

REGISTERED COMPANY NUMBER: 08153433 (England and Wales)
REGISTERED CHARITY NUMBER: 1151415

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2021
FOR
OURSIDE YOUTH ASSOCIATION**

REGISTERED CHARITY LIMITED BY GUARANTEE

OURSIDE YOUTH ASSOCIATION
REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2021

TRUSTEES

K C Hartwell
C E Elwell
P Bennett
J Westlake
R Hobbs

REGISTERED OFFICE

Outside Youth Association
Broadway Road
Evesham
Worcestershire
WR11 1BH

REGISTERED COMPANY NUMBER 08153433

REGISTERED CHARITY NUMBER 1151415

INDEPENDENT EXAMINER

Anthony Smith AFA
Anthony Smith Accountancy Services
2 Tylea Close
The Reddings
Cheltenham
Gloucestershire
GL51 6RB

BANKERS

Co-Operative
1 Balloon Street
Manchester
M60 4EP

OURSIDE YOUTH ASSOCIATION
TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2021

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

CONSTITUTION

The charity is a company limited by guarantee which is governed by its Memorandum and Articles of Association adopted on 12 July 2012. In accordance with Section 60(1) (a) of the Companies Act 2006, the company is exempt from the requirements of that Act to include 'Limited' as part of its name. The charity was registered with the Charity Commissioners on 27 March 2013. The charity registration number is 1151415 and the company registration number is 08153433.

DIRECTORS AND TRUSTEES

The directors of the company are its trustees for the purposes of charity law and throughout this report are collectively referred to as the trustees.

The trustees who served during the year and further changes to the date of this report were as follows:

K C Hartwell
C E Elwell
P Bennett
J Westlake
R Hobbs

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Instrument

The members of the company are those individuals appointed as trustees. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

Appointment of Trustees

The first subscribers of the company on incorporation are appointed as charity members, trustees and directors. There shall be at least three trustees appointed.

The charity is governed by its trustees who are responsible for formulating the strategies and policies of the charity including the exercising of financial controls.

Trustees Training and Induction

All new trustees are given an induction session where they are made aware of their legal obligations as trustees of a corporate charity.

All trustees give their time voluntarily and receive no remuneration or benefits from the charity.

Public Benefit

The trustees have referred to the guidance contained in the Charity Commissions' general guidance on public benefit when reviewing the aims and objectives of the charity.

TRUSTEES' REPORT (Continued)
FOR THE YEAR ENDED 31ST MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk Management

The trustees have reviewed the principal areas of the charity's operations and considered the major risks faced.

In the opinion of the trustees, the charity has established resources and review systems which, under normal conditions, should allow these risks to be mitigated to an acceptable level in its day-to-day operations.

OBJECTIVES, ACTIVITIES AND FINANCIAL REVIEW

We are a charity dedicated to helping support young people in the community. We provide free

support and engaging activities in a youth led environment.

We understand how important it is for teenagers and young adults to have a place to go where they can

find support and talk to someone that empathises with them.

Our youth centre, the only one in the area, provides a safe and welcoming space for anyone between the ages 11-19, and for people with disabilities aged up to 25.

Here, we offer accessible support alongside targeted youth work.

Through our outreach work we visit local schools and provide pop up youth clubs and services, including

substance awareness sessions and sexual health clinics.

Across all our social channels, we provide a safe and inclusive space for young people to get involved and stay connected to a reliable support system

REVIEW OF ACTIVITIES AND FINANCIAL RESULTS

2020/2021

2020/21 has been a challenging year for the charity sector as a whole with the global COVID-19 Pandemic. A national lockdown in March 2020 until July, November to December and then again from January to March meant we were forced to cease all face-to-face provision at several points. We were able to quickly re-design our service provision, switching to online youth work support which was designed with the young people's committee. We were then able to increase the number of activities we could when safe to do so. This involved a mix of activity pack drop offs to an alternative summer programme offering takeaway food, a take what you need stand and small support bubbles.

To achieve this we were successful in several COVID-19 specific funding grants including;

- **Tesco** - £1,000 to buy computer equipment and pay for food for summer take away programme
- **Charities Aid Foundation** - £4,261.00 to support safe re-opening of the centre including basic essentials stand, activity packs for young people and food vouchers for families
- **Worcestershire Community Foundation** - £2,500 to redesign our service provision to online activities and provide activity packs to young people's homes
- **Worcestershire County Council** - £2,000 to combat holiday hunger during summer holidays
- **Cash for Kids** - £3,150 to distribute £35 per child in food vouchers to families in need

- **Young Solutions** - £5,992 to provide online and face to face youth provision tackling youth loneliness

Overall, it gave us the unique opportunity to explore digital youth work. This was a steep learning curve for us, however the staff responded positively and found it was a vehicle for breaking down the barriers that face-to-face youth work usually presents. This is something that we will continue to do and include in how we support young people moving forward.

This was also a key opportunity to assess our strategy to define our mid to long term objectives. This was completed through a digital consultation with service users, staff, sector peers, funders and parents / carers. A key focus for 2021/22 will be to roll out the new messaging across all of our brand assets and create a new website.

The main income stream still remains grant funding which totalled £78,083.00 for the year compared to donations of £1,510.94. We were also able to generate £1,219.21 of income through centre hire, tuck shop profits and electricity generated.

Overall, it was a positive year as we have proven our ability to react fast to the changes in society, fully embracing the opportunity to learn and try new things. We understand that the future of the charity sector is still uncertain but our ability to come out of this still standing and be a reliable support for both young people but also for grant funders will put us in a good position for continued sustainability.

2021/2022

2021/2022 is a key time to navigate the roadmap out of the Coronavirus pandemic. The previous year has shone a light on the importance of supporting young people, tackling youth loneliness, promoting social mobility alongside many other key areas.

We have been successful in funding to support two Kickstarter roles through the Government Kickstarter Scheme. This was a perfect strategic alignment to our goals and they two roles have been created to experience with Marketing, Fundraising and Youth work. These roles will also be pivotal in helping to roll out our new strategy and brand visual language through a new website, branding and social media channels. A key area of the website is a Get Support page which will provide young people with a source of truth for current challenges we identify that young people are facing.

We have been successful in gaining a further 3 years support from John Martins Charity to fund a dedicated Mental health Youth Worker. This is a post that will be really important in supporting the young people out of lockdown and into the future.

This is alongside continued funding to re-launch the youth cafe project through 5,000 from the iWill fund and continued funding from De Montfort School in Evesham to run substance awareness courses.

One challenge to navigate is to find another long-term funding partner. We have identified some ideal grant funders with funds open and will be looking to submit funding applications to support continuation of services for 2022 and beyond.

**OURSIDE YOUTH ASSOCIATION
ANNUAL REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2021**

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**OURSIDE YOUTH ASSOCIATION
COMPANY INFORMATION
FOR THE YEAR ENDED 31 MARCH 2021**

Directors	P. Bennett C. Elwell K.C. Hartwell R Hobbs J Westlake
Secretary	K.C. Hartwell
Company Number	8153433 (England and Wales)
Registered Office	Broadway Road Evesham Worcestershire WR11 1BH United Kingdom
Accountants	Anthony Smith Accountancy Services 2 Tylea Close The Reddings Cheltenham Gloucestershire GL51 6RB

**OURSIDE YOUTH ASSOCIATION
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 MARCH 2021**

The directors present their report and accounts for the year ended 31 March 2021.

Directors

The following directors held office during the whole of the period:

P. Bennett
C. Elwell
K.C. Hartwell

The following directors were appointed during the period:

R Hobbs was appointed on 9 December 2020.
J Westlake was appointed on 9 December 2020.

Statement of directors' responsibilities

The directors are responsible for preparing the report and accounts in accordance with applicable law and regulations.

Company law requires the directors to prepare accounts for each financial year. Under that law, the directors have elected to prepare the accounts in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

Signed on behalf of the board of directors

.....
C. Elwell
Director

Approved by the board on: 30 December 2021

OURSIDE YOUTH ASSOCIATION ACCOUNTANTS' REPORT

Accountants' report to the board of directors of Outside Youth Association on the preparation of the unaudited statutory accounts for the year ended 31 March 2021

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the accounts of Outside Youth Association for the year ended 31 March 2021 as set out on pages 6 - 7 from the company's accounting records and from information and explanations you have given us.

This report is made solely to the Board of Directors of Outside Youth Association, as a body, in accordance with the terms of our engagement. Our work has been undertaken solely to prepare for your approval the accounts of Outside Youth Association and state those matters that we have agreed to state to them, as a body, in this report. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Outside Youth Association and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Outside Youth Association has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profit of Outside Youth Association. You consider that Outside Youth Association is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Outside Youth Association. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Anthony Smith Accountancy Services

2 Tylea Close
The Reddings
Cheltenham
Gloucestershire
GL51 6RB

30 December 2021

**OURSIDE YOUTH ASSOCIATION
INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020
	£	£
Turnover	1,219	3,545
Other income	79,594	50,450
Cost of raw materials and consumables	(10,215)	(3,893)
Staff cost	(45,552)	(46,453)
Depreciation and other amounts written off assets	(2,474)	(1,688)
Other charges	(14,534)	(8,492)
Profit/(loss)	<u>8,038</u>	<u>(6,531)</u>

OURSIDE YOUTH ASSOCIATION
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2021

	2021	2020
	£	£
Fixed assets	7,939	6,261
Current assets	89,651	84,651
Prepayments and accrued income	1,375	1,315
Creditors: amounts falling due within one year	(401)	(1,401)
Net current assets	90,625	84,565
Total assets less current liabilities	98,564	90,826
Accruals and deferred income	-	(300)
Net assets	98,564	90,526
Capital and reserves	98,564	90,526

NOTES TO THE ACCOUNTS

1 Statutory information

Outside Youth Association is a private company, limited by shares, registered in England and Wales, registration number 8153433. The registered office is Broadway Road, Evesham, Worcestershire, WR11 1BH, United Kingdom.

2 Average number of employees

During the year the average number of employees was 3 (2020: 4).

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the micro-entity provisions of the Companies Act 2006 and FRS 105, The Financial Reporting Standard applicable to the Micro-entities Regime.

Approved by the board on 30 December 2021

C. Elwell
Director

Company Registration No. 8153433

**OURSIDE YOUTH ASSOCIATION
DETAILED INCOME STATEMENT
FOR THE YEAR ENDED 31 MARCH 2021**

This schedule does not form part of the statutory accounts.

	2021	2020
	£	£
Turnover		
Sales	1,219	3,545
Other income		
Other operating income	79,594	50,450
Cost of raw materials and consumables		
Purchases	10,215	3,893
Staff costs		
Direct labour	42,726	44,311
Pensions	2,608	1,032
Staff training and welfare	54	683
Travel and subsistence	127	327
Motor expenses	37	100
	45,552	46,453
Depreciation and other amounts written off assets		
Depreciation	2,541	1,688
Profit on disposal of plant & machinery	(67)	-
	2,474	1,688
Interest Payable		
Bank loans and overdrafts	-	8
Other		
Rent	1,200	1,200
Rates	-	325
Light and heat	932	770
Cleaning	680	1,547
Telephone and fax	994	645
Postage	78	-
Stationery and printing	113	96
Subscriptions	557	250
Insurance	2,085	524
Software	170	60
Repairs and maintenance	2,861	962
Donations	-	5
Sundry expenses	460	432
Accountancy fees	310	335
Advertising and PR	4,081	387
Other legal and professional	13	-
Other direct costs	-	946
	14,534	8,484
Profit/(loss) on ordinary activities before taxation	8,038	(6,531)

OURSIDE YOUTH ASSOCIATION

ACCOUNTANTS' REPORT

Accountants' report to the board of directors of Outside Youth Association on the preparation of the unaudited statutory accounts for the year ended 31 March 2021

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Anthony Smith Accountancy Services

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30 December 2021