

THE DORSET CANCER CARE FOUNDATION

England & Wales · Charity number 1151603

Details

Other names	NONE
Status	Registered
Legal form	Charitable company
Company number	08336028
Registered	2013-04-11
Register	View on the Charity Commission register

Contact

Address Discovery Court Business Centre
551-553 Wallisdown Road
Poole
BH12 5AG

Phone 07593890879

Email hello@dccf.co.uk

Website www.dccf.co.uk

Activities

Objects: 1 THE PROVISION OF A COMPREHENSIVE SUPPORT AND CARE ACTIVITY FOR INDIVIDUAL DORSET BASED CANCER SUFFERERS AND THEIR FAMILIES AND DEPENDENTS. IN PARTICULAR BUT NOT EXCLUSIVELY, BY THE PROVISION OF FINANCIAL GRANTS, COUNSELLING SERVICES, SUPPLY OF ITEMS SUCH AS WIGS, SLEEVES PROSTHETICS ETC AND OTHER SUPPORT TO AID THEIR RECOVERY. 2 TO SUPPORT AND WORK WITH OTHER DORSET BASED CANCER GROUPS, ORGANISATIONS AND HOSPITALS BY THE PROVISION OF GRANTS TO ASSIST IN RESEARCH AND EDUCATION IN CANCER CURE AND MEDICAL EQUIPMENT FOR THE TREATMENT OF CANCER PATIENTS

Activities: Our Foundation raises income from running fundraising activities such as charity balls, auctions, raffles, sponsored walks, donations and other events. The net profits are totally distributed in financial grants to deserving cancer sufferers and their families in the County of Dorset. Additionally we support other Dorset based organisations involved in the treatment and care of cancer patients.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Other Finance, Provides Advocacy/advice/information, Sponsors Or Undertakes Research
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- Dorset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£223,877	£174,281	-	-
2023-12-31	£173,085	£162,356	-	-
2022-12-31	£164,283	£86,449	-	-
2021-12-31	£39,582	£54,818	-	-
2020-12-31	£109,245	£112,840	-	-

Trustees

Name	Role	Appointed
MR CHRISTOPHER JOHN THOMAS	Chair	2013-11-11
Diane Bird		2022-09-09
Dr Victor Meirion Szewczyk		2020-02-07
EVELINA MARY THOMAS RGN OND		2013-03-14
Gwendoline Anne Dale		2025-05-28
Julie Barbary		2022-05-28
LESLIE-MAY HARRISON RGN, BSC		2013-03-14
Meryl Julie Ponsford		2018-05-25

THE DORSET CANCER CARE FOUNDATION

England & Wales - Charity number 1151603

Accounts

Charity Registration No. 1151603

Company Registration No. 08336028 (England and Wales)

THE DORSET CANCER CARE FOUNDATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024



10 Bridge Street
Christchurch
Dorset
BH23 1EF

THE DORSET CANCER CARE FOUNDATION

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THE DORSET CANCER CARE FOUNDATION

COMPANY INFORMATION

Board Of Trustees	L M Harrison C J Thomas E M Went M J Ponsford V M Szewczyk D Bird J Barbary
Secretary	V M Szewczyk
Charity number	1151603
Company number	08336028
Registered office	Discovery Court Business Centre 551-553 Wallisdown Road Poole Dorset United Kingdom BH12 5AG
Independent examiner	TC Group 10 Bridge Street Christchurch Dorset BH23 1EF

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2024

The Board of Trustees present their report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Our aim is to provide help to the people of Dorset suffering with cancer in a very individual way to meet their immediate needs and to make life easier during a difficult period; Trustees believe that this satisfies the public benefit requirement of the Charity Commission.

This is achieved by the provision of non-repayable financial grants to individual Dorset based cancer sufferers to fund for example, temporary accommodation, transport, childcare, food, minor household modification, domestic help, specialised equipment such as wigs and sleeves, certain treatments and counselling, and other financial hardships caused by the cancer.

Achievements and performance

This year we have run a full calendar of successful events to generate funds, received numerous grants and legacies and given financial awards from a full year of applications.

We have increased our visibility within the Dorset area by visits, radio and TV interviews and social media, and in 2025 we intend to focus more on this aspect to reach out to even more cancers patients.

For the first time we introduced the idea of pledges to raise money at our yearly Black Tie Gala and we are extremely grateful to two courageous young men who pledged to raise £10k by running seven marathons in seven days in March 2025 and by the end of 2024 they had raised £16k; given this success they have increased the pledge to £20k!

Other new events this year included a skydive which raised over £6,000 and karting which raised over £3,000.

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Financial review

Finances

Our gross income in 2024 was £224k an increase over last year (2023 - £173k); our events raised £119k (2023 - £120k) from our annual Black-Tie Gala and from other DCCF organised and third-party events some via our sponsors. Donations and legacies were £102k (2023 - £52k); £23k from grants from other charities and we were fortunate to receive £61k from legacies.

Our support costs – staff, office, PR, fund raising costs and governance – totalled £78k (2023 - £65k) the increase being mainly driven by an additional part-time staff member. Fundraising costs were £50k (2023 - £45k).

This year, income exceeded expenditure by £50k (2023 - £11k). The difference is mainly due to the legacies we received.

We started the year with £149k (2023 - £141k) in the bank and have finished the year with £210k (2023 - £149k). The designated reserves fund was reviewed and set at £30k for 2024, whilst the remaining funds at year end were £171k; both funds are unrestricted.

Awards

We had 115 applications during the year (2023 -142), and paid a total of £68k (2023 - £62k) to 73 applicants (2023 – 87); 47 awards were for bill payments followed by 13 for household items. The average award was £929 (2023 - £714) with a maximum of £3,000 and a minimum of £200.

Since the Charity began we have given 887 awards totalling £771k to individuals, other charities and the NHS.

Policy

The Board of Trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Structure, governance and management

The organisation is a charitable company limited by guarantee, as defined by the Companies Act 2006, incorporated on 19th December 2012 and registered as a charity on 11th April 2013. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

The Charity, a non-profit organisation, is overseen by a board of hands-on trustees and supportive patrons. The foundation raises income from running fundraising activities such as the charity dinner, auctions, raffles and sponsored events. The net profits are totally distributed in financial grants to deserving cancer sufferers and their families in the county of Dorset, keeping in mind the Charity Commission's guidance on public benefit with procedures designed to be effective at a reasonable cost.

The expenses of the Charity are kept to a minimum and controlled, expenditure includes one full time Charity Manager and two part-time administrators, insurance, wages, training, IT, website and PR; no Trustee, Ambassador or Volunteer is paid an income or receives expenses from the Charity.

Induction and Training of New Trustees

The Charity has an induction and training procedure to be followed within a month of the appointment of a new Trustee and it is the responsibility of the Company Secretary to ensure this is completed. The Company Secretary conducts the induction meeting and ensures all necessary paperwork is provided to the Trustee and keeps a register of all induction proceedings.

It is recommended that the new Trustee reads three Charity Commission documents – Charity Trustee: What's Involved, The Essential Trustee and The Governance Code for Smaller Charities.

The Board of Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

L M Harrison

C J Thomas

E M Went

M J Ponsford

V M Szewczyk

D Bird

J Barbary

None of the Board of Trustees has any beneficial interest in the company. All of the Board of Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

Finally, the Charity could not function without the hard work and dedication of all the people that support us, volunteers, staff, sponsors and Trustees, and I would like to thank each and every one of them. At the end of 2024, we had 7 Trustees.

The Trustees' report was approved by the Board Of Trustees.

C J Thomas

Trustee & Chairman

Dated: 7 July 2025

THE DORSET CANCER CARE FOUNDATION

INDEPENDENT EXAMINER'S REPORT

TO THE BOARD OF TRUSTEES OF THE DORSET CANCER CARE FOUNDATION

I report to the Board of Trustees on my examination of the financial statements of The Dorset Cancer Care Foundation (the charity) for the year ended 31 December 2024.

Responsibilities and basis of report

As the Board of Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).


Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



James Paget FCCA
TC Group

10 Bridge Street
Christchurch
Dorset
BH23 1EF

Dated: 7 July 2025

THE DORSET CANCER CARE FOUNDATION

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 DECEMBER 2024

		Unrestricted funds general 2024 £	Unrestricted funds 2024 £	Total 2024 £	Unrestricted funds general 2023 £	Unrestricted funds 2023 £	Total 2023 £
	Notes						
Income from:							
Donations and legacies	2	101,887	-	101,887	51,752	-	51,752
Other trading activities	3	119,090	-	119,090	119,695	-	119,695
Investment Income	4	2,900	-	2,900	1,638	-	1,638
Total income		223,877	-	223,877	173,085	-	173,085
Expenditure on:							
Raising funds	5	70,323	-	70,323	72,228	-	72,228
Charitable activities	6	103,958	-	103,958	90,128	-	90,128
Total resources expended		174,281	-	174,281	162,356	-	162,356
Net income for the year/ Net movement in funds		49,596	-	49,596	10,729	-	10,729
Fund balances at 1 January 2024		121,495	30,000	151,495	110,766	30,000	140,766
Fund balances at 31 December 2024		171,091	30,000	201,091	121,495	30,000	151,495

The statement of financial activities includes all gains and losses recognised in the year.

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE DORSET CANCER CARE FOUNDATION

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	12		1,387		2,049
Current assets					
Debtors	13	9,028		4,312	
Cash at bank and in hand		209,761		149,083	
		<u>218,789</u>		<u>153,395</u>	
Creditors: amounts falling due within one year	14	<u>(19,085)</u>		<u>(3,949)</u>	
Net current assets			199,704		149,446
Total assets less current liabilities			<u>201,091</u>		<u>151,495</u>

THE DORSET CANCER CARE FOUNDATION

BALANCE SHEET (CONTINUED)

AS AT 31 DECEMBER 2024

	Notes	2024		2023	
		£	£	£	£
Income funds					
<u>Unrestricted funds</u>					
Designated funds	17	30,000		30,000	
General unrestricted funds		171,091		121,495	
			201,091		151,495
			201,091		151,495

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board Of Trustees on 7 July 2025

C J Thomas
Trustee & Chairman

V M Szewczyk
**Trustee
& Treasurer**

Company Registration No. 08336028

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

Charity information

The Dorset Cancer Care Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is Discovery Court Business Centre, 551-553 Wallisdown Road, Poole, Dorset, BH12 5AG, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's memorandum and articles, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Board of Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Board of Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Board of Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure is classified as follows:

- Costs of raising funds comprise all costs of selling souvenirs and sundry items together with the costs of staging specific events in the year.
- Costs with regards the charitable activity undertaken to further the purposes of the charity and its associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% Reducing balance
Computers	25% Straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

2 Donations and legacies

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Donations and gifts	101,887	51,752

3 Other trading activities

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Fundraising events	119,090	119,695

4 Investment Income

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
Interest receivable	2,900	1,638

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

5 Raising funds

	Unrestricted funds general 2024 £	Unrestricted funds general 2023 £
<u>Fundraising and publicity</u>		
Fundraising agents	323	1,283
Fundraising website costs	5,760	6,045
Other fundraising costs	1,519	807
Support costs	42,186	37,243
	<hr/>	<hr/>
Fundraising and publicity	49,788	45,378
	<hr/>	<hr/>
<u>Trading costs</u>		
Other trading activities	892	3,771
Event direct costs	19,643	23,079
	<hr/>	<hr/>
Trading costs	20,535	26,850
	<hr/>	<hr/>
	70,323	72,228
	<hr/> <hr/>	<hr/> <hr/>

6 Charitable activities

	2024 £	2023 £
Grant funding to individuals (see note 7)	67,796	62,023
Share of support costs (see note 8)	32,877	25,345
Share of governance costs (see note 8)	3,285	2,760
	<hr/>	<hr/>
	103,958	90,128
	<hr/> <hr/>	<hr/> <hr/>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

7 Grants payable

	2024	2023
	£	£
Grants to individuals	67,796	62,023
	<u>67,796</u>	<u>62,023</u>
	<u><u>67,796</u></u>	<u><u>62,023</u></u>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

8 Support costs

	Support costs	Governance costs	2024	Support costs	Governance costs	2023
	£	£	£	£	£	£
Staff costs	56,447	-	56,447	49,657	-	49,657
Depreciation	661	-	661	813	-	813
Rent	14,068	-	14,068	7,480	-	7,480
Insurance	334	-	334	384	-	384
IT costs	638	-	638	667	-	667
Telephone	580	-	580	500	-	500
Postage and stationery	1,631	-	1,631	645	-	645
Sundries	26	-	26	521	-	521
Training	506	-	506	1,774	-	1,774
Bank charges	172	-	172	147	-	147
Accountancy fees	-	3,285	3,285	-	2,760	2,760
	<u>75,063</u>	<u>3,285</u>	<u>78,348</u>	<u>62,588</u>	<u>2,760</u>	<u>65,348</u>
Analysed between						
Fundraising	42,186	-	42,186	37,243	-	37,243
Charitable activities	32,877	3,285	36,162	25,345	2,760	28,105
	<u>75,063</u>	<u>3,285</u>	<u>78,348</u>	<u>62,588</u>	<u>2,760</u>	<u>65,348</u>

Support costs are apportioned by an estimation of approximately 75% of the time spent on Fundraising activities (2023: approximately 75%).

Governance costs includes payments to the independent examiners of £2,040 (2023- £2,040) for independent examination fees.

9 Board Of Trustees

None of the Board of Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

10 Employees

The average monthly number of employees during the year was:

2024	2023
Number	Number
3	3
<u>3</u>	<u>3</u>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

10 Employees	(Continued)	
Employment costs	2024	2023
	£	£
Wages and salaries	55,874	48,641
Other pension costs	573	1,016
	<u>56,447</u>	<u>49,657</u>
	<u><u>56,447</u></u>	<u><u>49,657</u></u>

There were no employees whose annual remuneration was more than £60,000.

11 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

12 Tangible fixed assets

	Fixtures and fittings	Computers	Total
	£	£	£
Cost			
At 1 January 2024	2,842	3,574	6,416
	<u>2,842</u>	<u>3,574</u>	<u>6,416</u>
At 31 December 2024	2,842	3,574	6,416
	<u>2,842</u>	<u>3,574</u>	<u>6,416</u>
Depreciation and impairment			
At 1 January 2024	2,006	2,362	4,368
Depreciation charged in the year	209	452	661
	<u>2,215</u>	<u>2,814</u>	<u>5,029</u>
At 31 December 2024	2,215	2,814	5,029
	<u>2,215</u>	<u>2,814</u>	<u>5,029</u>
Carrying amount			
At 31 December 2024	627	760	1,387
	<u>627</u>	<u>760</u>	<u>1,387</u>
At 31 December 2023	836	1,213	2,049
	<u>836</u>	<u>1,213</u>	<u>2,049</u>
	<u><u>836</u></u>	<u><u>1,213</u></u>	<u><u>2,049</u></u>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

13 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Other debtors	8,686	4,078
Prepayments and accrued income	342	234
	<u>9,028</u>	<u>4,312</u>

14 Creditors: amounts falling due within one year

	Notes	2024	2023
		£	£
Deferred income	15	16,145	250
Other creditors		110	104
Accruals		2,830	3,595
		<u>19,085</u>	<u>3,949</u>

15 Deferred income

	2024	2023
	£	£
Other deferred income	16,145	250
	<u>16,145</u>	<u>250</u>

Deferred income is included in the financial statements as follows:

	2024	2023
	£	£
Deferred income is included within:		
Current liabilities	16,145	250

Deferred income represents £16,145 received in advance for a fundraising event that took place in the following year.

16 Retirement benefit schemes

	2024	2023
	£	£
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	573	1,016
	<u>573</u>	<u>1,016</u>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

16 Retirement benefit schemes

(Continued)

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

17 Unrestricted funds - Designated

These are unrestricted funds which are material to the charity's activities.

	At 1 January 2024	At 31 December 2024
	£	£
Run off costs fund	30,000	30,000
	<u>30,000</u>	<u>30,000</u>
Previous year:	At 1 January 2023	At 31 December 2023
	£	£
Run off costs fund	30,000	30,000
	<u>30,000</u>	<u>30,000</u>

The designated fund is entitled Run off costs fund. This is money set aside for the winding up of the charity in the event of cessation of activities/loss of other funding.

18 Analysis of net assets between funds

	Unrestricted funds 2024	Designated funds 2024	Total 2024
	£	£	£
At 31 December 2024:			
Tangible assets	1,387	-	1,387
Current assets/(liabilities)	169,704	30,000	199,704
	<u>171,091</u>	<u>30,000</u>	<u>201,091</u>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

18 Analysis of net assets between funds

(Continued)

	Unrestricted funds 2023 £	Designated funds 2023 £	Total 2023 £
At 31 December 2023:			
Tangible assets	2,049	-	2,049
Current assets/(liabilities)	119,446	30,000	149,446
	<u>121,495</u>	<u>30,000</u>	<u>151,495</u>

19 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

THE DORSET CANCER CARE FOUNDATION

England & Wales - Charity number 1151603

Accounts

Charity Registration No. 1151603

Company Registration No. 08336028 (England and Wales)

THE DORSET CANCER CARE FOUNDATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

tc accounts · tax · legal · financial planning

10 Bridge Street
Christchurch
Dorset
BH23 1EF

THE DORSET CANCER CARE FOUNDATION

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THE DORSET CANCER CARE FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Board Of Trustees	L M Harrison C J Thomas E M Went M J Ponsford V M Szewczyk D Bird J Barbary
Secretary	V M Szewczyk
Charity number	1151603
Company number	08336028
Principal address	Discovery Court Business Centre 551-553 Wallisdown Road Poole Dorset United Kingdom BH12 5AG
Registered office	Discovery Court Business Centre 551-553 Wallisdown Road Poole Dorset United Kingdom BH12 5AG
Independent examiner	TC Group 10 Bridge Street Christchurch Dorset BH23 1EF

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2023

The Board of Trustees present their report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Our stated aim is to provide help to the people of Dorset with cancer in a very individual way to meet their immediate needs and to make life easier during a difficult period; Trustees believe that this satisfies the public benefit requirement of the Charity Commission.

This is achieved by providing comprehensive support and care activity for individual Dorset based cancer sufferers and their families and dependents. In particular, but not exclusively, by the provision of non-repayable financial grants to fund accommodation, transport, childcare, food, household modification, special equipment, domestic help and days out and respite holidays and other financial hardships, together with the supply of counselling services, supply of items such as wigs, sleeves and prosthetics etc.

Achievements and performance

This year we are over the impact of the pandemic running a full calendar of successful events and giving awards from a full year of applications.

Financial review

Finances

Our total income in 2023 was £173k a small increase over last year (2022 - £164k). Our events raised £120k (2022 - £92k) from our annual Black-Tie event and from other DCCF and third-party events some via our sponsors. Donations and gifts were £52k (2022 - £72k) which again included a very generous anonymous donation to support a full-time Charity Fundraising Manager.

Our support costs – staff, office, PR, fund raising costs and governance – totalled £65k (2022 - £34k).

This year, income exceeded expenditure by £11k (2022 - £78k). The difference is mainly due to the fewer awards in 2022 and increased staff costs in 2023.

We started the year with £141k (2022 - £63k) in the bank and have finished the year with £149k (2022 -£141k). We accrued a small profit of £11k (2022 - £78k). The designated reserves fund was reviewed and set at £30k last year, whilst the remaining funds at year end have £121k; both funds are unrestricted.

Awards

We had 142 applications during the year and paid out £62k to 87 applicants; the average award was £714 with a maximum of £3000 and a minimum of £85. 49 out of 87 awards were for financial support.

Since the Charity began, at the end of 2023 we have given 814 awards totalling £703k to individuals, other charities and the NHS.

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Policy

The Board of Trustees has assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The organisation is a charitable company limited by guarantee, as defined by the Companies Act 2006, incorporated on 19th December 2012 and registered as a charity on 11th April 2013. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

The Charity, a non-profit organisation, is overseen by a board of hands-on trustees and supportive patrons. The foundation raises income from running fundraising activities such as the charity dinner, auctions, raffles and sponsored events. The net profits are totally distributed in financial grants to deserving cancer sufferers and their families in the county of Dorset, keeping in mind the Charity Commission's guidance on public benefit with procedures designed to be effective at a reasonable cost.

The expenses of the Charity are kept to a minimum and controlled, expenditure includes one full time Charity Manager and two part-time administrators, insurance, wages, training, IT, website and PR; no Trustee, Ambassador or Volunteer is paid an income or receives expenses from the Charity.

Induction and Training of New Trustees

The Charity has an induction and training procedure to be followed within a month of the appointment of a new Trustee and it is the responsibility of the Company Secretary to ensure this is completed. The Company Secretary conducts the induction meeting and ensures all necessary paperwork is provided to the Trustee and keeps a register of all induction proceedings.

It is recommended that the new Trustee reads three Charity Commission documents – Charity Trustee: What's Involved, The Essential Trustee and The Governance Code for Smaller Charities.

The Board of Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

L M Harrison

C J Thomas

E M Went

M J Ponsford

V M Szewczyk

D Bird

J Barbary

None of the Board of Trustees has any beneficial interest in the company. All of the Board of Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

Finally, the Charity could not function without the hard work and dedication of all the people that support us, volunteers, staff, sponsors and Trustees, and I would like to thank each and every one of them. At the end of 2023, we had 7 Trustees.

The Trustees' report was approved by the Board Of Trustees.

C J Thomas

Trustee & Chairman

Dated: 11 June 2024

THE DORSET CANCER CARE FOUNDATION

INDEPENDENT EXAMINER'S REPORT

TO THE BOARD OF TRUSTEES OF THE DORSET CANCER CARE FOUNDATION

I report to the Board of Trustees on my examination of the financial statements of The Dorset Cancer Care Foundation (the charity) for the year ended 31 December 2023.

Responsibilities and basis of report

As the Board of Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

James Paget FCCA
TC Group

10 Bridge Street
Christchurch
Dorset
BH23 1EF

Dated: 11 June 2024

THE DORSET CANCER CARE FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Total funds 2022 £
Income from:							
Donations and legacies	2	51,752	-	51,752	72,147	-	72,147
Other trading activities	3	119,695	-	119,695	92,085	-	92,085
Investment Income	4	1,638	-	1,638	51	-	51
Total income		173,085	-	173,085	164,283	-	164,283
Expenditure on:							
Raising funds	5	72,228	-	72,228	27,304	-	27,304
Charitable activities	6	90,128	-	90,128	59,145	-	59,145
Total resources expended		162,356	-	162,356	86,449	-	86,449
Gross transfers between funds		-	-	-	(30,000)	30,000	-
Net income for the year/ Net movement in funds		10,729	-	10,729	47,834	30,000	77,834
Fund balances at 1 January 2023		110,766	30,000	140,766	62,932	-	62,932
Fund balances at 31 December 2023		121,495	30,000	151,495	110,766	30,000	140,766

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE DORSET CANCER CARE FOUNDATION

BALANCE SHEET

AS AT 31 DECEMBER 2023

		2023		2022	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	11		2,049		2,291
Current assets					
Debtors	12	4,312		1,227	
Cash at bank and in hand		149,083		140,787	
		<u>153,395</u>		<u>142,014</u>	
Creditors: amounts falling due within one year	13	<u>(3,949)</u>		<u>(3,539)</u>	
Net current assets			149,446		138,475
Total assets less current liabilities			<u>151,495</u>		<u>140,766</u>

THE DORSET CANCER CARE FOUNDATION

BALANCE SHEET (CONTINUED)

AS AT 31 DECEMBER 2023

		2023		2022	
	Notes	£	£	£	£
Income funds					
<u>Unrestricted funds</u>					
Designated funds	16	30,000		30,000	
General unrestricted funds		121,495		110,766	
		<u> </u>		<u> </u>	
			151,495		140,766
			<u> </u>		<u> </u>
			151,495		140,766
			<u> </u>		<u> </u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2023.

The Board of Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board Of Trustees on 11 June 2024

C J Thomas
Trustee & Chairman

V M Szewczyk
**Trustee
& Treasurer**

Company Registration No. 08336028

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

Charity information

The Dorset Cancer Care Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is Discovery Court Business Centre, 551-553 Wallisdown Road, Poole, Dorset, BH12 5AG, United Kingdom.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's memorandum and articles, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Board of Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Board of Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Board of Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure is classified as follows:

- Costs of raising funds comprise all costs of selling souvenirs and sundry items together with the costs of staging specific events in the year.
- Costs with regards the charitable activity undertaken to further the purposes of the charity and its associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% Reducing balance
Computers	25% Straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

2 Donations and legacies

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Donations and gifts	51,752	72,147

3 Other trading activities

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Fundraising events	119,695	92,085

4 Investment Income

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Interest receivable	1,638	51

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

5 Raising funds

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
<u>Fundraising and publicity</u>		
Fundraising agents	1,283	333
Fundraising website costs	6,045	3,952
Other fundraising costs	807	486
Support costs	37,243	4,859
	<hr/>	<hr/>
Fundraising and publicity	45,378	9,630
	<hr/>	<hr/>
<u>Trading costs</u>		
Other trading activities	3,771	3,919
Event direct costs	23,079	13,755
	<hr/>	<hr/>
Trading costs	26,850	17,674
	<hr/>	<hr/>
	72,228	27,304
	<hr/> <hr/>	<hr/> <hr/>

6 Charitable activities

	2023 £	2022 £
Grant funding to individuals (see note 7)	62,023	30,181
Share of support costs (see note 8)	25,345	25,976
Share of governance costs (see note 8)	2,760	2,988
	<hr/>	<hr/>
	90,128	59,145
	<hr/> <hr/>	<hr/> <hr/>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

7 Grants payable

	2023	2022
	£	£
Grants to individuals	62,023	30,181
	<u>62,023</u>	<u>30,181</u>
	<u><u>62,023</u></u>	<u><u>30,181</u></u>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

8 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Staff costs	49,657	-	49,657	24,297	-	24,297
Depreciation	813	-	813	935	-	935
Rent	7,480	-	7,480	3,564	-	3,564
Insurance	384	-	384	480	-	480
IT costs	667	-	667	428	-	428
Telephone	500	-	500	371	-	371
Postage and stationery	645	-	645	377	-	377
Sundries	521	-	521	220	-	220
Training	1,774	-	1,774	-	-	-
Bank charges	147	-	147	163	-	163
Accountancy fees	-	2,760	2,760	-	2,988	2,988
	<u>62,588</u>	<u>2,760</u>	<u>65,348</u>	<u>30,835</u>	<u>2,988</u>	<u>33,823</u>
Analysed between						
Fundraising	37,243	-	37,243	15,417	1,494	16,911
Charitable activities	25,345	2,760	28,105	15,418	1,494	16,912
	<u>62,588</u>	<u>2,760</u>	<u>65,348</u>	<u>30,835</u>	<u>2,988</u>	<u>33,823</u>

Support costs are apportioned by an estimation of approximately 75% of the time spent on Fundraising activities (2022: approximately 50%).

Governance costs includes payments to the independent examiners of £2,040 (2022- £2,040) for independent examination fees.

9 Board Of Trustees

None of the Board of Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

10 Employees

Number of employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
	3	1
	<u> </u>	<u> </u>
Employment costs	2023	2022
	£	£
Wages and salaries	48,641	23,425
Other pension costs	1,016	872
	<u> </u>	<u> </u>
	<u>49,657</u>	<u>24,297</u>
	<u> </u>	<u> </u>

11 Tangible fixed assets

	Fixtures and fittings	Computers	Total
	£	£	£
Cost			
At 1 January 2023	2,842	3,003	5,845
Additions	-	571	571
	<u> </u>	<u> </u>	<u> </u>
At 31 December 2023	2,842	3,574	6,416
	<u> </u>	<u> </u>	<u> </u>
Depreciation and impairment			
At 1 January 2023	1,727	1,827	3,554
Depreciation charged in the year	279	534	813
	<u> </u>	<u> </u>	<u> </u>
At 31 December 2023	2,006	2,361	4,367
	<u> </u>	<u> </u>	<u> </u>
Carrying amount			
At 31 December 2023	836	1,213	2,049
	<u> </u>	<u> </u>	<u> </u>
At 31 December 2022	1,115	1,176	2,291
	<u> </u>	<u> </u>	<u> </u>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

12 Debtors

	2023	2022
Amounts falling due within one year:	£	£
Other debtors	4,078	-
Prepayments and accrued income	234	1,227
	<u>4,312</u>	<u>1,227</u>

13 Creditors: amounts falling due within one year

	Notes	2023	2022
		£	£
Other taxation and social security		-	437
Deferred income	14	250	-
Other creditors		104	191
Accruals and deferred income		3,595	2,911
		<u>3,949</u>	<u>3,539</u>

14 Deferred income

	2023	2022
	£	£
Other deferred income	250	-
	<u>250</u>	<u>-</u>

15 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £1,016 (2022 - £872).

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2023

16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds			
	Transfers	Balance at 1 January 2023	Incoming resources	Balance at 31 December 2023
	£	£	£	£
Run off costs fund	30,000	30,000	-	30,000
	<u>30,000</u>	<u>30,000</u>	<u>-</u>	<u>30,000</u>

17 Analysis of net assets between funds

	Unrestricted 2023	Designated 2023	Total 2023	Unrestricted 2022	Designated 2022	Total 2022
	£	£	£	£	£	£
Fund balances at 31 December 2023 are represented by:						
Tangible assets	2,049	-	2,049	2,291	-	2,291
Current assets/ (liabilities)	119,446	30,000	149,446	108,475	30,000	138,475
	<u>121,495</u>	<u>30,000</u>	<u>151,495</u>	<u>110,766</u>	<u>30,000</u>	<u>140,766</u>

18 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

THE DORSET CANCER CARE FOUNDATION

England & Wales - Charity number 1151603

Accounts

Charity Registration No. 1151603

Company Registration No. 08336028 (England and Wales)

THE DORSET CANCER CARE FOUNDATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022

tc accounts · tax · legal · financial planning

10 Bridge Street
Christchurch
Dorset
BH23 1EF

THE DORSET CANCER CARE FOUNDATION

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THE DORSET CANCER CARE FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Board Of Trustees	L M Harrison C J Thomas E M Went M J Ponsford V M Szewczyk D Bird J Barbary	(Appointed 9 September 2022) (Appointed 28 May 2022)
Secretary	V M Szewczyk	
Charity number	1151603	
Company number	08336028	
Principal address	The Factory 14 Alder Hills Poole Dorset England BH12 4AS	
Registered office	The Factory 14 Alder Hills Poole Dorset England BH12 4AS	
Independent examiner	TC Group 10 Bridge Street Christchurch Dorset BH23 1EF	

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2022

The Board of Trustees presents its report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Our stated aim is to provide help to the people of Dorset with cancer in a very individual way to meet their immediate needs and to make life easier during a difficult period; Trustees believe that this satisfies the public benefit requirement of the Charity Commission.

This is achieved by providing comprehensive support and care activity for individual Dorset based cancer sufferers and their families and dependents. In particular, but not exclusively, by the provision of non-repayable financial grants to fund accommodation, transport, childcare, food, household modification, special equipment, domestic help and days out and respite holidays and other financial hardships, together with the supply of counselling services, supply of items such as wigs, sleeves and prosthetics etc.

Achievements and performance

Our financial position improved significantly during 2022 with much needed funds provided by donations and events, particularly by the April Black-Tie Dinner which raised £60k. As a result, Trustees agreed to start awards from mid-year. A very generous donation was given to the Charity to support a full-time Charity Manager; their role will be to develop and implement fundraising strategies, ensuring that the charity's income continues to grow particularly from local corporate entities and also the community.

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Financial review

Finances

Our total income in 2022 was £164.3k a huge increase over last year (2021 - £39.6k). Events income was £92k (2021 - £14k) and donations and gifts was £72k (2021 - £21k) which included £8k from the closure of the Richie Keefe Trust and an anonymous donation with Gift Aid to support a full-time Charity Manager.

Our support costs – staff (a full-time Charity Manager for 6 months and a part-time Administrator for 6 months), office, PR, fund raising costs and governance – totalled £33.8k (2021 - £29.4k).

This year, income exceeded expenditure by £78k whereas in 2021 expenditure exceeded income by £15k.

At year end we have a bank balance of £141k (2021 - £63k) which is split into two funds; the operational fund has £111k and the reserve fund has £30k (both funds are unrestricted). The reserve fund (Run-off costs fund see Note 17) is there to ensure that in the event that the Charity is forced to close through some unforeseen event all contractual and outstanding debtors can be paid; the Trustees review this amount yearly and it was again set at £30k and maintained throughout the year. The operational fund is our day to day fund and is self-explanatory.

Awards

We had 78 applications during the last half year when we started to accept applications again and paid out £30.2k to 47 applicants: the average award was £642 with a max of £3040 and a minimum of £41. 24 out of 47 awards were for financial support.

Since the Charity began in 2012, at the end of 2022 we have given 727 awards totalling £650k to individuals, other charities and the NHS.

Policy

The Board of Trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Structure, governance and management

The organisation is a charitable company limited by guarantee, as defined by the Companies Act 2006, incorporated on 19th December 2012 and registered as a charity on 11th April 2013. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

The Charity, a non-profit organisation, is overseen by a board of hands-on trustees and supportive patrons. The foundation raises income from running fundraising activities such as the charity dinner, auctions, raffles and sponsored events. The net profits are totally distributed in financial grants to deserving cancer sufferers and their families in the county of Dorset, keeping in mind the Charity Commission's guidance on public benefit with procedures designed to be effective at a reasonable cost.

The expenses of the Charity are kept to a minimum and controlled, expenditure includes one full time Charity Manager and one part-time administrator, insurance, wages, training, IT, website and PR; no Trustee, Ambassador or Volunteer is paid an income or receives expenses from the Charity.

Induction and Training of New Trustees

The Charity has an induction and training procedure to be followed within a month of the appointment of a new Trustee and it is the responsibility of the Company Secretary to ensure this is completed. The Company Secretary conducts the induction meeting and ensures all necessary paperwork is provided to the Trustee and keeps a register of all induction proceedings.

It is recommended that the new Trustee reads three Charity Commission documents – Charity Trustee: What's Involved, The Essential Trustee and The Governance Code for Smaller Charities.

The members of the Board of Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

L M Harrison

C J Thomas

E M Went

M J Ponsford

V M Szewczyk

D Bird

(Appointed 9 September 2022)

J Barbary

(Appointed 28 May 2022)

None of the members of the Board of Trustees has any beneficial interest in the company. All of the members of the Board of Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

Finally, this Charity could not function without the hard work and dedication of all the people that support us, volunteers, staff and Trustees, and I would like to thank each and every one of them. Julie Barbury and Di Bird joined the Charity as new Trustees during the year having previously been significant supporters. Penny Saunders joined as our part-time Administrator in June, and Jazmine White as our full-time Charity Manager in October replacing Lauren Thatcher who was with us for 3 months only. At the end of 2022, we now have 7 Trustees.

The Trustees' report was approved by the Board Of Trustees.

C J Thomas

Trustee & Chairman

Dated: 31 July 2023

THE DORSET CANCER CARE FOUNDATION

INDEPENDENT EXAMINER'S REPORT

TO THE BOARD OF TRUSTEES OF THE DORSET CANCER CARE FOUNDATION

I report to the Board of Trustees on my examination of the financial statements of The Dorset Cancer Care Foundation (the charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the Board of Trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

James Paget FCCA
TC Group

10 Bridge Street
Christchurch
Dorset
BH23 1EF

Dated: 1 August 2023

THE DORSET CANCER CARE FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Total 2022 £	Unrestricted funds general 2021 £
<u>Income and endowments from:</u>					
Donations and legacies	2	72,147	-	72,147	21,397
Other trading activities	3	92,085	-	92,085	13,953
Investment Income	4	51	-	51	3
Other income	5	-	-	-	4,229
Total income		<u>164,283</u>	<u>-</u>	<u>164,283</u>	<u>39,582</u>
<u>Expenditure on:</u>					
Raising funds	6	27,304	-	27,304	10,053
Charitable activities	7	59,145	-	59,145	44,765
Total resources expended		<u>86,449</u>	<u>-</u>	<u>86,449</u>	<u>54,818</u>
Net incoming/(outgoing) resources before transfers		77,834	-	77,834	(15,236)
Gross transfers between funds		(30,000)	30,000	-	-
Net income/(expenditure) for the year/ Net movement in funds		<u>47,834</u>	<u>30,000</u>	<u>77,834</u>	<u>(15,236)</u>
Fund balances at 1 January 2022		<u>62,932</u>	<u>-</u>	<u>62,932</u>	<u>78,168</u>
Fund balances at 31 December 2022		<u><u>110,766</u></u>	<u><u>30,000</u></u>	<u><u>140,766</u></u>	<u><u>62,932</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE DORSET CANCER CARE FOUNDATION

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	12		2,291		1,987
Current assets					
Debtors	13	1,227		4,209	
Cash at bank and in hand		140,787		63,030	
		<u>142,014</u>		<u>67,239</u>	
Creditors: amounts falling due within one year	14	<u>(3,539)</u>		<u>(6,294)</u>	
Net current assets			138,475		60,945
Total assets less current liabilities			<u>140,766</u>		<u>62,932</u>

THE DORSET CANCER CARE FOUNDATION

BALANCE SHEET (CONTINUED)

AS AT 31 DECEMBER 2022

	Notes	2022		2021	
		£	£	£	£
Income funds					
<u>Unrestricted funds</u>					
Designated funds	17	30,000		-	
General unrestricted funds		<u>110,766</u>		<u>62,932</u>	
			140,766		62,932
			<u>140,766</u>		<u>62,932</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2022.

The Board of Trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board Of Trustees on 31 July 2023

C J Thomas
Trustee & Chairman

V M Szewczyk
**Trustee
& Treasurer**

Company Registration No. 08336028

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

Charity information

The Dorset Cancer Care Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is The Factory, 14 Alder Hills, Poole, Dorset, BH12 4AS, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Board of Trustees has a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Board of Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Board of Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure is classified as follows:

- Costs of raising funds comprise all costs of selling souvenirs and sundry items together with the costs of staging specific events in the year.
- Costs with regards the charitable activity undertaken to further the purposes of the charity and its associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% Reducing balance
Computers	25% Straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

2 Donations and legacies

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Donations and gifts	72,147	21,397

3 Other trading activities

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Fundraising events	92,085	13,953

4 Investment Income

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	51	3

5 Other income

	Total 2022 £	Unrestricted funds general 2021 £
CJRS grant (Furlough)	-	4,229

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

6 Raising funds

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
<u>Fundraising and publicity</u>		
Fundraising agents	333	-
Fundraising website costs	3,952	440
Other fundraising costs	486	331
Support costs	4,859	4,547
	<hr/>	<hr/>
Fundraising and publicity	9,630	5,318
	<hr/>	<hr/>
<u>Trading costs</u>		
Other trading activities	3,919	3,595
Depreciation and impairment	13,755	1,140
	<hr/>	<hr/>
Trading costs	17,674	4,735
	<hr/>	<hr/>
	27,304	10,053
	<hr/> <hr/>	<hr/> <hr/>

7 Charitable activities

	2022 £	2021 £
Grant funding to individuals (see note 8)	30,181	19,918
Share of support costs (see note 9)	25,976	22,357
Share of governance costs (see note 9)	2,988	2,490
	<hr/>	<hr/>
	59,145	44,765
	<hr/> <hr/>	<hr/> <hr/>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

8 Grants payable

	2022 £	2021 £
Grants to individuals	30,181	19,918
	<u>30,181</u>	<u>19,918</u>

9 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Staff costs	24,297	-	24,297	22,735	-	22,735
Depreciation	935	-	935	936	-	936
Rent	3,564	-	3,564	1,980	-	1,980
Insurance	480	-	480	480	-	480
IT costs	428	-	428	247	-	247
Telephone	371	-	371	347	-	347
Postage and stationery	377	-	377	153	-	153
Sundries	220	-	220	26	-	26
Bank charges	163	-	163	-	-	-
Independent examiner fee	-	2,988	2,988	-	2,490	2,490
	<u>30,835</u>	<u>2,988</u>	<u>33,823</u>	<u>26,904</u>	<u>2,490</u>	<u>29,394</u>
Analysed between						
Fundraising	15,417	1,494	16,911	15,171	1,223	16,394
Charitable activities	15,418	1,494	16,912	7,186	1,267	8,453
	<u>30,835</u>	<u>2,988</u>	<u>33,823</u>	<u>26,904</u>	<u>2,490</u>	<u>29,394</u>

Support costs are apportioned by an estimation of approximately 50% of the time spent on Fundraising activities (2021: approximately 20%).

Governance costs includes payments to the auditors of £2,040 (2021- £2,040) for audit fees.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

10 Board Of Trustees

None of the Board of Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2022	2021
	Number	Number
	1	1
	<u>1</u>	<u>1</u>
Employment costs	2022	2021
	£	£
Wages and salaries	23,425	21,350
Other pension costs	872	1,385
	<u>24,297</u>	<u>22,735</u>
	<u>24,297</u>	<u>22,735</u>

12 Tangible fixed assets

	Fixtures and fittings	Computers	Total
	£	£	£
Cost			
At 1 January 2022	2,842	1,764	4,606
Additions	-	1,239	1,239
	<u>2,842</u>	<u>3,003</u>	<u>5,845</u>
At 31 December 2022	2,842	3,003	5,845
	<u>2,842</u>	<u>3,003</u>	<u>5,845</u>
Depreciation and impairment			
At 1 January 2022	1,355	1,264	2,619
Depreciation charged in the year	372	563	935
	<u>1,727</u>	<u>1,827</u>	<u>3,554</u>
At 31 December 2022	1,727	1,827	3,554
	<u>1,727</u>	<u>1,827</u>	<u>3,554</u>
Carrying amount			
At 31 December 2022	1,115	1,176	2,291
	<u>1,115</u>	<u>1,176</u>	<u>2,291</u>
At 31 December 2021	1,487	500	1,987
	<u>1,487</u>	<u>500</u>	<u>1,987</u>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

13 Debtors

	2022	2021
Amounts falling due within one year:	£	£
Prepayments and accrued income	1,227	4,209
	<u> </u>	<u> </u>

14 Creditors: amounts falling due within one year

	Notes	2022	2021
		£	£
Other taxation and social security		437	741
Deferred income	15	-	3,500
Other creditors		191	-
Accruals and deferred income		2,911	2,053
		<u> </u>	<u> </u>
		3,539	6,294
		<u> </u>	<u> </u>

15 Deferred income

	2022	2021
	£	£
Other deferred income	-	3,500
	<u> </u>	<u> </u>

16 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £872 (2021 - £1,385).

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2022

17 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds			
	Incoming resources	Balance at 1 January 2022	Transfers	Balance at 31 December 2022
	£	£	£	£
Run off costs fund	-	-	30,000	30,000
	<u>-</u>	<u>-</u>	<u>30,000</u>	<u>30,000</u>
	<u>-</u>	<u>-</u>	<u>30,000</u>	<u>30,000</u>

18 Analysis of net assets between funds

	Unrestricted 2022	Designated 2022	Total 2022	Unrestricted 2021
	£	£	£	£
Fund balances at 31 December 2022 are represented by:				
Tangible assets	2,291	-	2,291	1,987
Current assets/(liabilities)	108,475	30,000	138,475	60,945
	<u>110,766</u>	<u>30,000</u>	<u>140,766</u>	<u>62,932</u>

19 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

THE DORSET CANCER CARE FOUNDATION

England & Wales - Charity number 1151603

Accounts

Charity Registration No. 1151603

Company Registration No. 08336028 (England and Wales)

THE DORSET CANCER CARE FOUNDATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

tc accounts · tax · legal · financial planning

10 Bridge Street
Christchurch
Dorset
BH23 1EF

THE DORSET CANCER CARE FOUNDATION

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THE DORSET CANCER CARE FOUNDATION

LEGAL AND ADMINISTRATIVE INFORMATION

Board Of Trustees	L M Harrison C J Thomas E M Went M J Ponsford V M Szewczyk D Bird J Hinks	(Appointed 9 September 2022) (Appointed 28 May 2022)
Secretary	V M Szewczyk	
Charity number	1151603	
Company number	08336028	
Principal address	The Factory 14 Alder Hills Poole Dorset England BH12 4AS	
Registered office	The Factory 14 Alder Hills Poole Dorset England BH12 4AS	
Independent examiner	TC Group 10 Bridge Street Christchurch Dorset BH23 1EF	

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2021

The Board of trustees presents its report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Our stated aim is to provide help to the people of Dorset with cancer in a very individual way to meet their immediate needs and to make life easier during a difficult period; Trustees believe that this satisfies the public benefit requirement of the Charity Commission.

This is achieved by providing comprehensive support and care activity for individual Dorset based cancer sufferers and their families and dependents. In particular, but not exclusively, by the provision of non-repayable financial grants to fund accommodation, transport, childcare, food, household modification, special equipment, domestic help and days out and respite holidays and other financial hardships, together with the supply of counselling services, supply of items such as wigs, sleeves and prosthetics etc.

Achievements and performance

2021 has been another difficult year for the Charity because we were unable to hold any of our traditional events due to the Covid-19 pandemic and donations received were much less than in 2020. Accordingly, Trustees decided, that in order to preserve the future of the Charity, to put awards on hold for the rest of the year from April. We also decided, regrettably, that we could no longer afford the administrator and we terminated their contact at the end of September. Our support costs were therefore lower than in 2020 due to the benefit of Government furlough payments and the Trustee decision to aggressively cut costs. Despite this much lower expenditure our income was such that at year end our funds are approx. £15k down relative to the start of the year.

We expect that 2022 will improve our financial position significantly and our first event the Black-Tie Dinner in April will provide much needed funds. Trustees have agreed to start awards from June 22 and review the situation at each Trustee meeting relative to incoming funds.

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Financial review

Finances

Our total income in 2021 was £39.6k (2020 - £109k). Event income was £14k (2020 - £9.5k) and our income from donations and gifts was well down at £21k (2020 - £98k).

Our support costs – staff, office, PR, fund raising costs and governance – totalled £29.4k vs £36.4k in 2020. All costs were deliberately reduced and include reduced staff costs for the last quarter.

Overall, expenditure exceeded income by £15k (2020 - £3.6k) a difference of £11.6k on 2020.

We have two bank accounts; the reserves fund which was reviewed and set at £30k, and a current account which at year end has £33k, totalling £63k (2020 - £78k); both accounts are unrestricted.

Awards

Due to the pandemic significantly reducing our income, Trustees decided we had no alternative but to suspend giving awards from April, except to pay those pending, to preserve the Charity for the future. Consequently, we granted only 38 awards totalling £20k (2020 equivalent period: 42, £17.6k) in the first quarter. The 38 awards were given to individuals for transport (15), for bills (14), for specialised items (5) and for household (4). The largest award given was £1400 and the smallest £50, with an average award value of £524 compared with £531 in 2020.

Since the Charity began in 2012, we have given 680 awards totalling £610.4k to individuals, other charities and the NHS.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Board of trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Board of trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Structure, governance and management

The organisation is a charitable company limited by guarantee, as defined by the Companies Act 2006, incorporated on 19th December 2012 and registered as a charity on 11th April 2013. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

The Charity, a non-profit organisation, is overseen by a board of hands-on trustees and supportive patrons. The foundation raises income from running fundraising activities such as charity balls, auctions, raffles and sponsored events. The net profits are totally distributed in financial grants to deserving cancer sufferers and their families in the county of Dorset, keeping in mind the Charity Commission's guidance on public benefit with procedures designed to be effective at a reasonable cost.

The expenses of the Charity are kept to a minimum and controlled, expenditure includes one full time administrator/fundraiser, insurance, wages, training, IT, website and PR; no Trustee, Ambassador or Volunteer is paid an income or receives expenses from the Charity.

Induction and Training of New Trustees

The Charity has an induction and training procedure to be followed within a month of the appointment of a new Trustee and it is the responsibility of the Company Secretary and the Administrator to ensure this is completed. The Company Secretary conducts the induction meeting and the Administrator ensures all necessary paperwork is provided to the Trustee and keeps a register of all induction proceedings.

It is recommended that the new Trustee reads three Charity Commission documents – Charity Trustee: What's Involved, The Essential Trustee and The Governance Code for Smaller Charities.

After a period of about 3-6 months the Company Secretary will review how the Trustee has settled into the role and how well the new Board is functioning. Feedback should be sought from the Trustee on the induction process and whether they feel this is the right role for them, and evaluate if changes are needed and whether the skills and experience of the Trustee is being used effectively.

The members of the Board of trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

L M Harrison

C J Thomas

E M Went

M J Ponsford

E Noyce

(Resigned 31 December 2021)

V M Szewczyk

D Bird

(Appointed 9 September 2022)

J Hinks

(Appointed 28 May 2022)

None of the members of the Board of trustees has any beneficial interest in the company. All of the members of the Board of trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

THE DORSET CANCER CARE FOUNDATION

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

Finally, this Charity could not function without the hard work and dedication of all the people that support us, and on behalf of the Trustees I would like to thank each and every one of them. I should like to express my sincere thanks to Nikki Davies-Thomas who was our hard-working Administrator for 3 years who we had to let go in September due to our finances and also to thank Trustee Liz Noyce for her sterling support who resigned from the Charity at the end of the year due to other commitments. At the end of 2021, we now have 5 Trustees.

The trustees' report was approved by the Board Of Trustees.

C J Thomas

Trustee

Dated: 15 September 2022

THE DORSET CANCER CARE FOUNDATION

INDEPENDENT EXAMINER'S REPORT

TO THE BOARD OF TRUSTEES OF THE DORSET CANCER CARE FOUNDATION

I report to the Board of trustees on my examination of the financial statements of The Dorset Cancer Care Foundation (the charity) for the year ended 31 December 2021.

Responsibilities and basis of report

As the Board of trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

James Paget FCCA
TC Group

10 Bridge Street
Christchurch
Dorset
BH23 1EF

Dated: 15 September 2022

THE DORSET CANCER CARE FOUNDATION

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2021

Current financial year

	Notes	Unrestricted funds 2021 £	Total funds 2020 £
<u>Income and endowments from:</u>			
Donations and legacies	2	21,397	97,539
Other trading activities	3	13,953	9,524
Investment Income	4	3	102
Other income	5	4,229	2,080
Total income		39,582	109,245
<u>Expenditure on:</u>			
Raising funds	6	10,053	14,227
Charitable activities	7	44,765	98,613
Total resources expended		54,818	112,840
Net expenditure for the year/ Net movement in funds		(15,236)	(3,595)
Fund balances at 1 January 2021		78,168	81,763
Fund balances at 31 December 2021		62,932	78,168

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE DORSET CANCER CARE FOUNDATION
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2021

Prior financial year	Notes	Unrestricted funds 2020 £	Total funds 2020 £
<u>Income and endowments from:</u>			
Donations and legacies	2	97,539	97,539
Other trading activities	3	9,524	9,524
Investment Income	4	102	102
Other income	5	2,080	2,080
		109,245	109,245
Total income			
<u>Expenditure on:</u>			
Raising funds	6	14,227	14,227
Charitable activities	7	98,613	98,613
		112,840	112,840
Total resources expended			
Net expenditure for the year/ Net movement in funds		(3,595)	(3,595)
Fund balances at 1 January 2020		81,763	81,763
Fund balances at 31 December 2020		78,168	78,168

THE DORSET CANCER CARE FOUNDATION
STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2021

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THE DORSET CANCER CARE FOUNDATION

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	12		1,987		2,923
Current assets					
Debtors	13	4,209		6,760	
Cash at bank and in hand		63,030		75,619	
		<u>67,239</u>		<u>82,379</u>	
Creditors: amounts falling due within one year	14	<u>(6,294)</u>		<u>(7,134)</u>	
Net current assets			60,945		75,245
Total assets less current liabilities			<u>62,932</u>		<u>78,168</u>
			<u><u>62,932</u></u>		<u><u>78,168</u></u>
Income funds					
Unrestricted funds			62,932		78,168
			<u>62,932</u>		<u>78,168</u>
			<u><u>62,932</u></u>		<u><u>78,168</u></u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2021.

The Board of trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board Of Trustees on 15 September 2022

C J Thomas
Trustee

V M Szewczyk
Trustee

Company Registration No. 08336028

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Charity information

The Dorset Cancer Care Foundation is a private company limited by guarantee incorporated in England and Wales. The registered office is The Factory, 14 Alder Hills, Poole, Dorset, BH12 4AS, England.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Board of trustees has a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Board of trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Board of trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure is classified as follows:

- Costs of raising funds comprise all costs of selling souvenirs and sundry items together with the costs of staging specific events in the year.
- Costs with regards the charitable activity undertaken to further the purposes of the charity and its associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	25% Reducing balance
Computers	25% Straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

2 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donations and gifts	21,397	86,012
Legacies receivable	-	11,527
	<u>21,397</u>	<u>97,539</u>

3 Other trading activities

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Fundraising events	13,953	9,524
	<u>13,953</u>	<u>9,524</u>

4 Investment Income

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Interest receivable	3	102
	<u>3</u>	<u>102</u>

5 Other income

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
CJRS grant (Furlough)	4,229	2,080
	<u>4,229</u>	<u>2,080</u>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

5 Other income (Continued)

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
<u>Fundraising and publicity</u>		
Fundraising website costs	440	3,851
Other fundraising costs	331	446
Support costs	4,547	-
	<u>5,318</u>	<u>4,297</u>
<u>Trading costs</u>		
Other trading activities	3,595	3,798
Staff costs	-	5,930
Depreciation and impairment	1,140	202
	<u>4,735</u>	<u>9,930</u>
	<u>10,053</u>	<u>14,227</u>

7 Charitable activities

	2021	2020
	£	£
Grant funding to individuals (see note 8)	19,918	62,182
Share of support costs (see note 9)	22,357	33,713
Share of governance costs (see note 9)	2,490	2,718
	<u>44,765</u>	<u>98,613</u>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

8 Grants payable

	2021 £	2020 £
Grants to individuals	19,918	62,182
	<u>19,918</u>	<u>62,182</u>

-

9 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Staff costs	22,735	-	22,735	27,846	-	27,846
Depreciation	936	-	936	1,101	-	1,101
Rent	1,980	-	1,980	2,280	-	2,280
Insurance	480	-	480	467	-	467
IT costs	247	-	247	914	-	914
Telephone	347	-	347	346	-	346
Postage and stationery	153	-	153	521	-	521
Sundries	26	-	26	13	-	13
Training	-	-	-	225	-	225
Independent examiner fee	-	2,490	2,490	-	2,718	2,718
	<u>26,904</u>	<u>2,490</u>	<u>29,394</u>	<u>33,713</u>	<u>2,718</u>	<u>36,431</u>
Analysed between						
Fundraising	5,380	498	5,878	15,171	1,223	16,394
Charitable activities	21,524	1,992	23,516	18,542	1,495	20,037
	<u>26,904</u>	<u>2,490</u>	<u>29,394</u>	<u>33,713</u>	<u>2,718</u>	<u>36,431</u>

Support costs are apportioned by an estimation of time spent on the activity by Nikki Davies Thompson, approximately 20% of this time was spent on Fundraising activities (2020: approximately 45%)

Governance costs includes payments to the auditors of £2,040 (2020- £2,040) for audit fees.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

10 Board Of Trustees

None of the Board of trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

11 Employees

Number of employees

The average monthly number of employees during the year was:

	2021	2020
	Number	Number
	1	2
	<u> </u>	<u> </u>

Employment costs

	2021	2020
	£	£
Wages and salaries	21,350	31,930
Other pension costs	1,385	1,846
	<u> </u>	<u> </u>
	<u>22,735</u>	<u>33,776</u>

12 Tangible fixed assets

	Fixtures and fittings	Computers	Total
	£	£	£
Cost			
At 1 January 2021	2,842	1,764	4,606
	<u> </u>	<u> </u>	<u> </u>
At 31 December 2021	2,842	1,764	4,606
	<u> </u>	<u> </u>	<u> </u>
Depreciation and impairment			
At 1 January 2021	860	823	1,683
Depreciation charged in the year	495	441	936
	<u> </u>	<u> </u>	<u> </u>
At 31 December 2021	1,355	1,264	2,619
	<u> </u>	<u> </u>	<u> </u>
Carrying amount			
At 31 December 2021	1,487	500	1,987
	<u> </u>	<u> </u>	<u> </u>
At 31 December 2020	1,982	941	2,923
	<u> </u>	<u> </u>	<u> </u>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

13 Debtors

	2021	2020
	£	£
Amounts falling due within one year:		
Trade debtors	-	30
Prepayments and accrued income	4,209	6,730
	<u>4,209</u>	<u>6,760</u>
	<u><u>4,209</u></u>	<u><u>6,760</u></u>

14 Creditors: amounts falling due within one year

	2021	2020
	£	£
	Notes	
Other taxation and social security	741	1,196
Deferred income	15 3,500	3,500
Trade creditors	-	398
Accruals and deferred income	2,053	2,040
	<u>6,294</u>	<u>7,134</u>
	<u><u>6,294</u></u>	<u><u>7,134</u></u>

15 Deferred income

	2021	2020
	£	£
Other deferred income	3,500	3,500
	<u>3,500</u>	<u>3,500</u>
	<u><u>3,500</u></u>	<u><u>3,500</u></u>

16 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

THE DORSET CANCER CARE FOUNDATION

England & Wales - Charity number 1151603

Accounts

REGISTERED COMPANY NUMBER: 08336028 (England and Wales)
REGISTERED CHARITY NUMBER: 1151603

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
THE DORSET CANCER CARE FOUNDATION**

Paget Reid York
96 Castle Lane West
Bournemouth
Dorset
BH9 3JU

THE DORSET CANCER CARE FOUNDATION

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FOR THE YEAR ENDED 31 DECEMBER 2020**

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THE DORSET CANCER CARE FOUNDATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report, incorporating the directors' report, with the financial statements for the charity for the year ended 31 December 2020.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011, the Companies Act 2006 and with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019) and the Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and Republic of Ireland' and its Section 1A.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our stated aim is to provide help to the people of Dorset with cancer in a very individual way to meet their immediate needs and to make life easier during a difficult period; Trustees believe that this satisfies the public benefit requirement of the Charity Commission.

This is achieved by providing comprehensive support and care activity for individual Dorset based cancer sufferers and their families and dependents. In particular, but not exclusively, by the provision of non-repayable financial grants to fund accommodation, transport, childcare, food, household modification, special equipment, domestic help and days out and respite holidays and other financial hardships. Together with the supply of counselling services, supply of items such as wigs, sleeves and prosthetics etc.

Where appropriate we also support and work with other Dorset based cancer groups, organisations and hospitals by the provision of grants to assist in research and education in cancer cure and medical equipment for the treatment of cancer patients.

THE DORSET CANCER CARE FOUNDATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

ACHIEVEMENT AND PERFORMANCE CHAIR'S REPORT FOR THE YEAR

Summary

I am pleased that during 2020 we have been able to support individuals and their families in need of financial help during and or after their diagnosis of cancer despite the COVID pandemic; we did not reject any application for a grant due to lack of funds. This was despite our inability to hold any fundraising events for most of the year and having to rely on donations. However, the out-turn has been remarkably good and we have finished the year in good shape.

Finances

Our income this year has been virtually all from donations and legacy (£97,539) one of our better years for donations and legacies since the Charity began (2019: £83,876). It is remarkable that we have finished the year so well despite Covid, donations from Amigo Loans and The Talbot Village Trust together with a £11,527 legacy have made an enormous contribution to this position. In fact, we have made a smaller in-year deficit of £3,595 compared with last year's deficit of £9,115. We also now have the ability to claim Gift Aid on all applicable donations, previous only via the Just Giving portal.

Our support costs, staff, office, PR and governance, totalled £36,431 (2019: £35,296); included in this total is the new office set-up costs at The Factory circa £2000.

PR and fundraising costs were all deliberately reduced due to the lack of events.

We started the year with three bank accounts (all unrestricted) and in September decided to reduce this to two, a current account and a reserve account. The Charity's reserves policy was reviewed and the amount set aside was £30k to cover potential closure of the Charity (3 months costs, both operational and redundancy costs, and income from future events which need to be refunded) and/or a contingency amount for unexpected expenditure for example for staff long-term sickness (6 months). The current account has at the year end £45,618 which is used for ongoing operational costs and payment of grants to appropriate applicants. We have a total of £75,619 (2019: £66,796) in the bank at year end.

Awards

There have been a reduced number of grants being requested this year 139 (2019: 181), probably due to hospitals and doctors not seeing so many cancer patients; no application was refused due to lack of funds. Consequently, we gave out fewer awards 116 (2019: 164) and less in value £62,182 (2019: £93,076); all awards were to individuals as last year. The most awards were given for bills (44 totalling £23.4k), followed by transport costs (31 totalling £16.6k), followed by household goods (16 totalling £8.6k) and then specialised items (14 totalling £7.4k) followed by three smaller categories. The largest award given was £2,070 and the smallest £70, with an average award value of £531 compared with £568 in 2019. Since the Charity began in 2012, we have given 642 awards totalling £590.5k to individuals, other charities and the NHS.

Policies and Procedures

We reviewed and updated where necessary all our policies and procedures, most notably Data Protection, Risk Management and Finance Reserves. We have also updated our website mainly for Data Protection due to Brexit.

Trustees

Finally, this Charity could not function without the hard work and dedication of all the people that support us, and on behalf of the Trustees I would like to thank each and every one of them. We now have 6 Trustees, after many years of service, Mike Pask (Company Secretary) resigned in August and Andrea Campbell (Trustee) at the end of November. Vic Szewczyk joined as a new Trustee in March as Treasurer and took over as Company Secretary when Mike left.

Chris Thomas BSc (HONS) MEng
Chair, Dorset Cancer Care Foundation

THE DORSET CANCER CARE FOUNDATION

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable company limited by guarantee, as defined by the Companies Act 2006, incorporated on 19th December 2012 and registered as a charity on 11th April 2013. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

The Charity, a non-profit organisation, is overseen by a board of hands-on trustees and supportive patrons. The foundation raises income from running fundraising activities such as charity balls, auctions, raffles and sponsored events. The net profits are totally distributed in financial grants to deserving cancer sufferers and their families in the county of Dorset, keeping in mind the Charity Commission's guidance on public benefit with procedures designed to be effective at a reasonable cost.

The expenses of the Charity are kept to a minimum and controlled, expenditure includes one full time administrator, a part-time fundraiser, insurance, wages, training, IT, website and PR; no Trustee, Ambassador or Volunteer is paid an income or receives expenses from the Charity.

Induction and Training of New Trustees

The Charity has an induction and training procedure to be followed within a month of the appointment of a new Trustee and it is the responsibility of the Company Secretary and the Administrator to ensure this is completed. The Company Secretary conducts the induction meeting and the Administrator ensures all necessary paperwork is provided to the Trustee and keeps a register of all induction proceedings.

It is recommended that the new Trustee reads three Charity Commission documents – Charity Trustee: What's Involved, The Essential Trustee and The Governance Code for Smaller Charities.

After a period of about 3-6 months the Company Secretary will review how the Trustee has settled into the role and how well the new Board is functioning. Feedback should be sought from the Trustee on the induction process and whether they feel this is the right role for them, and evaluate if changes are needed and whether the skills and experience of the Trustee is being used effectively.

Volunteers

Voluntary assistance was provided throughout the year, such assistance has been essential to the running of the charity. Being a volunteer can mean all manner of things, from baking cakes for our sales and holding coffee mornings to selling raffle tickets or even sitting on one of our committees.

THE DORSET CANCER CARE FOUNDATION

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08336028 (England and Wales)

Registered Charity number

1151603

Registered office

The Factory
Alder Hills
Poole
Dorset
BH12 4AS

Trustees

A L Campbell (resigned 30.11.20)
L M Harrison
C J Thomas
E M Went
M J Ponsford
E Noyce
V M Szewczyk (appointed 7.3.20)

The directors of the charitable company are its trustees for the purposes of charity law. The trustees who have served during the year and since the year end are shown.

Day to day management of the charity is delegated by the trustees to Nikki Davies Thompson.

Company Secretary

V M Szewczyk

Independent Examiner

Paget Reid York
96 Castle Lane West
Bournemouth
Dorset
BH9 3JU

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 27 April 2021 and signed on its behalf by:

C J Thomas - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE DORSET CANCER CARE FOUNDATION**

Independent examiner's report to the trustees of The Dorset Cancer Care Foundation ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

James Robert Paget BA(Hons) FCCA
Paget Reid York
96 Castle Lane West
Bournemouth
Dorset
BH9 3JU

28 April 2021

THE DORSET CANCER CARE FOUNDATION

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	31.12.20 Unrestricted funds £	31.12.19 Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	3	97,539	83,876
Other trading activities	4	9,524	66,445
Investment income	5	102	226
Other income	6	2,080	-
Total		109,245	150,547
 EXPENDITURE ON			
Raising funds			
Raising donations and legacies	7	446	331
Other trading activities	8	13,781	30,959
		14,227	31,290
 Charitable activities			
Support to those affected by cancer	9	98,613	128,372
Total		112,840	159,662
NET INCOME/(EXPENDITURE)		(3,595)	(9,115)
 RECONCILIATION OF FUNDS			
Total funds brought forward		81,763	90,878
TOTAL FUNDS CARRIED FORWARD		78,168	81,763

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

THE DORSET CANCER CARE FOUNDATION

**BALANCE SHEET
31 DECEMBER 2020**

	Notes	31.12.20 Unrestricted funds £	31.12.19 Total funds £
FIXED ASSETS			
Tangible assets	14	2,923	1,419
CURRENT ASSETS			
Debtors	15	6,760	20,782
Cash at bank		75,619	66,797
		<hr/>	<hr/>
		82,379	87,579
CREDITORS			
Amounts falling due within one year	16	(7,134)	(7,235)
		<hr/>	<hr/>
NET CURRENT ASSETS		75,245	80,344
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		78,168	81,763
		<hr/>	<hr/>
NET ASSETS		78,168	81,763
		<hr/> <hr/>	<hr/> <hr/>
FUNDS			
Unrestricted funds:	17		
General fund		48,167	38,673
Betty Hyams Legacy Fund		-	43,090
Reserve Fund		30,001	-
		<hr/>	<hr/>
		78,168	81,763
		<hr/>	<hr/>
TOTAL FUNDS		78,168	81,763
		<hr/> <hr/>	<hr/> <hr/>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

THE DORSET CANCER CARE FOUNDATION

BALANCE SHEET - continued
31 DECEMBER 2020

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 27 April 2021 and were signed on its behalf by:

C J Thomas - Trustee

V M Szewczyk - Trustee

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. STATUTORY INFORMATION

The organisation is an individual charitable private company registered in England and Wales and limited by guarantee, incorporated on 19th December 2012 and registered as a charity on 11th April 2013. The nature of the charity's operations and its principal activities are noted in the Trustees Report.

Registered office and place of business: The Factory, Alder Hills, Poole, Dorset, BH12 4AS.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective January 2019), Financial Reporting Standard 102 'Financial Reporting Standard applicable in the UK and Republic of Ireland' & its Section 1A and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value. The presentation currency of the financial statements is pound sterling (£) and the accounts are rounded to the nearest £1.

Financial reporting standard 102 - reduced disclosure exemptions

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated goods, services and facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt. Any goods and services donated under £2,000 are ignored.

The time of volunteers is not recognised, refer to the trustees' annual report for more information about their contribution.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 DECEMBER 2020

2. ACCOUNTING POLICIES - continued

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Expenditure is classified as follows:

- Costs of raising funds comprise all costs of selling souvenirs and sundry items together with the costs of staging specific events in the year.
- Costs with regards the charitable activity undertaken to further the purposes of the charity and its associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

- | | |
|-----------------------|---------------------------|
| Fixtures and fittings | - 25% on reducing balance |
| Computer equipment | - 25% on cost |

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Trade debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash held and deposited in current or no notice deposit accounts.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

THE DORSET CANCER CARE FOUNDATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

3. DONATIONS AND LEGACIES

	31.12.20	31.12.19
	£	£
Donations	86,012	63,736
Legacies	11,527	20,140
	<u>97,539</u>	<u>83,876</u>

There were no donated goods or services in the year.

4. OTHER TRADING ACTIVITIES

	31.12.20	31.12.19
	£	£
Fundraising events income	9,524	66,445
	<u>9,524</u>	<u>66,445</u>

Income includes £2685 deferred from 2019 which related to a 2020 fundraising event.

5. INVESTMENT INCOME

	31.12.20	31.12.19
	£	£
Deposit account interest	102	226
	<u>102</u>	<u>226</u>

6. OTHER INCOME

	31.12.20	31.12.19
	£	£
Covid-19 Job Retention Scheme Grants	2,080	-
	<u>2,080</u>	<u>-</u>

7. RAISING DONATIONS AND LEGACIES

	31.12.20	31.12.19
	£	£
Donation processing costs	446	331
	<u>446</u>	<u>331</u>

8. OTHER TRADING ACTIVITIES

	31.12.20	31.12.19
	£	£
Staff costs	5,930	1,600
Event direct costs	202	17,185
Event advertising and PR	3,798	10,823
Fundraising website costs	3,851	1,351
	<u>13,781</u>	<u>30,959</u>

The trustees are minded that approximately 45% of support costs (2019: 45%), see note 9, are attributable to Fundraising Activities.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

9. CHARITABLE ACTIVITIES COSTS

	31.12.20 £	31.12.19 £
<u>Financial support grants</u>		
Paid to individuals	62,182	93,076
Paid to institutions	-	-
	<hr/>	<hr/>
	62,182	93,076
<u>Support costs</u>		
<u>General</u>		
Wages & pension	27,846	27,714
Insurance	467	474
Rent	2,280	-
IT costs	914	-
Telephone	346	169
Postage & stationery	521	3,531
Sundries	13	143
Training	225	-
Bank charges	-	10
Depreciation	1,101	500
	<hr/>	<hr/>
	33,713	32,541
<u>Governance</u>		
Independent examiner fee	2,718	2,742
Fees & licenses	-	13
	<hr/>	<hr/>
	2,718	2,755
	<hr/>	<hr/>
	98,613	128,372
	<hr/> <hr/>	<hr/> <hr/>
<u>Estimated split of support costs</u>		
Fundraising activities	16,394	15,888
Charitable activities	20,037	19,408
	<hr/>	<hr/>
	36,431	35,296

Support costs are apportioned by an estimation of time spent on the activity by Nikki Davies Thompson, approximately 45% of this time was spent on Fundraising activities (2019: approximately 45%)

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.12.20 £	31.12.19 £
Depreciation - owned assets	1,101	500
	<hr/> <hr/>	<hr/> <hr/>

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

12. STAFF COSTS

	31.12.20 £	31.12.19 £
Gross wages	31,930	27,600
Employers national insurance	-	-
Employers pension	1,846	1,714
	<u>33,776</u>	<u>29,314</u>

Staff delegated day to day management costs totalled £26000 gross salary with employers pension contributions of £1,846.

The average monthly number of employees during the year was as follows:

	31.12.20	31.12.19
Administration	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	83,876
Other trading activities	66,445
Investment income	226
Total	<u>150,547</u>
EXPENDITURE ON	
Raising funds	
Raising donations and legacies	331
Other trading activities	30,959
	<u>31,290</u>
Charitable activities	
Support to those affected by cancer	128,372
Total	<u>159,662</u>
NET INCOME/(EXPENDITURE)	<u>(9,115)</u>
RECONCILIATION OF FUNDS	
Total funds brought forward	
As previously reported	103,425
Prior year adjustment	(12,547)
As restated	<u>90,878</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>81,763</u></u>

The above statement relates to the year ended 31.12.19.

THE DORSET CANCER CARE FOUNDATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

14. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 January 2020	799	1,202	2,001
Additions	2,043	562	2,605
	<u>2,842</u>	<u>1,764</u>	<u>4,606</u>
At 31 December 2020	<u>2,842</u>	<u>1,764</u>	<u>4,606</u>
DEPRECIATION			
At 1 January 2020	200	382	582
Charge for year	660	441	1,101
	<u>860</u>	<u>823</u>	<u>1,683</u>
At 31 December 2020	<u>860</u>	<u>823</u>	<u>1,683</u>
NET BOOK VALUE			
At 31 December 2020	<u>1,982</u>	<u>941</u>	<u>2,923</u>
At 31 December 2019	<u>599</u>	<u>820</u>	<u>1,419</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 £		31.12.19 £
Trade debtors	30		-
Accruals	-		20,335
Prepayments	6,730		447
	<u>6,760</u>		<u>20,782</u>

Accrued income relates to collections made on behalf of the charity in 2019 and handed over after the year end.

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.12.20 £		31.12.19 £
Trade creditors	398		-
Social security and other taxes	1,196		1,528
Other creditors	-		982
Deferred income	3,500		2,685
Accrued expenses	2,040		2,040
	<u>7,134</u>		<u>7,235</u>

Deferred income for 2019 relates to sponsorship income received for 2020 events. 2020 deferred income relates to charity ball ticket sales which has been postponed until 2022 due to Covid-19.

THE DORSET CANCER CARE FOUNDATION

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020

17. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	38,673	(3,595)	13,089	48,167
Betty Hyams Legacy Fund	43,090	-	(43,090)	-
Reserve Fund	-	-	30,001	30,001
	<u>81,763</u>	<u>(3,595)</u>	<u>-</u>	<u>78,168</u>
TOTAL FUNDS	<u>81,763</u>	<u>(3,595)</u>	<u>-</u>	<u>78,168</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	109,245	(112,840)	(3,595)
TOTAL FUNDS	<u>109,245</u>	<u>(112,840)</u>	<u>(3,595)</u>

Comparatives for movement in funds

	At 1.1.19 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.12.19 £
Unrestricted funds					
General fund	57,594	(12,547)	(9,115)	2,741	38,673
Betty Hyams Legacy Fund	45,831	-	-	(2,741)	43,090
	<u>103,425</u>	<u>(12,547)</u>	<u>(9,115)</u>	<u>-</u>	<u>81,763</u>
TOTAL FUNDS	<u>103,425</u>	<u>(12,547)</u>	<u>(9,115)</u>	<u>-</u>	<u>81,763</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	150,547	(159,662)	(9,115)
TOTAL FUNDS	<u>150,547</u>	<u>(159,662)</u>	<u>(9,115)</u>

THE DORSET CANCER CARE FOUNDATION

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	Transfers between funds £	At 31.12.20 £
Unrestricted funds				
General fund	57,594	(12,710)	15,830	60,714
Betty Hyams Legacy Fund	45,831	-	(45,831)	-
Reserve Fund	-	-	30,001	30,001
	<u>103,425</u>	<u>(12,710)</u>	<u>-</u>	<u>90,715</u>
TOTAL FUNDS	<u>103,425</u>	<u>(12,710)</u>	<u>-</u>	<u>90,715</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	259,792	(272,502)	(12,710)
	<u>259,792</u>	<u>(272,502)</u>	<u>(12,710)</u>
TOTAL FUNDS	<u>259,792</u>	<u>(272,502)</u>	<u>(12,710)</u>

Betty Hyams Fund

The legacy donated by Betty Hyams was split mid year into a Reserve Fund and the balance added to the General Fund as agreed by Trustees and the donor's agent.

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the years ended 31.12.20 and 31.12.19.

19. ULTIMATE CONTROLLING PARTY

The charitable company is controlled by the board of trustees.

THE DORSET CANCER CARE FOUNDATION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020

	31.12.20 £	31.12.19 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	86,012	63,736
Legacies	11,527	20,140
	<u>97,539</u>	<u>83,876</u>
Other trading activities		
Fundraising events income	9,524	66,445
Investment income		
Deposit account interest	102	226
Other income		
Covid-19 Job Retention Scheme Grants	2,080	-
	<u>109,245</u>	<u>150,547</u>
EXPENDITURE		
Raising donations and legacies		
Donation processing costs	446	331
Other trading activities		
Wages	5,930	1,600
Event direct costs	202	17,185
Event advertising and PR	3,798	10,823
Fundraising website costs	3,851	1,351
	<u>13,781</u>	<u>30,959</u>
Charitable activities		
Grants to individuals	62,182	93,076
Support costs		
Other		
Wages	26,000	26,000
Pensions	1,846	1,714
Rent	2,280	-
Insurance	467	474
IT costs	914	-
Telephone	346	169
Postage and stationery	521	3,531
Sundries	13	143
Training	225	-
Bank charges	-	10
Carried forward	32,612	32,041

This page does not form part of the statutory financial statements

THE DORSET CANCER CARE FOUNDATION

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	31.12.20	31.12.19
	£	£
Other		
Brought forward	32,612	32,041
Fixtures and fittings	660	200
Computer equipment	441	300
	<u>33,713</u>	<u>32,541</u>
 Governance costs		
Independent examiner fee	2,718	2,742
Fees & licenses	-	13
	<u>2,718</u>	<u>2,755</u>
 Total resources expended	<u>112,840</u>	<u>159,662</u>
 Net expenditure	<u><u>(3,595)</u></u>	<u><u>(9,115)</u></u>