

Registered Charity no. 1151428

Guiseley Baptist Church
Trustees Annual Report and Accounts
Year Ended 30th September 2024



WYATT & CO

Chartered accountants
125 Main Street
Garforth
Leeds
LS25 1AF

Guiseley Baptist Church

Year Ended 30th September 2024

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Guiseley Baptist Church

Year Ended 30th September 2024

Legal and Administrative Information

Reference

The Charity is called "Guiseley Baptist Church" and is registered with the Charity Commission for England and Wales as an Unincorporated Association (1151428).

Guiseley Baptist Church is located in Guiseley, Leeds and is part of the Yorkshire Baptist Association and Baptist Union of Great Britain.

Registered Charity Number	1151428		
Registered Office	Guiseley Baptist Church 24b Oxford Road, Guiseley LS20 9AS		
Website	www.guiseleybaptistchurch.co.uk		
Trustees	Ministers:	Revd Gill Thurgood	Resigned November 2023
	Church Secretary:	Mrs Joy Liles,	
	Church Treasurer:	Mrs Elizabeth Allen	
	Deacons:	Dr Paul Connor	
		Mrs Carol Cook	
		Mr Crispin Northey	
		Mr Andrew Penny	Resigned January 2024
		Mr Tony Tofrik	
		Mrs Ruth Evans	
		Mr Philip Lerman	Appointed January 2024
Primary Bankers	Barclays Bank UK PLC 1 Churchill Place London E14 5HP		
Independent Examiner	Nigel Wyatt BSC FCA Wyatt & Co Chartered Accountants 125 Main Street Garforth Leeds LS25 1AF		

Guiseley Baptist Church

Year Ended 30th September 2024

Trustees Report

Reference

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Registered Charity Number 1151428

Registered Office
Guiseley Baptist Church
24b Oxford Road
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Website www.guiseleybaptistchurch.co.uk

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	Mr Crispin Northey		
	Mr Andrew Penny	<i>Resigned January 2024</i>	
	Mr Tony Tofrik		

Primary Banker
Barclays Bank UK PLC
1 Church Place
London
E14 5HP

Independent Examiner
Nigel Wyatt BSc FCA
Wyatt & Co Chartered Accountants

Guiseley Baptist Church

Year Ended 30th September 2024

Trustees Report

STRUCTURE, GOVERNANCE AND MANAGEMENT

The governing document of Guiseley Baptist Church (GBC) is the Church Constitution. At GBC the Charity Trustees include one minister (when in post), and eight deacons elected by members of the church at our Ordinary Church Meetings. The method of appointment of deacons is set out in the Church Constitution. The Charity Trustees are responsible for making recommendations to the church, but ultimately decisions on all matters rest with church members at the Ordinary Church Meeting and/or Special Church Meeting. Other members of the church may take on specific responsibilities at certain times depending on their particular expertise, but they remain accountable to the Charity Trustees and, ultimately, to the Church Meeting.

During the period October 2023 to September 2024, the GBC Charity Trustees met thirteen times – eleven meetings to focus on items of routine business, and two to discuss issues of a more strategic nature. The 'strategy' meetings were initiated, during a time of pastoral vacancy, by the Charity Trustees to ensure matters relating to the longer term were being addressed. These additional (strategy) meetings will continue until we have a new minister in place. There were four Ordinary Church Members' meetings, one taking place alongside an Annual General Meeting held in April 2024. No Special Church Meetings were called.

Policies for the protection of children, young people and vulnerable adults are available on our website and a hard copy can be provided on request. Our protection policies include an outline of the procedure for accepting volunteers and the requirement of a DBS check. Regular training sessions are provided and anyone working with children, young people and vulnerable adults is required to attend.

PUBLIC BENEFIT DISCLOSURE

Main activities

The Charity Trustees are committed to enabling as many people as possible to worship and become part of the community and fellowship at GBC. We do this through our regular church services, which put faith into practice through prayer, the centrality of scripture, sung worship, sacrament, and through several other weekly programmes and activities.

When planning our activities for the year, the Charity Trustees have considered the Charity Commission's guidance on the Public Benefit requirement under the Charities Act 2011, and specifically the advice to charities for the advancement of religion. We place a high value on enabling ordinary people of all ages to live out their faith as part of our community through:

- worship and prayer, bible study, communion, fellowship, preaching and teaching, in order to develop knowledge of, and trust in, Jesus Christ
- provision of pastoral care for people within the church and those living within the wider community
- mission and outreach work

To facilitate this work, maintenance of the fabric of our church buildings is essential.

Guiseley Baptist Church

Year Ended 30th September 2024

Trustees Report

OBJECTIVES AND ACTIVITIES

Purposes

The principal purpose of the church is the advancement of the Christian faith according to the principles of the Baptist denomination. The church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

The Charity Trustees of Guiseley Baptist Church (GBC) have the responsibility, together with the rest of the church, of co-operating with members of the ministry team, comprising our former Minister Revd Gill Thurgood (who resigned 30 November 2023), Youth and Children's Worker Joe Millar, and Interim Pastoral Lead Revd Helen Lambert (appointed in July 2024), in the advancement of the Christian faith and the promotion of the whole mission of the church: pastoral, evangelistic, social and ecumenical. The Charity Trustees are also responsible for the maintenance of the church buildings. The main activities undertaken in relation to the purposes outlined above are summarised in the 'achievements and performance' section below.

ACHIEVEMENTS AND PERFORMANCE

Ministry

From October 2023 to September 2024 the ministerial team was made up of Revd Gill Thurgood, Minister (full-time) who left at the end of November 2023, and Mr Joe Millar, Youth and Children's Worker (full-time).

To provide support to the church family during the time of pastoral vacancy, Rev Helen Lambert commenced employment in a temporary (part-time) role from July 2024 as Interim Pastoral Lead.

Church services

We hold a weekly Sunday morning worship service, with significant input from members of our church family who are gifted in preaching, teaching, musicianship, and technology. Our young people lead a less formal monthly Sunday evening service called 'Step Out of the Traffic'. Additional services take place around Christmas and Easter.

Membership

As of 30th September 2024, GBC had 94 members, and others regularly attending the church services and other group activities.

Prayer

Prayer continues to be an essential aspect of our life at GBC. We have an established 'Prayernet' where people can send requests for prayer that are forwarded to all those who have signed up to receive email and/or text message updates. Prayer ministry is offered to people at the end of the Sunday morning service. A monthly men's prayer breakfast takes place on a Saturday morning and a women's prayer and bible study group meets weekly.

Guiseley Baptist Church

Year Ended 30th September 2024

Trustees Report

House groups

Several groups take place – mainly in people's homes – so that adults can meet to study the bible, pray, and share aspects of their lives together. These groups serve to provide encouragement, friendship, and pastoral care amongst those who attend.

Foodbank collection point

During the year the chapel building has continued to be used as a foodbank collection point. We have a basket in the foyer to receive food donations and other items, which are subsequently taken to the Bradford North Foodbank.

Alpha courses

In collaboration with the prison chaplaincy, we ran two Alpha courses with incarcerated men at a Yorkshire Prison. The last course had over 15 prisoners signed up to attend. Great feedback was received – the prisoners were very attentive and responded in different ways – some moving towards faith and sharing with others. In September 2024 we started an Alpha Course in the church on Wednesday evenings.

CAP Job Club

Our Christians Against Poverty (CAP) facilitated Job Club started in May 2024 and ran for eight weeks, led by a GBC member (*CAP Job Club Manager*), with the assistance of five volunteers.

Cornerstone

Cornerstone, our weekly Wednesday lunch group, welcomes older members of the church and community to share a simple meal with the opportunity for prayer and bible study offered to those who attend.

Involvement in wider Baptist life

We are involved with the Yorkshire Baptist Association (YBA), with some of our church members attending and/or supporting various initiatives. We appreciate the support the YBA team has provided to us – in particular, Rev Kez Robinson (Regional Minister) for her advice to the Charity Trustees during our pastoral vacancy, and Rev Ann Chesworth (Legal Property and Trust Officer) for her expertise in respect of the sale and purchase of property this year. Our Church Secretary provides safeguarding training on behalf of the YBA. Our Youth and Children's Worker, and several of the Charity Trustees, attend the annual Fresh Streams conference.

The chapel building

Our chapel building continues to be well used throughout the week by several different groups from within the church and the wider community and is available for special church services, such as weddings and funerals.

We continue to host Mainly Music, a group where parents, carers, and pre-school children can come together to sing, play, and enjoy the company of other families.

Guiseley Baptist Church

Year Ended 30th September 2024

Trustees Report

Community facility

We host two table tennis clubs which are attended by members of the local community. One is for young people, and the other for adults. Other groups using the chapel building include a flute ensemble and Slimming World.

Building development

In April 2023 church members agreed, at a Special Church Meeting, to purchase the building adjoining our chapel using proceeds from the sale of the church's second manse (which was no longer required), along with donations and loans from members and the wider church family. This was seen as a wonderful God-given opportunity with potential to improve our current ministries, extend the reach of the church, and enable greater connection with the community. It would also enable the church offices to be moved on site and made more accessible.

In February 2024, we were delighted to complete the sale of the second manse and the purchase of the adjoining building – known by its 'working title' – the Hub. The following month, we were released, one year early, from a lease to occupy some offices nearby, which we no longer required.

Youth and children's work

Our children and young people have continued to grow in their relationship with God under the leadership of Joe Millar and our team of committed volunteers who support the youth and children's work. We have several groups for youth and children meeting through the week as well as groups with age-appropriate activities on Sunday mornings. Joe continues to be involved in the local school community where he provides pastoral care in the Student Support Centre, acting as a bridge between the school and GBC.

Pastoral care

Pastoral care is provided by the current Interim Pastoral Lead and a small group of pastoral visitors. However, we see pastoral care as a shared responsibility of all church members. Pastoral support within the fellowship happens through friendships, house groups and the various other groups that meet throughout the week.

Mission and evangelism

Helping those in need, both in the UK and overseas, is a demonstration of our faith. The church gives regularly towards the work of the Baptist Union of Great Britain Home Mission, Baptist Missionary Society World Mission, and Leeds Faith in Schools.

We have made several special offerings during the year to help those in crisis. Our Harvest 2023 Appeal raised money to support the work of Tear Fund's 'Practice what you Pray' project, and money raised during our Christmas 2023 Appeal went to support the Joanna Project in Leeds.

Money donated into our Communion Fund is used to provide financial gifts to members of the church family, or others known to them, who are experiencing hardship.

Guiseley Baptist Church

Year Ended 30th September 2024

Trustees Report

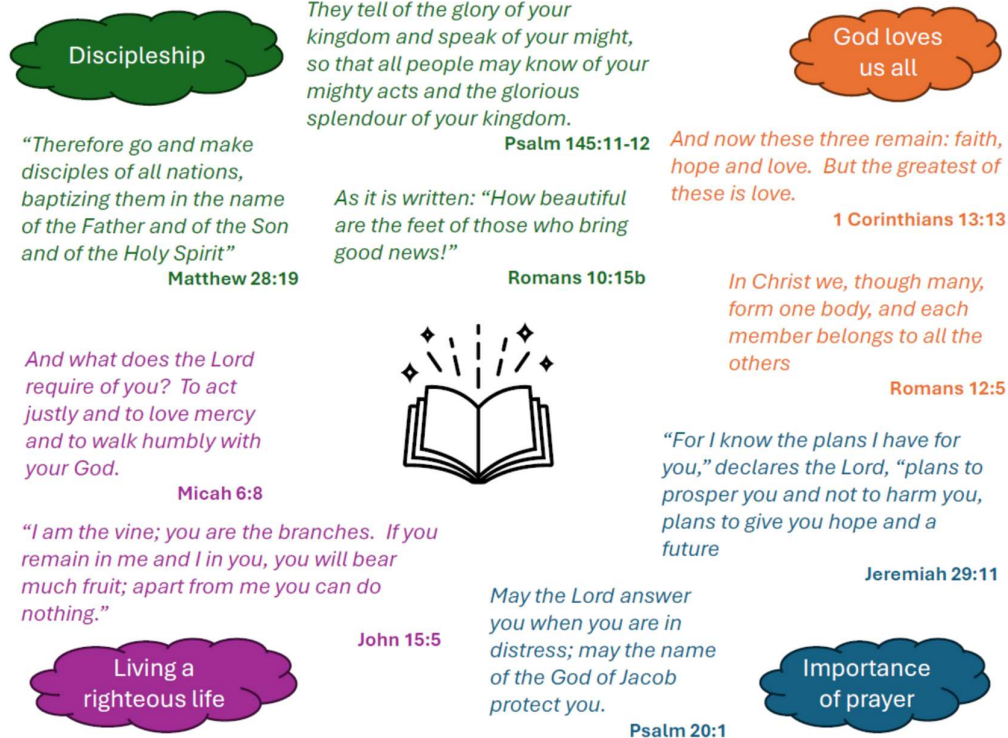
Volunteers

We are thankful to all the volunteers who work so hard to make our church the lively and vibrant community it is. In particular:

- Our Church Secretary, Joy Liles
- Our church finance team, made up of our Treasurer, Liz Allen, together with our Administrator, Sue Tofrik (who volunteers in the church office once a week and at home, as required) and Trevor Bradley
- Stewart Liles for taking care of fabric matters
- Other members of the diaconate for their valuable contribution to our ministry and general running of the church.

FUTURE PLANS

In early May and June 2024, we held two prayer breakfasts to spend time listening to God and one another and looking at key bible verses. A number of themes emerged (summarised below) as to how we might adapt and use our new and existing buildings in the future, and the steps needed to increasingly make Jesus known to people in our area through missional and community activities.



Guiseley Baptist Church

Year Ended 30th September 2024

Trustees Report



FINANCIAL REVIEW

All assets of Guiseley Baptist Church are used for the direct charitable purposes of the Church. The trustees consider that the financial position at the Balance Sheet date is satisfactory, and the Church is able to meet future obligations.

At the year end the unrestricted fund balance was £156,009 (2023: £113,743) and the restricted fund balance was £34,479 (2023: £73,384).

During the year Guiseley Baptist Church had total receipts of £228,355 and payments of £224,994, resulting in a net surplus of £3,361. During the year the church sold the second manse and purchased the 'Hub' for the same value. Their Land and building value held as fixed assets remained the same. During the year Guiseley Baptist Church repaid the outstanding loan on the second manse, leaving one remaining loan on the first manse, and expects to use some reserves to fully repay this loan in the coming year. Other loans for building projects will also be repaid in the next few years.

Reserves policy

As a guide the church seeks to keep unrestricted reserves of three months of normal running costs; £42,005 (2023: £36,709). At the year's end the church held £104,277 as unrestricted free reserves, which is above the trustee's agreed guidance.

Guiseley Baptist Church

Year Ended 30th September 2024

Trustees Report

TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

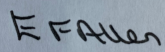
The trustees' annual report was approved and signed on behalf of the board of trustees by:

Approved by the Trustees

Name of Trustee:

Elizabeth F Allen

Signed on behalf of the Trustees:



13/01/2025

Date of approval:

Guiseley Baptist Church

Year Ended 30th September 2024

Independent Examiners Report

I report to the trustees on my examination of the financial statements of Guiseley Baptist Church ('the charity') for the year ending 30th September 2024.

Responsibilities and Basis of Report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner
125 Main Street
Garforth
Leeds
LS25 1AF

Date: 21/01/2025

Guiseley Baptist Church

Year Ended 30th September 2024

Statement of Receipts and Payments

		Unrestricted Funds £	2024 Restricted Funds £	Total Funds £	2023 Total Funds £
	Note				
Receipts					
Donations and legacies		192,712	17,018	209,730	227,597
Other income		17,775	850	18,625	35,779
Total Receipts	2	<u>210,487</u>	<u>17,868</u>	<u>228,355</u>	<u>263,376</u>
Payments					
Expenditure on charitable activities	3	<u>168,221</u>	<u>56,773</u>	<u>224,994</u>	<u>152,220</u>
Total Payments		<u>168,221</u>	<u>56,773</u>	<u>224,994</u>	<u>152,220</u>
Net Receipts / (Payments)		<u>42,266</u>	<u>(38,905)</u>	<u>3,361</u>	<u>111,156</u>
Net Income and Net Movement in Funds					
Total funds brought forward	9	113,743	73,384	187,127	75,971
Transfers		-	-	-	-
Total Funds (Cash) Carried Forward		<u>156,009</u>	<u>34,479</u>	<u>190,488</u>	<u>187,127</u>
Represented by					
General (unrestricted)		146,543	-	146,543	104,277
Designated funds		9,466	-	9,466	9,466
Restricted funds		-	34,479	34,479	73,384
		<u>156,009</u>	<u>34,479</u>	<u>190,488</u>	<u>187,127</u>

Guiseley Baptist Church

Year Ended 30th September 2024

Statement of Assets and Liabilities

The accounts are prepared on a cash basis and thus there is no formal Balance Sheet or Statement of Financial Position. Instead, a statement of assets and liabilities is outlined giving an indication of the charity's assets at the year end.

Fixed assets are stated at the insurance cover value.

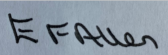
	2024 £	2023 £
Fixed Assets		
Land and buildings	1,650,000	1,650,000
Fixtures and equipment	100,000	100,000
	1,750,000	1,750,000
Bank and Cash in Hand Balances		
BU deposit account	117,137	109,565
Guiseley Baptist Church Current Account	73,138	77,413
GBC 'Equals Money' account	193	121
Petty cash	20	27
	190,488	187,127
Loans and Creditors		
Long-term loan No. 1 - YBA	-	32,482
Long-term loan No. 2 - YBA	-	44,000
Interest-free member's loan	15,000	15,000
	15,000	91,482

These financial statements were approved and signed on behalf of the board of trustees by

Elizabeth Frances Allen

Name of Trustee:

Signed on Behalf of the Trustees:



Date of Approval:

13/01/2025

Guiseley Baptist Church

Year Ended 30th September 2024

Notes to the Financial Statements

1. Accounting Policies

Basis of Accounting

The financial statements have been prepared on a cash basis when receipts and payments take place through the bank account or petty cash.

Public Benefit

The charity constitutes a public benefit entity.

Going Concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources and the money has been paid.

Expenditure and Liabilities

Expenditure is recognised on a cash basis when payments have been made through the bank account or by petty cash.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund Accounting

Unrestricted funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the church.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Guiseley Baptist Church

Year Ended 30th September 2024

Notes to the Financial Statements

2 Analysis of Receipts

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Donations and legacies			
Standing orders	143,843	480	144,323
One-off donations	160	3,665	3,825
Envelopes / cheques	1,270	-	1,270
Cash	6,478	362	6,840
Gift aid	40,961	12,511	53,472
	192,712	17,018	209,730

Other Receipts

Hire of premises	8,691	-	8,691
Other income	4,944	850	5,794
Interest	4,140	-	4,140
Loan	-	-	-
	17,775	850	18,625

Total Receipts

210,487	17,868	228,355
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	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Donations and legacies			
Standing orders	134,862	120	134,982
One-off donations	513	52,283	52,796
Envelopes / cheques	1,140	3,850	4,990
Cash	9,158	2,405	11,563
Gift aid	23,266	-	23,266
	168,939	58,658	227,597

Other Receipts

Hire of premises	20,138	-	20,138
Other income	481	-	481
Interest	160	-	160
Loan	-	15,000	15,000
	20,779	15,000	35,779

Total Receipts

189,718	73,658	263,376
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Guiseley Baptist Church

Year Ended 30th September 2024

Notes to the Financial Statements

3 Payments on Charitable Activities by Fund Type

	Unrestricted Funds	Restricted Funds	Total Funds 2024
	£	£	£
Ministry	93,950	-	93,950
Mission	20,213	5,168	25,381
Premises	23,173	12,668	35,841
Capital equipment	19,811	6,762	26,573
Other	-	-	-
Loan repayments	11,074	32,175	43,249
Total Payments	168,221	56,773	224,994

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Ministry	91,845	2,075	93,920
Mission	20,577	3,308	23,885
Premises	26,837	-	26,837
Capital equipment	1,105	-	1,105
Other	2,536	-	2,536
Loan repayments	3,937	-	3,937
Total Payments	146,837	5,383	152,220

4 Volunteers

The church benefits greatly from the voluntary contributions of time and money by its formal members and regular attendees. Please refer to the trustee's report for further details about volunteer contributions to the organisation.

5 Independent Examination Fees

Fees payable to the independent examiner for	2024	2023
	£	£
Independent examination and preparation of the financial statements	1,380	960

Guiseley Baptist Church

Year Ended 30th September 2024

Notes to the Financial Statements

6 Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2024	2023
	£	£
Wages and salaries	30,080	46,457
Social security costs	3,457	6,093
Employer contributions to pension plans	6,432	11,298
	<u>39,969</u>	<u>63,849</u>

The average headcount of employees during the year was as follows:

	2024	2023
Average Head Count	1	2

No employee received employee benefits of more than £60,000 during the year.

Key Management Personnel

The charity considers its key management personnel to be the staff team. The remuneration received by the full staff team is noted above.

7 Trustee Remuneration and Expenses

During the year one trustee (2023: 1) received remuneration for their services to the charity as an employee and not for their duties as a trustee.

The employment remuneration payments have been authorised by the remaining members of the trustee board.

	2024	2023
	£	£
Rev G Thurgood	5,606	39,629

During the year 3 Trustees incurred out-of-pocket expenses of £485 (2023: £1,463) for the day-to-day running of the charity's activities. The types of expenditure include training, travel expenses, administration costs, pastoral gifts, and other charitable activity expenditures.

8 Related Party Transactions

There were no related party transactions which took place during the year (2023: £0)

Guiseley Baptist Church

Year Ended 30th September 2024

Notes to the Financial Statements

9 Analysis of Charitable Funds

	1 Oct 2023 £	Income £	Expenditure £	Transfers £	30 Sept 2024 £
Unrestricted Funds					
General	104,277	210,487	(168,221)	-	146,543
	104,277	210,487	(168,221)	-	146,543
Designated Funds					
Legacy fund	9,466	-	-	-	9,466
	9,466	-	-	-	9,466
Total Unrestricted	113,743	210,487	(168,221)	-	156,009
Restricted Funds					
Building fund	65,905	11,765	(51,605)	-	26,065
Communion	2,120	727	(450)	-	2,397
GBC Mainly Music	-	850	-	-	850
Other immaterial restricted funds	5,109	-	-	-	5,109
Special appeals (e.g. Harvest, Christmas)	250	4,526	(4,718)	-	58
Total Restricted	73,384	17,868	(56,773)	-	34,479
Total Funds	187,127	228,355	(224,994)	-	190,488

Guiseley Baptist Church

Year Ended 30th September 2024

Notes to the Financial Statements

Analysis of Charitable Funds cont.

	1 Oct 2022 £	Income £	Expenditure £	Transfers £	30 Sept 2023 £
Unrestricted Funds					
General	61,396	189,718	(146,837)	-	104,277
	61,396	189,718	(146,837)	-	104,277
Designated Funds					
Legacy fund	9,466	-	-	-	9,466
	9,466	-	-	-	9,466
Total Unrestricted	70,862	189,718	(146,837)	-	113,743
Restricted Funds					
Building fund	-	67,980	(2,075)	-	65,905
Communion	-	4,310	(2,190)	-	2,120
Other immaterial restricted funds	5,109	-	-	-	5,109
Special appeals (e.g. Harvest, Christmas)	-	1,368	(1,118)	-	250
Total Restricted	5,109	73,658	(5,383)	-	73,384
Total Funds	75,971	263,376	(152,220)	-	187,127

Fund Descriptions

Designated Funds

Legacy fund

Funds relating to a legacy received by the Church.

Restricted Funds

Building fund

Funds were donated to support the purchase and adaptation for church use of the building and land adjacent to the chapel.

GBC Mainly Music

Contributions towards attending our 'Mainly music' group for young children and their carers.