

Company Registration Number: 08331345
Charity Number: 1151387

The Guild for Lifelong Learning Limited
(A company limited by guarantee, not having a share capital)

Annual Report and Unaudited Financial Statements
for the financial year ended 31 August 2024

The Guild for Lifelong Learning Limited
(A company limited by guarantee, not having a share capital)
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The Guild for Lifelong Learning Limited
(A company limited by guarantee, not having a share capital)
REFERENCE AND ADMINISTRATIVE INFORMATION

Trustees	Janet Douglas Sue Radley Grace Reed Paula Riordan Matthew Smith John Dennis (Resigned 30 November 2023)
Charity Number in England and Wales	1151387
Company Registration Number	08331345
Registered Office and Principal Address	1 Bourne Street Wilmslow Cheshire SK9 5HD
Independent Examiner	Steven Nixon BSc (Hons) FCCA Langers Chartered Certified Accountants 8-10 Gatley Road Cheadle Cheshire SK8 1PY GB
Principal Bankers	National Westminster Bank PLC 4/6 Grove Street Wilmslow Cheshire SK9 1EE
Solicitors	Delta Corporate Risk Suite 2 Bailey Court Green Street Macclesfield Cheshire SK10 1JQ
Pension Administrators	National Employment Savings Trust Riverside House Southwark Bridge Road London SE1 9HA

The Guild for Lifelong Learning Limited
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PRINCIPAL'S REPORT
for the financial year ended 31 August 2024

I am pleased to report that the charity continued to successfully deliver its objectives by providing an inclusive and broad curriculum of community-based adult education.

Whilst the pandemic felt like a distant event, its financial legacy continued to make a significant impact on the day-to-day running of the Guild. Access to grant funding continued to be scarce; both local and national government funding was curtailed; and, donations from philanthropic individuals was diminished. Expenditure at the Guild was limited to operational activities and routine building maintenance, decoration and necessary repairs. We are very grateful for the donations and grants we received which enabled us to purchase some new folding tables for the halls and a new heavy-duty multi-purpose workbench for the Art Room.

The charity's community café and art space proved to be very popular. The café offered a hot lunch menu every weekday as well as sandwiches, snacks, beverages, and confectionery. Throughout the colder months the charity was proud to provide a warm space and free hot meals to those who needed the support of our charitable community.

The community hub space was again used by several local charities and not-for-profit partner organisations to deliver their community outreach programmes. Regular users were:

- Cyber Crime Awareness - Cyber Crime Team, Cheshire Constabulary
- Financial Awareness Surgeries - True Potential - Financial Advice & Investment
- Digital Literacy, Aidan McIlroy
- Scams Awareness - Age UK, Cheshire East
- Macmillan Fundraiser Coffee Morning
- Christmas Cake Sale in aid of Cancer Research
- Dementia Friendly Café
- Learning Disability Partnership Board
- Fundraiser Coffee Morning hosted by Bare Necessities Toiletry Bank
- Death Café hosted by End of Life Partnership

The gallery space was used to display three exhibitions:

- 'Honesty Exhibition - a cross curricular exhibition on the theme' by art students
- 'Life Drawing Exhibition - an exhibition of work produce in the weekly life drawing classes' by students of Sabine's Art Classes
- 'Lindow Exhibition - work inspired by Lindow Man' by textile, calligraphy and jewellery students

This year, as in previous years, the educational and administrative staff teams have provided exceptional support to me and each other; their hard work and dedication ensured that the Guild continued to function during these difficult times. It must also be noted that our achievements were only possible due to the support and commitment of our team of volunteers whose effort and enthusiasm is greatly appreciated.

Paula Riordan
BSc MSc PGCE FRGS FSET FIoL
Principal
24 Jan 2025

The Guild for Lifelong Learning Limited
(A company limited by guarantee, not having a share capital)
TRUSTEES' ANNUAL REPORT
for the financial year ended 31 August 2024

The trustees present their Trustees' Annual Report, combining the Directors' Report and Trustees' Report, and the unaudited financial statements for the financial year ended 31 August 2024.

The Trustees present their annual report and accounts for the financial year ended 31 August 2024 which have been prepared in accordance with the Companies Acts 2006, the Charities Act 2011 and SORP (Statement of Recommended Practice for Accounting and reporting by Charities) 2015 (as amended by the Bulletin issued in October 2018 and applicable to all accounting periods beginning on or after 1st January 2019), (The SORP).

Mission, Objectives and Strategy

Objectives

Summary of The Guild for Lifelong Learning's objectives

The memorandum and articles of association set out how the income and property of the charity are to be used to advance the charitable purpose.

The objects of the charity are:

- (a) to promote the benefit of the inhabitants of Wilmslow and the neighbourhood together defined by the areas known as Wilmslow and Handforth and the civil parishes of Alderley Edge, Chorley and Mottram St. Andrew, without distinction of sex, sexual orientation, race or political, religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving conditions of life for the said inhabitants;
- (b) to establish, or secure the establishment of a community centre and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects; and
- (c) to promote such other purposes that are charitable according to the laws of England and Wales and for the benefit of the public as may from time to time be determined by the Trustees.

A set of "Values and Aims" have now been established to compliment the "Vision and Mission" statements.

The Guild has a Development and Strategic Plan which sets out the charity's ambitions to deliver its objectives. The plan is a living document and is reviewed and revised on a cyclical basis to ensure that key performance indicators remain SMART (Specific, Measurable, Attainable, Relevant and Time-based).

Structure, Governance and Management

Structure

The Guild for Lifelong Learning is a charity incorporated as a company limited by guarantee. The governing document is the memorandum and articles of association dated 14 December 2012, as amended on 5 January 2021 and 29 March 2021.

The trustees of the charity are the directors of the company for the purposes of company law; throughout this report they are collectively known as the Trustees.

Background to The Guild for Lifelong Learning

In 1922 the Wilmslow Educational Society (WES) working in conjunction with the Workers Educational Association (WEA) organised their first series of lectures and in subsequent years the Religious Society of Friends kindly loaned their school room to the WES for some courses and the performance of plays. In the Spring of 1926, it was decided to form a new organisation which was separate from the WEA, it would be called the "Beacon Guild" and be based at Bourne Street. The new organisation published its first syllabus for the season 1926-27 and it grew steadily from its inception with the support of Wilmslow Society of Friends, Cheshire County Council and the Ministry of Education. The name of the charity changed to Wilmslow Beacon Guild in 1939 and to Wilmslow Guild in 1940. On 30 April 1963 the Guild was registered as a charity in accordance the Charities Act because this was a condition for funding by the Ministry of Education.

The Guild, an unincorporated charity, continued to grow in both its provision and number of participants. In 2012 the Trustees decided, due to the size of the organisation, to change the legal status of the charity to an incorporated charity. Throughout the charity's existence its purpose has remained the same: to provide a centre in which men and women may find opportunities for enrichment of life through education, fellowship and co-operative effort for the welfare of the community.

A resolution was passed on 5 January 2021 to change the name of the charity to The Guild for Lifelong Learning to provide a better explanation of the purpose of the charity; and to remove the geographical link to Wilmslow because the charity operates from community venues throughout East Cheshire and South Manchester.

The Guild for Lifelong Learning Limited
(A company limited by guarantee, not having a share capital)
TRUSTEES' ANNUAL REPORT

for the financial year ended 31 August 2024

Governance

Organisational Structure

The Trustees are responsible for policy matters and the overall direction of the charity and have absolute discretion in applying its funds for the furtherance of the objects of the charity. The Board reviews all of the policies of the Guild on a cyclical basis. None of the trustees has any beneficial interest in the charity, nor receives any remuneration, other than the Principal who is an ex-officio trustee. Each Trustee guarantees to contribute £1 in the event of winding up.

The Board of Trustees meets six times a year for ordinary meetings in addition to the annual general meeting. The Board of Trustees may also invite other individuals as appointed to advise and report, but only the Trustees have voting rights.

The Finance Committee, which reports to the board, meets prior to the board meetings to review: budgets, investments, financial performance and controls, the financial implications of any special initiatives, risk management and to finalise the audited accounts and annual report for the approval of the Board of Trustees. Remuneration for all staff is reviewed and agreed annually by the Remuneration Committee, advised by the Principal.

The Board of Trustees delegate responsibility for all operational matters of the charity to the Principal. The trustees are very grateful to the Principal, her hard work and dedication had been exceptional; she ensured the charity continued to operate throughout the year delivering its services to maintain social cohesion and reduce social isolation.

Recruitment, election and training of trustees

The power of appointing successor or additional trustees is vested in the Members of the charitable company, the majority of whom are trustees of the charity. The memorandum and articles of association state that there must be at least three and no more than twelve trustees. One third of the trustees must retire at each Annual General Meeting; retiring Trustees are eligible for re-appointment.

Trustees are selected on the basis of their specialist skills and knowledge that is relevant to the Guild.

New trustee induction is undertaken on a one-to-one basis when they are elected. They are briefed on their legal obligations under charity and company law, the content of the memorandum and articles of association, the charity structure and decision-making processes, recent activities and financial performance and plans. There is formal training for trustees as required.

Risk management

The trustees have assessed the major risks to which the charity is exposed and are satisfied with the systems and procedures that are in place to manage and mitigate these.

Detailed consideration of risks is delegated to the Finance Committee, assisted by the Principal. A formal review of The Guild's risk management processes and the risk register is undertaken as part of the cyclical policy review undertaken by the Board of Trustees.

Review of Activities, Achievements and Performance

The 2023/24 academic year marked the 98th anniversary of the founding of the Guild and the programme has continued to develop with a greater and more diverse curriculum than in previous years.

During the 2023/24 academic and financial year the Guild:

- expended more than £549,000 in the day-to-day cost of providing education and leisure-time occupations
- continued its long-term partnership with The Rossendale Trust, a registered charity for adults with learning disabilities
- continued its long-term partnership with Mentell, a registered charity for mental health
- continued its long-term partnership with Bare Necessities Toiletries Bank, a registered charity for hygiene poverty
- continued its long-term partnership with Chelford, Handforth, Alderley Edge and Wilmslow Care Community, a collaboration of local GP practices, community services, council services, public health, Healthwatch, voluntary and other third-party organisations working together to improve health and wellbeing for our local community.
- continued its long-term partnership with Cheshire and Wirral Partnership NHS Foundation Trust

The Guild for Lifelong Learning Limited
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TRUSTEES' ANNUAL REPORT
for the financial year ended 31 August 2024

Financial Review

Total income of £544,447 was generated with the bulk of this (£522,300) by way of fees from members participating in the Guild's programme of courses and activities, the direct cost of which was £485,570. After overheads (including 'Governance' £2,904), total costs were £560,325 resulting in an overall deficit of £15,878.

The trustees have allocated the following funds: Strategic Reserve at £80,000; Building Repair Fund £50,000; and Land and Building Fund £250,000. They are satisfied that the charity has assets available to adequately fulfil its obligations. However, the charity no longer has available the reserves to fund the establishment of operations in suitable premises when the lease on 1 Bourne Street expires in 2061.

Financial Results

At the end of the financial year the charity has assets of £598,949 (2023 - £581,908) and liabilities of £203,400 (2023 - £170,481). The net assets of the charity have decreased by £(15,878).

Principal Risks and Uncertainties

The tenure of premises for the charity to deliver its programme of activities is considered to be a risk. The lease on 1 Bourne Street, the primary site for delivery of the programme, will expire in 2062. The Trustees have decided that the acquisition of permanent premises for the charity to deliver its charitable purpose is a key strategic objective to ensure the future of the charity. The building at 1 Bourne Street is a modular system built using timber framed construction dating from 1962. It was constructed in accordance with the lease and is currently considered practical and economic to maintain in accordance with the lease for the remainder of the term. The building, whilst fit for purpose, will require ongoing maintenance and repair as well as internal remodelling to ensure that it functions well for the delivery of the charity's objectives.

The key priorities are as follows:

- The key priorities are as follows:
The trustees of The Guild have a clear plan for the future of the charity. However, the timing of the implementation of the plan is subject to the circumstances caused by the COVID-19 pandemic. The trustees intend to steadily expand the provision of activities offered by the charity to deliver its objects during the next five years. This will be achieved by working in partnership with other charities, Cheshire East Council and the Department for Education. It is the trustees' intention to increase the number of courses, clubs and societies delivered; and to offer this expanded provision in a way that is accessible to a larger proportion of the adult population. There will be an expansion of face-to-face learning in the East Cheshire and South Manchester areas as and when community venues become available.

Trustees

The trustees who served throughout the financial year, except as noted, were as follows:

Janet Douglas
Sue Radley
Grace Reed
Paula Riordan
Matthew Smith
John Dennis (Resigned 30 November 2023)

In accordance with the Constitution, the trustees retire by rotation and, being eligible, offer themselves for re-election.

Compliance with Sector-Wide Legislation and Standards

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. The Guild for Lifelong Learning Limited subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

Fundraising

The charity has engaged in small scale and one-off fundraising activities since its inception. Provision of activities has expanded in recent years and this has caused the charity to seek more funding to enable it to deliver its objectives. The charity now raises funds from a broader spectrum of sources; from large grant awarding bodies to small-scale giving by individuals.

The charity has undertaken a number of income-generating activities which subsidise the cost of the educational programme. These activities alone do not generate sufficient funds to sustain the charity's programme. As such, the charity is indebted to the generous individuals and organisations who provide donations and grants to support work in the furtherance of its charitable objectives.

The Guild for Lifelong Learning Limited
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TRUSTEES' ANNUAL REPORT
for the financial year ended 31 August 2024

Role of volunteers

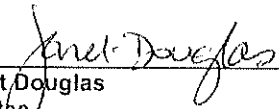
The Guild is supported by approximately 100 volunteers who assist with the administration of the charity; the running of the groups, clubs and societies; the maintenance of 1 Bourne Street; the marketing of the charity; fundraising for the charity and exhibitions of the students' Art and Craft work.

Public benefit

In setting their objectives and planning their activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit and specific guidance on the advancement of education for public benefit.

Subsidies are applied to all the charity's activities. The purpose of the entire programme of activities is the advancement of education in conjunction with the maintenance and improvement of health and wellbeing. No students are excluded due to financial circumstances; concessions and waivers are granted for students in financial need.

Approved by the Board of Trustees on 10th February 2025 and signed on its behalf by:



Janet Douglas
Trustee

The Guild for Lifelong Learning Limited

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STATEMENT OF TRUSTEES' RESPONSIBILITIES

for the financial year ended 31 August 2024

The trustees, who are also directors of The Guild for Lifelong Learning Limited for the purposes of company law, are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the trustees as the directors to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A (Small Entities). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period.


In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board of Trustees on 10 February 2025 and signed on its behalf by:



Janet Douglas
Trustee

The Guild for Lifelong Learning Limited

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INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF TRUSTEES OF THE GUILD FOR LIFELONG LEARNING LIMITED

I have examined the financial statements of the charity for the financial year ended 31 August 2024, which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and the related notes.

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. My work has been undertaken so that I might compile the financial statements that I have been engaged to compile, report to the Board of Trustees that I have done so, and state those matters that I have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's members, as a body, for my work, or for this report.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006. The charity's trustees consider that an audit is not required for this financial year under Chapter 3 of Part 16 of the Companies Act 2006 and that an independent examination is required.

It is my responsibility to:

- examine the financial statements under section 145 of the Act;
- follow the procedures laid down by the general Directions given by the Charity Commission under section 145(5) of the Charities Act 2011; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006
- the financial statements do not accord with those accounting records
- the financial statements do not comply with the accounting requirements of the Charities Act
- the financial statements have not been prepared in accordance with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)
- there is further information needed for a proper understanding of the accounts to be reached.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Steven Nixon BSc (Hons) FCCA

LANGERS

Chartered Certified Accountants and Registered Auditors

8-10 Gatley Road

Cheadle

Cheshire

SK8 1PY

GB

Date: 19 February 2025

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The Guild for Lifelong Learning Limited
(A company limited by guarantee, not having a share capital)
STATEMENT OF FINANCIAL ACTIVITIES
for the financial year ended 31 August 2024

	Notes	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Income							
Donations and legacies	3.1	2,695	4,329	7,024	2,909	6,803	9,712
Charitable activities							
Adult education	3.2	522,300	-	522,300	491,377	-	491,377
Other trading activities	3.3	4,163	-	4,163	2,135	-	2,135
Investments	3.4	7,939	-	7,939	3,208	-	3,208
Other income	3.5	3,021	-	3,021	2,346	-	2,346
Total income		540,118	4,329	544,447	501,975	6,803	508,778
Expenditure							
Raising funds	4.1	494	-	494	664	-	664
Charitable activities	4.2	548,643	11,188	559,831	483,673	33,540	517,213
Total Expenditure		549,137	11,188	560,325	484,337	33,540	517,877
Net income/(expenditure)		(9,019)	(6,859)	(15,878)	17,638	(26,737)	(9,099)
Transfers between funds		-	-	-	(325)	325	-
Net movement in funds for the financial year		(9,019)	(6,859)	(15,878)	17,313	(26,412)	(9,099)
Reconciliation of funds:							
Total funds beginning of the year	15	389,856	21,571	411,427	372,543	47,983	420,526
Total funds at the end of the year		380,837	14,712	395,549	389,856	21,571	411,427

The Statement of Financial Activities includes all gains and losses recognised in the financial year.
All income and expenditure relate to continuing activities.

The Guild for Lifelong Learning Limited

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SUMMARY INCOME AND EXPENDITURE ACCOUNT

for the financial year ended 31 August 2024

	Statement of Financial Activities	2024 £	2023 £
Gross income	Unrestricted funds	540,118	
	Restricted funds	4,329	
		<u>544,447</u>	<u>508,778</u>
Total income		544,447	508,778
Total expenditure		(560,325)	(517,877)
Net income/(expenditure)		<u>(15,878)</u>	<u>(9,099)</u>

The charity has no recognised gains or losses other than the results and cash flows for the financial year. The results for the financial year have been calculated on the historical cost basis.

The Guild for Lifelong Learning Limited

(A company limited by guarantee, not having a share capital)

Company Number: 08331345

BALANCE SHEET

as at 31 August 2024

	Notes	2024 £	2023 £
Fixed Assets			
Tangible assets	9	311,897	317,806
Current Assets			
Debtors	10	9,506	5,260
Cash at bank and in hand	11	277,546	258,842
		287,052	264,102
Creditors: Amounts falling due within one year	12	(203,400)	(170,481)
Net Current Assets		83,652	93,621
Total Assets less Current Liabilities		395,549	411,427
Funds			
Restricted trust funds		14,712	21,571
Designated funds (Unrestricted)		380,000	380,000
General fund (unrestricted)		837	9,856
Total funds	15	395,549	411,427

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.


For the financial year ended 31 August 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476.

The trustees confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in question in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for ensuring that the charity keeps accounting records which comply with section 386 and for preparing financial statements which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charity.

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

Approved by the Board of Trustees and authorised for issue on 10 February 2025 and signed on its behalf by


Janet Douglas
Trustee

The Guild for Lifelong Learning Limited
STATEMENT OF CASH FLOWS
for the financial year ended 31 August 2024

	Notes	2024 £	2023 £
Cash flows from operating activities			
Net movement in funds		(15,878)	(9,099)
Adjustments for:			
Depreciation		12,055	12,227
Interest receivable and similar income		(7,939)	(3,208)
Interest payable and similar expenses		42	53
Gains and losses on disposal of fixed assets		-	(633)
		(11,720)	(660)
Movements in working capital:			
Movement in debtors		(4,246)	6,123
Movement in creditors		32,919	15,455
Cash generated from operations		16,953	20,918
Interest paid		(42)	(53)
Net cash generated from operating activities		16,911	20,865
Cash flows from investing activities			
Interest received		7,939	3,208
Payments to acquire tangible assets		(6,146)	(15,197)
Receipts from disposal of tangible assets		-	15,000
Net cash generated from investment activities		1,793	3,011
Net increase in cash and cash equivalents		18,704	23,876
Cash and cash equivalents at the beginning of the year		258,842	234,966
Cash and cash equivalents at the end of the year	11	277,546	258,842

The Guild for Lifelong Learning Limited
(A company limited by guarantee, not having a share capital)
NOTES TO THE FINANCIAL STATEMENTS
for the financial year ended 31 August 2024

1. GENERAL INFORMATION

The Guild for Lifelong Learning Limited is a company limited by guarantee incorporated in England. The registered office of the charity is 1 Bourne Street, Wilmslow, Cheshire, SK9 5HD which is also the principal place of business of the charity. The financial statements have been presented in Pound (£) which is also the functional currency of the charity.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the charity's financial statements.

Basis of preparation

The financial statements have been prepared on the going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102", applying Section 1A of that Standard.

As permitted by the Companies Act 2006, the charity has varied the standard formats in that act for the Statement of Financial Activities and the Balance Sheet. Departures from the standard formats are to comply with the requirements of the Charities SORP and are in compliance with section 4.7, 10.6 and 15.2 of that SORP.

Statement of compliance

The financial statements of the charity for the financial year ended 31 August 2024 have been prepared on the going concern basis and in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102", applying Section 1A of that Standard.

Fund accounting

The following are the categories of funds maintained:

Restricted funds

Restricted funds represent income received which can only be used for particular purposes, as specified by the donors. Such purposes are within the overall objectives of the charity.

Unrestricted funds

Unrestricted funds consist of General and Designated funds.

- General funds represent amounts which are expendable at the discretion of the board, in furtherance of the objectives of the charity.
- Designated funds comprise unrestricted funds that the board has, at its discretion, set aside for particular purposes. These designations have an administrative purpose only, and do not legally restrict the board's discretion to apply the fund.

Income

Income is recognised by inclusion in the Statement of Financial Activities only when the charity is legally entitled to the income, performance conditions attached to the item(s) of income have been met, the amounts involved can be measured with sufficient reliability and it is probable that the income will be received by the charity.

Income from charitable activities

Income from charitable activities include income earned from the supply of services under contractual arrangements and from performance related grants which have conditions that specify the provision of particular services to be provided by the charity. Income from government and other co-funders is recognised when the charity is legally entitled to the income because it is fulfilling the conditions contained in the related funding agreements. Where a grant is received in advance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received, it is accrued in debtors.

Grants from governments and other co-funders typically include one of the following types of conditions:

- Performance based conditions: whereby the charity is contractually entitled to funding only to the extent that the core objectives of the grant agreement are achieved. Where the charity is meeting the core objectives of a grant agreement, it recognises the related expenditure, to the extent that it is reimbursable by the donor, as

The Guild for Lifelong Learning Limited
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NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 August 2024
 income.

•Time based conditions: whereby the charity is contractually entitled to funding on the condition that it is utilised in a particular period. In these cases the charity recognises the income to the extent it is utilised within the period specified in the agreement.

In the absence of such conditions, assuming that receipt is probable and the amount can be reliably measured, grant income is recognised once the charity is notified of entitlement.

Grants received towards capital expenditure are credited to the Statement of Financial Activities when received or receivable, whichever is earlier.

Expenditure

Expenditure is analysed between costs of charitable activities and raising funds. The costs of each activity are separately accumulated and disclosed, and analysed according to their major components. Expenditure is recognised when a legal or constructive obligation exists as a result of a past event, a transfer of economic benefits is required in settlement and the amount of the obligation can be reliably measured. Support costs are those functions that assist the work of the charity but cannot be attributed to one activity. Such costs are allocated to activities in proportion to staff time spent or other suitable measure for each activity.

Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation is calculated to write off the original cost or valuation of tangible fixed assets, less their estimated residual value, over their expected useful lives as follows:

Long leasehold property	-	Straight line over life of lease
Plant and machinery	-	Straight line over 3 years
Fixtures, fittings and equipment	-	20% Straight line

Leasing

Rentals payable under operating leases are dealt with in the income and expenditure account as incurred over the period of the rental agreement.

Debtors

Debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due. Income recognised by the charity from government agencies and other co-funders, but not yet received at financial year end, is included in debtors.

Cash at bank and in hand

Cash at bank and in hand comprises cash on deposit at banks requiring less than three months notice of withdrawal.

Taxation and deferred taxation

No current or deferred taxation arises as the charity has been granted charitable exemption. Irrecoverable valued added tax is expensed as incurred.

Pensions

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Annual contributions payable to the charity's pension scheme are charged to the income and expenditure account in the period to which they relate

The Guild for Lifelong Learning Limited
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NOTES TO THE FINANCIAL STATEMENTS
for the financial year ended 31 August 2024

3. INCOME					
3.1 DONATIONS AND LEGACIES		Unrestricted Funds	Restricted Funds	2024	2023
		£	£	£	£
Donations individually less than £1,000		1,695	665	2,360	2,659
Donations individually more than £1,000		1,000	-	1,000	1,000
VCSFE Grant		-	-	-	3,000
Co-op Grant		-	-	-	2,053
Warm Places Grant		-	-	-	1,000
Manchester Airport Grant		-	2,664	2,664	-
CVS Grant		-	1,000	1,000	-
		<u>2,695</u>	<u>4,329</u>	<u>7,024</u>	<u>9,712</u>
3.2 CHARITABLE ACTIVITIES		Unrestricted Funds	Restricted Funds	2024	2023
		£	£	£	£
Grants from governments and other co-funders:					
Classes & Courses		461,821	-	461,821	435,407
Clubs & Societies		24,364	-	24,364	21,471
Cafe		36,115	-	36,115	34,499
		<u>522,300</u>	<u>-</u>	<u>522,300</u>	<u>491,377</u>
3.3 OTHER TRADING ACTIVITIES		Unrestricted Funds	Restricted Funds	2024	2023
		£	£	£	£
Sundry sales and sponsorship		1,783	-	1,783	600
Income from letting and licensing of property for non charitable purposes		2,380	-	2,380	1,535
		<u>4,163</u>	<u>-</u>	<u>4,163</u>	<u>2,135</u>
3.4 INVESTMENTS		Unrestricted Funds	Restricted Funds	2024	2023
		£	£	£	£
Bank interest		<u>7,939</u>	<u>-</u>	<u>7,939</u>	<u>3,208</u>
3.5 OTHER INCOME		Unrestricted Funds	Restricted Funds	2024	2023
		£	£	£	£
Gain on disposal of assets		-	-	-	633
Other income		3,021	-	3,021	1,713
		<u>3,021</u>	<u>-</u>	<u>3,021</u>	<u>2,346</u>
4. EXPENDITURE					
4.1 RAISING FUNDS		Direct Costs	Other Costs	Support Costs	2024
		£	£	£	2023
					£
Fundraising expenses		<u>-</u>	<u>-</u>	<u>494</u>	<u>664</u>

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NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 August 2024

4.2 CHARITABLE ACTIVITIES	Direct Costs £	Other Costs £	Support Costs £	2024 £	2023 £
Courses costs	135,530	-	-	135,530	119,556
Groups, Clubs & Societies Costs	26,885	-	-	26,885	28,226
Prospectus & Website	2,260	-	-	2,260	1,895
Marketing & advertising	8,010	-	-	8,010	8,664
Gross wages & salaries	285,568	-	-	285,568	259,415
Employers NI	13,910	-	-	13,910	11,495
Defined contribution pension costs	4,187	-	-	4,187	3,205
Cafe stock	9,220	-	-	9,220	12,177
Training	-	-	3,241	3,241	4,445
Travel & subsistence	-	-	44	44	318
Recruitment expenses	-	-	-	-	200
Staff benefits	-	-	566	566	476
DBS checks	-	-	545	545	326
Rent	-	-	40	40	80
Rates and water charges	-	-	6,627	6,627	4,192
Light, heat & power	-	-	12,840	12,840	14,115
Premises repairs, renewals & maintenance	-	-	12,586	12,586	4,114
Postage & telephone	-	-	1,691	1,691	2,198
Stationery & printing	-	-	2,176	2,176	3,037
Software licences & expenses	-	-	-	-	155
Insurance	-	-	7,484	7,484	7,020
Cleaning & sundries	-	-	4,187	4,187	2,427
Cafe project	-	-	-	-	3,267
HMRC interest	-	-	42	42	53
Legal & professional fees	-	-	672	672	187
Bank charges	-	-	6,561	6,561	11,151
Depreciation & amortisation	-	-	12,055	12,055	12,227
Governance Costs (Note 4.3)	-	-	2,904	2,904	2,592
	485,570	-	74,261	559,831	517,213
4.3 GOVERNANCE COSTS	Direct Costs £	Other Costs £	Support Costs £	2024 £	2023 £
Independent examination fee	-	-	2,760	2,760	2,592
Independent examiner other fees	-	-	144	144	-
	-	-	2,904	2,904	2,592
4.4 SUPPORT COSTS	Cost of Raising Funds £	Charitable Activities £	Governance Costs £	2024 £	2023 £
Support	494	71,357	2,904	74,755	73,244
5. ANALYSIS OF SUPPORT COSTS				2024 £	2023 £
Support				74,755	73,244

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for the financial year ended 31 August 2024

6. NET INCOME	2024	2023
	£	£
Net Income is stated after charging/(crediting):		
Depreciation of tangible assets	12,055	12,227
(Surplus) on disposal of tangible fixed assets	-	(633)
Operating lease rentals		
- Land and buildings	40	80
Independent Examiner's remuneration:		
- independent examination services	2,760	2,592
- tax advisory services	144	-
	<u> </u>	<u> </u>
7. INVESTMENT AND OTHER INCOME	2024	2023
	£	£
Sundry income	3,021	1,713
Bank interest	7,939	3,208
	<u> </u>	<u> </u>
	10,960	4,921
	<u> </u>	<u> </u>
8. EMPLOYEES AND REMUNERATION		
Number of employees		
The average number of persons employed (including executive trustees) during the financial year was as follows:		
	2024	2023
	Number	Number
Engaged on charitable activities	31	31
	<u> </u>	<u> </u>
The staff costs comprise:	2024	2023
	£	£
Wages and salaries	285,568	259,415
Social security costs	13,910	11,495
Pension costs	4,187	3,205
	<u> </u>	<u> </u>
	303,665	274,115
	<u> </u>	<u> </u>

No Trustees received expenses in the year.

The Guild for Lifelong Learning Limited
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NOTES TO THE FINANCIAL STATEMENTS
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9. TANGIBLE FIXED ASSETS

	Long leasehold property £	Plant and machinery £	Fixtures, fittings and equipment £	Total £
Cost				
At 1 September 2023	370,911	20,429	24,835	416,175
Additions	-	-	6,146	6,146
At 31 August 2024	370,911	20,429	30,981	422,321
Depreciation				
At 1 September 2023	65,786	19,189	13,394	98,369
Charge for the financial year	7,901	620	3,534	12,055
At 31 August 2024	73,687	19,809	16,928	110,424
Net book value				
At 31 August 2024	297,224	620	14,053	311,897
At 31 August 2023	305,125	1,240	11,441	317,806

10. DEBTORS

	2024 £	2023 £
Trade debtors	-	20
Prepayments and accrued income:		
Pension prepayment	-	819
Other prepayments	9,506	4,421
	9,506	5,260

11. CASH AND CASH EQUIVALENTS

	2024 £	2023 £
Cash and bank balances	134,620	120,043
Cash equivalents	142,926	138,799
	277,546	258,842

12. CREDITORS

Amounts falling due within one year

	2024 £	2023 £
Trade creditors	2,595	4,804
Taxation and social security costs	4,669	3,887
Other creditors	37	150
Accruals and deferred income:		
Pension accrual	682	-
Other accruals	195,417	161,640
	203,400	170,481

Deferred income relates to classes, courses, clubs and societies in the next academic year.

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13. PENSION COSTS - DEFINED CONTRIBUTION

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund. Pension costs amounted to £4,187 (2023 - £3,205).
Unpaid contributions outstanding at 31 August 2024 amounted to £682 (31 August 2023 - £0.00).
Prepaid contributions at 31 August 2024 amounted to £0.00 (31 August 2023 - £819).

14. RESERVES

	2024 £	2023 £
At the beginning of the year	411,427	420,526
Deficit for the financial year	(15,878)	(9,099)
At the end of the year	<u>395,549</u>	<u>411,427</u>

15. FUNDS
15.1 RECONCILIATION OF MOVEMENT IN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds £
At 1 September 2022	372,543	47,983	420,526
Movement during the financial year	17,313	(26,412)	(9,099)
At 31 August 2023	389,856	21,571	411,427
Movement during the financial year	(9,019)	(6,859)	(15,878)
At 31 August 2024	<u>380,837</u>	<u>14,712</u>	<u>395,549</u>

15.2 ANALYSIS OF MOVEMENTS ON FUNDS

	Balance 1 September 2023 £	Income £	Expenditure £	Transfers between funds £	Balance 31 August 2024 £
Restricted funds					
Residential Courses	13,707	-	1,104	-	12,603
Cafe Space and Equipment Fund	289	-	-	-	289
Cafe Salary Fund	5,602	-	5,602	-	-
Jewellery Equipment Fund	33	-	33	-	-
Bookcase Plaque Fund	1,000	-	1,000	-	-
Youth Mental Health First Aid Fund	940	-	480	-	460
Manchester Airport Tables Fund	-	2,664	1,311	-	1,353
CVS Tables Fund	-	1,000	1,000	-	-
Jewellery Torch Fund	-	665	658	-	7
	<u>21,571</u>	<u>4,329</u>	<u>11,188</u>	<u>-</u>	<u>14,712</u>
Unrestricted funds					
Land & Buildings Fund	250,000	-	-	-	250,000
Strategic Reserve	80,000	-	-	-	80,000
Building Repair Fund	50,000	-	-	-	50,000
Unrestricted General	9,856	540,118	549,137	-	837
	<u>389,856</u>	<u>540,118</u>	<u>(549,137)</u>	<u>-</u>	<u>380,837</u>
Total funds	<u>411,427</u>	<u>544,447</u>	<u>560,325</u>	<u>-</u>	<u>395,549</u>

The Guild for Lifelong Learning Limited
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NOTES TO THE FINANCIAL STATEMENTS

for the financial year ended 31 August 2024

Unrestricted Revenue Funds

These funds are held for the meeting the objectives of the charity, and to provide reserves for future activities, and, subject to charity legislation, are free from all restrictions on their use.

Designated Revenue Funds

The trustees have designated three funds.

Land & Buildings Fund. Funds designated for the provision of land and buildings to enable the future operation of the charity. There was no movement in this fund during the year and the balance in the fund at 31 August 2024 was £250,000 (2023 £250,000).

Strategic Reserve. Funds designated to assist the Guild to be run down and wound up in an orderly and responsible fashion in the event of the guild being financially unable to continue. There was no movement in this fund during the year and the balance at 31 August 2024 was £80,000 (2023 £80,000).

Building Repair Fund. Funds designated for major building repairs. There was no movement in this fund during the year and the balance at 31 August 2024 was £50,000 (2023 £50,000).

Restricted Funds

Residential Courses. Donation of £13,707 received from The Lamb Guild of Holly Royde on their cessation for the provision of residential courses.

Café Space and Equipment Fund

Grants received towards the provision of communal area and equipment for the Community Cafe.

Café Salary Fund

Grant of £31,908 received from Cheshire East Covid Recovery Fund towards the costs of a full time cafe trainer and supervisor for 18 months from cafe opening.

Jewellery Equipment Fund

Restricted donation of £750 towards the purchase of jewellery equipment.

Bookcase Plaque Fund

Restricted donation of £1,000 towards the installation of a bookcase plaque.

Youth Mental Health First Aid

Restricted grant of £2,053 for the provision of youth mental health first aid courses.

VCSFE

Restricted grant of £3,000 towards the role of VCSFE Lead.

Manchester Airport Community Trust Tables Fund

Restricted grant of £2,664 towards the purchase of tables.

CVS Tables Fund

Restricted grant of £1,000 towards the purchase of tables.

Jewellery Torch Fund

Restricted donations towards the purchase of a torch.

15.3 ANALYSIS OF NET ASSETS BY FUND

	Fixed assets - charity use	Current assets	Current liabilities	Total
	£	£	£	£
Restricted trust funds	-	14,712	-	14,712
Unrestricted designated funds	242,157	137,843	-	380,000
Unrestricted general funds	69,740	134,497	(203,400)	837
	311,897	272,340	(203,400)	380,837
	311,897	287,052	(203,400)	395,549

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NOTES TO THE FINANCIAL STATEMENTS
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16. STATUS

The charity is a company limited by guarantee not having a share capital.

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one financial year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding £ 1.

17. POST-BALANCE SHEET EVENTS

There have been no significant events affecting the Charity since the financial year-end.

18. HIGHER PAID STAFF AND TRUSTEE REMUNERATION

Shown below for higher paid staff and trustees remuneration are; the number of employees whose emoluments including taxable benefits but excluding employer's pension contributions fall into higher paid staff bands; the contributions for the provision of money purchase pension for higher paid staff; the numbers of such staff to whom benefits are accruing under money purchase pension schemes; the remuneration and employer pension contributions for trustees.

	2024	2023
Number of employees in band £80,001 to £90,000	-	1
Number of employees in band £90,001 to £100,000	1	-
	<hr/>	<hr/>
	£	£
Contributions for the provision of money purchase pension	2,511	1,793
	<hr/>	<hr/>
	1	1
Number of employees for whom contributions under money purchase pension schemes are accruing	<hr/>	<hr/>
	£	£
Trustees remuneration - gross remuneration - the Principal	90,150	81,894
Trustees remuneration - employers pension contributions - the Principal	2,511	1,793
	<hr/>	<hr/>
	92,661	83,687
	<hr/>	<hr/>

19. NO RELATED PARTY TRANSACTIONS

There were no transactions with related parties in the year, except with regard to trustees' remuneration, which are fully disclosed in notes above.

