

# ALTON CHRISTIAN CARE LIMITED

England & Wales - Charity number 1151471

## Details

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**Other names** ALTON FOOD BANK

**Status** Registered

**Legal form** Charitable company

**Company number** [08334039](#)

**Registered** 2013-04-02

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Alton Foodbank  
15 Market Square  
Alton  
Hampshire  
GU34 1HD

**Phone** 07773034447

**Email** [info@alton.foodbank.org.uk](mailto:info@alton.foodbank.org.uk)

**Website** <http://www.trusselltrust.org>

## Activities

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**Objects:** TO RELIEVE THE NEEDS OF PERSONS IN ALTON, HAMPSHIRE AND THE SURROUNDING AREA WHO ARE IN A CONDITION OF NEED, HARDSHIP OR DISTRESS (BENEFICIARIES) IN SUCH WAYS AS THE TRUSTEES FROM TIME TO TIME THINK FIT, IN PARTICULAR BUT NOT EXCLUSIVELY BY: A) SUPPLYING FREE FOOD PARCELS AND OTHER GOODS EITHER DIRECTLY OR THROUGH AGENCY PARTNERS APPROVED BY THE TRUSTEES B) SUCH OTHER MEANS, INCLUDING BY (BUT NOT LIMITED TO) RAISING AWARENESS OF THE NEEDS OF THE BENEFICIARIES 2. TO DEVELOP THE CAPACITY AND SKILLS OF DISADVANTAGED CHILDREN AND ADULTS IN SUCH A WAY THAT THEY ARE BETTER ABLE TO IDENTIFY, AND HELP MEET, THEIR NEEDS AND TO PARTICIPATE MORE FULLY IN SOCIETY. THE PROVISION OF FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION OR OTHER LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THOSE PERSONS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES. TO CONTRIBUTE BY WAY OF GRANTS TO OTHER LOCAL ORGANISATIONS DEALING WITH HARDSHIP AMONGST INDIVIDUALS LIVING IN THE LOCAL AREA PROVIDED THAT SUCH GRANTS ARE NOT MADE FROM MONIES RECEIVED FOR THE DISTRIBUTION OF FOOD IN FURTHERANCE OF THESE OBJECTS THE CHARITY WILL CARRY THESE OUT IN THE SPIRIT OF CHRISTIAN COMPASSION.

**Activities:** The primary purpose is to operate Alton Foodbank, the main focus is on the collection and distribution of food in accordance with the rules and recommendations set out by the Trussell Trust who are the over arching sponsors of some 400 foodbanks throughout the UK. A secondary object is the operation of a school uniform bank for local primary schools in the immediate area.

## Classification

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- **How:** Makes Grants To Individuals, Provides Other Finance, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Disability, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- Hampshire
- Surrey

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£118,816	£153,890	-	-
2024-03-31	£171,693	£177,441	-	-
2023-03-31	£163,742	£149,392	-	-
2022-03-31	£97,380	£91,967	-	-
2021-03-31	£175,559	£108,146	-	-

## Trustees

Name	Role	Appointed
<b>Ian Martin Dane</b>	Chair	2023-05-04
Alan Matthews		2023-11-02
Deidre Weideman		2014-01-17
ELISABETH BARBARA DUNCAN		2013-05-07
Helen Fletcher		2025-04-09
Nicholas Hinson		2023-11-02
Paul Kenneth Susans		2013-01-17

**ALTON CHRISTIAN CARE LIMITED**

England & Wales - Charity number 1151471

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# Accounts

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*Registered Charity No 1151471*

*Registered Company No 08334039*

**Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2025  
for  
ALTON CHRISTIAN CARE LIMITED**

B20 Limited  
Chartered Certified Accountants  
Charwell House  
Wilsom Road  
Alton  
Hampshire  
GU34 2PP

**ALTON CHRISTIAN CARE LIMITED**

**Contents of the Financial Statements  
for the Year Ended 31 March 2025**

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**ALTON CHRISTIAN CARE LIMITED**

**Report of the Trustees  
for the Year Ended 31 March 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The charity's purposes are set out in the company's memorandum of terms but the primary purpose is to operate the Alton Foodbank.

The focus is the collection and distribution of food in accordance with the rules and recommendations set out by the Trussell Trust (registered Charity number 1110522) who are the overarching sponsors for more than 400 foodbanks throughout the UK.

A secondary object is the operation of a school uniform bank for local schools in the immediate area.

The aims and objectives also allow the Trust to make financial contributions to other organisations operating in the same area and with similar objectives.

**Significant activities**

The foodbank has continued to develop its operations to meet the needs of local people who are struggling.

Given the continued support of the local community and the healthy balance of funds the directors have confidence that the charity can sustain its operations for the following year.

## ALTON CHRISTIAN CARE LIMITED

### Report of the Trustees for the Year Ended 31 March 2025

#### OBJECTIVES AND ACTIVITIES

##### Public benefit

##### Food Supply

The Alton foodbank aims to provide emergency food aid to people in crisis regardless of their race or beliefs. The foodbank operates on a referral basis with local agencies who know their clients assessing their need for emergency support and then issuing the client with a referral via a voucher system. The referral is made using the system supplied and managed by the Trussell Trust.

Each referral voucher enables the client to access an emergency supply of food sufficient to cover a minimum of three days for their size of family. In addition, Alton foodbank offers their clients supplies of household goods such as washing and cleaning products, toiletries and if available pet food.

In 2024/25 the foodbank received 838 referrals and distributed food to 2286 people. This is a welcome reduction from 2023/24 when the foodbank received 1002 voucher referrals and distributed food to 2781 people. The reduction is likely due to an easing of the cost-of-living crisis combined with the work conducted in partnership with Citizens Advice to help address the root causes of client's issues.

Most clients of the foodbank live in the most deprived areas of Alton (Annex 1). Eastbrooke, Wooteys and Westbrooke wards account for 57% of referrals. In addition, the foodbank supported clients living in the surrounding villages including Four Marks & Medstead, Ropley, Bentworth, Binstead and Bentley. (Annex 1)

Over forty separate agencies can refer to Alton foodbank (Annex 2). The largest referral agency is Citizens Advice, but significant numbers of referrals come from local schools, GP surgeries, housing associations, and the local women's refuge. It is a goal of the foodbank that clients do not become dependent on the foodbank on a long-term basis. The Foodbank has a regular dialogue with the largest referral agencies to help ensure that clients are receiving the most appropriate level of support both from the foodbank and other organizations. In addition, all clients are offered a referral to Citizens Advice and the foodbank's Citizens Advice worker attends a foodbank session weekly. Most clients visited the foodbank less than three times in the year.

In addition to food distributed directly to clients, the foodbank supports breakfast clubs at Eggars Secondary school and Wooteys Infant & Junior school with donations of breakfast items such as cereal, cereal bars, juice and jam.

The foodbank also both donates to and receives small quantities food from other foodbanks in the Trussell Trust network. This helped to ensure that stock shortages and surpluses were avoided, and that minimal food is wasted due to date expiry.

##### Fresh Vegetables

The foodbank only has the facility to distribute packaged food that is stored at an ambient temperature. Given the health benefits of consuming fresh fruit and vegetables the foodbank has established a service by which clients can request a delivery with each referral of fresh fruit and vegetables. These are purchased by the foodbank and delivered directly to the home of the client by a local firm. This service is funded by donations to the foodbank and has operated successfully throughout the year.

##### School Uniform Bank

Most local schools have opened school uniform banks and make used uniform available to families. This includes Eggars secondary school. The foodbank has therefore, reduced the amount of school uniform it stocks and has focussed on distributing branded school uniform for Amery Hill Secondary School.

The foodbank managers still have the option to purchase specific items of school uniform for clients and maintain a stock of Skoolkit vouchers. These are used if the local school cannot supply the required item of branded uniform.

## ALTON CHRISTIAN CARE LIMITED

### Report of the Trustees for the Year Ended 31 March 2025

#### OBJECTIVES AND ACTIVITIES

##### Fuel Poverty

A considerable number of clients coming to the foodbank have struggled with utility bills. If the client pays their energy bills via a direct debit, the foodbank refers them to Citizens Advice who manage energy grants on behalf of Hampshire County Council. If the client is on a prepaid meter, and in danger of disconnection the foodbank can offer a referral to the Fuel Bank Foundation (a national charity) for an emergency meter top-up.

##### Citizens Advice Partnership

The foodbank wants to do all it can to support clients in addressing any underlying financial issues that they have. As the foodbank does not possess the necessary internal expertise to support clients with their often-complex problems, it has partnered with Citizens Advice to provide dedicated client support. The foodbank has applied for and received a financial sustainability grant from the Trussell Trust. This funds a Citizens Advice worker for 15 hours per week to support foodbank clients. The project has run throughout the year.

##### Volunteers

There are some 55 volunteers overall, including Trustees, who give their time to staffing the distribution centre and running the warehouse. The turnover of volunteers is low and there are regularly new volunteers wanting to join the team. Apart from repayment of specific authorised expenses no remuneration is claimed by or paid to volunteers and Trustees other than the manager and the assistant manager.

It is difficult to quantify the value of the activities carried out by volunteers, however, based on an average of three persons per 2-hour session in the warehouse and distribution centre three times a week it is estimated that at least 1800 person hours is given freely by volunteers. At times such as Christmas or when there are major food collection drives there are additional ad-hoc sessions.

Although it is difficult to put a value of this volunteer activity it is likely that to provide this amount of help would be in the order of £26,500 per annum if additional staff had to be paid at the living wage.

The foodbank operates its warehouse and distribution centre in two separate locations in Alton. All stock needs to be transported between the two locations. Until December 2024, this was transported at no cost by a local logistics company, SKU. However, due to business pressures, SKU have needed to step back, and all food is now transported by volunteers. The foodbank continues to explore alternative options for transporting food. The foodbank would like to thank SKU for their support.

The volunteer team has enabled the foodbank to run 52 weeks per year. No foodbank or warehouse sessions have been cancelled due to a shortage of volunteers.

The foodbank is incredibly grateful for the support of so many committed volunteers.

#### ACHIEVEMENTS AND PERFORMANCE

##### Fundraising activities

The Trust has received several grants from organisations for which the Charity is grateful. In addition, there have been a substantial number of small cash donations, through collecting tins, standing order or simple cash receipts. It is the policy of the Trust to acknowledge all receipts personally, but that individual donors shall remain anonymous unless publicity is authorised.

The trustees are concerned that the foodbank is currently operating with a significant operational deficit and is depleting its reserves. It has initiated a review of all expenditure to reduce this deficit and to restore operational balance. It is also exploring additional opportunities for generating grants and donations.

**ALTON CHRISTIAN CARE LIMITED**

**Report of the Trustees  
for the Year Ended 31 March 2025**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**Organisational structure**

Alton Christian Care Ltd (trading as Alton foodbank) is governed by a Board of Trustees who are also the directors for Company Act purposes. The directors meet quarterly unless a special meeting is required although email decision making takes place where necessary. In January 2025, Robin Kemp resigned as a trustee. A new trustee, Helen Fletcher was appointed in April 2025

The Trustees devolve day to day operations to two part time paid staff (manager and assistant). They manage the collection and distribution of food, liaising with external referral agencies and coordinating the volunteer team. They are also responsible for maintaining an operations board on which sit representatives of local churches. The operations board meets quarterly or as required and provides input into the running of the foodbank.

As many of the trustees of the foodbank are involved with other local churches and charities, care is taken to ensure that all conflicts are declared and appropriately managed.

No financial fraud or safeguarding incidents were reported to the Trustees during the accounting period.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

08334039 (England and Wales)

**Registered Charity number**

1151471

**Registered office**

Market House  
21 Lenten Street  
Alton  
GU34 1HG

**Trustees**

I M Dane  
Ms E B Duncan  
N R Hinson  
R L Kemp (resigned 1.1.25)  
A J Matthews  
P K Susans  
Ms T Thomas  
Ms D Weideman  
H Fletcher (appointed 9.4.25)

**ALTON CHRISTIAN CARE LIMITED**

**Report of the Trustees  
for the Year Ended 31 March 2025**

**Independent Examiner**

Caroline Scull BA FCCA

B20 Limited

Chartered Certified Accountants

Charwell House

Wilsom Road

Alton

Hampshire

GU34 2PP

Approved by order of the board of trustees on 17<sup>th</sup> Sept 2025 and signed on its behalf by:  
<sub>IND</sub>

Ian M Dare  
Trustee

**Independent Examiner's Report to the Trustees of  
Alton Christian Care Limited**

**Independent examiner's report to the trustees of Alton Christian Care Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Caroline Scull BA FCCA

B20 Limited  
Chartered Certified Accountants  
Charwell House  
Wilsom Road  
Alton  
Hampshire  
GU34 2PP

Date: 29-9-2025

**ALTON CHRISTIAN CARE LIMITED****Statement of Financial Activities  
for the Year Ended 31 March 2025**

	Notes	Unrestricted fund £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		59,618	14,080	73,698	102,714
<b>Charitable activities</b>					
Alton Foodbank		43,918	-	43,918	68,078
Investment income	2	<u>1,200</u>	<u>-</u>	<u>1,200</u>	<u>901</u>
<b>Total</b>		<u>104,736</u>	<u>14,080</u>	<u>118,816</u>	<u>171,693</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Alton Foodbank		<u>140,390</u>	<u>13,500</u>	<u>153,890</u>	<u>177,441</u>
<b>NET INCOME/(EXPENDITURE)</b>		(35,654)	580	(35,074)	(5,748)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>102,040</u>	<u>10,949</u>	<u>112,989</u>	<u>118,737</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>66,386</u></u>	<u><u>11,529</u></u>	<u><u>77,915</u></u>	<u><u>112,989</u></u>

**ALTON CHRISTIAN CARE LIMITED****Balance Sheet  
31 March 2025**

	Notes	Unrestricted fund £	Restricted funds £	31.3.25 Total funds £	31.3.24 Total funds £
<b>CURRENT ASSETS</b>					
Stocks	4	4,800	-	4,800	5,664
Debtors	5	360	-	360	-
Cash at bank		<u>61,646</u>	<u>11,529</u>	<u>73,175</u>	<u>108,048</u>
		66,806	11,529	78,335	113,712
<b>CREDITORS</b>					
Amounts falling due within one year	6	(420)	-	(420)	(723)
		<u>66,386</u>	<u>11,529</u>	<u>77,915</u>	<u>112,989</u>
<b>NET CURRENT ASSETS</b>					
		<u>66,386</u>	<u>11,529</u>	<u>77,915</u>	<u>112,989</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>66,386</u>	<u>11,529</u>	<u>77,915</u>	<u>112,989</u>
<b>NET ASSETS</b>					
		<u>66,386</u>	<u>11,529</u>	<u>77,915</u>	<u>112,989</u>
<b>FUNDS</b>					
	7				
Unrestricted funds				66,386	102,040
Restricted funds				<u>11,529</u>	<u>10,949</u>
<b>TOTAL FUNDS</b>					
				<u>77,915</u>	<u>112,989</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 17<sup>th</sup> Sept 2025 and were signed on its behalf by:

Jan M. Jane

The notes form part of these financial statements

**ALTON CHRISTIAN CARE LIMITED****Notes to the Financial Statements  
for the Year Ended 31 March 2025****1. ACCOUNTING POLICIES****Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Stocks**

Stocks are recognised at the year end by counted weight and at the price per kilogram set by the Trussell Trust.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. INVESTMENT INCOME**

	31.3.25	31.3.24
	£	£
Deposit account interest	<u>1,200</u>	<u>901</u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**Trustees' expenses**

There were no trustees' expenses, incurred in the performance of their duties as Trustees, paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

## ALTON CHRISTIAN CARE LIMITED

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025

<b>4. STOCKS</b>		31.3.25	31.3.24
		£	£
Stocks		<u>4,800</u>	<u>5,664</u>
<b>5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		31.3.25	31.3.24
		£	£
Prepayments		<u>360</u>	<u>-</u>
<b>6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		31.3.25	31.3.24
		£	£
Accrued expenses		<u>420</u>	<u>723</u>
<b>7. MOVEMENT IN FUNDS</b>			
		Net	At
	At 1.4.24	movement	31.3.25
	£	in funds	£
		£	
<b>Unrestricted funds</b>			
General fund	102,040	(35,654)	66,386
<b>Restricted funds</b>			
CAB Advisor	8,158	580	8,738
Other restricted	<u>2,791</u>	<u>-</u>	<u>2,791</u>
	<u>10,949</u>	<u>580</u>	<u>11,529</u>
<b>TOTAL FUNDS</b>	<u>112,989</u>	<u>(35,074)</u>	<u>77,915</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	104,736	(140,390)	(35,654)
<b>Restricted funds</b>			
CAB Advisor	14,080	(13,500)	580
	<u>118,816</u>	<u>(153,890)</u>	<u>(35,074)</u>
<b>TOTAL FUNDS</b>	<u>118,816</u>	<u>(153,890)</u>	<u>(35,074)</u>

**ALTON CHRISTIAN CARE LIMITED****Notes to the Financial Statements - continued  
for the Year Ended 31 March 2025****7. MOVEMENT IN FUNDS - continued****Comparatives for movement in funds**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	108,088	(6,048)	102,040
<b>Restricted funds</b>			
CAB Advisor	7,858	300	8,158
Other restricted	<u>2,791</u>	<u>-</u>	<u>2,791</u>
	<u>10,649</u>	<u>300</u>	<u>10,949</u>
<b>TOTAL FUNDS</b>	<u><u>118,737</u></u>	<u><u>(5,748)</u></u>	<u><u>112,989</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	163,293	(169,341)	(6,048)
<b>Restricted funds</b>			
CAB Advisor	<u>8,400</u>	<u>(8,100)</u>	<u>300</u>
<b>TOTAL FUNDS</b>	<u><u>171,693</u></u>	<u><u>(177,441)</u></u>	<u><u>(5,748)</u></u>

**8. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2025.

**ALTON CHRISTIAN CARE LIMITED****Detailed Statement of Financial Activities  
for the Year Ended 31 March 2025**

	31.3.25 £	31.3.24 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	58,732	93,084
Grants	<u>14,966</u>	<u>9,630</u>
	73,698	102,714
<b>Investment income</b>		
Deposit account interest	1,200	901
<b>Charitable activities</b>		
Donated food stock	50,112	65,322
Annual stock adjustment	<u>(6,194)</u>	<u>2,756</u>
	<u>43,918</u>	<u>68,078</u>
<b>Total incoming resources</b>	118,816	171,693
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	30,505	29,804
Warehouse & Distribution costs	9,751	9,008
Office costs	1,575	1,211
Travel	193	305
Sundries	471	512
Distributed food stock	65,303	68,220
Purchased food stock	27,332	53,715
School uniform	68	853
Power vouchers	3,800	4,340
Other support given	333	150
CAB advisor	<u>13,500</u>	<u>8,100</u>
	152,831	176,218
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	111	83
<b>Governance costs</b>		
Accountancy fees	420	420
Payroll fees	<u>528</u>	<u>720</u>
	<u>948</u>	<u>1,140</u>
<b>Total resources expended</b>	<u>153,890</u>	<u>177,441</u>
<b>Net expenditure</b>	<u><u>(35,074)</u></u>	<u><u>(5,748)</u></u>

**ALTON CHRISTIAN CARE LIMITED****Annex 1****Vouchers issued by Ward. Financial year 2024/2025**

<b>Ward</b>	<b>No. Vouchers fulfilled</b>	<b>Adults</b>	<b>Children</b>	<b>Total</b>	<b>% of TOTAL vouchers</b>
Alton Amery	36	54	13	67	4.3%
Alton Ashdell	49	70	36	106	5.8%
Alton Eastbrooke	224	375	232	607	26.7%
Alton Holybourne	38	59	28	87	4.5%
Alton Westbrooke	125	167	78	245	14.9%
Alton Whitedown	55	94	101	195	6.6%
Alton Wooteys	127	222	194	416	15.2%
Basing & Upton Grey	4	12	8	20	0.5%
Bentworth & Froyle	28	54	63	117	3.3%
Binsted, Bentley & Selborne	34	69	39	108	4.1%
Bramshott & Liphook	4	6	12	18	0.5%
Four Marks & Medstead	55	97	67	164	6.6%
Frimley	1	2	0	2	0.1%
Froxfield, Sheet & Steep	1	1	0	1	0.1%
Grayshott	1	3	2	5	0.1%
Harting	2	2	0	2	0.2%
Headley	2	4	6	10	0.2%
Lindford	3	3	2	5	0.4%
NFA	0	0	0	0	0.0%
Petersfield Bell Hill	1	2	4	6	0.1%
Ropley, Hawkley & Hangers	18	18	8	26	2.1%
Unknown	1	1	0	1	0.1%
Upper Meon Valley	3	6	6	12	0.4%
Whitehill Chase	7	14	8	22	0.8%
Whitehill Hogmoor & Greatham	16	34	1	35	1.9%
Whitehill Pinewood	3	3	6	9	0.4%
<b>TOTAL</b>	<b>838</b>	<b>1372</b>	<b>914</b>	<b>2286</b>	<b>100.0%</b>

**ALTON CHRISTIAN CARE LIMITED****Annex 2****Distribution by Referral Agency. Financial year 2024/2025**

<b>Referral Agency</b>	<b>Alton Foodbank</b>	<b>% of referrals</b>
East Hampshire Citizens Advice (central)	263	31.4%
Alton Health Centre / The Wilson Practice	62	7.4%
Foodbank Distribution Centre	59	7.0%
Amery Hill School	49	5.8%
Abri Group (formerly Radian Housing)	33	3.9%
A31 PCN	32	3.8%
Stop Domestic Abuse	30	3.6%
Christians Against Poverty (CAP)	28	3.3%
Anstey Junior School	27	3.2%
Eggars School	26	3.1%
Kings Arms Alton	24	2.9%
Bushy Leaze Children & Families Centre	22	2.6%
Abri Housing Association (formerly Yarlinton Housing Group)	21	2.5%
Sovereign	16	1.9%
HCC Children's Services East Hants Family Support Service	15	1.8%
Sanctuary Housing	14	1.7%
Badgerswood and Forest Surgery Bordon	7	0.8%
PHA Homes	7	0.8%
Hampshire County Council Adults' Health and Care	6	0.7%
East Hants Family Help 3	5	0.6%
Medstead Primary School	5	0.6%
Watercross medical - Mansfield Park Surgery	5	0.6%
Other	82	9.8%
<b>TOTAL</b>	<b>838</b>	<b>100.0%</b>

**Annex 3****Yearly food distribution for the last 5 years**

*Registered Charity No 1151471*

*Registered Company No 08334039*

Year	kg
2024 25	25,811
2023 24	28,785
2022 23	30,416
2021 22	20,138
2021 20	29,028

**ALTON CHRISTIAN CARE LIMITED**

England & Wales - Charity number 1151471

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# Accounts

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Charity No 1151471

Company No 08334039

**REGISTERED COMPANY NUMBER: 08334039 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1151471**

**Report of the Trustees and**  
**Unaudited Financial Statements for the Year Ended 31 March 2024**  
**for**  
**ALTON CHRISTIAN CARE LIMITED**

B20 Limited  
Chartered Certified Accountants  
Charwell House  
Wilsom Road  
Alton  
Hampshire  
GU34 2PP

**Contents of the Financial Statements  
for the Year Ended 31 March 2024**

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**ALTON CHRISTIAN CARE LIMITED**

**Report of the Trustees  
for the Year Ended 31 March 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

The charity's purposes are set out in the company's memorandum of terms but the primary purpose is to operate the Alton Foodbank.

The focus is the collection and distribution of food in accordance with the rules and recommendations set out by the Trussell Trust (registered Charity number 1110522) who are the overarching sponsors for more than 400 foodbanks throughout the UK.

A secondary object was established which is the operation of a school uniform bank for local schools in the immediate area.

The aims and objectives were expanded in 2020 at The Charity Commission and Companies House to ensure that the Trust could give financial contributions to other organisations operating in the same area.

**Significant activities**

The foodbank has continued to develop its operations to meet the needs of local people who are struggling.

It has been able to manage the increase level of demand generated by the cost-of-living crisis and further develop its partnership with Citizens Advice.

Given the continued support of the local community and the healthy balance of funds the directors have confidence that the charity can sustain its operations with a high level of purchases for the following year.

**Public benefit**

The Alton foodbank aims to provide emergency food aid to people in crisis regardless of their race or beliefs. The foodbank operates on a referral basis with local agencies who know their clients assessing their need for emergency support and then issuing the client with a referral via a voucher system. The referral is made electronically using the system supplied and managed by the Trussell Trust.

Each referral voucher enables the client to access an emergency supply of food sufficient to cover a minimum of three days for their size of family. In addition, Alton foodbank offers their clients supplies of household goods such as washing and cleaning products, toiletries and if available pet food.

In 2022/23, because of the cost-of-living crisis, the foodbank saw a significant increase in demand with 939 unique referrals and 30 tonnes of food distributed. In 2023/24 demand stayed at a high level with 1002 voucher referrals and 29 tonnes of food was distributed to 2781 people.

As would be expected, most clients of the foodbank live in the most deprived areas of Alton (Annex 1). Eastbrooke, Wooteys and Westbrooke wards account for over 50% of referrals. In addition, the foodbank supported a significant number of clients living in the surrounding villages including Four Marks & Medstead, Ropley, Bentworth, Binstead and Bentley.

Over 40 separate agencies can refer to Alton foodbank (Annex 2). The largest referral agency is Citizens Advice, but significant numbers of referrals come from local schools, GP surgeries, housing associations, and the local women's refuge. It is a goal of the foodbank that clients do not become dependent on the foodbank on a long-term basis. The Foodbank has a regular dialogue with the largest referral agencies to help ensure that clients are receiving the most appropriate level of support both from the foodbank and other organizations. Most clients visited visit the foodbank less than three times in the year.

**ALTON CHRISTIAN CARE LIMITED**

**Report of the Trustees  
for the Year Ended 31 March 2024**

**OBJECTIVES AND ACTIVITIES**

In addition to food distributed directly to clients, the foodbank supported breakfast clubs at Eggars secondary school and Wooteys Infant & Junior school with donations of breakfast items such as cereal, cereal bars, juice and jam.

The foodbank also both donated to and received small quantities food from other foodbanks in the Trussell Trust network. This helped to ensure that stock shortages and surpluses were avoided, and that minimal food was wasted due to date expiry.

**Fresh Vegetables**

The foodbank only has the facility to distribute packaged food that is stored at an ambient temperature. Given the health benefits of consuming fresh fruit and vegetables the foodbank has established a service by which clients can request a delivery with each referral of fresh fruit and vegetables. These are purchased by the foodbank and delivered directly to the home of the client by a local firm. This service is funded by donations to the foodbank and has operated successfully throughout the year.

**School Uniform Bank**

The foodbank has continued to collect and offer school uniforms for both primary and secondary schools. If the school uniform is branded and the foodbank does not have the required items of uniform available, at the discretion of the staff it can purchase the required items from suppliers or provide a voucher for clients to use to purchase the items themselves.

During the latter part of the year the foodbank made the decision to focus more on secondary school uniforms as this is the most expensive and most in demand uniform. A separate "clothes bank" has opened in Alton that also supplies school uniforms. The foodbank has donated surplus primary school non branded uniform items to the clothes bank and the Salvation army.

**Fuel Poverty**

A significant number of clients coming to the foodbank have struggled with the recent increase in utility bills. If the client pays their energy bills via a direct debit the foodbank refers them to Citizens Advice who manage some funds on behalf of Hampshire County Council. If the client is on a prepaid meter and in danger of disconnection the foodbank can offer a COOP voucher (value of £10) for immediate top up or refer to the Fuel Bank Foundation for a larger grant.

**Citizens Advice Partnership**

It is important that clients of the foodbank do not become dependant on it and that everything possible is done to address any underlying issues that they have. As the foodbank does not possess the necessary internal expertise to support clients with their often-complex problems, it has partnered with Citizens Advice to provide dedicated client support. The foodbank has applied for and received a financial sustainability grant from the Trussell Trust. This funds a Citizens Advice worker 12 hours per week to work specifically with foodbank clients. The results achieved in 2022/23 in supporting clients led the partnership to be extended throughout the year and on into 2024/25.

**Volunteers**

The dedicated volunteer team has enabled the foodbank to run 52 weeks per year. No foodbank or warehouse sessions have been cancelled due to a shortage of volunteers

There are some 55 volunteers overall, including Trustees, who give their time to staffing the distribution centre and running the warehouse. The turnover of volunteers is low and there are regularly new volunteers wanting to join the team. Apart from repayment of specific authorised expenses no remuneration is claimed by or paid to volunteers and Trustees other than the manager and the assistant manager. It should be additionally noted that several volunteers regularly use their own vehicles to transport crates of food between the warehouse and distribution centre without payment.

**Report of the Trustees  
for the Year Ended 31 March 2024**

**OBJECTIVES AND ACTIVITIES**

It is difficult to quantify the value of the activities carried out by volunteers, however, based on an average of three persons per 2-hour session in the warehouse and distribution centre three times a week it is estimated that at least 1800 person hours is given freely by volunteers. At times such as Christmas or when there are major food collection drives there are additional ad-hoc sessions.

Although it is difficult to put a value of this volunteer activity it is likely that to provide this amount of help would be in the order of £25,000 per annum if additional staff had to be paid at the living wage.

The foodbank is incredibly grateful for the support of so many committed volunteers.

**Property and Logistics**

The foodbank operates its warehouse and distribution centre in two separate locations in Alton. In previous years stock was largely transported between locations in volunteers' cars. This was becoming increasingly challenging. Towards the end of 2022/2023 a local logistics firm, SKU, offered to support the foodbank by providing a van and driver each warehouse session to transport stock between locations.

This support has continued throughout the year and has enabled the foodbank to manage the bulk of the stock movements without putting volunteers under excessive pressure. SKU provide all support free of charge and the foodbank is extremely grateful to them.

The Trust continues to benefit from free accommodation for its warehouse facility from another charitable trust although it makes an occasional donation towards the cost of maintenance as well as paying for utilities.

The Distribution Centre operates from a shop unit in the Market Square, Alton owned by the Town Council. The lease for this was extended for two years at the end of 2023. The rent is less than market rent.

Business rates normally form a significant part of the charities unavoidable outgoings as well as the standing charges for Water and Sewage. Electricity is billed monthly by the Town Council as Landlords from their joint arrangements for the Town Hall.

**FUTURE PLANS**

Any move to future premises is on hold. The potential new site that was in discussion is subject to an ongoing dispute between EHDC and the site developers.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
08334039 (England and Wales)

**Registered Charity number**  
1151471

**Registered office**  
Market House  
21 Lenten Street  
Alton  
GU34 1HG

**ALTON CHRISTIAN CARE LIMITED**

**Report of the Trustees  
for the Year Ended 31 March 2024**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**Organisational structure**

Following the skills audit carried out in 2023/23 the foodbank appointed three new trustees. I Dane (4.5.23), N Hinson (2.11.23), A Matthews (2.11.23).

T Pinchen, Chair of Trustees resigned (2.12.23). Tim has served the foodbank faithfully since its inception and the foodbank is indebted to him.

**Decision making**

The Foodbank has continued to operate as a separate entity but with close links to other Alton Charities. The foodbank continues to receive strong support from the Butts Evangelical Free Church who started the foodbank but also receives support from many other local churches.

As many of the trustees of the foodbank are involved with other local churches and charities, care is taken to ensure that all conflicts are declared and appropriately managed.

The Trust is governed by the Board of Trustees who are also the directors for Company Act purposes. The directors meet quarterly unless a special meeting is required although email decision making takes place where necessary.

The Trustees devolve day to day operations to two part time paid staff (manager and assistant). They manage the collection and distribution of food, liaising with external referral agencies and coordinating the volunteer team. They are also responsible for maintaining an operations board on which sit representatives of the local participating churches. The operations board meets quarterly or as required.

No financial fraud or safeguarding incidents were reported to the Trustees during the accounting period.

**Trustees**

I M Dane Retired (appointed 4.5.23)  
Ms E B Duncan None  
N R Hinson Retired (appointed 2.11.23)  
R L Kemp  
A J Matthews Retired (appointed 2.11.23)  
T Pinchen Retired (resigned 2.12.23)  
P K Susans Accountant  
Ms T Thomas Retired  
Ms D Weideman None

**Independent Examiner**

Caroline Scull BA FCCA  
B20 Limited  
Chartered Certified Accountants  
Charwell House  
Wilsom Road  
Alton  
Hampshire  
GU34 2PP

Approved by order of the board of trustees on 11 - SEP - 2024 and signed on its behalf by:

Ian M Dane

Trustee

**Independent Examiner's Report to the Trustees of  
Alton Christian Care Limited**

**Independent examiner's report to the trustees of Alton Christian Care Limited ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Caroline Scull BA FCCA

B20 Limited  
Chartered Certified Accountants  
Charwell House  
Wilson Road  
Alton  
Hampshire  
GU34 2PP

Date: 26/3/2024

## ALTON CHRISTIAN CARE LIMITED

Statement of Financial Activities  
for the Year Ended 31 March 2024

	Notes	Unrestricted fund £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		94,314	8,400	102,714	102,778
<b>Charitable activities</b>					
Alton Foodbank		68,078	-	68,078	60,773
Investment income	2	<u>901</u>	<u>-</u>	<u>901</u>	<u>191</u>
<b>Total</b>		<u>163,293</u>	<u>8,400</u>	<u>171,693</u>	<u>163,742</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Alton Foodbank		<u>169,341</u>	<u>8,100</u>	<u>177,441</u>	<u>149,392</u>
<b>NET INCOME/(EXPENDITURE)</b>		(6,048)	300	(5,748)	14,350
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>108,088</u>	<u>10,649</u>	<u>118,737</u>	<u>104,387</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>102,040</u>	<u>10,949</u>	<u>112,989</u>	<u>118,737</u>

The notes form part of these financial statements

**Balance Sheet**  
**31 March 2024**

	Notes	Unrestricted fund £	Restricted funds £	31.3.24 Total funds £	31.3.23 Total funds £
<b>CURRENT ASSETS</b>					
Stocks	5	5,664	-	5,664	5,806
Cash at bank		<u>97,099</u>	<u>10,949</u>	<u>108,048</u>	<u>112,931</u>
		102,763	10,949	113,712	118,737
<b>CREDITORS</b>					
Amounts falling due within one year	6	(723)	-	(723)	-
		<u>102,040</u>	<u>10,949</u>	<u>112,989</u>	<u>118,737</u>
<b>NET CURRENT ASSETS</b>					
		<u>102,040</u>	<u>10,949</u>	<u>112,989</u>	<u>118,737</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>102,040</u>	<u>10,949</u>	<u>112,989</u>	<u>118,737</u>
<b>NET ASSETS</b>					
		<u>102,040</u>	<u>10,949</u>	<u>112,989</u>	<u>118,737</u>
<b>FUNDS</b>					
Unrestricted funds	7			102,040	108,088
Restricted funds				<u>10,949</u>	<u>10,649</u>
<b>TOTAL FUNDS</b>					
				<u>112,989</u>	<u>118,737</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

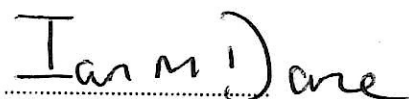
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ~~11. SEPT. 2024~~ and were signed on its behalf by:



Trustee

The notes form part of these financial statements

**Notes to the Financial Statements  
for the Year Ended 31 March 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**2. INVESTMENT INCOME**

	31.3.24	31.3.23
	£	£
Deposit account interest	<u>901</u>	<u>191</u>

## ALTON CHRISTIAN CARE LIMITED

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024

## 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

## Trustees' expenses

There were no trustees' expenses paid, incurred while acting as a Trustee, for the year ended 31 March 2024 nor for the year ended 31 March 2023.

## 4. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	87,495	15,283	102,778
<b>Charitable activities</b>			
Alton Foodbank	60,773	-	60,773
Investment income	<u>191</u>	<u>-</u>	<u>191</u>
<b>Total</b>	<u>148,459</u>	<u>15,283</u>	<u>163,742</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Alton Foodbank	<u>135,518</u>	<u>13,874</u>	<u>149,392</u>
<b>NET INCOME</b>	12,941	1,409	14,350
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	95,147	9,240	104,387
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>108,088</u>	<u>10,649</u>	<u>118,737</u>
<b>5. STOCKS</b>		31.3.24	31.3.23
Stocks		£ <u>5,664</u>	£ <u>5,806</u>

## ALTON CHRISTIAN CARE LIMITED

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024

<b>6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			
		31.3.24	31.3.23
		£	£
Accrued expenses		<u>723</u>	<u>-</u>
<b>7. MOVEMENT IN FUNDS</b>			
		Net	At
	At 1.4.23	movement	31.3.24
	£	in funds	£
<b>Unrestricted funds</b>		£	
General fund	108,088	(6,048)	102,040
<b>Restricted funds</b>			
CAB Advisor	7,858	300	8,158
Other restricted	<u>2,791</u>	<u>-</u>	<u>2,791</u>
	<u>10,649</u>	<u>300</u>	<u>10,949</u>
<b>TOTAL FUNDS</b>	<u>118,737</u>	<u>(5,748)</u>	<u>112,989</u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	163,293	(169,341)	(6,048)
<b>Restricted funds</b>			
CAB Advisor	8,400	(8,100)	300
	<u>171,693</u>	<u>(177,441)</u>	<u>(5,748)</u>
<b>TOTAL FUNDS</b>	<u>171,693</u>	<u>(177,441)</u>	<u>(5,748)</u>

## ALTON CHRISTIAN CARE LIMITED

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024

## 7. MOVEMENT IN FUNDS - continued

## Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	95,147	12,941	108,088
<b>Restricted funds</b>			
CAB Advisor	9,240	(1,382)	7,858
Other restricted	-	2,791	2,791
	<u>9,240</u>	<u>1,409</u>	<u>10,649</u>
<b>TOTAL FUNDS</b>	<u>104,387</u>	<u>14,350</u>	<u>118,737</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	148,459	(135,518)	12,941
<b>Restricted funds</b>			
CAB Advisor	8,660	(10,042)	(1,382)
Other restricted	6,623	(3,832)	2,791
	<u>15,283</u>	<u>(13,874)</u>	<u>1,409</u>
<b>TOTAL FUNDS</b>	<u>163,742</u>	<u>(149,392)</u>	<u>14,350</u>

**Notes to the Financial Statements - continued  
for the Year Ended 31 March 2024**

**7. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General fund	95,147	6,893	102,040
<b>Restricted funds</b>			
CAB Advisor	9,240	(1,082)	8,158
Other restricted	-	2,791	2,791
	<u>9,240</u>	<u>1,709</u>	<u>10,949</u>
<b>TOTAL FUNDS</b>	<u>104,387</u>	<u>8,602</u>	<u>112,989</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	311,752	(304,859)	6,893
<b>Restricted funds</b>			
CAB Advisor	17,060	(18,142)	(1,082)
Other restricted	6,623	(3,832)	2,791
	<u>23,683</u>	<u>(21,974)</u>	<u>1,709</u>
<b>TOTAL FUNDS</b>	<u>335,435</u>	<u>(326,833)</u>	<u>8,602</u>

**8. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.

## ALTON CHRISTIAN CARE LIMITED

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2024

	31.3.24 £	31.3.23 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	93,084	94,118
Grants	<u>9,630</u>	<u>8,660</u>
	102,714	102,778
<b>Investment income</b>		
Deposit account interest	901	191
<b>Charitable activities</b>		
Donated food stock	65,322	59,790
Annual stock adjustment	<u>2,756</u>	<u>983</u>
	<u>68,078</u>	<u>60,773</u>
<b>Total incoming resources</b>	171,693	163,742
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	29,804	19,461
Warehouse & Distribution costs	9,008	9,210
Office costs	1,211	218
Travel	305	596
Sundries	512	2,270
Distributed food stock	68,220	57,000
Purchased food stock	53,715	39,295
School uniform	853	659
Power vouchers	4,340	9,500
Other support given	150	385
CAB advisor	<u>8,100</u>	<u>10,042</u>
	176,218	148,636
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	83	131
<b>Governance costs</b>		
Accountancy fees	420	-
Payroll fees	<u>720</u>	<u>625</u>
	<u>1,140</u>	<u>625</u>
Total resources expended	<u>177,441</u>	<u>149,392</u>
<b>Net (expenditure)/income</b>	<u><u>(5,748)</u></u>	<u><u>14,350</u></u>

This page does not form part of the statutory financial statements

**Annex 1****Vouchers issued by Ward. Financial year 2023/2024**

Ward	No. Vouchers fulfilled	Adults	Children	Total
Alton Amery	21	40	10	50
Alton Ashdell	68	95	47	142
Alton Eastbrooke	263	401	268	669
Alton Holybourne	48	68	50	118
Alton Westbrooke	138	165	142	307
Alton Whitedown	91	116	192	308
Alton Wooteys	144	233	255	488
Basing & Upton Grey	9	24	17	41
Bentworth & Froyle	25	42	43	85
Binsted, Bentley & Selborne	64	119	90	209
Bramshott & Liphook	2	3	1	4
Four Marks & Medstead	66	104	87	191
Hart Plain	1	1	3	4
Haslemere East	1	1	1	2
Headley	1	2	2	4
Lindford	5	7	8	15
Petersfield Causeway	1	1	3	4
Petersfield St Peter's	3	6	6	12
Ropley, Hawkley & Hangers	23	29	18	47
St Bartholomew	1	1	2	3
The Worthys	1	1	3	4
Upper Meon Valley	6	12	12	24
Waterloo	1	1	0	1
Whitehill Chase	6	10	6	16
Whitehill Hogmoor & Greatham	11	14	10	24
Whitehill Pinewood	2	3	6	9
<b>Total</b>	<b>1002</b>	<b>1499</b>	<b>1282</b>	<b>2781</b>

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## Annex 2

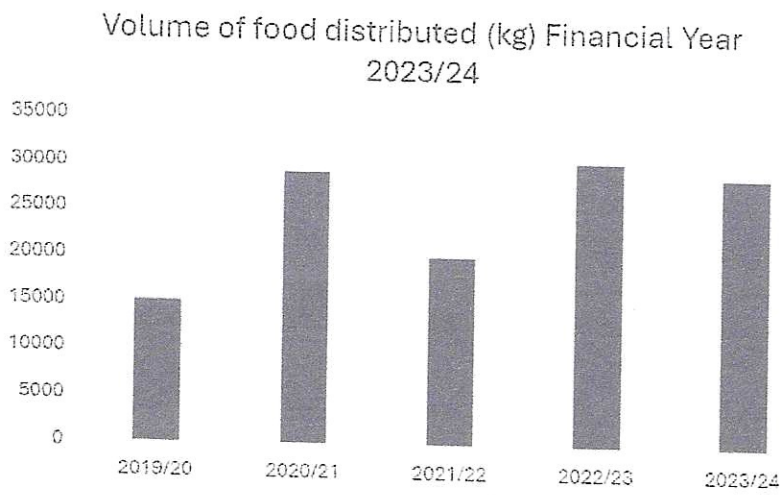
### Distribution by Referral Agency. Financial year 2023/2024

Referral Agency	Alton Foodbank
East Hampshire Citizens Advice (central)	305
Amery Hill School	67
Alton Health Centre / The Wilson Practice	59
Foodbank Distribution Centre	56
A31 PCN	53
Eggars School	51
Bushy Leaze Children & Families Centre	41
Stop Domestic Abuse	41
Abri Group (formerly Radian Housing)	39
Christians Against Poverty (CAP)	28
Anstey Junior School	20
Sovereign	14
East Hants Child Assessment and Safeguarding Team CAST Teams 2	11
HCC Children's Services East Hants Family Support Service	11
North East Adult Mental Health and Substance Misuse Social Care Team	11
Two Saints	11
Four Marks C E Primary School	10
Alton Infants School	9
Binsted Primary School	9
Kings Arms Alton	8
St Mary's CE Primary, Bentworth	8
Wootey Infants school	8
Badgerswood and Forest Surgery Bordon	7
Chawton CE Primary School	7
Children's Services Multi Disciplinary Team	7
St Lawrence CE Primary School	7
Abri Housing Association (formerly Yarlinton Housing Group)	6
Wootey Junior School	6
Other	92
<b>Total</b>	<b>1002</b>

This page does not form part of the statutory financial statements

### Annex 3

#### Yearly food distribution for the last 5 years



**ALTON CHRISTIAN CARE LIMITED**

England & Wales - Charity number 1151471

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# Accounts

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## **Alton Christian Care Ltd**

Report of the directors and audited financial statements for the year ended 31st March 2023.

**Charity name:** Alton Christian Care Ltd

**Charity Registration Number:**1151471

**Company Registration Number:** 08334039

**Registered Office:** Market House, 21 Lenten Street, Alton GU34 1HG

### **Directors and Trustees**

L.Duncan  
R.Kemp  
T.Pinchen (Chair)  
P.Susans  
T.Thomas  
D.Weideman

**Operations Manager:** I.M. Dane ( until 8<sup>th</sup> March )  
**Assistant Manager:** S.Mills – appointed manager wef 8th March  
**Assistant Manager:** M.Hall – appointed wef 8<sup>th</sup> March  
**Treasurer:** M.Pamplin

### **Honorary Independent Examiner:**

Felicity Brindley, Redcot, Gaston Lane, South Warnborough, Hampshire.

### **Bankers:**

HSBC , Lansdowne House,74 High Street, Alton. GU34 1EZ ( branch now closed)

### **Associated Organisation:** The Trussell Trust.

The Trussell Trust (registered Charity number 1110522 ) is the organisation to which the charity is affiliated and which sets out management and organisational standards.

### **Purpose and Aims**

The charity's purposes are set out in the company's memorandum of terms but the primary purpose is to operate the Alton Foodbank.

The main focus is the collection and distribution of food in accordance with the rules and recommendations set out by the Trussell Trust who are the overarching sponsors for more than 400 foodbanks throughout the UK.

A secondary object was established which is the operation of a school uniform bank for local schools in the immediate area.

The aims and objectives were expanded in 2020 at The Charity Commission and Companies House to ensure that the Trust could give financial contributions to other organisations operating in the same area.

## **How our activities deliver public benefit.**

### **Food Supply**

A wide range of people from all backgrounds and irrespective of race or belief derived benefit from our activities.

In the previous reporting year we distributed approx. 20 tonnes of food. However, this year we distributed some 30 tonnes. This was a dramatic increase, mainly due to the impact of the Covid situation on families and employment opportunities in the area. We redeemed 939 vouchers in the reporting period which covered 2671 individuals. This represents approximately 8013 days worth of food provided.

When the charity was first formed 11 years ago benefit changes and problems were the main cause of concern. However, the figures at Annex 2 show that the majority of the referrals were due to low income.

An analysis of the vouchers issued by location is given at annex one of this report and the type and size of family at Annex 2.

Support is given to the SDAS women's refuge in Alton. In addition we passed surplus food stocks to other Trussell Trust Foodbanks and a small amount to other local organisations such as another local charity, Bushy Leaze, to ensure that the Charity maintained appropriate levels of stock within the correct date parameters. This ensured that we avoided the situation whereby stock surpluses for particular date ranges were wasted. We also supported the breakfast clubs at two local schools, Eggars and Wooteys.

The Trussell Trust recommendation that we supply three days' worth of meals for a maximum of three occasions has been followed with a few rare exceptions where circumstances required a more relaxed policy. In practice many of the people using our service have been the subject of benefit changes, cuts and delayed appeals etc. An increasing proportion are found to be on minimum wage flexible working hour contracts, with insufficient work periods to support a reasonable income during a working week. Analysis of the statistics is given below. In addition we have found organisations are less likely to be able to help clients stop being dependant on the foodbank. This has meant that we have had to be flexible in supporting some clients for a longer period or at less frequent intervals.

The Charity does not undertake assessments of need but relies on referrals with vouchers issued from Citizens Advice Bureau, Social Services, schools, doctors etc.

### **School Uniform Bank Policy**

The Foodbank has continued to collect and offer school uniform for both primary and secondary schools. Because much of the school uniform is branded then if we do not have items of uniform available then we have introduced a system of direct purchase of the required items from suppliers or purchasing vouchers with the same outcome.

### **CA advisor**

During the last year the Foodbank – with TT support – trialled a scheme whereby the foodbank paid for a specific advisor to help those attending try and alleviate the reasons why they needed foodbank help. This trial was evaluated after 6 months and found to be helpful. It was extended into a longer relationship.

### **Political campaigning**

The TT are trialling the use of local teams across the UK to advocate for local changes, Alton Foodbank is already represented on such a local group with CA and other suppliers. Following discussions with CA and TT we decided to return the TT grant and not participate in the national programme as the grant conditions could not be easily met.

### **Structure Governance, Management and Operation.**

The Foodbank has continued to operate as a separate entity but with close links to other Alton Charities. The lead Church in the town continues to be the Butts Evangelical Free Church. Arrangements are in place to ensure that there is no conflict of interest between the two organisations since some Trustees have a dual role as members of the Butts Church (one as Trustee) as well as directors of the Charity. Our manager, Ian Dane, also has a role as a director of the Alton Maltings Centre community Interest Company as landlords of our warehouse.

The Trust is governed by the Board of Trustees who are also the directors for Company Act purposes. The directors meet quarterly unless a special meeting is required although email decision making takes place where necessary.

The Trustees devolve day to day operation to their manager who is responsible for maintaining an operations board on which sit representatives of the local participating churches and which deal with the day to day operating issues. The operations board also meets quarterly or as required. .

There are some 55 volunteers overall, including Trustees and manager who give their time to staffing the distribution centre and running the warehouse. The turnover of volunteers is low and there continuing stream of applicants. Apart from repayment of specific authorised expenses no remuneration is claimed by or paid to volunteers and Trustees other than the manager and the assistant manager. It should be additionally noted that several volunteers regularly use their own vehicles to transport crates of food between warehouse and distribution centre without payment

It is difficult to quantify the value of the activities carried out by volunteers, however, based on an average of three persons per minimum 2 hour session in warehouse and distribution centre twice a week it is easy to calculate that well in excess of 600 man hours is given freely by volunteers. As the time involved is greater than this per session plus additional times for special activities such as audit and dealing with Christmas bulges in donations this figure is likely to be a significant underestimate. In addition, volunteers use their own vehicles to transport food to and from collection points and the warehouse and distribution centre.

Although it is difficult to put a value of this volunteer activity it is likely that to provide this amount of help would be in the order of £12000 per annum if staff had to be paid at close to the minimum wage and vehicle hire costs were included.

Towards the end of the period a local firm - SKU – donated the use of a van and driver to move food between the warehouse and distribution centre. This has proved to be very successful and hugely welcomed by those volunteers who would otherwise have to lift and move crates of food using their own cars. We are really grateful for help provided.

At the end of the reporting period the trustees unanimously agreed to invite their retiring manager, Ian Dane, to continue as a trustee. His formal appointment took place outside this report on 4<sup>th</sup> May, but at the same time the trustees also instigated a skills audit of the existing trustees with a view to the appointment of one possibly two more additional members. At the same time the Chair, T. Pinchen, gave notice that he would resign at the end of the 2023/4 reporting year – hopefully after the move to the new premises was completed.

### **Serious Incidents**

No financial fraud or safeguarding incidents were reported to the Trustees during the accounting period.

### **Property**

The Trust continues to benefit from free accommodation for its warehouse facility from another charitable trust although we make an occasional donation towards cost of maintenance as well as billed electricity. The lease for the distribution centre, operating from a shop unit in the Market Square, Alton owned by the Town Council, which was originally for one year continued holding over on the original terms pending new arrangements in another location. The rent is less than market rent.

Business rates normally form a significant part of the charities unavoidable outgoings as well as the standing charges for Water and Sewage. Electricity is billed monthly by the Town Council as Landlords from their joint arrangements for the Town Hall.

### **Future Premises**

Last year we reported that in the previous November last year the Charity was made aware of the proposed Community Hall that was to be provided to the District Council and thus the Town Council as S106 provision from a nearby housing redevelopment site. Discussions indicated that there was just sufficient space to accommodate a combined CA and Foodbank operation in the building. This project has continued and as of 31<sup>st</sup> March the intention is still to move to the new facility. Building work has been delayed on the site but continues.

### **Risk Management**

The Trustees review the major risks to the Charity and are also responsible for Health and Safety. An induction pack covering operational systems and general H&S advice is given to volunteers. Data protection is monitored by one Trustee and another takes the lead on child and adult protection issues.

Two Trustees act as line managers for the employed members of staff and for management and other issues raised by volunteers that they feel that they wish to raise away from the manager.

The greatest risk identified at the end of the accounting period is the need to generate additional donations to match our continuing outgoings.

Arrangements are in place to ensure that there are no conflicts of interest between our manager and the Grain House Trust as our landlord of the Warehouse. Two of the Trustees are also Trustees of the East Hampshire Citizens advice and appropriate voting restrictions are in place when joint matters are for discussion for both organisations. This number will reduce by November 2023 prior to any final discussion involving sharing of the new premises.

At the end of the accounting period the trustees initiated a review of the simple risk management we have and its replacement by a more formal risk register. Equally we started a financial audit based on Charity Commission guidance and format.

In November we started a process to try and arrange for a credit card for our HSBC account so that few funds would pass through individual accounts. This has proved a tortuous and time-consuming process and had not completed by the end of the reporting year.

### **GDPR**

The Trussell Trust produced documentation and guidelines for the use of its web sites, database and general handling of paper and other records Trustees believe that the charity is compliant with the legal requirements.

### **Responsibilities of the Trustees**

Trustees as directors are required to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of those resources, including income and expenditure, for the financial year.

### **Grants and income**

The Trust has received several grants from organisations for which the Charity is grateful. In addition there have been a substantial number of small cash donations, through collecting tins, standing order or simple cash receipts. It is the policy of the Trust to acknowledge all receipts personally, but that individual donors shall remain anonymous unless publicity is authorised.

### **Fresh Vegetables**

One of the originating deficiencies of the Foodbank format when it was originally set up was the inability to be able to give out fresh vegetables and fruit to supplement the tinned food diet. However, the response by local firms to Covid increase deliveries of these products has meant that the Charity has entered into contractual arrangements with a local firm to deliver a box of fresh food a week to those families presenting vouchers. We have continued to off this facility throughout the reporting period.

### **Financial Balance levels**

**These appear high but are artificially enhanced by the various Covid grants and the rent and rate freeze. Trustees have taken steps to reduce the balance by:**

- a) Removing the Golden Giving web link for a while**
- b) Noting that they were expending substantial cash funds on the fresh food trial mentioned above**
- c) Asking donors whether they would like to support other charities in the area including Bushy Leaze Children's centre and the Alton Hardship fund.**
- d) Checking with Trussell Trust to ensure that other TT local organisations around us are not short of funds.**

### **Trussell Trust Audit**

The last audit was in the previous financial year report.

It should be noted that food is recorded by weight to one decimal place only and over time reasonable assumptions made as to the weight of boxes and cartons can affect the overall calculations as can the rounding elements in the weighing process. Steps are taken to regularly check for items becoming out of date and a significant element in the figure for goods that had to be disposed relates to items donated that were already out of date or damaged.

### **Stock take**

The Manager was able to conduct a stock take on March 23<sup>rd</sup>. This showed that our records were within 168kg out of 30416 kg which was an excellent result.

Whilst, like many foodbanks we occasionally receive out of date food, the waste of this is minimised by either being made available to clients on an "at your own risk" basis or deliver to a local animal petting farm. Any fresh food which we cannot deal with, if usable, is donated to the Alton Community Cupboard. Overall waste levels remain minor.

### **Fuelbank.**

We have continued to partner with the Fuelbank charity and made a top up donation during the year. We still have to provide a significant number of top up vouchers for credit meter users which are purchased from the local co-op and marked for fuel use only.

### **Volunteers**

The Trustees also wish to thank G.Jacobs as the rota coordinator for her unending support in compiling the volunteer rotas, she finished her last rota in March after some 11 years. The numbers of people volunteering has not wavered throughout the period and volunteers regularly swap shifts to enable sickness etc cover. Their unending support has meant that we have never missed a planned opening of the distribution centre or warehouse.

## Conclusion

As before the past year has seen a continuation of an extraordinary set of circumstances as well as a gradual return to normality and the Trust has shown that it can cope and be resilient to the regular change of events. On this basis, and with a high balance of funds the **directors have confidence that the charity can sustain its operations with a high level of purchases for the following year.**

A handwritten signature in black ink, appearing to read 'T. Pinchen', with a vertical line extending downwards from the end of the signature.

T. Pinchen  
Chairman of Trustees  
1<sup>st</sup> August 2023

Report approved by Trustees on 7<sup>th</sup> September 2023

## Annex 1

### Vouchers issued by Ward Financial year 2022/2023

Ward	No. Vouchers fulfilled	Adults	Children	Total people
Alresford & Itchen Valley	1	1	1	2
Alton Amery	16	25	14	39
Alton Ashdell	62	85	44	129
Alton Eastbrooke	250	410	254	664
Alton Holybourne	52	71	62	133
Alton Westbrooke	95	122	90	212
Alton Whitedown	78	114	178	292
Alton Wooteys	148	244	253	497
Basing & Upton Grey	7	19	17	36
Bentworth & Froyle	17	22	18	40
Binsted, Bentley & Selborne	56	104	76	180
Bramshott & Liphook	1	1	0	1
Clanfield	1	1	1	2
Crookham West and Ewshot	1	1	0	1
Four Marks & Medstead	84	149	109	258
Froxfield, Sheet & Steep	3	4	3	7
Headley	2	4	3	7
Liss	2	6	10	16
NFA	10	15	0	15
Odiham	2	4	0	4
Petersfield Causeway	1	1	2	3
Petersfield St. Peter's	4	8	8	16
Ropley, Hawkley & Hangers	21	37	18	55
Salisbury St. Paul's	2	2	3	5
St. Michael	1	1	0	1
Unknown	0	0	0	0
Whitehill Chase	6	9	9	18
Whitehill Hogmoor & Greatham	14	17	13	30
Whitehill Pinewood	2	4	4	8
<b>TOTAL</b>	<b>0</b>			<b>0</b>

## Annex 2

### Distribution by Crisis type 2022/2023

Reasons for referral	No. of vouchers fulfilled	Adults	Children	Total
Benefit Changes	64	99	54	153
Benefit Delays	51	81	47	128
Child Holiday Meals	41	71	99	170
Debt	50	70	41	111
Delayed Wages	9	18	8	26
Domestic Violence	30	31	60	91
Homeless	18	24	5	29
Low Income	498	772	684	1456
No recourse to public funds	8	16	8	24
Other	102	202	128	330
Sickness	68	97	56	153
	<b>0</b>			<b>0</b>

### Distribution by Age range

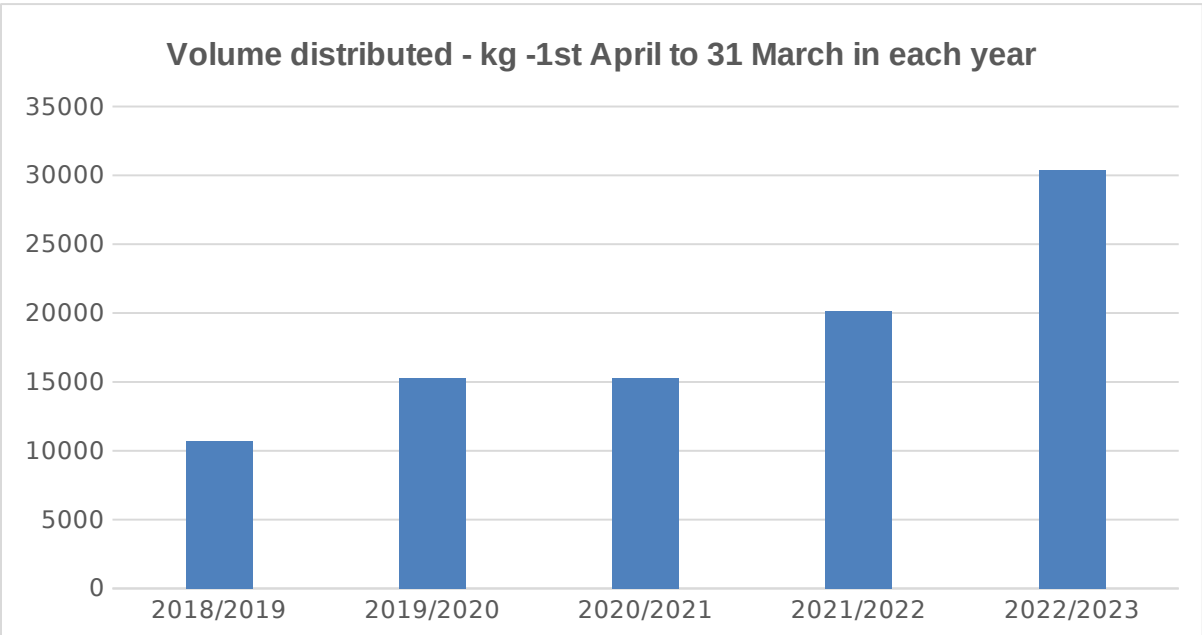
Age Group	Number of people
Adults (17 - 24 yrs)	176
Adults (25 - 64 yrs)	1202
Adults (Over 65 yrs)	74
Adults (unknown age)	29
Children (0 - 4 yrs)	287
Children (12 - 16 yrs)	383
Children (5 - 11 yrs)	489
Children (unknown age)	31
	<b>0</b>

### Distribution by Family size

Size of family	No. vouchers fulfilled	No. vouchers fulfilled (% rounded)
Couple	109	12%
Family	222	24%
Other	87	9%
Single	276	29%
Single Parent	245	26%
	<b>0</b>	

**Annex 3**

**Yearly distribution last 5 years**



Alton Christian Care Ltd  
Audited Statement of Financial Activities  
For the year ended 31 March 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2022-23 £	Total Funds 2021-22 £
Incoming resources					
Incoming Resources from Generated funds:					
Voluntary income:					
Donations	2a	87495	15283	102778	54271
Investment Income	2b	191		191	43
Incoming resources from Charitable activities:					
Donated food stock	3	59790		59790	41692
Other Incoming resources:					
Stock Adjustment	4b	983		983	1374
Total Incoming resources		<u>148459</u>	<u>15283</u>	<u>163742</u>	<u>97380</u>
Resources Expended					
Costs of generating funds:					
Costs of generating voluntary Income					
	4a	74686	13874	88560	50053
Charitable activities:					
Cost of food distributed	4b	60832		60832	41914
Governance costs	4c	-	-	-	-
Total resources expended		<u>135518</u>	<u>13874</u>	<u>149392</u>	<u>91967</u>
Net incoming/(outgoing) resources					
Before other recognized					
Gains or losses	5	12941	1409	14350	67413
Net movement of funds					
<u>Reconciliation of funds</u>					
Total funds brought forward 2022		95147	9240	104387	
Total funds carried forward 2023		108088	10649	118737	

All incoming resources and resources expended derive from continuing activities.

Alton Christian Care Ltd  
Balance Sheet  
As at 31 March 2023

		2023		2022
	Notes	£	£	£
Fixed Assets				
Tangible Assets	8	-	-	-
Current Assets				
Closing Stock	9	5806		5865
Debtors	10			
Investment		-		-
Cash at bank		72679		58462
Savings A/C Newbury B.S.		40251		40060
		-----		-----
		118736		104387
Creditors: amounts falling				
Due after one year	11a		-	
			-----	-----
Net current assets			118736	104387
Creditors: amounts falling				
Due after one year	11b		-	-
Net Assets				
Funds of the charity				
Unrestricted funds			108088	95147
Restricted funds			10649	9240
Total Funds				
			118737	104387

**For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.**

**No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.**

**The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.**

**These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.**

**Approved by all the Trustees on 7<sup>th</sup> Sept 2023 and signed on its behalf by:**

  
Moya Pamplin, Treasurer

### Notes forming part of the Financial Statements for the year ended 31 March 2023

#### 1. Accounting Policies

The principal accounting policies are summarized below. The accounting policies have been applied consistently throughout the year.

##### (a) Basis of accounting

The financial statements have been prepared under the historical cost convention and in accordance with the companies Act 1985 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

The Trussell Trust's basis of valuation for food stock is adopted. Currently it is £2.00 per kilogram.

##### (b) Fund accounting

. Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

. Restricted funds are subjected to restrictions on their expenditure imposed by the donors.

##### (c) All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:

. Voluntary income is received by the way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognized when the charity becomes unconditionally entitled to the grant.

. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

##### (d) Resources expended

Expenditure is recognized on an accrual basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

. Costs of generating funds comprise the costs associated with attracting voluntary income and costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

. Charitable expenditure denotes the value of food stock distributed to all beneficiaries.

**(e)** Fixed Assets

Fixed assets costing below £1000 are not capitalized.

2(a) Donations	Unrestricted	Restricted	Total
Donors	£	£	£
Total Gift Aided Donations	27784		27784
Total Non Gift Aided Donations	51745	6623	58368
58368			
Building Society Interest	191		191
Gift Aid received	7966		7966
(Golden Giving £3504)			
(Food Bank £4462 yr 21/22)			
Grants		500	500
Trussell Trust Restricted CAB		8160	8160
	-----		
TOTAL DONATIONS	87686	15283	102969

**(b)** Building Society Interest of £191.00 received in the tax year 2022/2023

**(c)** Other incoming resources  
 Gift-aid tax has been reclaimed to 31 March 2023 from Food Bank Donations This will appear in the next financial year. Amount expected £6906.

**3.** Incoming Resources from charitable activities  
 As our main charitable activity is that of food distribution, the donated food stock is valued at Trussell Trust's recommended valuation of £2.00 per kilogram and treated as an incoming resource. The value of food stock received from 1 April 2022 to 31 March 2023 was 29895kg x £2.00 per kg = £59790

**4.** Total Resources expended

(a) Costs of generating voluntary income:	£
Staff Salaries PAYE	19461
Rent & Rates (Water only)	5117
Insurance Premises	775
Electricity	1873
Fees	625
Bank charges	131
Warehouse & Distribution Centre exp	1445
Telephone	218
General Expenses	2270
Miscellaneous motor expenses	596
Other (food purchase)	35463
Fuel, EWSL Course, School uniform	10544
Local Project CAB	10042
Total expenses	<u>88560</u>

**(b)** Charitable activities:  
 The value of food stock distributed from 1 April 2022 to 31 March 2023 was 30416kg @ £2.00per kg total £60832 Stocktake March 2023 stock held in the Warehouse of 2903kg at £2.00/kg £5806 - we gained 491.5kg @£2/kg £983 which shows as an adjustment in the accounts.

**(c)** Governance costs:  
 Our honorary independent examiner does not charge a fee for her services.

**5.** Net incoming/Outgoing Resources for the period

This is stated after charging the part-time manager's and assistance of £19461. No employee received emoluments of more than £10,000 p.a.

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

Part-time Manager for warehouse and distribution centre:	0.5
Part-time Assistant to Manager for warehouse and distribution centre:	0.4

**6. Trustee Remuneration & Related Party Transactions**

No member of the management committee received any remuneration during the year. No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

**7. Taxation**

As a charity, Alton Christian Care Ltd is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

**8. Tangible Fixed Assets**

None has been purchased

**9. Current Assets**

Stock: This is the value of the closing food stock calculated as follows:

Opening Food stock as at 1 April 2023	£5865
Add donated food stock (Note 3)	<u>£59790</u>
	£65655
Less distributed food stock (Note 4b)	<u>(£60832)</u>
	(£ 4823)
Plus stock adjustment to balance accounts	983
	<u>£5806</u>
Audited Physical stock check 1 April 2023 C/F	<u>£5806</u>

**10. Debtors**

(For information only, consistent with previous years)

Prepayment Insurance	£775
Trussell Trust Fees	None
Date Protection fees	£35
Gift Aid Refund outstanding For 2022/23	£6906

**11. Creditors**

Amounts falling due within one year: None



CHARITY COMMISSION  
FOR ENGLAND AND WALES

**Independent examiner's report on the  
accounts**

**Section A Independent Examiner's Report**

<b>Report to the trustees</b>	ALTON CHRISTIAN CARE LIMITED		
<b>On accounts for the year ended</b>	31/03/2023	<b>Charity no (if any)</b>	1151471
	<b>Set out on pages</b> 1&2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023 .

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination. I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

~~{The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]}- Delete {} if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Felicity Brindley Date: 02/08/2023  
Name: FELICITY BRINDLEY

Relevant professional qualification(s) or body

(if any):

--

Address:

REDCOT, GASTON LANE
SOUTH WARNBOROUGH, HAMPSHIRE, RG29 1RH

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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**ALTON CHRISTIAN CARE LIMITED**

England & Wales - Charity number 1151471

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# Accounts

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*Alton Christian Care Ltd - Company Number 08334039 Charity Number 1151471*

**Alton Christian Care Ltd**

Report of the directors and audited financial statements for the year ended 31st March 2022.

**Charity name:** Alton Christian Care Ltd

**Charity Registration Number:**1151471

**Company Registration Number:** 08334039

**Registered Office:** Market House, 21 Lenten Street, Alton GU34 1HG

**Directors and Trustees**

L.Duncan  
R.Kemp  
T.Pinchen (Chair)  
P.Susans  
T.Thomas  
D.Weideman

**Operations Manager:** I.M. Dane  
Assistant Manager: S.Mills  
Treasurer: M.Pamplin

**Honorary Independent Examiner:**

Felicity Brindley, Redcot, Gaston Lane, South Warnborough, Hampshire.

**Bankers:**

HSBC , Lansdowne House,74 High Street, Alton. GU34 1EZ

**Associated Organisation:** The Trussell Trust.

The Trussell Trust (registered Charity number 1110522 ) is the organisation to which the charity is affiliated and which sets out management and organisational standards.

**Purpose and Aims**

The charity's purposes are set out in the company's memorandum of terms but the primary purpose is to operate the Alton Foodbank.

The main focus is the collection and distribution of food in accordance with the rules and recommendations set out by the Trussell Trust who are the overarching sponsors for more than 400 foodbanks throughout the UK.

A secondary object was established which is the operation of a school uniform bank for local schools in the immediate area.

The aims and objectives were expanded in 2020 at The Charity Commission and Companies House to ensure that the Trust could give financial contributions to other organisations operating in the same area.

**How our activities deliver public benefit.**

**Food Supply**

A wide range of people from all backgrounds and irrespective of race or belief derived benefit from our activities.

In the previous reporting year we distributed approx. 14.9 tonnes of food. However, this year we distributed some 23 tonnes. This was a dramatic increase, mainly due to the impact of the Covid situation on families and employment opportunities in the area. We redeemed 634 vouchers in the reporting period which covered 1808 individuals. This represents approximately 5424 days worth of food provided.

Low income now accounts for as many voucher referrals as benefit changes and delays together.

An analysis of the vouchers issued by location and type of crisis is given at annex one of this report.

Support is given to the SDAS women’s refuge in Alton. In addition we passed surplus food stocks to other Trussell Trust Foodbanks and a small amount to other local organisations such as another local charity, Bushy Leaze, to ensure that the Charity maintained appropriate levels of stock within the correct date parameters. This ensured that we avoided the situation whereby stock surpluses for particular date ranges were wasted. We also supported the breakfast clubs at two local schools, Eggars and Wooteys.

The Trussell Trust recommendation that we supply three days’ worth of meals for a maximum of three occasions has been followed with a few rare exceptions where circumstances required a more relaxed policy. In practice many of the people using our service have been the subject of benefit changes, cuts and delayed appeals etc. An increasing proportion are found to be on minimum wage flexible working hour contracts, with insufficient work periods to support a reasonable income during a working week. Analysis of the statistics is given below. In addition we have found organisations are less likely to be able to help clients stop being dependant on the foodbank. This has meant that we have had to be flexible in supporting some clients for a longer period or at less frequent intervals.

The Charity does not undertake assessments of need but relies on referrals with vouchers issued from Citizens Advice Bureau, Social Services, schools, doctors etc.

**School Uniform Bank Policy**

The Foodbank has continued to collect and offer school uniform for both primary and secondary schools. Because much of the school uniform is branded then if we do not have items of uniform available then we have introduced a system of direct purchase of the required items from suppliers.

**CA advisor**

During the last year the Foodbank – with TT support – trialled a scheme whereby the foodbank paid for a specific advisor to help those attending try and alleviate the reasons why they needed foodbank help. This trial was evaluated after 6 months and found to be helpful. It is been extended into a two year relationship.

**Political campaigning**

The TT are trialling the use of local teams across the UK to advocate for local changes, the Foodbank is already represented on such a local group with CA and other suppliers. It is proposed to migrate this arrangement into the TT programme later in 2022.

*Alton Christian Care Ltd – Company Number 08334039 Charity Number 1151471*

### **External use**

Due to the pandemic there was little use of our facilities by third parties.

### **Structure Governance, Management and Operation.**

The Foodbank has continued to operate as a separate entity but with close links to other Alton Charities. The lead Church in the town continues to be the Butts Evangelical Free Church. Arrangements are in place to ensure that there is no conflict of interest between the two organisations since some Trustees have a dual role as members of the Butts Church (one as Trustee) as well as directors of the Charity. Our manager, Ian Dane, also has a role as a Trustee of the Grain House Trust.

The Trust is governed by the Board of Trustees who are also the directors for Company Act purposes. The directors meet quarterly unless a special meeting is required although email decision making takes place where necessary.

The Trustees devolve day to day operation to their manager who is responsible for maintaining an operations board on which sit representatives of the local participating churches and which deal with the day to day operating issues. The operations board also meets quarterly or as required. .

There are some 40 volunteers overall, including Trustees and manager who give their time to staffing the distribution centre and running the warehouse. The turnover of volunteers is low and there is a waiting list. Apart from repayment of specific authorised expenses no remuneration is claimed by or paid to volunteers and Trustees other than the manager and the assistant manager. It should be additionally noted that several volunteers regularly use their own vehicles to transport crates of food between warehouse and distribution centre without payment

It is difficult to quantify the value of the activities carried out by volunteers, however, based on an average of three persons per minimum 2 hour session in warehouse and distribution centre twice a week it is easy to calculate that well in excess of 600 man hours is given freely by volunteers. As the time involved is greater than this per session plus additional times for special activities such as audit and dealing with Christmas bulges in donations this figure is likely to be a significant underestimate. In addition volunteers use their own vehicles to transport food to and from collection points and the warehouse and distribution centre.

Although it is difficult to put a value of this volunteer activity it is likely that to provide this amount of help would be in the order of £10000 per annum if staff had to be paid at close to the minimum wage and vehicle hire costs were included.

### **Serious Incidents**

No financial fraud or safeguarding incidents were reported to the Trustees during the accounting period.

### **Property**

The Trust continues to benefit from free accommodation for its warehouse facility from another charitable trust. The lease for the distribution centre, operating from a shop unit in the Market Square, Alton owned by the Town Council which was originally for one year continued with a new lease. The rent is less than market rent. It should be noted that in the current reporting year the Foodbank was given substantial rebate from Rent by the Town Council and also benefited from national business rent relief schemes operated through East Hampshire DC.

Business rates normally form a significant part of the charities unavoidable outgoings as well as the standing charges for Water and Sewage. Electricity is billed monthly by the Town Council as Landlords from their joint arrangements for the Town Hall.

*Alton Christian Care Ltd – Company Number 08334039 Charity Number 1151471*

### **Future Premises**

In November last year the Charity was made aware of the proposed Community Hall that was to be provided to the District Council and thus the Town Council as S106 provision from a nearby housing redevelopment site. Discussions indicated that there was just sufficient space to accommodate a combined CA and Foodbank operation in the building. A draft layout was agreed and further information in relation to the likely running costs is awaited. Until then the foodbank is holding over on its lease from the Town Council. The co-location of the shop and warehouse will have significant operational benefits in minimising manual handling of goods and their transport and has the prospect of increased opening hours. In addition there should be increased opportunities to signpost clients to CA help.

### **Birthday**

Last November saw the 10<sup>th</sup> birthday of the foodbank and we were able to hold a function to thank our volunteers and supports for their help over the last 10 years.

### **Risk Management**

The Trustees review the major risks to the Charity and are also responsible for Health and Safety. An induction pack covering operational systems and general H&S advice is given to volunteers.

Data protection is monitored by one Trustee and another takes the lead on child and adult protection issues.

Two Trustees act as line managers for the employed members of staff and for management and other issues raised by volunteers that they feel that they wish to raise away from the manager.

The greatest risk identified at the end of the accounting period is the need to generate additional donations to match our continuing outgoings.

Arrangements are in place to ensure that there are no conflicts of interest between our manager and the Grain House Trust as our landlord of the Warehouse. Two of the Trustees are also Trustees of the East Hampshire Citizens advice and appropriate voting restrictions are in place when joint matters are for discussion for both organisations.

### **GDPR**

The Trussell Trust produced documentation and guidelines for the use of its web sites, database and general handling of paper and other records Trustees believe that the charity is compliant with the legal requirements.

### **Responsibilities of the Trustees**

Trustees as directors are required to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of those resources, including income and expenditure, for the financial year.

### **Grants and income**

The Trust has received several grants from organisations for which the Charity is grateful. In addition there have been a substantial number of small cash donations, through collecting tins, standing order or simple cash receipts. It is the policy of the Trust to acknowledge all receipts personally, but that individual donors shall remain anonymous unless publicity is authorised.

### **Fresh Vegetables**

One of the originating deficiencies of the Foodbank format when it was originally set up was the inability to be able to give out fresh vegetables and fruit to supplement the tinned food diet. However, the response by local firms to Covid increase deliveries of these products has meant that the Charity has entered into contractual arrangements with a local firm to deliver a box of fresh food a week to those families presenting vouchers. This is for a trial period and only covers 2 months of the last part of the reporting period and was well received. Trustees have budgeted in the next financial year to continue this trial for a whole year.

### **Financial Balance levels**

**These appear high but are artificially enhanced by the various Covid grants and the rent and rate freeze. Trustees have taken steps to reduce the balance by:**

- a) Removing the Golden Giving web link for a while**
- b) Noting that they were expending substantial cash funds on the fresh food trial mentioned above**
- c) Asking donors whether they would like to support other charities in the area including Bushy Leaze Children's centre and the Alton Hardship fund.**
- d) Checking with Trussell Trust to ensure that other TT local organisations around us are not short of funds.**

### **Trussell Trust Audit**

The TT amended their audit to a questionnaire this year. The nature of the tick box system caused concern as it failed to allow for appropriate comment. This led to several questions being raised by TT to our area manager. These were immediately answered and the TT comments withdrawn apart from one item which suggested that the Trust needs a specific IT security policy whereas what we had was guidance and acceptance of systems and responsibilities by volunteers. Such a policy will be developed during the year.

It should be noted that food is recorded by weight to one decimal place only and over time reasonable assumptions made as to the weight of boxes and cartons can affect the overall calculations as can the rounding elements in the weighing process. Steps are taken to regularly check for items becoming out of date and a significant element in the figure for goods that had to be disposed relates to items donated that were already out of date or damaged.

### **Stock take**

The Manager was able to conduct a stock take on 5<sup>th</sup> April 2022

However, analysis of the figures showed that we had dispensed just over a 100 tonnes of food since the Foodbank was first set up and as previously reported well over 23 tonnes of this had been in the current financial year.

It should also be noted that at the height of the pandemic the Trussell Trust authorised the removal of the need to date food. This was because the stocks were being turned over so quickly that it was unlikely that food would be come out of date. The Trustees were concerned that some of the food stocks with short dates would become out of use more quickly, however by careful management this did not happen and the amount of unusable food, mostly from out-of-date or damaged donations (rather than stock going out of date), has remained very low.

### **Fuelbank.**

During the year it became apparent the fuel poverty was increasing. Research led Trustees to agree to partner with the Fuelbank charity who could help with clients on

*Alton Christian Care Ltd – Company Number 08334039 Charity Number 1151471*

direct debit arrangements. We made an initial donation of £5000 to that charity to draw down from. To date this project is believed to be a success. Sadly we still have to provide a significant number of top up vouchers for credit meter users which are purchased from the local co-op and marked for fuel use only.

### **Response to Corona Virus**

This report follows the end of last years with its unusual restrictions and exceptional demand.

Trustees were able to partially reopen the shop and distribute prepacked bags of food. The number of volunteers available reduced due to health conditions and their need for self-isolation. We kept systems running by allowing cohabiting groups to operate alone packing bags and putting food onto the shelves. As the situation eased we were able to reopen more normally at the end of the FY.

The Trustees wish to record their appreciation of the support given by the Manager and Assistant Manager for their ability to keep track of the changing needs and operating requirements. In addition the Volunteers responded tremendously to the changing needs of the operating models. The Trustees also wish to thank G.Jacobs as the rota coordinator for her unending support in reordering the volunteer rotas, seemingly almost every other month to cope with the changing situations.

The additional governance actions that were put in place at the end of last year as a risk control measures were continued, but thank fully did not need to be drawn upon, although meetings still had to be held electronically and effective processes put in place for electronic payments and passing of invoices in as Covid secure way as possible.

The past year has seen a continuation of an extraordinary set of circumstances and the Trust has shown that it can cope and be resilient to the regular change of events. On this basis, and with a high balance of funds the **directors have confidence that the charity can sustain its operations with a high level of purchases for the following year.**



T.Pinchen  
Chairman of Trustees  
1<sup>st</sup> August 2022

Report approved by Trustees on 1st September 2022

## Annex 1

### Vouchers issued by Ward Financial year 2021/2022

Ward	No. Vouchers fulfilled	Adults	Adults (%)	Children	Children (%)	Total
Alresford and Itchen Valley	2	2	100%	0		2
Alton Amery	18	25	52.08%	23	47.92%	48
Alton Ashdell	55	70	60.34%	46	39.66%	116
Alton Eastbrooke	167	265	58.76%	186	41.24%	451
Alton Holybourne	47	75	52.08%	69	47.92%	144
Alton Westbrooke	73	84	51.85%	78	48.15%	162
Alton Whitedown	36	54	46.55%	62	53.45%	116
Alton Wooteys	125	206	46.19%	240	53.81%	446
Bentworth & Froyle	6	10	62.50%	6	37.50%	16
Binsted, Bentley & Selborne	24	54	65.06%	29	34.94%	83
Clanfield	5	5	50%	5	50%	10
Farnham Hale and Heath End	1	3	100%	0		3
Four Marks & Medstead	40	65	52.42%	59	47.58%	124
Headley	3	5	55.56%	4	44.44%	9
NFA	7	8	50%	8	50%	16
Petersfield Heath	1	1	33.33%	2	66.67%	3
Petersfield St Peter's	6	7	53.85%	6	46.15%	13
Ropley, Hawkley & Hangers	6	7	77.78%	2	22.22%	9
Unknown	1	2	100%	0		2
Whitehill Castle	4	5	71.43%	2	28.57%	7
Whitehill Hogmoor & Greatham	7	14	60.87%	9	39.13%	23
Whitehill Pinewood	1	3	60%	2	40%	5

## Annex 2

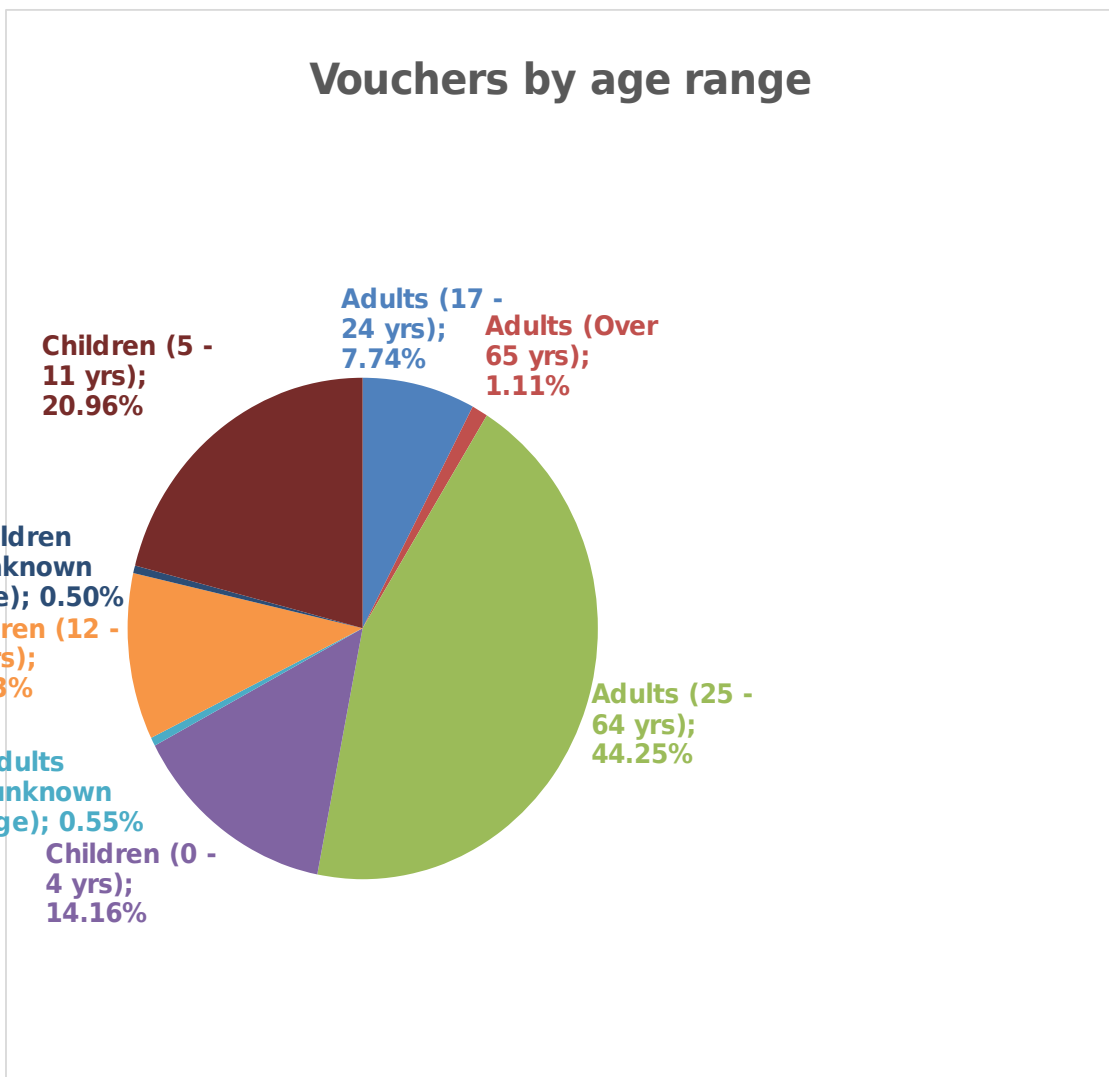
### Distribution by Crisis type and Household age

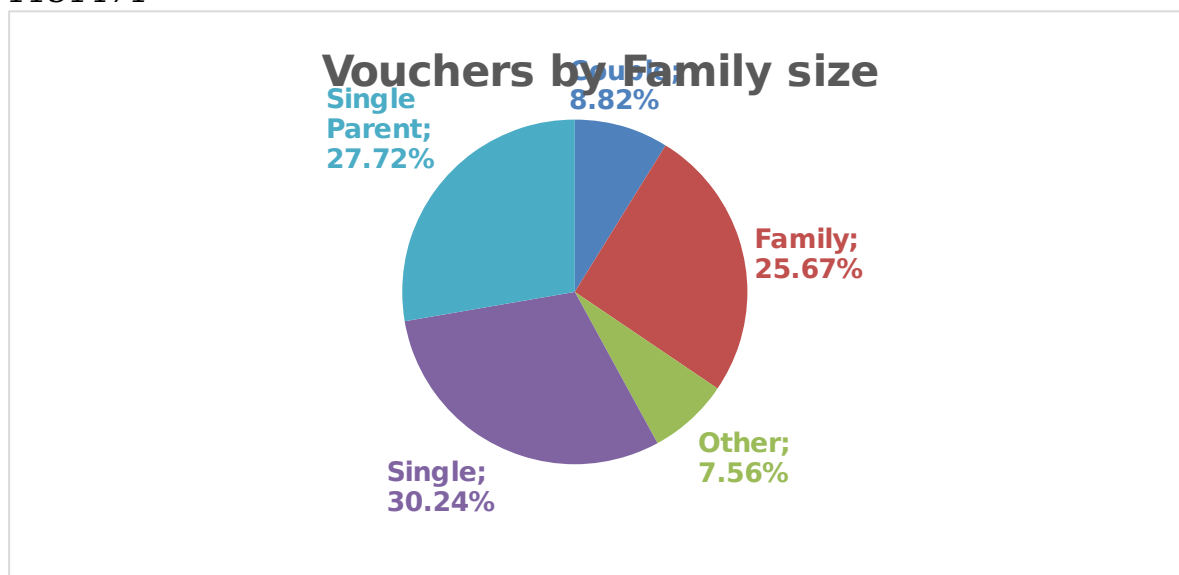
<b>Crisis</b>	
Types of Crisis	No of Vouchers fulfilled
Benefit Changes	29
Benefit Delays	19
Child Holiday Meals	23
Debt	29
Delayed Wages	4
Domestic Violence	44
Homeless	6
Low Income	398
No recourse to public funds	3
Other	27
Sickness	53
	<b>635</b>

<b>Household age groups</b>	
Age Group	Number of people
Adults (17 - 24 yrs)	140
Adults (25 - 64 yrs)	800
Adults (Over 65 yrs)	20
Adults (unknown age)	10
Children (0 - 4 yrs)	256
Children (12 - 16 yrs)	194
Children (5 - 11 yrs)	379
Children (unknown age)	9
	<b>1808</b>
<i>Total</i>	

Total vouchers	
----------------	--

Individuals	
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**Alton Christian Care Ltd  
Audited Statement of Financial Activities  
For the year ended 31 March 2022**

Total		Unrestricted	Restricted	Total
Funds		Funds	Funds	Funds
2021-22	2020-21	£	£	£
	Notes			
<b>Incoming resources</b>				
<b>Incoming Resources from Generated funds:</b>				
<b>Voluntary income:</b>				
<b>Donations</b>	<b>2a</b>	<b>45031</b>	<b>9240</b>	<b>54271</b>
<b>122767</b>				
<b>Investment Income</b>	<b>2b</b>	<b>43</b>		<b>43</b>
<b>17</b>				
<b>Incoming resources from Charitable activities:</b>				
<b>Donated food stock</b>	<b>3</b>		<b>41692</b>	
<b>41692</b>	<b>52775</b>			
<b>Other Incoming resources:</b>				
<b>Stock Adjustment</b>	<b>4b</b>		<b>1374</b>	
<b>1374</b>				
-----				
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Alton Christian Care Ltd - Company Number 08334039 Charity Number 1151471

<b>Total Incoming resources</b>		<b>88140</b>	<b>9240</b>
<b>97380</b>	<b>175559</b>		

**Resources Expended**

**Costs of generating funds:**

<b>Costs of generating voluntary Income</b>	<b>4a</b>	<b>46800</b>	<b>3253</b>	<b>50053</b>
<b>55791</b>				
<b>Charitable activities:</b>				
<b>Cost of food distributed</b>	<b>4b</b>	<b>41914</b>		<b>41914</b>
<b>52250</b>				
<b>Stock Take adjustment</b>	<b>4b</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>105</b>				
<b>Governance costs</b>	<b>4c</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>-</b>				

<b>Total resources expended</b>		<b>88714</b>	<b>3253</b>	<b>91967</b>
<b>108146</b>				

**Net incoming/(outgoing) resources**

<b>Before other recognized Gains or losses</b>	<b>5</b>	<b>(574)</b>	<b>5987</b>	<b>5413</b>
<b>67413</b>				

**Net movement of funds**

<b>Reconciliation of funds</b>				
<b>Total funds brought forward 2021</b>		<b>95721*</b>	<b>3253*</b>	
<b>98974</b>				

<b>(*adjusted to reflect historical understatement in restricted funds)</b>				
<b>Total funds carried forward 2022</b>		<b>95147</b>	<b>9240</b>	
<b>104387</b>				

Audited Accounts Financial Activities – Alton Christian Care Ltd year end 31 March 2022

All incoming resources and resources expended derive from continuing activities.

Alton Christian Care Ltd  
Balance Sheet  
As at 31 March 2022

		2022	2021
	Notes	£	£
<b>Fixed Assets</b>			
Tangible Assets	8	-	-
<b>Current Assets</b>			
Closing Stock	9	5865	4713
Debtors	10	-	-
Investment		-	-
Cash at bank		58462	74244
Savings A/C Newbury B.S.		40060	20016
		<u>104387</u>	<u>98973</u>
<b>Creditors: amounts falling Due after one year</b>	11a	-	-
<b>Net current assets</b>		<u>104387</u>	<u>98973</u>
<b>Creditors: amounts falling Due after one year</b>	11b	-	-
<b>Net Assets</b>			
Funds of the charity			
Unrestricted funds		95147	96523
Restricted funds		9240	2450
<b>Total Funds</b>		<u>104387</u>	<u>98973</u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by all the Trustees on 14 Sept 2022 and signed on its behalf by:

M P Pamplin Moya Pamplin, Treasurer

**Notes forming part of the Financial Statements for the year ended 31 March 2021**

**1. Accounting Policies**

The principal accounting policies are summarized below. The accounting policies have been applied consistently throughout the year.

**(a) Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the companies Act 1985 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005. The Trussell Trust's basis of valuation for food stock is adopted. Currently it is £2.00 per kilogram.

**(b) Fund accounting**

. Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

. Restricted funds are subjected to restrictions on their expenditure imposed by the donors.

**(c) All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to particular categories of income:**

. Voluntary income is received by the way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognized when the charity becomes unconditionally entitled to the grant.

. Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

**(d) Resources expended**

Expenditure is recognized on an accrual basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

. Costs of generating funds comprise the costs associated with attracting voluntary income and costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

. Charitable expenditure denotes the value of food stock distributed to all beneficiaries.

**(e) Fixed Assets**

**Fixed assets costing below £1000 are not capitalized.**

**2(a) Donations**

<b>Total</b>	<b>Unrestricted</b>	<b>Restricted</b>
<b>Donors</b>	<b>£</b>	<b>£</b>
<b>£</b>		
<b>Total Gift Aided Donations</b>	<b>17829</b>	
<b>17829</b>		
<b>Total Non Gift Aided Donations</b>		<b>19006</b>
<b>19006</b>		
<b>Gift Aid received</b>	<b>6496</b>	
<b>6496</b>		
<b>(Golden Giving £1728)</b>		
<b>(Food Bank £4768 yr 20/21)</b>		
<b>Grants</b>		
<b>Sainsbury's</b>	<b>500</b>	
<b>500</b>		
<b>Alton Parishes</b>	<b>1200</b>	
<b>1200</b>		
<b>Trussell Trust Restricted CAB</b>		<b>9240</b>
<b>9240</b>		
-----	-----	-----
<b>TOTAL DONATIONS</b>	<b>45031</b>	<b>9240</b>
<b>54271</b>		

**(b) Building Society Interest of £43.00 received in the tax year 2021/2022**

**Other incoming resources**

**(c) Gift-aid tax has been reclaimed to 31 March 2022 from Food Bank Donations This will appear in the next financial year. Amount expected £4357.**

**3. Incoming Resources from charitable activities**

**As our main charitable activity is that of food distribution, the donated food stock is valued at Trussell Trust's recommended valuation of £2.00 per kilogram and treated as an incoming resource. The value of food stock received from 1 April 2021 to 31 March 2022 was 20846kg x £2.00 per kg = £41692**

**4. Total Resources expended**

**(a) Costs of generating voluntary income:**

**£**

**Staff Salaries PAYE**

**16328**

**Rent & Rates (Water only)**

**4488**

**Insurance Premises**

**766**

<b>Electricity Fees</b>	<b>1263</b>
<b>501</b>	
<b>Warehouse &amp; Distribution Centre exp</b>	
<b>772</b>	
<b>Telephone</b>	<b>630</b>
<b>General Expenses</b>	
<b>536</b>	
<b>Miscellaneous motor expenses</b>	
<b>451</b>	
<b>Other (food purchase)</b>	
<b>19838</b>	
<b>Fuel, EWSL Course, School uniform</b>	
<b>2880</b>	
<b>Local Project Alton Lions Xmas parcels</b>	
<b>1600</b>	
<b>Total expenses</b>	
<b><u>50053</u></b>	

**(b) Charitable activities:**

The value of food stock distributed from 1 April 2020 to 31 March 2022 was 4713kg @ £1.80/kg = £4713 + 18600 kg x £2.00 per kg = £37200 total £41913 Stocktake held 1 April 2022 stock held in the Warehouse of 2933kg at £2.00/kg £5866 - adjusted to £5865 to balance accounts. Therefore an upward adjustment was required of 687kg @ £2/kg = £1374

The Trussell Trust has suggested a figure per kilogram of food in previous years, but advised that this should be amended by local situation. It was agreed this should be amended to £2.00/kg for the year 2021/2022.

**(c) Governance costs:**

Our honorary independent examiner does not charge a fee for her services.

**5. Net incoming/Outgoing Resources for the period**

The trust benefited from a rent rebate as well as rate rebate as part of Covid support, therefore the normal expenditure is lower than in the previous year.

This is stated after charging the part-time manager's and assistance of £16328. No employee received emoluments of more than £10,000 p.a.

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

Part-time Manager for warehouse and distribution centre:

0.5

**Part-time Assistant to Manager for warehouse and distribution centre: 0.4**

**6. Trustee Remuneration & Related Party Transactions**  
**No member of the management committee received any remuneration during the year. No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.**

**7. Taxation**  
**As a charity, Alton Christian Care Ltd is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.**

**8. Tangible Fixed Assets**  
**None has been purchased**

**9. Current Assets**  
**Stock: This is the value of the closing food stock calculated as follows:**

**Opening Food stock as at 1 April 2021**  
**£4713**

**Add donated food stock (Note 3)**  
**£41692**

**£46405**

**Less distributed food stock (Note 4b)**  
**(£41913)**

**Plus stock adjustment**  
**£ 1374**

**Audited Physical stock check 1 April 2022**  
**£5865**  
**Adjusted to balance accounts**

**10. Debtors**  
**(For information only, consistent with previous years)**

<b>Prepayment Insurance</b>	<b>766</b>
<b>Trussell Trust Fees</b>	<b>None</b>
<b>Date Protection fees</b>	<b>35</b>
<b>Gift Aid Refund outstanding</b>	
<b>For 2021/22</b>	<b>4357</b>

**11. Creditors**

**Amounts falling due within one year: None**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

**Independent examiner's report on the  
accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

ALTON CHRISTIAN CARE LIMITED

**On accounts for the year  
ended**

31/03/22

**Charity no  
(if any)**

1151471

**Set out on pages**

1&2

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Felicity Brindley*

**Date:**

17/08/22

**Name:**

FELICITY BRINDLEY

**Relevant professional  
qualification(s) or body  
(if any):**

IER

1

Oct 2018

**Address:**

REDCOT, GASTON LANE,  
SOUTH WARNBOROUGH, HAMPSHIRE, RG29 1RH.

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of  
any items that the  
examiner wishes to**

Address: REDCOT, GASTON LANE,  
SOUTH WARNBOROUGH, HAMPSHIRE, RG29 1RH.

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Large empty box for disclosure details]

**ALTON CHRISTIAN CARE LIMITED**

England & Wales - Charity number 1151471

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# Accounts

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## **Alton Christian Care Ltd**

Report of the directors and audited financial statements for the year ended 31st March 2021.

**Charity name:** Alton Christian Care Ltd

**Charity Registration Number:** 1151471

**Company Registration Number:** 08334039

**Registered Office:** Market House, 21 Lenten Street, Alton GU34 1HG

### **Directors and Trustees**

L.Duncan

R.Kemp ( appointed April 2020)

T.Pinchen (Chair)

P.Susans

T.Thomas

D.Weideman

**Operations Manager:** I.M. Dane

Assistant Manager: S.Mills (wef 1<sup>st</sup> June 2020)

Treasurer: M.Pamplin

### **Honorary Independent Examiner:**

Felicity Brindley, Redcot, Gaston Lane, South Warnborough, Hampshire.

### **Bankers:**

HSBC , Lansdowne House,74 High Street, Alton. GU34 1EZ

**Associated Organisation:** The Trussell Trust.

The Trussell Trust (registered Charity number 1110522 ) is the organisation to which the charity is affiliated and which sets out management and organisational standards.

### **Purpose and Aims**

The charity's purposes are set out in the company's memorandum of terms but the primary purpose is to operate the Alton Foodbank.

The main focus is the collection and distribution of food in accordance with the rules and recommendations set out by the Trussell Trust who are the overarching sponsors for more than 400 foodbanks throughout the UK.

A secondary object has been established which is the operation of a school uniform bank for local schools in the immediate area.

The aims and objectives were expanded in 2020 at The Charity Commission and Companies House so as to ensure that the Trust could give financial contributions to other organisations operating in the same area. The Primary purpose of the amendment was to be able to use the Trusts accounts to pass through donations to the Alton Hardship Fund operated by the Alton Town Council with contributions and regulation from other registered charities in the Town.

## **How our activities deliver public benefit.**

### **Food Supply**

A wide range of people from all backgrounds and irrespective of race or belief derived benefit from our activities.

In the previous reporting year we distributed approx. 14.9 tonnes of food. However, this year we distributed some 29 tonnes. This was a dramatic increase, mainly due to the impact of the Covid situation on families and employment opportunities in the area. We redeemed 784 vouchers in the reporting period which covered 1320 Adults and 1301 children. This represents approximately 7863 days worth of food provided.

Low income now accounts for as many voucher referrals as benefit changes and delays together.

An analysis of the vouchers issued by location and type of crisis is given at annex one of this report.

Support is given to the SDAS women's refuge in Alton. In addition we passed surplus food stocks to other Trussell Trust Foodbanks and a small amount to other local organisations such as another local charity, Bushy Leaze, to ensure that the Charity maintained appropriate levels of stock within the correct date parameters. This ensured that we avoided the situation whereby stock surpluses for particular date ranges were wasted. We also supported the breakfast clubs at two local schools, Eggars and Wooteys.

The Trussell Trust recommendation that we supply three days' worth of meals for a maximum of three occasions has been followed with a few rare exceptions where circumstances required a more relaxed policy. In practice many of the people using our service have been the subject of benefit changes, cuts and delayed appeals etc. An increasing proportion are found to be on minimum wage flexible working hour contracts, with insufficient work periods to support a reasonable income during a working week. Analysis of the statistics is given below. In addition we have found organisations are less likely to be able to help clients stop being dependant on the foodbank. This has meant that we have had to be flexible in supporting some clients for a longer period or at less frequent intervals.

The Charity does not undertake assessments of need but relies on referrals with vouchers issued from Citizens Advice Bureau, Social Services, schools, doctors etc.

### **School Uniform Bank Policy**

The Foodbank has continued to collect and offer school uniform for both primary and secondary schools. Because much of the school uniform is branded then if we do not have items of uniform available then we have introduced a system of direct purchase of the required items from suppliers.

### **External use**

It should be recorded that the Foodbank makes available its premises for use as their base by the "Town Pastors" organisation during their work on Friday and Saturday evenings around the Town's public houses, although this work was constrained this year due to Covid requirements. In addition at the end of the FY the Trustees agreed to the EH Citizens Advice could use the premises as an occasional interview room due to space and Covid secure requirements in their other shop unit also under the Town Hall.

## **Structure Governance, Management and Operation.**

The Foodbank has continued to operate as a separate entity but with close links to other Alton Charities. The lead Church in the town continues to be the Butts Evangelical Free Church. Arrangements are in place to ensure that there is no conflict of interest between the two organisations since some Trustees have a dual role as members of the Butts Church (one as Trustee) as well as directors of the Charity. Our manager, Ian Dane, also has a role as a Trustee of the Grain House Trust and equally arrangements are in place to ensure that there are no conflicts of interest as that Trust is landlord of our Warehouse.

The Trust is governed by the Board of Trustees who are also the directors for Company Act purposes. The directors meet quarterly unless a special meeting is required although email decision making takes place where necessary.

The Trustees devolve day to day operation to their manager who is responsible for maintaining an operations board on which sit representatives of the local participating churches and which deal with the day to day operating issues. The operations board also meets quarterly or as required. .

In addition the Trustees appointed an assistant manager to help with all the Covid related administration and especially the distribution of food and liaison with the voucher issuing organisations. The first temporary 6 month

contract was extended and Trustees agreed, on the basis of experience gained, to convert this to a permanent post in February

There are some 40 volunteers overall, including Trustees and manager who give their time to staffing the distribution centre and running the warehouse. The turnover of volunteers is low and there is a waiting list. Apart from repayment of specific authorised expenses no remuneration is claimed by or paid to volunteers and Trustees other than the manager *and the assistant manager*. It should be additionally noted that a number of volunteers regularly use their own vehicles to transport crates of food between warehouse and distribution centre without payment and over the last year to individuals houses as part of the Covid response.

It is difficult to quantify the value of the activities carried out by volunteers, however, based on an average of three persons per minimum 2 hour session in warehouse and distribution centre twice a week it is easy to calculate that well in excess of 600 man hours is given freely by volunteers. As the time involved is greater than this per session plus additional times for special activities such as audit and dealing with Christmas bulges in donations this figure is likely to be a significant underestimate.

Although it is difficult to put a value of this volunteer activity it is likely that to provide this amount of help would be in the order of £8000 per annum if staff had to be paid at close to the minimum wage.

### **Serious Incidents**

No financial fraud or safeguarding incidents were reported to the Trustees during the accounting period.

### **Property**

The Trust continues to benefit from free accommodation for its warehouse facility from another charitable trust. The lease for the distribution centre, operating from a shop unit in the Market Square, Alton owned by the Town Council which was originally for one year continued with a new lease. The rent is less than market rent. It should be noted that in the current reporting year the Foodbank was given substantial rebate from Rent by the Town Council and also benefited from national business rent relief schemes operated through East Hampshire DC.

Business rates normally form a significant part of the charities unavoidable outgoings as well as the standing charges for Water and Sewage. Electricity is billed monthly by the Town Council as Landlords from their joint arrangements for the Town Hall.

### **Risk Management**

The Trustees review the major risks to the Charity and are also responsible for Health and Safety. An induction pack covering operational systems and general H&S advice is given to volunteers. Data protection is monitored by one Trustee and another takes the lead on child and adult protection issues.

Two Trustees act as line managers for the employed members of staff and for management and other issues raised by volunteers that they feel that they wish to raise away from the manager.

The greatest risk identified at the end of the accounting period is the need to generate additional donations to match our continuing outgoings.

### **GDPR**

The Trussell Trust produced documentation and guidelines for the use of its web sites, database and general handling of paper and other records Trustees believe that the charity is compliant with the legal requirements.

### **Responsibilities of the Trustees**

Trustees as directors are required to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company as at the balance sheet date and of its incoming resources and application of those resources, including income and expenditure, for the financial year.

## **Grants and income**

The Trust has received several grants from organisations for which the Charity is grateful. In addition there have been a substantial number of small cash donations, through collecting tins, standing order or simple cash receipts. It is the policy of the Trust to acknowledge all receipts personally, but that individual donors shall remain anonymous unless publicity is authorised.

In 2020 the Aton Town Council sponsored the setting up of a town hardship fund to help those people and organizations in particular financial or practical need. There was involvement with the Local Lions Club, other churches and organizations. The Foodbank Chairman was invited to help with the start up of the fund but to avoid conflicts of interest declined to participate in the grant decision making process. However the Trustees noted that we had received a donation from Sir James Scott and that the EHDC Covid business support grant was unexpected (and until pressed by EHDC ) unapplied for. Trustees agreed (with the consent of Sir James Scott) to pass these funds directly to the Hardship scheme to help act, with other donations as the initial funding. However for accounting purposes the funds are recorded as passing through the Trusts bank account.

## **Fresh Vegetables**

One of the originating deficiencies of the Foodbank format when it was originally set up was the inability to be able to give out fresh vegetables and fruit to supplement the tinned food diet. However, the response by local firms to Covid increase deliveries of these products has meant that the Charity has entered into contractual arrangements with "Fresh and Fruity Ltd" to deliver a box a week to those families presenting vouchers. This is for a trial period and only covers 2 months of the last part of the reporting period and being well received. Trustees have budgeted in the next financial year to continue this trial for a whole year.

## **Financial Balance levels**

**These appear high but are artificially enhanced by the various Covid grants and the rent and rate freeze.**

**Trustees have taken steps to reduce the balance by:**

- a) Removing the Golden Giving web link for a while**
- b) Noting that they were expending substantial cash funds on the fresh food trial mentioned above**
- c) Noting the need for additional staff and adding the temporary appointment of a distribution manager. This post was converted into a substantive appointment right at the end of the accounting period.**
- d) Asking donors whether they would like to support other charities in the area including Bushy Leaze Children's centre and the Alton Hardship fund.**
- e) Checking with Trussell Trust to ensure that other TT local organisations around us are not short of funds.**
- f) Noting that as part of our strategic review with our TT Area Manager that there seemed to be limited support being given to clients to help sort out their individual problems. Because of the close working relationship already developed with the local East Hampshire Citizens Advice Bureau it has been agreed that the Foodbank will pay for a dedicated case worker whose role will be to liaise with our distribution manager to offer help to claimants to try and reduce their dependency of the foodbank. Although a prepayment appears in these accounts the majority of the cost will fall in the next financial year after a trial 6 month period.**

## **Trussell Trust Audit**

Because of Covid there was no formal audit by TT this year, however Trustees held a review meeting and discussed future strategy with our area TT manager in February.

It should be noted that food is recorded by weight to one decimal place only and over time reasonable assumptions made as to the weight of boxes and cartons can affect the overall calculations as can the rounding elements in the weighing process. Steps are taken to regularly check for items becoming out of date and a significant element in the figure for goods that had to be disposed relates to items donated that were already out of date or damaged.

## **Stock take**

The Trust was unable to undertake a stock take last year due to Covid shutdown. However this year the Manager was able to conduct a stock take on the 1<sup>st</sup> April, which theoretically is in the next financial year but in practice reflected the situation as at 31<sup>st</sup> March.. Trustees were pleased to note that the discrepancy was minimal over the last two years and amounted to only a small balance sheet charge this year and considerably below the minimum suggested by the Trussell Trust.

However, analysis of the figures showed that we had dispensed just over 100 tonnes of food since the Foodbank was first set up and as previously reported well over 29 tonnes of this had been in the current financial year.

It should also be noted that at the height of the pandemic the Trussell Trust authorised the removal of the need to date food. This was because the stocks were being turned over so quickly that it was unlikely that food would be come out of date. The Trustees were concerned that some of the food stocks with short dates would become out of use quickly, however by careful management this did not happen and the amount of unusable food, mostly from out of date donations rather than stock going out of date, has remained low.

## **Response to Covid**

This report follows the end of last years in that it is unusual because it covers the period when there were substantial changes to the way in which the charity had to operate to accord with the Government guidelines and restrictions on movement.

Trustees continued to keep the shop closed and just distribute prepacked bags and boxes by home delivery of prepacked food bags. The number of volunteers available reduced due to health conditions and their need for self-isolation. We are able to keep systems running by allowing cohabiting groups to operate alone packing bags and putting food onto the shelves. Two local firms, Gorilla Spirits and Cutting Edge Media offered the use of their vans and drivers to deliver the food parcels and directors agreed to pay their expenses. As reported above demand for our services dramatically increased. Equally because of the shortages in shops our donated food levels fell and stock levels were reduced to a minimum, requiring substantial purchases of food. To start with we benefited from using other organisations “Cash and Carry” warehouse cards but later on obtained our own.

During the summer the situation eased and the shop was reopened for distribution of prepacked bags. This situation then changed again in the Autumn at least twice.

The Trustees wish to record their appreciation of the support given by the Manager and Assistant Manager for their ability to keep track of the changing needs and operating requirements. In addition the Volunteers responded tremendously to the changing needs of the operating models. The Trustees also wish to thank G.Jacobs as the rota coordinator for her unending support in reordering the volunteer rotas, seemingly almost every other month to cope with the changing situations.

The additional governance actions that were put in place at the end of last year as a risk control measures were continued, but thank fully did not need to be drawn upon, although meetings still had to be held electronically and effective processes put in place for electronic payments and passing of invoices in as Covid secure way as possible.

As mentioned Trustees decided to employ an assistant manager. Originally to help introduce the “Evoucher system” but generally to help with the distribution of the food. Many organisations welcomed the ability to operate the “Evoucher” system as being an efficient method under Covid working restrictions as this involved less physical contact and could be operated by staff working from home. The system was found to be quite intensive in monitoring as many of the voucher holders had substantial staff changes, all of whom needed training and organising. However, the system has been found to work effectively and efficiently. Equally the work load has increased so the assistant manager position was made a permanent appointment.

The past year has seen a continuation of an extraordinary set of circumstances and the Trust has shown that it can cope and be resilient to the regular change of events . On this basis, and with a high balance of funds the **directors have confidence that the charity can sustain its operations with a high level of purchases for the following year.**



T.Pinchen  
Chairman of Trustees

Report approved by Trustees on 9<sup>th</sup> September 2021

## Annex 1

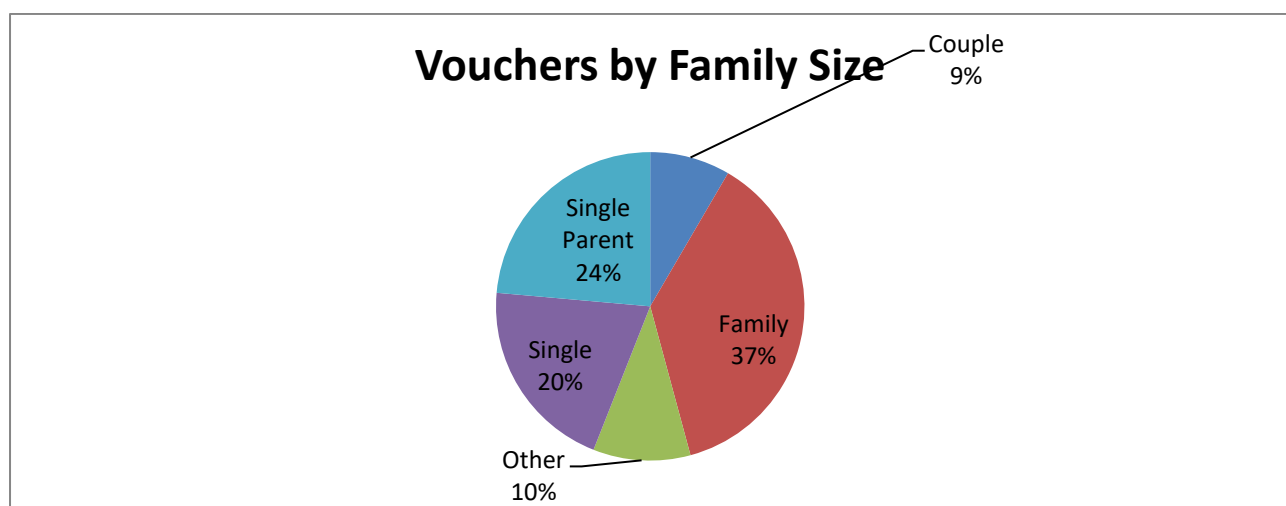
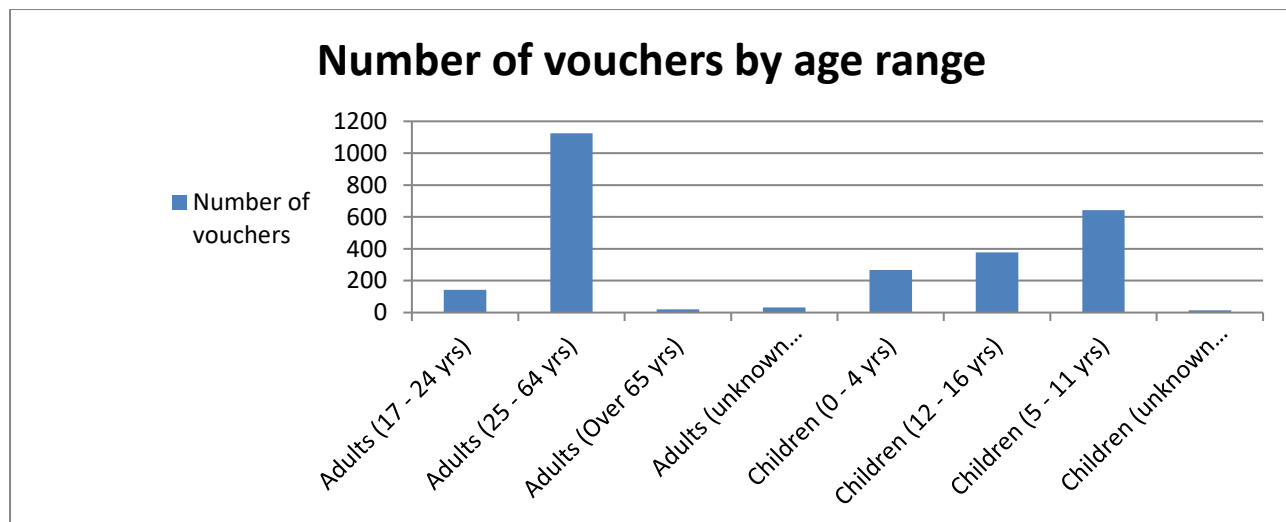
### Alton Foodbank - 2020/21 Financial Year – background statistics

#### Vouchers by ward

Ward	No. Vouchers fulfilled	Adults	Children	Total
<b>Totals</b>	<b>784</b>	<b>1320</b>	<b>1301</b>	<b>2621</b>
Alresford and Itchen Valley	2	2	0	2
Alton Amery	13	17	28	45
Alton Ashdell	67	101	56	157
Alton Eastbrooke	211	358	411	769
Alton Holybourne	43	61	64	125
Alton Westbrooke	40	60	38	98
Alton Whitedown	53	101	118	219
Alton Wooteys	176	305	340	645
Bentworth & Froyle	11	20	0	20
Binsted, Bentley & Selborne	38	78	81	159
Buriton & East Meon	1	1	0	1
Farnham Shortheath and Boundstone	5	5	15	20
Four Marks & Medstead	82	155	125	280
<i>No Fixed Abode</i>	15	19	1	20
Ropley, Hawkley & Hangers	13	13	0	13
Unknown	7	10	13	23
Upper Meon Valley	1	1	2	3
Whitehill Hogmoor & Greatham	5	11	6	17
Whitehill Pinewood	1	2	3	5

<b>Crisis</b>	
Types of Crisis	No of Vouchers fulfilled
<b>Totals</b>	<b>784</b>
Benefit Changes	37
Benefit Delays	16
Child Holiday Meals	42
Debt	7
Delayed Wages	4
Domestic Violence	6
Homeless	15
Low Income	367
No recourse to public funds	3
Other	34
Sickness	253

<b>Household age groups</b>	
Age Group	Number of people
<b>Total</b>	<b>2621</b>
Adults (17 - 24 yrs)	143
Adults (25 - 64 yrs)	1124
Adults (Over 65 yrs)	20
Adults (unknown age)	33
Children (0 - 4 yrs)	267
Children (12 - 16 yrs)	377
Children (5 - 11 yrs)	642
Children (unknown age)	15



**Alton Christian Care Ltd**  
**Audited Statement of Financial Activities**  
**For the year ended 31 March 2021**

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2020-21 £	Total Funds 2019-20 £
<b>Incoming resources</b>					
<b>Incoming Resources from</b>					
<b>Generated funds:</b>					
<b>Voluntary income:</b>					
Donations	2a	115257	7510	122767	27507
Investment Income	2b	17		17	
<b>Incoming resources from</b>					
<b>Charitable activities:</b>					
Donated food stock	3	52775		52775	25700
<b>Other Incoming resources:</b>					
Gift-aid tax refund	2c				
<b>Total Incoming resources</b>		<b>168049</b>	<b>7510</b>	<b>175559</b>	<b>53207</b>
<b>Resources Expended</b>					
<b>Costs of generating funds:</b>					
<b>Costs of generating voluntary</b>					
Income	4a	50731	5060	55791	34053
<b>Charitable activities:</b>					
Cost of food distributed	4b	52250		52250	26599
Stock Take nominal loss	4b	105		105	
Governance costs	4c	-	-	-	-
<b>Total resources expended</b>		<b>103086</b>	<b>5060</b>	<b>108146</b>	<b>60652</b>
<b>Net incoming/(outgoing) resources</b>					
<b>Before other recognized</b>					
Gains or losses	5	64963	2450	67413	(7445)
<b>Net movement of funds</b>					
<b>Reconciliation of funds</b>					
Total funds brought forward 2020		30758	803	31561	
Total funds carried forward 2021		96523	2450	98973	

All incoming resources and resources expended derive from continuing activities.

Alton Christian Care Ltd – Audited Statement of Financial Activities year ended 31 March 2021

**Alton Christian Care Ltd  
Balance Sheet  
As at 31 March 2021**

		2021		2020
	Notes	£	£	£
<b>Fixed Assets</b>				
Tangible Assets	8	-	-	-
<b>Current Assets</b>				
Closing Stock	9	4713		4293
Debtors	10			
Investment		-		-
Cash at bank		74244		17268
Savings A/C Newbury B.S.		20016		10000
		-----		-----
		98973		31561
<b>Creditors: amounts falling Due after one year</b>	11a		-	
			-----	-----
<b>Net current assets</b>			98973	31561
<b>Creditors: amounts falling Due after one year</b>	11b		-	-
<b>Net Assets</b>				
<b>Funds of the charity</b>				
Unrestricted funds			96523	30758
Restricted funds			2450	803
<b>Total Funds</b>			98973	31561


For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by all the Trustees on 2021 and signed on its behalf by:

 Moya Pamplin, Treasurer

**Notes forming part of the Financial Statements for the year ended 31 March 2021**

**1. Accounting Policies**

The principal accounting policies are summarized below. The accounting policies have been applied consistently throughout the year.

**(a) Basis of accounting**

The financial statements have been prepared under the historical cost convention and in accordance with the companies Act 1985 and the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

The Trussell Trust's basis of valuation for food stock is adopted. Currently it is £1.80 per kilogram.

**(b) Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donors.

**(c) All incoming resources are included in the statement of financial activities when the charity is entitled to, and virtually certain to receive, the income and the amount can be quantified with reasonable accuracy. The following policies are applied to categories of income:**

Voluntary income is received by the way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognized when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

**(d) Resources expended**

Expenditure is recognized on an accrual basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of generating funds comprise the costs associated with attracting voluntary income and costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

Charitable expenditure denotes the value of food stock distributed to all beneficiaries.

**(e) Fixed Assets**

Fixed assets costing below £1000 are not capitalized.

<b>2(a) Donations</b>	<b>Unrestricted</b>	<b>Restricted</b>
<b>Total</b>		
<b>Donors</b>	<b>£</b>	<b>£</b>
		<b>£</b>
<b>Total Gift Aided Donations</b>	<b>19204</b>	<b>19204</b>
<b>Total Non Gift Aided Donations</b>	<b>62935</b>	<b>7510</b>
<b>Gift Aid received</b>	<b>9285</b>	<b>9285</b>
<b>(Golden Giving £8752 20/21)</b>		
<b>(Food Bank £533 19/20)</b>		
<b>Resilience Fund</b>	<b>13025</b>	<b>13025</b>
<b>EHDC Grant £10000</b>		
<b>Sir James Scott £1000</b>		
<b>Zebra Accountants £1500</b>		
<b>Grants over £1000</b>		
<b>Methodist Church Alton £525</b>		
<b>GRANTS: Trussell Trust £3175</b>	<b>10825</b>	<b>10825</b>
<b>EHDC Councillor Grants £3450</b>		
<b>Alton Parishes £1700</b>		
<b>EHDC Shielding Grant £1500</b>		
<b>Other Grants total £500</b>		
	-----	
<b>TOTAL DONATIONS</b>		<b>122784</b>
<b>(b) Building Society Interest of £16.71 received in the tax year 2020/2021</b>		
<b>Other incoming resources</b>		
<b>(c) Gift-aid tax has been reclaimed to 31 March 2021 from Food Bank Donations This will appear in the next financial year. Amount expected £4767.</b>		
<b>3. Incoming Resources from charitable activities</b>		
<b>As our main charitable activity is that of food distribution, the donated food stock is valued at Trussell Trust's recommended valuation of £1.80 per kilogram and treated as an incoming resource. The value of food stock received from 1 April 2020 to 31 March 2021 was 29319.5 kg x £1.80 per kg = £52775</b>		
<b>4. Total Resources expended</b>		
<b>(a) Costs of generating voluntary income:</b>	<b>£</b>	
<b>Staff Salaries PAYE</b>		<b>13437</b>
<b>Rent &amp; Rates (Water only)</b>		<b>3099</b>
<b>Insurance Premises</b>		<b>681</b>
<b>Fees</b>		<b>942</b>
<b>General expenses</b>		<b>2472</b>
<b>Warehouse move expenses</b>		<b>1156</b>
<b>Distribution Centre expenses</b>		<b>1760</b>
<b>Other (food, uniform, fuel)</b>		<b>14219</b>
<b>CAB Local Project</b>		<b>5000</b>
<b>Alton Council Resilience Fund</b>		<b>13025</b>
<b>Total expenses</b>		<b><u>55791</u></b>

**Additional explanation for section 2a and 4a**

In 2020 the Alton Town Council sponsored the setting up of a town hardship fund to help people and organisations in particular financial or practical need. There was involvement with the local Lions Club, Church and local Organisations. The Foodbank Chairman was invited to help with the start up of the fund, but to avoid conflicts of interest declined to participate in the grant decision making process. However, the Trustees noted that we had received a donation from Sir James Scott, and a Covid Grant from EHDC which was unexpected and until pressed by EHDC unapplied for. Trustees agreed (with the consent of Sir James Scott) to pass these funds directly to the Hardship scheme to help act, with other donations as the seedcorn funding. However, for accounting purposes the funds are recorded as passing through the Trusts bank account.

The Trustees have decided that to cover the current shortfall in advice to claimants the Trust should fund the support of a case worker from the East Hants Citizens Advice, a prefunded payment of £5000 has been made and the support will come into effect in 21/22 financial year.

**(b) Charitable activities:**

The value of food stock distributed from 1 April 2020 to 31 March 2021 was 29028 kg x £1.80per kg = £52250 (includes 383.4kg Stock lost/destroyed being damaged or out of date (nominal value £690) Stocktake held 1 April 2618.4kg at £1.80/kg £4713 (a nominal loss of £105 which is within parameters according to TT allowances)

The Trussell Trust has suggested a figure per kilogram of food in previous years, but advised that this should be amended by local situation. The Food Bank undertook a reconciliation exercise based on our local Sainsbury's price list and on the average standard distribution list for a client and the Trustees are satisfied that the figures used represent a reasonable cost of the food stocks donated.

**(c) Governance costs:**

Our honorary independent examiner does not charge a fee for her services.

**5. Net incoming/Outgoing Resources for the period**

The trust benefited from a rent rebate as well as rate rebate as part of Covid support, therefore the normal expenditure is lower than in the previous year.

This is stated after charging the part-time manager's and assistance of £13437. No employee received emoluments of more than £10,000 p.a.

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

Part-time Manager for warehouse and distribution centre:	0.5
Part-time Assistant to Manager for warehouse and distribution centre:	0.4

**6. Trustee Remuneration & Related Party Transactions**

No member of the management committee received any remuneration during the year.

No Trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

**7. Taxation**

As a charity, Alton Christian Care Ltd is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

**8. Tangible Fixed Assets**

None has been purchased

**9. Current Assets**

Stock: This is the value of the closing food stock calculated as follows:

Opening Food stock as at 1 April 2020	£4293
Add donated food stock (Note 3)	<u>£52775</u>
	£57068
Less distributed food stock (Note 4b)	<u>(£52250)</u>
Less stock adjustment	(£ 105)
<b>TOTAL</b>	<b>£4713</b>

Closing food stock as at 31 March 2021 **£4713**

Audited Physical stock check 1 April 2021

**10. Debtors**

(For information only, consistent with previous years)

Prepayment Insurance	681
Trussell Trust Fees	None
Date Protection fees	35
Gift Aid Refund outstanding	
For 2020/21	4767

**11. Creditors**

Amounts falling due within one year: None



**CHARITY  
FOR EN**

**Independent  
examiner's  
report on  
the  
accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

ALTON CHRISTIAN CARE LIMITED

**On accounts for the  
year ended**

31/03/21

**Charity no (if any)**

1151471

**Set out on pages**

1&2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

**Independent  
examiner's  
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Act or

the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Felicity Brindley*

**Date:**

18/08/21

**Name:**

FELICITY BRINDLEY

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

REDCOT, GASTON LANE

SOUTH WARNBOROUGH, HAMPSHIRE, RG29 1RH



**CHARITY  
FOR EN**

**Independent  
examiner's  
report on  
the  
accounts**

**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

ALTON CHRISTIAN CARE LIMITED

**On accounts for the  
year ended**

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*Felicity Brindley*

**Date:**

18/08/21

**Name:**

FELICITY BRINDLEY

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

REDCOT, GASTON LANE

SOUTH WARNBOROUGH, HAMPSHIRE, RG29 1RH