purposes:

Fund 1: Trustee Deep Reserve Fund: monies held to ensure an orderly and proper shutdown of the Charity should it ever be required

Fund 2: 3 Month Floating Reserve Buffer Fund: monies held to ensure short term liquidity thereby smoothing out short term deficits caused by fluctuating income levels

Fund 3: Project Development and Innovation Fund: a special fund to enable 'pump priming' of new and exciting service projects which otherwise would remain unfunded

Any unrestricted income received in excess of this reserves policy, will be used for furthering the aims and objectives of the charity.

PLANS FOR FUTURE PERIODS

The launch of our new business plan for 2020-23 was delayed by the pandemic and will be belatedly launched in early April 2021 – as our Blueprint for Change 2025 with some minor modifications. It set out our future strategic direction. It consists of four core operational themes of our vision for a city empowered to solve homelessness:

1. Develop our work further to help more people in immediate homelessness crisis.
2. Develop new work that intervenes early to help prevent people reaching homelessness crisis.
3. Develop work to shift local attitudes and understandings that leads to changed decision making
4. Develop our evidence base for the impact of work.

CARING IN BRISTOL LIMITED

It also consists of two core supporting themes of our vision

1. Secure sustainable income to deliver our work
2. Build a best practice charity organisation

STRUCTURE, MANAGEMENT AND GOVERNANCE

Governing document

Caring in Bristol Limited is a company limited by guarantee and has charitable status. The charity is governed by its Articles of Association dated 26 February 2013. Caring at Christmas operated as a registered charity from 1989 until the charity was incorporated in 2013 and the name subsequently changed to Caring in Bristol.

BOARD OF TRUSTEES

At 31 March 2021 the trustee board consists of eight trustees who have a wide range of skills and experience. A term is three years and trustees can serve two consecutive terms after which they must step down for at least two years. The trustees, together with the Charity Director, identify the skills and experience required of the trustees to ensure that the board reflects this need.

The induction for prospective board members includes documentation, meeting other trustees and staff, and attending a board meeting where the detailed work of the charity and discussions concerning trustees' roles and responsibilities are covered. Information on governance training opportunities is circulated periodically to trustees. Whilst the trustees are responsible for governance, they have delegated day-to-day running of the charity to the Charity Director, who, in turn is accountable to the board.

STAFF STRUCTURE

The team (end of March 2021) consisted of 19 members of staff.

The Charity Director oversees all Caring in Bristol's work and line manages the senior managers: the Assistant Director, Head of Income Generation, and Head of Finance.

VOLUNTEER SUPPORT

Caring in Bristol's vision is creating a city empowered to solve homelessness, therefore harnessing the power of volunteering and community collaboration is a central focus of our work. Our genesis story places volunteers at the very core of our work. Caring in Bristol was formed in 1987 by a group of ordinary Bristolians who were horrified by the sight of people sleeping rough on cold winter streets. The solution was simple - use as many volunteers as possible, source everything for free, and bring everyone together to make the biggest possible difference for people experiencing homelessness. The services we provide can only be achieved through the dedication of our ever-expanding team of volunteers, making increased professionalisation of volunteer management and volunteer communication a high priority.

Throughout Covid-19 we expanded our volunteer mailing lists and networks to over 5,000 people, situating from every postcode in Bristol. 125 active volunteers donated their time to Caring at Christmas, 248 active volunteers donated their time to Cheers Drive and over 10 active hosts support Nightstop Bristol. To support our volunteer community growth, investment was made in updating our volunteer contact details and a Volunteer Steering Group was formed to make sure our volunteers felt held and central to our work. The

CARING IN BRISTOL LIMITED

Steering Group will also be tasked with promoting the diversity of our volunteers and making sure they are all appropriately thanked and considered throughout our work and planning.

Covid-19 protocols were instituted in order to protect clients, volunteers and staff. These included online training, volunteer bubbles, vaccines promoted to volunteers in close contact with clients, contacts details for track and trace, enhanced sick policies and protocols, strict social distancing measures, protective equipment and face masks, deep cleaning procedures and an enhanced risk register process.

Volunteers told us:

"Loved the online training [on creating] safe and inclusive spaces. It was very useful, and I felt more prepared to deal with potential difficult situations." **Caring in Bristol volunteer**

"It was ace! Everything seemed to run smoothly and easy. The staff at CiB are always lovely and friendly too." **Caring in Bristol volunteer**

"The project is really well organised and coordinated and everyone works really hard. Everyone is also really friendly and nice." **Caring in Bristol volunteer**

Volunteers gave their experience with us an average score of 9.5/10 and 85% of volunteers said they felt 'very well prepared' with the remaining 15% feeling 'well prepared' for their role with us. 22 volunteers completed Golden Key training on 'Creating Safe and Inclusive Spaces'.

RISK MANAGEMENT

The trustees continue to monitor the risk register as a standing item and make incremental improvements. The trustees seek to manage such risks to an acceptable level, and this remains an important area for attention.

The senior management team reviews the risks to which the charity is exposed before every board meeting. The top risks are highlighted in the Charity Director's report to board. This allows the board to focus their attention on the most relevant and strategic risks.

Particular risks the organisation faces include our fundraising performance being impacted by economic turbulence, the fluctuation of public and political interest in homelessness, and our staff, trustee and volunteers teams not being sufficiently inclusive to reflect the diversity of the beneficiaries and communities that we work within. We continue to monitor and assess the risk to brand reputation considering our own communications as well as external events that may have an impact. The management of data and breaches to data protection legislation is another area of potential risk with a group set up, inclusive of both staff and trustees, tasked with mitigating this risk.

The trustees will continue to review the major risks to which the charity is exposed, and systems will continue to be evolved, adapted and reviewed to manage those risks.

ORGANISATIONAL STRUCTURE

The board of trustees meet regularly (each quarter) including one trustee away session and trustees are invited to attend staff away sessions. These sessions allow time for fuller discussion of strategic development and other important issues. The board delegates certain responsibilities to the Finance and Income Generation (FING) Committee, including detailed review and monitoring of the annual budget and management accounts; monitoring of income generation performance; and assessment of the remuneration policy and approval of any annual salary increases. The FING Committee also meets quarterly and reports back to the board.

CARING IN BRISTOL LIMITED

The Charity Director, Assistant Director, Head of Income Generation and Head of Finance submit written reports and attend all board meetings. The Charity Director is held to account through regular reports to the board on progress against objectives and through one-to-one meetings with the Chair.

CHARITY GOVERNANCE CODE

Whilst not a legal requirement to be compliant, the trustees aim to follow the seven principles of the Code and are committed to good governance and a desire to contribute to the charity's continued improvement.

RESPONSIBILITIES OF THE TRUSTEES

The trustees (who are also directors of Caring in Bristol for the purposes of company law) are responsible for preparing the Trustees' Report (incorporating the strategic report and directors' report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company [and the group] and of the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

MEMBERS OF THE TRUSTEE BOARD

Members of the Trustee Board, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 3.

In accordance with company law, as the company's directors, we certify that:

- so far as we are aware, there is no relevant audit information of which the company's independent examiners are unaware; and
- as the directors of the company we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

CARING IN BRISTOL LIMITED

Auditors

Burton Sweet were appointed as the Charity's auditors in January 2021, following many years' service to the Charity as independent examiners.

The trustees submit their annual report and independently audited financial statements for the year ended 31 March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice: Accounting and Reporting by Charities, preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011 in preparing the annual report and financial statements of the charity. The legal and administration information on page 3 forms part of this report.

Approved by the trustees on 14 September 2021 and signed on their behalf by

Nigel Harradine

Chair of Trustees

Caring in Bristol Limited

CARING IN BRISTOL LIMITED

Independent auditor's report to the members of Caring in Bristol

Opinion

We have audited the financial statements of Caring in Bristol (the "Charity") for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state in them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2021 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with international Standards in Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our

CARING IN BRISTOL LIMITED

opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If based, on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report the fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the strategic report and the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the strategic report and the directors' report) have been prepared in accordance with applicable law requirements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- sufficient accounting records have not been kept;
- the financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

CARING IN BRISTOL LIMITED

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the charity through discussions with those charged with governance and other management, and from our knowledge and experience of the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements of the operations of the charity, including the Companies Act 2006, taxation legislation and data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance through the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations; and
- understanding the design of the charity's remuneration policies.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in the accounting policies were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators and the charity's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of those charge with governance and other management and the inspection of regulatory and legal correspondence, if any.

CARING IN BRISTOL LIMITED

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/apb/scope/private.cfm This description forms part of our auditor's report.

Joshua Kingston BSc ACA (Senior Statutory Auditor)

For and on behalf of Burton Sweet Limited, Statutory Auditor
The Clock Tower
5 Farleigh Court
Old Weston Road
Flax Bourton
Bristol BS48 1UR

Date: 14 September 2021

CARING IN BRISTOL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2021

	Note	Unrestricted Funds £	Restricted Income Funds £	Total Funds 2021	Total Funds 2020 £
Income from:					
Donations and legacies	4	533,370	1,052,097	1,585,467	633,927
Other income	4	1,882	-	1,882	1,980
Total income		<u>535,252</u>	<u>1,052,097</u>	<u>1,587,349</u>	<u>635,907</u>
Expenditure on:					
Raising funds	5	69,987	192,139	262,126	136,046
Charitable activities	5	35,719	789,887	825,606	453,855
Total expenditure		<u>105,706</u>	<u>982,026</u>	<u>1,087,732</u>	<u>589,901</u>
Net income/(expenditure)	6	429,546	70,071	499,617	46,006
Transfers between funds		1,300	(1,300)	-	-
Total funds brought forward	13	335,458	28,750	364,208	318,202
Total funds carried forward	13	<u>766,304</u>	<u>97,521</u>	<u>863,825</u>	<u>364,208</u>

*Details of the allocation of 2020 total funds between unrestricted and restricted are shown in Note 3

The Charity has no recognised gains or losses other than the results for the year as set out above.

The notes on pages 29 to 40 form part of these financial statements

CARING IN BRISTOL LIMITED

BALANCE SHEET
AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible fixed assets	9	<u>9,827</u>	<u>-</u>
Current assets			
Debtors and prepayments	10	11,281	14,575
Cash at bank	11	<u>920,731</u>	<u>369,289</u>
Total current assets		932,012	383,864
Creditors: Amounts due within one year	12	(78,014)	(19,656)
Net current assets		<u>853,998</u>	<u>364,208</u>
Total net assets		<u>863,825</u>	<u>364,208</u>
Funds of the Charity			
Unrestricted funds			
General funds	14	81,849	335,458
Designated funds	14	684,455	-
Restricted income funds	14	97,521	28,750
Total funds		<u>863,825</u>	<u>364,208</u>

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts; and

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies' regime and in accordance with FRS102 SORP.

The Company's registration number is 08419424.

These financial statements were approved by the Trustees on 14 September 2021 , and are signed on their behalf by:

N Harradine
Chair of Trustees

FAS Clark
Treasurer

The notes on pages 29 to 40 form part of these financial statements

CARING IN BRISTOL LIMITED

CASHFLOW STATEMENT
AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Cash flows from operating activities	17	562,282	50,980
Cash flows from investing activities:			
Dividends, interest and rents from investments		1,334	1,741
Purchase of fixed assets		(12,174)	-
Net cash provided by/(used in) investing activities		(10,840)	1,741
Change in cash and cash equivalents in the reporting period		551,442	52,721
Cash and cash equivalents at the beginning of the reporting period		369,289	316,568
Cash and cash equivalents at the end of the reporting period	11/17	920,731	369,289

The notes on pages 29 to 40 form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

1 Basis of preparation**1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and with the Charities Act 2011.

The Charity constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

All of the activities of the Charity are classed as continuing.

There are no material uncertainties about the charity's ability to continue as a going concern, despite the significant uncertainty being caused by the worldwide COVID-19 crisis. Whilst the Trustees expect there to be a significant impact on the charity's operations and reserves in the coming months and years, the charity has sufficient reserves to be able to meet these challenges. Please refer to the Trustees' Report for further details of how the charity has been affected by the Covid pandemic.

2 Accounting policies**2.1 INCOME****a) Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- i) The Charity becomes entitled to the resources;
- ii) It is more likely than not that the Trustees will receive the resources;
- iii) The monetary value can be measured with sufficient reliability.

When donors specify that donations given to the Charity must be used in future accounting periods, or impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred to those periods.

b) Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

c) Grants and donations

Grants, including government grants are accounted for as receivable and are allocated to income from donations and legacies. Other grants which are received subject to the charity providing a specific level of service are included within income from charitable activities.

d) Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

2 Accounting policies (continued)**2.1 INCOME (continued)****f) Donated goods**

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

The cost of any stock of goods donated for distribution to beneficiaries is deemed to be the fair value of those gifts at the time of their receipt and they are recognised on receipt. In the reporting period in which the stocks are distributed, they are recognised as an expense at the carrying amount of the stocks at distribution.

Gifts in kind for use by the Charity are included in the SoFA as income from donations when receivable.

g) Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the Trustees' annual report.

h) Interest received

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

2.2 EXPENDITURE AND LIABILITIES**a) Expenditure and liability recognition**

Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.

Expenditure is allocated to the identified charitable activities and the costs of generating income directly, where applicable.

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the Charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

b) Support costs have been allocated between charitable activities undertaken and expenditure on raising funds. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the Charity and have been included within support costs.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. staff costs by the time spent and other costs by their usage.

e) Creditors

The Charity has creditors which are measured at settlement amounts less any trade discounts.

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

2 Accounting policies (continued)**2.3 ASSETS****a) Tangible fixed assets for use by the Charity**

New items are capitalised if they can be used for more than one year and cost more than £1,000.

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, on a straight line basis, as follows:-

Computer equipment	33%
Other equipment	33%

b) Debtors

Debtors are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the Charity. Subsequently, they are measured at the cash or other consideration expected to be received.

c) Cash at bank

Cash at bank includes all cash and 90-day notice deposit accounts.

d) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

e) Funds

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the Trustees. Designated funds are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

3 Statement of Financial Activities for year ended 31st March 2020 (for comparative purposes)

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Income			
Donations and legacies	388,250	245,677	633,927
Other income	1,980	-	1,980
Total income	<u>390,230</u>	<u>245,677</u>	<u>635,907</u>
Expenditure			
Raising funds	132,375	3,671	136,046
Charitable activities	164,890	288,965	453,855
Total expenditure	<u>297,265</u>	<u>292,636</u>	<u>589,901</u>
Net income	92,965	(46,959)	46,006
Total funds brought forward	242,493	75,709	318,202
Total funds carried forward	<u>335,458</u>	<u>28,750</u>	<u>364,208</u>

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

4 Income

	Unrestricted Funds	Restricted Income Funds	Total Funds 2021
	£	£	£
Donations and legacies			
Donations and gifts	427,085	206,295	633,380
Gift Aid	51,522	-	51,522
Grant income	51,463	737,873	789,336
Donated goods	3,300	107,929	111,229
	<u>533,370</u>	<u>1,052,097</u>	<u>1,585,467</u>
Other income			
Interest received	1,334	-	1,334
Other income	548	-	548
	<u>1,882</u>	<u>-</u>	<u>1,882</u>
TOTAL INCOME	<u>535,252</u>	<u>1,052,097</u>	<u>1,587,349</u>

Prior year

	Unrestricted Funds	Restricted Income Funds	Total Funds 2020
	£	£	£
Donations and legacies			
Donations and gifts	324,479	30,205	354,684
Gift Aid	29,571	-	29,571
Grant income	15,542	215,472	231,014
Donated goods	18,658	-	18,658
	<u>388,250</u>	<u>245,677</u>	<u>633,927</u>
Other income			
Trading income	239	-	239
Interest received	1,741	-	1,741
	<u>1,980</u>	<u>-</u>	<u>1,980</u>
TOTAL INCOME	<u>390,230</u>	<u>245,677</u>	<u>635,907</u>

Donated goods reflect the fair value to the Charity of stores and equipment donated by the public.

During the year, the charity received government grants of £245,932 (2020: £29,854), providing support to young people.

5 Expenditure

Total costs	Wages & salaries	Other direct costs	Support costs	Total costs 2021
	£	£	£	£
Fundraising	152,582	73,442	36,102	262,126
Emergency response	255,290	374,037	38,635	667,962
Early intervention	81,268	15,513	28,568	125,349
Education and prevention	5,717	17,672	8,906	32,295
	<u>494,857</u>	<u>480,664</u>	<u>112,211</u>	<u>1,087,732</u>

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

5 Expenditure (continued)

Support costs	Wages & salaries £	Other support costs £	Total support costs 2021 £
Fundraising	23,502	12,600	36,102
Emergency response	13,866	24,769	38,635
Early intervention	10,131	18,437	28,568
Education and prevention	2,660	6,246	8,906
	<u>50,159</u>	<u>62,052</u>	<u>112,211</u>

Prior year total costs	Wages & salaries £ Restated	Other direct costs £ Restated	Support costs £ Restated	Total Costs 2020 £ Restated
Fundraising	84,667	43,065	8,314	136,046
Emergency response	179,231	67,213	64,432	310,876
Early intervention	48,934	13,370	21,824	84,128
Education and prevention	36,951	12,547	9,353	58,851
	<u>349,783</u>	<u>136,195</u>	<u>103,923</u>	<u>589,901</u>

Prior year support costs	Wages & salaries £	Other support costs £	Total support costs 2020 £
Fundraising	3,702	4,612	8,314
Emergency response	28,693	35,739	64,432
Early intervention	9,719	12,105	21,824
Education and prevention	4,165	5,188	9,353
	<u>46,279</u>	<u>57,644</u>	<u>103,923</u>

6 Net income for the year

This is stated after charging:

	2021 £	2020 £
Auditor's remuneration	4,680	-
Independent examiner's fees - current year	-	1,128
over-accrued in prior year	(22)	(126)
Other financial services	1,200	1,140
Depreciation	<u>2,347</u>	<u>395</u>

7 Paid employees

	2021 £	2020 £
7.1 Staff costs		
Salaries and wages	480,424	349,704
Social security costs	41,372	29,067
Pension costs	23,220	17,291
	<u>545,016</u>	<u>396,062</u>

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

7 Paid employees (continued)

No employees received employee benefits (excluding employer pension costs) of more than £60,000.

Total employee benefits paid to key management personnel during the year were £163,974 (2020: £104,779). There were no employee benefits paid to Trustees during the year.

7.2 Average head count in the year

The average number of employees during the year was as follows:

	2021	2020
	No.	No.
Raising funds	5.8	1.2
Charitable activities	11.8	11.5
Support	1.6	2.3
	<u>19.2</u>	<u>15.0</u>

8 Defined contribution pension scheme

	2021	2020
	£	£
Contributions recognised in the SOFA as an expense	<u>23,220</u>	<u>17,291</u>

The liability and expense of the defined contribution pension scheme is allocated between activities according to the employee's role within the Charity.

9 Tangible fixed assets

	Computer equipment £	Other equipment £	2021 Total £
9.1 Cost			
As at 1st April 2020	8,937	1,500	10,437
Additions	12,174	-	12,174
As at 31st March 2021	<u>21,111</u>	<u>1,500</u>	<u>22,611</u>
9.2 Depreciation (on a straight line basis)			
As at 1st April 2020	8,937	1,500	10,437
Charge for the period	2,347	-	2,347
As at 31st March 2021	<u>11,284</u>	<u>1,500</u>	<u>12,784</u>
9.3 Net book value			
As at 31st March 2021	<u>9,827</u>	<u>-</u>	<u>9,827</u>
As at 1st April 2020	<u>-</u>	<u>-</u>	<u>-</u>

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

10 Debtors and prepayments

	2021	2020
	£	£
Prepayments and accrued income	11,281	4,003
Other debtors	-	10,572
	<u>11,281</u>	<u>14,575</u>

11 Cash at bank and in hand

	2021	2020
	£	£
Short term deposits	315,135	281,038
Cash at bank and on hand	605,596	88,251
	<u>920,731</u>	<u>369,289</u>

12 Creditors and accruals: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	6,933	3,220
Accruals	6,416	3,348
Other creditors	5,527	13,088
Deferred income	59,138	-
	<u>78,014</u>	<u>19,656</u>

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

13 Movement in funds	1 April 2020 £	Income £	Expenditure £	Transfers £	31 March 2021 £
Unrestricted funds					
Designated funds:					
Trustee Deep Reserve Fund	-	-	-	80,000	80,000
Reserves Buffer fund	-	-	-	365,603	365,603
Project Development fund	-	-	-	238,852	238,852
General funds	335,458	535,252	(105,706)	(683,155)	81,849
	335,458	535,252	(105,706)	1,300	766,304
Restricted funds					
<u>Caring at Christmas</u>					
CBS Consulting Ltd	-	1,200	(1,200)	-	-
Mango Consulting	-	4,800	(4,800)	-	-
<u>Bristol Nightstop</u>					
National Lottery Community Fund	-	87,081	(61,142)	-	25,939
<u>Infrastructure Support</u>					
Quartet Foundation	-	40,020	(38,720)	(1,300)	-
National Benevolent Society	-	20,000	(20,000)	-	-
Homeless Link	-	63,000	(63,000)	-	-
Lloyds Bank Foundation	-	33,000	(24,981)	-	8,019
Oak Foundation		77,000	(77,000)	-	-
<u>Project Z</u>					
Nisbet Trust	-	20,000	(20,000)	-	-
Ovo Foundation	-	10,000	(10,000)	-	-
Waterloo Foundation	-	20,000	(20,000)	-	-
<u>Research</u>					
Jabez Trust	-	5,000	(5,000)	-	-
<u>Beneficiary Support</u>					
Buttle Trust	-	965	(965)	-	-
Dawes Family Trust	-	1,598	(1,598)	-	-
<u>Youth shelter</u>					
Ashfords Foundation	-	5,000	(1,238)	-	3,762
Anton Jurgens Charitable Trust	-	3,000	-	-	3,000
Pret Foundation	11,250	-	-	-	11,250
Imperial Tobacco	-	10,000	-	-	10,000
Homeless Link	-	30,000	(30,000)	-	-
Tesco - mobile phones	-	5,800	(5,800)	-	-
<u>Prevention</u>					
Quartet Foundation	-	24,944	(12,622)	-	12,322
Harkness Foundation	-	20,000	(9,764)	-	10,236
<u>Cheers Drive</u>					
Bristol City Council (4 grants)	-	58,500	(48,500)	-	10,000
Julian Trust	17,500	32,500	(50,000)	-	-
Crisis	-	5,000	(5,000)	-	-
Sunrise Foundation	-	46,524	(46,524)	-	-
February Foundation	-	4,000	(4,000)	-	-
Greggs Foundation	-	500	(500)	-	-
Eyre Charitable Trust	-	750	(750)	-	-
Waterloo Foundation	-	20,000	(20,000)	-	-
John James Foundation	-	33,322	(33,322)	-	-
National Lottery Community Fund	-	169,802	(169,802)	-	-
Ovo Foundation	-	10,000	(10,000)	-	-
Carried forward	28,750	863,306	(796,228)	(1,300)	94,528

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

13 Movement in funds (continued)

	1 April 2020 £	Income £	Expenditure £	Transfers £	31 March 2021 £
Brought forward	28,750	863,306	(796,228)	(1,300)	94,528
DEFRA	-	39,412	(39,412)	-	-
Quartet Community Foundation	-	20,000	(20,000)	-	-
Quartet Foundation Express Grant	-	5,000	(2,007)	-	2,993
Bristol City Council	-	15,000	(15,000)	-	-
Pink Elephant Club	-	1,250	(1,250)	-	-
Groundwork/Tesco	-	500	(500)	-	-
John Lewis	-	2,000	(2,000)	-	-
Merchant Venturers	-	1,000	(1,000)	-	-
Cabot Circus CSS	-	2,000	(2,000)	-	-
Gifts in Kind	-	102,129	(102,129)	-	-
DWF Foundation	-	500	(500)	-	-
	<u>28,750</u>	<u>1,052,097</u>	<u>(982,026)</u>	<u>(1,300)</u>	<u>97,521</u>
Total Funds	<u>364,208</u>	<u>1,587,349</u>	<u>(1,087,732)</u>	<u>-</u>	<u>863,825</u>

Designated Funds:

Trustee Deep Reserve Fund - monies held to ensure an orderly and proper shutdown of the Charity should it ever be required.

3 Month Floating Reserve Buffer Fund - monies held to ensure short term liquidity thereby smoothing out short term deficits caused by fluctuating income levels

Project Development and Innovation Fund - fund to enable 'pump priming' of new and exciting service projects which otherwise would remain unfunded

Restricted income funds:

Caring at Christmas - funds received towards providing day and night shelter, food, warmth, company and activities alongside professional support for a ten day period over Christmas.

Bristol Nightstop - funds received to help provide temporary and emergency accommodation for young people facing homelessness.

Infrastructure support - funds received to assist with the general running of the charity.

Project Z - funds received to assist with our service supporting young people who are, or are at risk of becoming homeless.

Research - we received funds to assist with researching ways of helping people at risk.

Beneficiary support - funds received to help support users of our services.

Youth shelter- funds received to help the charity open Bristol's only youth shelter.

Prevention - funds received to help scope and start a new homelessness prevention service, finding new ways to reach people at risk of becoming homeless and provide the advice they need to keep their home.

Cheers Drive - funds received to help us respond to the immediate need for meals for those in emergency accommodation as a result of the covid - 19 pandemic.

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

13 Movement in funds- Prior Year

	1 April 2019 £	Income £	Expenditure £	Transfers £	31 March 2020 £
Unrestricted funds					
General funds	242,493	390,230	(297,265)	-	335,458
Restricted funds					
Caring at Christmas	-	22,900	(22,900)	-	-
- Zurich Community Fund	-	5,000	(5,000)	-	-
Bristol Nightstop					
- Nationwide	3,000	-	(3,000)	-	-
- Lottery	-	85,620	(85,620)	-	-
- R Depaul	-	3,000	(3,000)	-	-
Caring at Breakfast					
- Quartet	2,642	-	(2,642)	-	-
- Small grants	-	9,130	(9,130)	-	-
The Common					
- Nisbets Trust	20,000	-	(20,000)	-	-
- Quartet	15,000	-	(15,000)	-	-
- RG Society	-	160	(160)	-	-
- Waterloo	-	20,000	(20,000)	-	-
365 Shelter					
- Pret Foundation	5,250	15,000	(9,000)	-	11,250
- National Benevolent Organisation	10,000	-	(10,000)	-	-
- Rotary Club	-	22,000	(22,000)	-	-
- Imperial	-	10,000	(10,000)	-	-
Prevention					
- Quartet	-	5,000	(5,000)	-	-
Handbook	-	515	(515)	-	-
Room 45					
- Bristol City Council	-	29,852	(29,852)	-	-
Get to Know					
- Sunrise	19,817	-	(19,817)	-	-
Cheers Drive	-	17,500	-	-	17,500
	75,709	245,677	(292,636)	-	28,750
Total funds	318,202	635,907	(589,901)	-	364,208

Prior year fund descriptions:

Caring at Breakfast - funds for early morning support for people experiencing homelessness using our 365 Night Shelter.

The Common - funds received to help provide a day centre drop in and 1:1 keyworker support for vulnerable young people.

365 Shelter - funds for offering a safe alternative to a night on the street for people who would otherwise sleep rough.

Room 45 - funds received to help reduce the number of people accessing supported accommodation, provide support at a critical time to avoid unsafe choices, and, where possible, enable a young person to return home.

Get to Know - funds to provide a personalised educational experience for companies, schools, community and activist groups which helps to break down stigma and provide an evidence based understanding of the key homelessness and prevention issues locally.

Handbook - funds enabling us to provide practical points of reference for those at risk of becoming homeless, with a comprehensive directory of local information and advice provision.

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

14 Analysis of net assets between funds

	Tangible fixed assets £	Other net assets £	2021 Total £
Unrestricted funds			
Designated funds			
Trustee Deep Reserve Fund	-	80,000	80,000
Reserves Buffer fund	-	365,603	365,603
Project Development fund	-	238,852	238,852
Total	-	684,455	684,455
General funds	9,827	72,022	81,849
Total Unrestricted funds	9,827	756,477	766,304
Restricted funds			
Bristol Nightstop	-	25,939	25,939
Infrastructure Support	-	8,019	8,019
Youth shelter	-	28,012	28,012
Prevention	-	22,558	22,558
Cheers Drive	-	12,993	12,993
Total restricted funds	-	97,521	97,521
Total funds	9,827	853,998	863,825

Analysis of net assets between funds - Prior Year

	Tangible fixed assets £	Other net assets £	2020 Total £
Unrestricted funds			
General funds	-	335,458	335,458
Restricted funds			
365 Shelter			
- Pret Foundation	-	11,250	11,250
Cheers Drive	-	17,500	17,500
Total restricted funds	-	28,750	28,750
Total funds	-	364,208	364,208

NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021

15 Transactions with trustees and related parties

None of the Trustees have been paid any remuneration or benefits during the year.
 No trustees were reimbursed for expenses incurred during the year (2020: £nil)
 Total donations to the Charity by Trustees during the year were £nil (2020: £1,000).

16 Taxation

The charity is exempt from corporation tax on its charitable activities.

17 Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2021 £	2020 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	499,617	46,006
Adjustments for:		
Depreciation charges	2,347	395
Dividends, interest and rents from investments	(1,334)	(1,741)
(Increase)/decrease in debtors	3,294	(3,315)
Increase/(decrease in creditors	58,358	9,635
Net cash provided by/(used in) operating activities	<u>562,282</u>	<u>50,980</u>

Analysis of cash and cash equivalents

	2021 £	2020 £
Cash in hand	<u>920,731</u>	<u>369,289</u>

18 Operating leases

At 31 March 2021 the organisation had total minimum commitments under non-cancellable operating leases payable as set out below:

	2021 Equipment £	Property £	2020 Equipment £	Property £
Payments due:				
Within one year	4,488	37,238	4,488	-
Between two and five years	2,244	52,754	5,610	-
	<u>6,732</u>	<u>89,992</u>	<u>10,098</u>	<u>-</u>