

KNOCKHOLT EVANGELICAL CHURCH

England & Wales · Charity number 1151564

Details

Other names	KEC
Status	Registered
Legal form	Other
Registered	2013-04-08
Register	View on the Charity Commission register

Contact

Address	Knockholt Evangelical Church Old London Road Knockholt Sevenoaks TN14 7JR
Phone	01959534732
Email	trustees@knockholtevangeliachurch.org
Website	https://knockholtevangeliachurch.org/

Activities

Objects: THE OBJECTS OF THE CHURCH ARE, FOR THE BENEFIT OF THE PUBLIC, TO ADVANCE THE CHRISTIAN FAITH IN ACCORDANCE WITH THE DOCTRINAL BASIS IN SUCH WAYS AND IN SUCH PARTS OF THE UNITED KINGDOM OR THE WORLD AS THE TRUSTEES MAY FROM TIME TO TIME THINK FIT AND TO FULFIL SUCH OTHER PURPOSES WHICH ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAW OF ENGLAND AND WALES AND ARE CONNECTED WITH THE CHARITABLE WORK OF THE CHURCH.

Activities: The objects of the Church are, for the benefit of the public, to advance the Christian faith in accordance with the Doctrinal Basis in such ways and parts of the UK or the world as the Trustees may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the Church.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Religious Activities
- **Who:** Children/young People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£65,819	£56,048	-	-
2024-03-31	£64,992	£59,300	-	-
2023-03-31	£54,647	£59,780	-	-
2022-03-31	£53,529	£55,315	-	-
2021-03-31	£54,188	£50,510	-	-

Trustees

Name	Role	Appointed
Adrian John Cox MICE CENG	Chair	2013-04-05
Brian Thomas Stewart		2022-04-27
DAVID JOHN FULLAGAR FCCA MAAT		2013-04-05
Guy James Heasman		2022-04-27
Peter John Distin		2022-04-27
Sarah Olatundun Akintunde		2022-04-27

Linked charities

- KNOCKHOLT EVANGELICAL CHURCH (PROPERTY TRUST) (1151564-1)

KNOCKHOLT EVANGELICAL CHURCH

England & Wales - Charity number 1151564

Accounts

KNOCKHOLT EVANGELICAL CHURCH

ANNUAL REPORT AND ACCOUNTS

For the year ended 31st March 2025

KNOCKHOLT EVANGELICAL CHURCH

LEGAL AND ADMINISTRATIVE DETAILS

For the year ended 31st March 2025

ADDRESS FOR CORRESPONDENCE	Old London Road Knockholt Sevenoaks Kent TN14 7JR
REGISTERED CHARITY	1151564
GOVERNING DOCUMENT	Constitution which was adopted at a Special Church Meeting held on the 13 th June 2012. The Church became a registered charity on the 8 th April 2013.
TRUSTEES	Sarah Olatundun Akintunde Adrian Cox Peter John Distin David John Fullagar Guy James Heasman Brian Thomas Stewart
BANKERS	Barclays Bank PLC Lewisham Branch
INDEPENDENT EXAMINER	Jaimee Young Stewardship 1 Lamb's Passage London, EC1Y 8AB
CONTENTS	
Page 1	Legal and Administrative Details
Pages 2 to 5	Trustees Report
Page 6	Independent Examiner's Report
Page 7	Receipts and Payments Account
Page 8	Statement of Assets and Liabilities
Pages 9 to 11	Notes to the Accounts

KNOCKHOLT EVANGELICAL CHURCH

REPORT OF THE TRUSTEES

For the year ended 31st March 2025

The Trustees have pleasure in submitting the Report and Accounts for the year.

Objectives and activities

The objects of the Church are, for the benefit of the public, to advance the Christian faith in accordance with the Doctrinal Basis in such ways and in such parts of the United Kingdom or the world as the Trustees may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the Church.

A great contribution is made by volunteers and we are grateful for the many hours spent undertaking various roles and responsibilities around the Church. Without this valuable contribution of time, energy and expertise we would not have accomplished so much.

Structure, Governance and Management

All Trustees must be Church members and be nominated by the Spiritual Leadership and Trustees. Trustees are appointed by a resolution passed by a 75% majority of the Church Members attending and voting at a properly convened Special Church Meeting. During the last year the Trustees met four times. The Designated Chair was Sarah Akintunde (until end April), Brian Stewart (May to end October) and Peter Distin (November to end March).

The day to day management (that is Pastoral Care and Spiritual direction) of the Church is undertaken by the Pastor (Sherwin Chase) and the Elders. The Trustees are responsible for the maintenance, repair, insurance and other financial aspects of the church building on behalf of the church. Unless there is any good reason why they should refuse to do so, they should act in accordance with the wishes of the church which would, in practice, provide the necessary finances. The Trustees are also liable to ensure that the church (that is the building) is used for worship in accordance with the terms of the trust deed and the doctrinal basis.

Achievements and Performance – at home and abroad

By the grace of God the work at KEC has flourished again this year, and the fellowship of Gods people has been greatly blessed.

We continued to hold our morning and evening services throughout the year with communion most weeks either AM or PM. The services were conducted by our Pastor and Elders, with regular on-going support from members of the congregation. We are particularly grateful for the many people who serve week by week in many ways including preparing flowers, refreshments, serving and preparing communion, opening services, and clearing up after all our meetings. We would also like to thank all who are involved in the music ministry every week - our singers, musicians and worship leaders. We are grateful to all who have faithfully contributed in these ways over the past year.

Our 'Good Company' group has welcomed many new mums, carers and their little children from the village and surrounding area over the last year. Good Company provides a much needed social meeting place for the mums and carers with refreshments, and a safe happy environment for the children to enjoy a wide selection of toys and group activities with singing and a Christian thought for the day. We are grateful to Trish and Ali for leading this work every Thursday during term time and for all the preparation and commitment that this involves.

The Sunday School spent April and May learning about the Acts of the Apostles. Between June and November the children learned about the history of Israel from its settlement (Joshua) to God's promise to David concerning the continuation of his house. From Christmas to Easter the children looked at subjects covered in the Gospels – the King of God's Kingdom (Mark) and the Beatitudes. Each week the children were taught a simple Bible story and then participated in practical activities based on what they had learned.

The Youth group met in the upper room and had a weekly program of worship, Bible studies, quizzes and personal testimonies from members of our congregation and some guest speakers. A youth BBQ was also held in August at Adrian and Trish's home. We appreciate very much the faithful ministry of Sue, Diana, Nikki, Stephanie, Merril, Alex, John and a number of others from our congregation week by week.

Following our Easter services, we held a church walk in the Shoreham area on Bank Holiday Monday. The walk was followed by a tea at Sher & Ali's home. In August a garden party was organised and held at Dave and Sandra's home where members from our church and friends from other churches in the Orpington area met together.

The bi-annual Knockholt Carnival was held in July, and as on previous occasions the church ran the refreshments tent with seating for about 60+ people. Many hundreds of people came to our Tea Tent throughout the day, and refreshments were served by teams from our church. Christian literature was also provided on the tables. Sales proceeds of £718 were given in their entirety to La Finca together with a top up of £82 from general funds.

In August we celebrated the Christian wedding service of Cole and Sarah at the church. The celebration after the service was also held at the Church. This was a very happy occasion and was attended by many church friends and family. Sarah and Cole gave a gift to the church which we used to buy a bench for use outside of the church.

During the year we were privileged to have ministry by the former Superintendent of AOG Ghana; a speaker from 'Jesus for Europe'; and from Malcolm. The Pastor from Eynsford preached the message at the baptism service at KEC for Sam. We also had several 'Sharing Meetings' throughout the year where members gave thanks to the Lord for answered prayers, testimonies, and other blessings in their lives. Our Pastor was also privileged to speak at Darenth Valley Community Church.

The Harvest Supper in October took the form of a special India Evening attended by members of KEC with friends from other churches. This was a fundraising event, and a sum of £595 was raised for the completion of a church building project for the "India Church Fund". The church building was completed and the inauguration service was held in January.

Our Christmas program began with carol singing at a childcare centre fundraising fete at Dartford led by a group from KEC. We also held our very blessed Nativity service, with many of the children and parents taking part with music, readings, costumes and scenery; and this was followed a week later by a very moving Carol Service by candlelight, and a few days later our Christmas Day service. All these services were well attended with a number of visitors and friends. The year was concluded with an evening of games and food, with thanksgiving as we saw in New Year in at our Pastors house.

It was a great blessing to begin the New Year with our annual week of prayer, committing the year to the Lord. The meetings were spread over four evenings at the church, plus one morning meeting in a home. All these were well attended with most of our members in attendance. The monthly church prayer meetings and 'suffering church' meeting have continued throughout the year.

In January the Church gave £36 to the Bible a Month Club which we have been supporting for a number of years. In March a gift of £300 was given to Open Doors for their "Top 10 Fund" which supports those Christians around the world who are suffering most through persecution. A gift of £200 was given to the Christian Institute and £250 given to Prayer for Israel.

For all the many things we have achieved, and the blessings we have enjoyed, we give thanks and praise to the Lord Jesus and our Father in Heaven for all His grace and favour. Amen

The Trustees have due regard to the public benefit guidance published by the Charity Commission.

Financial Review

The bank balance was £18,888 at the 1st April 2024 and £28,659 at the 31st March 2025.

Offerings were 4% higher than last year. The amount of tax which can be claimed from HMRC on gifts received in the year ended 31st March 2025 is £12,396 which includes £173 claimed under the Gift Aid Small Donations Scheme.

The Trustees made employer contributions of 12% eligible salary (pastor) into the Peoples Pension Scheme. The level of employer's contributions is considered as part of the pay review held each April.

We had a few problems with the heating during the year which resulted in a repair to the pressure release valve (£114); a new pump (£420) for the boiler and the gas heater in the church was serviced (£240). Other work carried out was the annual service of the central heating system (£228); the annual inspection of the fire equipment (£259); replacement traffic mirrors (£63); front paving and repointing and anti-pigeon mesh fitted. Preservative was applied to the fence, gas meter housing and gates.

The Trustees set up quarterly finance updates to monitor performance against budget. Income was 17% higher than budget (£9,290) whilst costs were 2% higher than budget (£1,202). The overall impact was a net increase of £9,771 in the Church's free reserves.

Reserves Policy

The Trustees have adopted a policy of keeping a minimum of three months working capital in the bank account. This equates to a minimum balance of £13,222. The free cash reserves at the 31st March 2025 were £28,659.

Trustees Responsibilities

Charity law requires the Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to ensure that the financial statements comply with the Charities Act 2011.

The Trustees also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

This report was approved by the Trustees and signed on their behalf by:

[David Fullagar](#)

David Fullagar

Trustee

Date: 14 October 2025

Independent Examiner's Report

To the Trustees of

Knockholt Evangelical Church

I report to the trustees on my examination of the accounts of Knockholt Evangelical Church ('the charity') for the year ended 31 March 2025 on pages 7 to 11 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

[Jaimee Young](#)

Jaimee Young
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: 16 October 2025

KNOCKHOLT EVANGELICAL CHURCH

RECEIPTS AND PAYMENTS ACCOUNT For the year ended 31st March 2025

	Notes	Unrestricted Funds	Restricted Funds	2025	2024
Receipts					
<i>Voluntary receipts</i>					
Grants and gifts received		£52,390	£995	£53,385	£54,148
Tax refunds under Gift Aid		£11,372	£0	£11,372	£10,617
	2	£63,762	£995	£64,757	£64,765
<i>Other receipts</i>					
Interest received		£344	£0	£344	£227
Other	3	£0	£718	£718	£0
Total Receipts		£64,106	£1,713	£65,819	£64,992
Payments					
<i>Payments in furtherance of the church's objectives</i>					
Direct costs	4	£53,295	£917	£54,212	£57,529
Grants paid	5	£1,118	£718	£1,836	£1,771
Total Payments		£54,413	£1,635	£56,048	£59,300
Net Receipts/(Payments) before transfers		£9,693	£78	£9,771	£5,692
Transfers between funds		£78	-£78	£0	£0
Net Movement in Funds		£9,771	£0	£9,771	£5,692
Cash funds as at last year end		£18,888	£0	£18,888	£13,196
Cash funds at this year end		£28,659	£0	£28,659	£18,888

The notes on pages 9 to 11 form part of these accounts.

KNOCKHOLT EVANGELICAL CHURCH

STATEMENT OF ASSETS AND LIABILITIES As at 31st March 2025

	Unrestricted Funds	Restricted Funds	2025	2024
A. Cash Funds				
Cash at bank with immediate access	£28,659	£0	£28,659	£18,888
	<u>£28,659</u>	<u>£0</u>	<u>£28,659</u>	<u>£18,888</u>
B. Other Monetary Assets				
Gift aid due to charity	£12,396	-£0	£12,396	£11,153
	<u>£12,396</u>	<u>-£0</u>	<u>£12,396</u>	<u>£11,153</u>
C. Liabilities				
Fee for Independent Examination	£756	£0	£756	£690
	<u>£756</u>	<u>£0</u>	<u>£756</u>	<u>£690</u>
D. Assets retained for charity's own use				
			Fund to which asset belongs	Current Value
Freehold Building			Unrestricted	£938,554
				<u>£938,554</u>

The Trustees have used insurance values as an approximation for current values.

The accounts were approved by the Trustees and signed on their behalf by:

David Fullagar

Peter Distin

David Fullagar

Peter Distin

Date: 14 October 2025

Date: 14 October 2025

The notes on pages 9 to 11 form part of these accounts.

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS For the year ended 31st March 2025

1. Accounting Policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
2. Voluntary Income				
Offerings	£52,390	£0	£52,390	£50,353
Donations	£0	£995	£995	£3,795
Offerings - Tax Refund	£11,161	£0	£11,161	£10,434
GASDS - Tax Refund	£211	£0	£211	£183
	<u>£63,762</u>	<u>£995</u>	<u>£64,757</u>	<u>£64,765</u>
3. Other				
Carnival Proceeds	£0	£718	£718	£0
	<u>£0</u>	<u>£718</u>	<u>£718</u>	<u>£0</u>

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS (continued) For the year ended 31st March 2025

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
4. Direct costs				
Employment Costs (Note 6)	£41,539	£0	£41,539	£40,908
Audio Visual Media	£617	£0	£617	£729
Carnival Expenses	£196	£0	£196	£30
Children and Youth Work	£518	£0	£518	£690
Cleaning (Note 6)	£1,546	£0	£1,546	£1,437
Communionware	£73	£0	£73	£0
Independent Examination	£720	£0	£720	£690
Insurance	£1,088	£0	£1,088	£1,059
Light, Heat & Water	£2,293	£0	£2,293	£1,851
Minor Equipment	£253	£322	£575	£76
Mission	£0	£595	£595	£3,660
Printing, Postage and Stationery	£106	£0	£106	£227
Repairs & Maintenance	£1,502	£0	£1,502	£3,775
Socials	£278	£0	£278	£281
Speakers Gifts	£1,025	£0	£1,025	£750
Sundries	£808	£0	£808	£665
Telephone & Broadband	£613	£0	£613	£581
Website	£120	£0	£120	£120
	£53,295	£917	£54,212	£57,529

	Unrestricted Funds	Restricted Funds	Total 2025	Total 2024
5. Grants Paid				
Hardship	£0	£0	£0	£200
Institutions (see below)	£1,118	£718	£1,836	£1,571
	£1,118	£718	£1,836	£1,771

Bible a month	£36	£0	£36	£36
Christian Institute	£200	£0	£200	£0
Creation Ministries	£0	£0	£0	£500
Jesus for Europe	£250	£0	£250	£0
La Finca	£82	£718	£800	£0
Madeira Church	£0	£0	£0	£335
Open Doors	£300	£0	£300	£300
Prayer for Israel	£250	£0	£250	£0
Smile	£0	£0	£0	£400
	£1,118	£718	£1,836	£1,571

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS (continued) For the year ended 31st March 2025

6. Employees

The costs below relate to the Pastor who was employed on a 4 days per week basis (2024 4 days per week). One person was employed on a part-time basis to clean (Refer to Note 4).

	2025	2024
Gross Salaries (inc Holiday pay)	£37,753	£37,752
Employers NIC	£0	£0
Other costs	£0	£0
Pension	£3,786	£3,156
Total	£41,539	£40,908

No amounts were paid or are payable to any trustee, or to any person connected to them, for their work as Trustees.

7. Funds

	Balance at 1.4.2024	Receipts	Payments	Transfers	Balance at 31.3.2025
<u>Unrestricted Funds</u>					
General Fund	£18,030	£64,106	-£52,911	-£566	£28,659
Designated Funds					
<i>Repairs and Maintenance</i>	£858	£0	-£1,502	£644	-£0
	£18,888	£64,106	-£54,413	£78	£28,659
<u>Restricted Funds</u>					
<i>Carnival</i>	£0	£718	-£718	£0	£0
<i>Equipment</i>	£0	£400	-£322	-£78	£0
<i>Evangelism and Mission</i>	£0	£595	-£595	£0	£0
	£0	£1,713	-£1,635	-£78	£0
TOTAL	£18,888	£65,819	-£56,048	£0	£28,659

The transfer of the remaining funds from the restricted equipment fund to the general fund was with permission from the donor.

KNOCKHOLT EVANGELICAL CHURCH

England & Wales - Charity number 1151564

Accounts

KNOCKHOLT EVANGELICAL CHURCH

ANNUAL REPORT AND ACCOUNTS

For the year ended 31st March 2024

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Achievements and Performance – at home and abroad

This year has been a year of growth and blessing in many areas of the church.

Our 'Good Company' group continued to meet every Thursday during term time throughout the year. We were pleased to welcome many new mums and their children from the village and surrounding area. In addition to providing refreshments, and a social meeting place for the mums, the children enjoy a wide selection of toys and group activities with singing. The morning closes with a thought for the day and prayer from Trish or Ali.

During the year the Sunday School were taught subjects from the New Testament concentrating on the Acts of the Apostles. Between Christmas and Easter the children looked at the Life of Jesus.

Each week the children were taught a simple bible story and then participated in activities based on what they had learned. The Youth group met in the upper room and had a weekly program of worship, bible studies, quizzes and personal testimonies from members of our congregation and some guest speakers. A youth BBQ was also held in August at Adrian and Trish's home. We appreciate very much faithful ministry of Sue, Diana, Nikki, Stephanie, Merril, Alex, John and a number of others in our Sunday School week by week.

We held morning and evening services most Sundays during the year. In addition to our pastor who preached and led worship, many other church members took part welcoming, opening the meetings, preparing or leading communion, serving refreshments, music, helping with audio/visual, and many other tasks. We are grateful to all faithfully contributed in this way.

Unusually we had celebrated two Easters within the same financial year in April 2023 and March 2024. On both occasions we held our annual Easter Services on Good Friday and Easter Sunday, followed by a church walk on Bank Holiday Monday. The walk, often followed by a tea, is always a lovely opportunity to invite friends and family to join us, and some members from other local churches as well.

In August a garden party was held at Dave and Sandra's home where members from our church and friends from other churches in the Orpington area met together.

In September an evangelist working in Madeira gave encouraging news of the ministry he is engaged in there. There were a number of friends present from other local churches, and a total of £335 was granted for this ministry (including £135 raised in a special collection). In January the Church gave £36 to the Bible a Month Club which we have been supporting for a number of years.

The Harvest Supper in October took the form of a special India Evening attended by members of KEC as well as friends from other churches. This was a fundraising event held to raise funds to support Pastors and churches in India. A total of £3,660 was raised for this ministry. Dave and Sandra, on their return from India, gave a presentation at a morning service about the various activities they had been involved in. In addition a gift of £400 from church funds was given to the Smile Feeding Programme.

In October we had a visit from an 'Open Doors' speaker and a gift of £300 was given to their "Top 10 Fund" which supports those Christians around the world who are suffering most through persecution.

On Sunday 17th December we enjoyed a very blessed Carol Service by candlelight. A week later we held our Nativity service with many of the children and parents taking part with music, readings, costumes and scenery. The following day we held our Christmas Day service. All these services were well attended with a number of visitors and friends.

It was a great blessing to be able to begin the New Year with our week of prayer, committing the year to the Lord. The meetings were spread over four evenings at the church, plus one morning meeting in a home. All these were well attended with most of our members in attendance. The monthly church prayer meetings and 'suffering church' meeting have continued throughout the year.

In February we had a visit from Creation Ministries who gave inspiring messages both morning and evening. The evening service was especially well attended with Christian friends from several churches in south London. A gift of £500 was given to Creation Ministries.

During the year we were blessed by the ministry of the former Superintendent of AOG Ghana, a speaker from 'Jesus for Europe' and two special women's meetings which were held on Saturdays.

In August a service of dedication was conducted for baby Asher. In March Jotham, Lydia and Christina were baptised and in December a funeral service was conducted for the relative of a church member.

We give our thanks and praise to the Lord Jesus and our Father in Heaven for these and many other things that He has enabled us to accomplish in His Name this year. Amen

The Trustees have due regard to the public benefit guidance published by the Charity Commission.

Financial Review

The bank balance was £13,196 at the 1st April 2023 and £18,888 at the 31st March 2024.

Offerings were 14% higher than last year. The amount of tax which can be claimed from HMRC on gifts received in the year ended 31st March 2024 is £11,153 which includes £211 claimed under the Gift Aid Small Donations Scheme.

The Trustees made employer contributions of 10% eligible salary (pastor) into the Peoples Pension Scheme. The level of employer's contributions is considered as part of the pay review held each April.

During the winter extensive work was carried out to the exterior of the church – repainting of barge boards and fascias (£1,378); new guttering and downpipes (£240) and new timber triangle on gable wall above the office (£450). Other work carried out was the annual service of the central heating system (£216) and the annual inspection of the fire equipment (£380). Repair and redecorate (toilets and back hall) due to water ingress (£350). A further £536 was spent on installing new lighting in the church. Two gates were gifted and installed across the top step. Wire mesh was fitted to the front fence at a cost of £181.

The Trustees set up quarterly finance updates to monitor performance against budget. Income was 12% higher than budget (£6,690) whilst costs were 6% higher than budget (£2,987). The overall impact was a net increase of £5,692 in the Church's free reserves.

Reserves Policy

The Trustees have adopted a policy of keeping a minimum of three months working capital in the bank account. This equates to a minimum balance of £13,051. The free cash reserves at the 31st March 2024 were £18,888.

Trustees Responsibilities

Charity law requires the Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to ensure that the financial statements comply with the Charities Act 2011.

The Trustees also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

This report was approved by the Trustees on 3rd November 2024 and signed on their behalf by:

[David Fullagar](#)

David Fullagar

Trustee

Independent Examiner's Report

To the Trustees of

Knockholt Evangelical Church

I report to the trustees on my examination of the accounts of Knockholt Evangelical Church ('the charity') for the year ended 31 March 2024 on pages 7 to 11 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

[Jaimee Young](#)

Jaimee Young
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: 4th November 2024

KNOCKHOLT EVANGELICAL CHURCH

RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31st March 2024

	Notes	Unrestricted Funds	Restricted Funds	2024	2023
Receipts					
<i>Voluntary receipts</i>					
Grants and gifts received		£50,353	£3,795	£54,148	£44,779
Tax refunds under Gift Aid		£10,617	£0	£10,617	£9,847
	2	£60,970	£3,795	£64,765	£54,626
<i>Other receipts</i>					
Interest received		£227	£0	£227	£21
Other	3	£0	£0	£0	£0
Total Receipts		£61,197	£3,795	£64,992	£54,647
Payments					
<i>Payments in furtherance of the church's objectives</i>					
Direct costs	4	£53,869	£3,660	£57,529	£58,569
Grants paid	5	£1,636	£135	£1,771	£1,211
Total Payments		£55,505	£3,795	£59,300	£59,780
Net Receipts/(Payments) before transfers		£5,692	£0	£5,692	-£5,133
Transfers between funds		£0	£0	£0	£0
Net Movement in Funds		£5,692	£0	£5,692	-£5,133
Cash funds as at last year end		£13,196	£0	£13,196	£18,329
Cash funds at this year end		£18,888	£0	£18,888	£13,196

The notes on pages 9 to 11 form part of these accounts.

KNOCKHOLT EVANGELICAL CHURCH

STATEMENT OF ASSETS AND LIABILITIES As at 31st March 2024

	Unrestricted Funds	Restricted Funds	2024	2023
A. Cash Funds				
Cash at bank with immediate access	£18,888	£0	£18,888	£13,196
	£18,888	£0	£18,888	£13,196
B. Other Monetary Assets				
Gift aid due to charity	£11,153	£0	£11,153	£9,892
	£11,153	£0	£11,153	£9,892
C. Liabilities				
Fee for Independent Examination	£690	£0	£690	£690
	£690	£0	£690	£690
D. Assets retained for charity's own use				
		Fund to which asset belongs	Current Value	
Freehold Building		Unrestricted	£907,692	
			<u>£907,692</u>	

The Trustees have used insurance values as an approximation for current values.

The accounts were approved by the Trustees on 3rd November 2024 and signed on their behalf by:

David Fullagar

Peter Distin

David Fullagar

Peter Distin

The notes on pages 9 to 11 form part of these accounts.

NOTES TO THE ACCOUNTS
For the year ended 31st March 2024

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
2. Voluntary Income				
Offerings	£50,353	£0	£50,353	£43,979
Donations	£0	£3,795	£3,795	£800
Offerings - Tax Refund	£10,434	£0	£10,434	£9,524
GASDS - Tax Refund	£183	£0	£183	£323
	£60,970	£3,795	£64,765	£54,626

9

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS (continued) For the year ended 31st March 2024

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
4. Direct costs				
Employment Costs (Note 6)	£40,908	£0	£40,908	£41,889
Audio Visual Media	£729	£0	£729	£1,174
Carnival Expenses	£30	£0	£30	£266
Children and Youth Work	£690	£0	£690	£624
Cleaning (Note 6)	£1,437	£0	£1,437	£1,518
Communionware	£0	£0	£0	£367
Independent Examination	£690	£0	£690	£636
Insurance	£1,059	£0	£1,059	£1,009
Legal Fees	£0	£0	£0	£1,999
Light, Heat & Water	£1,851	£0	£1,851	£2,385
Minor Equipment	£76	£0	£76	£1,275
Mission	£0	£3,660	£3,660	£0
Printing, Postage and Stationery	£227	£0	£227	£117
Repairs & Maintenance	£3,775	£0	£3,775	£2,721
Socials	£281	£0	£281	£310
Speakers Gifts	£750	£0	£750	£820
Sundries	£665	£0	£665	£804
Telephone & Broadband	£581	£0	£581	£556
Website	£120	£0	£120	£99
	£53,869	£3,660	£57,529	£58,569

	Unrestricted Funds	Restricted Funds	Total 2024	Total 2023
5. Grants Paid				
Hardship	£200	£0	£200	£400
Institutions (see below)	£1,436	£135	£1,571	£811
	£1,636	£135	£1,771	£1,211
Bible a month	£36	£0	£36	£36
Creation Ministries	£500	£0	£500	£0
Good News for Everyone	£0	£0	£0	£48
Jesus for Europe	£0	£0	£0	£200
La Finca	£0	£0	£0	£48
Madeira Church	£200	£135	£335	£0
Open Doors	£300	£0	£300	£300
Smile	£400	£0	£400	£179
	£1,436	£135	£1,571	£811

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS (continued) For the year ended 31st March 2024

6. Employees

The costs below relate to the Pastor who was employed on a 4 days per week basis (2023 4 days per week). One person was employed on a part-time basis to clean (Refer to Note 4).

	2024	2023
Gross Salaries (inc Holiday pay)	£37,752	£39,262
Employers NIC	£0	£0
Other costs	£0	£104
Pension	£3,156	£2,523
Total	£40,908	£41,889

No amounts were paid or are payable to any trustee, or to any person connected to them, for their work as Trustees.

7. Funds

	Balance at 1.4.2023	Receipts	Payments	Transfers	Balance at 31.3.2024
<u>Unrestricted Funds</u>					
General Fund	£10,563	£61,197	-£51,730	-£2,000	£18,030
Designated Funds					
<i>Repairs and Maintenance</i>	£2,633	£0	-£3,775	£2,000	£858
	£13,196	£61,197	-£55,505	£0	£18,888
<u>Restricted Funds</u>					
<i>Evangelism and Mission</i>	£0	£3,795	-£3,795	£0	£0
	£0	£3,795	-£3,795	£0	£0
TOTAL	£13,196	£64,992	-£59,300	£0	£18,888

KNOCKHOLT EVANGELICAL CHURCH

England & Wales - Charity number 1151564

Accounts

KNOCKHOLT EVANGELICAL CHURCH

ANNUAL REPORT AND ACCOUNTS

For the year ended 31st March 2023

KNOCKHOLT EVANGELICAL CHURCH

LEGAL AND ADMINISTRATIVE DETAILS

For the year ended 31st March 2023

ADDRESS FOR CORRESPONDENCE	Old London Road Knockholt Sevenoaks Kent TN14 7JR
REGISTERED CHARITY	1151564
GOVERNING DOCUMENT	Constitution which was adopted at a Special Church Meeting held on the 13 th June 2012. The Church became a registered charity on the 8 th April 2013.
TRUSTEES	Adrian Cox David Fullagar Sarah Olatundun Ajala-Immanuel (appointed 27 th Apr 2022) Peter John Distin (appointed 27 th Apr 2022) Guy James Heasman (appointed 27 th Apr 2022) Brian Thomas Stewart (appointed 27 th Apr 2022)
BANKERS	Barclays Bank PLC Lewisham Branch
INDEPENDENT EXAMINER	Jaimee Young Stewardship 1 Lamb's Passage London, EC1Y 8AB
CONTENTS	
Page 1	Legal and Administrative Details
Pages 2 to 5	Trustees Report
Page 6	Independent Examiner's Report
Page 7	Receipts and Payments Account
Page 8	Statement of Assets and Liabilities
Pages 9 to 11	Notes to the Accounts

KNOCKHOLT EVANGELICAL CHURCH

REPORT OF THE TRUSTEES

For the year ended 31st March 2023

The Trustees have pleasure in submitting the Report and Accounts for the year.

Objectives and activities

The objects of the Church are, for the benefit of the public, to advance the Christian faith in accordance with the Doctrinal Basis in such ways and in such parts of the United Kingdom or the world as the Trustees may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the Church.

A great contribution is made by volunteers and we are grateful for the many hours spent undertaking various roles and responsibilities around the Church. Without this valuable contribution of time, energy and expertise we would not have accomplished so much.

Structure, Governance and Management

All Trustees must be Church members and be nominated by the Spiritual Leadership and Trustees. Trustees are appointed by a resolution passed by a 75% majority of the Church Members attending and voting at a properly convened Special Church Meeting. During the last year the Trustees met three times. The Designated Chair was Adrian Cox (until end October) and David Fullagar (November onwards).

The day to day management (that is Pastoral Care and Spiritual direction) of the Church is undertaken by the Pastor (Sherwin Chase) and the Elders. The Trustees are responsible for the maintenance, repair, insurance and other financial aspects of the church building on behalf of the church. Unless there is any good reason why they should refuse to do so, they should act in accordance with the wishes of the church which would, in practice, provide the necessary finances. The Trustees are also liable to ensure that the church (that is the building) is used for worship in accordance with the terms of the trust deed and the doctrinal basis.

Achievements and Performance

This year has been a year of growth and blessing in many areas of the church.

After much prayer over several years, we give praise to God that on the 27th April at a Special Church Meeting, four new Trustees were appointed bringing the total to 6. The new trustees have been allocated some specific areas of responsibility, and have attended some training sessions led by the existing trustees to help them settle in. We pray for Gods blessing on them as they seek to serve Him in this new role.

Our 'Good Company' group continued to meet every Thursday during term time throughout the year. We were pleased to welcome many new mums and their children from the village and

surrounding area. In addition to providing refreshments, and a social meeting place for the mums, the children enjoy a wide selection of toys and group activities with singing. The morning closes with a thought for the day and prayer from Trish or Ali.

During the year the Sunday School were taught subjects from the Old Testament including Judges, Ruth, Samuel, David, Elijah, Elisha, Jonah, Esther, Nehemiah, Daniel; and from the New Testament - John the Baptist and Jesus parables in Matthews gospel. Each week the children were taught a simple bible story and then participated in activities based on what they had learned. The Youth group met in the upper room and had a weekly program of worship, bible studies, quizzes and personal testimonies from members of our congregation and some guest speakers. We appreciate very much faithful ministry of Sue, Diana, Merrill, Guy, John and many others in our Sunday School week by week.

Our Sunday services, morning and evening, were led mostly by our pastor throughout the year with many other church members taking part or preaching. We are very grateful to the many members who contribute regularly to the life of the church in welcoming, opening the meetings, preparing or leading communion, serving refreshments, music, helping with audio/visual, and many other tasks.

At Easter our annual church walk was led by Adrian and Trish with refreshments afterwards at their home. This is always a lovely opportunity to invite friends and family to join us, and on this occasion some from other local churches as well. In June Guy and Rachel held a Jubilee Celebration garden party at their home which was very well attended. In August another garden party was held at Dave and Sandra's home where members from our church and friends from other churches in the Orpington area met together. Later the same month a church picnic was held at Cudham Recreation ground, after a morning service.

In May we completed the Baptistry renovations which were started before the Covid lockdowns. The Baptistry was grouted and cleaned, and completed in time for Ambrose and Morice to be baptised in July and Stephanie in August. At the end of May our dear sister Muriel went to be with the Lord, and her funeral service was held at KEC with a tea following.

The Knockholt Village Fete was held on 2nd July. The church ran the refreshments tent with seating for about 40+ people. Christian literature with a Jubilee Celebration theme was provided on the tables. Sales proceeds of £404 and the associated gifts of £202 given to La Finca and Good News UK have been treated as agent and are excluded from the Receipts and Payments account.

On a practical note, the church loft was thoroughly cleared out and much rubbish taken to the dump helping us to make much more effective use of the space. Also at the end of March a very successful Maintenance Morning was held with more than 20 helpers. Jobs included pruning the cherry tree and hedge at rear; lead disposed of and sold for scrap £28.80; rose window cleaned and painted; walls cleaned and mould removed; materials bought to replace broken gutter; crèche room and kitchen cleaned and tidied. Windows cleaned inside and out.

From September to November our pastor took a sabbatical break, and responsibility for the weekly services and spiritual direction of the church was taken by the Elders. Everything ran very smoothly during this period and the church enjoyed unity and peace throughout. In addition to our own congregation we were pleased to receive the support of friends from other local churches (leading the worship and speaking).

During the summer period Patrick helped served with Arab World Ministries in Algeciras and Morocco and he shared his experiences during an evening service. In October we had a visit from Open Doors. A gift of £300 was given to Open Doors for their "Top 10 Fund" which supports those around the world who are suffering in the top 10 countries where Christians are most persecuted.

On the 2nd of October it was a joy to share in Mark and Victoria's wedding held at KEC with refreshments afterwards. Two special women's meetings were held in the church in November and the following March. These were a great blessing, and many ladies attended both the ministry time and lunch following. More meetings have been planned for the future. The Harvest Supper in October was very well attended. Ticket sales of £321 and the associated gift given to the Smile Feeding Programme were treated as agent and have been excluded from the Receipts and Payments account.

On the Sunday 11th December we held our Nativity service. Many of the children and parents took part in the Nativity service with music, readings, costumes and scenery. A week later we enjoyed a very blessed Carol Service by candlelight, and following that we held our Christmas Day service. All these services were well attended with a number of visitors and friends.

It was a great blessing to be able to begin the New Year with our week of prayer, committing the year to the Lord. The meetings were spread over four evenings at the church, plus one morning meeting in a home. All these were well attended with most of our members in attendance. The monthly church prayer meetings and weekly 'suffering church' meeting have continued throughout the year, and for those who find travel in the evenings difficult we have also added a monthly morning prayer meeting.

Other ministry at home and abroad

In January the Church gave £36 to the Bible a Month Club which we have been supporting for a number of years. We continued to make collections for the Trinity School Food Bank until February when the project came to a close. We were glad to have been part of this practical distribution of food among those in need locally.

We give our thanks and praise to the Lord Jesus and our Father in Heaven for these and many other things that He has enabled us to accomplish in His Name this year. Amen

The Trustees have due regard to the public benefit guidance published by the Charity Commission.

Financial Review

The bank balance was £18,329 at the 1st April 2022 and £13,196 at the 31st March 2023.

Offerings were 9% higher than last year. The amount of tax which can be claimed from HMRC on gifts received in the year ended 31st March 2023 is £9,892 which includes £183 claimed under the Gift Aid Small Donations Scheme.

The Trustees made employer contributions of 8% eligible salary (pastor) into the Peoples Pension Scheme. The level of employer's contributions is considered as part of the pay review held each April.

In September the 5 year Electrical Installation Condition Report review was carried out by M&S Electrical (cost £660) with remedial works of £558 required for a satisfactory report.

Other work carried out was the annual service of the central heating system (£180) and the annual inspection of the fire equipment (£195). A further £930 (new circuit board and fan) was spent on the boiler.

Legal fees of £1,999 were incurred to update Knockholt Evangelical Property Trust to reflect the changes to the Trusteeship.

In April the photocopier was replaced (£945) and in August the Fridge (£330).

The Trustees set up quarterly finance updates to monitor performance against budget. Income was 12% higher than budget (£5,887) whilst costs were 2% higher than budget (£946). The overall impact was a net decrease of £5,133 on the Church's free reserves.

Reserves Policy

The Trustees have adopted a policy of keeping a minimum of three months working capital in the bank account. This equates to a minimum balance of £13,571. The free cash reserves at the 31st March 2023 were £13,196.

Trustees Responsibilities

Charity law requires the Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to ensure that the financial statements comply with the Charities Act 2011.

The Trustees also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

This report was approved by the Trustees on 26th November 2023 and signed on their behalf by:

David Fullagar

David Fullagar

Trustee

Independent Examiner's Report

To the Trustees of

Knockholt Evangelical Church

I report to the trustees on my examination of the accounts of Knockholt Evangelical Church (the charity) for the year ended 31 March 2023 on pages 7 to 11 following.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

[Jaimee Young](#)

Jaimee Young
Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: 4th December 2023

KNOCKHOLT EVANGELICAL CHURCH

RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31st March 2023

	Notes	Unrestricted Funds	Restricted Funds	2023	2022
Receipts					
<i>Voluntary receipts</i>					
Grants and gifts received		£44,779	£0	£44,779	£44,033
Tax refunds under Gift Aid		£9,847	£0	£9,847	£9,492
	2	£54,626	£0	£54,626	£53,525
<i>Other receipts</i>					
Interest received		£21	£0	£21	£4
Other	3	£0	£0	£0	£0
Total Receipts		£54,647	£0	£54,647	£53,529
Payments					
<i>Payments in furtherance of the church's objectives</i>					
Direct costs	4	£58,569	£0	£58,569	£49,877
Grants paid	5	£1,211	£0	£1,211	£5,438
Total Payments		£59,780	£0	£59,780	£55,315
Net Receipts/(Payments) before transfers		-£5,133	£0	-£5,133	-£1,786
Transfers between funds		£0	£0	£0	£0
Net Movement in Funds		-£5,133	£0	-£5,133	-£1,786
Cash funds as at last year end		£18,329	£0	£18,329	£20,115
Cash funds at this year end		£13,196	£0	£13,196	£18,329

The notes on pages 9 to 11 form part of these accounts.

KNOCKHOLT EVANGELICAL CHURCH

STATEMENT OF ASSETS AND LIABILITIES

As at 31st March 2023

	Unrestricted Funds	Restricted Funds	2023	2022
A. Cash Funds				
Cash at bank with immediate access	£13,196	£0	£13,196	£18,329
	<u>£13,196</u>	<u>£0</u>	<u>£13,196</u>	<u>£18,329</u>
B. Other Monetary Assets				
Gift aid due to charity	£9,892	£0	£9,892	£9,211
	<u>£9,892</u>	<u>£0</u>	<u>£9,892</u>	<u>£9,211</u>
C. Liabilities				
Fee for Independent Examination	£690	£0	£690	£636
	<u>£690</u>	<u>£0</u>	<u>£690</u>	<u>£636</u>

D. Assets retained for charity's own use

	Fund to which asset belongs	Current Value
Freehold Building	Unrestricted	£840,456
		<u>£840,456</u>

The Trustees have used insurance values as an approximation for current values.

The accounts were approved by the Trustees on 26th November 2023 and signed on their behalf by:

David Fullagar

Peter Distin

David Fullagar

Peter Distin

The notes on pages 9 to 11 form part of these accounts.

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS **For the year ended 31st March 2023**

1. Accounting Policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
2. Voluntary Income				
Offerings	£43,979	£0	£43,979	£40,278
Donations	£800	£0	£800	£3,755
Offerings - Tax Refund	£9,524	£0	£9,524	£9,403
GASDS - Tax Refund	£323	£0	£323	£89
	£54,626	£0	£54,626	£53,525
	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
3. Other				
Social Events	£0	£0	£0	£0
	£0	£0	£0	£0

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS (continued) For the year ended 31st March 2023

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
4. Direct costs				
Employment Costs (Note 6)	£41,889	£0	£41,889	£41,109
Audio Visual Media	£1,174	£0	£1,174	£652
Carnival Expenses	£266	£0	£266	£0
Children and Youth Work	£624	£0	£624	£665
Cleaning (Note 6)	£1,518	£0	£1,518	£1,433
Computer Software & Support	£0	£0	£0	£144
Communionware	£367	£0	£367	£0
Independent Examination	£636	£0	£636	£612
Insurance	£1,009	£0	£1,009	£912
Legal Fees	£1,999	£0	£1,999	£0
Light, Heat & Water	£2,385	£0	£2,385	£1,395
Minor Equipment	£1,275	£0	£1,275	£0
Printing, Postage and Stationery	£117	£0	£117	£407
Repairs & Maintenance	£2,721	£0	£2,721	£559
Socials	£310	£0	£310	£0
Speakers Gifts	£820	£0	£820	£600
Sundries	£804	£0	£804	£778
Telephone & Broadband	£556	£0	£556	£512
Website	£99	£0	£99	£99
	£58,569	£0	£58,569	£49,877

	Unrestricted Funds	Restricted Funds	Total 2023	Total 2022
5. Grants Paid				
Hardship	£400	£0	£400	£3,755
Institutions (see below)	£811	£0	£811	£1,683
	£1,211	£0	£1,211	£5,438
Bible a month	£36	£0	£36	£36
Christian Institute	£0	£0	£0	£300
Good News for Everyone	£48	£0	£48	£0
Jesus for Europe	£200	£0	£200	£300
La Finca	£48	£0	£48	£350
Open Doors	£300	£0	£300	£300
Smile	£179	£0	£179	£0
Trinity School Food Bank	£0	£0	£0	£397
	£811	£0	£811	£1,683

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS (continued) For the year ended 31st March 2023

6. Employees

The costs below relate to the Pastor who was employed on a 4 days per week basis (2022 4 days per week). One person was employed on a part-time basis to clean (Refer to Note 4).

	2023	2022
Gross Salaries (inc Holiday pay)	£39,262	£38,484
Employers NIC	£0	£90
Other costs	£104	£102
Pension	£2,523	£2,433
Total	£41,889	£41,109

No amounts were paid or are payable to any trustee, or to any person connected to them, for their work as Trustees.

7. Funds

	Balance at 1.4.2022	Receipts	Payments	Transfers	Balance at 31.3.2023
<u>Unrestricted Funds</u>					
General Fund	£15,329	£54,647	-£56,692	-£2,721	£10,563
Designated Funds					
Communion	£1,500	£0	-£367	-£1,133	-£0
Repairs and Maintenance	£1,500	£0	-£2,721	£3,854	£2,633
	£18,329	£54,647	-£59,780	£0	£13,196
<u>Restricted Funds</u>					
Socials	£0	£0	£0	£0	£0
	£0	£0	£0	£0	£0
TOTAL	£18,329	£54,647	-£59,780	£0	£13,196

KNOCKHOLT EVANGELICAL CHURCH

England & Wales - Charity number 1151564

Accounts

KNOCKHOLT EVANGELICAL CHURCH

ANNUAL REPORT AND ACCOUNTS

For the year ended 31st March 2022

KNOCKHOLT EVANGELICAL CHURCH

LEGAL AND ADMINISTRATIVE DETAILS

For the year ended 31st March 2022

ADDRESS FOR CORRESPONDENCE	Old London Road Knockholt Sevenoaks Kent TN14 7JR
REGISTERED CHARITY	1151564
GOVERNING DOCUMENT	Constitution which was adopted at a Special Church Meeting held on the 13 th June 2012. The Church became a registered charity on the 8 th April 2013.
TRUSTEES	Adrian Cox David Fullagar John Malcolm Knott (retired 31 st Mar 2022) Sarah Olatundun Ajala-Immanuel (appointed 27 th Apr 2022) Peter John Distin (appointed 27 th Apr 2022) Guy James Heasman (appointed 27 th Apr 2022) Brian Thomas Stewart (appointed 27 th Apr 2022)
BANKERS	Barclays Bank PLC Lewisham Branch
INDEPENDENT EXAMINER	Mary Evans Stewardship 1 Lamb's Passage London, EC1Y 8AB
CONTENTS	
Page 1	Legal and Administrative Details
Pages 2 to 5	Trustees Report
Page 6	Independent Examiner's Report
Page 7	Receipts and Payments Account
Page 8	Statement of Assets and Liabilities
Pages 9 to 11	Notes to the Accounts

KNOCKHOLT EVANGELICAL CHURCH

REPORT OF THE TRUSTEES

For the year ended 31st March 2022

The Trustees have pleasure in submitting the Report and Accounts for the year.

Objectives and activities

The objects of the Church are, for the benefit of the public, to advance the Christian faith in accordance with the Doctrinal Basis in such ways and in such parts of the United Kingdom or the world as the Trustees may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the Church.

A great contribution is made by volunteers and we are grateful for the many hours spent undertaking various roles and responsibilities around the Church. Without this valuable contribution of time, energy and expertise we would not have accomplished so much.

Structure, Governance and Management

All Trustees must be Church members and be nominated by the Spiritual Leadership and Trustees. Trustees are appointed by a resolution passed by a 75% majority of the Church Members attending and voting at a properly convened Special Church Meeting. During the last year the Trustees and Pastor met six times. The Designated Chair is Adrian Cox.

The day to day management (that is Pastoral Care and Spiritual direction) of the Church is undertaken by the Pastor (Sherwin Chase) and the Elders. The Trustees are responsible for the maintenance, repair, insurance and other financial aspects of the church building on behalf of the church. Unless there is any good reason why they should refuse to do so, they should act in accordance with the wishes of the church which would, in practice, provide the necessary finances. The Trustees are also liable to ensure that the church (that is the building) is used for worship in accordance with the terms of the trust deed and the doctrinal basis.

Achievements and Performance

After the Covid-19 restrictions were relaxed during December 2020, we resumed our Sunday services, and have continued to meet weekly morning and evening since then. Due to the changing situation regarding Covid-19, and in order to manage the financial, administrative and practical challenges, it was necessary for us to have six Trustee and Pastor Meetings via Zoom during the year. The amending of the regulations also necessitated a continual updating of our comprehensive Risk Assessment which had been created the previous year to ensure the safety of those wishing to attend the church.

Up until the end of July our praise and worship times had been very different due to the restrictions on live music and congregational singing. Despite this, pre-recorded music was prepared for each service and played on a CD player operated from the front of the church. At the end of July further

restrictions were lifted which enabled us to reintroduce singing with some musical instruments at our services – this was a great blessing.

In October we reintroduced communion at our morning service alternating it with the evening service. Shortly after this refreshments began to be served after our morning services; initially this was done outside the church and then later inside the building using a carefully managed system.

Our 'Good Company' group met every week during term time throughout the year. We were able to cater for seven parents/carers with children evenly spaced around the church with each family group supplied with a large blanket for the children to play on with toys. Refreshments and pre-packed biscuits were also provided. A number of those who regularly attended these meetings were from the local area and greatly appreciated the opportunity to get out and meet other young mums during this difficult time.

In December the UK Government introduced Plan B which meant that face coverings were required unless it was not practical to do so. We decided to make the wearing of face coverings optional during the times of worship, communion and the refreshments afterwards. We retained most of the basic Covid-19 precautions and allocated special seating for those especially at risk to enable those who wished to attend our services safely.

On the Sunday 12th we were able to enjoy a carefully managed Nativity service with costumes and scenery. A week later we enjoyed a very blessed Carol Service by candlelight; we also had a Christmas Day service. All these services were well attended with seating arranged according to our pre-booking system and seat allocation plan.

We are very grateful to our Father in Heaven that although several members of our congregation contracted Covid-19, no one caught it or spread it to anyone in connection with our church activities or services, and all recovered fully.

During the year the Sunday School were taught about the early Christian Church; the elements of the Lords' Prayer and how it applied to them individually and the books of Genesis and Exodus. Some of the children and parents took part in the Nativity service. Each week the children were taught a simple bible story and then participated in activities based on what they had learned. The Youth group met in the upper room and had a weekly program of worship, bible studies, quizzes and personal testimonies.

It was a great blessing to be able to begin the year with our week of prayer, committing the year to the Lord. This was well attended over four evenings at the church, plus one morning meeting in a home. Our weekly services were led by our pastor throughout the year with many other church members taking part or preaching. We also had three visits from Martin the leader of 'Jesus for Europe', and we were pleased to have Bob join us from another church and speak several times.

During the year we had a dedication service for baby Adepa; and in October we celebrated the 30 years anniversary of Sherwin being our Pastor. Sherwin was presented with a specially designed hard back book which comprised of photos and comments provided by many of people who have been connected with the church over the years.

In June, Sarah and her family were thankfully kept safe from a serious fire at their home. Most of their belongings were destroyed in the fire, but a special offering was organised by the church to help them set-up home again. Since then they have been living in temporary accommodation in South London.

We give praise to God that on the 13th October at a Special Church Meeting, three new Elders were appointed to the Spiritual leadership of the church. This was a great time of rejoicing, and it has brought much encouragement and blessing to the Church.

On the 16th March the Church held a Business meeting to inform the church of potential problems that might arise if new trustees could not be found. The meeting was well attended and the response from the membership was an encouragement to the remaining Trustees and Pastor. At this meeting Malcolm was presented with a Gift Card and flowers to mark his retirement as a Trustee after 15 years service. Subsequent to year end a Special Church Meeting was held on 27th April at which four new Trustees were appointed.

Other ministry at home and abroad

Our collection for the Trinity School Food Bank was very well supported throughout the year and each week supplies were delivered to the school for distribution. At Christmas the Church donated 'Real Advent Calendars' to be included in the hampers distributed by the Food Bank. At Easter 'Real Easter Eggs' were also donated by the Church.

In January the Church gave £36 to the Bible a Month Club.

In March the Church gave a gift of £300 to The Christian Institute. The Church also gave gifts of £350 to La Finca (Honduras) and £300 to Open Doors for their "Top 10 Fund" which supports those around the world who are suffering in the top 10 countries where Christians are most persecuted.

We thank the Lord Jesus for these and many other things that He has enabled us to accomplish in His Name this year, and we give Him all the Glory.

The Trustees have due regard to the public benefit guidance published by the Charity Commission.

Financial Review

The bank balance was £20,115 at the 1st April 2021 and £18,329 at the 31st March 2022.

Offerings were 1% lower than last year. The amount of tax which can be claimed from HMRC on gifts received in the year ended 31st March 2022 is £9,211 which includes £323 claimed under the Gift Aid Small Donations Scheme.

The Trustees made employer contributions of 8% eligible salary (pastor) into the Peoples Pension Scheme. The level of employer's contributions is considered as part of the pay review held each April.

During the year the Trustees oversaw a program of repairs and maintenance. In August the baptistry tiling was completed. In November sensor lights were fitted in the toilets (£40) and torches fitted in the passageway (£63). In January the Emergency Lights (Side and Fire Exit door entrance) were repaired (£79).

Other work carried out was the annual service of the central heating system (£174), annual inspection of the fire equipment (£145), planting up the side boundary with our neighbours Mark and Victoria (our share of the costs £58).

The Trustees set up quarterly finance updates to monitor performance against budget. Income was 4% higher than budget (£1,840) whilst timing meant that £3,500 of costs were deferred to the next year. The overall impact was a net decrease of £1,780 on the Church's free reserves.

Reserves Policy

The Trustees have adopted a policy of keeping a minimum of three months working capital in the bank account. This equates to a minimum balance of £12,875. The free cash reserves at the 31st March 2022 were £18,329.

Trustees Responsibilities

Charity law requires the Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to ensure that the financial statements comply with the Charities Act 2011.

The Trustees also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

This report was approved by the Trustees on 26 October 2022 and signed on their behalf by:

David Fullagar

David Fullagar

Trustee

Independent Examiner's Report

To the Trustees of

Knockholt Evangelical Church

I report to the trustees on my examination of the accounts of Knockholt Evangelical Church (the charity) for the year ended 31 March 2022 on pages 7 to 11 following.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

[Mary Evans](#)

Mary Evans

Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: 1 November 2022

KNOCKHOLT EVANGELICAL CHURCH

RECEIPTS AND PAYMENTS ACCOUNT For the year ended 31st March 2022

	Notes	Unrestricted Funds	Restricted Funds	2022	2021
Receipts					
<i>Voluntary receipts</i>					
Grants and gifts received		£40,278	£3,755	£44,033	£43,885
Tax refunds under Gift Aid		£9,492	£0	£9,492	£10,293
	2	£49,770	£3,755	£53,525	£54,178
<i>Other receipts</i>					
Interest received		£4	£0	£4	£10
Other	3	£0	£0	£0	£0
Total Receipts		£49,774	£3,755	£53,529	£54,188
Payments					
<i>Payments in furtherance of the church's objectives</i>					
Direct costs	4	£49,877	£0	£49,877	£49,074
Grants paid	5	£1,683	£3,755	£5,438	£1,436
Total Payments		£51,560	£3,755	£55,315	£50,510
Net Receipts/(Payments) before transfers		-£1,786	£0	-£1,786	£3,678
Transfers between funds		£0	£0	£0	£0
Net Movement in Funds		-£1,786	£0	-£1,786	£3,678
Cash funds as at last year end		£20,115	£0	£20,115	£16,437
Cash funds at this year end		£18,329	£0	£18,329	£20,115

The notes on pages 9 to 11 form part of these accounts.

KNOCKHOLT EVANGELICAL CHURCH

STATEMENT OF ASSETS AND LIABILITIES

As at 31st March 2022

	Unrestricted Funds	Restricted Funds	2022	2021
A. Cash Funds				
Cash at bank with immediate access	£18,329	£0	£18,329	£20,115
Cash	£0	£0	£0	£0
	<u>£18,329</u>	<u>£0</u>	<u>£18,329</u>	<u>£20,115</u>

B. Other Monetary Assets

Gift aid due to charity	£9,211	£0	£9,211	£9,389
	<u>£9,211</u>	<u>£0</u>	<u>£9,211</u>	<u>£9,389</u>

C. Liabilities

Fee for Independent Examination	£636	£0	£636	£612
	<u>£636</u>	<u>£0</u>	<u>£636</u>	<u>£612</u>

D. Assets retained for charity's own use

	Fund to which asset belongs	Current Value
Freehold Building	Unrestricted	£747,072
		<u>£747,072</u>

The Trustees have used insurance values as an approximation for current values.

The accounts were approved by the Trustees on 26 October 2022 and signed on their behalf by:

David Fullagar

Peter Distin

David Fullagar

Peter Distin

The notes on pages 9 to 11 form part of these accounts.

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS For the year ended 31st March 2022

1. Accounting Policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
2. Voluntary Income				
Offerings	£40,278	£0	£40,278	£40,885
Donations	£0	£3,755	£3,755	£3,000
Offerings - Tax Refund	£9,403	£0	£9,403	£9,261
Donations - Tax Refund	£0	£0	£0	£38
GASDS - Tax Refund	£89	£0	£89	£994
	£49,770	£3,755	£53,525	£54,178

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
3. Other				
Social Events	£0	£0	£0	£0
	£0	£0	£0	£0

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS (continued) For the year ended 31st March 2022

4. Direct costs	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Employment Costs (Note 6)	£41,109	£0	£41,109	£38,557
Audio Visual Media	£652	£0	£652	£492
Children and Youth Work	£665	£0	£665	£352
Cleaning	£1,433	£0	£1,433	£1,378
Computer Software & Support	£144	£0	£144	£156
Independent Examination	£612	£0	£612	£600
Insurance	£912	£0	£912	£966
Light, Heat & Water	£1,395	£0	£1,395	£1,411
Minor Equipment	£0	£0	£0	£770
Printing, Postage and Stationery	£407	£0	£407	£173
Repairs & Maintenance	£559	£0	£559	£1,572
Speakers Gifts	£600	£0	£600	£1,000
Sundries	£778	£0	£778	£1,035
Telephone & Broadband	£512	£0	£512	£513
Website	£99	£0	£99	£99
	£49,877	£0	£49,877	£49,074

5. Grants Paid	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Hardship	£0	£3,755	£3,755	£0
Institutions (see below)	£1,683	£0	£1,683	£1,436
	£1,683	£3,755	£5,438	£1,436
Barnabas Fund	£0	£0	£0	£400
Bible a month	£36	£0	£36	£36
Christian Institute	£300	£0	£300	£300
Jesus for Europe	£300	£0	£300	£0
La Finca	£350	£0	£350	£0
Open Doors	£300	£0	£300	£300
Smile	£0	£0	£0	£400
Trinity School Food Bank	£397	£0	£397	£0
	£1,683	£0	£1,683	£1,436

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS (continued) For the year ended 31st March 2022

6. Employees

The costs below relate to the Pastor who was employed on a 4 days per week basis (2021 4 days per week). One person was employed on a part-time basis to clean (Refer to Note 4).

	2022	2021
Gross Salaries (inc Holiday pay)	£38,484	£36,109
Employers NIC	£90	£0
Other costs	£102	£48
Pension	£2,433	£2,400
Total	£41,109	£38,557

No amounts were paid or are payable to any trustee, or to any person connected to them, for their work as Trustees.

7. Funds

	Balance at 1.4.2021	Receipts	Payments	Transfers	Balance at 31.3.2022
<u>Unrestricted Funds</u>					
General Fund	£17,038	£49,774	-£51,001	-£482	£15,329
Designated Funds					
Communion	£1,500	£0	£0	£0	£1,500
Repairs and Maintenance	£1,577	£0	-£559	£482	£1,500
	£20,115	£49,774	-£51,560	£0	£18,329
<u>Restricted Funds</u>					
Hardship	£0	£3,755	-£3,755	£0	£0
Socials	£0	£0	£0	£0	£0
	£0	£3,755	-£3,755	£0	£0
TOTAL	£20,115	£53,529	-£55,315	£0	£18,329

KNOCKHOLT EVANGELICAL CHURCH

England & Wales - Charity number 1151564

Accounts

KNOCKHOLT EVANGELICAL CHURCH

ANNUAL REPORT AND ACCOUNTS

For the year ended 31st March 2021

KNOCKHOLT EVANGELICAL CHURCH

LEGAL AND ADMINISTRATIVE DETAILS

For the year ended 31st March 2021

ADDRESS FOR CORRESPONDENCE	Old London Road Knockholt Sevenoaks Kent TN14 7JR
REGISTERED CHARITY	1151564
GOVERNING DOCUMENT	Constitution which was adopted at a Special Church Meeting held on the 13 th June 2012. The Church became a registered charity on the 8 th April 2013.
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BANKERS	Barclays Bank PLC Lewisham Branch
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KNOCKHOLT EVANGELICAL CHURCH

REPORT OF THE TRUSTEES

For the year ended 31st March 2021

The Trustees have pleasure in submitting the Report and Accounts for the year.

Objectives and activities

The objects of the Church are, for the benefit of the public, to advance the Christian faith in accordance with the Doctrinal Basis in such ways and in such parts of the United Kingdom or the world as the Trustees may from time to time think fit and to fulfil such other purposes which are exclusively charitable according to the law of England and Wales and are connected with the charitable work of the Church.

A great contribution is made by volunteers and we are grateful for the many hours spent undertaking various roles and responsibilities around the Church. Without this valuable contribution of time, energy and expertise we would not have accomplished so much.

Structure, Governance and Management

All Trustees must be Church members and be nominated by the Spiritual Leadership and Trustees. Trustees are appointed by a resolution passed by a 75% majority of the Church Members attending and voting at a properly convened Special Church Meeting. During the last year the Trustees and Pastor met twenty five times. The Designated Chair is Adrian Cox.

The day to day management (that is Pastoral Care and Spiritual direction) of the Church is undertaken by the Pastor (Sherwin Chase). The Trustees are responsible for the maintenance, repair, insurance and other financial aspects of the church building on behalf of the church. Unless there is any good reason why they should refuse to do so, they should act in accordance with the wishes of the church which would, in practice, provide the necessary finances. The Trustees are also liable to ensure that the church (that is the building) is used for worship in accordance with the terms of the trust deed and the doctrinal basis.

Achievements and Performance

During the year our usual church services and activities were greatly impacted by the restrictions implemented by the Government regarding the COVID-19 outbreak as set out in their "guidance for the safe use of places of worship". Initially all services were stopped from late March to the end June. These were replaced by a series of 6 Bible Studies on Ephesians Chapter 1, followed by weekly sermons pre-recorded by the pastor and some church members, with some worship songs. During this time our Sunday School and Youth met each Sunday Morning on Zoom.

From the 5th July we re-started our evening services at church with all the necessary COVID-19 measures in place. The re-opening of the church necessitated the compiling of a comprehensive Risk Assessment to ensure the safety of those wishing to attend the church. This task was accomplished in time for us to be able to reopen the church for evening services as soon as the first lockdown ended. In order to manage the finance, administration, practical changes, and

communications with the congregation brought about by the constantly changing situation, it was necessary for us to have twenty five Trustee and Pastor meetings via Zoom during the year, as well as constant email and phone communications.

In August we included Communion during the evening service in a modified form with pre-cut bread and disposable cups, and using a one way system. The morning services and Sunday School restarted on the 6th September and continued until Sunday 1st November when the second lockdown began. The children and youth groups met in bubbles and remained separate from the main church meeting. New televisions were purchased and installed so that the Sunday school groups could view resources available on the internet.

Our 'Good Company' group re-started again in mid-November to provide much needed support for young mothers. We were able to cater for six parents with children evenly spaced around the church with each family group supplied with a large blanket for the children to play on with toys. Later we were able to cater for seven mums with children by utilising our portable screens; refreshments and pre-packed biscuits were also provided. A number of those who regularly attended these meetings were from the local area and greatly appreciated the opportunity to get out and meet other young mums during this difficult time.

On the 6th December our morning and evening services re-started, and on Sunday 13th we were able to enjoy a carefully managed Nativity service with costumes and scenery involving family groups. A week later we enjoyed a very blessed Carol Service by candlelight using a variety of music and carols played on CD; we also had a Christmas Day service. All these services were well attended with seating arranged according to our pre-booking system and seat allocation plan.

The church has been well attended each week, especially during the morning services, and apart from two Sundays in January when we were closed due to snow, the church has remained open. Our praise and worship times have been different due to the restrictions on live music and congregational singing, but despite this, pre-recorded music was prepared for each service and played on a CD player operated from the front of the church. Each week a recording of the service from the previous Sunday was edited to include excerpts from the worship times, prayers, communion and teaching. This was sent out as an email attachment to maintain contact with all our members and to encourage those who have not been able to come. CD recordings were delivered or posted to some who were unable to use the internet.

During the year the Sunday School were taught about Moses and the life of Jesus. Some of the children and parents took part in the Nativity service. Each week the children were taught a simple bible story and then participated in activities based on what they had been told. The Youth work has gone well. The weekly program has included church members testimonies, worship time, quizzes and bible studies.

During the year we had five visits from Martin the leader of 'Jesus for Europe'. We also thank God for our pastor and other church members who conducted our services and preached each week throughout the year.

Our collection for the Trinity School Food Bank was very well supported throughout the year and each week supplies were delivered to the school for distribution.

During the year a number of church members have had to undergo operations or have suffered through ill health and old age while others have been housebound. These have been visited, prayed for regularly, and shown practical care by the pastor and church members. In April the Pastor led the committal service for Brenda at Halstead and undertook another funeral for a family previously linked to our church.

Although several members of our congregation contracted COVID-19, no one caught it or spread it to anyone in connection with our church activities or services, and all recovered fully. For this we are very thankful to our faithful Heavenly Father.

In July the Church received a wonderful legacy of £3,000 from Maisie. The Trustees have set aside (designated) £1,500 to the Communion Ware Fund and £1,500 to the Repairs and Maintenance Fund.

Other ministry at home and abroad

In January the Church gave £36 to the Bible a Month Club.

In February the Church gave £400 to the Barnabas Fund to help provide Indonesian Christians who survived the Salawesi earthquake with food, baby milk, blankets and tents.

The Church gave a gift of £300 to The Christian Institute who seek to promote the Christian faith in the UK. They campaign for Christian truth and help Christians influence the world they live in.

In February the Church gave a gift of £300 to Open Doors for the "Top 10 Fund".

The Church gave a gift of £400 to Smile International to be used for the Widows work in India. Smile have been helping widows in India for many years and by offering them spiritual support and food hampers, the widows feel valued and appreciated, as well as providing the necessary resources to survive.

We thank the Lord Jesus for these and many other things that He has enabled us to accomplish in His Name this year, and we give Him all the Glory.

The Trustees have due regard to the public benefit guidance published by the Charity Commission.

Financial Review

The bank balance was £16,437 at the 1st April 2020 and £20,115 at the 31st March 2021.

Offerings were 10% lower than last year. The amount of tax which can be claimed from HMRC on gifts received in the year ended 31st March 2021 is £9389 which includes £89 claimed under the Gift Aid Small Donations Scheme.

The Trustees made employer contributions of 8% eligible salary (pastor) into the Peoples Pension Scheme. The level of employer's contributions is considered as part of the pay review held each April.

During the year the Trustees oversaw a program of repairs and maintenance. In May the Hand Rail outside the church was repaired (£100). In June two thermostats were purchased at a cost of £73 to help regulate the heat on the premises. Rockfield undertook some excavation work in June to locate the gas pipe (£100).

In January Rockfield installed a new chain link fence along the side boundary with Whately House and lowered the retaining wall (£750). Other work carried out was the annual service of the central heating system (£174), annual inspection of the fire equipment (£119), LED/PIR replacement (£58) and a new central heating programmer (£197).

Two Smart TVs (£494); CD Player (£139) & BluRay Player (£80) were purchased to support the Sunday School and Young People's work. Also a new lectern microphone (£58) for use in the church was purchased.

The Trustees considered forecast models for the finances to cover differing scenarios, and set up monthly finance updates from April through to July and quarterly thereafter. They also undertook measures to mitigate the impact of COVID-19 on the Church's free reserves. Although income was £3,000 lower than budget the Church has not had to utilise any of the free reserves.

Reserves Policy

The Trustees have adopted a policy of keeping a minimum of three months working capital in the bank account. This equates to a minimum balance of £12,628. The free cash reserves at the 31st March 2021 were £20,115.

Trustees Responsibilities

Charity law requires the Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to ensure that the financial statements comply with the Charities Act 2011.

The Trustees also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

This report was approved by the Trustees on 15th August 2021 and signed on their behalf by:

David Fullagar

Trustee

Independent Examiner's Report

To the Trustees of

Knockholt Evangelical Church

I report to the trustees on my examination of the accounts of Knockholt Evangelical Church (the charity) for the year ended 31 March 2021 on pages 7 to 11 following.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Mary Evans

Stewardship
1 Lamb's Passage
London
EC1Y 8AB

Date: 12th October 2021

KNOCKHOLT EVANGELICAL CHURCH

RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 31st March 2021

	Notes	Unrestricted Funds	Restricted Funds	2021	2020
Receipts					
<i>Voluntary receipts</i>					
Grants and gifts received		£43,885	£0	£43,885	£45,915
Tax refunds under Gift Aid		£10,255	£38	£10,293	£8,735
	2	£54,140	£38	£54,178	£54,650
<i>Other receipts</i>					
Interest received		£10	£0	£10	£39
Other	3	£0	£0	£0	£279
Total Receipts		£54,150	£38	£54,188	£54,968
Payments					
<i>Payments in furtherance of the church's objectives</i>					
Direct costs	4	£49,074	£0	£49,074	£53,839
Grants paid	5	£1,436	£0	£1,436	£2,875
Total Payments		£50,510	£0	£50,510	£56,714
Net Receipts/(Payments) before transfers		£3,640	£38	£3,678	-£1,746
Transfers between funds		£0	£0	£0	£0
Net Movement in Funds		£3,640	£38	£3,678	-£1,746
Cash funds as at last year end		£16,475	-£38	£16,437	£18,183
Cash funds at this year end		£20,115	£0	£20,115	£16,437

The notes on pages 9 to 11 form part of these accounts.

KNOCKHOLT EVANGELICAL CHURCH

STATEMENT OF ASSETS AND LIABILITIES As at 31st March 2021

	Unrestricted Funds	Restricted Funds	2021	2020
A. Cash Funds				
Cash at bank with immediate access	£20,115	£0	£20,115	£16,437
Cash	£0	£0	£0	£0
	<u>£20,115</u>	<u>£0</u>	<u>£20,115</u>	<u>£16,437</u>

B. Other Monetary Assets

Gift aid due to charity	£9,389	£0	£9,389	£10,140
Other debtors	£0	£0	£0	£0
	<u>£9,389</u>	<u>£0</u>	<u>£9,389</u>	<u>£10,140</u>

C. Liabilities

Fee for Independent Examination	£612	£0	£612	£600
Accrued expenses	£0	£0	£0	£0
	<u>£612</u>	<u>£0</u>	<u>£612</u>	<u>£600</u>

D. Assets retained for charity's own use

	Fund to which asset belongs	Current Value
Freehold Building	Unrestricted	£719,030
		<u>£719,030</u>

The Trustees have used insurance values as an approximation for current values.

The accounts were approved by the Trustees on 15th August 2021 and signed on their behalf by:

David Fullagar

Adrian Cox

David Fullagar

Adrian Cox

The notes on pages 9 to 11 form part of these accounts.

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS For the year ended 31st March 2021

1. Accounting Policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
2. Voluntary Income				
Offerings	£40,885	£0	£40,885	£45,336
Donations	£3,000	£0	£3,000	£579
Offerings - Tax Refund	£9,261	£0	£9,261	£7,660
Donations - Tax Refund	£0	£38	£38	£0
GASDS - Tax Refund	£994	£0	£994	£1,075
	£54,140	£38	£54,178	£54,650

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
3. Other				
Carnival Proceeds	£0	£0	£0	£0
Social Events	£0	£0	£0	£279
	£0	£0	£0	£279

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS (continued) For the year ended 31st March 2021

4. Direct costs	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Employment Costs (Note 6)	£38,557	£0	£38,557	£38,203
Audio Visual Media	£492	£0	£492	£357
Carnival Expenses	£0	£0	£0	£50
Children and Youth Work	£352	£0	£352	£736
Cleaning	£1,378	£0	£1,378	£1,378
Computer Software & Support	£156	£0	£156	£0
Independent Examination	£600	£0	£600	£588
Insurance	£966	£0	£966	£820
Light, Heat & Water	£1,411	£0	£1,411	£1,674
Minor Equipment	£770	£0	£770	£170
Printing, Postage and Stationery	£173	£0	£173	£45
Repairs & Maintenance	£1,572	£0	£1,572	£7,350
Socials	£0	£0	£0	£288
Speakers Gifts	£1,000	£0	£1,000	£600
Sundries	£1,035	£0	£1,035	£995
Telephone & Broadband	£513	£0	£513	£501
Website	£99	£0	£99	£84
	£49,074	£0	£49,074	£53,839

5. Grants Paid	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
Individuals	£0	£0	£0	£0
Institutions (see below)	£1,436	£0	£1,436	£2,875
	£1,436	£0	£1,436	£2,875

Barnabas Fund	£400	£0	£400	£0
Bible a month	£36	£0	£36	£36
Christian Institute	£300	£0	£300	£0
Crisis at Christmas	£0	£0	£0	£231
Family Church, Gjakova	£0	£0	£0	£808
Joshua Network Trust	£0	£0	£0	£250
Open Doors	£300	£0	£300	£0
Sahara Desert Mission	£0	£0	£0	£300
Smile	£400	£0	£400	£500
Trinity School Chapel Fund	£0	£0	£0	£750
	£1,436	£0	£1,436	£2,875

KNOCKHOLT EVANGELICAL CHURCH

NOTES TO THE ACCOUNTS (continued) For the year ended 31st March 2021

6. Employees

The costs below relate to the Pastor who was employed on a 4 days per week basis (2020 4 days per week). One person was employed on a part-time basis to clean (Refer to Note 4).

	2021	2020
Gross Salaries (inc Holiday pay)	£36,109	£35,055
Employers NIC	£0	£647
Other costs	£48	£185
Pension	£2,400	£2,316
Total	£38,557	£38,203

No amounts were paid or are payable to any trustee, or to any person connected to them, for their work as Trustees.

7. Funds

	Balance at 1.4.2020	Receipts	Payments	Transfers	Balance at 31.3.2021
<u>Unrestricted Funds</u>					
General Fund	£16,426	£54,150	-£48,938	-£4,600	£17,038
Designated Funds					
Communion	£0	£0	£0	£1,500	£1,500
Repairs and Maintenance	£49	£0	-£1,572	£3,100	£1,577
	£16,475	£54,150	-£50,510	£0	£20,115
<u>Restricted Funds</u>					
Carnival	£0	£0	£0	£0	£0
Catering	£0	£0	£0	£0	£0
Evangelism	-£38	£38	£0	£0	£0
Socials	£0	£0	£0	£0	£0
	-£38	£38	£0	£0	£0
TOTAL	£16,437	£54,188	-£50,510	£0	£20,115