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St Andrew and St Peter, Blofield

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**Annual Report
And
Financial Statements
Of the
Parochial Church Council**

For the year ended 31 December 2024

Registered Charity No 1151641

Rector:

Vacant

Banks:

Santander UK plc

Barclays Bank plc

Independent examiner:

Maureen Martin

PCC Annual Report of the Church of St Andrew and St Peter, Blofield
For the year ended 31 December 2024

Background

The PCC has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelical, social and ecumenical. It also has the maintenance responsibility for the Church building.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Blofield. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit, and particularly the specific guidance on charities for the advancement of religion. We believe we provide a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.
- promoting Christian values, and service by members of the Parish to the community, to the benefit of individuals and society as a whole.

To facilitate this work, it is important that we maintain the fabric of the Church.

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

Incumbent: Vacant Revd Kevin Billson retired on 30th September 2024

Wardens: Yvonne Mack (from May 2024 to May 2025)

Stephen Wales (from May 2024 to May 2025)

Deanery Synod

Representatives: Yvonne Mack (from April 2023 to April 2026)

Roy Allgood (from April 2023 to April 2026)

Jenny Jenkins (from April 2023 to April 2026)

Hon. Secretary: Avril Tyrer (from May 2024 to May 2027)

Blofield Church - Annual Parochial Church Meeting – 28 April 2025

Hon. Treasurer: Martin Tyrer (from May 2024 to May 2027)

Elected Members:

David Pilch (from April 2023 to April 2026)

Avril Tyrer (from May 2024 to May 2027)

Martin Tyrer (from May 2024 to May 2027)

Caroline Wales (from May 2022 to May 2025)

John Kelly (from May 2022 to May 2025)

Gill O'Brien (from April 2023 to April 2026)

Amy Webber (from April 2023 to Dec 2024)

Committees

The PCC operates through a number of committees which meet between full meetings of the PCC:

- **Standing Committee** – This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to directions given by the Council.
- **Pastoral Care Committee** – Although this is no longer a formal team, there are many church members and visitors at our services who receive pastoral visits and care from members of the laity. In addition, this is complemented by the Anna Chaplaincy Spiritual Care activities and initiatives led by Revd Sue Shillam in her role as Anna Chaplain in the Blofield Benefice.
- **Fabric Committee** – This is no longer a formal team. The church wardens are responsible for all aspects relating to the soft fabric of the church, and the Fabric Officer is responsible for considering and organising or undertaking remedial repair work or replacements not requiring faculty.

During the year the PCC met on 5 occasions with an average attendance of 81.7%. Along with routine business they dealt with the following topics:

- Resurfacing of the path from the Lych Gate to the North door.
- Installation of CCTV cameras.
- Diocesan Warm Hubs grant.
- Various children's activities held at the church.
- Various sociable and fund-raising events.
- Maintenance of the war graves in the churchyard by the Commonwealth War Graves Commission
- Roof leak in the kitchen.
- Repair of the churchyard wall by the Parish Council.
- Pastoral help in the village.
- Authorisation of Stephen Wales as an Authorised Worship Assistant.
- Nomination and training of David Pilch as an Authorised Worship Assistant.

Blofield Church - Annual Parochial Church Meeting – 28 April 2025

- Digitising the Blofield Churchyard graves.
- Replacement of the existing lighting in the church.
- Replacement of the sound system.
- Replacement of the shed.
- Eco Church.
- The retirement of Revd. Kevin Billson.
- Management of the church during interregnum.
- The Parish Council Winter Pressures grant.

Retired Clergy

We are grateful for the support given to our church community by the Revd. Canon Judith Wilson (retired), Revd. Canon Pat Atkinson (retired) and Revd. Ron Ingamells.

Ministry Team

The Rector, Revd. Kevin Billson, retired on 30th September 2024. As from the 1st October 2024, the church has been in interregnum. The church is additionally served by a Ministry Team - the Revd. Sue Shillam, Revd. Canon Pat Atkinson, Revd. Canon Judith Wilson and the Revd. Ron Ingamells. In addition, Margaret Mallett is part of the team as a licensed Lay Minister.

Authorised Worship Assistant

Stephen Wales was formally authorised as an 'Authorised Worship Assistant' by the Bishop in 2024. David Pilch was recommended by the Rector and the PCC to be authorised as an 'Authorised Worship Assistant' for Blofield Church and to be involved in non-Eucharistic worship. Formal authorisation comes from the Bishop.

Church Attendance

The electoral roll for 2024 was 98 (2023 was 96). The average attendance at the regular Sunday 11am service was 52 adults and 2 children (2023 was 50 adults and 2 children). The Easter Day service at 11am had an attendance of 75 and 15 children (2023 was 74 adults). The total number for the Christingle, Christmas Eve and Christmas Day Services was 350 adults and 170 children (2023 was 310 adults and 177 children).

Review of the Year

The pattern of Church services has been:

- Each Sunday at 11.00 am, alternating between Holy Communion and Morning Worship services.
- Each Tuesday at 9.00 am, Benefice Morning Prayers were held via ZOOM. The Benefice Morning Prayers were discontinued when Revd. Kevin Billson retired at the end of September 2024.
- Each Wednesday at 9.30 am, there is a Benefice Service alternating between Holy Communion and Morning Worship services.

Blofield Church - Annual Parochial Church Meeting – 28 April 2025

Additional services are held at the Church festivals. On Ash Wednesday, a service was held for the combined benefice. On Good Friday, a service was held outside in front of the porch.

At Christmas, we held a number of seasonal services, including the very popular 'Christingle' service and a Carol Service.

We were pleased to welcome Blofield School for their Carol Service at Christmas.

There were 4 baptisms, 1 wedding, 7 funerals which took place in church and 5 at the crematorium plus 3 Interment of Ashes.

The Church is open every day from 9.30am until dusk for anyone who wishes to find a quiet place for prayer and contemplation, and for all who wish to enjoy our heritage, or to make a donation at the collection point for the Norwich Food Bank.

The West End Café, Open Doors and Play Church Baby & Toddler Group provide a welcoming place for anyone who wishes to call in for refreshments, a light lunch, or to meet or make new friends.

Throughout the year, the West End Café is also used to serve refreshments for a walking group, visitors, sociable events, fund raising for charities (such as Hand in Hand and Vidiyal Trust), and fund raising for the church (such as Sunday afternoon concerts, Annual Summer Garden Fete, Annual Sponsored Cycle Ride, Christmas Craft Fair, Lenten and Harvest lunches), and occasionally for funerals and weddings. We are grateful to Yvonne Mack and the Toddlers Team, the Hospitality Team and all those who regularly help to organise and facilitate these events.

Outreach continues amongst more senior members of the community with monthly lay-led services held at Manor Lodge and Manor House.

Finance Overview (Martin Tyrer)

This year we were able to make a contribution of £38,960, our full allotted figure, towards our Parish Share allocation.

Thanks to the efforts of our Social Events Team, we held a number of fund-raising events in the year. These were well attended and supported and raised £8,394 in total. We also held events to raise monies for charities and appeals that totalled £2,095.

Monies raised from weekly coffees on Sundays, West End cafe, toddlers and Open Doors made a significant contribution to funds of over £3,500.

We received a grant in November of £500 to provide hampers and small gifts for our local community.

We had a major repair to our boiler this year costing over £2,000. This was paid by transfer from our Fabric Fund after a generous donation and we will be able to reclaim the VAT amount.

We also received two legacy payments totalling £3,500 and £3,000 of this was allocated to our Fabric fund.

Our endowment held by the CofE Deposit fund showed a decrease of £50 during the year to £4,169. Monies held in our bank accounts increased by £1,675 to £6,851.

Blofield Church - Annual Parochial Church Meeting – 28 April 2025

Our contract for the supply of gas which has been very favourable to us runs out in November 2025. The indications are that our new contract will be a lot more expensive given current trends.

I would like to thank Jim Morley for his continuing advice and support. Jim continues to handle our Gift Aid applications as well as other items. Also, thanks to Maureen Martin for checking our accounts this year.

Signed by


DAVID PILCH - LAY VICE CHAIRMAN OF BLOFIELD PCC

Date:

16/04/2025

BLOFIELD CHURCH

ACCOUNTS

at

31 December 2024

**PAROCHIAL CHURCH COUNCIL OF ST. ANDREW & ST. PETER, BLOFIELD
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**

RECEIPTS AND PAYMENTS ACCOUNT

	Note	General Fund £	Unrestricted Funds Designated Funds £	Restricted Funds £	Endowme Funds £	Total 2024	Total 2023
RECEIPTS							
Voluntary income							
Planned giving	1	25047.65				25047.65	25508
Gift aid tax and VAT recovered		7979.21				7979.21	7494
Offerings		5002.97				5002.97	4677
General donations	2	5444.65		5000		10444.65	5391
Grants received	3	1020.82				1020.82	1765
Generated funds							
Raised for charities €	4			2095.21		2095.21	4943
Blofield News' income		791.5				791.5	982
Sales of cards and church guides		289.67				289.67	245
PCC fees	5	4732	0			4732	2584
Fund raising events	6	8394.11				8394.11	7066
Income from investments							
Bank and deposit interest		9.74	73	376		458.74	317
Income from endowr	7			106		106	78
Contributions from Benefice Parishes		668.07				668.07	1669
Total receipts		59380.39	73	7577.21		67030.6	62719
PAYMENTS							
Grants made							
Donations to mission	8	1497				1497	1340
Loan repayment		139				139	280
Portion of Grant Expenditure						0	0
Church activities							
Parish Share (allocated £38,960)		38960				38960	36885
Rector's expenses		1297.32				1297.32	2429
Church running expe	9	8421.29				8421.29	8550
Church and equipme	10	1213.15		36		1249.15	2101
Cost of services		1458.72				1458.72	1265
Blofield News produc	11	388				388	424
Cost of repairs	12			2357		2357	1463
Organists		1945				1945	1323
Cost of fund raising €	13	1058.36				1058.36	826
Payments to charities and miss	4			2057.17		2057.17	4943
Church administration	14	1134.02				1134.02	1357
Total payments		57511.86	0	4450.17		61962.03	63186
(Deficit) of receipts and payments		1868.53	73	3127.04		5068.57	-467
Transfers between funds		-193		193			
Transfers between funds			0			0	0
Revaluation gain (loss) on investmets					-50	-50	298
Net movement in funds		1675.53	73	3320.04	-50	5018.57	-169
Balnces at 1st January 2024		5176	1389	6816	4219	17600	17709
Balances at 31st December 2024		6851.53	1462	10136.04	4169	22618.57	17540

PAROCHIAL CHURCH COUNCIL OF ST. ANDREW & ST. PETER, BLOFIELD

NOTES Y/E 31 DECEMBER 2024

1	PLANNED GIVING	
	Through Gift Aid	22549
	Other envelopes	<u>2497</u>
		25046
2	GENERAL DONATIONS RECEIVED	
	General Fund	
	General donations	1346
	West End Café, Play Church & Open Doors	4098
		5444
	Restricted Funds	
	Fabric Fund	5000
3	GRANTS RECEIVED	
	Wi- Spire	100
	Norfolk Churches Trust (cycle ride 2023)	405
	Broadland District Council (hampers)	500
	War graves commission	<u>15</u>
		1020
4	RAISED FOR CHARITIES AND APPEALS	
	Children's Society	434
	Vidiyal Trust	297
	Norfolk Churches Trust (cycle ride 2024)	417
	Hand in Hand	946
		2094
5	FEES RECEIVED	
	These are statutory fees due to the PCC for weddings and funerals with charges made by the PCC	
6	FUND RAISING	
	Concert by John Farmer & Emma Nuule	438
	St. Gregory's Orchestra	724
	Mundesley Choir	420
	Garden plant sale & refreshments	211
	Summer fete	1492

Blofield Church - Annual Parochial Church Meeting – 28 April 2025

January Quiz	986
Barbara's Quiz	126
Gonville & Caius concert	760
John Farmer concert	340
Christmas Fair & Christmas cards	1937
Chanters Jigge concert	390
Treasure Hunt	90
Wreath making	480
	8394

7 INCOME FROM ENDOWMENTS

For churchyard maintenance.
The Brewster income is for the
upkeep of the lychgate with any
surplus for church repairs.

8 DONATIONS MADE

BADCOG	50
National Churches Trust	60
USPG	275
Norfolk Churches Trust	10
Church Mission Society	275
Supply of hampers to residents	545
Royal British Legion	270
Vidiyal Trust	0
Norwich D A of Ringers	<u>10</u>
	1495

9 CHURCH RUNNING EXPENSES

Insurance	4110
Gas	3130
Electricity	975
Water	<u>207</u>
	8422

10 CHURCH & EQUIPMENT MAINTENANCE

Organ tuning	170
Roof Alarm	735
Flameskill	127
Sundries	<u>181</u>
	1213

From other funds:	
Flowers	36

Blofield Church - Annual Parochial Church Meeting – 28 April 2025

11	BLOFIELD NEWS COSTS	
	Paper	163
	Copying	<u>225</u>
		388
12	COSTS OF REPAIRS	
	Boiler repair	2358
13	COSTS OF FUND-RAISING EVENTS	
	St. Gregory's Orchestra	215
	Mundesley Choir	100
	January Quiz	120
	Gonville & Caius concert	223
	Chanters Jigge concert	<u>190</u>
	Concert by John Farmer & Emma Nuule	<u>210</u>
		1058
14	CHURCH ADMINISTRATION ALL FUNDS	
	Copyright licences	496
	Copying	498
	Postage and stationery	245
	Less costs of Blofield News	-368
	Food, wine, coffee	263
		1134

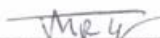
Blofield Church - Annual Parochial Church Meeting – 28 April 2025

PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2024

	Unrestricted General fund	Unrestricted Designated funds	Restricted funds	Endowment *	TOTALS 2024	2023
	£	£	£	£	£	£
Monetary assets						
Cash in hand						
Bank current accounts	6,851				6,851	5,176
CBF Cof E Deposits	0	1462	10,136	0	11,598	8,503
Investments						
CBF Cof E						
Investment fund **				4,119	4,119	4,517
	6851	1462	10136	4119	22,568	18,196
Debtors						
Amounts due to the PCC						891
At 31 December 2024 there was a further £791 to be recovered for the General fund from HMRC, covering donations made under Gift Aid from 1 December 2024. The claim was submitted in January 2024.						
* These are permanent endowments held by the Norwich Diocesan Board of Finance as custodial trustee.						
** At valuation						
Other assets						
The PCC owns various items of gardening equipment, sheds, a wheel chair, a photo copier, and office equipment, ladders, parking signage, cycle rack, cleaning and kitchen equipment. Stocks of cards, key rings and mugs held for resale cost £100. Church furnishings and fixtures, communion plate, hymn and service books etc. are included in the inventory and vested in the wardens on special trust.						
Liabilities						
Owing by the PCC						846
Loan						
Fully repaid to Hemblington PCC.						

(Signed)


David Pilch - Lay Vice Chairman Blofield PCC


M. R. Tyrer - Treasurer Blofield PCC

Blofield Church - Annual Parochial Church Meeting – 28 April 2025

PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD STATEMENT OF FUNDS

	2024		2023	
	£	£	£	£
CHAMBERLIN PRIZE FUND – Restricted Fund				
Receipts				
Bank interest		13		6
Payments				
	-		-	
(Deficit) of receipts over payments		13		6
Deposit account at 1 January 2024		232		226
Deposit account at 31 December 2024		245		232
FABRIC FUND – Restricted Fund				
Receipts				
Donations and Gift Aid	5129		1463	
Deposit interest	104	-	70	
Payments				
For the boiler repair	-2356		-1463	
	-			
Excess (Deficit) of receipts over payments		2,877		70
Deposit account at 1 January 2024		1,909		1,839
Deposit account at 31 December 2024		4,777		1909
THE GEORGE FLOWERS TRUST – Restricted Fund				
Receipts				
Deposit interest		88		62
Payments				
For flowers		-36		-116
(Deficit) of receipts over payments		52		(54)
Deposit account at 1 January 2024		1,574		1628
Deposit account at 31 December 2024		1,626		1,574
BREWSTER LEGACY INCOME ACCOUNT – Restricted Fund				
Receipts				
Endowment income and deposit interest		170		118
Payments				
		-		-
Excess/ (Deficit) of receipts over payments		170		118
Deposit account at 1 January 2024		1172		1054
Deposit account at 31 December 2024		1342		1172
THE TODDLERS GROUP – Restricted Fund				
Receipts				
Donations and grant		1263		1264
Interest		32		21
Payments				
To Church General Fund		-843		-621
New toys etc.		-421		-643
Church tower rail				
(Deficit) of receipts over payments		32		21
Deposit account at 1 January 2024		578		557
Deposit account at 31 December 2024		602		578

Blofield Church - Annual Parochial Church Meeting – 28 April 2025

PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD

STATEMENT OF FUNDS

	2024		2023	
	£	£	£	£
BELL FUND – Restricted Fund				
Receipts				
Donations and deposit interest		76		50
Payments		-		-
Excess of receipts over payments		<u>76</u>		<u>50</u>
		1431		1381
Deposit account at 31 December 2024		1507		1431
 DEVELOPMENT FUND – Designated Fund				
Receipts				
VAT grants and deposit interest		36		29
Payments				
Contractor re kitchen and floor alterations	-		-	
Contractor re church decoration	-	-	-	-
(Deficit) of receipts over payments		<u>36</u>		<u>29</u>
Deposit account at 1 January 2024		685		656
Deposit account at 31 December 2024		721		685
 RENEWALS FUND – Designated Fund				
Receipts				
Transfers from the General Fund				
Deposit interest		37		30
Payments		-		-
(Deficit) of receipts over payments		<u>37</u>		<u>30</u>
Deposit account at 1 January 2023		704		674
Deposit account at 31 December 2023		741		704

PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD

ACCRUALS 31 December 2024

Creditors		Debtors	
Crown Gas	548	Wi - Spire	100.00
Electricity	198	Gift Aid	791
HMRC	100.00		
	846.00		891.00

PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD OUR ACCOUNTING POLICIES

Basis of financial statements

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the current Statement of Recommended Practice and Accounting and Reporting by Charities (SORP 2005) using the Receipts & Payments basis which includes income as received and expenditure when irrevocably paid.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

Fund accounting

Unrestricted or General Funds represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available to the general purposes of the PCC.

Designated Funds are monies set aside by the PCC from the General Fund for a particular use, but the PCC have the right to change their decision on the use of them. They are generally invested in a separate deposit account.

Restricted Funds are amounts received for specific purposes and which cannot be applied by the PCC for any purpose other than that for which they were given. These are generally invested in a separate deposit account unless held for a short period only.

Endowment Funds are funds the capital of which must be retained either permanently or at the PCC's discretion, the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

Statement of Assets and Liabilities

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

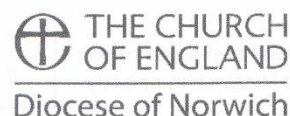
- Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.
- Land and buildings held on behalf of the PCC (none in 2024).
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty.
- Investments held beneficially by the PCC.

The following assets are recognised, and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made and by way of note when the claim has yet to be submitted.
- Any other amounts owing to the PCC.
- Legacies where formal notification of entitlement and amount has been received at the end of the year by the PCC.
- Closing bank balances as shown in the receipts and payments account.

The following liabilities are recognised:

- Any arrears of Diocesan Parish Share.
- Creditors for goods or services.



Independent Examiners Certificate

Report to the trustees/ members of:	The PCC of St Andrew and St Peter Church, Blofield
On accounts for the year ended:	31/12/2024
Charity no (if any):	1151641

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended / / .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement


~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of []]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:		Date:	14-04-2025
Name:	MS. MAUREEN MARTIN		

Relevant professional qualification(s) or body (if any)

COMPANY DIRECTOR.

Address:

7. THE COIGNCROFT.

BRUNDALL NR13 5NX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose