

# **Windermere and District Food Bank**

## **Annual Report and Accounts for the Year Ended 6<sup>th</sup> April 2024**

### **Reference and Administration Details**

The Trustees present their report and the independently examined Financial Statements of the Charity for the period ended 6th April 2024.

Windermere & District Food Bank is a Registered Charity, No. 1151582, and is constituted as a Charitable Incorporated Organisation ("CIO").

Trustees who served during the year were:

Rev'd Martyn Coe	Chair
Tony Farren	Treasurer
Ali Jarvis	Secretary
Jean Acker	
Peter Harrison	
Rev'd Jo Rand	
Brian Bradbury	(appointed 15 August 2023)
Andy Brinkman	(appointed 7 February 2024)

Administration Contact Address      7, Brow Crescent, Windermere, LA23 2EY

Operating Address                      Methodist Church Basement, High Street  
Windermere LA23 1DY

Telephone (landline)                  015394 22569

(mobile)                                  07789 728811

Website                                    [windermeredistrict.foodbank.org.uk](http://windermeredistrict.foodbank.org.uk)

Independent Examiner                Martin Slader Ltd, 20 Craig Walk,  
Windermere LA23 2HB

Bankers                                    The Cumberland Building Society  
18 Main Road, Windermere LA23 1DY

CAF Bank Ltd  
25 King's Hill Avenue, King's Hill  
West Malling ME19 4JQ

### **Objectives and Activities for Public Benefit**

The principal objective of the Charitable Incorporated Organisation is the prevention or relief of poverty in the general South Lakeland area in particular but not exclusively, by providing emergency food supplies in particular but not exclusively to individuals in need and/or charities or other organisations working to prevent or relieve poverty.

The Trustees confirm that they have referred to the general guidance on public benefit issued by the Charity Commission when reviewing and planning the charity's aims and objectives.

# Windermere and District Food Bank

## Achievement, Performance and Financial Review

### Summary

It is worth re-stating that the ultimate hope of the Foodbank is that its work will no longer be necessary. Sadly, there is no sign of this in the short term. With the start of the Covid-19 pandemic in early 2020 we saw a major expansion in both our work and our finances. Since then demand for our services has continued at the higher level for much of the time. Meanwhile our income has fluctuated, leading to some concern over our ongoing ability to meet local need. Reserves were still fairly healthy at April 2024.

The Foodbank operates from its base in Windermere. In total in 2023-24 we issued parcels for 1404 adults and 572 children (previous year 1418 and 511). The Trussell Trust system has recently been improved to enable us to identify how many unique households are represented in these figures. We served 114 unique households (1113 vouchers fulfilled) in 2023-24, compared with 121 (964 vouchers) in 2022-23, so it appears we spread our help across slightly fewer households this year than last. 62 households were first-time referrals in 2023-24.

### Acknowledgements

We are grateful to all our regular donors, who still covered about one sixth of our increased annual costs. and to the following organisations who gave £250 or more in 2023-24:

Hare & Hounds, Bowland Bridge, charity auction	£5,505
Westmorland & Furness Council	£5,450
Booths – customer rewards passed on	£3,547
Topline Developments	£1,690
Carver Uniting Church	£ 576
Burn How Hotel	£ 750
Windermere Lodge & Chapter Freemasons	£ 600
Heriot Hughes Ltd	£ 315

Food and other donated items amounted to some 7.4 tonnes in the year, down from 8.6 tonnes in 2022-23 and 10.3 in 2021-22. A third came through Booths supermarket, so we thank Booths and their customers most heartily for that, although the level of these donations is clearly lower than before. Whereas before the pandemic a quarter came from ten local churches, and a further tenth from six schools, Covid-19 restrictions understandably almost wiped out these sources, which have still not recovered. This year churches and schools contributed about 6% and 8% respectively. We continued to receive generous financial donations from organisations and individuals, and continued to spend more of the donations previously received, enabling us to purchase supplies and top-up stock when necessary. Our food purchases (with some toiletries and domestic supplies) increased further to a very high level, over £27,000. Since the year-end this has decreased somewhat but the challenge of raising enough money to cover the continuing high need is increasing.

Thanks also go to our team leaders, Tricia and Ian, and the team of volunteers who keep everything running smoothly and give such generous support to the people who need our help. The volunteers and trustees worked extra hard during two periods when we had no paid team leader. We welcomed Ian Winters into this role in December.

## Windermere and District Food Bank

We welcomed Brian Bradbury and Andy Brinkman as Trustees, both of whom continue to play an active part in the volunteer team. Just after the year-end Peter Harrison resigned as a Trustee for personal reasons and we thank him for his service to the Foodbank. We also acknowledge the professional support of the Trussell Trust team who advise us from time to time and provide the software on which our food inputs and outputs are recorded.

### Fundraising etc.

As reported last year, in January 2023 we experimented with direct mail. To raise awareness of the Foodbank, and with 100% sponsorship from Lakeland Limited, we produced a leaflet and distributed it via Royal Mail to every address in the Windermere LA23 postcode. It contained requests for money, food, food collection points and volunteers, while also offering help. The major result was a very useful boost to our volunteer team, two of whom have since become Trustees. Funds raised at the time would have more than covered the cost of the mailing. We were very fortunate to receive some large donations in 2023-24 without further fundraising effort.

### Reserves Policy

Windermere and District Food Bank relies entirely on donations and grants from individuals and organisations. The Trustees believe they should keep unrestricted funds in hand to cover at least 4 months' running expenses, including food purchases, less the expected level of committed regular giving over that period. This should allow time for further fundraising. Unrestricted reserves at 6<sup>th</sup> April 2024 were around £400 below this level.

### Treasurer's Report

In the year to 6<sup>th</sup> April 2024 the Foodbank recorded a financial deficit of £7,664 compared with a surplus of £2,238 last year. Receipts decreased by £2,361 while payments were up by £7,541.

By historical standards receipts were still much higher than any year before 2020-21 but did not keep pace with increased demand on our services. Meanwhile our purchases of groceries increased sharply to £27,639 (last year £19,342). Travel expenses (last year £725) reduced further to £366 despite the level of food deliveries we undertook. This was mainly thanks to the fully funded van that we are now operating thanks to generous sponsorship.

### Payments to Trustees

No trustees were paid for any work or services provided. The only payments made to trustees were reimbursement of expenses incurred and purchases made on behalf of the charity, which does not have a card or internet payment facility of its own. In the year, Trustees were reimbursed a total of £22,351 (previous year £18,619). The great majority of this was for purchase and delivery of groceries direct to the food bank.

### Annual Report authorised by the Trustees 19<sup>th</sup> November 2024

Chairman:

Rev'd Martyn Coe



Treasurer:

Tony Farren



## Windermere and District Food Bank

### Independent Examiner's Report on the Accounts to 6<sup>th</sup> April 2024

Report to the trustees of Windermere & District Food Bank, charity number 1151582, on the accounts for the year ended 6<sup>th</sup> April 2024, set out on Page 5.

I report to the trustees on my examination of the accounts of the above charity for the year ended 6<sup>th</sup> April 2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 10 November 2024

Martin Slader Ltd  
20 Craig Walk, Windermere LA23 2HB

### Annual Accounts for the year ended 6<sup>th</sup> April 2024

The independently examined accounts are shown below.

The calculation of the weight and therefore estimated value of food is for Charity Commission purposes, to provide a measurement of equivalent financial turnover.

No payments or benefits were provided to any trustees except for the reimbursement of legitimate expenditure incurred on behalf of the charity as follows:

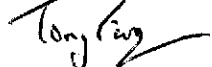
Tony Farren £20,673 (previous year £14,511)

Jean Acker £1,265 (previous year £1,081)

Brian Bradbury £414 (previous year NIL)

Ali Jarvis NIL (previous year £27)

Tony Farren, Treasurer 12<sup>th</sup> September 2024



# Windermere and District Food Bank

Registered Charity No.1151582

Annual Accounts for the Year Ended 6th April 2024

			2023/24	2022/23
			£	£
<b><u>Receipts</u></b>				
Donations	From Individuals	10,932		
	From Organisations	19,044	29,976	32,819
Gift Aid Tax Refunds			1,739	1,256
Interest Received			0	0
<b>Total Receipts</b>			<b>31,714</b>	<b>34,075</b>
<b><u>Payments</u></b>				
Payroll			5,510	7,896
Purchases for distribution to clients			27,639	19,342
Travel & delivery expenses			366	725
Windermere Methodist Church: licence fee			1,200	1,175
Equipment purchased			220	20
Telephones and broadband			434	401
Postage and stationery			48	12
Insurance	Van (covered by donation)		1,690	0
	General		421	435
Publicity			1,232	972
Other operating costs			619	859
<b>Total Payments</b>			<b>39,379</b>	<b>31,837</b>
<b>Surplus /(Deficit) on Year</b>			<b>-7,664</b>	<b>2,238</b>
<b>Opening Balance</b>			<b>20,518</b>	<b>18,280</b>
<b>Closing balance</b>			<b>12,854</b>	<b>20,518</b>
Represented by				
Cash			99	101
Bank			12,755	20,417
Food opening balance kg	431	At £2.37 per kg	£1,021	£1,197
Donated in the year kg	7359		£17,441	£20,335
Purchased in the year kg	12538		£29,715	£21,510
Adjustments in the year kg	-225		-£533	-£988
Distributed in the year kg	-19702		-£46,694	-£39,543
Over/(short) at year-end stock-take	223		£529	-£1,913
Closing balance kg	624	At £2.37 per kg	£1,479	£1,021
<b>For Charity Commission purposes</b>				
<b>Total Income</b>			<b>49,155</b>	
<b>Total Expenditure</b>			<b>86,072</b>	

£2.37 is the value per kilogram of a standard single's box weighed and valued at Tesco prices as advised by the Trussell Trust at 1<sup>st</sup> Sep 2022 and unchanged since.