

# **Windermere and District Food Bank**

## **Annual Report and Accounts for the Year Ended 6<sup>th</sup> April 2023**

### **Reference and Administration Details**

The Trustees present their report and the independently examined Financial Statements of the Charity for the period ended 6th April 2023.

Windermere & District Food Bank is a Registered Charity, No. 1151582, and is constituted as a Charitable Incorporated Organisation ("CIO").

Trustees who served during the year were:

Rev'd Martyn Coe	Chair
Tony Farren	Treasurer
Ali Jarvis	Secretary
Peter Harrison	
Jean Acker	
Rev'd Jo Rand	(Appointed 7 <sup>th</sup> September 2022)
Deacon Maggie Patchett	(Resigned 7 <sup>th</sup> July 2022)
Christopher Dodd	(Resigned 7 <sup>th</sup> September 2022)

Administration Contact Address      7, Brow Crescent, Windermere, LA23 2EY

Operating Address                      Methodist Church Basement, High Street  
Windermere LA23 1DY

Telephone (landline)                  015394 22569  
(mobile)                                  07789 728811

Website                                      [windermeredistrict.foodbank.org.uk](http://windermeredistrict.foodbank.org.uk)

Independent Examiner                Martin Slader Ltd, 20 Craig Walk,  
Windermere LA23 2HB

Bankers                                      The Cumberland Building Society  
18 Main Road, Windermere LA23 1DY

### **Objectives and Activities for Public Benefit**

The principal objective of the Charitable Incorporated Organisation is the prevention or relief of poverty in the general South Lakeland area in particular but not exclusively, by providing emergency food supplies in particular but not exclusively to individuals in need and/or charities or other organisations working to prevent or relieve poverty.

The Trustees confirm that they have referred to the general guidance on public benefit issued by the Charity Commission when reviewing and planning the charity's aims and objectives.

# **Windermere and District Food Bank**

## **Achievement, Performance and Financial Review**

### **Summary**

It is first worth stating that the ultimate hope of the Foodbank is that its work will no longer be necessary. Sadly, there is no sign of this in the short term. With the start of the Covid-19 pandemic in early 2020 we saw a major expansion in both our work and our finances. Since then demand for our services has continued at the higher level for much of the time. Meanwhile our income has fluctuated, leading to some concern over our ongoing ability to meet local need. Reserves were, however, healthy at April 2023.

The Foodbank operates from its base in Windermere. In total in 2022-23 we issued parcels for 1418 adults and 511 children (previous year 1405 and 885). It is interesting to note the reduction is almost all children; we do not know why this should be. The Trussell Trust system has recently been improved to enable us to identify how many unique households are represented in these figures. We served 121 unique households (964 vouchers fulfilled) in 2022-23, compared with 101 (998 vouchers) in 2021-22, so it appears we spread our help across more households this year than last.

### **Acknowledgements**

We are grateful to all our regular donors, who still covered about one fifth of our increased annual costs, and to the following organisations who gave £250 or more in 2022-23:

The Trussell Trust	£5,000
Cumbria Community Foundation	£3,200
Cumbria County Council	£2,000
Booths – customer rewards passed on	£2,245
The Roselands Trust	£1,500
Carver Uniting Church	£1,411
Lakeland Limited (sponsored mailing)	£1,000
Skipton Building Society	£ 500
South Lakeland District Council	£ 500
Burn How Hotel	£ 450
Masonic Charitable Trust	£ 400
Grasmere Gingerbread	£ 286
Cumberland & Westmorland Freemasons	£ 250

Food and other donated items amounted to some 8.6 tonnes in the year, down from 10.3 tonnes in 2021-22 but still well up on 2019-20. Nearly half came through Booths supermarket, so we thank Booths and their customers most heartily for that. Whereas before the pandemic a quarter came from ten local churches, and a further tenth from six schools, Covid-19 restrictions understandably almost wiped out these sources. This year churches and schools contributed about 12% and 5% respectively. We continued to receive generous financial donations from organisations and individuals, and were able to spend more of the donations previously received, enabling us to purchase supplies and top-up stock when necessary. Our food purchases (with some toiletries and domestic supplies) remained at a high level, nearly £20,000, which may be hard to sustain.

Thanks also go to our former manager, Magda Khan, who left us in March, and the team of volunteers who keep everything running smoothly and give such generous support to the people who need our help.

## Windermere and District Food Bank

Deacon Maggie Patchett left the area and consequently resigned as a Trustee. We welcomed Rev'd Jo Rand in her place. Chris Dodd also resigned as a Trustee for personal reasons. We thank Maggie and Chris for their service to the Foodbank.

We also acknowledge the professional support of the Trussell Trust team who advise us from time to time and provide the software on which our food inputs and outputs are recorded.

### Fundraising etc.

In January 2023 we experimented with direct mail. To raise awareness of the Foodbank, and with 100% sponsorship from Lakeland Limited, we produced a leaflet and distributed it via Royal Mail to every address in the Windermere LA23 postcode. It contained requests for money, food, food collection points and volunteers, while also offering help. The major result was a very useful boost to our volunteer team. Funds raised would have more than covered the cost of the mailing. A handful of local residents requested help with food. We consider the experiment a qualified success, but will not repeat it in the foreseeable future.

### Reserves Policy

The Trustees aim to keep funds in hand to cover at least 4 months' running expenses in the event of there being a lack of lump-sum donations. Together with committed regular giving by individual donors, this would normally ensure the Foodbank could operate for at least a year without further fundraising. The reserves at 6<sup>th</sup> April 2023 were in excess of this level.

### Treasurer's Report

In the year to 6<sup>th</sup> April 2023 the Foodbank recorded a financial surplus of £2,238 compared with a deficit of £11,196 last year. Receipts increased by £13,158 while payments were down by £276.

By historical standards receipts were still much higher than any year before 2020-21. We slightly increased our regular contributions to Windermere Methodist Church, our hosts, but did not make further substantial lump sum payments. Meanwhile our purchases of groceries remained high at £19,342 (last year corrected to £20,588). Travel expenses (last year corrected to £1,554) reduced to £725 despite the level of food deliveries we undertook.

Before the Covid-19 pandemic our regular income with Gift Aid provided about two-thirds of our needs annually. The level of individual and corporate donations remained encouragingly high compared with before 2020.

### Payments to Trustees

No trustees were paid for any work or services provided. The only payments made to trustees were reimbursement of expenses incurred and purchases made on behalf of the charity, which does not have a card or internet payment facility of its own. In the year, Trustees were reimbursed a total of £18,619 (previous year £18,387). The great majority of this was for purchase and delivery of groceries direct to the food bank.

### Annual Report authorised by the Trustees 12<sup>th</sup> December 2023

Chairman:

Rev'd Martyn Coe

Treasurer:

Tony Farren

## Windermere and District Food Bank

### Independent Examiner's Report on the Accounts to 6<sup>th</sup> April 2023

Report to the trustees of Windermere & District Food Bank, charity number 1151582, on the accounts for the year ended 6<sup>th</sup> April 2023, set out on Page 5.

I report to the trustees on my examination of the accounts of the above charity for the year ended 6<sup>th</sup> April 2023.


As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 14-11-23

Martin Slader Ltd  
20 Craig Walk, Windermere LA23 2HB

### Annual Accounts for the year ended 6<sup>th</sup> April 2023

The independently examined accounts are shown below.

The calculation of the weight and therefore estimated value of food is for charity commission purposes, to provide a measurement of equivalent financial turnover.

No payments or benefits were provided to any trustees except for the reimbursement of legitimate expenditure incurred on behalf of the charity as follows:

Tony Farren £14,511 (previous year £18,387)  
Jean Acker £1,081 (previous year NIL)  
Ali Jarvis £27 (previous year NIL)

Tony Farren, Treasurer 14<sup>th</sup> November 2023



# Windermere and District Food Bank

## Windermere & District Foodbank – Registered Charity No.1151582 Annual Accounts for the Year Ended 6th April 2023

			2022/23	2021/22
			£	£
<b>Receipts</b>				
Donations	From Individuals	13,359		
	From Organisations	19,460	32,819	17,942
Gift Aid Tax Refunds			1,256	2,975
Interest Received			0	0
<b>Total Receipts</b>			<b>34,075</b>	<b>20,917</b>
<b>Payments</b>			£	£
Payroll			7,896	7,408
Purchases for distribution to clients			19,342	20,588
Travel & delivery expenses			725	1,554
Windermere Methodist Church: licence fee			1,175	900
	other contributions		0	181
Equipment purchased			20	156
Telephones and broadband			401	413
Postage and stationery			13	60
Insurance			435	434
Publicity			972	150
Other operating costs			860	269
<b>Total Payments</b>			<b>31,837</b>	<b>32,113</b>
<b>Surplus /(Deficit) on Year</b>			<b>2,238</b>	<b>-11,196</b>
<b>Opening Balance</b>			<b>18,280</b>	<b>29,475</b>
<b>Closing balance</b>			<b>20,518</b>	<b>18,279</b>
Represented by		Cash	101	1.47
		Bank	20,417	18,278.16
Food opening balance kg	684	At £1.75 per kg	£1,197	£2,303
Donated in the year kg	8580		£20,335	£17,946
Purchased in the year kg	9076		£21,510	£19,966
Adjustments in the year kg	-417		-£988	-£305
Distributed in the year kg	-16685		-£39,543	-£37,398
Over/(short) at year-end stock-take	-807		-£1,913	-£1,316
Closing balance kg	431	At £2.37 per kg	£1,021	£1,197
<b>For Charity Commission purposes</b>				
<b>Total Income</b>			<b>£54,410</b>	<b>£38,863</b>
<b>Total Expenditure</b>			<b>£52,039</b>	<b>£48,923</b>

£1.75 was the value of a standard single's box weighed and valued at Tesco prices as quoted in the Trussell Trust annual report 2019. £2.37 was the updated value advised by the Trussell Trust at 1<sup>st</sup> Sep 2022.