
Havercroft and Ryhill Community Learning Project (HRCLP)

Trustees Annual Report to August 2020 (TAR)

Introduction to Report

HRCLP registered as a Charitable Incorporated Organisation (CIO) in March 2013. This report covers the period from September 2019 to the end of the 7th year of operational accounts August 2020. Registration as a Charity was in recognition of the work that the Project undertakes in response to local community need. HRCLP (previously known as Havercroft Skills Project) was established in September 1990. The TAR reflects on the seventh year as a registered CIO.

This year has been a significant year for HRCLP, where the work of the project continued as expected at the start of the charity year but had to change in light of the global pandemic covid19.

HRCLP continued to deliver a range of services to the local and wider communities at the start of the charity year in September 2019. The services ranged from the volunteer led walking group, volunteer led flower arranging and community library to the luncheon club and adult education courses delivered directly using external funding.

Funding challenges have continued, particularly at the start of the charity year although the project attracted funding directly associated with covid19 and the work of the charity.

Staffing

One member of staff is employed full time and all other staff are employed on a part time basis. Most funding associated with staffing, is ring fenced according to the staffing roles for particular elements of the projects work. Volunteers have supported the running of several groups within the Centre and the food bank (that opened in March 2020). This has developed through the latter part of the year. Through the combined efforts of the staff team, the centre continues to be a great facility to the local community.

Staff Training

This has included Mental Health First Aid and Covid Testing Training

Funders during the last 12 months

- Community Led Local Development Fund in partnership with Rycroft Leisure
- Connecting Communities Wakefield Council in partnership with Rycroft Leisure
- Food Aid Network
- Neighbourhood Improvement Fund Wakefield Council

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- NOVA
 - Private organisations (room rental)
 - VSE NHS England in partnership and led by NOVA
 - Wakefield Council

Services, activities and facilities August to March 2020

Havercroft and Ryhill Community Library

The library is an integral part of the activities of the Centre. Numbers registered continue to grow with the centre adapting to meet the changing needs of users. The library facility closed to the public in line with government guidelines in March 2020.

Luncheon Club

The Luncheon Club was established in February 2011 and continues on a Monday afternoon. The luncheon club supports some of our older residents who not only enjoy their meal but the opportunity to socialise with others. Numbers have grown throughout this year.

Canteen

The canteen cooks the meals for the luncheon club and provides raffle and bingo.

Volunteer Led Activities

These include local health walks, computer sessions (including internet access) and flower arranging groups, all continue to be organised by volunteers. Volunteers also work in the library. New additions to groups up to March 2020 include Sewing, Baby Stay Play and Read

Social Prescribing

The social prescribing work of the project has developed considerably, with staff developing a role at the local GP surgery, and developing groups, including some of the volunteer activities as above to encourage participation.

Carers Group

This group offers the opportunity for those who care for family members or friends time for themselves to take a break, have refreshments and reflect. Carers have the opportunity to speak with other carers or have time to relax. The group also offers one to one appointments to support with any personal needs.

Community Led Local Development (PEAT Project)

This Project has been developed through European funding, via Wakefield Council as the accountable body.

This Project delivers adult education courses including English, Maths, IT and the work club. Participants have gained much valued confidence and a range of skills and qualifications.

The work club specifically has supported individuals across a range of needs, from supporting the development of a CV, letter/email writing and interview skills to help with online job applications. Participants have also been supported in to work.

Other Activities

Private groups including a self-help Spanish group also use the Centre.

Services, activities and facilities from March to August 2020

From March 2020, due to the global pandemic, the project changed to meet the needs of the local community. All groups and activities stopped in line with the government announcement. The Centre remained open to support the local communities, adhering to all guidelines.

Rycroft Community Support

As it became clear of the governments imminent announcement, the Project led to develop a partnership approach to support the local communities. HRCLP, Rycroft Leisure, St James Church Ryhill, Ryhill Junior and Infant School and Newstead Green Academy all came together to offer coordinated support during an extremely challenging time. A community support telephone line was established, the food bank opened and telephone and buddying support was introduced.

Food Bank

Planning for the food bank had already started prior to the pandemic however; the opening date was brought forward in response to covid19 and community need. This has been in great demand since its opening.

The Food Bank also includes an umbrella of support including welfare and citizens advice and any other professional support as appropriate. The food bank receives referrals from Wakefield Council, Wakefield District Housing, Together Housing, Live Well Wakefield, other food banks, local schools, the local GP surgery and self-referrals.

Social Prescribing

The social prescribing work was also required to adapt to ensure our local communities were being supported in an appropriate way. As residents registered for the food bank, additional appropriate support was offered where needed.

Community Hub

As a community hub the centre is open throughout the week to offer help and support. Working alongside a range of other professionals, information and advice around debt, budgeting, finance, physical health, mental health, housing, support at home, wellbeing and lots more is provided.

Citizens Advice Bureau

This has been available at specific times during the year, both in person and via telephone appointment (as government guidelines have allowed). Staff have supported residents in making contact with CAB.

School lunch distribution

Working in partnership with the local primary schools, and in response to community need, free lunch bags have been provided throughout each school holiday for children.

Covid Testing Home delivery

This work started towards the end of this charity year. This has involved working with partners to deliver Covid testing kits to residents' homes, waiting for the tests to be self-administered and then returning them to a central collection point. Staff training was undertaken.

Partnerships

- Conexus
- Live Well Wakefield
- Neighbourly
- NOVA
- Rycroft Leisure
- Wakefield Council

Web Site/Marketing/Social Media

The Centre continues to use Facebook as a social media platform.

Health and Safety, and Risk Assessment

Public Health guidance has been followed at all times and risk assessments implemented where appropriate.

Future Developments

Future developments of the Project will depend upon the impact of covid19 on the local communities served. The Project will continue to address emerging community need in the best way possible and where resources allow.

Havercroft and Ryhill Community Learning Project Board of Trustees

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HAVERCROFT AND RYHILL COMMUNITY

LEARNING PROJECT

SUMMARY OF ACCOUNTS 2019- 2020

Income	167,633.77	Current Account	65,096.03
Expenditure	103,747.45	Less o/s cheques	1,209.71
	<u>£63,886.32</u>		<u>£63,886.32</u>

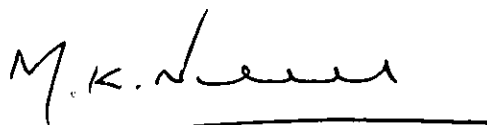
Outstanding cheque

18/8/2020	One Com	103167	£84.11
24/8/2020	Electric Unit No 5	103169	£263.19
28/8/2020	HPC Internet	103170	£862.41
			<u>£1,209.71</u>

I can confirm that I have carried out tests and checks on the 2019-2020 accounts of the Havercroft and Ryhill Community Learning Project and were found to be satisfactory, with a balance of £63,886.32

The Business Account 90467383 has a balance of £8,637.08.

The Community Learning Project has a total balance of £72,523.40



Malcolm K Neill MILCM
25 November 2020

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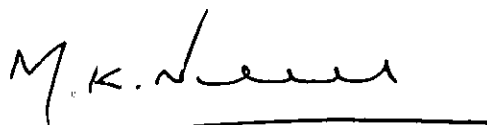
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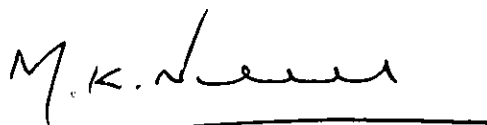
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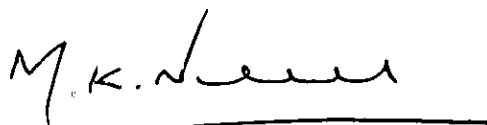
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