

# **MATTERDALE COMMUNITY ASSOCIATION**

**FINANCIAL STATEMENTS  
PERIOD ENDED 31<sup>st</sup> MARCH 2023**

# Trustees' Annual Report for the period

Period start date

Period end date

From 01 04 2022 To 31 03 2023

## Section A Reference and administration details

Charity name MATTERDALE COMMUNITY ASSOCIATION

Registered charity number 1151528

Charity's principal address The Old Vicarage

Matterdale

Penrith

CA11 0LD

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	
1	Veronica Gore	Chair		
2	Jane Newport	Secretary		
3	Mark Nixon	Treasurer		
4	Emma Bray			
5	Brian Clark			
6	Peter Crofts			
7	Paul Goodman		Resigned 5/9/23	
8	David Harrison			
9	Paddy Palmer			
10	Lucie Stockdale		Resigned 20/8/23	

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution dated 15/1/13
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Appointment by existing trustees

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

(1) To promote for the benefit of the inhabitants of Matterdale and adjacent parishes without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure time occupations with the objects of improving the conditions of life of the said inhabitants.

(2) to establish or secure the establishment of a community centre (hereinafter called 'the centre') and to maintain and manage the same (whether alone or in co-operation with any local authority or person or body) in furtherance of these objects.

(3) To advance education for the benefit of the public through the provision of educational grants to young people under the age of 25 who are resident in Matterdale with any funds that are not required for the maintenance or development of the property.

**Summary of the main activities undertaken for the public benefit in relation to these objects**

**Public Benefit**

Trustees confirm that they have had regard to the guidance issued by the Charity Commission on public benefit as activities have been planned and undertaken within the objects of the Matterdale Community Association during the period covered by this Trustees Report (April 2022 to August 2023).

Please see the summary of the main activities in Section D below.

## **Section D Achievements and performance**

**Summary of the main achievements of the charity during the year**

**Activities April 2022 to March 2023**

**Administration & Communications**

The trustees met approximately every two months during the year. During the year trustees agreed a process for assessing risk for events, and for the financing of events and activities organised on behalf of the Trustees by the "Virtual Village Hall" committee.

Communication to members and the wider community has been via our website, emails to Members from the MCA secretary, and through Matterdale Nextdoor.

**Community Hall**

Two MCA trustees, Jane Newport and Veronica Gore, have continued to participate as advisors in the work of the Steering Group established by Matterdale School Foundation (MSF) to establish a community hall for Matterdale. Two further MCA trustees, Emma Bray and David's Harrison, are members of this steering group in their capacity as MSF trustees.

Since it became clear that the original plans for a hall were too costly, the steering group has been considering other options. Although no decision has been made about a possible reduced design, other options have been pursued.

A pilot project was set up to see if joint events, held at Watermillock Village Hall, but organised jointly by MCA and Watermillock Village Hall committee, would attract people from both areas. The report of the pilot indicated that the joint events were enjoyed and were well attended by some members of both community areas. MCA considered that the pilot

was sufficiently successful to contact Watermillock Village Hall committee to suggest further discussion of future joint working.

The Parochial Church Council has decided to make some changes to the Church and Church meeting room to facilitate a wider range of community activities. MCA hopes that once these changes are made we will be able to work more closely with the PCC to put on more community events at Matterdale Church.

### **Community Events**

The planning and organization of events is undertaken by the Virtual Village Hall committee (VVH), a subcommittee of MCA comprised of members of MCA and trustees. In the absence of a designated community hall for Matterdale, events have taken place in the local pub, the Church, the Church meeting room, individuals private homes and a locally owned barn. This year, the VVH has also run events at Watermillock Village Hall.

The VVH organizes a number of regular events: a weekly outdoor fitness group; a bi-monthly quiz; a monthly film club. The two Steel Band groups meet weekly.

The Nature Watch group, together with another local charity (the Friends of Ullswater Way), initiated the organization of a habitat survey in Matterdale. Volunteers have been trained, and a number of sites have been surveyed over the year. They also initiated, with the support of Matterdale Parish Council, a "low mow" regime for Dockray Village Green for 2022.

There have been several collaborative events with the Matterdale Church. A well-attended Easter Day event was arranged after the Easter service. This included an easter egg hunt, a cupcake competition and refreshments. At the Carol Service in December, refreshments were provided by the Ukrainian guests who are being hosted in the valley. Unfortunately, the icy weather made it impossible for the steel pans to be moved to the Church, and the band was therefore not able to play the large repertoire of carols and other calypso tunes it had rehearsed.

The Royal Hotel was used as a venue for a successful and enjoyable event to celebrate the Queen's Platinum Jubilee. This included children's races, a family dog show, a performance by the steel band, folk music and a ceilidh. MCA was successful in gaining funding for a marquee for the event and for a commemorative bench for the Dockray Village Green.

The Royal Hotel was also the venue for a successful folk night showcasing Cumbrian talent.

The photography group continued to send in photos and another successful calendar was produced for 2023.

Two walks were organised to raise money and awareness of an appeal for a new public bench off the lane above Matterdale End which became known as "Pete's Bench", in August and on New Year's Day. Refreshments were provided on both occasions. The bench was successfully installed in November 2022.

The group organizing the pilot of joint working between MCA and WMVH (Watermillock Village Hall) put on several successful events with the support of both organizations. These included a Pop-Up cafe which was a fundraiser for Ukraine; a Harvest supper and Hop in the autumn, featuring music and line dancing; a Christmas Fair took place in late November and attracted a wide range of local stall holders and many visitors. A Burns Night was also arranged with a piper, speeches, and a ceilidh. All these events were very enjoyable, were organized and run by members of both organizations, and were attended by a range of residents from both communities. A weekly badminton evening was organized at Watermillock Village Hall during the autumn and spring terms.

A "Big Quiz" organized by Rev Cathy Helm, was held at Watermillock Village Hall with support from both WMVH and MCA.

Reports on the pilot have been written by the organizing group indicating that the pilot had been a significant success. The reports will now be considered by both MCA and MSF.

MCA has supported other organizations by advertising their events, for example, Friend of Ullswater Way, the Matterdale Breakfast meeting, and Watermillock Village Hall. We have also raised funds for Ukraine through the Disasters Emergency Committee and supported a collection for the local Food Bank.

### **Activities April to August 2023**

Trustees met with members of Watermillock Village Hall committee to discuss different ways of joint working. The discussions were inconclusive, but MCA hopes a way will be found in the future to continue joint working.

### **Community Events**

Several community events were organized during this time period.

MCA worked with the PCC to support a Palm Sunday procession and to provide refreshments following the Palm Sunday Service

A successful Folk Night was organized at Watermillock Village Hall.

A well-attended event to celebrate the Coronation of King Charles was organised in the grounds of the Royal Hotel. The steel band played, there was a novelty dog show, a bake-off and games and races.

The regular events - bimonthly Quiz, monthly film club, and weekly outdoor exercise group have continued.

### **Thanks**

A huge thank you to all those who have volunteered to help organise events, to chair committees, and write minutes, to run the various groups, to send out emails, notifications, to contribute to the website, to those who have sponsored our events, and to all those who came along and took part. A particular thank you to Helen Reed, Chair of the Virtual Village Hall Committee since July 2022. A huge thank you to everyone who has

volunteered to chair committees, contributed to the organization of, and performance at, our events, taken minutes, sent out emails, managed the website, sponsored or supported our events, and to all those who came along and took part. It's been another successful year, which is all thanks to our volunteers who give so generously of their time and enthusiasm, and all those who came along and enjoyed themselves.

MCA would like to thank Helen and Nick Ratcliffe, who have stood down as members of VVH, for their huge contribution over many years, and Lucie Stockdale and Paul Goodman, who were both among the founding members and trustees of MCA, but who have decided to stand down as trustees.

## Section E Financial review

### Financial Review

The MCA generated a surplus of £307 for the year to 31<sup>st</sup> March 2023, and raised £409 for the DEC Ukraine Appeal from the Jubilee celebration event in June 2022.


### Reserves Policy

It is the policy of The Charity to hold a level of reserves sufficient to maintain its current level of activities into the following year.

## Section F Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Veronica Gore	
Position	Chair	

Date 4/9/2023

<b>MATTERDALE COMMUNITY ASSOCIATION</b>		Charity No	<b>1151528</b>
<b>Annual accounts for the period</b>			
Period start date	<b>01/04/2022</b>	To	Period end date <b>31/03/2023</b>

## Section A Statement of financial activities

Recommended categories by activity	Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Incoming resources (Note 3)</b>						
<b>Incoming resources from generated funds</b>						
Voluntary income		-	1,173	-	1,173	550
Activities for generating funds		720	-	-	720	1,080
Investment income		-	-	-	-	-
<b>Incoming resources from charitable activities</b>		2,628	-	-	2,628	2,642
<b>Other incoming resources</b>		-	-	-	-	-
<b>Total incoming resources</b>		3,348	1,173	-	4,521	4,272
<b>Resources expended (Notes 4)</b>						
<b>Costs of Generating Funds</b>						
Costs of generating voluntary income		-	-	-	-	-
Fundraising trading costs		415	-	-	415	480
Investment management costs		-	-	-	-	-
<b>Charitable activities</b>		2,217	-	-	2,217	2,467
<b>Donations</b>		409	1,173	-	1,582	-
<b>Other resources expended</b>		-	-	-	-	-
<b>Total resources expended</b>		3,041	1,173	-	4,214	2,947
<b>Net incoming/(outgoing) resources before transfers</b>		307	-	-	307	1,325
<b>Gross transfers between funds</b>		-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		307	-	-	307	1,325
<b>Other recognised gains/(losses)</b>						
Gains and losses on revaluation of fixed assets for the charity's own use	S17	-	-	-	-	-
Gains and losses on investment assets	S18	-	-	-	-	-
<b>Net movement in funds</b>	S19	307	-	-	307	1,325
<b>Total funds brought forward</b>	S20	4,645	-	-	4,645	3,320
<b>Total funds carried forward</b>	S21	4,952	-	-	4,952	4,645

## Section B Balance sheet

	Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Fixed assets</b>						
Tangible assets		283	-	-	283	-
		-	-	-	-	-
Investments		-	-	-	-	-
<b>Total fixed assets</b>		283	-	-	283	-
<b>Current assets</b>						
Stock and work in progress		-	-	-	-	-
Debtors	5	225	-	-	225	19
(Short term) investments		-	-	-	-	-
Cash at bank and in hand		4,600	-	-	4,600	5,621
<b>Total current assets</b>		4,824	-	-	4,824	5,640
<b>Creditors: amounts falling due within one year</b>	6	156	-	-	156	995
<b>Net current assets/(liabilities)</b>		4,669	-	-	4,669	4,645
<b>Total assets less current liabilities</b>		4,952	-	-	4,952	4,645
<b>Creditors: amounts falling due after one year</b>		-	-	-	-	-
Provisions for liabilities and charges		-	-	-	-	-
<b>Net assets</b>		4,952	-	-	4,952	4,645
<b>Funds of the Charity</b>						
Unrestricted funds		4,645			4,645	3,320
		307			307	1,325
Restricted income funds			-		-	-
Endowment funds				-	-	-
<b>Total funds</b>		4,952	-	-	4,952	4,645
Signed by one trustee on behalf of all the trustees		Signature		Print Name		Date of approval
		Mark Nixon		M A NIXON		4/9/2023

**Note 1 Basis of preparation****1.1 Basis of accounting**

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005); and with Accounting Standards;
- and with the Charities Act.

**1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

**1.3 Changes to previous accounts**

No changes have been made to accounts for previous years.

## Note 2

## Accounting policies

*This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.*

**INCOMING RESOURCES**

<b>Recognition of incoming resources</b>	These are included in the Statement of Financial Activities (SoFA) when: <ul style="list-style-type: none"> <li>the charity becomes entitled to the resources;</li> <li>the trustees are virtually certain they will receive the resources; and</li> <li>the monetary value can be measured with sufficient reliability.</li> </ul>
<b>Incoming resources with related expenditure</b>	Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
<b>Grants and donations</b>	Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
<b>Tax reclaims on donations and gifts</b>	Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
<b>Contractual income and performance related grants</b>	This is only included in the SoFA once the related goods or services have been delivered.
<b>Gifts in kind</b>	Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised.  Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity.  Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.
<b>Donated services and facilities</b>	These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
<b>Volunteer help</b>	The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
<b>Investment income</b>	This is included in the accounts when receivable.
<b>Investment gains and losses</b>	This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

**EXPENDITURE AND LIABILITIES**

<b>Liability recognition</b>	Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
<b>Governance costs</b>	Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
<b>Grants with performance conditions</b>	Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.
<b>Grants payable without performance conditions</b>	These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to the grant which remain in the control of the charity.
<b>Support Costs</b>	Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**ASSETS**

<b>Tangible fixed assets for use by charity</b>	These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
<b>Investments</b>	Investments quoted on a recognised stock exchange are valued at market value at the year end. Other investment assets are included at trustees' best estimate of market value.
<b>Stocks and work in progress</b>	These are valued at the lower of cost or market value.

## Note 3

## Analysis of incoming resources

	Analysis	This year £	Last year £
Voluntary income	Donations	-	430
	Gift Aid/Small Donations Scheme Tax reclaim	-	120
	Pete's bench fundraising	1,173	-
	<b>Total</b>	<b>1,173</b>	<b>550</b>
Activities for generating funds	Calendars	720	1,080
	Total	-	-
	<b>Total</b>	<b>720</b>	<b>1,080</b>
Incoming resources from charitable activities	Jubilee Event & bench	1,404	-
	Jubilee Bench	777	-
	Summer Event	-	2,489
	Other activities	447	153
	<b>Total</b>	<b>2,628</b>	<b>2,642</b>

## Note 4

## Analysis of resources expended

	Analysis	This year £	Last year £
Fundraising trading costs	Calendars	415	480
		-	-
	<b>Total</b>	<b>415</b>	<b>480</b>
Charitable activities	Jubilee Event	994	-
	Jubilee Bench	971	-
	Summer Event	-	1,948
	Meeting & finance costs	44	237
	Insurance	157	157
	Website/Advertising	-	74
	Other event costs	51	51
	<b>Total</b>	<b>2,217</b>	<b>2,467</b>
Donations	DEC Ukraine Appeal	409	-
	Pete's bench	1,173	-
	<b>Total</b>	<b>1,582</b>	<b>-</b>

## Note 5 Debtors and prepayments

### Analysis of debtors

Accrued Income:  
Gift Aid/Small Donations Tax reclaim  
Prepaid insurance

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
68	19		
157			
<b>Total</b>	<b>225</b>	<b>-</b>	<b>-</b>

## Note 6 Creditors and accruals

### Analysis of creditors

Pete's bench  
Grant received for Jubilee marquee (June 2022)

Amounts falling due within one year		Amounts falling due after more than one year	
This year £	Last year £	This year £	Last year £
156	-		
-	995	-	-
<b>Total</b>	<b>156</b>	<b>-</b>	<b>-</b>