

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST ANDREW AND ST PETER, BLOFIELD, NORFOLK

England & Wales - Charity number 1151641

## Details

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**Other names** BLOFIELD PCC

**Status** Registered

**Legal form** Other

**Registered** 2013-04-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Website** [www.blofieldchurch.org.uk](http://www.blofieldchurch.org.uk)

## Activities

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**Objects:** PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH

**Activities:** Provides resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for church members and for anyone who wishes to benefit from what the Church offers. Promotes Christian values and service by members in the Parish to the community, to the benefit of individuals and society as a whole.

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** General Charitable Purposes, Overseas Aid/famine Relief, Religious Activities, Recreation
- **Who:** Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Norfolk

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£59,380	£57,512	-	-
2023-12-31	£62,719	£63,186	-	-
2022-12-31	£66,948	£67,276	-	-
2021-12-31	£55,083	£55,234	-	-
2020-12-31	£47,581	£47,945	-	-

## Trustees

Name	Role	Appointed
Avril Julia Tyrer		2024-05-07
Caroline Anne Wales		2022-05-17
Dr DAVID JOHN FULLER PILCH		2023-04-25
Gillian Esme Hulbert O'Brien		2023-04-25
Helen Jacquet		2025-05-28
Jenny Jenkins		2022-05-17
John Kelly		2022-05-17
Martin Richard Tyrer		2024-05-07
Rev PAUL ROBERT OLIVER		2014-04-28
Roy Allgood		2023-04-25
STEPHEN CHARLES WALES		2024-03-17
YVONNE MARGARET BERNICE MACK		2024-03-17

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# Accounts

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**St Andrew and St Peter, Blofield**  
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**Annual Report  
And  
Financial Statements  
Of the  
Parochial Church Council**

**For the year ended 31 December 2024**

**Registered Charity No 1151641**

**Rector:**

Vacant

**Banks:**

Santander UK plc

Barclays Bank plc

**Independent examiner:**

Maureen Martin

**PCC Annual Report of the Church of St Andrew and St Peter, Blofield**  
**For the year ended 31 December 2024**

**Background**

The PCC has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelical, social and ecumenical. It also has the maintenance responsibility for the Church building.

**Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Blofield. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit, and particularly the specific guidance on charities for the advancement of religion. We believe we provide a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.
- promoting Christian values, and service by members of the Parish to the community, to the benefit of individuals and society as a whole.

To facilitate this work, it is important that we maintain the fabric of the Church.

**Membership**

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

**Incumbent:** Vacant Revd Kevin Billson retired on 30<sup>th</sup> September 2024

**Wardens:** Yvonne Mack (from May 2024 to May 2025)

Stephen Wales (from May 2024 to May 2025)

**Deanery Synod**

**Representatives:** Yvonne Mack (from April 2023 to April 2026)

Roy Allgood (from April 2023 to April 2026)

Jenny Jenkins (from April 2023 to April 2026)

**Hon. Secretary:** Avril Tyrer (from May 2024 to May 2027)

## Blofield Church - Annual Parochial Church Meeting – 28 April 2025

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**Hon. Treasurer:** Martin Tyrer (from May 2024 to May 2027)

**Elected Members:**

David Pilch (from April 2023 to April 2026)

Avril Tyrer (from May 2024 to May 2027)

Martin Tyrer (from May 2024 to May 2027)

Caroline Wales (from May 2022 to May 2025)

John Kelly (from May 2022 to May 2025)

Gill O'Brien (from April 2023 to April 2026)

Amy Webber (from April 2023 to Dec 2024)

### Committees

The PCC operates through a number of committees which meet between full meetings of the PCC:

- **Standing Committee** – This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to directions given by the Council.
- **Pastoral Care Committee** – Although this is no longer a formal team, there are many church members and visitors at our services who receive pastoral visits and care from members of the laity. In addition, this is complemented by the Anna Chaplaincy Spiritual Care activities and initiatives led by Revd Sue Shillam in her role as Anna Chaplain in the Blofield Benefice.
- **Fabric Committee** – This is no longer a formal team. The church wardens are responsible for all aspects relating to the soft fabric of the church, and the Fabric Officer is responsible for considering and organising or undertaking remedial repair work or replacements not requiring faculty.

During the year the PCC met on 5 occasions with an average attendance of 81.7%. Along with routine business they dealt with the following topics:

- Resurfacing of the path from the Lych Gate to the North door.
- Installation of CCTV cameras.
- Diocesan Warm Hubs grant.
- Various children's activities held at the church.
- Various sociable and fund-raising events.
- Maintenance of the war graves in the churchyard by the Commonwealth War Graves Commission
- Roof leak in the kitchen.
- Repair of the churchyard wall by the Parish Council.
- Pastoral help in the village.
- Authorisation of Stephen Wales as an Authorised Worship Assistant.
- Nomination and training of David Pilch as an Authorised Worship Assistant.

## **Blofield Church - Annual Parochial Church Meeting – 28 April 2025**

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- Digitising the Blofield Churchyard graves.
- Replacement of the existing lighting in the church.
- Replacement of the sound system.
- Replacement of the shed.
- Eco Church.
- The retirement of Revd. Kevin Billson.
- Management of the church during interregnum.
- The Parish Council Winter Pressures grant.

### **Retired Clergy**

We are grateful for the support given to our church community by the Revd. Canon Judith Wilson (retired), Revd. Canon Pat Atkinson (retired) and Revd. Ron Ingamells.

### **Ministry Team**

The Rector, Revd. Kevin Billson, retired on 30th September 2024. As from the 1st October 2024, the church has been in interregnum. The church is additionally served by a Ministry Team - the Revd. Sue Shillam, Revd. Canon Pat Atkinson, Revd. Canon Judith Wilson and the Revd. Ron Ingamells. In addition, Margaret Mallett is part of the team as a licensed Lay Minister.

### **Authorised Worship Assistant**

Stephen Wales was formally authorised as an 'Authorised Worship Assistant' by the Bishop in 2024. David Pilch was recommended by the Rector and the PCC to be authorised as an 'Authorised Worship Assistant' for Blofield Church and to be involved in non-Eucharistic worship. Formal authorisation comes from the Bishop.

### **Church Attendance**

The electoral roll for 2024 was 98 (2023 was 96). The average attendance at the regular Sunday 11am service was 52 adults and 2 children (2023 was 50 adults and 2 children). The Easter Day service at 11am had an attendance of 75 and 15 children (2023 was 74 adults). The total number for the Christingle, Christmas Eve and Christmas Day Services was 350 adults and 170 children (2023 was 310 adults and 177 children).

### **Review of the Year**

The pattern of Church services has been:

- Each Sunday at 11.00 am, alternating between Holy Communion and Morning Worship services.
- Each Tuesday at 9.00 am, Benefice Morning Prayers were held via ZOOM. The Benefice Morning Prayers were discontinued when Revd. Kevin Billson retired at the end of September 2024.
- Each Wednesday at 9.30 am, there is a Benefice Service alternating between Holy Communion and Morning Worship services.

## **Blofield Church - Annual Parochial Church Meeting – 28 April 2025**

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Additional services are held at the Church festivals. On Ash Wednesday, a service was held for the combined benefice. On Good Friday, a service was held outside in front of the porch.

At Christmas, we held a number of seasonal services, including the very popular 'Christingle' service and a Carol Service.

We were pleased to welcome Blofield School for their Carol Service at Christmas.

There were 4 baptisms, 1 wedding, 7 funerals which took place in church and 5 at the crematorium plus 3 Interment of Ashes.

The Church is open every day from 9.30am until dusk for anyone who wishes to find a quiet place for prayer and contemplation, and for all who wish to enjoy our heritage, or to make a donation at the collection point for the Norwich Food Bank.

The West End Café, Open Doors and Play Church Baby & Toddler Group provide a welcoming place for anyone who wishes to call in for refreshments, a light lunch, or to meet or make new friends.

Throughout the year, the West End Café is also used to serve refreshments for a walking group, visitors, sociable events, fund raising for charities (such as Hand in Hand and Vidiyal Trust), and fund raising for the church (such as Sunday afternoon concerts, Annual Summer Garden Fete, Annual Sponsored Cycle Ride, Christmas Craft Fair, Lenten and Harvest lunches), and occasionally for funerals and weddings. We are grateful to Yvonne Mack and the Toddlers Team, the Hospitality Team and all those who regularly help to organise and facilitate these events.

Outreach continues amongst more senior members of the community with monthly lay-led services held at Manor Lodge and Manor House.

### **Finance Overview (Martin Tyrer)**

This year we were able to make a contribution of £38,960, our full allotted figure, towards our Parish Share allocation.

Thanks to the efforts of our Social Events Team, we held a number of fund-raising events in the year. These were well attended and supported and raised £8,394 in total. We also held events to raise monies for charities and appeals that totalled £2,095.

Monies raised from weekly coffees on Sundays, West End cafe, toddlers and Open Doors made a significant contribution to funds of over £3,500.

We received a grant in November of £500 to provide hampers and small gifts for our local community.

We had a major repair to our boiler this year costing over £2,000. This was paid by transfer from our Fabric Fund after a generous donation and we will be able to reclaim the VAT amount.

We also received two legacy payments totalling £3,500 and £3,000 of this was allocated to our Fabric fund.

Our endowment held by the CofE Deposit fund showed a decrease of £50 during the year to £4,169. Monies held in our bank accounts increased by £1,675 to £6,851.

## Blofield Church - Annual Parochial Church Meeting – 28 April 2025

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Our contract for the supply of gas which has been very favourable to us runs out in November 2025. The indications are that our new contract will be a lot more expensive given current trends.

I would like to thank Jim Morley for his continuing advice and support. Jim continues to handle our Gift Aid applications as well as other items. Also, thanks to Maureen Martin for checking our accounts this year.

Signed by

  
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DAVID PILCH - LAY VICE CHAIRMAN OF BLOFIELD PCC

Date: 16/04/2025

# **BLOFIELD CHURCH**

## **ACCOUNTS**

**at**

## **31 December 2024**

**Blofield Church - Annual Parochial Church Meeting – 28 April 2025**

**PAROCHIAL CHURCH COUNCIL OF ST. ANDREW & ST. PETER, BLOFIELD  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024**

**RECEIPTS AND PAYMENTS ACCOUNT**

	Note	General Fund £	Unrestricted Funds Designated Funds £	Restricted Funds £	Endowme Funds £	Total 2024	Total 2023
<b>RECEIPTS</b>							
Voluntary income							
Planned giving	1	25047.65				25047.65	25508
Gift aid tax and VAT recovered		7979.21				7979.21	7494
Offerings		5002.97				5002.97	4677
General donations	2	5444.65		5000		10444.65	5391
Grants received	3	1020.82				1020.82	1765
Generated funds							
Raised for charities €	4			2095.21		2095.21	4943
Blofield News' income		791.5				791.5	982
Sales of cards and church guides		289.67				289.67	245
PCC fees	5	4732	0			4732	2584
Fund raising events	6	8394.11				8394.11	7066
Income from investments							
Bank and deposit interest		9.74	73	376		458.74	317
Income from endowr	7			106		106	78
Contributions from Benefice Parishes		668.07				668.07	1669
<b>Total receipts</b>		<b>59380.39</b>	<b>73</b>	<b>7577.21</b>		<b>67030.6</b>	<b>62719</b>
<b>PAYMENTS</b>							
Grants made							
Donations to mission	8	1497				1497	1340
Loan repayment		139				139	280
Portion of Grant Expenditure						0	0
Church activities							
Parish Share (allocated £38,960)		38960				38960	36885
Rector's expenses		1297.32				1297.32	2429
Church running expe	9	8421.29				8421.29	8550
Church and equipme	10	1213.15		36		1249.15	2101
Cost of services		1458.72				1458.72	1265
Blofield News produc	11	388				388	424
Cost of repairs	12			2357		2357	1463
Organists		1945				1945	1323
Cost of fund raising €	13	1058.36				1058.36	826
Payments to charities and miss	4			2057.17		2057.17	4943
Church administration	14	1134.02				1134.02	1357
<b>Total payments</b>		<b>57511.86</b>	<b>0</b>	<b>4450.17</b>		<b>61962.03</b>	<b>63186</b>
(Deficit) of receipts and payments		1868.53	73	3127.04		5068.57	-467
Transfers between funds		-193		193			
Transfers between funds			0			0	0
Revaluation gain (loss) on investmets					-50	-50	298
Net movement in funds		1675.53	73	3320.04	-50	5018.57	-169
Balnces at 1st January 2024		5176	1389	6816	4219	17600	17709
<b>Balances at 31st December 2024</b>		<b>6851.53</b>	<b>1462</b>	<b>10136.04</b>	<b>4169</b>	<b>22618.57</b>	<b>17540</b>

## Blofield Church - Annual Parochial Church Meeting – 28 April 2025

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### PAROCHIAL CHURCH COUNCIL OF ST. ANDREW & ST. PETER, BLOFIELD

#### NOTES Y/E 31 DECEMBER 2024

1	PLANNED GIVING	
	Through Gift Aid	22549
	Other envelopes	<u>2497</u>
		25046
2	GENERAL DONATIONS RECEIVED	
	General Fund	
	General donations	1346
	West End Café, Play Church & Open Doors	4098
		5444
	Restricted Funds	
	Fabric Fund	5000
3	GRANTS RECEIVED	
	Wi- Spire	100
	Norfolk Churches Trust (cycle ride 2023)	405
	Broadland District Council (hampers)	500
	War graves commission	<u>15</u>
		1020
4	RAISED FOR CHARITIES AND APPEALS	
	Children's Society	434
	Vidiyal Trust	297
	Norfolk Churches Trust (cycle ride 2024)	417
	Hand in Hand	946
		2094
5	FEES RECEIVED	
	These are statutory fees due to the PCC for weddings and funerals with charges made by the PCC	
6	FUND RAISING	
	Concert by John Farmer & Emma Nuule	438
	St. Gregory's Orchestra	724
	Mundesley Choir	420
	Garden plant sale & refreshments	211
	Summer fete	1492

## Blofield Church - Annual Parochial Church Meeting – 28 April 2025

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	January Quiz	986
	Barbara's Quiz	126
	Gonville & Caius concert	760
	John Farmer concert	340
	Christmas Fair & Christmas cards	1937
	Chanters Jigge concert	390
	Treasure Hunt	90
	Wreath making	480
		8394
7	INCOME FROM ENDOWMENTS	
	For churchyard maintenance. The Brewster income is for the upkeep of the lychgate with any surplus for church repairs.	
8	DONATIONS MADE	
	BADCOG	50
	National Churches Trust	60
	USPG	275
	Norfolk Churches Trust	10
	Church Mission Society	275
	Supply of hampers to residents	545
	Royal British Legion	270
	Vidiyal Trust	0
	Norwich D A of Ringers	<u>10</u>
		1495
9	CHURCH RUNNING EXPENSES	
	Insurance	4110
	Gas	3130
	Electricity	975
	Water	<u>207</u>
		8422
10	CHURCH & EQUIPMENT MAINTENANCE	
	Organ tuning	170
	Roof Alarm	735
	Flameskill	127
	Sundries	<u>181</u>
		1213
	From other funds:	
	Flowers	36

## Blofield Church - Annual Parochial Church Meeting – 28 April 2025

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11	BLOFIELD NEWS COSTS	
	Paper	163
	Copying	<u>225</u>
		388
12	COSTS OF REPAIRS	
	Boiler repair	2358
13	COSTS OF FUND-RAISING EVENTS	
	St. Gregory's Orchestra	215
	Mundesley Choir	100
	January Quiz	120
	Gonville & Caius concert	223
	Chanters Jigge concert	<u>190</u>
	Concert by John Farmer & Emma Nuule	<u>210</u>
		1058
14	CHURCH ADMINISTRATION ALL FUNDS	
	Copyright licences	496
	Copying	498
	Postage and stationery	245
	Less costs of Blofield News	-368
	Food, wine, coffee	263
		1134

# Blofield Church - Annual Parochial Church Meeting – 28 April 2025

PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD  
STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2024

	Unrestricted General fund	Unrestricted Designated funds	Restricted funds	Endowment * funds	TOTALS 2024	2023
	£	£	£	£	£	£
<b>Monetary assets</b>						
Cash in hand						
Bank current accounts	6,851				6,851	5,176
CBF Cof E Deposits	0	1462	10,136	0	11,598	8,503
<b>Investments</b>						
CBF Cof E						
Investment fund **				4,119	4,119	4,517
	6851	1462	10136	4119	22,568	18,196
<b>Debtors</b>						
Amounts due to the PCC						891
<p style="margin-left: 20px;">At 31 December 2024 there was a further £791 to be recovered for the General fund from HMRC, covering donations made under Gift Aid from 1 December 2024. The claim was submitted in January 2024.</p>						
<p>* These are permanent endowments held by the Norwich Diocesan Board of Finance as custodial trustee.</p>						
<p>** At valuation</p>						
<b>Other assets</b>						
<p style="margin-left: 20px;">The PCC owns various items of gardening equipment, sheds, a wheel chair, a photo copier, and office equipment, ladders, parking signage, cycle rack, cleaning and kitchen equipment. Stocks of cards, key rings and mugs held for resale cost £100. Church furnishings and fixtures, communion plate, hymn and service books etc. are included in the inventory and vested in the wardens on special trust.</p>						
<b>Liabilities</b>						
Owing by the PCC						846
<b>Loan</b>						
<p style="margin-left: 20px;">Fully repaid to Hemblington PCC.</p>						

(Signed)

  
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 David Pilch - Lay Vice Chairman Blofield PCC

  
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 M. R. Tyrer - Treasurer Blofield PCC

## Blofield Church - Annual Parochial Church Meeting – 28 April 2025

### PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD STATEMENT OF FUNDS

	2024		2023	
	£	£	£	£
<b>CHAMBERLIN PRIZE FUND – Restricted Fund</b>				
<b>Receipts</b>				
Bank interest		13		6
<b>Payments</b>				
	-		-	
<b>(Deficit) of receipts over payments</b>		<b>13</b>		<b>6</b>
Deposit account at 1 January 2024		232		226
Deposit account at 31 December 2024		245		232
<b>FABRIC FUND – Restricted Fund</b>				
<b>Receipts</b>				
Donations and Gift Aid	5129		1463	
Deposit interest	104		70	
<b>Payments</b>				
For the boiler repair	-2356		-1463	
	-			
<b>Excess (Deficit) of receipts over payments</b>		<b>2,877</b>		<b>70</b>
Deposit account at 1 January 2024		1,909		1,839
Deposit account at 31 December 2024		4,777		1909
<b>THE GEORGE FLOWERS TRUST – Restricted Fund</b>				
<b>Receipts</b>				
Deposit interest		88		62
<b>Payments</b>				
For flowers		-36		-116
<b>(Deficit) of receipts over payments</b>		<b>52</b>		<b>(54)</b>
Deposit account at 1 January 2024		1,574		1628
Deposit account at 31 December 2024		1,626		1,574
<b>BREWSTER LEGACY INCOME ACCOUNT – Restricted Fund</b>				
<b>Receipts</b>				
Endowment income and deposit interest		170		118
<b>Payments</b>				
		-		-
<b>Excess/ (Deficit) of receipts over payments</b>		<b>170</b>		<b>118</b>
Deposit account at 1 January 2024		1172		1054
Deposit account at 31 December 2024		1342		1172
<b>THE TODDLERS GROUP – Restricted Fund</b>				
<b>Receipts</b>				
Donations and grant		1263		1264
Interest		32		21
<b>Payments</b>				
To Church General Fund		-843		-621
New toys etc.		-421		-643
Church tower rail				
<b>(Deficit) of receipts over payments</b>		<b>32</b>		<b>21</b>
Deposit account at 1 January 2024		578		557
Deposit account at 31 December 2024		602		578

## Blofield Church - Annual Parochial Church Meeting – 28 April 2025

### PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD

#### STATEMENT OF FUNDS

	2024		2023	
	£	£	£	£
<b>BELL FUND – Restricted Fund</b>				
<b>Receipts</b>				
Donations and deposit interest		76		50
<b>Payments</b>				
		-		-
		<b>76</b>		<b>50</b>
<b>Excess of receipts over payments</b>		1431		1381
Deposit account at 31 December 2024		1507		1431
<b>DEVELOPMENT FUND – Designated Fund</b>				
<b>Receipts</b>				
VAT grants and deposit interest		36		29
<b>Payments</b>				
Contractor re kitchen and floor alterations	-		-	
Contractor re church decoration	-	-	-	-
		<b>36</b>		<b>29</b>
<b>(Deficit) of receipts over payments</b>				29
Deposit account at 1 January 2024		685		656
Deposit account at 31 December 2024		721		685
<b>RENEWALS FUND – Designated Fund</b>				
<b>Receipts</b>				
Transfers from the General Fund				
Deposit interest		37		30
<b>Payments</b>				
	-	-	-	-
		<b>37</b>		<b>30</b>
<b>(Deficit) of receipts over payments</b>				30
Deposit account at 1 January 2023		704		674
Deposit account at 31 December 2023		741		704

**Blofield Church - Annual Parochial Church Meeting – 28 April 2025**

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**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD**

**ACCRUALS 31 December 2024**

Creditors		Debtors	
Crown Gas	548	Wi - Spire	100.00
Electricity	198	Gift Aid	791
HMRC	100.00		
	846.00		891.00

**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD  
OUR ACCOUNTING POLICIES**

**Basis of financial statements**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the current Statement of Recommended Practice and Accounting and Reporting by Charities (SORP 2005) using the Receipts & Payments basis which includes income as received and expenditure when irrevocably paid.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

**Fund accounting**

**Unrestricted or General Funds** represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available to the general purposes of the PCC.

**Designated Funds** are monies set aside by the PCC from the General Fund for a particular use, but the PCC have the right to change their decision on the use of them. They are generally invested in a separate deposit account.

**Restricted Funds** are amounts received for specific purposes and which cannot be applied by the PCC for any purpose other than that for which they were given. These are generally invested in a separate deposit account unless held for a short period only.

**Endowment Funds** are funds the capital of which must be retained either permanently or at the PCC's discretion, the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

**Statement of Assets and Liabilities**

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

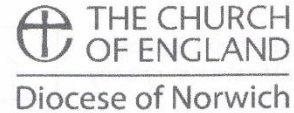
- Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.
- Land and buildings held on behalf of the PCC (none in 2024).
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty.
- Investments held beneficially by the PCC.

The following assets are recognised, and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made and by way of note when the claim has yet to be submitted.
- Any other amounts owing to the PCC.
- Legacies where formal notification of entitlement and amount has been received at the end of the year by the PCC.
- Closing bank balances as shown in the receipts and payments account.

The following liabilities are recognised:

- Any arrears of Diocesan Parish Share.
- Creditors for goods or services.



## Independent Examiners Certificate

Report to the trustees/ members of:	The PCC of St Andrew and St Peter Church, Blofield
On accounts for the year ended:	31/12/2024
Charity no (if any):	1151641

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended / / .

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement


~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [ ]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:		Date:	14 - 04 - 2025
Name:	MS. MAUREEN MARTIN		

Relevant professional qualification(s) or body (if any)

COMPANY DIRECTOR.

Address:

7, THE COIGNCROFT.  
BRUNDALL NR13 5NX

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

[Empty box for disclosure details]

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# Accounts

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**St Andrew and St Peter, Blofield**  
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**Annual Report  
And  
Financial Statements  
Of the  
Parochial Church Council**

**For the year ended 31 December 2023**

**Registered Charity No 1151641**

**Rector:**

The Revd Kevin Billson  
The Rectory  
Oakwood  
Blofield  
NR13 4JG

**Banks:**

Santander UK plc  
Barclays Bank plc

**Independent examiner:**

Sarah Reynolds

**PCC Annual Report of the Church of St Andrew and St Peter, Blofield**  
**For the year ended 31 December 2023**

**Background**

The PCC has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelical, social and ecumenical. It also has the maintenance responsibility for the Church building.

**Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Blofield. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion. We believe we provide a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.
- promoting Christian values, and service by members of the Parish to the community, to the benefit of individuals and society as a whole.

To facilitate this work it is important that we maintain the fabric of the Church.

**Membership**

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

***Incumbent:*** The Revd. Kevin Billson

***Wardens:*** Yvonne Mack (from March 2023 to March 2024)

Stephen Wales (from March 2023 to March 2024)

***Deanery Synod***

***Representatives:*** Yvonne Mack (from April 2023 to April 2026)

Roy Allgood (from April 2023 to April 2026)

Jenny Jenkins (from April 2023 to April 2026)

***Hon. Secretary:*** Avril Tyrer (from April 2021 to April 2024)

## Blofield Church - Annual Parochial Church Meeting – 7 May 2024

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**Hon. Treasurer:** Martin Tyrer (from April 2021 to April 2024)

**Elected Members:**

David Pilch (from April 2023 to April 2026)

Avril Tyrer (from April 2021 to April 2024)

Martin Tyrer (from April 2021 to April 2024)

Caroline Wales (from May 2022 to May 2025)

John Kelly (from May 2022 to May 2025)

Gill O'Brien (from April 2023 to April 2026)

Amy Webber (from April 2023 to April 2026)

### Committees

The PCC operates through a number of committees which meet between full meetings of the PCC:

- **Standing Committee** – This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to directions given by the Council.
- **Pastoral Care Committee** – Although this is no longer a formal team, there are many church members and visitors at our services who receive pastoral visits and care from members of the laity. In addition, this is complemented by the Anna Chaplaincy Spiritual Care activities and initiatives led by Revd. Sue Shillam in her role as Anna Chaplain in the Blofield Benefice.
- **Fabric Committee** – This is no longer a formal team. The church wardens are responsible for all aspects relating to the soft fabric of the church, and the Fabric Officer is responsible for considering and organising or undertaking remedial repair work or replacements not requiring faculty.

During the year the PCC met on 6 occasions with an average attendance of 82.8%. Along with routine business they dealt with the following topics:

- Nomination and training of Stephen Wales as an Authorised Worship Assistant
- Various children's activities held at the church
- Celebration of the King's Coronation.
- Review of the Warm Church Provision.
- The implications arising from the proposed licencing of 'Prayers of Love and faith' for our benefice and 6 churches.
- The purchasing of new hymn books.
- Communion services and the return to serving Communion in both kinds by sharing the cup.
- Permissions for Holy Communion Assistants.
- Vandalism in the church during the school holidays.
- Smaller items of work that were highlighted in the Quinquennial Report.
- The Hope Course (Basic introduction to Christianity)
- The setting up of an Emergency Fund to help those who are in real need.

## **Blofield Church - Annual Parochial Church Meeting – 7 May 2024**

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- Resurfacing of the path from the Lych Gate to the North door.
- Replacement of the existing lighting in the church.
- The Diocesan Warm Hubs Grant.

A mini-PCC meeting was held on Sunday 1 October to discuss the attempted theft of the wall safe in the West End of the church on 23 September and the possible installation of CCTV cameras.

### **Retired Clergy**

We are grateful for the support given to our church community by the Rev. Canon Judith Wilson (retired), Rev. Canon Pat Atkinson (retired) and Rev. Ron Ingamells.

### **Ministry Team**

The Ministry Team consists of: Rev. Kevin Billson (Rector and the only Stipendiary Minister), Rev. Sue Shillam who is an assistant curate and whose training continued under the IME scheme. (Sue's training was on target to be completed in early in 2024), Rev. Pat Atkinson, Rev. Judith Wilson and the Rev. Ron Ingamells. Additionally, Margaret Mallett is part of the team as a licensed Reader.

### **Authorised Worship Assistant**

Stephen Wales was recommended by the Rector and the PCC to be authorised as an 'Authorised Worship Assistant' for Blofield Church and to be involved in non-Eucharistic worship. Formal authorisation comes from the Bishop.

### **Church Attendance**

The electoral roll for 2023 was 96 (2022 was 100). The average attendance at the regular Sunday 11am service was 50 adults (2022 was 51) and 2 children (2022 was 1). The Easter Day service at 11am had an attendance of 74 (2022 was 84). The total number for the Christingle, Christmas Eve and Christmas Day Services was 310 adults and 177 children (2022 was 312 adults and 205 children).

### **Review of the Year**

The pattern of Church services has been:

- Each Sunday at 11.00 am, alternating between Holy Communion and Morning Worship services.
- Each Tuesday at 9.00 am, Benefice Morning Prayers are held via ZOOM.
- Each Wednesday at 9.30 am, there is a Benefice Service alternating between Holy Communion and Morning Worship services.

Additional services are held at the Church festivals. On Ash Wednesday, a service was held for the combined benefice. On Good Friday, a service was held outside in front of the porch. At Christmas, we held a number of seasonal services, including the very popular 'Christingle' service and a Carol Service.

We were pleased to welcome Blofield School for their Carol Service at Christmas.

There were 6 baptisms, 3 weddings, 7 funerals which took place in church and 3 at the crematorium plus 2 Interment of Ashes.

The Church is open every day from 9.30am until dusk for anyone who wishes to find a quiet place for prayer and contemplation, and for all who wish to enjoy our heritage, or to make a donation at the collection point for the Norwich Food Bank.

## **Blofield Church - Annual Parochial Church Meeting – 7 May 2024**

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The West End Café, Open Doors and Play Church Baby & Toddler Group provide a welcoming place for anyone who wishes to call in for refreshments, a light lunch, or to meet or make new friends.

Throughout the year, the West End Café is also used to serve refreshments for a walking group, visitors, sociable events, fund raising for charities (such as Hand in Hand and Vidiyal Trust), and fund raising for the church (such as Sunday afternoon concerts, Annual Summer Garden Party, Annual Sponsored Cycle ride, Christmas craft fair, Lenten and Harvest lunches) and occasionally for funerals and weddings. In March, Blofield Church hosted another Big Breakfast event to raise funds for the Turkey-Syria Earthquake Appeal and the DEC Ukraine Humanitarian Appeal. We are grateful to Yvonne Mack and the Toddlers Team, the Hospitality Team and all those who regularly help to organise and facilitate these events.

Outreach continues amongst more senior members of the community with monthly lay-led services held at Manor Lodge and Manor House.

### **Finance Overview (Martin Tyrer)**

This year we were able to make a contribution of £36,885, our full allotted figure, towards our Parish Share allocation.

We held a number of fund-raising events during the year. These were well attended and supported and raised £6,680 in total, thanks to the very hard work of our Social Events Team and other volunteers throughout the year. We also raised £4,943 for other charities and causes. We again had a Big Breakfast event that raised £2,700 of which £2,050 was donated to Ukraine and the Earthquake Appeal for Turkey and Syria.

We received a grant of £950 from the Diocese in December 2023 to help us with the church heating costs for the period December 2023 into Spring 2024.

Monies raised from weekly coffees on Sundays, Wednesday Coffee mornings, jam and Christmas card sales, Barbara's quiz, Toddlers and Open Doors made a significant contribution of over £3,000.

We also received a grant of £500 from Broadland District Council to provide provisions to the community of Blofield and to churchgoers. We provided gifts of hampers and biscuits which were delivered just before Christmas.

The PCC also made a decision to make a donation of £300 to an emergency fund which will be used to help families in urgent financial need.

100 new hymn books were purchased to replace the existing old hymn books. The cost was £1,476 of which £1,408 was donated by the congregation.

We had two repairs to our roof in our 2023 with the cost of £1,428 being paid out of our Fabric Fund. Our wall safe at the back of the church was damaged by an unknown assailant in October 2023. A repair was made by two members of the congregation which kept the cost of repair to a minimum.

Monies held in our Fabric and Restricted Funds increased during the year by £272.

Our Endowment held by the CofE Deposit Fund increased by £298 during the year to a total of £4,215.

Monies held in our bank accounts decreased by £549 to £5,176

## Blofield Church - Annual Parochial Church Meeting – 7 May 2024

As with last year, we were protected from a large increase in gas and electricity prices having negotiated a 3-year deal in 2022. However, this will run out next year when a substantial increase will be more likely to occur.

I would like to thank Jim Morley for his continuing advice and support, and Sarah Reynolds for examining our accounts as she has done in the previous two years.

Signed by The Rector of Blofield Benefice

  
\_\_\_\_\_  
Rev'd. Kevin Ellison

Date: 28 April 2024

# **BLOFIELD CHURCH**

## **ACCOUNTS**

**at**

**31 December 2023**

# Blofield Church - Annual Parochial Church Meeting – 7 May 2024

## PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

#### RECEIPTS AND PAYMENTS ACCOUNT

	Note	Unrestricted Funds		Restricted Funds	Endowmer Funds	Total	
		General Fund	Designated Funds			2023	2022
		£	£	£	£		
<b>RECEIPTS</b>							
<b>Voluntary income</b>							
Planned giving	1	25508		0		25508	24891
Gift aid tax and VAT recovered		7427		67		7494	8803
Offerings		4677		0		4677	3866
General donations	2	5091		300		5391	4321
Grants received	3	1765		0		1765	3169
Generated funds		60					
Raised for charities and missions	4			4943		4943	9489
Blofield News' income		982				982	579
Sales of cards and church guides		245				245	223
PCC fees	5	2584				2584	3465
Fund raising events	6	5971		1095		7066	7080
<b>Income from investments</b>							
Bank and deposit interest		6	59	252		317	94
Income from endowments	7			78		78	104
<b>Contributions from Benefice Parishes</b>							
		1669				1669	864
<b>Total receipts</b>		<u>55985</u>	<u>59</u>	<u>6735</u>		62719	66948
<b>PAYMENTS</b>							
<b>Grants made</b>							
Donations to missions, charities e	8	1340		0		1340	680
Loan repayment		280				280	280
Portion of Grant Expenditure		0				0	200
<b>Church activities</b>							
Parish Share (allocated £36,885)		36885				36885	35708
Rector's expenses		2429				2429	1549
Church running expenses	9	8550		0		8550	8497
Church and equipment maintena	10	1985		116		2101	2590
Cost of services		1265				1265	990
Blofield News production costs	11	424				424	596
Cost of repairs	12	0		1463		1463	2558
Organists		1323				1323	1590
Cost of fund raising events	13	826				826	789
Payments to charities and missions	4			4943		4943	9489
Church administration	14	1357		0		1357	1760
<b>Total payments</b>		<u>56664</u>	<u>0</u>	<u>6522</u>		63186	67276
<b>(Deficit) of receipts and payments</b>		-679	59	213		-407	-328
<b>Transfers between funds</b>							
Transfers between funds		130	0	-130		0	0
Revaluation gain (loss) on investmets					298	298	-298
<b>Net movement in funds</b>		-549	59	83		-109	-626
Balnces at 1st January 2023		5725	1330	6733	3921	17709	18335
<b>Balances at 31st December 2023</b>		<u>5176</u>	<u>1389</u>	<u>6816</u>	<u>4219</u>	<u>17898</u>	<u>17709</u>

## Blofield Church - Annual Parochial Church Meeting – 7 May 2024

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### PAROCHIAL CHURCH COUNCIL OF ST. ANDREW & ST. PETER, BLOFIELD NOTES Y/E 31 DECEMBER 2023

1	PLANNED GIVING	
	Through Gift Aid	24478
	Other envelopes	<u>1030</u>
		24891
2	GENERAL DONATIONS RECEIVED	
	General Fund	
	General donations	1893
	West End Café, Play Church & Open Doors	2922
	Home communion	31
	Wall safe	<u>245</u>
		5091
	Restricted Funds	
	Fabric Fund	300
3	GRANTS RECEIVED	
	Wi- Spire	100
	Blofield Parish Council	200
	Broadland District Council (hampers)	500
	Warm Church	950
	War graves commission	<u>15</u>
		1765
4	RAISED FOR CHARITIES AND APPEALS	
	Vidiyal Trust	723
	Children's Society	436
	Bishop's Lent Appeal	271
	Norfolk Churches Trust (cycle ride 2023)	765
	DEC Ukraine & Earthquake Appeal	2051
	World Vision	100
	Bishop's Hospital Appeal	140
	Hand in Hand	457
		4943
5	FEES RECEIVED	
	These are statutory fees due to the PCC for weddings and funerals with charges made by the PCC	

## Blofield Church - Annual Parochial Church Meeting – 7 May 2024

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### 6 FUND RAISING

Concert by John Farmer	305
St. Gregory's Orchestra	344
Mundesley Choir	320
Afternoon Tea	170
Taverham Brass Band	589
January Quiz	1039
Barbara's Quiz	136
Big Breakfast morning	683
Miscellaneous	374
Christmas Fair & Christmas cards	2011
	5971

### FOR FABRIC FUND

Summer fete	1095
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### 7 INCOME FROM ENDOWMENTS

For churchyard maintenance.  
The Brewster income is for the upkeep of the lychgate with any surplus for church repairs.

### 8 DONATIONS MADE

Village Emergency Fund	300
Supply of hampers to residents	580
Royal British Legion	300
Vidiyal Trust	150
Norwich D A of Ringers	<u>10</u>
	1340

### 9 CHURCH RUNNING EXPENSES

Insurance	3847
Gas	3453
Electricity	1055
Water	<u>195</u>
	8550

### 10 CHURCH & EQUIPMENT MAINTENANCE

Organ tuning	164
Roof Alarm	1187
Norfolk Home Services Plumbing	126
Boiler service	381

## Blofield Church - Annual Parochial Church Meeting – 7 May 2024

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	Flameskill	127
	Sundries	<u>0</u>
		1985
	From other funds	
	Flowers	116
11	BLOFIELD NEWS COSTS	
	Paper	176
	External Printing	0
	Copying	<u>248</u>
		424
12	COSTS OF REPAIRS	
	Repairs to roofing	1428
	Limewash	35
13	COSTS OF FUND-RAISING EVENTS	
	Christmas fair	75
	Printing Christmas Leaflet	132
	St. Gregory's Orchestra	130
	Summer fete	87
	Mundesley Choir	100
	Taverham Brass Band	250
	Miscellaneous	<u>52</u>
		826
14	CHURCH ADMINISTRATION ALL FUNDS	
	Copyright licences	462
	Giving envelopes	99
	Copying	449
	Purchase of banners	37
	Postage and stationery	113
	Food, wine, coffee	197
		1357

# Blofield Church - Annual Parochial Church Meeting – 7 May 2024

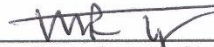
**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD  
STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2023**

	Unrestricted General fund	Unrestricted Designated funds	Restricted funds	Endowment * funds	TOTALS 2023	2022
	£	£	£	£	£	£
<b>Monetary assets</b>						
Cash in hand						
Bank current accounts	5,176				5,176	5,725
CBF Cof E Deposits	0	1389	6,816	298	8,503	7,765
<b>Investments</b>						
CBF Cof E						
Investment fund **				4,219	4,219	4,219
	5176	1389	6816	4517	17,898	17,709
<b>Debtors</b>						
Amounts due to the PCC						1389
<p style="margin-left: 20px;">At 31 December 2023 there was a further £950 to be recovered for the General fund from HMRC, covering donations made under Gift Aid from 1 December 2023. The claim was submitted in January 2024.</p> <p style="margin-left: 20px;">At 31 December 2023 there was a prepayment made of £339 in respect of insurance for January 2024.</p>						
<p>* These are permanent endowments held by the Norwich Diocesan Board of Finance as custodial trustee.</p> <p>** At valuation</p>						
<b>Other assets</b>						
<p style="margin-left: 20px;">The PCC owns various items of gardening equipment, sheds, a wheel chair, a photo copier, and office equipment, ladders, parking signage, cleaning and kitchen equipment. Stocks of cards, key rings and mugs held for resale cost £100. Church furnishings and fixtures, communion plate, hymn and service books etc. are included in the inventory and vested in the wardens on special trust.</p>						
<b>Liabilities</b>						
Owing by the PCC						1,625
<b>Loan</b>						
<p style="margin-left: 20px;">From Hemblington PPC of £1399 less amount repaid to date of £1260.</p>						

(Signed)



Revd. K. Billson - Chairman Blofield PCC



M. R. Tyrer - Treasurer Blofield PCC

## Blofield Church - Annual Parochial Church Meeting – 7 May 2024

### PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD STATEMENT OF FUNDS

	2023		2022	
	£	£	£	£
<b>CHAMBERLIN PRIZE FUND – Restricted Fund</b>				
<b>Receipts</b>				
Bank interest		6		2
<b>Payments</b>				
	-		-	
		6		2
<b>(Deficit) of receipts over payments</b>		<b>6</b>		<b>2</b>
Deposit account at 1 January 2023		226		224
Deposit account at 31 December 2023		232		226
<b>FABRIC FUND – Restricted Fund</b>				
<b>Receipts</b>				
Donations and Gift Aid	1463		1562	
Deposit interest	70	-	45	
<b>Payments</b>				
For the guttering repair	-1463		-2558	
		70		-953
<b>Excess (Deficit) of receipts over payments</b>		<b>70</b>		<b>-953</b>
Deposit account at 1 January 2023		1,839		2790
Deposit account at 31 December 2023		1,909		1839
<b>THE GEORGE FLOWERS TRUST – Restricted Fund</b>				
<b>Receipts</b>				
Deposit interest		62		19
<b>Payments</b>				
For flowers		-116		-83
<b>(Deficit) of receipts over payments</b>		<b>(54)</b>		<b>(64)</b>
Deposit account at 1 January 2023		1,628		1692
Deposit account at 31 December 2023		1,574		1,628
<b>BREWSTER LEGACY INCOME ACCOUNT – Restricted Fund</b>				
<b>Receipts</b>				
Endowment income and deposit interest		118		114
<b>Payments</b>				
		-		-
		118		114
<b>Excess/ (Deficit) of receipts over payments</b>		<b>118</b>		<b>114</b>
Deposit account at 1 January 2023		1054		940
Deposit account at 31 December 2023		1172		1054
<b>THE TODDLERS GROUP – Restricted Fund</b>				
<b>Receipts</b>				
Donations and grant		1264		1833
Interest		21		3
<b>Payments</b>				
To Church General Fund		-621		-765

## Blofield Church - Annual Parochial Church Meeting – 7 May 2024

New toys etc.	-643	-566
Church tower rail		-189
	21	307
<b>(Deficit) of receipts over payments</b>		
Deposit account at 1 January 2023	557	250
	578	557
Deposit account at 31 December 2023		

### PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD STATEMENT OF FUNDS

	2023		2022	
	£	£	£	£
<b>BELL FUND – Restricted Fund</b>				
<b>Receipts</b>				
Donations and deposit interest		50		16
<b>Payments</b>		-		-
		50		16
<b>Excess of receipts over payments</b>		1381		1365
		1431		1381
Deposit account at 31 December 2023				
<b>DEVELOPMENT FUND – Designated Fund</b>				
<b>Receipts</b>				
VAT grants and deposit interest		29		6
<b>Payments</b>				
Contractor re kitchen and floor alterations	-		-	
Contractor re church decoration	-	-	-	-
		29		6
<b>(Deficit) of receipts over payments</b>				
Deposit account at 1 January 2023		656		650
		685		656
Deposit account at 31 December 2023				
<b>RENEWALS FUND – Designated Fund</b>				
<b>Receipts</b>				
Transfers from the General Fund				
Deposit interest		30		10
<b>Payments</b>				
	-	-	-	-
		30		10
<b>(Deficit) of receipts over payments</b>				
Deposit account at 1 January 2023		674		664
		704		674
Deposit account at 31 December 2023				

**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD**

**ACCRUALS 31 December 2023**

Creditors		Debtors	
Crown Gas	510	Wi - Spire	100.00
Balance of Warm Church	950	Close Premium	339
Organ tuning	165.00	Insurance	
		Gift Aid	950
	1625.00		1389.00

## Blofield Church - Annual Parochial Church Meeting – 7 May 2024

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### PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD OUR ACCOUNTING POLICIES

#### **Basis of financial statements**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the current Statement of Recommended Practice and Accounting and Reporting by Charities (SORP 2005) using the Receipts & Payments basis which includes income as received and expenditure when irrevocably paid.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

#### **Fund accounting**

**Unrestricted or General Funds** represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available to the general purposes of the PCC.

**Designated Funds** are monies set aside by the PCC from the General Fund for a particular use, but the PCC have the right to change their decision on the use of them. They are generally invested in a separate deposit account.

**Restricted Funds** are amounts received for specific purposes and which cannot be applied by the PCC for any purpose other than that for which they were given. These are generally invested in a separate deposit account unless held for a short period only.

**Endowment Funds** are funds the capital of which must be retained either permanently or at the PCC's discretion, the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

#### **Statement of Assets and Liabilities**

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.
- Land and buildings held on behalf of the PCC (none in 2023).
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty.
- Investments held beneficially by the PCC.

The following assets are recognised, and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made and by way of note when the claim has yet to be submitted.
- Any other amounts owing to the PCC.
- Legacies where formal notification of entitlement and amount has been received at the end of the year by the PCC.
- Closing bank balances as shown in the receipts and payments account.

The following liabilities are recognised:

- Any arrears of Diocesan Parish Share.
- Creditors for goods or services.



## Independent Examiners Certificate

Report to the trustees/ members of:	The PCC of St Andrew and St Peter Church, Blofield
On accounts for the year ended:	31/12/2023
Charity no (if any):	1151641

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 23

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [ ]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:  Date:

Name:

Relevant professional qualification(s) or body (if any)

none

Address:

6 Oak Wood  
Blofield  
NR13 4JQ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

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# Accounts

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=====  
**St Andrew and St Peter, Blofield**  
=====

**Annual Report  
And  
Financial Statements  
Of the  
Parochial Church Council**

**For the year ended 31 December 2022**

**Registered Charity No 1151641**

**Rector:**

The Revd Kevin Billson  
The Rectory  
Oakwood  
Blofield  
NR13 4JG

**Banks:**

Santander UK plc  
Barclays Bank plc

**Independent examiner:**

Sarah Reynolds

# PCC Annual Report of the Church of St Andrew and St Peter, Blofield

## For the year ended 31 December 2022

### Background

The PCC has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelical, social and ecumenical. It also has the maintenance responsibility for the Church building.

### Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Blofield. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion. We believe we provide a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.
- promoting Christian values, and service by members of the Parish to the community, to the benefit of individuals and society as a whole.

To facilitate this work it is important that we maintain the fabric of the Church.

### Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

**Incumbent:** The Revd Kevin Billson

**Wardens:** Yvonne Mack (from April 2022 to April 2023)

Stephen Wales (from April 2022 to April 2023)

#### **Deanery Synod**

**Representatives:** Yvonne Mack (from May 2021 to May 2023)

Roy Allgood (from May 2021 to May 2023)

**Hon. Secretary:** Avril Tyrer (from May 2021 to May 2024)

**Hon. Treasurer:** Martin Tyrer (from May 2021 to May 2024)

#### **Elected**

#### **Members:**

David Pilch	(from April 2020 to April 2023)
Avril Tyrer	(from May 2021 to May 2024)
Martin Tyrer	(from May 2021 to May 2024)
David Pearce	(from May 2021 to May 2024) (*See note 1)
Caroline Wales	(from May 2022 to May 2025)
John Kelly	(from May 2022 to May 2025)
Jenny Jenkins	(from May 2022 to May 2025)

- Note 1: The PCC membership of David Pearce will lapse on 25 April 2023 as he has not attended the minimum number of PCC meetings required since he was elected in May 2021.

## Committees

The PCC operates through a number of committees which meet between full meetings of the PCC:

- **Standing Committee** – This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to directions given by the Council.
- **Pastoral Care Committee** – Although this is no longer a formal team, there are many church members and visitors at our services who receive pastoral visits and care from members of the laity. In addition, this is complemented by the Anna Chaplaincy Spiritual Care activities and initiatives led by Revd Sue Shillam in her role as Anna Chaplain in the Blofield Benefice.
- **Fabric Committee** – Considers all aspects relating to the fabric and maintenance of the church and undertake remedial repair work or replacements not requiring faculty.

During the year the PCC met on 6 occasions with an average attendance of 80.3%. Along with routine business they dealt with the following topics:

- The Archdeacon's Visitation
- The Covenant for Clergy Care and Wellbeing
- Various children's activities held at the church
- The purchase of a portable font by the benefice
- A new location for ashes interment
- Celebration of the Queen's Platinum Jubilee
- Arrangements in church in response to the death of the Queen
- Urgent work highlighted in the Quinquennial Report
- Communion services and sharing in the common cup
- Purchasing of a contactless card reader machine to facilitate electronic giving
- Implementation of the Diocesan Vision locally
- Consideration of the Parish Giving Scheme

The Standing Committee met once during 2022 to discuss and agree our responses to the Church Buildings Commission Online Survey.

## **Retired Clergy**

We are grateful for the support given to our church community by the Revd Canon Judith Wilson (retired), Revd Canon Pat Atkinson (retired) and Revd Ron Ingamells (retired).

## **Ministry Team**

The Ministry team consists of Revd Kevin Billson (Rector) and the only Stipendiary minister. Revd Sue Shillam, who is an assistant curate and whose training continues under the IME scheme, Revd Pat Atkinson, Revd Judith Wilson and the Revd Ron Ingamells, additionally Margaret Mallett is part of the team as a licensed reader.

## **Church Attendance**

The electoral roll for 2022 was 100 (2021 was 98). The average attendance at the regular Sunday 11am service was 51 adults (2021 was 47) and 1 child (2021 was 2). The Easter Day service at 11am had an attendance of 84 (2021 was 52). The total number for the Christingle, Christmas Eve and Christmas Day Services was 312 adults and 205 children (2021 was 180 adults and 45 children).

## **Review of the Year**

The pattern of Church services has been:

- Each Sunday at 11.00 am, alternating between Holy Communion and Morning Worship services.
- Each Tuesday at 9.00 am, Benefice Morning Prayers are held via ZOOM.
- Each Wednesday at 9.30 am, there is a Benefice Service alternating between Holy Communion and Morning Worship services.

Additional services are held at the Church festivals. On Ash Wednesday and Maundy Thursday, services were held for the combined benefice. On Good Friday, a service was held outside in front of the porch. At Christmas, we held a number of seasonal services, including the very popular 'Christingle' service.

We were pleased to welcome Blofield School for their Carol Service at Christmas.

There were 12 baptisms, 0 weddings, 11 funerals which took place in church and 3 at the crematorium plus 5 Interment of Ashes.

The Church is open every day from 9.30am until dusk for anyone who wishes to find a quiet place for prayer and contemplation, and for all who wish to enjoy our heritage, or to make a donation at the collection point for the Norwich Food Bank.

The West End Café, Open Doors and Play Church Baby & Toddler Group provide a welcoming place for anyone who wishes to call in for refreshments, a light lunch, or to meet or make new friends. From the end of November 2022 through to March 2023, the Church was also open on Thursdays as a local Community Hot-Spot to provide a warm environment and hot refreshments to support the local community during the cold winter months. This was supported by a grant from the Norfolk Community Foundation.

Throughout the year, the West End Café is also used to serve refreshments for a walking group, visitors, sociable events and fund raising for charities (such as Sunday afternoon concerts, Flower Festival, Summer Fete, Sponsored Cycle ride, Christmas craft fair, Lenten and Harvest lunches) and occasionally

for funerals and weddings. In March, Blofield Church hosted a Big Breakfast event to raise funds for the DEC Ukraine Emergency Appeal. We are grateful to Yvonne Mack, the Hospitality Team and all those who regularly help to organise and facilitate these events.

Outreach continues amongst more senior members of the community with monthly lay-led services held at Manor Lodge and Manor House.

### **Finance Overview (Martin Tyrer)**

This year, we were able to make a contribution of £35,708, our full allotted figure, towards our Parish Share allocation.

Thanks to the efforts of our Social Events Team, we held a number of fund-raising events in the year. These were well attended and supported and raised £7,080 in total. As with 2021, we were unable to hold our annual quiz event in January due to covid restrictions.

We also held events to raise monies for charities and appeals that totalled £9,489. Of particular importance was our Big Breakfast event on behalf of Ukraine. Almost £6,000 was raised on the day. Also, we received several cheques made payable directly to the DEC that totalled over £700. These, of course, are not recorded in the Church accounts.

Also, monies raised from weekly coffees on Sundays, West End Cafe, Toddlers and Open Doors made a significant contribution to funds of over £3,000.

We received a grant of £2,000 in November from the Norfolk Community Foundation to support the Warm Church Provision initiative. This enabled us to open the church for longer periods and to supply food and heating to the general public. Our total spend on this is not known at present, but the fund will more than cover the supplies and additional utility cost involved.

We had two repair bills this year totalling £2,559 in respect of external repairs. This was paid by transfer from our Fabric Fund, and we were able to reclaim the VAT amount.

Monies held in our restricted funds accounts decreased during the year by a total of £532.

Our endowment held by the CofE Deposit fund showed a decrease of £298 during the year from £4,219 to £3,921.

Monies held in our bank accounts increased by £186 to £5,725. This figure includes the £2,000 grant from the Norfolk Community Foundation, part of which we spent in 2022.

In the early part of 2022, we signed a new agreement for supplies of electricity and gas to cover the next three years. These were at very similar rates to our previous agreement. Therefore, the Church will be protected to a large extent from the sharp rise in prices that has emerged.

I would like to thank Jim Morley for his continuing advice and support. Jim continues to handle our Gift Aid applications as well as other items. Also, thanks to Sarah Reynolds for checking our accounts last year and this year.

Signed by The Rector of Blofield Benefice



Rev'd Kevin Billson

Date: 14<sup>th</sup> April 2023

# **BLOFIELD CHURCH**

## **ACCOUNTS**

**at**

**31 December 2022**

PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

RECEIPTS AND PAYMENTS ACCOUNT

	Note	General Fund £	Unrestricted Funds Designated Funds £	Restricted Funds £	Endowment Funds £	Total 2022	Total 2021
<b>RECEIPTS</b>							
<b>Voluntary income</b>							
Planned giving	1	24891				24891	29216
Gift aid tax and VAT recovered		7991		812		8803	7663
Offerings		3691		175		3866	2979
General donations	2	3154		1167		4321	3069
Grants received	3	2676		493		3169	115
<b>Generated funds</b>							
Raised for charities and missions	4			9489		9489	2158
Blofield News' income		579				579	968
Sales of cards and church guides		223				223	165
PCC fees	5	3465				3465	4144
Fund raising events	6	7080		0		7080	3601
<b>Income from investments</b>							
Bank and deposit interest		2	18	74		94	1
Income from endowments	7			104		104	105
Contributions from Benefice Parishes		864				864	899
<b>Total receipts</b>		<b>54616</b>	<b>18</b>	<b>12314</b>		<b>66948</b>	<b>55083</b>
<b>PAYMENTS</b>							
<b>Grants made</b>							
Donations to missions, charities etc.	8	680				680	1501
Loan repayment		280				280	280
Portion of Grant Expenditure		200				200	
<b>Church activities</b>							
Parish Share (allocated £35,708)		35708				35708	35500
Rector's expenses		1549				1549	1509
Church running expenses	9	7781		716		8497	6317
Church and equipment maintenance	10	2507		83		2590	1117
Cost of services		990				990	829
Blofield News production costs	11	596				596	477
Cost of repairs	12	0		2558		2558	1974
Organists		1590				1590	1218
Cost of fund raising events	13	789				789	631
Payments to charities and missions	4			9489		9489	2158
Church administration	14	1760				1760	1723
<b>Total payments</b>		<b>54430</b>	<b>0</b>	<b>12846</b>		<b>67276</b>	<b>55234</b>
<b>(Deficit) of receipts and payments</b>		<b>186</b>	<b>18</b>	<b>-532</b>		<b>-328</b>	<b>-151</b>
<b>Transfers between funds</b>							
Transfers between funds		0	0	0		0	0
Revaluation gain (loss) on investments					-298	-298	538
<b>Net movement in funds</b>		<b>186</b>	<b>18</b>	<b>-532</b>		<b>-626</b>	<b>387</b>
Balances at 1st January 2022		5539	1312	7265	4219	18335	17893
<b>Balances at 31st December 2022</b>		<b>5725</b>	<b>1330</b>	<b>6733</b>	<b>3921</b>	<b>17709</b>	<b>18280</b>

**PAROCHIAL CHURCH COUNCIL OF ST. ANDREW & ST. PETER, BLOFIELD  
NOTES Y/E 31 DECEMBER 2022**

1	PLANNED GIVING	
	Through Gift Aid	23981
	Other envelopes	<u>910</u>
		24891
2	GENERAL DONATIONS RECEIVED	
	General Fund	
	General donations	447
	For coffee	240
	Café, Play Church & Open Doors	2213
	Home communion	31
	Wall safe	<u>223</u>
		3154
	Restricted Funds	
	For Play Church	493
	Fabric Fund	1167
3	GRANTS RECEIVED	
	Wi- Spire	100
	Blofield Parish Council	10
	Norfolk Churches Trust (cycle ride 2021)	551
	Warm Church	2000
	War Graves Commission	<u>15</u>
		2676
4	RAISED FOR CHARITIES AND APPEALS	
	Vidiyal Trust	660
	Children's Society	128
	DEC Afghanistan Appeal	120
	DEC Ukraine Appeal	7805
	World Vision	116
	Royal British Legion	225
	Hand in Hand	<u>435</u>
		9489
5	FEES RECEIVED	
	These are statutory fees due to the PCC for weddings and funerals with charges made by the PCC	
6	FUND RAISING	
	Concert by John Farmer and Emma Nuule	232

	St. Gregory's Orchestra	374
	Mundesley Choir	394
	Breakfast morning	130
	Taverham Brass Band	640
	Summer fete	1156
	Flower festival	1397
	Cycle ride	641
	Jubilee tree appeal	160
	Christmas Fair	<u>1957</u>
		7081
7	<b>INCOME FROM ENDOWMENTS</b>	
	For churchyard maintenance.	
	The Brewster income is for the	
	upkeep of the lychgate with any	
	surplus for church repairs.	
8	<b>DONATIONS MADE</b>	
	Church Mission Society	275
	USPG	275
	BADCOG	50
	Norfolk Churches Trust	70
	Norwich D A of Ringers	<u>10</u>
		680
9	<b>CHURCH RUNNING EXPENSES</b>	
	Insurance	3745
	Gas	2990
	Electricity	896
	Water	<u>151</u>
		7782
10	<b>CHURCH &amp; EQUIPMENT MAINTENANCE</b>	
	Organ tuning	161
	Roof Alarm	1266
	Replacement fuse box	930
	Boiler service	0
	Flameskill	150
	Sundries	<u>0</u>
		2507
	From other funds	
	Flowers	84
11	<b>BLOFIELD NEWS COSTS</b>	
	Paper	266
	External Printing	67
	Copying	<u>261</u>
		594

12	COSTS OF REPAIRS	
	Gutter repair to the North elevation	2559
13	COSTS OF FUND-RAISING EVENTS	
	Concert by John Farmer and Emma Nuule	94
	St. Gregory's Orchestra	130
	Flower festival	237
	Mundesley Choir	124
	Taverham Brass Band	164
	Miscellaneous	<u>40</u>
		789
14	CHURCH ADMINISTRATION ALL FUNDS	
	Copyright licences	433
	Christmas Leaflets	123
	Giving envelopes	96
	Copying	421
	Purchase of banners	41
	Postage and stationery	211
	Food, wine, coffee	188
	Sundries	<u>247</u>
		1760

PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD  
STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2022

	Unrestricted General fund	Unrestricted Designated funds	Restricted funds	Endowment * funds	TOTALS	
	£	£	£	£	2022	2021
<b>Monetary assets</b>					£	£
Cash in hand						
Bank current accounts	5,725				5,725	5,484
CBF Cof E Deposits	0	1330	6,733	-298	7,765	9,169
<b>Investments</b>						
CBF Cof E						
Investment fund **				4219	4,219	3,681
	5725	1330	6733	3921	17,709	18,334

**Debtors**

Amounts due to the PCC

1271

At 31 December 2022 there was a further £802 to be recovered for the General fund and £67 for the Fabric fund from HMRC, covering donations made under Gift Aid from 1 December 2022. The claim was submitted in January 2023.

At 31 December 2022 there was a prepayment made of £302 in respect of insurance for January 2023.

\* These are permanent endowments held by the Norwich Diocesan Board of Finance as custodial trustee.

\*\* At valuation

**Other assets**

The PCC owns various items of gardening equipment, sheds, a wheel chair, a photo copier, and office equipment, ladders, cleaning and kitchen equipment. Stocks of cards, key rings and mugs held for resale cost £100. Church furnishings and fixtures, communion plate, hymn and service books etc. are included in the inventory and vested in the wardens on special trust.

**Liabilities**

Owing by the PCC

2,633

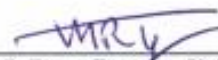
**Loan**

From Hemblington PPC of £1399 less amount repaid to date of £980.

(Signed)



Revd. K. Bilson - Chairman Blofield PCC



M. R. Tyrer - Treasurer Blofield PCC

**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD**  
**STATEMENT OF FUNDS**

	2022		2021	
	£	£	£	£
<b>CHAMBERLIN PRIZE FUND – Restricted Fund</b>				
<b>Receipts</b>				
Bank interest		2		0
<b>Payments</b>				
	-		-	
		—		—
<b>(Deficit) of receipts over payments</b>		<b>2</b>		<b>0</b>
Deposit account at 1 January 2022		224		224
		—		—
Deposit account at 31 December 2022		226		224
<b>FABRIC FUND – Restricted Fund</b>				
<b>Receipts</b>				
Donations and Gift Aid	1562		322	
		-		
Deposit interest	45		5	327
<b>Payments</b>				
For the guttering repair	-2558		-1974	
		-		
		—		—
<b>Excess (Deficit) of receipts over payments</b>		<b>-953</b>		<b>-1647</b>
Deposit account at 1 January 2022		2,790		4437
		—		—
Deposit account at 31 December 2022		1,839		2790
<b>THE GEORGE FLOWERS TRUST – Restricted Fund</b>				
<b>Receipts</b>				
Deposit interest		19		1
<b>Payments</b>				
For flowers		-83		-33
		-		
		—		—
<b>(Deficit) of receipts over payments</b>		<b>(64)</b>		<b>(32)</b>
Deposit account at 1 January 2022		1,692		1724
		—		—
Deposit account at 31 December 2022		1,628		1,692
<b>BREWSTER LEGACY INCOME ACCOUNT – Restricted Fund</b>				
<b>Receipts</b>				
Endowment income and deposit interest		114		100
<b>Payments</b>				
		-		-
		—		—
<b>Excess/ (Deficit) of receipts over payments</b>		<b>114</b>		<b>100</b>
Deposit account at 1 January 2022		940		840
		—		—
Deposit account at 31 December 2022		1054		940
<b>THE TODDLERS GROUP – Restricted Fund</b>				
<b>Receipts</b>				
Donations and grant		1833		50
Interest		3		
<b>Payments</b>				
<b>To Church General Fund</b>		<b>-765</b>		
<b>New toys etc.</b>		<b>-566</b>		<b>-</b>
Church tower rail		-199		
		—		—

<b>(Deficit) of receipts over payments</b>	<b>307</b>	<b>50</b>
Deposit account at 1 January 2022	250	200
	<hr/>	<hr/>
Deposit account at 31 December 2022	557	250

**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD  
STATEMENT OF FUNDS**

	<b>2022</b>		<b>2021</b>	
	£	£	£	£
<b>BELL FUND – Restricted Fund</b>				
<b>Receipts</b>				
Donations and deposit interest		16		157
<b>Payments</b>		-		-
		<hr/>		<hr/>
<b>Excess of receipts over payments</b>		<b>16</b>		157
		1365		1208
		<hr/>		<hr/>
Deposit account at 31 December 2022		1381		1365

**DEVELOPMENT FUND – Designated Fund**

<b>Receipts</b>				
VAT grants and deposit interest		6		1
<b>Payments</b>				
Contractor re kitchen and floor alterations	-		-	
Contractor re church decoration	-	-	-	-
		<hr/>		<hr/>
<b>(Deficit) of receipts over payments</b>		<b>6</b>		1
Deposit account at 1 January 2022		650		649
		<hr/>		<hr/>
Deposit account at 31 December 2022		656		650

**RENEWALS FUND – Designated Fund**

<b>Receipts</b>				
Transfers from the General Fund				
Deposit interest	10	10	1	1
<b>Payments</b>				
	-	-	-	-
		<hr/>		<hr/>
<b>(Deficit) of receipts over payments</b>		<b>10</b>		1
Deposit account at 1 January 2022		664		663
		<hr/>		<hr/>
Deposit account at 31 December 2022		674		664

**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD**

**ACCRUALS AS AT 31 DECEMBER 2022**

Creditors		Debtors	
Crown Gas	668.9	Wi - Spire	100.00
Balance of Warm Church	1800	Close Premium	301.88
Organ tuning	164.40	Insurance	
		Gift Aid	868.86
	2633.30		1270.74

## PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD OUR ACCOUNTING POLICIES

### **Basis of financial statements**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the current Statement of Recommended Practice and Accounting and Reporting by Charities (SORP 2005) using the Receipts & Payments basis which includes income as received and expenditure when irrevocably paid.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

### **Fund accounting**

**Unrestricted** or **General Funds** represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available to the general purposes of the PCC.

**Designated Funds** are monies set aside by the PCC from the General Fund for a particular use, but the PCC have the right to change their decision on the use of them. They are generally invested in a separate deposit account.

**Restricted Funds** are amounts received for specific purposes and which cannot be applied by the PCC for any purpose other than that for which they were given. These are generally invested in a separate deposit account unless held for a short period only.

**Endowment Funds** are funds the capital of which must be retained either permanently or at the PCC's discretion, the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

### **Statement of Assets and Liabilities**

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.
- Land and buildings held on behalf of the PCC (none in 2022).
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty.
- Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made and by way of note when the claim has yet to be submitted.
- Any other amounts owing to the PCC.
- Legacies where formal notification of entitlement and amount has been received at the end of the year by the PCC.
- Closing bank balances as shown in the receipts and payments account.

The following liabilities are recognised:

- Any arrears of Diocesan Parish Share.
- Creditors for goods or services.

## Independent Examiners Certificate

Report to the trustees/ members of:	THE PCC OF THE PARISH OF ST. ANDREW AND ST PETER BLOFIELD
On accounts for the year ended:	31/12/2022
Charity no (if any):	1151641

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

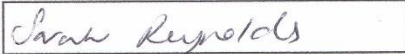
[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [\_\_\_\_\_]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:		Date:	20/4/23
Name:	SARAH REYNOLDS		

Relevant professional qualification(s) or body (if any)

Address:

6 OAK WOOD
BLOFIELD
NORWICH NR13 4JQ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

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# Accounts

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**St Andrew and St Peter, Blofield**

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**Annual Report  
And  
Financial Statements  
Of the  
Parochial Church Council**

**For the year ended 31 December 2021**

**Registered Charity No 1151641**

**Rector:**

The Revd Kevin Billson  
The Rectory  
Oakwood  
Blofield  
NR13 4JG

**Banks:**

Santander UK plc  
Barclays Bank plc

**Independent examiner:**

Sarah Reynolds

# PCC Annual Report of the Church of St Andrew and St Peter, Blofield

For the year ended 31 December 2021

## Background

The PCC has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelical, social and ecumenical. It also has the maintenance responsibility for the Church building.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Blofield. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion. We believe we provide a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers;
- promoting Christian values, and service by members of the Parish to the community, to the benefit of individuals and society as a whole.

To facilitate this work it is important that we maintain the fabric of the Church.

## Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

**Incumbent:** The Rev'd Kevin Billson

**Wardens:** Yvonne Mack (from April 2021 to April 2022)  
Stephen Wales (from April 2021 to April 2022)

### **Deanery Synod**

**Representatives:** Yvonne Mack (from May 2021 to May 2024)  
Roy Allgood (from May 2021 to May 2024)

**Hon. Secretary:** Avril Tyrer (from May 2021 to May 2024)

**Hon. Treasurer:** Martin Tyrer (from May 2021 to May 2024)

## ***Elected***

### **Members:**

Avril Tyrer	(from May 2021 to May 2024)
Martin Tyrer	(from May 2021 to May 2024)
Caroline Wales	(from April 2019 to April 2022)
John Kelly	(from April 2019 to April 2022)
Adrian Gibbons	(from April 2019 to November 2021)
David Pilch	(from April 2020 to April 2023)
David Pearce	(from May 2021 to May 2024)
Margaret Smillie	(from May 2021 to March 2022)

## **Committees**

The PCC operates through a number of committees which meet between full meetings of the PCC:

- **Standing Committee** – This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to directions given by the Council.
- **Pastoral Care Committee** – Considers how the laity can extend the care activities of the church, both to church members and visitors at our services and in the parish.
- **Fabric Committee** – Considers all aspects relating to the fabric and maintenance of the church and undertake remedial repair work or replacements not requiring faculty.

During the year the PCC met on 9 occasions (4 times via Zoom) with an average attendance of 78%. The Standing Committee met once. Along with routine business they dealt with the following topics:

- The management of online services and ministry to those shielding while churches in the benefice were closed for public worship.
- The management and conduct of communal worship in the benefice when churches were permitted to open their doors again for public worship.
- Opening of church for private prayer.
- Pattern of worship going forward for a new benefice.
- Anti-social behaviour in the church porch.
- The Quinquennial Inspection Report priority items that needed to be addressed.
- Receiving Holy Communion in both kinds by simultaneous administration.
- The Covenant for Clergy Care and Wellbeing.

## **Retired Clergy**

We are grateful for the support given to our church community by the Rev. Canon Judith Wilson (retired) and Rev. Canon Pat Atkinson (retired).

## Ministry Team

The coming together of the Blofield benefice and the parish of South Walsham Upton and Fishley has enabled us to form a combined ministry team. This now consists of myself as Rector and the only stipendiary member of the team and the Rev Sue Shillam who was ordained as a deacon during 2021, and who is now a non-stipendiary curate in the benefice. Rev Sue will be ordained as a priest in June 2022.

There are also several very active retired colleagues, The Rev Canon Judith Wilson, The Rev Cannon Pat Atkinson and the Rev Ron Ingamells who are also a part of the team. Margaret Mallet who lives in North Burlingham, but worships at South Walsham is part of the team as a Licensed Lay minister. I am grateful for the consistent support of all these colleagues who give of their time so willingly and freely and which enables us to hold services in our 6 churches week by week.

Ministry is also supplemented by several AWA's from the Parish of South Walsham, Upton and Fishley and these support services in their parish by leading services on a monthly basis. Their ministry too, is offered as a gift and is invaluable. They are sometimes represented at team meetings by Matthew Arrow Smith-Brown.

## Church Attendance

The electoral roll for 2021 was 98 (2020 was 90).

For the period: 4 January to 20 March, the church was closed for public worship with services being live-streamed or recorded on YouTube.

Easter Day service at 11am was held in church with an attendance of 52 (in 2020 the service was held online).

During the whole of 2021, the 8am Service of Holy Communion was suspended during the pandemic, and following the changes that occurred in the structure of our benefice, with the addition of the parish of South Walsham, Upton and Fishley, and the extra responsibilities that this has placed on the local ministry team, the PCC at Blofield agreed that it was not possible to continue this service.

The average attendance at the regular Sunday 11am service was 47 adults (2020 was 42) and 2 children (2020 was 2).

The total number for the Christingle, Christmas Eve and Christmas Day Services was 180 adults and 45 children (2020 was 55 adults and no children).

## Review of the Year:

Due to Covid-19 restrictions in the first half of 2021, the pattern of Church services has been:

### A) Periods when the Church was closed for communal worship due to lockdown restrictions:

- The Church was closed for communal worship from 4 January 2021 through to 20 March 2021.
- During this period, weekly Sunday services were livestreamed or recorded on YouTube. A Service booklet was circulated via email. Communion services were held on Sundays with those at home providing their own bread and cup.
- Service booklets were also hand delivered by Yvonne Mack to those who did not use a computer.
- Each Tuesday at 9.00 am there was a Morning Prayer service via Zoom and a Service booklet was provided.
- Each Wednesday at 9.30 am there was a Morning Worship service via Zoom and a Service booklet was provided.

B) Periods when the Church was open for communal worship:

- The Church was open again for communal worship from Sunday 21 March through to 31 December.
- Services from 21 March to May were also livestreamed or recorded via YouTube and a Service booklet was circulated via email.
- Each Tuesday at 9.00 am there was a Morning Prayer service via Zoom and a Service booklet was provided.
- Each Wednesday at 9.30 am, from 21 March through to 16 June, there was a Morning Worship service via Zoom and a Service booklet was provided. As from 23 June, the Wednesday service was once more held in church.

There was no Ash Wednesday, Maundy Thursday or Good Friday service. However, Palm Sunday and Easter Sunday services were held. A Carol Service was held on Sunday 19 December. At Christmas, a Christingle Service, Christmas Eve Service and a Christmas morning family service were also held.

There were 3 baptisms, 6 weddings, 7 funerals which took place in church and 14 at the crematorium.

Donations for the Norwich Food Bank continued to be collected via the basket in the Church porch.

Due to Covid-19 restrictions, the following activities were discontinued in 2021:

- Outreach amongst more senior members of the community with monthly Lay led services held at Manor Lodge, Manor House, Brewster Court, West View and Weston Close. (However, a single service of Carol singing and readings was organised by Rev. Sue Shillam, for Manor Lodge and Brewster Court when we stood outside the buildings to ensure Covid safety for the residents).
- The weekly Bible Study group
- The weekly 'Come to the stillness' prayer time on Thursdays in church. (This was replaced with the Tuesday Benefice Morning Prayer at 9am using Zoom.)
- The monthly prayer breakfast at the Rectory on the first Saturday of the month
- Blofield School services at Easter

As government Covid-19 restrictions were relaxed incrementally the following activities started up again:

- The West End Café coffee morning as from 23 June
- Play Church Baby & Toddler Group as from September
- The serving of tea & coffee after the Sunday 11am service as from September
- The church reopened daily for private prayer from 21 March.
- Remembrance Service
- Commemoration Service
- School Carol Service

### **Finance Overview 2021 (Martin Tyrer)**

This year we were able to make a contribution of £35,500 towards our Parish Share allocation. This was £6,413 short of our allocated figure of £41,913.

This was mainly due to a reduction in income for the year owing to the closing of our Church until mid-March for our Sunday service and end June for our midweek service.

We managed to hold a number of fund-raising events in the second half of the year. These were well attended and supported and raised £3,601 in total.

We had one major repair bill this year of £1,974 for repairs to the North transept. This was paid by transfer from our Fabric Fund.

Monies held in our restricted funds accounts decreased during the year by a total of £1,367.

Our endowment held by the CofE Deposit fund showed an increase of £538 during the year from £3,681 to £4,219.

Monies held in our bank accounts increased by £1,216 from £4,268 to £5,484.

In the early part of the year, we signed a new agreement for supplies of electricity and gas to cover the next three years. These were at very similar rates to our previous agreement. Therefore, the Church will be protected to a large extent from the sharp rise in prices that has emerged.

I would like to thank Alison Fisher for her help over many years in handling our wedding and funeral fees and receipts. Alison, as many will know, moved away from Blofield during the year. Also, I'd like to thank Jim Morley for his continuing advice and support. Jim continues to handle our Gift Aid applications as well as other items.

**Signed by The Rector of Blofield Benefice**



03 May 2022

**Date:** \_\_\_\_\_

\_\_\_\_\_  
**Rev'd Kevin Billson**

# **BLOFIELD CHURCH**

## **ACCOUNTS**

**at**

### **31 December 2021**

PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

RECEIPTS AND PAYMENTS ACCOUNT

	Note	General Fund	Unrestricted Funds Designated Funds	Restricted Funds	Endowment Funds	Total	Total
		£	£	£	£	2021	2020
<b>RECEIPTS</b>							
<b>Voluntary income</b>							
Planned giving	1	29216				29216	29271
Gift aid tax recovered		7663				7663	8522
Offerings		2921		58		2979	1788
General donations	2	2593		476		3069	2020
Grants received	3	115		0		115	142
<b>Generated funds</b>							
Raised for charities and missions	4			2158		2158	1030
Blofield News' income		968				968	315
Sales of cards and church guides		165				165	63
PCC fees	5	4144				4144	1919
Fund raising events	6	3601		0		3601	1830
<b>Income from investments</b>							
Bank and deposit interest		1	0			1	39
Income from endowments	7			105		105	97
<b>Contributions from Benefice Parishes</b>							
		899				899	545
<b>Total receipts</b>		<u>52286</u>	<u>0</u>	<u>2797</u>		55083	47581
<b>PAYMENTS</b>							
<b>Grants made</b>							
Donations to missions,charities etc.	8	1501				1501	730
Loan repayment		280				280	280
<b>Church activities</b>							
Parish Share (allocated £41,913)		35500				35500	35000
Rector's expenses		1509				1509	810
Church running expenses	9	6317				6317	6261
Church and equipment maintenance	10	1085		32		1117	920
Cost of services		829				829	232
Blofield News production costs	11	477				477	191
Cost of repairs	12	1974				1974	0
Organists		1218				1218	630
Cost of fund raising events	13	631				631	257
<b>Payments to charities and missions</b>							
	4			2158		2158	1030
<b>Church administration</b>							
	14	1723				1723	1604
<b>Total payments</b>		<u>53044</u>	<u>0</u>	<u>2190</u>		55234	47945
<b>(Deficit) of receipts and payments</b>		-758	0	607		-151	-364
<b>Transfers between funds</b>							
Transfers between funds		1974	0	-1974		0	0
Revaluation gain (loss) on investmets					538	538	224
<b>Net movement in funds</b>		1216	0	-1367		387	-140
Balnces at 1st January 2021		4268	1312	8632	3681	17893	18017
<b>Balances at 31st December 2021</b>		<u>5484</u>	<u>1312</u>	<u>7265</u>	<u>4219</u>	<u>18280</u>	<u>17877</u>

**PAROCHIAL CHURCH COUNCIL OF ST. ANDREW & ST. PETER, BLOFIELD  
NOTES Y/E 31 DECEMBER 2021**

1	PLANNED GIVING	
	Through Gift Aid	28006
	Other envelopes	<u>1210</u>
		29216
2	GENERAL DONATIONS RECEIVED	
	General Fund	
	General donations	1390
	For coffee	50
	Café and Playchurch	958
	Home communion	31
	Wall safe	<u>164</u>
		2593
	Restricted Funds	
	Fabric Fund	476
3	GRANTS RECEIVED	
	Wi- Spire	100
	War graves commission	<u>15</u>
		115
4	RAISED FOR CHARITIES AND APPEALS	
	Vidlyal Trust	593
	Children's Society	78
	Afghanistan NDBF Appeal	282
	DEC India Appeal	224
	Norfolk Churches Trust	980
	(Sponsored cycle rides)	
		2157
5	FEES RECEIVED	
	These are statutory fees due to the PCC for weddings and funerals with charges made by the PCC	
6	FUND RAISING	
	Concert by John Farmer and Emma Nuel	448
	St. Gregory's Orchestra	591
	Mundesley Choir	376

	Christmas Fair	1719
	Miscellaneous sales	367
	School concert	<u>100</u>
		3601
7	<b>INCOME FROM ENDOWMENTS</b>	
	For churchyard maintenance.	
	The Brewster income is for the upkeep of the lychgate with any surplus for church repairs.	
8	<b>DONATIONS MADE</b>	
	Pathway Cafe Gt Yarmouth	100
	Norwich Bus Charity	100
	DNA	20
	Matthew Project	50
	Children's Society	173
	Vidyal Trust	50
	Church Mission Society	425
	USPG	275
	Royal British Legion	130
	Badcog	50
	Norfolk Churches Trust	70
	Other	48
	Norwich D A of Ringers	<u>10</u>
		1501
9	<b>CHURCH RUNNING EXPENSES</b>	
	Insurance	3208
	Gas	2445
	Electricity	559
	Water	<u>105</u>
		6317
10	<b>CHURCH &amp; EQUIPMENT MAINTENANCE</b>	
	Organ tuning	157
	Roof Alarm	427
	Gasway services	222
	Boiler service	108
	Flameskill	93
	Sundries	<u>78</u>
		1085
	From other funds	
	Flowers	32

11	BLOFIELD NEWS COSTS	
	Paper	292
	Copying	<u>185</u>
		477
12	COSTS OF REPAIRS	
	Gutter repair to the North elevation	1975
13	COSTS OF FUND-RAISING EVENTS	
	Concert by John Farmer and Emma Nuel	220
	St. Gregory's Orchestra	190
	Mundesley Choir	100
	Miscellaneous	<u>121</u>
		631
14	CHURCH ADMINISTRATION ALL FUNDS	
	Copyright licences	392
	Christmas Carol sheets	54
	Giving envelopes	170
	Copying	626
	Purchase of banners	62
	Postage and stationery	94
	Food, wine, coffee	138
	Sundries	<u>187</u>
		1723

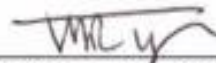
PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD  
STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2021

	Unrestricted General fund	Unrestricted Designated funds	Restricted funds	Endowment * funds	TOTALS	
	£	£	£	£	2021	2020
<b>Monetary assets</b>					£	£
Cash in hand						
Bank current accounts	5,484				5,484	4,249
CBF Cof E Deposits	55	1313	7,263	538	9,169	10,227
<b>Investments</b>						
CBF Cof E						
Investment fund **				3681	3,681	3,455
	5539	1313	7263	4219	18,334	17,931
<b>Debtors</b>						
Amounts due to the PCC						429
At 31 December 2021 there was a further £695 to be recovered for the General fund and £25 for the Fabric fund from HMRC, covering donations made under Gift Aid from 1 December 2021. The claim was submitted in January 2022.						
At 31 December 2021 there was a further £329 to be recovered for the Fabric fund in respect of VAT paid on cost of repair.						
* These are permanent endowments held by the Norwich Diocesan Board of Finance as custodial trustee.						
** At valuation						
<b>Other assets</b>						
The PCC owns various items of gardening equipment, sheds, a wheel chair, a photo copier, and office equipment, ladders, cleaning and kitchen equipment. Stocks of cards, key rings and mugs held for resale cost £100. Church furnishings and fixtures, communion plate, hymn and service books etc. are included in the inventory and vested in the wardens on special trust.						
<b>Liabilities</b>						
Owing by the PCC						968
<b>Loan</b>						
From Hemblington PPC of £1399 less amount repaid to date of £700.						

(Signed)



Rev'd K. Billson - Chairman Blofield PCC



M. R. Tyrer - Treasurer Blofield PCC

**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD**  
**STATEMENT OF FUNDS**

	<b>2021</b>		<b>2020</b>	
	£	£	£	£
<b>CHAMBERLIN PRIZE FUND – Restricted Fund</b>				
<b>Receipts</b>				
Bank interest		0		1
<b>Payments</b>				
	-		-	
		<b>0</b>		
<b>(Deficit) of receipts over payments</b>				1
Deposit account at 1 January 2021		224		223
		224		224
<b>FABRIC FUND – Restricted Fund</b>				
<b>Receipts</b>				
Donations and Gift Aid	322		633	
For church decoration – grants, donations and Gift Aid	-		-	
Deposit interest	5	327	19	652
<b>Payments</b>				
For the guttering repair	-1974			
For the alarm system	-	-		
		-1647		
<b>Excess (Deficit) of receipts over payments</b>				652
Deposit account at 1 January 2021		4,437		3,785
		2,790		4,437
<b>THE GEORGE FLOWERS TRUST – Restricted Fund</b>				
<b>Receipts</b>				
Deposit interest		1		6
<b>Payments</b>				
For flowers		-33		45
		(32)		
<b>(Deficit) of receipts over payments</b>				(39)
Deposit account at 1 January 2021		1,724		1763
		1,692		1,724
<b>BREWSTER LEGACY INCOME ACCOUNT – Restricted Fund</b>				
<b>Receipts</b>				
Endowment income and deposit interest		100		100
<b>Payments</b>				
		-		-
		100		
<b>Excess/ (Deficit) of receipts over payments</b>	<b>1</b>			100
Deposit account at 1 January 2021		840		740
		940		840
<b>THE TODDLERS GROUP – Restricted Fund</b>				
<b>Receipts</b>				
Donation		50		1
<b>Payments</b>				
Food		-		-
		50		
<b>(Deficit) of receipts over payments</b>				1
Deposit account at 1 January 2021		200		199
		250		200
Deposit account at 31 December 2021				200

**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD  
STATEMENT OF FUNDS**

	2021		2020	
	£	£	£	£
<b>BELL FUND – Restricted Fund</b>				
<b>Receipts</b>				
Donations and deposit interest		157		5
<b>Payments</b>				
		-		-
		<u>157</u>		<u>5</u>
<b>Excess of receipts over payments</b>		1208		1203
		<u>1365</u>		<u>1208</u>
Deposit account at 31 December 2021				1208
Deposit account at 31 December 2021				
<b>WEST END CAFÉ and PLAYCHURCH - Restricted Fund</b>				
<b>Receipts</b>				
Donations		297		297
<b>Payments</b>				
Purchases of food, equipment and toys	-			
		<u>297</u>		<u>297</u>
Donations to Blofield Church	297		297	
	-		-	
		<u>-</u>		<u>-</u>
<b>(Deficit) of receipts over payments</b>		-		-
Cash in hand at 1 January 2021		-		-
		<u>-</u>		<u>-</u>
Cash in hand at 31 December 2021		-		-
<b>DEVELOPMENT FUND – Designated Fund</b>				
<b>Receipts</b>				
VAT grants and deposit interest		1		2
<b>Payments</b>				
Contractor re kitchen and floor alterations	-		-	
Contractor re church decoration	-	-	-	-
		<u>1</u>		<u>2</u>
<b>(Deficit) of receipts over payments</b>		1		2
Deposit account at 1 January 2021		649		647
		<u>649</u>		<u>647</u>
Deposit account at 31 December 2021		650		649
<b>RENEWALS FUND – Designated Fund</b>				
<b>Receipts</b>				
Transfers from the General Fund			200	
Deposit interest	1	1	5	205
<b>Payments</b>				
Projector	-	-		-
		<u>1</u>		<u>205</u>
<b>(Deficit) of receipts over payments</b>		1		205
Deposit account at 1 January 2021		663		458
		<u>663</u>		<u>458</u>
Deposit account at 31 December 2021		664		663

**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD**

**ACCRUALS AS AT 31 December 2021**

**ACCRUALS 31 December 2021**

Creditors	£	Debtors	£
Crown Gas	334.06	Wi - Spire	100.00
SSE Electricity	239.98	NF Coverdale	329.12
K Billson expenses	233.29	VAT - Fabric fund	
Organ tuning	160.80		
	968.13		429.12

## PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD OUR ACCOUNTING POLICIES

### Basis of financial statements

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the current Statement of Recommended Practice and Accounting and Reporting by Charities (SORP 2005) using the Receipts & Payments basis which includes income as received and expenditure when irrevocably paid.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of other Church groups that owe an affiliation to another body, nor those that are informal gatherings of Church members.

### Fund accounting

**Unrestricted or General Funds** represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available to the general purposes of the PCC.

**Designated Funds** are monies set aside by the PCC from the General Fund for a particular use, but the PCC have the right to change their decision on the use of them. They are generally invested in a separate deposit account.

**Restricted Funds** are amounts received for specific purposes and which cannot be applied by the PCC for any purpose other than that for which they were given. These are generally invested in a separate deposit account unless held for a short period only.

**Endowment Funds** are funds the capital of which must be retained either permanently or at the PCC's discretion, the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

### Statement of Assets and Liabilities

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.
- Land and buildings held on behalf of the PCC (none in 2021).
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty.
- Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made and by way of note when the claim has yet to be submitted.
- Any other amounts owing to the PCC.
- Legacies where formal notification of entitlement and amount has been received at the end of the year by the PCC.
- Closing bank balances as shown in the receipts and payments account.

The following liabilities are recognised:

- Any arrears of Diocesan Parish Share.
- Creditors for goods or services.

## Independent Examiners Certificate

Report to the trustees/ members of:

THE PCC OF THE PARISH OF ST. ANDREW  
AND ST. PETER, BLOFIELD

On accounts for the year ended:

31/12/2021

Charity no (if any):

1151641

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [ ]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Sarah Reynolds

Date:

12/5/2022

Name:

Sarah Reynolds

Relevant professional qualification(s) or body (if any)

Address:

6 OAK WOOD
BLOFIELD
NORWICH NR13 4JQ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

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# Accounts

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**St Andrew and St Peter, Blofield**

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**Annual Report  
And  
Financial Statements  
Of the  
Parochial Church Council**

**For the year ended 31 December 2020**

**Registered Charity No 1151641**

**Rector:**

The Revd Kevin Billson  
The Rectory  
Oakwood  
Blofield  
NR13 4JG

**Banks:**

Santander UK plc  
Barclays Bank plc

**Independent examiner:**

(The Financial Statements have not been moderated  
due to COVID-19 restrictions)

# PCC Annual Report of the Church of St Andrew and St Peter, Blofield

For the year ended 31 December 2020

## Background

The PCC has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelical, social and ecumenical. It also has the maintenance responsibility for the Church building.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Blofield. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and in particular, the specific guidance on charities for the advancement of religion. We believe we provide a benefit to the public by:

- providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers;
- promoting Christian values, and service by members of the Parish to the community, to the benefit of individuals and society as a whole.

To facilitate this work it is important that we maintain the fabric of the Church.

## Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year the following served as members of the PCC:

***Incumbent:*** The Revd Kevin Billson

***Wardens:*** Yvonne Mack (from April 2020 to April 2021)

Stephen Wales (from April 2020 to April 2021)

Revd Canon Paul Oliver (Clerk in Holy Orders)

### ***Deanery Synod***

***Representatives:*** Yvonne Mack (from April 2020 to April 2023)

Roy Allgood (from April 2019 to April 2022)

**Hon. Secretary:** Avril Tyrer (from April 2018 to April 2021)

**Hon. Treasurer:** Martin Tyrer (from April 2018 to April 2021)

***Elected Members:***

Avril Tyrer (from April 2018 to April 2021)

Martin Tyrer (from April 2018 to April 2021)

Judith Beardsworth (from April 2018 to April 2021)

Roy Allgood (from April 2018 to April 2021)

Caroline Wales (from April 2019 to April 2022)

John Kelly (from April 2019 to April 2022)

Adrian Gibbons (from April 2019 to April 2022)

David Pilch (from April 2020 to April 2023)

## **Committees**

The PCC operates through a number of committees which meet between full meetings of the PCC:

- **Standing Committee** – This is the only committee required by law. It has the power to transact the business of the PCC between meetings, subject to directions given by the Council.
- **Pastoral Care Committee** – Considers how the laity can extend the care activities of the church, both to church members and visitors at our services and in the parish.
- **Fabric Committee** – Considers all aspects relating to the fabric and maintenance of the church and undertake remedial repair work or replacements not requiring faculty.

During the year the PCC met on 6 occasions via Zoom with an average attendance of 78%. Along with routine business they dealt with the following topics:

- The Coronavirus Continuity plan for the Parish/Benefice.
- The management of online services and ministry to those shielding while churches in the benefice were closed for public worship.
- Formally reviewing and agreeing to decisions concerning the opening up of the church for worship after periods of lockdown and reviewing necessary changes to our former patterns of worship.
- The management and conduct of communal worship in the benefice when churches were permitted to open their doors again for public worship.

- Reviewing the responses to the 'Learning from the recent past, planning for the future' document from the Diocese.

## Retired Clergy

We are grateful for the support given to our church community by the Rev. Canon Judith Wilson (retired) and Rev. Pat Atkinson.

## Ministry Team

Last year the ministry team consisted of myself as Rector, Susan Shillam as a Lay Minister licensed to the benefice, and the Rev. Canon Judith Wilson an active retired priest who continued to help with ministry across the benefice. For much of the year each of us was confined to ministry mainly from the Rectory or our homes due to the national lockdown rules. Each of us played a part in either producing online services, printed orders of service or devotions which were valued by all who participated in them. The ministry team also helped to lead funerals in what has been a difficult year, and to plan and lead services as the lockdown was eased during the summer months and in the time leading up to Christmas, (which included a period of absence for the Rector when he was on sick leave.) The Rev. Canon Pat Atkinson also helped with ministry during the early and latter parts of the year and Rev. Pat is now part of the ministry team as an active retired priest. I would like to personally thank each of these ministers who have helped me carry the burden of ministry in the benefice. Their time and service is always given generously and I look forward to continuing to work with them in the year ahead.

## Church Attendance

The electoral roll for 2020 was 90 (2019 was 94).

For the period: 1 January to 15 March, the combined average attendance at the two regular Sunday services was 52 adults (2019 was 54) and 2 children (2019 was 1).

Easter day services were held online (the total in 2019 was 109).

For the period: 12 July to 1 November, there was no 8am service. The average attendance at the 11am service was 42 adults and 2 children.

The total number for Christmas Eve and Christmas Day was 55 adults (2019 was 452) and no children. A Christingle service was not held.

## Review of the Year

The pattern of Church services has been:

### A) From January 2020 to 15 March 2020:

- Sunday at 8.00 am Said Communion (weeks 2,3,4,5 BCP)
- Sunday at 11.00 am, with Sung Communion most weeks and Morning Worship on each first Sunday in the month.
- Each Wednesday at 9.30 am there was a Benefice Service of Said Communion.
- Each Tuesday at 8.30 am there were Morning Prayers and also an opportunity to gather for prayer in the Prayer Corner at 4.15pm on Thursdays- 'Come to the stillness'

- B) During periods when the Church was closed for communal worship due to lockdown restrictions:
- Sunday services were recorded and provided on YouTube.
  - Each Tuesday at 9.00 am there was a Morning Prayer service via Zoom.
  - Each Wednesday at 9.30 am there was a Service via Zoom.
- C) During periods when the Church was open for communal worship:
- All services were livestreamed via YouTube.
  - Each Tuesday at 9.00 am there was a Morning Prayer service via Zoom.
  - Each Wednesday at 9.30 am there was a service via Zoom.

On 26 February, an Ash Wednesday service was held for the combined benefice, but no other services were held at Easter. At Christmas, the 'Christingle' service was not held. However, a Carol Service was held on Sunday 20 December, a Christmas Eve Service and a Christmas morning family service were also held.

There were 0 baptisms, 0 weddings, 10 funerals which took place in church and 12 at the crematorium.

Donations for the Norwich Food Bank continued to be collected via the basket in the Church porch.

Due to Covid-19 restrictions, the following activities were discontinued as from 17 March for the remainder of the year:

- The West End Café
- Play Church Baby & Toddler Group
- Outreach amongst more senior members of the community with monthly Lay led services held at Manor Lodge, Manor House, Brewster Court, West View and Weston Close
- The weekly Bible Study group
- The weekly 'Come to the stillness' prayer time on Thursdays
- The monthly prayer breakfast at the Rectory on the first Saturday of the month
- The church was closed for private prayer from 17 March, but reopened as from 22 June, on Mondays to Wednesdays from 9.30 am to dusk
- Blofield School services at Easter and Christmas

## **Finance Overview (Martin Tyrer)**

This year we were able to make a contribution of £35,000 towards our Parish Share allocation. This was £6,913 short of our allocated figure of £41,913.

This was due to a reduction in income for the year owing to the closing of our Church for 20 weeks of the year.

We did manage to hold two fund raising events in the early part of the year. The Quiz evening and the New Year Meal that raised £1840 in total.

Our planned giving held up very well despite all the problems, with many people switching to alternative methods of payment when not able to attend an actual service.

We had no major repair bills to pay during the year.

Monies held in our restricted funds accounts increased during the year by £922.

Our endowment held by the C of E Deposit Fund showed an increase of £224 during the year from £3,461 to £3,685.

Monies held in our bank accounts decreased by £1,286 from £5,535 to £4,249.

**Signed by The Rector of Blofield Benefice**



**19<sup>th</sup> May 2021**

\_\_\_\_\_  
**Rev'd Kevin Billson**

**Date:** \_\_\_\_\_

# **BLOFIELD CHURCH**

## **ACCOUNTS**

**at**

**31 December 2020**

PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

RECEIPTS AND PAYMENTS ACCOUNT

	Note	General Fund	Unrestricted Funds Designated Funds	Restricted Funds	Endowment Funds	Total	Total
		£	£	£	£	2020	2019
							£
<b>RECEIPTS</b>							
<b>Voluntary income</b>							
Planned giving	1	29211		60		29271	28922
Gift aid tax recovered		8420		102		8522	9017
Offerings		1788		0		1788	4458
General donations	2	1620		400		2020	5073
Grants received	3	142		0		142	457
Loan received	4	0				0	1399
<b>Generated funds</b>							
Raised for charities and missions	5			1030		1030	1819
Blofield News' income		315				315	719
Sales of cards and church guides		63				63	292
PCC fees	6	1919				1919	2307
Fund raising events	7	1830		0		1830	8891
<b>Income from investments</b>							
Bank and deposit interest		1	0	38		39	71
Income from endowments	8			97		97	94
Contributions from Benefice Parishes		545				545	848
<b>Total receipts</b>		<b>45854</b>	<b>0</b>	<b>1727</b>		<b>47581</b>	<b>64367</b>
<b>PAYMENTS</b>							
<b>Grants made</b>							
Donations to missions, charities etc.	9	730				730	780
Loan repayment		280				280	140
<b>Church activities</b>							
Parish Share (allocated £41,913)		35000				35000	42000
Rector's expenses		810				810	1549
Church running expenses	10	6261				6261	6892
Church and equipment maintenance	11	875		45		920	3505
Cost of services		232				232	891
Blofield News production costs	12	191				191	183
Books, equipment etc.	13	0				0	1399
Organists		630				630	1406
Cost of fund raising events	14	257				257	1166
Payments to charities and missions	5			1030		1030	1819
Church administration	15	1604				1604	2380
<b>Total payments</b>		<b>46870</b>	<b>0</b>	<b>1075</b>		<b>47945</b>	<b>64110</b>
<b>(Deficit) of receipts and payments</b>		<b>-1016</b>	<b>0</b>	<b>652</b>		<b>-364</b>	<b>257</b>
<b>Transfers between funds</b>							
Transfers between funds		-270	270	0		0	0
Revaluation gain (loss) on investments					224	224	509
<b>Net movement in funds</b>		<b>-1286</b>	<b>270</b>	<b>652</b>	<b>224</b>	<b>-140</b>	<b>766</b>
Balances at 1st January 2020		5535	1106	7915	3461	18017	17251
<b>Balances at 31st December 2020</b>		<b>4249</b>	<b>1376</b>	<b>8567</b>	<b>3685</b>	<b>17877</b>	<b>18017</b>

**ST ANDREW & ST PETER, BLOFIELD  
NOTES Y/E 31 DECEMBER 2020**

1	PLANNED GIVING	
	Through Gift Aid	28021
	Other envelopes	<u>1180</u>
		29201
2	GENERAL DONATIONS RECEIVED	
	General Fund	
	General donations	1623
	For coffee	78
	Café and Playchurch	219
	Home communion	22
	Wall safe	<u>62</u>
		1984
	Restricted Funds	
	Fabric Fund	562
3	GRANTS RECEIVED	
	Bad Players	25
	Wi- Spire	100
	Sundry	2
	War graves commission	<u>15</u>
		142
4	LOAN RECEIVED	
	Hemblington PCC (for purchase of photo copier)	0
5	RAISED FOR CHARITIES AND APPEALS	
	Hand in Hand Foundation (Lent lunch)	399
	Feed a Child (Embrace)	136
	Norfolk Churches Trust (Sponsored cycle rides)	390
	Disaster Emergency Committee (Beirut, Lebanon)	<u>105</u>
		1030
6	FEES RECEIVED	
	These are statutory fees due to the PCC for weddings and funerals with charges made by the PCC	
7	FUND RAISING	

	Auction Evening	350
	New Year Meal	265
	Sale of masks	173
	Margaret Harker Hall	79
	Quiz evening	664
	Quiz sheet	80
	Ebay sales	0
	Norfolk Churches Trust	<u>220</u>
		1831
	For other funds	
	Gift Day	0
8	INCOME FROM ENDOWMENTS	
	For churchyard maintenance. The Brewster income is for the upkeep of the lychgate with any surplus for church repairs.	
9	DONATIONS MADE	
	Church Mission Society	275
	USPG	275
	Royal British Legion	60
	Badcog	50
	Norfolk Churches Trust	60
	Norwich D A of Ringers	<u>10</u>
		730
10	CHURCH RUNNING EXPENSES	
	Insurance	3103
	Gas	2456
	Electricity	589
	Water	<u>113</u>
		6261
11	CHURCH & EQUIPMENT MAINTENANCE	
	Organ tuning	305
	Roof Alarm	375
	Boiler service	90
	Carpet repair	48
	Flameskill	58
	Sundries	<u>0</u>
		876
	From other funds	
	Flowers	45
12	BLOFIELD NEWS COSTS	

	Paper	98
	Copying	<u>93</u>
		191
13	BOOKS,EQUIPMENT ALL FUNDS	
	Replacement of photocopier	0
14	COSTS OF FUND RAISING EVENTS	
	Margaret Harker Hall	79
	Focalpoint	44
	New Year Meal	134
		257
15	CHURCH ADMINISTRATION ALL FUNDS	
	Copyright licences	400
	CCLA checks	0
	Giving envelopes	129
	Copying	555
	Roof alarm retainer	175
	Postage and stationery	202
	Food, wine, coffee	80
	Sundries	<u>63</u>
		1604

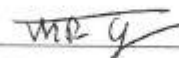
PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD  
STATEMENT OF ASSETS AND LIABILITIES AT 31 DECEMBER 2020

	Unrestricted General fund	Unrestricted Designated funds	Restricted funds	Endowment * funds	TOTALS 2020	2019
	£	£	£	£	£	£
<b>Monetary assets</b>						
Cash in hand						
Bank current accounts	4249				4,249	5,481
CBF Cof E Deposits	54	1376	8567	230	10,227	9,305
<b>Investments</b>						
CBF Cof E						
Investment fund **				3455	3,455	3,231
	4303	1376	8567	3685	17,931	18,017
<b>Debtors</b>						
Amounts due to the PCC						133
At 31 December 2020 there was a further £1712 to be recovered for the General fund and £28 for the Fabric fund from HMRC , covering donations made under Gift Aid from 1 October 2019. The claim was submitted in January 2020.						
* These are permanent endowments held by the Norwich Diocesan Board of Finance as custodial trustee.						
** At valuation						
<b>Other assets</b>						
The PCC owns various items of gardening equipment, sheds, a wheel chair, a photo copier, and office equipment, ladders, cleaning and kitchen equipment. Stocks of cards, key rings and mugs held for resale cost £120. Church furnishings and fixtures, communion plate, hymn and service books etc. are included in the inventory and vested in the wardens on special trust.						
<b>Liabilities</b>						
Owing by the PCC						1,540
<b>Loan</b>						
From Hemblington PPC of £1399 less amount repaid to date of £420.						

(Signed)



Revd K Billson – Chairman Blofield PCC



M R Tyrer – Treasurer Blofield PCC

**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD  
STATEMENT OF FUNDS**

	2020		2019	
	£	£	£	£
<b>CHAMBERLIN PRIZE FUND – Restricted Fund</b>				
<b>Receipts</b>				
Bank interest		1		2
<b>Payments</b>				
	-		-	
<b>(Deficit) of receipts over payments</b>		<u>1</u>		<u>2</u>
Deposit account at 1 January 2020		223		221
Deposit account at 31 December 2020		<u>224</u>		<u>223</u>
<b>FABRIC FUND – Restricted Fund</b>				
<b>Receipts</b>				
Donations and Gift Aid	633		1593	
For church decoration – grants, donations and Gift Aid	-		-	
Deposit interest	19	652	37	1630
<b>Payments</b>				
For the heating system	-		1076	
For the alarm system	-	-	1045	
<b>Excess (Deficit) of receipts over payments</b>		<u>652</u>		<u>(491)</u>
Deposit account at 1 January 2020		3,785		4,276
Deposit account at 31 December 2020		<u>4,437</u>		<u>3,785</u>
<b>THE GEORGE FLOWERS TRUST – Restricted Fund</b>				
<b>Receipts</b>				
Deposit interest		6		5
<b>Payments</b>				
For flowers		45		45
<b>(Deficit) of receipts over payments</b>		<u>(39)</u>		<u>(40)</u>
Deposit account at 1 January 2020		1,763		1,803
Deposit account at 31 December 2020		<u>1,724</u>		<u>1,763</u>
<b>BREWSTER LEGACY INCOME ACCOUNT – Restricted Fund</b>				
<b>Receipts</b>				
Endowment income and deposit interest		100		100
<b>Payments</b>				
		-		-
<b>Excess/ (Deficit) of receipts over payments</b>	<b>1</b>	<u>100</u>		<u>100</u>
Deposit account at 1 January 2020		740		640
Deposit account at 31 December 2020		<u>840</u>		<u>740</u>
<b>THE BREAKFAST CLUB – Restricted Fund</b>				
<b>Receipts</b>				
Deposit interest		1		1
<b>Payments</b>				
Food		-		-
<b>(Deficit) of receipts over payments</b>		<u>1</u>		<u>1</u>
Deposit account at 1 January 2020		<u>199</u>		<u>199</u>
Deposit account at 31 December 2020		<u>200</u>		<u>200</u>

**PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD  
STATEMENT OF FUNDS**

	2020		2019	
	£	£	£	£
<b>BELL FUND – Restricted Fund</b>				
<b>Receipts</b>				
Donations and deposit interest		5		231
<b>Payments</b>		-		-
		<u>          </u>		<u>          </u>
<b>Excess of receipts over payments</b>		5		231
		1203		972
		<u>          </u>		<u>          </u>
Deposit account at 31 December 2020		1208		1203
Deposit account at 31 December 2020				
<b>WEST END CAFÉ and PLAYCHURCH - Restricted Fund</b>				
<b>Receipts</b>				
Donations		297		1241
<b>Payments</b>				
Purchases of food, equipment and toys	-			
			135	
Donations to Blofield Church	297		1106	
	-		-	
		<u>          </u>		<u>          </u>
<b>(Deficit) of receipts over payments</b>		-		-
Cash in hand at 1 January 2020		-		-
		<u>          </u>		<u>          </u>
Cash in hand at 31 December 2020		-		-
<b>DEVELOPMENT FUND – Designated Fund</b>				
<b>Receipts</b>				
VAT grants and deposit interest		2		5
<b>Payments</b>				
Contractor re kitchen and floor alterations	-		-	
Contractor re church decoration	-		-	
		<u>          </u>		<u>          </u>
<b>(Deficit) of receipts over payments</b>		2		5
Deposit account at 1 January 2020		647		642
		<u>          </u>		<u>          </u>
Deposit account at 31 December 2020		649		647
<b>RENEWALS FUND – Designated Fund</b>				
<b>Receipts</b>				
Transfers from the General Fund	200			
Deposit interest	5	205	3	3
<b>Payments</b>				
Projector	-			
	-			
		<u>          </u>		<u>          </u>
<b>(Deficit) of receipts over payments</b>		205		3
Deposit account at 1 January 2020		458		455
		<u>          </u>		<u>          </u>
Deposit account at 31 December 2020		663		458

## PAROCHIAL CHURCH COUNCIL OF ST ANDREW AND ST PETER, BLOFIELD OUR ACCOUNTING POLICIES

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**Unrestricted or General Funds** represent the funds of the PCC that are not subject to any special restrictions regarding their use and are available to the general purposes of the PCC.

**Designated Funds** are monies set aside by the PCC from the General Fund for a particular use, but the PCC have the right to change their decision on the use of them. They are generally invested in a separate deposit account.

**Restricted Funds** are amounts received for specific purposes and which cannot be applied by the PCC for any purpose other than that for which they were given. These are generally invested in a separate deposit account unless held for a short period only.

**Endowment Funds** are funds the capital of which must be retained either permanently or at the PCC's discretion, the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place.

### Statement of Assets and Liabilities

The following assets are recognised but not necessarily valued in the Statement of Assets and Liabilities:

- Movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal.
- Land and buildings held on behalf of the PCC (none in 2020).
- Other fixtures, fittings and office equipment where the PCC is free to dispose of such assets without faculty.
- Investments held beneficially by the PCC.

The following assets are recognised and a monetary value given as part of the description in the Statement of Assets and Liabilities:

- Amounts owing from the Inland Revenue where a formal claim has been made and by way of note when the claim has yet to be submitted.
- Any other amounts owing to the PCC.
- Legacies where formal notification of entitlement and amount has been received at the end of the year by the PCC.
- Closing bank balances as shown in the receipts and payments account.

The following liabilities are recognised:

- Any arrears of Diocesan Parish Share.
- Creditors for goods or services.

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