

# **Windermere and District Foodbank**

## **Annual Report and Accounts for the Year Ended 6<sup>th</sup> April 2021**

### **Reference and Administration Details**

The Trustees present their report and the independently examined Financial Statements of the Charity for the period ended 6th April 2021.

Windermere & District Foodbank is a Registered Charity, No. 1151582, and is constituted as a Charitable Incorporated Organisation ("CIO").

Trustees who served during the year were:

Father Kevan Dorgan	Chair
Rev'd Martyn Coe	(appointed 16 <sup>th</sup> September 2020)
Tony Farren	Treasurer
Peter Harrison	(appointed 15 <sup>h</sup> November 2020)
Ali Jarvis	Secretary
Rosemary Natrass	(retired 15 <sup>h</sup> November 2020)
Deacon Maggie Patchett	
Jean Scott	(retired 16 <sup>th</sup> September 2020)

Administration Contact Address      7, Brow Crescent, Windermere, LA23 2EY

Operating Address                      Methodist Church Basement, High Street  
Windermere LA23 1DY

Telephone (Landline)                  015394 22569  
(mobile)                                  07789 728811

Website                                      windermere-district.foodbank.org.uk

Independent Examiner                Martin Slader Ltd, 20 Craig Walk,  
Windermere LA23 2HB

Bankers                                      The Cumberland Building Society  
18 Main Road, Windermere LA23 1DY

### **Objectives and Activities for Public Benefit**

The principal objective of the Charitable Incorporated Organisation is the prevention or relief of poverty in the general South Lakeland area in particular but not exclusively, by providing emergency food supplies in particular but not exclusively to individuals in need and/or charities or other organisations working to prevent or relieve poverty.

The Trustees confirm that they have referred to the general guidance on public benefit issued by the Charity Commission when reviewing and planning the charity's aims and objectives.

# Windermere and District Foodbank

## Achievement, Performance and Financial Review

### Summary

It is first worth stating that the ultimate hope of the Foodbank is that its work will no longer be necessary. Sadly, there is no sign of this in the short term. With our 2020-21 year starting just after the beginning of the first "Lockdown" of the Covid-19 pandemic, we have seen a major expansion in both our work and our finances.

The Foodbank operates from its base in Windermere, with a satellite operation at Ambleside Parish Centre. In total in 2020-21 the Foodbank directly assisted 684 adults (last year 327) and 364 children (last year 262), a total of 1048 individuals, up 84% on the previous year, which had itself already seen an increase of 77% on 2018-19.

In 43% of cases the "crisis type" given was simply "Low Income", slightly down from 46% last year. Other main types were benefit changes & delays (9% combined) and sickness (16%). When appropriate, supplies were also passed on to other organisations. Only 9% of food parcels were to adults of pensionable age.

### Acknowledgements

We are grateful to all our regular donors, who cover about two-thirds of our annual costs, and to the following organisations who gave £250 or more in 2020-21:

Cumbria County Council – funds from DEFRA	£5,250
Kendal YWCA	£3,000
Cumberland & Westmorland Freemasons	£2,500
Aerial Festival	£1,125
Rotary Club of Ambleside Kirkstone	£1,125
Arnold Clark Car Dealerships	£1,000
Windermere & Ambleside Lions Club	£ 500
The Roselands Trust	£ 500
Savant Ltd	£ 500
Booths	£ 382

Food and other donated items amounted to some 11.5 tonnes in the year, (nearly double the previous year) of which nearly a third came through Booths supermarket, so we thank Booths and their customers most heartily for that. Whereas previously a quarter came from ten local churches, and a further tenth from six schools, Covid-19 restrictions understandably almost wiped out these sources. To compensate, we received 2 tonnes of supplies from Tesco, facilitated by the Trussell Trust. We also started receiving very generous financial donations from organisations and individuals, almost as soon as the pandemic started, and these have continued to arrive, enabling us to purchase supplies and top-up stock when necessary. Our food purchases (with some toiletries and domestic supplies) went up from £433 in 2019-20 to just under £3,000 in 2020-21 and will continue.

Thanks also go to our manager, Magda Khan, and the team of volunteers who keep everything running smoothly and give such generous support to the people who need our help.



## **Windermere and District Foodbank**

The managers of Ambleside Parish Centre and the volunteers there are thanked too. During Covid-19 restrictions, APC devoted almost the whole of their facilities to providing food support. Much of this was beyond the official remit of the Foodbank, including distribution of meals provided from the kitchen of Windermere School. We did, however, maintain our relationship providing Ambleside with top-ups of stock as necessary.

We also acknowledge the professional support of the Trussell Trust team who advise us from time to time and provide the software on which our food inputs and outputs are recorded.

We thank our former trustees, Jean Scott and Rosemary Nattrass, for their valuable input. Rosemary was a founding trustee and "warehouse manager", looking after the store and ensuring as far as possible that stock did not go past its "Best Before" date, after which we cannot issue it. (Note: we rarely have to write-off stock as "out of date". When it happens it is almost always because some donations of food are already very close to (or even past) the "Best Before" date, which itself can be quite difficult to see on some packaging. Our founding Chairman, Father Dorgan, is now himself retiring as a trustee, having moved to a new parish in Whitehaven. We thank him for his support over the last 8 years.

### **Fundraising**

Thanks to the above donors we did not need to carry out direct fundraising activities in 2020-21, but we continue to keep our finances under review.

### **Reserves Policy**

The Trustees aim to keep funds in hand to cover at least 4 months' running expenses in the event of there being a lack of lump-sum donations. Together with committed regular giving by individual donors, this would ensure the Foodbank could operate for at least a year without further fundraising. The reserves at 6<sup>th</sup> April 2021 were in excess of this level.

### **Treasurer's Report**

In the year to 6<sup>th</sup> April 2021 the Foodbank recorded a financial surplus of £21,109 compared with £1,230 last year. Receipts increased by £35,652 while payments were up by £15,774.

We paid £7,563 to Ambleside Parish Centre to help them cover the costs of providing food to their community while most of their other activities had to be curtailed. This was also in recognition of the many donations we had received from people and organisations in Ambleside.

Windermere Methodist Church, our host, was unable to hold services or make much other use of its building. In addition to our regular payment of £50 monthly we were able to cover repair costs to the basement, which we occupy, of £1,280, and an ex-gratia payment of £2,000 to the church for general property costs. We were delighted to be able to do this, having occupied the basement at very little cost since our foundation in 2013.

Meanwhile our income this year was very substantially higher than last. Individual donations increased by nearly £22,000 before Gift Aid. Donations and grants from organisations were £13,507 up overall on the previous year.

## Windermere and District Foodbank

Previously our regular income with Gift Aid has provided about two-thirds of our needs annually. We usually rely on one-off donations (with our reserves as back-up) to make up the remainder. It remains to be seen how much of the increase seen this year continues, but in the meantime we have very healthy reserves and will seek to use them effectively to meet our charitable objectives.

### Payments to Trustees

No trustees were paid for any work or services provided. The only payments made to a trustee were reimbursement of expenses incurred and purchases made on behalf of the charity, which does not have a card or internet payment facility of its own. In the year, Tony Farren (treasurer) was reimbursed a total of £ 2,903 (previous year £246).

### Annual Report authorised by the Trustees 3<sup>rd</sup> November 2021

Chair:



Rev'd Martyn Coe

Treasurer:



Tony Farren



## Windermere and District Foodbank

### Independent Examiner's Report on the Accounts to 6<sup>th</sup> April 2021

Report to the trustees of Windermere & District Food Bank, charity number 1151582, on the accounts for the year ended 6<sup>th</sup> April 2021, set out on Page 6.

I report to the trustees on my examination of the accounts of the above charity for the year ended 6<sup>th</sup> April 2021.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 26 January 2022

Martin Slader Ltd  
20 Craig Walk, Windermere LA23 2HB

### Annual Accounts for the year ended 6<sup>th</sup> April 2021

The independently examined accounts are shown below.

The calculation of the weight and therefore estimated value of food is for charity commission purposes, to provide a measurement of equivalent financial turnover.

No payments or benefits were provided to any trustees except for the reimbursement of legitimate expenditure incurred on behalf of the charity as follows:

Tony Farren £2,903 (previous year £246)

  
Tony Farren, Treasurer 3<sup>rd</sup> November 2021

# Windermere and District Foodbank

Windermere & District Foodbank – Registered Charity No.1151582  
Annual Accounts for the Year Ended 6th April 2021

			2020/21 £	2019/20 £
<b>Receipts</b>				
Donations	From Individuals	26,137		
	From Organisations	17,282	43,419	8,071
Gift Aid Tax Refunds			783	459
Other income			0	18
Interest Received			5	7
<b>Total Receipts</b>			<b>44,207</b>	<b>8,555</b>
<b>Payments</b>				
Payroll			6,331	3,643
Purchases for distribution to clients			3,006	433
Travel & delivery expenses			743	174
Windermere Methodist Church: licence fee			600	550
	other contributions		3,280	1,000
Ambleside Parish Centre for food distribution costs			7,563	0
Equipment purchased			314	246
Telephones and broadband			411	389
Postage and stationery			148	7
Insurance			296	296
Publicity			96	135
Other operating costs			310	92
Trussell Trust			0	360
<b>Total Payments</b>			<b>23,098</b>	<b>7,325</b>
<b>Surplus /(Deficit) on Year</b>			<b>£21,109</b>	<b>1,230</b>
<b>Opening Balance</b>			<b>£8,366</b>	<b>7,136</b>
<b>Closing balance</b>			<b>£29,475</b>	<b>8,366</b>
Represented by				
Cash			£151	8
Bank			£29,324	8,358
Food opening balance kg	522	At £1.75 per kg	£914	
Donated in the year kg	13597		£23,794	
Purchased in the year kg	1402		£2,454	
Distributed in the year kg	-13245		-£23,179	
Over/(short) at year-end stock-take	-960		-£1,680	
Closing balance kg	1316	At £1.75 per kg	£2,303	
<b>For Charity Commission purposes</b>				
<b>Total Income</b>			<b>68,001.07</b>	
<b>Total Expenditure</b>			<b>46,277.19</b>	

The scales used to weigh stock in and out were found to be faulty during the year. New scales were bought but the apparent shortfall at year-end stock-take is believed to be the result of inconsistent weighing of inputs and outputs over more than half the year.

£1.75 is the value of a standard single's box weighed and valued at Tesco prices as quoted in the Trussell Trust annual report 2019