

CHARITY REGISTRATION NUMBER: 1151428

GUISELEY BAPTIST CHURCH

**FINANCE REPORT FOR THE
YEAR ENDED 30 SEPTEMBER 2022**



GUISELEY BAPTIST CHURCH

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

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GUISELEY BAPTIST CHURCH

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

TRUSTEES REPORT

The trustees present their report and the unaudited financial statements of the charity for the year ended 30 September 2022

Reference and administrative details

The Charity is called "Guiseley Baptist Church" and is registered with the Charity Commission for England and Wales as an Unincorporated Association (1151428). Guiseley Baptist Church is located on 50A Oxford Road, Guiseley, Leeds, LS20 8AB.

Registered Charity name Guiseley Baptist Church

Charity registration number 1151428

Principal office Guiseley Baptist Church
50A Oxford Road
Guiseley
Leeds
LS20 8AB
United Kingdom

The Trustees who served during the financial year

Rev Michael Munroe
Rev Gillian Thurgood
Joy Liles
Michael Smith
Dr Allan Stewart (resigned January 2022)
Graham John Hoult (resigned January 2022)
Eleanor Frances Thomson (resigned January 2022)
Ruth Evans
Tony Tofrik
Andrew Penny
Carol Cook (appointed January 2022)
Dr Paul Connor (appointed January 2022)
Elizabeth Frances Allen (appointed July 2022)

Independent Examiner Nigel Wyatt BSC FCA
Wyatt & Co Chartered Accountants
125 Main Street
Garforth
Leeds
LS25 1AF

Bankers Barclays Bank UK PLC, 1 Church Place, London, E14 5HP

GUISELEY BAPTIST CHURCH

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TRUSTEES REPORT

Aims and purposes

The Charity Trustees of Guiseley Baptist Church (GBC) have the responsibility, together with the rest of the Church, of co-operating with Senior Minister Revd Micky Munroe, Minister Revd Gill Thurgood, and Children's and Youth Worker Joe Millar, in the advancement of the Christian faith and the promotion of the whole mission of the Church: pastoral, evangelistic, social and ecumenical. The Charity Trustees are also responsible for the maintenance of the Church building and offices.

Objectives and activities

Charity Trustees are committed to enabling as many people as possible to worship and become part of the community and fellowship at GBC. We do this through our regular worship services, which put faith into practice through prayer, the centrality of Scripture and music and sacrament, and through several other weekly programmes and activities.

When planning our activities for the year, the ministers and Charity Trustees have considered the Commission's guidance on public benefit and specifically the advice to charities for the advancement of religion. We place a high value on enabling ordinary people of all ages to live out their faith as part of our community through:

- worship and prayer, bible study, communion, fellowship, preaching and teaching to develop knowledge of and trust in Jesus;
- provision of pastoral care for people within the Church and those living within the wider community;
- mission and outreach work

To facilitate this work, maintenance of the fabric of the Church and offices is essential.

Achievements and performance

From September 2021 to July 2022, the ministerial team comprised Revd Micky Munroe, Senior Minister (full-time), Revd Gill Thurgood, Minister (part-time), and Mr Joe Millar, Children and Youth Worker (full-time). In July 2022 Revd Micky Munroe left GBC to move to another church, and Revd Gill Thurgood moved to a full-time role.

Church services

Though in-person Church services resumed in August 2021, with face coverings and ventilation, the decision was taken by the trustees to return to online services over the Christmas 2021 period due to the emergence of the new Omicron Covid variant and subsequent uncertainty around its transmission. From January 2022, in-person services resumed with attendees following government guidelines concerning mask-wearing and room ventilation. We currently hold a weekly in-person Sunday morning worship service and a less formal monthly Sunday evening service.

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Membership

As of 30th September 2022, GBC had 90 members, and others regularly attending Church services.

Prayer

Prayer continues to be an essential aspect of our life at GBC.

We have established a web based "Prayernet" where people can send email requests for prayer to one of our church members who then forwards the request to all who have signed up to receive updates.

Food Bank collection point

During this period, the church building has continued to be used as a food bank collection point. We have a basket in the foyer to receive food donations, which are taken to the North Bradford Food Bank.

Job Club

Our regular Christians Against Poverty (CAP) facilitated Job Club did not run during this period due to ongoing Covid related restrictions.

Involvement in wider Baptist life

We are actively involved with the Yorkshire Baptist Association (YBA). Our Church members continue to support other YBA initiatives and Revd Micky Munroe and Revd Gill Thurgood regularly meet with other Baptist ministers in the Bradford area.

Revd Micky Munroe continues to be part of the editorial planning team of the Baptists Together magazine and Revd Gill Thurgood serves on the council of BMS World Mission.

The church building

Our building continues to be well-used throughout the week by several Church groups as well as groups from the wider community.

We host a table tennis club run by our youth and children's worker and another member of GBC, and attended by members of the local community.

Cornerstone, our weekly Wednesday lunch group welcomes older members of the Church and community to share a simple meal with entertainment afterwards.

We continue to host Mainly Music, a group where parents, carers and preschool children can come together to sing, play and enjoy the company of other families. During the Covid lockdowns, many of our previous regular attendees reached school age, so this group is now being built up again from scratch.

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As well as being used by community groups for Community Choir and Slimming World, the building is also available for special church services, such as weddings and funerals. From October 2021 to September 2022, one wedding ceremony and five funeral services were held in the building.

Youth and Children's work

Our children and young people have continued to grow in their relationship with God under the leadership of Joe Millar and our team of committed volunteers who support the youth and children's work. We have several groups for youth and children meeting throughout the week as well as groups with age-appropriate activities on Sunday mornings.

Joe continues to be involved in the local school community where he provides pastoral care in the Student Support Centre, acting as a bridge between the school and GBC.

Pastoral care

Ministers and a small group of pastoral visitors are responsible for pastoral care. However, all church members are encouraged to look out for and care for each other. Pastoral support within the fellowship happens through friendships, house groups and the various groups that meet throughout the week. Over the last year, many have reported feeling well supported and cared for by others in their house group.

Mission and evangelism

Helping those in need, both in the UK and overseas, is a demonstration of our faith. We have made several offerings during the year to help those in crisis. Our 2021 Harvest Appeal went to support the work of Welcome Churches and our December 2021 Christmas Appeal raised funds for the Great Lakes Outreach in Burundi.

The Church has also continued to support the work of Christians Against Poverty (CAP) and the Bradford North Foodbank, as well as giving financially to The Baptist Union Home Mission Fund, BMS World Mission, Leeds Faith in Schools, The Wren Bakery and the Joanna Project.

Alpha course

In collaboration with the prison chaplaincy, we ran an Alpha Course with ten incarcerated men at a Yorkshire Prison from October to November 2021. Six volunteers from GBC went into the prison every week for 8 weeks. The feedback from all those attending the course was very positive.

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TRUSTEES REPORT

Volunteers

We are thankful to all the volunteers who work so hard to make our Church the lively and vibrant community it is. In particular:

- Our Church Finance Team, made up of our Treasurer, Mike Smith, together with Trevor Bradley, Allan Stewart and Chris Burland
- Our Church Secretary, Joy Liles;
- Stewart Liles for taking care of fabric matters;
- Sue Tofrik for volunteering in the church office two days a week.
- We also want to thank the other members of the diaconate for their valuable contribution to our ministry and the general running of the Church.

Structure, governance, and management

At GBC, the Charity Trustees include our ministers and eight deacons elected by members of the Church at our church meetings. The method of appointment of deacons is described in the Church Constitution. The Charity Trustees are responsible for making recommendations to the Church but ultimately, decisions on all matters rest with church members at the Church Meetings. Other members of the Church may take on specific responsibilities at certain times depending on their particular expertise but remain accountable to the Charity Trustees and ultimately to the Church Meeting.

During the October 2021 to September 2022 period, the GBC Charity Trustees met 14 times. Church members' meetings were called 4 times, including an AGM in April 2022.

Policies for the protection of children, young people and vulnerable adults are available on our website and a hard copy can be provided on request. Our protection policies include an outline of the procedure for accepting volunteers and the requirement of a DBS check. Regular training sessions are provided and anyone working with children, young people and vulnerable adults is required to attend.

Administration information

Guiseley Baptist Church is situated in Guiseley, Leeds and is part of the Yorkshire Baptist Association and Baptist Union of Great Britain. The correspondence address is The Hub, Manchester House, 50a Oxford Road, Guiseley LS20 8AB. The Church is registered as a charity, 1151428.

GUISELEY BAPTIST CHURCH

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

TRUSTEES REPORT

Charity Trustees

Those who served from October 2021 to the end of the church year (30 September 2022) are:

Ministers: Revd Micky Munroe (up to July 2022); Revd Gill Thurgood

Church Secretary: Mrs Joy Liles

Church Treasurer: Mr Mike Smith

Deacons: Mrs Ruth Evans; Mr Tony Tofrik; Mr Andrew Penny; Mr Graham Hoult (up to January 2022); Mrs Eleanor Thomson (up to January 2022); Dr Allan Stewart (up to January 2022)

From January 2022: Mrs Carol Cook; Dr Paul Connor

From July 2022: Mrs Liz Allen

Non-trustee who regularly attends trustees' meetings: Mr Joe Millar (Children's and Youth Worker)

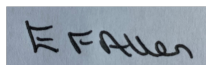
Website: www.guiseleybaptistchurch.co.uk

Approved by the Trustees

Name of Trustee:

Elizabeth F Allen

Signed on behalf of the Trustees:



Date of approval:

19/07/2023

GUISELEY BAPTIST CHURCH

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the financial statements of Guiseley Baptist Church ('the charity') for the year ended 30 September 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Nigel Wyatt BSC FCA
Independent Examiner

Date 20/07/2023

125 Main Street
Garforth
Leeds
LS25 1AF

GUISELEY BAPTIST CHURCH

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

STATEMENT OF RECEIPTS AND PAYMENTS

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
INCOME					
Offerings					
Standing Orders	135,609	-	1,675	137,283	143,792
Envelopes / Cheques	124	-	-	124	7,041
Cash	7,579	-	100	7,679	2,631
	143,312	-	1,775	145,086	153,464
Income Tax Refund	25,260	-	-	25,260	28,469
Hire of Premises	15,571	-	-	15,571	12,124
Other Income	260	-	-	260	31
YBA Special Equipment Grant	-	-	-	-	-
Youth	-	-	-	-	-
Interest	2	-	-	2	4
YBA Loan	-	-	-	-	-
Total	184,405	-	1,775	186,179	194,092
PAYMENTS					
Ministry					
Staff Salaries	53,923	-	-	53,923	56,014
PAYE / NI	15,701	-	-	15,701	15,978
Pension (without PFD payments)	17,021	-	-	17,021	18,272
Manse / Accommodation	4,003	-	-	4,003	3,077
Expenses	4,901	-	-	4,901	2,007
Training	675	-	1,710	2,385	7,143
Administration	679	-	-	679	1,676
Service Costs	-	-	-	-	22
	96,903	-	1,710	98,613	104,189
Mission					
GBC Kids	-	-	-	-	106
Youth Work	1,180	-	-	1,180	590
Giving - BMS & Home Mission	15,600	-	-	15,600	15,600
Mission - Other	8,107	-	2,202	10,309	9,249
Wren Bakery	-	-	-	-	10,000
MOPAWI Appeal	-	-	-	-	3,268
	24,887	-	2,202	27,089	38,813

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FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

STATEMENT OF RECEIPTS AND PAYMENTS

	Unrestricted Fund £	Designated Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Premises					
Manchester House Costs	14,594	-	-	14,594	8,657
Electricity	6,165	-	-	6,165	3,883
Insurances	2,517	-	-	2,517	1,794
Major Repair Works	5,020	-	-	5,020	-
Licences	1,616	-	-	1,616	1,182
Other Services	1,826	-	-	1,826	4,429
Cleaning & Maintenance etc	2,794	-	-	2,794	1,230
	34,532	-	-	34,532	21,175
Capital Equipment					
Hub Repairs	-	-	-	-	-
Church redecoration/repair	-	-	-	-	-
Church capital equipment	1,371	-	-	1,371	3,800
Extractor Fan Church	-	-	-	-	134
Vacuum Cleaner	-	-	-	-	322
Projector	-	-	-	-	530
	1,371	-	-	1,371	4,786
Other					
General	4,506	-	-	4,506	237
Loan Repayments	13,090	-	-	13,090	12,938
	17,596	-	-	17,596	13,175
Total	175,288	-	3,912	179,200	182,138
NET RECEIPTS / (PAYMENTS)	9,116	-	(2,137)	6,979	11,954
FUND (BANK) BALANCES BROUGHT FORWARD	63,341	-	5,651	68,992	57,037
TRANSFERS	(11,061)	9,466	1,595	-	-
FUND (BANK) BALANCES CARRIED FORWARD	61,396	9,466	5,109	75,971	68,992

All receipts and payments derive from continuing activities.

Approved by the Trustees

Name of Trustee:

Elizabeth F Allen

Signed on behalf of the Trustees:

E F Allen

Date of approval:

19/07/2023

GUISELEY BAPTIST CHURCH

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

STATEMENT OF ASSETS AND LIABILITIES

At the accounts are prepared on a cash basis thus there is no formal Balance Sheet or Statement of Financial Position. Instead a statement of assets and liabilities is outlined giving an indication of the charity's assets and liabilities at the year end.

Fixed assets are stated at the insurance cover value apart from the new Manse which is included at cost value following the purchase of the building during the 2020 financial year.

	2022	2021
	£	£
FIXED ASSETS		
Land and Buildings	1,650,000	1,650,000
Fixtures and Equipment	100,000	100,000
	<u>1,750,000</u>	<u>1,750,000</u>
BANK AND CASH IN HAND BALANCES		
General Account	62,892	53,703
No 2 Account	12,979	15,288
	<u>75,871</u>	<u>68,991</u>
LOANS AND CREDITORS		
Long-Term loan No 1 - YBA	52,000	60,000
Long-Term loan No 2 - YBA	34,826	31,661
Baptist Union Pension Deficit Liability	14,600	64,400
	<u>101,426</u>	<u>156,061</u>

GUISELEY BAPTIST CHURCH

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

NOTES TO THE FINANCIAL STATEMENTS

1. Accounting Policies

Basis of accounting

The financial statements have been prepared on a cash basis when receipts and payments take place through the bank account or petty cash.

Public Benefit

The charity constitutes a public benefit entity.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources and the money has been paid.

Expenditure and liabilities

Expenditure is recognised on a cash basis when payments have been made through the bank account or by petty cash.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund Accounting

Unrestricted funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal, often known as a 'special offering' in the church.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

GUISELEY BAPTIST CHURCH

FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 SEPTEMBER 2022

NOTES TO THE FINANCIAL STATEMENTS

2. Volunteers

The church benefits greatly from the voluntary contributions of time and money by its formal members and regular attendees. Please refer to the trustee's report for further detail about volunteer contributions in the organisation.

3. Independent examination fees

	2022 £	2021 £
Fees payable to the independent examiner for:		
Independent examination of the financial statements	426	400
Preparation of the annual accounts	469	440

4. Fund Analysis

Unrestricted funds

	At 1 Oct 2021	Income	Expenditure	Transfers	At 30 Sep 2022
	£	£	£	£	£
General funds	63,341	184,405	(175,288)	(11,061)	61,397
	63,341	184,405	(175,288)	(11,061)	61,397

Designated funds

	At 1 Oct 2021	Income	Expenditure	Transfers	At 30 Sep 2022
	£	£	£	£	£
Christmas Appeal	-	-	-	-	-
Legacies Holding Fund	-	-	-	9,466	9,466
	-	-	-	9,466	9,466

Legacies Holding Fund

A transfer took place during the year showing the remaining balance within the general fund relating to a legacy received by the Church.

Restricted funds

	At 1 Oct 2021	Income	Expenditure	Transfers	At 30 Sep 2022
	£	£	£	£	£
Ministry Training Fund	115	-	(1,710)	1,595	-
Other immaterial funds	5,536	1,775	(2,202)	-	5,109
	5,651	1,775	(3,912)	1,595	5,109

Ministry Training Fund

Funds set aside for ministry training for K Brown.

5. Related parties

There have been no related party transactions during the year.

GUISELEY BAPTIST CHURCH

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NOTES TO THE FINANCIAL STATEMENTS

6. Trustee remuneration and expenses

During the year 2 trustees (2020: 2) received remuneration for their services to the charity as employees and not for their duties as trustees.

The employment remuneration payments have been authorised by the remaining members of the trustee board.

	2022	2021
	£	£
Rev M Munroe	23,631	27,988
Rev G Thurgood	25,907	22,461