



The Parish of: Easebourne, Lodsworth and Selham

West Sussex

**TRUSTEES ANNUAL REPORT
AND
FINANCIAL STATEMENT**

**OF THE
PAROCHIAL CHURCH COUNCIL
For the year ended 31 December 2021**

Incumbent

Revd Canon Derek Welsman

Independent Examiner

Trevor James

Banks

Barclays Bank Plc, Chichester

Charity Registration No 1151500

PAROCHIAL CHURCH COUNCIL OF
ST MARY, EASEBOURNE, ST PETER'S LODSWORTH AND ST JAMES SELHAM
REGISTERED CHARITY: 1151500
TRUSTEES ANNUAL REPORT FOR 2021

Structure, governance and management

The parish is a charity registered with the Charity Commission under the name of The Parochial Church Council of the Ecclesiastical Parish of Easebourne, Lodsworth and Selham with the Registered Charity Number 1151500. During the year the following served as members of the Parochial Church Council (PCC):

Incumbent:	The Revd Canon Derek Welsman Chairman
Wardens:	Mrs Alison Davis Mr Roger Sked Deryck Hamon Lynne Todd Janet Colman
Secretary:	Mrs Elizabeth Bounton
Treasurer:	Mr Tony Kelly
Deanery Synod Reps:	Mr Eric Bounton (Assistant treasurer Lodsworth) Mr Roger Bricknell Brian Spire (resigned)
Elected Members	Mr Philip Stringer Mr David Pack Mr Bill Howkins Mrs Sue Parry (Safeguarding Officer) Mrs Penny Tree Mr Peter Marsh Mrs Trish Slade Mr Howard Pescott (Resigned March 2021) Mrs Nicky Edgley Mrs Rosie Drayson (co-opted April 2021) Mr Jeremy Adams (assistant treasurer Selham)

Standing Committee: Each church holds a standing committee to execute the day to day running of each church community and building. The Standing committee will include: Rector, Church Wardens, Treasurer, Secretary and all elected representatives for the said church community.

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and 12 members of the separate church communities (four from each church) who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

Aim and purposes

The primary objective of the PCC is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC has the responsibility of co-operating with the incumbent, the Revd Canon Derek Welsman, in promoting in the ecclesiastical parish the whole mission of the Church pastoral, evangelistic, social and ecumenical.

PAROCHIAL CHURCH COUNCIL OF

ST MARY, EASEBOURNE, ST PETER'S LODSWORTH AND ST JAMES SELHAM

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What we planned to do to achieve our charitable objectives.

When planning our activities for the year, our incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'. The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

Through its Mission Action Plan the Charity sets out the following objectives:

Unity: In January 2021, we joined our three PCC's together and became the Priory Churches. As we move forward, we commit ourselves, across our three church families to promote and explore unity in our new shared life, by:

- Using our fifth Sundays to celebrate together with services in our school, on one of our farms, in the field at St Peter's and one other event to promote our shared life.
- Taking every opportunity to work together, worship together and socialise together.
- Support each other through attending each other's fetes, social events and associated events.

More Open: *'A family of all ages, loving and serving, contributing and receiving, being transformed and growing together in ways that appropriately reflect the importance of each context and place.'* (Diocesan Strategy 2020)

- Setting up of new Pilgrim groups across the three churches to help us continue our journeys of discipleship.
- Creating worship that is truly 'All Age'
- Churches that are open and welcoming to all.
- Continue our work with families through Messy Church

More Converted: *'A church which communicates the Gospel effectively, so women men and children come to a living, personal and transforming faith in Jesus Christ and join their local church family on a journey to Know, Love and Follow Jesus.'* (Diocesan Strategy 2020)

- Working with our deanery family in delivering an Emmaus course. An opportunity for us to walk alongside people as they explore the stories of Jesus.

More Generous: *'A church characterised by a radical generous response to the self-giving of Jesus Christ with his life...in this household of faith there are 'no needy among them; wealthier parishes contribute joyfully to sustain ministry in deprived areas and economically deprived parishes don't feel a liability to the rest.'* (Diocesan Strategy 2020)

- A church community committed to generously supporting ministry by meeting the challenge of paying 100% of Parish ministry costs and beyond.
- To continue to support our local, national and international charity partners.

More Engaged: *'A church where people have a sense of vocation to love, expressing itself in service; and a church family that nurtures and encourages that vocation.'* (Diocesan Strategy 2020)

- Strengthening our relationship with our schools.
- Fully supporting the work of FSW in our deanery.
- Becoming ECO churches
- Finding new ways to support the lonely vulnerable and isolated in our villages

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The Charity maintains an overview of worship throughout the year and works with the Rector to promote services that match the needs of our local community. The services and worship put faith into practise through prayer and scripture, music and sacrament. When planning the activities, the charity and the incumbent consider the Charity Commissions guidance on 'public benefit' and in particular, the specific guidance on 'Charities for the advancement of religion'.

Achievement and performance

Church attendance

There are 237 parishioners on the churches electoral roll, 149 at St Mary's, 43 at St Peter's and 45 at St James'. The average weekly attendance counted during October was 60 St Mary's, 18 St Peter's and 15 St James' - but this number increased at festivals.

Review of the year

The full PCC met 6 times during the year with an average level of attendance of 80%. Committees met between meetings and minutes of their deliberations were received by the full PCC and discussed where necessary.

One PCC: On the first of January 2021, the new parish of 'Easebourne, Lodsworth and Selham' was formed. This new parish, named locally as the Priory Churches, keeps its three separate churches; St Mary's Easebourne, St Peter's Lodsworth and St James Selham as three parish churches but under the organisation of one PCC. The parish will also operate as one charity under the charity number previously attached to the church of St Mary's Easebourne. The PCC was set up to include members from each church family and members elected to the Deanery Synod. The PCC elected one treasurer, one secretary and one safeguarding officer. Across the first year of operation, the PCC established a new working pattern and implemented a new Mission Action Plan.

COVID 19: 2021 began with a nation-wide lockdown for Covid 19. Under this new lockdown, which lasted until the summer, churches were permitted to remain open for public worship. In spite of this, congregations remained small and the church continued to publish services online. All three church communities continued in their work of supporting those who were most vulnerable, including those who lived on their own and those with long term illness. As with 2020, all three church communities continued to support the churches with generous financial help.

Worship: The important headline for 2021 was that our churches, apart from St James in January and February, remained open for public worship. This meant that our church buildings remained a focus for our villages in a time of national crisis. All three churches were carefully risk assessed by our team of church wardens, who cleaned each pew at the end of every day. This change for 2021, meant that our role as parish churches was an important part of the national response to Covid 19. In January, February and March, the numbers attending church were very low, but as the country emerged from lockdown people returned to church in reasonable numbers. There also continued to be a regular number of people who watched our services online, and we thank Anthony Knight for all his hard work in recording our services and Lynne Todd for publishing them each week.

Charitable work: The new PCC set at the heart of its work a desire to see our giving and support of God's kingdom as a priority. The PCC has set in motion a plan to unify collections for charities across our three churches. The plan identifies key moments in the church year where collections can be targeted to liturgical events: Christian Aid in May. Remembrance Sunday and the Royal British Legion, Harvest and Stonepillow, Lent and Education West Africa, Christmas and Children's Society. The PCC will also support the annual Ride and Stride event for Sussex Historic Churches Trust and the Deanery Synod's plans for a Family Support Worker in Midhurst Deanery. The PCC will also look to find ways to support other local charities across the year. Because of COVID-19, 2021 was a difficult year to make the collections that we all desired. The plans for 2022 and beyond are all now firmly in place. The charity, through the work of the church continues to support all those most vulnerable in our communities, through pastoral care and support. The charity works closely with local agencies, like parish councils to bring support to local life.

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Achievement and performance (continued)

Children's work: Once again in 2021 our work with children was heavily affected. Across the year we did manage to achieve one Messy Church in Advent, but everything else, apart from family services was affected.

In spite of restrictions, it was possible to continue Collective Worship at Easebourne Primary School. Across the year, this came in many different guises. In the periods of lockdown, collective worship was delivered by zoom around the classrooms with one class participation in the school hall. As things changed through the year, gradually the whole school community came together in one place. The school also managed to have their regular services in church. The church also supported the work of the Governing body with two Foundation Governors and volunteers from the church go into school to listen to the children read, particularly valuable as part of the school's Covid catch up plan. This link with our local Church of England school is a vital part of our work as a church community, supporting the education and wellbeing of our children and their families. This work also includes our local independent school Conifers.

Occasional Offices: One of the key elements of our work as a charity, is providing Occasional Offices to our village communities. The Occasional offices of weddings, baptisms and funerals are central to our community work; offering both the buildings and liturgical worship to facilitate these events. In 2021 as we emerged from lockdown and some semblance of normality returned, weddings returned to our churches. Families were also able to return to normal funeral services and many families brought their children to be baptized. In 2021 the three churches hosted: 11 Weddings, 28 Funerals and 11 Baptisms.

Repairs to the church: The three church buildings of the parish are important places of public worship and venues for occasional offices. The PCC works hard each year to maintain the church buildings for the local community for public access and places of prayer and peace at the heart of village life. Throughout the Pandemic, all three churches have been kept open and maintained for this important work.

In 2021 there was only minor work required on our church buildings. St Peter's had its large bell tower door repaired. The war memorial at St Mary's qualified for a grant from the War Memorials Trust and with donations from Cowdray Estate, Easebourne Parish Council and the PCC, repairs and conservation will take place in its centenary year.

Moving forward, there are major projects planned for St Mary's and St Peter's. Finally, in 2021 St Mary's was able to begin the process of repairing the spire and church tower. This work should be undertaken in 2022. St Peter's is looking to find a way to install a toilet. There are also plans to restore the pews and make alterations to the altar.

Burial Grounds: The PCC's continued to maintain their burial grounds across our benefice, with the contractors cutting the grass to a very high standard. The Parish Council's continued to support the church with vital financial contributions to grass cutting. All five of our burial sites place a huge financial burden on the PCC's with routine cutting of grass and essential repairs. The three PCC's see the work of maintaining our church yards and burial grounds as essential to supporting our village life.

Safeguarding: In 2021 the parish was awarded the Simple Quality Protects Mark for safeguarding from the Diocese of Chichester. This mark assures those who attend our churches that all good practise is in place to deal with children and vulnerable adults. All three churches fully comply with the Church of England's guidance on safeguarding all children and vulnerable adults. Through its Safeguarding Committee and the dedicated Safeguarding officers, the PCC's work using the Diocesan Simple Quality Protects mark to ensure good practise. This means that the PCC's follow all safer recruiting procedures: Using the DBS to check those who hold key roles in the church – using for key people all training pertaining to Safeguarding provided by the Church of England and ensuring that all places of worship are safe and secure for those who attend – especially children and vulnerable adults. Under current guidelines there is a requirement that all Church wardens comply to safeguarding training to the level of Leadership. It is also a requirement that all PCC members undertake basic Safeguarding training. Each year, before the APCM the PCC's review the Diocesan Safeguarding Policy, which when passed is posted in our churches in public view. In 2020 there were no Safeguarding incidents in our three parishes.

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Achievement and performance (continued)

Eco Church: The new One PCC set at the heart of its agenda going forward an ambitious plan to make our church buildings and communities more environmentally connected. This plan requires each church community to assess its impact upon the environment and to seek ways to change that impact. Set around a global agenda for change but also aware of our responsibility to God's creation, this plan will be ambitious for our churches but also seeing the PCC and church families playing their part in a global crisis. The plan is to move in steps. Firstly, we undertook an audit of our churches which gave us a base line for moving forward. The PCC also began by implementing small changes to our shared life – this included doing away with disposable cups and purchasing proper mugs. The church at Easebourne set aside part of its church yard for a wildflower garden, which in conjunction with Easebourne Primary school should afford wild habitat for birds and insects. Lodsworth will also set aside an area in its lower cemetery – although the plans in Lodsworth also include the planting of trees. Lodsworth will also look to install an environmentally friendly composting toilet. Both Lodsworth and Selham have a low carbon footprint, only using electricity for the warming of the churches. Going forward Easebourne may need to explore a more sustainable way of heating the church, moving away from gas. Easebourne has achieved sufficient progress to qualify for the Eco Church Bronze award.

Diocesan Strategy: In 2020 the Diocese launched its new strategy called 'Vision For Growth'. This strategy calls the peoples of God in the Diocese of Chichester to a new agenda working together on mission, outreach and financial sustainability. The strategy sets at its heart a new model for moving forward: More Open, More Converted, More Generous and More Engaged. This strategy was used in creating the Mission Action Plan for the Priory Churches, which can be seen at the beginning of this document.

Financial review

The Receipts and Payments Account on page 6 shows for the first time a combination of the results of the three churches at Easebourne, Selham and Lodsworth. A combined surplus for the year of £24,131 on unrestricted funds was recorded, comprising £10,901 from Easebourne, £8,676 from Selham and £4,554 from Lodsworth. The deficit for the previous year of £8,074 shown arose in Easebourne only.

Similarly the Statement of Assets and Liabilities on page 7 combines the cash and investment assets of all three churches for the first time and shows overall net assets of £508,072 on the charity's unrestricted funds.

Reserves Policy

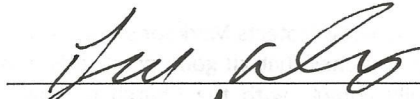
It is PCC policy to maintain a balance on the general unrestricted funds (excluding Property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations. The closing balance this year has more than achieved this.

The designated fabric fund is retained towards the future cost of the upkeep of the church.

It is PCC policy to invest fund balances with the CBF Church of England deposit fund. A summary of these funds is attached to the financial statement.

This trustees' annual report was approved by the PCC and signed on their behalf by the Revd Derek Welsman, PCC Chairman:

Signed:


18th May 2022

Date:

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST MARY'S, EASEBOURNE
COMBINED RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 DECEMBER 2021**

	2021 (combined)		2020 (Easebourne only)
	Unrestricted funds £	Restricted funds £	Total funds £
RECEIPTS			
Giving			
Planned giving	52,424	-	52,424
Collections	12,680	-	12,680
Grants and donations	13,523	6,393	19,916
Gift Aid	13,433	-	13,433
Ministry contributions	-	-	-
	<u>92,060</u>	<u>6,393</u>	<u>98,453</u>
Activities for generating funds			
Refectory	2,241	-	2,241
Fete, fair etc	1,553	-	1,553
200 Club income	9,904	-	9,904
	<u>13,698</u>	<u>-</u>	<u>13,698</u>
Church activities			
Fees	16,805	-	16,805
Other income	180	-	180
	<u>16,985</u>	<u>-</u>	<u>16,985</u>
Investments			
Investment income	16,622	-	16,622
Sale of investments	4,000	-	4,000
	<u>20,622</u>	<u>-</u>	<u>20,622</u>
Total receipts	<u>143,365</u>	<u>6,393</u>	<u>149,758</u>
PAYMENTS			
Fundraising expenses			
Church activities			
Diocesan share	64,783	-	64,783
Diocese fees	6,871	-	6,871
Clergy expenses	3,584	-	3,584
Ministry sundries	6,849	-	6,849
Services – electricity, gas etc	4,477	-	9,477
Insurance	7,421	-	7,421
Church Running & misc expenses	14,233	-	14,233
Building works and projects	5,792	-	5,792
200 Club prizes	4,625	-	4,625
Mission	599	3,707	4,306
	<u>119,234</u>	<u>3,707</u>	<u>122,941</u>
Total payments	<u>119,234</u>	<u>3,707</u>	<u>122,941</u>
Net receipts	<u>24,131</u>	<u>2,686</u>	<u>(8,074)</u>

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST MARY'S, EASEBOURNE
COMBINED STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDED 31 DECEMBER 2021**

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £
Cash Funds				
Easebourne				
Barclays No 1 account	38,563	2,686	-	41,249
Barclays No 2 account	12,109	-	-	12,109
CBF Deposit account	75,851	-	-	75,851
	<u>126,523</u>	<u>2,686</u>	<u>-</u>	<u>129,209</u>
Selham				
Barclays No 1 account	16,676	-	-	16,676
Barclays No 2 account	2,722	-	-	2,722
	<u>19,398</u>	<u>-</u>	<u>-</u>	<u>19,398</u>
Lodsworth				
Barclays current account	8,623	-	-	8,623
CCLA deposit account	118	-	-	118
	<u>8,741</u>	<u>2,686</u>	<u>-</u>	<u>8,741</u>
	<u>154,662</u>	<u>2,686</u>	<u>-</u>	<u>157,348</u>
Investment assets				
Easebourne				
Chancel Trust Investment Funds	-	-	2,719	2,719
Sale Henley Mission Investment (Fabric) Funds	-	-	22,562	22,562
	<u>-</u>	<u>-</u>	<u>25,281</u>	<u>25,281</u>
Selham				
M&G Charitable Income Fund	75,268	-	-	75,268
M&G Charitable Accumulation Fund	16,157	-	-	16,157
	<u>91,425</u>	<u>-</u>	<u>-</u>	<u>91,425</u>
Lodsworth				
CCLA Repairs Fund	145,449	-	-	145,449
CCLA General Fund	122,172	-	-	122,172
	<u>267,621</u>	<u>-</u>	<u>-</u>	<u>267,621</u>
	<u>359,046</u>	<u>-</u>	<u>25,281</u>	<u>384,327</u>
Total assets for the charity's own use	513,708	2,686	25,281	541,675
Liabilities				
Creditors	5,636	-	-	5,636
Net assets	508,072	2,686	25,281	536,039

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF ST MARY'S, EASEBOURNE
COMBINED STATEMENT OF ASSETS AND LIABILITIES
YEAR ENDED 31 DECEMBER 2021

Signed on behalf of The Parochial Church Council of The Ecclesiastical Parish of St Mary's, Easebourne


.....
Print name

REV DEREK WASHMAN
.....
Print name

Date 18/5/22
.....

ST MARY'S, EASEBOURNE PCC
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 DECEMBER 2021

	2021	
	£	£
RECEIPTS		
Giving		
Planned giving	36,609	
Designated	-	
Collections	5,972	
Grants and donations	7,350	
Gift Aid recovery	8,223	
Ministry contributions	6,500	
	<hr/>	64,654
Activities for generating funds		
Refectory	2,241	
Fete, fair etc	1,553	
200 Club income	9,904	
	<hr/>	13,698
Church activities		
Fees	10,916	
Other income	180	
	<hr/>	11,096
Investments		
Investment income	2,740	
Campbell Trust – capital withdrawn	-	
	<hr/>	2,740
Total receipts		<hr/> 92,188 <hr/>
PAYMENTS		
Raising funds		
Fundraising expenses	-	
	<hr/>	-
Church activities		
Mission	-	
Diocesan share	38,868	
Diocese fees	5,263	
Clergy expenses	3,584	
Ministry sundries	6,149	
Services – electricity, gas etc	3,144	
Insurance	5,194	
Church Running & misc expenses	8,668	
Building works and projects	5,792	
200 Club prizes	4,625	
	<hr/>	81,287
Total payments		<hr/> 81,289 <hr/>
Net receipts		<hr/> 10,901 <hr/>

SELHAM PCC
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 DECEMBER 2021

	2021	
	£	£
RECEIPTS		
Giving		
Planned giving	6,010	
Collections	2,880	
Donations	4,944	
Gift Aid recovery	1,220	
	<hr/>	15,054
Activities for general funds		
Fees		1,793
Investments		
Investment income		6,301
Total receipts		<hr/> 23,148
Expenses		
Diocesan share	9,715	
Diocesan fees	220	
Services – electricity, gas etc	329	
Insurance	614	
Church running costs	567	
Contribution	1,500	
Ministry sundries	700	
Misc expenses	422	
Charitable giving	405	
	<hr/>	14,472
Net receipts		<hr/> <hr/> 8,676

LODSWORTH PCC
RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 DECEMBER 2021

	2021	
	£	£
RECEIPTS		
Giving		
Planned giving	9,805	
Collections	3,828	
Donations	1,229	
Gift Aid recovery	3,990	
	<hr/>	18,852
Church activities		
Fees		4,096
Investments		
Investment income	7,581	
Sale of investments	4,000	
	<hr/>	11,581
Total receipts		<hr/> 34,529
Expenses		
Diocesan share	16,200	
Diocesan fees	1,388	
Services – electricity, gas etc	1,004	
Insurance	1,613	
Church running costs	3,822	
Contributions	5,000	
Charitable giving	194	
Misc expenses	754	
	<hr/>	29,975
Net receipts		<hr/> <hr/> 4,554

**Independent Examiner's Report to the Members of the
Parochial Church Council of The Priory Churches
St Mary's, Easebourne, St Peter's, Lodsworth and St James', Selham**

I report on my examination of the Receipts and Payments Account and Statement of Assets and Liabilities of the Parochial Church Council (PCC) for the year ended 31st December 2021.

This report is made solely to the PCC, as a body, in accordance with the Charities Act 2011. My work has been undertaken so that I might state to the members of the PCC those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the PCC and the members of the PCC as a body, for any work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As members of the PCC, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act") and the Church Accounting Regulations. You consider that an audit is not required for the year under the Church Accounting Regulations and section 144 (2) of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under the Church Accounting Regulations and section 145 of the Act;
- follow the procedures laid down in general Directions given by the Charity Commission under section 144(2) of the Act; and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as members of the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Trevor James FCA DChA FCIE
Dormer Cottage
West Broyle
Chichester
West Sussex
PO19 3PR
14 May 2022