



St Chad's Church
Pattingham with Patshull

Parochial Church Council of St. Chad's Church
Pattingham with Patshull

Trustees' Annual Report and Financial Statements

Year ending 31 December 2024

Charity Number: 1151604

Trustees' Annual Report for the year ending 31 December 2024

Reference and Administrative Information

Charity Name: The Parochial Church Council
of the Ecclesiastical Parish of St Chad, Pattingham with St Mary, Patshull

Registered Number: 1151604

Address: St Chad's Church is situated in the Bullring, Pattingham, WV6 7BQ.
It is part of the Diocese of Lichfield within the Church of England.

Contact Details: Geoffrey Dann, Secretary
23 The Greenway, Pattingham, Wolverhampton WV6 7DA
Tel: 01902 700212
Email: secretary@pattinghamchurch.org.uk

Website: www.pattinghamchurch.org.uk

Names of the charity trustees - members of the Parochial Church Council (PCC) - who manage the charity:

Chair: Vacant

Vice Chair: Philip Sims

Church Wardens: Clive Pendrell
Dorothy Steel

Ex officio as Deanery
Synod Representatives: Geoffrey Dann (Secretary)
Dorothy Steel (also Churchwarden)
Clive Pendrell (also Churchwarden)

Elected members: Anthony Ainsworth (Treasurer until 12/5/24)
Iain Coleman
Amelia Colin-Stokes
Henry Ibberson
Philip Sims (Vice chair)
Alan Smith
Graham Tritton (Member from 5/1/24 – Treasurer from 12/5/24)
Tracey Williams

Co-opted members: None

Members of the PCC are either ex officio, elected or co-opted in accordance with the Church Representation Rules.

PCC's bankers: Barclays Bank plc, Leicester LE87 2BB

Independent Examiner: Mr O Ross FCA of Muras Baker Jones Limited,
Chartered Accountants,
Regent House, Bath Avenue, Wolverhampton WV1 4EG

Structure, governance and management

The PCC is a corporate body established by the Church of England PCC (Powers) Measure 1956, and the Church Representation Rules and is a charity registered with the Charity Commission for England and Wales. Charity registration number: 1151604. The PCC is governed by the Parochial Church Councils (Powers) Measure 1956 as amended, and the Church Representation Rules which originally came into effect in 1957 and have been revised since then, most recently in 2024.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be raised and spent.

The method of appointment of the PCC members is set out in the Church Representation Rules. The Council comprises the Incumbent, Vice Chair, the Churchwardens, those elected to the Deanery Synod, and other members who are elected at the Annual Parochial Church Meeting by those on the Electoral Roll. There are twelve elected members of the Council serving for a term of three years. One third of these retire each year (and are eligible for immediate re-election). This policy helps to ensure continuity of experience and policies whilst providing opportunities for new members to join and contribute. Members of the congregation are always urged to join the Electoral Roll, and to stand for election to the PCC.

The previous incumbent retired during 2021. We have been in interregnum (or vacancy) since. During the interregnum the Vice-Chair acts as chairman of the PCC and has the all the powers of the chairman under the Church Representation Rules.

The PCC has three committees that meet as required between the meetings of the full PCC:

- The *Standing Committee* required by law, consists of the Incumbent, the Wardens, the Secretary, the Treasurer and the Vice Chair. It transacts the business of the council between meetings subject to any directions given by the council.
- The *Finance Committee* reviews financial matters including preparing budgets.
- The *Fabric Committee* reviews all aspects relating to the church building and churchyard.

There are also three informal working groups (IWG), operating as committees of the PCC. Each group may appoint such persons as they consider appropriate, whether members of the PCC or not, to be members of the group.

The informal working groups are:

- the Administration IWG
- the Outreach and Growth IWG
- the Spiritual Leadership IWG.

In addition, special committees meet to organise various events.

The PCC is aware of the Charity Commission's guidance on public benefit in *the Advancement of Religion for the Public Benefit* and have regard to it in its administration of the Charity. The PCC believes that, by promoting the work of the Church of England in the Ecclesiastical Parish of St Chad it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the church offers; and
- Promoting Christian values and service by members of the Church in, and to their communities, to the benefit of individuals and society as a whole.

Trustees Annual Report

Aim and Purpose

Pattingham with Patshull Parochial Church Council (PCC) has the responsibility of cooperating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the Parish Church of St Chad in Pattingham and its churchyard, as well as the churchyard of St Mary's Church, Patshull, the fabric of which is now under the care of the Churches Conservation Trust.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St Chad. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament. When planning our activities for the year, we have considered the Commission's guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Missionary and outreach work. To facilitate this work, it is important that we maintain the fabric of the Church of St. Chad and the Churchyards under our care.

Worship and Prayer

The Spiritual IWG has maintained the service schedule which was introduced at the start of the interregnum in 2021. The format of the first Sunday family service and a third Sunday Youth service has been maintained with Communion services on the remaining Sundays. With a few exceptions, when we have had communion by extension, visiting Clergy have administered Communion. In this regard we have been grateful to Rev. Paul Brown who has led the majority of Communion services on both Sundays and Wednesdays with regular support from Rev. Roberta Maxfield and Rev. Sue Watson and occasional support from Rev. Philip Wootton. We are indebted to each of them.

The pattern of evening services has also been maintained twice a month, with Evensong and an Iona service alternating and these have been led by either of our Readers, Kenneth Scott and Iain Coleman. Christmas services included Midnight Mass, led by a member of our congregation, and a very welcome visit on Christmas Day from Rev. Mary Thomas, Vicar of St. Mary Magdalene, Albrighton.

Our first Sunday family service has been led by our Readers, various members of our congregation and, in December, by Sarah Yeomans, Head of St. Chad's School who was joined by the School choir. These services are an opportunity for creative indulgence and this year included a Pets service, led by Henry Ibberson and Alan Smith. The third Sunday brings our Youth service which is organised by the indefatigable Barbara Tritton. Barbara has been doing this for many years and she has continued to introduce fresh faces into the team, new themes as a focus for the services, whilst reaching new heights in the presentational skills of those taking part. It is for these reasons that this is now consistently one of our best attended services!

We are delighted to welcome the visits by the children of St. Chad's School for their end of term services, the building of the Easter Garden service on Good Friday, followed by the Easter Egg Hunt and a devotional service led by Iain Coleman. The children of the school also enjoyed an "Experience Christmas" visit during December. One innovation was the introduction of the Christmas Star Festival which attracted visitors from far and wide and this was delightfully concluded with the Christingle service, organised and led by Chrissie

Ringrose. We also received a visit from the recently appointed Bishop of Wolverhampton, Right Rev. Dr. Tim Wambunya to this service when he offered a blessing. Later in the month the Festival of Nine Lessons and Carols saw the Church comfortably full whilst the popular Christmas Eve Crib service was led by Iain Coleman.

Prayers for Peace have continued throughout the year on Tuesday evenings.

Any report of the activities of St. Chad's has to include particular mention of the impact Martin Fox has had as our Organist and Choirmaster. But Martin would also acknowledge that he has not achieved this alone as his skills are enhanced by those of his wife, Cath, whose skills on the flute and the guitar bring such an important additional dimension to the musical life of our Church. We are so grateful to have them with us in our Church and their presence has brought new life and vibrance to our worship.

So, the life of the Church has again prospered during the year, the fourth of the interregnum. The variety of styles of worship has been much appreciated by morning and evening congregations and the numbers attending services has on average risen over the year. In the continued absence of a vicar and in spite of several attempts to fill the post, we have accepted that this is God's will for St Chad's at the present time. May He continue to bless all the efforts being made in His name.

Outreach and Growth

The Outreach & Growth Informal Working Group has continued to explore ways in which the church can be relevant to the community.

Who's for Lunch? continues to satisfy a need with a monthly lunch. Upwards of 40 regularly attend the lunch which is aimed at offering companionship to the lonely amongst our retired community.

The innovation of Shower Singers has been very successful with more than 40 singers attending regularly. Held on a Wednesday evening there is no charge for attendance, but participants are encouraged to bring a donation for the Well food bank.

The church fete which was a highlight of the year had a new approach with Alix Jones and Keith Eden taking prime responsibility for its organisation. A different focus attracted good support from across the village, and it was noticeable how people came together for the good of the community and the Church.

The appointment of a Youth & Family Worker paid for by the Church was pursued but, unfortunately, the advertisement for the post did not attract any suitable candidates. Not to be daunted, the PCC is looking to make some modifications to the proposed role with changes to its terms and remuneration when it will be re-advertised.

Support for the Well food bank has continued with donations of cash, food and toiletries being received. All items donated to the Harvest Festival were also donated to the Well.

Our Wardens

An interregnum places enormous demands on the role of Warden and, as a Church, we are so fortunate to enjoy the unparalleled commitment and support of Dorothy Steel and Clive Pendrell. They are leaders of the highest calibre who have represented Pattingham not only locally but with distinction in both the Deanery and the Diocese. We continue to be most grateful.

Safeguarding

Tracey Williams, as a valued member of the PCC, undertakes the vital role of Parish Safeguarding Officer, something which is now more prominent in all organisations where people meet together. Our policy, which is in line with the House of Bishops' guidance on safeguarding children and vulnerable adults, is reviewed annually by the PCC. It is also displayed in prominent areas of the Church building and on the website. This means that the PCC has complied with the requirements imposed by the code under section 5A of the Safeguarding and Clergy Discipline Measure 2016 (safeguarding children and vulnerable adults.)

Tracey submits a monthly report to the PCC, whilst safeguarding training is mandatory for all PCC members. It is also encouraged for leaders of various activities within our Church and, so far, 21 members of the Church have completed training appropriate for their roles. This has to be repeated every 3 years. Additionally, all Church leaders and volunteers for whom a DBS check is required, have completed this successfully and this is also up-dated every 3 years.

If anyone wishes to learn more about this subject, we encourage them to refer to Tracey.

Financial Review

Thanks very largely to current voluntary giving, fund-raising events and the generosity of previous generations, St Chad's church is in a robust financial position.

We had a healthy surplus of £38,337 for the year, despite the considerable expenditure on major repair work. Our overall financial position is strong with significant cash reserves and the support of two substantial trust funds.

It is pleasing to report that regular giving has increased over the year. Personal donations through regular giving are a crucial part of our income. Our income in 2024 was boosted by reimbursement of interregnum costs incurred in previous years, grants towards building works and repayment of over £17,000 in VAT from the Listed Places of Worship Scheme.

During the year we undertook major works in the church in excess of £100,000, fully funded from our own funds, grants from the trusts and two large personal donations:

- Quinquennial maintenance to the church and churchyard,
- Major improvements to the west porch and aisle, and
- Replacement of stolen roofing lead.

We had two well-supported events in the church and parish: our annual church fête and a special Christmas event "Follow the Star".

During the year we committed/donated over £5,000 in mission giving and local community support.

In summary, our financial position provides a sound base from which the church can develop its mission and plans for the future.

Full details of income, expenditure and fund movements are provided in the financial statements below.

Reserves Policy

It is a PCC policy to maintain a balance on unrestricted funds (if possible) to maintain all monthly payments to be made as well as enough to cover emergency situations that may arise from time to time.

It is our policy to invest our funds balances with the CCLA Church of England Deposit Fund.

Declaration

The Trustees declare that they have approved the Trustees' Report and financial statements.

Signed on behalf of the charity's trustees, the PCC.

P Sims

.....

Philip Sims, PCC Chair

15th April 2025

G A Tritton

.....

Graham Tritton, PCC Treasurer

15th April 2025

Independent Examiner's Report to the trustees/members of the PCC of St Chad's Church of Pattingham with Patshull

I report to the trustees on my examination of the accounts of the PCC for the year ending 31 December 2024, which are set out on the following pages.

Respective responsibilities of the PCC and Independent Examiner

The charity's Trustees are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act.
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act, or
- the accounts do not accord with the accounting records, or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: O Ross Date: 16th April 2025

O Ross FCA
Muras Baker Jones Limited
Regent House
Bath Avenue
Wolverhampton. WV1 4EG

STATEMENT OF FINANCIAL ACTIVITIES**For the year ending 31 December 2024**

| | Note | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
|---------------------------------------|------|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| Income and endowments from: | | | | | | |
| Donations and legacies | 2(a) | 134,403 | 500 | 9,780 | 144,683 | 105,777 |
| Charitable activities | 2(b) | 24,662 | 90 | 660 | 25,412 | 43,149 |
| Other trading activities | 2(c) | 4,680 | - | - | 4,680 | 3,823 |
| Investments | 2(d) | 5,442 | 2,671 | 30,207 | 38,320 | 37,781 |
| Other income | 2(e) | 20,396 | 826 | 691 | 21,913 | 22,000 |
| Total | | 189,583 | 4,087 | 41,338 | 235,008 | 212,530 |
| Expenditure on: | | | | | | |
| Raising funds | 3(a) | 5,853 | 406 | - | 6,259 | 17,726 |
| Charitable activities | 3(b) | 110,179 | 1,037 | 75,401 | 186,617 | 122,556 |
| Other expenditure | 3(c) | 3,795 | - | - | 3,795 | 26,583 |
| Total | | 119,827 | 1,443 | 75,401 | 196,671 | 166,865 |
| Net income/(expenditure) | | 69,756 | 2,644 | (34,063) | 38,337 | 45,665 |
| Transfers between funds | | - | - | - | - | - |
| Net movement in funds | | 69,756 | 2,644 | (34,063) | 38,337 | 45,665 |
| Reconciliation of funds: | | | | | | |
| Total funds b/fwd. 1 January | | 103,456 | 58,218 | 284,621 | 446,295 | 400,629 |
| Total funds c/fwd. 31 December | | 173,212 | 60,862 | 250,558 | 484,632 | 446,295 |

Notes

See Note (4) for Summary of Fund Movements.
See Note (13) for comparatives for 2023.

BALANCE SHEET**As at 31 December 2024**

| | Note | 2024 £ | 2023 £ |
|---|------|----------------|----------------|
| FIXED ASSETS | | | |
| Equipment | 5 | - | - |
| Investment assets | 6 | 199,228 | 235,945 |
| | | <hr/> 199,228 | <hr/> 235,945 |
| CURRENT ASSETS | | | |
| Debtors and prepayments | 7 | 3,512 | 14,294 |
| Cash at bank and in hand | 8 | 288,877 | 214,027 |
| | | <hr/> 292,389 | <hr/> 228,321 |
| CURRENT LIABILITIES | | | |
| Creditors - amounts falling due within one year | 9 | (6,985) | (17,971) |
| | | <hr/> | <hr/> |
| TOTAL NET ASSETS | 10 | 484,632 | 446,295 |
| | | <hr/> | <hr/> |
| <u>REPRESENTED BY:</u> | | | |
| Unrestricted | | | |
| General Fund | | 173,211 | 103,456 |
| Designated | | | |
| Scarecrow Festival Fund | | 22,732 | 22,747 |
| Special Projects Fund | | 38,131 | 35,471 |
| Restricted | | | |
| Davies Grave Maintenance Fund | | 950 | 1,039 |
| Youth Activities Fund | | 3,493 | 3,293 |
| Bells Fund | | 5,605 | 5,168 |
| North Aisle and West Door Fund | | 6,747 | 9,295 |
| Organ Fund | | 12,682 | 11,437 |
| Patshull Churchyard Maintenance Fund | | 7,484 | 10,128 |
| Pattingham Church Maintenance Fund | | 18,707 | 8,316 |
| Butler Fund | | 194,890 | 235,945 |
| | | <hr/> | <hr/> |
| Funds of the church | | 484,632 | 446,295 |
| | | <hr/> | <hr/> |

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 December 2024

1. STATEMENT OF ACCOUNTING POLICIES

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

Basis of financial statements

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the *Charities Act 2011* and in accordance with the *Church Accounting Regulations 2006* governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the *Charities SORP (FRS 102)*.

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Cash flow statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Going concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Accounting estimates and prior year errors

No changes to accounting estimates have occurred in the reporting period. No material prior year errors have been identified in the reporting period.

Description of Funds

Unrestricted funds are income funds that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the Trustees' Annual Report.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use abated in line with assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Restricted funds comprise two elements:

- (a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- (b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on

that fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Details of the funds held and restrictions are shown in the notes to the Accounts.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the Accounts.

The PCC does not usually invest separately for each fund.

Incoming resources

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan Common Fund payments are accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10 (2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

Investments

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured as cash expected to be received.

2. INCOME AND ENDOWMENTS

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total funds 2024 £ | Total funds 2023 £ |
|-------------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| (a) Donations and legacies | | | | | |
| Regular giving | 33,668 | - | - | 33,668 | 31,660 |
| Collections at services | 6,536 | - | - | 6,536 | 4,126 |
| All other voluntary income | 13,045 | - | - | 13,045 | 8,118 |
| Gift Aid recovered | 12,993 | - | - | 12,993 | 9,497 |
| Legacies received | - | - | - | - | - |
| Grants ¹ | 68,161 | 500 | 9,780 | 78,441 | 52,376 |
| | 134,403 | 500 | 9,780 | 144,683 | 105,777 |
| (b) Charitable Activities | | | | | |
| Church Fête ² | 7,008 | - | - | 7,008 | 4,397 |
| Century Club ³ | 5,925 | - | - | 5,925 | 6,160 |
| Scarecrow Festival ⁴ | - | 90 | - | 90 | 18,149 |
| Christmas Events ⁵ | 2,098 | - | - | 2,098 | - |
| Brass Band and others | - | - | - | - | 3,199 |
| Fees retained by PCC ⁶ | 9,631 | - | 660 | 10,291 | 11,244 |
| | 24,662 | 90 | 660 | 25,412 | 43,149 |
| (c) Other trading activities | | | | | |
| Parish News & advertising | 4,570 | - | - | 4,570 | 3,823 |
| Other trading | 110 | - | - | 110 | - |
| | 4,680 | - | - | 4,680 | 3,823 |
| (d) Investments | | | | | |
| Dividends (Butler) ⁷ | - | - | 16,824 | 16,824 | 32,459 |
| Interest | 5,442 | 2,671 | 13,383 | 21,496 | 5,323 |
| | 5,442 | 2,671 | 30,207 | 38,320 | 37,781 |
| (e) Other Income | | | | | |
| Miscellaneous ⁸ | 20,396 | 826 | 691 | 21,913 | 22,000 |
| Total incoming resources | 189,583 | 4,087 | 41,338 | 235,008 | 212,530 |

Notes for Income and Endowments

- ¹ Grants include support from the Pattingham Church Estate Trust and Listed Places of Worship VAT refunds.
- ² The Church Fête is normally run annually on the first Saturday in July.
- ³ The Century Club has a maximum of 100 members who pay £5 per month to be included in a monthly draw. Three prizes are paid monthly - £150, £100, and £50.
- ⁴ The Scarecrow Festival is a biennial event started in 2011. There was one in 2023 and one is scheduled for 2025.
- ⁵ The Christmas Event in 2024 was "Follow the Star". A brass band concert was held in 2023.
- ⁶ Fees are received by the PCC for conducting weddings and funerals; and churchyard monuments (unrestricted funds). The amount for restricted funds is donations/monies set aside for maintenance of the church organ and bells.
- ⁷ Dividends (Butler) includes re-imbursement of management fees of £5,865 in 2023.
- ⁸ Other Income for 2023 includes accrued income from 2022, agency collections and an insurance claim for lead stolen from the roof.

Other Income for 2024 includes interregnum cost reimbursements, Memorial Book and refreshment donations.

3. EXPENDITURE

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Total Funds 2024 £ | Total Funds 2023 £ |
|--|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| (a) Raising funds | | | | | |
| Costs of Church Fête ¹ | 1,260 | - | - | 1,260 | 1,222 |
| Costs of Century Club ¹ | 3,600 | - | - | 3,600 | 3,150 |
| Costs of Scarecrow Festival ¹ | - | 406 | - | 406 | 12,260 |
| Cost of Christmas Events ¹ | 777 | - | - | 777 | - |
| Costs of Brass Band & others | - | - | - | - | 912 |
| Other ² | 216 | - | - | 216 | 182 |
| | 5,853 | 406 | - | 6,259 | 17,726 |
| (b) Charitable activities | | | | | |
| Mission giving & donations | 5,164 | - | - | 5,164 | 4,563 |
| Diocesan Common Fund | 27,852 | - | - | 27,852 | 33,188 |
| Salaries and Honoraria | 13,635 | - | - | 13,635 | 15,181 |
| Vicarage expenses | 621 | - | - | 621 | 2,618 |
| Church running expenses ³ | 20,470 | 792 | 3,317 | 24,579 | 32,998 |
| Utilities - gas and electricity | 7,867 | - | - | 7,867 | 11,078 |
| Church building work ⁴ | 34,570 | 245 | 72,084 | 106,899 | 22,931 |
| | 110,179 | 1,037 | 75,401 | 186,617 | 122,556 |
| (c) Other | | | | | |
| Cost of Parish News | 3,767 | - | - | 3,767 | 3,853 |
| Bookstall Costs | 28 | - | - | 28 | - |
| 2023 Special Events | - | - | - | - | 2,859 |
| Other 2023 Costs ⁵ | - | - | - | - | 19,871 |
| | 3,795 | - | - | 3,795 | 26,583 |
| Total resources expended | 119,827 | 1,443 | 75,401 | 196,671 | 166,865 |

Notes for Expenditure¹ See relevant notes for activities under section 2, **Income and Endowments**, above.² Includes costs of stewardship.³ Church running expenses include costs for administration, insurance, general maintenance, verges, cleaning, organist, service materials, and churchyard maintenance at St Chad's Pattingham and St Mary's Patshull.⁴ Church building work is the cost of maintenance and repair. In 2024 this included major Quinquennial works, roof repairs following theft of lead, works on the clock mechanism; and reordering of the West Porch and Adam and Eve Window areas.⁵ 2023 figures relate to outstanding Agency payments, Lichfield Diocese fees and Interregnum costs.

4. SUMMARY OF FUND MOVEMENTS**For the year ending 31 December 2024**

| Fund name | Brought forward £ | Income £ | Expenditure £ | Transfers £ | Gains/losses £ | Carried forward £ |
|---------------------------------|----------------------|----------------|------------------|----------------|-------------------|----------------------|
| Unrestricted | | | | | | |
| General | 103,456 | 189,583 | 119,828 | - | - | 173,211 |
| Scarecrow Festival | 22,747 | 1,427 | 1,442 | - | - | 22,732 |
| Special Projects | 35,471 | 2,660 | - | - | - | 38,131 |
| Restricted ¹ | | - | - | - | - | - |
| Bells | 5,168 | 437 | - | - | - | 5,605 |
| North Aisle & West Door | 9,295 | 518 | 3,066 | - | - | 6,747 |
| Organ | 11,437 | 1,245 | - | - | - | 12,682 |
| Pattingham Church Maintenance | 8,316 | 10,391 | - | - | - | 18,707 |
| Youth Activities | 3,293 | 200 | - | - | - | 3,493 |
| Davies Grave Maintenance | 1,039 | 61 | 150 | - | - | 950 |
| Patshull Churchyard Maintenance | 10,128 | 523 | 3,167 | - | - | 7,484 |
| Butler Fund | 235,945 | 27,963 | 69,018 | - | - | 194,890 |
| Grand Totals | 446,295 | 235,008 | 196,671 | - | - | 484,632 |

Notes

¹ Restricted Funds contain donations or grants received for a specific object. The funds may only be expended on the specific objects for which they were given. Purpose of each restricted fund:

| | |
|---------------------------------|---|
| <i>Bells Fund</i> | <i>Maintenance of the bells. Mainly donations from weddings or visiting bell ringers.</i> |
| <i>North Aisle Fund</i> | <i>Modernisation of the church and development of the North Aisle.</i> |
| <i>Organ Fund</i> | <i>Maintenance of the organ. Mainly from donations from weddings and funerals.</i> |
| <i>Patshull Churchyard</i> | <i>Donations and grants made specifically for maintaining the churchyard at Patshull.</i> |
| <i>Pattingham Church</i> | <i>Donations and grants made specifically for maintaining Pattingham church.</i> |
| <i>Butler Fund</i> | <i>Income from the Butler Trust 1988 which may only be spent on the maintenance and preservation of the fabric of St Chad's Church, Pattingham.</i> |
| <i>Youth Activities</i> | <i>Set up in 2018 with funds from the defunct Pattingham Youth Club specifically for youth activities in the village.</i> |
| <i>Davies Grave Maintenance</i> | <i>Set up in 2019 following a legacy specifically for the upkeep of the grave of Peter Davies.</i> |

5. FIXED ASSETS FOR THE USE OF THE PCC

| | Cost | Depreciation | Net Book Value |
|-----------------|-------|--------------|----------------|
| | £ | £ | £ |
| Tangible Assets | 6,000 | 6,000 | - |

6. INVESTMENTS

| | 2024 £ | 2023 £ |
|-----------------------------|----------------|----------------|
| Butler Trust Income Account | 199,228 | 235,945 |
| | 199,228 | 235,945 |

The Butler Trust Income Account is the accrued income generated from the capital invested and is an expendable. After a review, it was decided that this was better analysed as a Restricted account rather than an Endowment.

The capital valuation of this fund as of 31 December 2024 is £425,420 (31 December 2023: £436,218). Only the income generated on this fund is available for the designated purpose.

7. DEBTORS AND PREPAYMENTS

| | 2024 £ | 2023 £ |
|--------------------------|--------------|---------------|
| Prepayments | 1,881 | 1,801 |
| Gift Aid Tax refunds due | 1,631 | 3,825 |
| Other debtors | - | 8,668 |
| | 3,512 | 14,294 |

8. CASH AT BANK AND IN HAND

| Accounts | 2024 £ | 2023 £ |
|----------------------|----------------|----------------|
| Current account | 20,360 | 27,412 |
| Cash in hand | 164 | 265 |
| CCLA Deposit Account | 268,353 | 186,350 |
| Totals | 288,877 | 214,027 |

9. LIABILITIES

| | 2024 | 2023 |
|---|--------------|---------------|
| | £ | £ |
| Creditors - amounts falling due within one year | | |
| Building works and professional fees | 6,102 | - |
| Gas and electricity | 772 | - |
| Others | 111 | 17,971 |
| Total | 6,985 | 17,971 |

10. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Fund balances as at 31 December are represented by:

| | Unrestricted | Restricted | Total 2024 | Total 2023 |
|----------------------------------|----------------|----------------|----------------|----------------|
| | £ | £ | £ | £ |
| Investment Assets | - | 199,228 | 199,228 | 235,945 |
| Current Assets ¹ | 292,389 | - | 292,389 | 228,321 |
| Current liabilities ² | (1,712) | (5,273) | (6,985) | (17,971) |
| Total | 290,677 | 193,955 | 484,632 | 446,295 |

Notes

¹ Cash at Bank and in hand plus Debtors and Prepayments (see notes 7 and 8).

² Liabilities (see note 9).

11. FUNDS RECEIVED AS AN AGENT

The PCC receives and distributes funds received as an agent for special services including weddings and funerals in respect of:

- statutory fees due to Lichfield Diocesan Board of Finance, and
- fees due to the organists, bell ringers, choir, audio-visual equipment operator and visiting clergy, and
- collections and donations for designated charities.

These funds received by the PCC as an agent are not recognised as an asset in its accounts. Consequently, the receipt of funds as an agent is not recognised as income nor is its distribution recognised as expenditure.

12. DISCLOSURE OF TRUSTEE AND STAFF REMUNERATION, RELATED PARTY AND OTHER TRANSACTIONS

- None of the trustees have been paid any remuneration or received any other benefits from an employment with the charity.
- Trustees are reimbursed for approved expenses incurred.
- The charity has no paid employees.
- The charity has no paid employees.

13. STATEMENT OF FINANCIAL ACTIVITIES - COMPARATIVES**For the year ending 31 December 2023 (i.e. previous year)**

| | Unrestricted Funds £ | Designated Funds £ | Restricted Funds £ | Endowment Funds £ | Total Funds 2023 £ |
|---------------------------------------|----------------------------|--------------------------|--------------------------|-------------------------|--------------------------|
| Income and endowments from: | | | | | |
| Donations and legacies | 105,777 | - | - | - | 105,777 |
| Charitable activities | 24,190 | 18,959 | - | - | 43,149 |
| Other trading activities | 3,823 | - | - | - | 3,823 |
| Investments | 2,768 | 1,277 | 1,278 | 32,459 | 37,781 |
| Other | 22,000 | - | - | - | 22,000 |
| Total | 158,558 | 20,236 | 1,278 | 32,459 | 212,530 |
| Expenditure on: | | | | | |
| Raising funds | 5,465 | 12,261 | - | - | 17,726 |
| Charitable activities | 118,004 | 1,575 | 2,978 | - | 122,556 |
| Other expenditure | 26,583 | - | - | - | 26,583 |
| Total | 150,052 | 13,836 | 2,978 | - | 166,865 |
| Net income/(expenditure) | 8,506 | 6,401 | (1,700) | 32,459 | 45,665 |
| Transfers between funds | (510) | 578 | (68) | - | - |
| Net movement in funds | 7,996 | 6,979 | (1,768) | 32,459 | 45,665 |
| Reconciliation of funds: | | | | | |
| Total funds b/fwd. 1 January | 95,460 | 51,240 | 50,443 | 203,486 | 400,629 |
| Total funds c/fwd. 31 December | 103,456 | 58,218 | 48,676 | 235,945 | 446,295 |