

HAVERCROFT & RYHILL COMMUNITY LEARNING PROJECT

England & Wales · Charity number 1151384

Details

Other names	NO
Status	Registered
Legal form	CIO
Registered	2013-03-26
Register	View on the Charity Commission register

Contact

Address	Mulberry Place Ryhill Wakefield WF4 2BD
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Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF WAKEFIELD AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

Activities: Havercroft & Ryhill Community Learning Project (HRCLP) continues to develop a range of activities and services to the residents of the two villages and the surrounding areas in line with our charitable objects. Courses for adults continue, alongside our Library, job club, walking group, volunteer led activities and activities for children during school break times.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- City Of Wakefield

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£210,341	£181,364	-	-
2024-08-31	£160,085	£176,490	-	-
2023-08-31	£149,307	£144,037	-	-
2022-08-31	£107,566	£119,484	-	-
2021-08-31	£180,579	£114,462	-	-
2020-08-31	£167,634	£103,747	-	-

Trustees

Name	Role	Appointed
Sarah Elisabeth Rowland	Chair	2021-08-23
ALBERT MANIFIELD		2013-03-06
Emma Jane Jones		2025-05-06
Fr Paul Cartwright		2024-04-11
Stanley Bates		2021-08-23

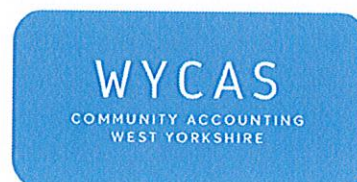
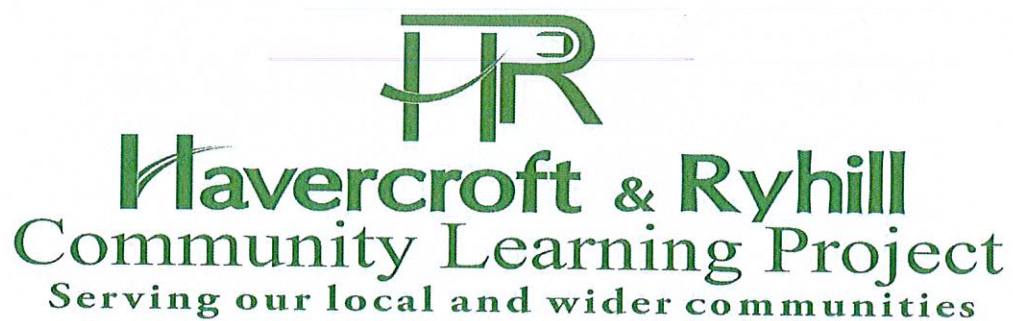
Accounts

Havercroft & Ryhill Community Learning Project

Charity number 1151384

Annual Report and Financial Statements

for the year ended 31 August 2025



Havercroft & Ryhill Community Learning Project

Annual Report and Financial Statements for the year ended 31 August 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Havercroft & Ryhill Community Learning Project

Trustees' report for the year ended 31 August 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Sarah Rowland	Chair	
Albert Manifold		
Stanley Bates		
Fr Paul Cartwright		
Emma Jones		Appointed 6 May 2025
Charity number	1151384	Registered in England and Wales

Registered and principal address	Bankers
Mulberry Place	Barclays Bank
Ryhill	Trinity Walk Shopping Centre
Wakefield	Teall Way
WF4 2BD	Wakefield
	WF1 1QS

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 26 March 2013 and is governed by a constitution, as amended on 20 February 2025.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2025

Objectives and activities

The charity's objects

To further or benefit the residents of Wakefield and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

The charity's main activities

Specifically, Havercroft and Ryhill Community Learning Project will:

- Provide a Community Hub to identify, establish and develop appropriate support to residents
- Provide and continually develop a luncheon club to people over 50 helping to prevent social isolation
- Provide facilities for a community library to encourage reading and research, improving literacy levels of families
- Provide a work club and other relevant activities to support residents in various initiatives to gain or change employment. Provide courses and training where resources allow
- Provide a community café to provide affordable, low cost items and encourage social participation
- Provide on a room rental basis, meeting and conference room facilities.
- Work in partnership with Havercroft and Ryhill Sports and Youth Centre around youth provision and education
- Support provision of seasonal activities
- Create, establish, develop and support free volunteer led sessions
- Develop the established links with local schools to provide appropriate support to families
- Develop health initiatives as community consultation dictates (Autism Awareness, Stroke Support, Weight Loss etc.) as identified from the social prescribing service including establish and develop working with local GPs to meet community needs
- Provide a food bank and community cabin as part of an umbrella of support to address local community and individual needs in a way that forges good relationships but does not foster reliance
- Continue to develop Holiday Hunger initiatives that support families during school holidays for example providing free lunches
- Continue to create, establish and develop such groups that are to the benefit of residents. For example the Carers group

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of poverty and the advancement of community development.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2025

Achievements and performance

The Board of Trustees

The Board of Trustees currently has 5 members. All live or have lived within the local communities and know the area well through their work, skills and knowledge.

Emma Jones, Headteacher of Ryhill Junior Infant and Nursery School joined the Board in April 2025, bringing with her a host of skills, knowledge and experience to the benefit of HRCLP.

The Board meet at least once every quarter with additional meetings arranged as required. Members of the Board continue to support the Project through their skills and expertise and attend training to ensure good practice is followed.

The Board of Trustees work proactively with centre staff and commend all staff and volunteers for their hard work in delivering a diverse range of services and facilities to the local communities, continuing to meet community need.

The Board of Trustees recognise the generosity of individuals and organisations who donate to the food pantry, enable the support of emergency food provision and other centre activities and all those who give their time and commitment to the centre. The Board of Trustees support staff in their engagement and consultation methods with the local communities.

Havercroft and Ryhill Community Learning Project Staff

HRCLP currently employ 6 members of staff. One member of staff is employed full time and all other staff are employed on a part time basis. Most funding associated with staffing, is ring fenced according to the staffing roles for particular elements of the projects work. Volunteers continue to support the running of several groups within the Centre, with this growing, and continue to support the library, the food pantry, reception, emergency food provision, the community garden and community cabin.

Staff and Volunteer Training

The appropriate training for staff and volunteers continues to be a priority. This is identified via the appraisal process and also via other discussions with the Centre Manager and where resources allow, for example via grant funding. All training is approved.

Courses this year that staff and volunteers have undertaken include Safeguarding awareness up to level 3 as appropriate depending on the member of staff and volunteer role, food safety both online and via Wakefield Council, Emergency First Aid via Wakefield Council, Data Protection, Manual Handling and Mental Health First Aid.

Consultation, Engagement, Workshops and Focus Groups during the financial year

The consultation with our local communities and existing centre users is paramount in the work the Project undertakes. The methods undertaken inform the work of the project and are designed to differ to allow engagement with as many individuals and groups as possible. The Board of Trustees recognise the difficulties in reaching all members of our local communities. These are a sample of the ways in which we have engaged with our local communities this year:

Food bank and pantry users via direct conversations and questionnaires

Wakefield District Housing attendance at events and activities

Communication with stakeholders

Focus groups with existing groups

Consultative questionnaire distributed at events and activities

Partnership networking event

Newstead Green Academy and Ryhill Junior Infant and Nursery School via individual Projects

Organisations and partners via the Building Healthy and Sustainable Communities Project

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2025

Achievements and performance (continued)

The National Lottery Community Fund

It is once again important to acknowledge the successful application to the National Lottery Community Fund, commencing in April 2024, as without this 3 year funding approval, the extent of the work of the centre would simply not be possible. This core funding has taken the pressure off continually seeking smaller funding bids to cover the essentials. The Project is able to concentrate on its provision and has been able to enhance the provision, having developed more capacity to support such work. The added value to this funding is critical.

Food Pantry

This continues to open regularly one day per week and continues to allow individuals, couples and families the opportunity to come into the pantry and 'shop' for themselves. Importantly this provides choice for those registered with the Pantry. Prior to using the Pantry each member will have had a one to one meeting with the relevant member of staff to explain the procedures. The member pays £5 per week for their membership and in return is able to choose approximately £35 worth of food. Emergency food provision is also available. Funding via the UKSPF ended in March this year (2025). This funding allowed the creation of many health and wellbeing events, with over 50 being held during the life of the funding.

The Food Pantry continues to offer an umbrella of support including welfare and citizens advice and any other professional support as appropriate. The food pantry continues to receive referrals from Wakefield Council, Wakefield District Housing, Together Housing, Live Well Wakefield, Citizens Advice Bureau, other foodbanks and food pantries, local schools, the local GP surgery and self-referrals. All those who have registered with the Food Pantry and who are accessing emergency food provision are invited to have a review with a designated member of staff to establish if any further support is needed.

HRCLP continues to be registered with Fairshare to receive food to support the food pantry, including a delivery of frozen food. It is also supported by Wakefield Street Kitchen who deliver fresh bread each week.

Community Cabin

The Community Cabin (a cabin located in the carpark) continues to support the local community with clothes, household items, books and toys through donations. As well as supporting local people, the community cabin prevents items from being sent to landfill. The use of the community cabin has grown this year with an increasing number of items being donated and more members of our local communities benefitting from this.

Social Prescribing

The social prescribing work of the Project is interlinked with all the facilities, activities and services that are delivered. It is central to the work of the Project. The Project has established further working relationships with other organisations to allow this work to develop further to the benefit of our local communities. The Assistant Manager has strengthened the work of the Project via the offer of social prescribing. The Social Prescribing element of our overall Project is the lynch pin in the funding granted by the National Lottery Community Fund.

Information, advice and guidance

Working alongside a range of other professionals, information and advice around debt, budgeting, finance, physical health, mental health, housing, support at home, wellbeing and lots more is provided to our local communities based on individual need. Employment support, creating CVs, online applications and interview skills are also supported.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2025

Achievements and performance (continued)

Community Library

The community library is open throughout the week alongside Reception. We continue to receive donations of books. During this year children from Newstead Green Outwood Academy have been welcomed to the centre on a weekly basis. The visits have been supported by a member of staff. In introducing local school children to their local community library has had a very positive impact. Children have gone on to visit the library out of school hours with their parents/carers. In using their local community centre, it is hoped they will look after it in the future.

Luncheon Club

This continues to be popular and supports our local communities in preventing social isolation. Those attending also enjoy a raffle and games of bingo and enjoy meeting new friends. The community garden has also supported the luncheon club again this year where food grown in the garden has been harvested and prepared, cooked and served in the luncheon club.

The luncheon club enjoyed their Annual Christmas Lunch and continues to be supported by volunteers.

Community garden

The community garden has been supported by volunteers for the most part of this year. They have taken the lead at the different stages of planning the garden, planting, growing, harvesting, preparing food for consumption in different groups, providing food for the food pantry and the community cabin.

This experience will inform planning for next year. The garden has been a great asset in encouraging our local communities to access green spaces and has been good for promoting positive mental health.

Playgroup

The playgroup continues and is very popular for mums and dads and carers of pre school children. It not only supports babies and children early development including their activity levels but also supports the parents and carers in getting out and meeting new people. The playgroup has also been supported this year in the delivery of a range of events aimed at families. The events have been aimed at improving the health and wellbeing of those attending and are listed separately below.

The group also enjoyed a day trip out this year which was funding by Wakefield Council Community Development Fund.

Citizens Advice Bureau (CAB)

This is continuing to prove to be an essential service for our local communities and continues to run at full capacity, with follow up appointments being held in addition to the drop in sessions. The Project receives referrals to the food pantry from CAB and supports the local communities on a whole variety of issues including benefit advice, debt advice, housing applications, benefit applications.

Police Contact Point

A police contact point continues at the centre with many community members visiting. PACT (Police and Communities Together) meetings are also continuing in the centre providing a time and place for the local community to raise any concerns.

Building Healthy and Sustainable Communities (BHSC)

This is a three year project that has undergone a previous period of consultation. The three year project started in April 2024 and will run to March 2027. Engagement with our local communities continues, which ultimately aims to prevent, address and reduce health inequalities across our communities. HRCLP are working with Redroof, Fitzwilliam on this project.

Working together we are addressing what is termed the 'core 5'. These are mental health, maternity, hypertension, COPD and early cancer diagnosis.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2025

Achievements and performance (continued)

Building Healthy and Sustainable Communities (BHSC) (continued)

An example of how this has been addressed is working with our local communities (addressing hypertension) to deliver blood pressure checks. This has resulted in local people being prescribed much needed medication from underlying issues being identified. Staff and volunteers have received training to deliver this aspect of the Project. Sessions have been held in local schools and other community venues including St Pauls Chapel, St James Church, Solid Rock Church and Rycroft Leisure.

Within the scope of the BHSC has been the development of the 'Ey-Up' newsletter. This has been produced in partnership with Red Roof, working with many community organisations and individuals and delivered to every household across our communities. The newsletter has enabled engagement with our local communities in another way, reaching people who struggle to leave their homes and people who are not digitally active.

The BHSC project has strengthened community connections and allowed for the creation of new partnerships and support networks. We have strengthened our relationship with our local primary schools through the development of a healthy eating project, just one example of which continues to develop further.

Events during 2024/2025

Summer Fun Day

This took place in August 2025 and was once again a huge success. The Fun Day also brings together our local communities. Our events allow us to engage with our communities in a different way, where we can also share details of all our other activities and services. All of our events allow us to support local community groups, for example providing stalls free of charge and supporting their engagement within our local communities.

Christmas Get Together 2024

This took place in December 2024. Our local communities came together to welcome Santa and Mrs Claus and was a big success. The event was planned by staff and was once again supported by volunteers.

Other events over the festive period included decorating cookies with Mrs Claus, Christmas Crafts with the Elves, and a quiet session decorating cookies with Mrs Claus.

Crocheting

These crafts sessions joined the centre early in 2025. This is delivered by an existing member of the staff team, using her skills and knowledge to the benefit of the local community.

Beat the Street May 2025

The centre welcomed this 6 week Wakefield Council initiative designed to get our local communities active and was a great success in doing so. The centre planned an opening event which our local schools, Ryhill Junior Infant and Nursery School and Newstead Green Primary Academy, Havercroft, played an integral part. Mascots from the local rugby teams, Wakefield Trinity and Featherstone Rovers attended, alongside Rubicon who delivered skateboarding sessions. Awards were handed out at the closing celebration. Wakefield Council delivered a range of activities, and a great time was had by everyone. Ultimately the Beat the Street initiative promoted community, inclusivity and friendly competition.

Help at the Hub (HATH) and Community Anchor Network (CAN) status

As part of the centre's status as a community anchor and designated hub we continue to attend the networking meetings and offer a range of support to our local communities.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2025

Achievements and performance (continued)

Community Engagement and Development and partnership working

- St James Church Ryhill
- St Peters Church Felkirk
- St Pauls Chapel Ryhill
- Solid Rock Church Havercroft
- Ryhill Junior Infant and Nursery School, Ryhill
- Newstead Green Outwood Primary Academy, Havercroft
- Wakefield Street Kitchen
- Live Well Wakefield
- NOVA
- Citizens Advice Bureau
- VICO
- Wakefield Council Public Health
- Red Roof Fitzwilliam
- Rycroft Sports and Youth Centre
- Early Help Hub
- Pharmacy, Madeley Road Havercroft
- Wakefield Council Library Services
- Wakefield Council Welfare Team
- Wakefield Council Communities Team

Groups and Activities during 2024/2025 including UKSPF events

- Job Club
- Community Library
- Community Food Pantry and emergency food provision
- Community Cabin
- Walking Group
- Citizens Advice Bureau
- Leeds Credit Union
- Health and Well being support including via social prescribing
- Information, advice and guidance
- Luncheon Club
- Sewing group
- Flower arranging
- Playtime
- Warm Space (continuing as 'Your space')
- DAB and GAB
- NHS vaccination clinic (grab a jab) Autumn 2023
- Individual project work with specific organisations (for example local schools)
- Healthy Hearts Hub
- Blood Pressure monitoring within the centre and throughout the Community
- Singalong Fridays
- Bath Bomb Making
- Cooking Demonstration
- Decorate Your Own Tote Bag
- Candle Making
- Relaxation and Meditation
- Chair Based Exercise
- Buggy Walk
- Little Cities
- Friends Together

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2025

Achievements and performance (continued)

Groups and Activities during 2024/2025 including UKSPF events (continued)

- Teddy Bears Picnic
- Friday Fun Activities
- Giggle and Wiggle
- Multi Sports

Impact of grant funding and partnership working

HRCLP could not operate without the granting of funding via approved application processes from various organisations or without the successful partnership working that has been established and developed. All of the work that is achieved originates from the Trustees and staff (both paid and voluntary) drive to make 'it' happen. From original ideas, working in partnership, seeking funding, delivering to our local community based on community need and continuous monitoring, all come from a dedicated staff team. The monitoring of all grants, including case studies, illustrate the success and real difference the work of the Project achieves.

Funders during the last 12 months

- Wakefield Council Neighbourhood Improvement Fund and Community Development Fund (the delivery of events)
- Help at the Hubs (HATH) (hosting resident support organisations eg. CAB, community support, warm space)
- Prosper (resident support)
- Wakefield Council Public Health Building Healthy and Sustainable Communities
- Wakefield District Housing (VICO) (food support)
- Wakefield Council (food aid support network, food bank/pantry)
- The National Lottery Community Fund
- The Coalfield Regeneration Trust
- Havercroft with Cold Hiendley Parish Council

Social Media

The Project continues to use Facebook and X for advertising services and facilities on social media.

Policies

HRCLP have a range of policies, all coming to the Board of Trustees as appropriate for review. These include Safeguarding Children, Safeguarding Vulnerable Adults, Health and Safety, Equality and Diversity, Data Protection, Use of IT, Conflict of Interest and a range of staff employment policies.

Future Developments

Funding opportunities, to meet the needs of our local communities, are continually being sought and pursued as appropriate to the charity's constitution.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2025

Financial review

The net receipts for the year were £28,977, including net receipts of £5,824 on unrestricted funds and net receipts of £23,153 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £24,471.

The trustees are endeavouring to provide a level of unrestricted funds which equate to six months' running costs, which are estimated to be approximately £65,000 for six months based on current core activities.

Approved by the board of trustees on 15/4/2026

Sarah Rowland (Trustee)

Havercroft & Ryhill Community Learning Project

Independent examiner's report to the trustees of Havercroft & Ryhill Community Learning Project

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 August 2025, which are set out on pages 12 to 16.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

16/4/2026

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Havercroft & Ryhill Community Learning Project
Receipts and payments account
for the year ended 31 August 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Receipts					
Grants and donations	(2)	1,460	187,807	189,267	138,590
Luncheon Club		6,431	-	6,431	6,526
Cleaning services		-	2,974	2,974	2,709
Canteen		1,030	-	1,030	335
Other income		924	-	924	759
Room hire		2,975	-	2,975	5,040
Bingo		2,298	-	2,298	2,183
Food pantry		-	1,815	1,815	3,824
Sale of van		2,500	-	2,500	-
Bank interest		127	-	127	119
Total receipts		17,745	192,596	210,341	160,085
Payments					
Salaries NI and pensions		4,360	98,588	102,948	90,286
Foodbank		-	-	-	7,008
Canteen		359	585	944	751
Luncheon Club		3,260	5	3,265	3,789
Staff and volunteer costs		5	4,677	4,682	3,610
Shared staffing costs		-	2,947	2,947	-
Centre running expenses		587	9,019	9,606	11,190
Utilities		511	11,316	11,827	11,465
IT and broadband		-	3,373	3,373	2,856
Telephone		-	892	892	1,040
Accountancy		-	603	603	485
Advertising and publicity		-	1,145	1,145	813
Computer equipment		-	-	-	9,356
Replacement boiler		-	-	-	9,840
Events		1,936	4,902	6,838	2,122
Cleaning and hygiene		-	250	250	227
Aluminium doors and automatic door system		-	11,912	11,912	-
Kid's Club running costs		-	-	-	705
Bank charges		45	-	45	69
Resident costs		-	4,523	4,523	4,722
Independent examination		858	-	858	726
Small capital purchases		-	-	-	3,279
Food pantry		-	14,706	14,706	12,151
Total payments		11,921	169,443	181,364	176,490
Net receipts / (payments)		5,824	23,153	28,977	(16,405)
Transfers between funds		-	-	-	-
Net movement in funds		5,824	23,153	28,977	(16,405)
Fund balances brought forward		18,647	31,196	49,843	66,248
Fund balances carried forward	(3)	24,471	54,349	78,820	49,843

Havercroft & Ryhill Community Learning Project

Statement of assets and liabilities

as at 31 August 2025

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	22,274	54,349	76,623	48,653
Cash in hand	2,197	-	2,197	1,190
Total cash funds	<u>24,471</u>	<u>54,349</u>	<u>78,820</u>	<u>49,843</u>
			0	
Debtors and prepayments			2025	
			£	
Prepayments			815	
Other debtors			62	
			<u>877</u>	
Assets retained for the charity's own use				
Office, board room and classroom furniture				
Canteen furniture				
Shredder				
CCTV system				
Defibrillator				
Fridge Freezer, Fridge, Cooker, Coffee machine				
Microwave and Air Fryer				
Buggy Shelter				
Lenovo ST50 server, including installation				
Lenovo desktop computers (12) plus monitors				
Baby Changing table				
Generator				
Marquee tent				
Bunk beds and mattresses				
Sewing machines				
Aluminium framed white doors				
Double automatic door system				
Liabilities			2025	
			£	
Creditors			737	
Accruals			858	
Other creditors			2,379	
			<u>3,974</u>	

The financial statements were approved by the board of trustees on 15/4/2026

Sarah Rowland (Trustee)

Havercroft & Ryhill Community Learning Project

Notes to the accounts

for the year ended 31 August 2025

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Havercroft & Ryhill Community Learning Project

Notes to the accounts continued

for the year ended 31 August 2025

2 Grants and donations

	2025	2025	2025	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Amazon	560	-	560	-
Coalfields Regeneration Trust	-	2,000	2,000	-
Havercroft with Cold Hiendley Parish Council	-	28,000	28,000	-
Intelligent Health	150	-	150	-
National Lottery Community Fund	-	79,435	79,435	39,344
Nova Wakefield District	750	10,937	11,687	19,308
Prosper	-	5,750	5,750	4,600
UKSPF	-	16,138	16,138	36,203
Wakefield District Housing/VICO	-	1,950	1,950	1,450
Wakefield Metropolitan District Council (WMDC)	-	42,170	42,170	24,695
Charities Trust - Nationwide	-	-	-	10,000
Sir George Martin Trust	-	-	-	2,500
Other donations	-	1,427	1,427	490
	<u>1,460</u>	<u>187,807</u>	<u>189,267</u>	<u>138,590</u>

3 Restricted funds

	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
NOVA HATH (Help at the Hubs)	6,226	10,187	10,337	-	6,076
Havercroft CH Parish Council (1)	(1,014)	2,974	1,960	-	-
Havercroft CH Parish Council (2)	-	28,000	15,221	-	12,779
Prosper	-	5,750	4,523	-	1,227
Food pantry donations (1)	45	1,447	294	-	1,198
Wakefield District Housing (WDH)	750	600	1,091	-	259
WMDC Food support	-	1,000	994	-	6
WMDC Healthy and Sustainable Communities	2,075	40,000	23,372	-	18,703
WMDC Capital projects	2,202	-	1,559	-	643
WMDC Cost of living	4,074	-	4,074	-	-
National Lottery Community Fund	8,900	79,435	80,484	-	7,851
UK SPF Volunteering	2,997	-	2,997	-	-
UK SPF Food pantry	4,941	16,138	19,144	(1,935)	-
Food pantry	-	1,795	584	1,935	3,146
NOVA	-	750	750	-	-
WMDC Community Development	-	260	260	-	-
WDH Food Pantry	-	1,350	595	-	755
Coalfields Regeneration Trust	-	2,000	294	-	1,706
WMDC NIF	-	910	910	-	-
	<u>31,196</u>	<u>192,596</u>	<u>169,443</u>	<u>-</u>	<u>54,349</u>

Havercroft & Ryhill Community Learning Project

Notes to the accounts continued

for the year ended 31 August 2025

3 Restricted funds (continued)

Fund name	Purpose of restriction
NOVA HATH (Help at the Hubs)	Staff and centre support costs
Havercroft CH Parish Council (1)	Salary support
Havercroft CH Parish Council (2)	Maintenance grant
Prosper	Direct resident financial support and salary support
Food pantry donations (1)	Food pantry
Wakefield District Housing (WDH)	Food, toiletries and utilities support for the food pantry project
WMDC Food support	Food pantry
WMDC Healthy and Sustainable Communities	Building healthy and sustainable communities
WMDC Capital projects	Capital grants programme, including new computers, server, buggy shelter, gazebo and tables.
WMDC Cost of living	Towards core costs
National Lottery Community Fund	Towards core costs
UK SPF Volunteering	Volunteering project
UK SPF Food pantry	Food pantry. The underspend at the end of the project was transferred to the ongoing food pantry project with the agreement of the funder.
Food pantry memberships	Food pantry
NOVA	Towards core costs
WMDC Community Development	For playgroup trip
WDH Food Pantry	Food pantry
Coalfields Regeneration Trust	Food and utilities support
WMDC NIF	Summer fun day

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Accounts

Havercroft & Ryhill Community Learning Project

Charity number 1151384

Annual Report and Financial Statements

for the year ended 31 August 2024



Havercroft & Ryhill Community Learning Project

Trustees' report for the year ended 31 August 2024

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Albert Manifold	Chair	
Stanley Bates		
Sarah Rowland		
Fr Paul Cartwright		Appointed 11 April 2024
Ward Richards		Resigned 31 August 2024

Charity number 1151384 Registered in England and Wales

Registered and principal address	Bankers
Mulberry Place	Barclays Bank
Ryhill	Trinity Walk Shopping Centre
Wakefield	Teall Way
WF4 2BD	Wakefield
	WF1 1QS

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 26 March 2013 and is governed by a constitution, as amended on 20 February 2025.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2024

Objectives and activities

The charity's objects

To further or benefit the residents of Wakefield and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

The charity's main activities

Specifically, Havercroft and Ryhill Community Learning Project will:

- Provide a Community Hub to identify, establish and develop appropriate support to residents
- Provide and continually develop a luncheon club to people over 50 helping to prevent social isolation
- Provide facilities for a community library to encourage reading and research, improving literacy levels of families
- Provide a work club and other relevant activities to support residents in various initiatives to gain or change employment. Provide courses and training where resources allow
- Provide a community café to provide affordable, low cost items and encourage social participation
- Provide on a room rental basis, meeting and conference room facilities.
- Work in partnership with Havercroft and Ryhill Sports and Youth Centre around youth provision and education
- Support provision of seasonal activities
- Create, establish, develop and support free volunteer led sessions
- Develop the established links with local schools to provide appropriate support to families
- Develop health initiatives as community consultation dictates (Autism Awareness, Stroke Support, Weight Loss etc.) as identified from the social prescribing service including establish and develop working with local GPs to meet community needs
- Provide a food bank and community cabin as part of an umbrella of support to address local community and individual needs in a way that forges good relationships but does not foster reliance
- Continue to develop Holiday Hunger initiatives that support families during school holidays for example providing free lunches
- Continue to create, establish and develop such groups that are to the benefit of residents. For example the Carers group

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of poverty and the advancement of community development.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2024

Achievements and performance

The Board of Trustees

The Board of Trustees currently has 4 members. All live or have lived within the local communities and know the area well through their work, skills and knowledge.

The Board meet at least once every quarter with additional meetings arranged as required. Members of the Board continue to support the Project through their skills and expertise and attend training to ensure good practice is followed.

The Board of Trustees work proactively with centre staff and commend all staff and volunteers for their hard work in delivering a diverse range of services and facilities to the local communities, continuing to meet community need.

The Board of Trustees recognise the generosity of individuals and organisations who donate to the food pantry, enable the support of emergency food provision and other centre activities and all those who give their time and commitment to the centre. The Board of Trustees support staff in their engagement and consultation methods with the local communities.

This year Trustee Ward Richards has retired following dedicated years of service to the Board. The Board of Trustees has welcomed Father Paul Cartwright to the Board.

Consultation, Engagement, Workshops and Focus Groups during the financial year

Food bank and pantry users direct conversations and questionnaires

Wakefield District Housing attendance at events and activities

Communication with stakeholders

Focus groups with existing groups

Community fun day consultation questionnaire

Partnership networking event

Newstead Green Academy and Ryhill Junior Infant and Nursery School via individual Projects

Organisations and partners via the Building Healthy and Sustainable Communities Project

All of the above inform the work of the Project.

The National Lottery Community Fund

It is important to acknowledge at the beginning of this report the successful application to the National Lottery Community Fund as without it the extent of the work of the centre and subsequently this report would not be possible. The funding provides core funding for some of our provision for three years, starting in April 2024.

This funding has taken the pressure off continually seeking smaller funding bids to get by. The Project is able to concentrate on its provision and has been able to enhance the provision, having developed more capacity to support such work. The added value to this funding is critical.

Havercroft and Ryhill Community Learning Project Staff

HRCLP currently employ 6 members of staff. One member of staff is employed full time and all other staff are employed on a part time basis. Most funding associated with staffing, is ring fenced according to the staffing roles for particular elements of the projects work. Volunteers continue to support the running of several groups within the Centre, support the library, the food pantry, reception, emergency food provision, the community garden and community cabin.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2024

Achievements and performance (continued)

Staff and Volunteer Training

The appropriate training for staff and volunteers continues to be a priority. This is identified via the appraisal process and also via other discussions with the Centre Manager and where resources allow, for example via grant funding. All training is approved.

During this financial year HRCLP have accessed UKSPF (UK Shared Prosperity Funding) that has enabled a greater focus on the support of volunteers through additional coordination, training and support.

Courses this year that staff and volunteers have undertaken include Safeguarding Awareness up to level 3 as appropriate depending on the member of staff and volunteer, Food Safety both online and via Wakefield Council, Emergency First Aid via Wakefield Council, Data Protection, Manual Handling.

Food Bank transition to Food Pantry

The transition from Food Bank to Food Pantry has taken place this financial year with the Food Pantry officially opening in January 2024. This continues to open regularly one day per week and now allows the individuals, couples and families the opportunity to come into the pantry and 'shop' for themselves. Importantly this provides choice for those registered with the Pantry. Prior to using the Pantry each member will have had a one to one meeting with the relevant member of staff to explain how it works. The member pays £5 per week for their membership and in return is able to choose approximately £35 worth of food. Emergency food provision is also available.

The Food Pantry continues to offer an umbrella of support including welfare and citizens advice and any other professional support as appropriate. Leeds Credit Union have also joined the centre this year. The food pantry continues to receive referrals from Wakefield Council, Wakefield District Housing, Together Housing, Live Well Wakefield, Citizens Advice Bureau, other foodbanks and food pantries, local schools, the local GP surgery and self-referrals. All those who have registered with the Food Pantry and who are accessing emergency food provision are invited to have a review with a designated member of staff to establish if any further support is needed.

HRCLP continues to be registered with Fairshare to receive food to support the food pantry and has added a frozen item delivery to this. It is also supported by Wakefield Street Kitchen who deliver fresh bread each week.

HRCLP staff and volunteers have worked hard to ensure a successful transition, in the first instance meeting with all the food bank users and stakeholders. Their understanding of the transition and support was crucial.

The transition has been supported via UKSPF Pantry funding managed by St. Swithuns Eastmoor Community Project. The funding has allowed for set up costs, premises costs and has allowed the provision of health and wellbeing events prioritised towards pantry members.

Children from Ryhill Junior Infant and Nursery School have also supported the transition. A member of staff has liaised with school, who also regularly donate to the Food Bank/Pantry, has arranged visits to the school and invited school children to the Pantry to help prevent and remove any stigma around free food provision.

Community Cabin

The Community Cabin (a cabin located in the carpark) continues to support the local community with clothes, household items, books and toys through donations. Surplus food is collected from local supermarkets, however this is now on an ad hoc basis due to limited capacity and costs incurred. As well as supporting local people, the community cabin prevents items from being sent to landfill. The cabin has been inspected by Environmental Health and rated with the maximum of 5 stars.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2024

Achievements and performance (continued)

Social Prescribing

The social prescribing work of the Project is interlinked with all the facilities, activities and services that are delivered. It is central to the work of the Project. The Project has established further working relationships with other organisations to allow this work to develop further to the benefit of our local communities. The Assistant Manager completed her Level 3 Social Prescribing course early this financial year and has strengthened the work of the Project. The Social Prescribing element of our overall Project is the lynch pin in the funding granted by the National Lottery Community Fund

Information, advice and guidance

Working alongside a range of other professionals, information and advice around debt, budgeting, finance, physical health, mental health, housing, support at home, wellbeing and lots more is provided to our local communities based on individual need. Employment support, creating CVs, online applications and interview skills are also supported. Conversations are also currently in process with Changing Lives which would enhance this provision.

Community Library

The community library is open throughout the week alongside Reception. We continue to receive donations of books. During this year children from Newstead Green Outwood Academy have been welcomed to the centre on a weekly basis. The visits have been supported by a member of staff. In introducing local school children to their local community library has had a very positive impact. Children have gone on to visit the library out of school hours with their parents/carers. In using their local community centre, it is hoped they will look after it in the future.

Luncheon Club

This continues to be popular and supports our local communities in preventing social isolation. Those attending also enjoy a raffle and games of bingo and enjoy meeting new friends. The community garden has also supported the luncheon club again this year where food grown in the garden has been harvested and prepared, cooked and served in the luncheon club.

The luncheon club enjoyed their Annual Christmas Lunch and continues to be supported by volunteers.

Community garden

The community garden has been supported by volunteers for the most part of this year. They have taken the lead at the different stages of planning the garden, planting, growing, harvesting, preparing food for consumption in different groups, providing food for the food pantry and the community cabin. This experience will inform planning for next year. The garden has been a great asset in encouraging our local communities to access green spaces and has been good for promoting positive mental health.

Playgroup

The playgroup continues and is very popular for mums and dads and carers of pre school children. It not only supports babies and children early development including their activity levels but also supports the parents and carers in getting out and meeting new people. The playgroup has also been supported this year in the delivery of a range of events aimed at families. The events have been aimed at improving the health and wellbeing of those attending.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2024

Achievements and performance (continued)

Citizens Advice Bureau (CAB)

This is continuing to prove to be an essential service for our local communities and continues to run at full capacity. The Project receives referrals to the food pantry from CAB and supports the local communities on a whole variety of issues including benefit advice, debt advice, housing applications, benefit applications. CAB has also been promoted and an information session is held to give the local community an opportunity to meet the advisor and find out more about the support

Leeds Credit Union

Leeds Credit Union joined the centre in January this year. This service provides information and advice on managing money, debt advice and low interest loans. This has also been promoted and an information session held to give the local community an opportunity to meet the advisor and find out more about the support

Supporting Healthwatch Wakefield Engagement

Healthwatch continue to consult our local communities on health and care and provides an opportunity to raise concerns, issues and compliments.

Police Contact Point

A police contact point continues at the Centre with many community members visiting. PACT (Police and Communities Together) meetings are also continuing in the centre providing a time and place for the local community to raise any concerns.

Building Healthy and Sustainable Communities

This is a three year project that has undergone a previous period of consultation. The three year project started in April 2024 and will run to March 2027. Engagement has begun which ultimately aims to prevent, address and reduce health inequalities across our communities. HRCLP are working with Redroof, Fitzwilliam on this project.

Volunteering and the UKSPF (UK Shared Prosperity Fund) support

We currently have a number of volunteers supporting activities within the centre. This includes leading of groups (flower arranging, sewing and walking groups), library support, your space support which allows members of the local communities to take time out through a range of activities whilst providing free refreshments, playgroup support, food pantry and community cabin support, DAB & GAB support (which is a group of people who have additional needs and their carers) and garden support. Volunteers also support reception and the running of health and wellbeing events.

We once again celebrated National Volunteer Week by holding a celebratory session where we had tea and cake and presented certificates as a Thank you for the time and dedication that our volunteers give to the centre.

HRCLP are supporting the launch of Citizen Coin which will provide volunteers with a reward incentive for the work they undertake.

All of the above has been supported by an element of UKSPF monies. It has allowed for the support to volunteers to be strengthened and has supported the provision of the necessary and relevant training according to the role.

Events during 2023/2024

Kids Kitchen

This is a holiday hunger project delivered by local elected members that the project hosts. Families are invited with their children to enjoy a meal followed by activities.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2024

Achievements and performance (continued)

Summer Fun Day

This took place in August 2024 and was once again a huge success. The Fun Day also brings together our local communities. Our events allow us to engage with our communities in a different way, where we can also share details of all our other activities and services. All of our events allow us to support local community groups, for example providing stalls free of charge and supporting their engagement with our local communities.

Christmas Get Together

This took place in December 2023. Our local communities came together to welcome Santa and Mrs Claus and was a big success. The event was planned by staff and was once again supported by volunteers.

Community Hub and Community Anchor Network (CAN) status

As part of the centres status as a community anchor and designated hub we continue to attend the networking meetings.

Community Engagement and Development and partnership working

- St James Church Ryhill
- St Peters Church Felkirk
- St Pauls Chapel Ryhill
- Solid Rock Church Havercroft
- Ryhill Junior Infant and Nursery School, Ryhill
- Newstead Green Outwood Primary Academy, Havercroft
- Wakefield Street Kitchen
- Live Well Wakefield
- NOVA
- Citizens Advice Bureau
- Wakefield District Housing
- Healthwatch
- Wakefield Council Public Health
- Redroof Fitzwilliam
- Rycroft Sports and Youth Centre
- Early Help Hub
- Pharmacy, Madeley Road Havercroft
- Wakefield Council Library Services
- Wakefield Council Welfare Team
- Wakefield Council Communities Team

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2024

Achievements and performance (continued)

Group and Activities during 2023-24 including UKSPF events

- Job Club
- Community Library
- Community Food Pantry and emergency food provision
- Community Cabin
- Walking Group
- Citizens Advice Bureau
- Leeds Credit Union
- Health and Well being support including via social prescribing
- Information, advice and guidance
- Luncheon Club
- Sewing group
- Flower arranging
- Playtime
- Warm Space (continuing as 'Your space')
- DAB and GAB
- NHS vaccination clinic (grab a jab) Autumn 2023
- Individual project work with specific organisations (for example local schools)
- Healthy Hearts Hub
- Blood Pressure monitoring within the centre and throughout the Community
- Singalong Fridays
- Bath Bomb Making
- Cooking Demonstration
- Decorate Your Own Tote Bag
- Candle Making
- Relaxation and Meditation
- Chair Based Exercise
- Buggy Walk
- Little Cities
- Friends Together
- Teddy Bears Picnic
- Friday Fun Activities
- Giggle and Wiggle
- Multi Sports

Impact of grant funding and partnership working

HRCLP could not operate without the granting of funding via approved application processes from various organisations or without the successful partnership working that has been established and developed. All of the work that is achieved originates from the Trustees and staff (both paid and voluntary) drive to make 'it' happen. From original ideas, working in partnership, seeking funding, delivering to our local community based on community need and continuous monitoring all come from a dedicated staff team. The monitoring of all grants, including case studies, illustrate the success and real difference the work of the Project achieves.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2024

Achievements and performance (continued)

Funders during the last 12 months

- Neighbourhood Improvement Fund Wakefield Council (the delivery of events)
- NOVA Help at the Hubs (hosting resident support organisations eg. CAB)
- NOVA via Third Sector Framework (supporting positive mental health in accessing green spaces)
- Wakefield Council capital grants programme (new computers, server, buggy shelter, carpets)
- Prosper (resident support)
- Wakefield Council Public Health Building Healthy and Sustainable Communities
- Sir George Martin Trust
- Wakefield District Housing (food support)
- Wakefield Council (food aid support network, food bank/pantry)
- Third Sector framework – Warm Space (towards utilities, insurance, staff support)
- Wakefield Council Cost of Living Grant
- The National Lottery Community Fund

Social Media

The Project continues to use Facebook and X for advertising services and facilities on social media.

Policies

HRCLP have a range of policies, all coming to the Board of Trustees as appropriate for review. These include Safeguarding Children, Safeguarding Vulnerable Adults, Health and Safety, Equality and Diversity, Data Protection, Use of IT, Conflict of Interest and a range of staff employment policies.

Future Developments

HRCLP are thankful for the time, commitment and dedication of staff who have secured the funding from the National Lottery Community Fund this financial year. Further funding opportunities, to meet the needs of our local communities, are continually being sought and pursued as appropriate to the charity's constitution.

Financial Review

The net payments for the year were £16,405, including net receipts of £2,112 on unrestricted funds and net payments of £18,517 on restricted funds, after transfers.

Reserves policy

The charity's free reserves, at the year end were £18,647.

The trustees are endeavouring to provide a level of unrestricted funds which equate to six months' running costs, which are estimated to be approximately £65,000 for six months based on current core activities.

Approved by the board of trustees on 6/5/2025

Albert Manifold (Trustee)

Havercroft & Ryhill Community Learning Project

Independent examiner's report to the trustees of Havercroft & Ryhill Community Learning Project

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 August 2024, which are set out on pages 12 to 16.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

7/5/2025

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Havercroft & Ryhill Community Learning Project
Receipts and payments account
for the year ended 31 August 2024

	Notes	2024 Unrestricted funds £	2024 Restricted funds £	2024 Total funds £	2023 Total funds £
Receipts					
Grants and donations	(2)	695	121,869	122,564	133,949
Luncheon Club		6,526	-	6,526	5,082
Cleaning services		-	2,709	2,709	617
Canteen		335	-	335	636
Events		-	-	-	1,377
Other income		738	21	759	4,009
Room hire		5,040	-	5,040	2,295
Bingo		2,183	-	2,183	1,305
Food pantry		-	19,850	19,850	-
Bank interest		119	-	119	37
Total receipts		15,636	144,449	160,085	149,307
Payments					
Salaries NI and pensions		7,107	83,179	90,286	72,180
Foodbank		-	7,008	7,008	12,989
Canteen		507	244	751	852
Luncheon Club		3,789	-	3,789	3,567
Staff and volunteer costs		701	2,909	3,610	3,785
Centre running expenses		3,955	8,289	12,244	7,184
Utilities		-	11,465	11,465	9,635
IT and broadband		188	1,077	1,265	731
Telephone		19	1,021	1,040	1,569
Accountancy		284	201	485	413
Advertising and publicity		-	813	813	400
Playgroup		-	-	-	494
Computer equipment		-	9,356	9,356	-
Replacement boiler		-	9,840	9,840	-
Gardens and outside areas		-	537	537	13,369
Events		1,672	450	2,122	3,492
Cleaning and hygiene		102	125	227	409
Charitable giving		-	-	-	61
Kid's Club running costs		67	638	705	2,000
Bank charges		69	-	69	70
Resident costs		-	4,722	4,722	7,622
Warm space		-	-	-	3,215
Independent examination		726	-	726	-
Small capital purchases		799	2,480	3,279	-
Food pantry		-	12,151	12,151	-
Total payments		19,985	156,505	176,490	144,037
Net receipts / (payments)		(4,349)	(12,056)	(16,405)	5,270
Transfers between funds		6,461	(6,461)	-	-
Net movement in funds		2,112	(18,517)	(16,405)	5,270
Fund balances brought forward		16,535	49,713	66,248	60,978
Fund balances carried forward	(3)	18,647	31,196	49,843	66,248

Havercroft & Ryhill Community Learning Project

Statement of assets and liabilities

as at 31 August 2024

	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	17,457	31,196	48,653	64,755
Cash in hand	1,190	-	1,190	1,493
Total cash funds	<u>18,647</u>	<u>31,196</u>	<u>49,843</u>	<u>66,248</u>

Debtors and prepayments

	2024
	£
Debtors	1,301
Prepayments	663
	<u>1,964</u>

Assets retained for the charity's own use

Van
 Office, board room and classroom furniture
 Canteen furniture
 Shredder
 CCTV system
 Defibrillator
 Fridge Freezer, Fridge, Cooker, Coffee machine
 Microwave and Air Fryer
 Buggy Shelter
 Lenovo ST50 server, including installation
 Lenovo desktop computers (12) plus monitors
 Baby Changing table
 Generator
 Marquee tent
 Bunk beds and mattresses

Liabilities

	2024
	£
Accruals	858
	<u>858</u>

The financial statements were approved by the board of trustees on 6/5/2025

Albert Manifold (Trustee)

Havercroft & Ryhill Community Learning Project

Notes to the accounts

for the year ended 31 August 2024

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Havercroft & Ryhill Community Learning Project
Notes to the accounts continued
for the year ended 31 August 2024

2 Grants and donations	2024	2024	2024	2023
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Charities Trust - Nationwide	-	10,000	10,000	-
National Lottery Community Fund	-	39,344	39,344	-
Nova Wakefield District	695	18,613	19,308	31,125
Prosper	-	4,600	4,600	5,500
Sir George Martin Trust	-	2,500	2,500	-
UKSPF	-	20,177	20,177	-
Wakefield District Housing	-	1,450	1,450	1,750
Wakefield Metropolitan District Council (WMDC)	-	24,695	24,695	43,911
Active and Inspired	-	-	-	7,500
Asda Community Foundation	-	-	-	400
Coalfield Regeneration Trust	-	-	-	5,000
Havercroft with Cold Hiendley Parish Council	-	-	-	26,074
J & H Hausing	-	-	-	2,400
Other donations	-	490	490	10,289
	<u>695</u>	<u>121,869</u>	<u>122,564</u>	<u>133,949</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
NOVA HATH (Help at the Hubs)	1,422	15,450	10,362	(284)	6,226
Active and Inspired	3,239	-	3,239	-	-
Havercroft CH Parish Council	18,968	2,709	22,691	-	(1,014)
Coalfield Regeneration Trust	3,415	-	3,415	-	-
Prosper	140	4,600	4,740	-	-
NOVA Accessing Green Spaces	4,040	-	4,040	-	-
Private donations (1)	102	511	568	-	45
Private donations (2)	3,505	-	3,505	-	-
Wakefield District Housing	89	1,450	789	-	750
WMDC Food Support	1,200	3,198	4,398	-	-
WMDC Healthy and Sustainable	-	6,000	3,925	-	2,075
WMDC Capital projects	13,593	-	11,391	-	2,202
UKSPF	-	14,358	11,361	-	2,997
Sir George Martin Trust	-	2,500	2,500	-	-
NOVA Me and Menopause	-	1,913	2,197	284	-
Wakefield Council COL	-	15,497	11,423	-	4,074
Food Pantry UKSPF	-	25,669	14,267	(6,461)	4,941
National Lottery Community Fund	-	39,344	30,444	-	8,900
Charities Trust via Nationwide	-	10,000	10,000	-	-
NOVA Other	-	1,250	1,250	-	-
	<u>49,713</u>	<u>144,449</u>	<u>156,505</u>	<u>(6,461)</u>	<u>31,196</u>

Havercroft & Ryhill Community Learning Project

Notes to the accounts continued

for the year ended 31 August 2024

3 Restricted funds (continued)

Fund name	Purpose of restriction
NOVA HATH (Help at the Hubs)	Staff and centre support costs. There was an agreed transfer of resources to the Me and My Menopause project.
Active and Inspired	Supporting centre activity and project linked to health, fitness and being active.
Havercroft CH Parish Council	Salary support.
Coalfield Regeneration Trust	Food bank and utilities.
Prosper	Direct resident financial support and salary support.
NOVA Accessing Green Spaces	Supporting positive mental health by accessing green spaces.
Private donations (1)	Individual private donation for the food bank.
Private donations (2)	Individual private donation for the food bank.
Wakefield District Housing	Food, toiletries and utilities support for the food bank.
WMDC Food Support	Food bank.
WMDC Healthy and Sustainable	Building healthy and sustainable communities.
WMDC Capital projects	Capital grants programme, including new computers, server, buggy shelter, gazebo and tables.
UKSPF	Volunteering project.
Sir George Martin Trust	Food support.
NOVA Me and Menopause	To support the Me and My Menopause programme. There was an agreed transfer of resources from the HATH programme.
Wakefield Council COL	Towards core costs.
Food Pantry UKSPF	Food pantry project, including an agreed transfer to core costs.
National Lottery Community Fund	Towards core costs.
Charities Trust via Nationwide	To purchase replacement boiler.
NOVA Other	To purchase a generator.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

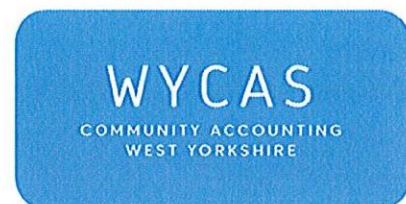
No trustee received any remuneration or benefit during this or the previous year.

Accounts

Havercroft & Ryhill Community Learning Project

Charity number 1151384

Annual Report and Financial Statements for the year ended 31 August 2023



Havercroft & Ryhill Community Learning Project

Annual Report and Financial Statements for the year ended 31 August 2023

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Receipts and payments account	10
Statement of assets and liabilities	11
Notes to the accounts	12 to 14

Prepared by West Yorkshire Community Accountancy Service CIO

Havercroft & Ryhill Community Learning Project

Trustees' report for the year ended 31 August 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Albert Manifold	Chair	
Stanley Bates		
Sarah Rowland		
Ward Richards		
Fr Paul Cartwright		Appointed 11 April 2024
Charity number	1151384	Registered in England and Wales
Registered and principal address	Bankers	
Mulberry Place	Barclays Bank	
Ryhill	Community Centre	
Wakefield	Bullenshaw Road	
WF4 2BD	Hemsworth	
	Pontefract	
	WF9 4NE	

Independent examiner

Alan Dodd FCCA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) foundation formed on 26 March 2013 and is governed by a constitution.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2023

Objectives and activities

The charity's objects

To further or benefit the residents of Wakefield and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents.

The charity's main activities

Specifically, Havercroft and Ryhill Community Learning Project will:

- Provide a Community Hub to identify, establish and develop appropriate support to residents
- Provide and continually develop a luncheon club to people over 50 helping to prevent social isolation
- Provide facilities for a community library to encourage reading and research, improving literacy levels of families
- Provide a work club and other relevant activities to support residents in various initiatives to gain or change employment. Provide courses and training where resources allow
- Provide a community café to provide affordable, low cost items and encourage social participation
- Provide on a room rental basis, meeting and conference room facilities.
- Work in partnership with Havercroft and Ryhill Sports and Youth Centre around youth provision and education
- Support provision of seasonal activities
- Create, establish, develop and support free volunteer led sessions
- Develop the established links with local schools to provide appropriate support to families
- Develop health initiatives as community consultation dictates (Autism awareness, Stroke Support, Weight Loss etc.) as identified from the social prescribing service including establish and develop working with local GPs to meet community needs
- Provide a food bank and community cabin as part of an umbrella of support to address local community and individual needs in a way that forges good relationships but does not foster reliance
- Continue to develop Holiday Hunger initiatives that support families during school holidays for example providing free lunch
- Continue to create, establish and develop such groups that are to the benefit of residents. For example the Carers group

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the relief of poverty and the advancement of community development.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2023

Achievements and performance

Food Bank

The Food Bank opens regularly one day per week for parcel collection. Emergency parcels are available at all other times.

The Food Bank also includes an umbrella of support including welfare and citizens advice and any other professional support as appropriate. The food bank receives referrals from Wakefield Council, Wakefield District Housing, Together Housing, Live Well Wakefield, Citizens Advice Bureau, other foodbanks, local schools, the local GP surgery and self-referrals. All those who have registered with the Food Bank are invited to have a review with a designated member of staff to establish if any further support is needed.

The Food Bank also provides lunch bags for children during the school holiday periods where resources allow. HRCLP continues to be registered with fairshare to receive food to support the food bank. It is also supported by Wakefield Street Kitchen who deliver fresh bread each week.

The food bank was also supported by a generous private donation this year.

HRCLP are currently exploring making the transition to a food pantry.

Community Cabin

The Community Cabin (a cabin located in the carpark) continues to support the local community with clothes, household items, books, toys and surplus food collected from local supermarkets. As well as supporting local people, the community cabin prevents items from being sent to landfill. The cabin has been inspected by Environmental Health and rated with the maximum of 5 stars.

Social Prescribing

The social prescribing work of the Project is interlinked with all the facilities, activities and services that are delivered. It is central to the work of the Project. The Project has established further working relationships with other organisations to allow this work to develop further to the benefit of our local communities. The Assistant Manager has also undertaken her Level 3 Social Prescribing course this year and is due to complete this in the Autumn 2023. This is further enhancing the work undertaken.

Information, advice and guidance

Working alongside a range of other professionals, information and advice around debt, budgeting, finance, physical health, mental health, housing, support at home, wellbeing and lots more is provided to our local communities based on individual need. Employment support, creating CVs, online applications and interview skills are also supported.

Community Library

The community library is open throughout the week alongside Reception. We continue to receive donations of books. The community library has been supported by Ryhill Junior Infant and Nursery School this year, where the children introduced a system of book reviews and made bookmarks. This was part of the schools skills builder project. The school also produced a display which involved all the children in the school. All of this work has raised the profile of the community library with some of the youngest members of our local community.

Luncheon Club

This continues to be popular and supports our local communities in preventing social isolation. Those attending also enjoy a raffle and games of bingo and enjoy meeting new friends. The community garden has also supported the luncheon club this year where food grown in the garden has been harvested and prepared, cooked and served in the luncheon club

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2023

Achievements and performance (continued)

Other Activities

The playgroup continues and is very popular for mums and dads and carers of pre school children. It not only supports babies and children early development including their activity levels but also supports the parents and carers in getting out and meeting new people. The playgroup have also taken part in the Projects other initiatives including the parents and carers being invited to help harvest some food grown in the garden and the group attending our outdoor cooking sessions where staff used their Lets Get Cooking training to deliver such sessions

Citizens Advice Bureau (CAB)

This is continuing to prove to be an essential service for our local communities and currently runs at full capacity. The Project receives referrals to the food bank from CAB and supports the local communities on a whole variety of issues including benefit advice, debt advice, housing applications, benefit applications.

Supporting Healthwatch Wakefield Engagement

Healthwatch continue to consult our local communities on health and care concerns and issues.

Police Contact Point

A police contact point has been reintroduced this year. PACT (Police and Communities Together meetings are also continuing in the centre providing a time and place for the local community to raise any concerns.

Realise Training

We have supported free training for our local communities this year via Realise Training. Pictured here delivering a very successful hair course. A maths course was also delivered.

Community garden development

The community garden has been developed this year from funds allocated by public health. It has been a great year and also one where lots of learning has taken place. Staff, volunteers and centre users have been involved at the different stages of planning the garden, planting, growing, harvesting, preparing food for consumption in different groups, providing food for the food bank and the community cabin. This experience will inform planning for next year. The garden has been a great asset in encouraging our local communities to access green spaces and has been good for promoting positive mental health.

Hepworth Gallery

The Hepworth Gallery has attended the Centre this year to deliver activities to our playgroup. The activities encouraged the children to explore the environment and also raised the profile of the work that the Hepworth Gallery does which is aimed at children exploring the culture around them.

Volunteering

We currently have a number of volunteers supporting activities within the centre. This includes leading of groups (flower arranging, sewing and walking groups), library support, your space support which allows members of the local communities to take time out through a range of activities whilst providing free refreshments, playgroup support, food bank and community cabin support, DAB & GAB support (which is a group of people who have additional needs and their carers) and garden support.

We celebrated National Volunteer Week by holding a celebratory session where we had tea and cake and presented certificates as a Thank you for the time and dedication that our volunteers give to the centre.

Mini Lunch Club

This new group has supported families throughout the school holiday periods.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2023

Achievements and performance (continued)

Kids Kitchen

This is a holiday hunger project delivered by local elected members that the project hosts.

Summer Fun Day

Summer Fun Day This took place in August 2023 and was once again a huge success. The Fun Day also brings together our local communities. Our events allow us to engage with our communities in a different way, where we can also share details of all our other activities and services. All of our events allow us to support local community groups, for example providing stalls free of charge and supporting their engagement with our local communities.

Christmas Get Together

This took place in December 2022. Our local communities came together to welcome Santa and Mrs Claus and was a big success.

King Coronation Event has taken place (May 2023)

This was another successful event delivered to our local communities. The local communities came together to celebrate the Kings Coronation. Everyone enjoyed a free picnic, facepainting and fabulous entertainment.

Activities with Wakefield Council Health Improvement Team

This team have supported the centre throughout the year from delivered Halloween events to loaning children's toys, bicycles and games to the centre over the school holiday periods.

Centre Leaflet

The new leaflet was distributed within the year. This included throughout the local communities and via social media.

Computer Room

The computer room has been repurposed to provide a welcoming and comfortable meeting space as well as a space for IT based activities with new computers being installed using capital grant funding. At the time of writing this Project is ongoing.

Buggy Shelter

This has been included in the capital grants project above and planned for installation from August 2023.

Gazebo and seating area

Also included in the above funding, the gazebo is on hold due to needing further ground works that would come at an additional cost.

Prosper and Cash for kids

All of the funding that the project receives is very valuable in enabling the facilities, activities and services to be delivered to our local communities. It is however important to specifically mention these two funds, Prosper and Cash for Kids, that have enabled the Project to provide direct support in a timely manner to residents struggling with the cost of living crisis. Good recording mechanisms were put in place to demonstrate good practice in the provision of this funding to those in need.

Community Hub and Community Anchor Network (CAN) status

As part of the centres status as a community anchor and designated hub we continue to attend the networking meetings. We are also part of the CAN advisory board.

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2023

Achievements and performance (continued)

Community Engagement and Development and partnership working

- St James Church Ryhill
- St Peters Church Felkirk
- St Pauls Chapel Ryhill
- Newstead Green Academy, Havercroft
- Rycroft Primary Care Centre
- Wakefield Street Kitchen
- Live Well Wakefield
- NOVA
- Rycroft Leisure
- Wakefield Council health Improvement Team
- Citizens Advice Bureau
- Wakefield District Housing
- Healthwatch
- Health Inequalities partners

Impact of Grant funding and Partnership working

HRCLP could not operate without the granting of funding via approved application processes from various organisations or without the successful partnership working that has been established and developed. All of the work that is achieved originates from the Trustees and staff (both paid and voluntary) drive to make 'it' happen. From original ideas, working in partnership, seeking funding, delivering to our local community based on community need and continuous monitoring all come from a dedicated staff team. The monitoring of all grants, including case studies, illustrate the success and real difference the work of the Project achieves.

Social Media

The Project continues to use facebook for advertising services and facilities on social media.

Policies

HRCLP have developed a range of policies, all coming to the Board of Trustees as appropriate for review. These include Safeguarding Children, Safeguarding Vulnerable Adults, Health and Safety, Equality and Diversity, Data Protection, Use of IT, Conflict of Interest and a range of staff employment policies.

Groups and Activities during 2022 to 2023

- Job Club
- Community Library
- Community Food Bank and Community Cabin
- Citizens Advice Bureau
- Health and Well being support including via social prescribing
- Information, advice and guidance
- Luncheon Club
- Sewing group
- Flower arranging
- Playtime
- Step Up
- Warm Space (continuing as 'Your space')
- Mini Luncheon Club (school holidays)
- DAB and GAB
- NHS vaccination clinic (grab a jab)
- WDH consultation
- Individual project work with specific organisations (for example local schools)

Havercroft & Ryhill Community Learning Project

Trustees' report (continued) for the year ended 31 August 2023

Achievements and performance (continued)

Future Developments

HRCLP acknowledge that any future developments are dependent upon successful funding applications.

Funding opportunities, to meet the needs of our local communities, are continually being sought and pursued as appropriate to the charity's constitution.

Financial review

The net receipts for the year were £5,270, including net receipts of £12,981 on unrestricted funds and net payments of £7,711 on restricted funds after transfers.

Reserves policy

The charity's free reserves, at the year end were £16,535.

The trustees are endeavouring to provide a level of unrestricted funds which equate to six months' running costs, which are estimated to be approximately £65,000 for six months based on current core activities..

Approved by the board of trustees on 13/5/2024

Albert Manifold (Trustee)

Havercroft & Ryhill Community Learning Project

Independent examiner's report to the trustees of Havercroft & Ryhill Community Learning Project

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 August 2023, which are set out on pages 10 to 14.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Alan Dodd FCCA

13/5/2024

West Yorkshire Community Accountancy Service CIO
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Havercroft & Ryhill Community Learning Project

Receipts and payments account

for the year ended 31 August 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Receipts					
Grants and donations	(2)	22,437	111,512	133,949	97,010
Luncheon Club		5,082	-	5,082	3,581
Cleaning		617	-	617	3,401
Canteen		636	-	636	540
Events		1,377	-	1,377	180
Other income		3,999	10	4,009	693
Room hire		2,295	-	2,295	280
Bingo		1,305	-	1,305	-
Bank interest		37	-	37	1
Total receipts		37,785	111,522	149,307	105,686
Payments					
Salaries NI and pensions		17,410	54,770	72,180	73,458
Foodbank		41	12,948	12,989	3,450
Canteen		255	597	852	6,071
Luncheon Club		1,846	1,721	3,567	1,469
Staff and volunteer costs		11	3,774	3,785	2,495
Centre running expenses		5,917	1,267	7,184	5,061
Utilities		2,017	7,618	9,635	11,392
IT and broadband		550	181	731	700
Telephone		1,364	205	1,569	1,600
Accountancy		413	-	413	563
Advertising and publicity		-	400	400	100
Playgroup		2	492	494	931
Examinations		-	-	-	1,498
Student costs		-	-	-	13
Gardens and outside areas		44	13,325	13,369	520
Waste disposal		-	-	-	843
Events		869	2,623	3,492	831
Cleaning and hygiene		409	-	409	409
Charitable giving		61	-	61	17
Kid's Club running costs		-	2,000	2,000	182
Bank charges		59	11	70	76
Other costs		2,137	5,485	7,622	7,803
Warm space		38	3,177	3,215	-
Total payments		33,443	110,594	144,037	119,484
Net receipts / (payments)		4,342	928	5,270	(13,798)
Transfers between funds		8,639	(8,639)	-	-
Net movement in funds		12,981	(7,711)	5,270	(13,798)
Fund balances brought forward		3,554	57,424	60,978	74,777
Fund balances carried forward	(3)	16,535	49,713	66,248	60,978

Havercroft & Ryhill Community Learning Project

Statement of assets and liabilities

as at 31 August 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	15,042	49,713	64,755	60,055
Cash in hand	1,493	-	1,493	923
Total cash funds	<u>16,535</u>	<u>49,713</u>	<u>66,248</u>	<u>60,978</u>

Assets retained for the charity's own use

Van
 Desktop computers (12)
 Laptops (3)
 Office, board room and classroom furniture
 Canteen furniture
 Photocopier
 Shredder
 CCTV system
 Defibrillator
 Fridge Freezer, Fridge, Cooker, Coffee machine
 Microwave and Air Fryer
 Buggy Shelter

Liabilities

	2023
	£
Accruals	<u>726</u>
	<u>726</u>

The financial statements were approved by the board of trustees on 13/5/2024

Albert Manifold (Trustee)

Havercroft & Ryhill Community Learning Project

Notes to the accounts

for the year ended 31 August 2023

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Havercroft & Ryhill Community Learning Project

Notes to the accounts continued

for the year ended 31 August 2023

2 Grants and donations	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Active and Inspired	-	7,500	7,500	5,884
Asda Community Foundation	-	400	400	-
Coalfield Regeneration Trust	-	5,000	5,000	4,500
Havercroft with Cold Hiendley PC	-	26,074	26,074	13,532
J & H Hausing	-	2,400	2,400	-
Nova	3,467	27,658	31,125	32,325
Prosper	-	5,500	5,500	-
Wakefield District Housing	-	1,750	1,750	-
WMDC	18,708	25,203	43,911	21,527
PEAT project	-	-	-	9,079
Connecting Communities	-	-	-	9,469
Other donations	262	10,027	10,289	694
	<u>22,437</u>	<u>111,512</u>	<u>133,949</u>	<u>97,010</u>

3 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Contingency fund	8,639	-	-	(8,639)	-
Nova	21,585	1,275	21,438	-	1,422
WMDC/Nova Warm Space	-	8,708	8,708	-	-
WMDC	4,779	17,464	8,650	-	13,593
Active and Inspired	5,010	7,500	9,271	-	3,239
Connecting Communities	3,660	-	3,660	-	-
Havercroft with CH PC	7,333	26,074	14,439	-	18,968
Coalfield Regeneration Trust	2,951	5,000	4,536	-	3,415
Prosper	-	5,500	5,360	-	140
Accessing Green Spaces	-	9,994	5,954	-	4,040
Food bank	308	437	643	-	102
Live Well	-	7,681	7,681	-	-
PEAT project	653	-	653	-	-
Luncheon club & canteen	1,923	-	1,923	-	-
Prosper (WDHCS)	583	-	583	-	-
Food bank - private donation	-	10,000	6,495	-	3,505
Wakefield District Housing	-	1,750	1,661	-	89
J&H Hausing	-	2,400	2,400	-	-
WMDC Food Support	-	3,219	2,019	-	1,200
Public Health WMDC	-	4,520	4,520	-	-
	<u>57,424</u>	<u>111,522</u>	<u>110,594</u>	<u>(8,639)</u>	<u>49,713</u>

Havercroft & Ryhill Community Learning Project

Notes to the accounts continued

for the year ended 31 August 2023

3a Restricted funds (continued)

Fund name	Purpose of restriction
Contingency fund	Transferred to unrestricted reserves - incorrectly classified
Nova	Staff and centre support costs, and to support the Me and Menopause programme
WMDC/Nova Warm Space	Salary support for the centre.
WMDC	Capital grants programme, including new computers, server, buggy shelter, gazebo and tables
Active and Inspired	Supporting centre activity and project linked to health, fitness and being active.
Connecting Communities	Centre support costs
Havercroft with CH PC	Salary support.
Coalfield Regeneration Trust	Food bank and utilities.
Prosper	Direct resident financial support and salary support.
Accessing Green Spaces	Supporting positive mental health by accessing green spaces.
Food bank	Food bank, including funding from Asda Community Foundation.
Live Well	Social prescribing course and community engagement.
PEAT project	Community-led local development fund in partnership with Rycroft Leisure, which funded the provision of adult education courses and training, and supported the provision of the centre's job club.
Luncheon club & canteen	Luncheon club activities previously categorised as restricted
Prosper (WDHCS)	Training and delivery costs
Food bank - private donation	Individual private donation for the food bank
Wakefield District Housing	Food, toiletries and utilities support for the food bank.
J&H Hausing	Food bank.
WMDC Food Support	Food bank.
Public Health WMDC	Garden development.

4 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

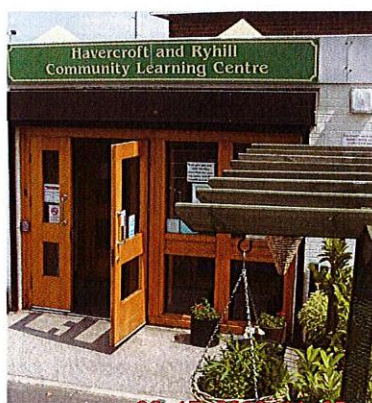
Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Accounts

Havercroft & Ryhill Community Learning Project Serving our local and wider communities

Trustees Annual Report to August 2022 (TAR)



Introduction to Report

HRCLP registered as a Charitable Incorporated Organisation (CIO) in March 2013. This report covers the period from September 2021 to the end of the 9th year of operational accounts August 2022. Registration as a Charity was in recognition of the work that the Project undertakes in response to local community need. HRCLP (previously known as Havercroft Skills Project) was established in September 1990. The TAR reflects on the ninth year as a registered CIO.

The accounts for the year September 2021 to August 2022 are provided as a separate document



The Board of Trustees

The Board meet at least once every quarter with additional meetings arranged as required. Members of the Board continue to support the Project through their skills and expertise and attend training to ensure good practice is followed.

The Board of Trustees work proactively with centre staff and commend all staff for their hard work in delivering a diverse range of services and facilities to the local communities, continuing to meet community need.

The Board of Trustees recognise the generosity of individuals and organisations who donate to the food bank and other centre activities and all those who give their time and commitment to the centre.

Staffing



One member of staff is employed full time and all other staff are employed on a part time basis. Most funding associated with staffing, is ring fenced according to the staffing roles for particular elements of the projects work. Volunteers continue to support the running of several groups within the Centre, support the library, and the food bank.

Staff and Volunteer Training

This has included Mental Health First Aid, Emergency First Aid and Safeguarding. Unfortunately some training has been cancelled this year however is scheduled to take place next year.

Food Bank

The Food Bank opens regularly one day per week for parcel collection. Emergency parcels are available at other times.

The Food Bank also includes an umbrella of support including welfare and citizens advice and any other professional support as appropriate. The food bank receives referrals from Wakefield Council, Wakefield District Housing, Together Housing, Live Well Wakefield, Citizens Advice Bureau, other

foodbanks, local schools, the local GP surgery and self-referrals. All those who have registered with the Food Bank are invited to have a review with a designated member of staff to establish if any further support is needed.

The Food Bank also provides lunch bags for children during the school holiday periods where resources allow. HRCLP continues to be registered with fairshare to receive food to support the food bank. It is also supported by Wakefield Street Kitchen who deliver fresh bread each week.



Community Cabin

The Community Cabin (a cabin located in the carpark) continues to support the local community with clothes, household items, books, toys and surplus food collected from local supermarkets. As well as supporting local people, the community cabin prevents items from being sent to landfill. The cabin has been inspected by Environmental Health and rated with the maximum of 5 stars.



Social Prescribing

The social prescribing work of the Centre is central to the work of the Project. The Project has established working relationships with other organisations to allow this work to develop further to the benefit of our local communities.

Information, advice and guidance

Working alongside a range of other professionals, information and advice around debt, budgeting, finance, physical health, mental health, housing, support at home, wellbeing and lots more is provided.

Community Led Local Development (PEAT Project) to February 2022

This Project ended in February 2022. This was a European funded Project through Wakefield Council. This Project was successful in allowing the Project to support the local community to improve their work prospects.

Citizens Advice Bureau (CAB)

This is continuing to prove to be an essential service for our local communities and runs to current capacity. The Project receives referrals to the food bank from CAB and supports the local community on a whole variety of issues including benefit advice, debt advice, housing applications, benefit applications.

Community Library

The community library is open throughout the week alongside Reception. We continue to receive donations of books.



Luncheon Club

Following the COVID pandemic this restarted in September 2021. This continues to be popular and supports our local communities in preventing social isolation. Those attending also enjoy a raffle and games of bingo and enjoy meeting new friends.

Volunteer Led Activities

These include local health walks, flower arranging group and sewing group, and all continue to be led by volunteers.

Other Activities

The playgroup was a new activity added this year. This is very popular for mums and dads and carers of young children. It not only supports babies and children early development including their activity levels but also supports the parents and carers in getting out and meeting new people.



Christmas Event

This took place in November 2021. Our local communities came together to welcome Santa and Mrs Claus and was a big success.

Fun Day

This took place in August 2022 and was once again a huge success. The Fun Day also brings together our local communities. Our events allow us to engage with our communities in a different way, where we can also share details of all our other activities and services. All of our events allow us to support local community groups, for example providing stalls free of charge and supporting their engagement with our local communities.



Funders during the last 12 months

- Community Led Local Development Fund (PEAT) in partnership with Rycroft Leisure came to an end in February 2022. This funded the provision of adult education courses and training and supported the provision of the centres job club
- Neighbourhood Improvement Fund Wakefield Council funding supported the delivery of events
- NOVA funding supported staff salaries and enabled the purchase of a van to support the food bank, and essential items for the canteen
- Wakefield Council holds various funding pots. It provided match funding to the cost of the van and canteen items as above. Funding was also provided for the Project to be a hub within the community supporting Wakefield Council activities.
- WDHCS provided funds for the delivery of education and training
- Coalfield Regeneration Trust supported the food bank
- Havercroft with Cold Hiendley Parish Council funded a part salary to enable the delivery of services

Partnerships

- St James Church Ryhill
- St Peters Church Felkirk
- Ryhill Junior Infant and Nursery School
- Newstead Green Academy
- Rycroft Primary Care Centre
- Wakefield Street Kitchen
- Live Well Wakefield
- NOVA
- Rycroft Leisure
- Wakefield Council
- Citizens Advice Bureau

Impact of Grant funding and Partnership working

HRCLP could not operate without the granting of funding via approved application processes from various organisations or without the successful partnership working that has been established and developed. All of the work that is achieved originates from the Trustees and staff (both paid and voluntary) drive to make 'it' happen. From original ideas, working in partnership, seeking funding, delivering to our local community based on community need and continuous monitoring all come from a dedicated staff team. The monitoring of all grants, including case studies, illustrate the success and real difference the work of the Project achieves.

Social Media

The Project continues to use facebook for advertising services and facilities on social media.

Policies

HRCLP have developed a range of policies, all coming to the Board of Trustees as appropriate for review. These include Safeguarding Children, Safeguarding Vulnerable Adults, Health and Safety, Equality and Diversity, Data Protection, Use of IT, Conflict of Interest and a range of staff employment policies

Future Developments

HRCLP acknowledge that any future developments are dependent upon successful funding applications. Funding opportunities, to meet the needs of our local communities, are continually being sought and pursued as appropriate to the charity's constitution.

Havercroft and Ryhill Community Learning Project Board of Trustees

**Havercroft and Ryhill
Community Learning Project**

Annual Accounts 31 August 2022

**Registered Charity 1151384
A Charitable Incorporated Organisation**

**Havercroft and Ryhill
Community Learning Project**

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Independent Examiner	Mr M Neill 20 Parkway Crofton Wakefield WF4 1SX
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Havercroft and Ryhill Community Learning Project

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It is my responsibility to:-

- * Examine the accounts under Section 144 of the Charities Act
- * To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145 (5) of the Charities Act); and
- * To state whether particular matters have come to my attention

Basis of Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Society and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts give a "true and fair" view and the report is limited to those matters in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:-
 - " to keep records in accordance with Section 130 of the Charities Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act, have not been met; or
- 2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

My independent summary of accounts is included



MK Neill MILCM
20 Parkway, Crofton, Wakefield, WF4 1SX

Dated 22nd April 2023

MMALCOLM K NEILL MILCM
20 Parkway
Crofton
Wakefield
WF4 1SX

Tel: 01924-863573

HAVERCROFT AND RYHILL COMMUNITY

LEARNING PROJECT

SUMMARY OF ACCOUNTS 2021– 2022

Bank Statement	£51,416.10	Current Account	£51,636.59
		Less o/s cheques	£220.49
			<u>£51,416.10</u>

Outstanding cheque

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26.8.2022	103271	V Ward	£33.60
26.8.2022	103272	H Roy	£100.00
			<u>£220.49</u>

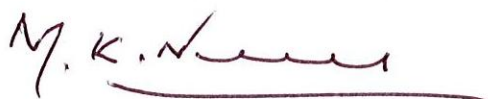
I can confirm that I have carried out tests and checks on the 2021-2022 accounts of the Havercroft and Ryhill Community Learning Project and were found to be satisfactory, with a balance of £51,416.10

The Business Account 90467383 has a balance of £8,639.05

The Canteen and Luncheon Club Cash Fund £707.47

Petty Cash £215.69

The Community Learning Project has a total balance of £60,978.31



**Malcolm K Neill MILCM
22 April 2023**

Havercroft & Ryhill Community Learning Project

Total Receipts & Payments Account for the year ended 31/8/22

	Unrestricted	Restricted	Total
Receipts			
Reimbursements	-	58.50	58.50
Grants	4,800.00	91,695.96	96,495.96
Refunds	263.61	-	263.61
Foodbank Donations	105.00	409.00	514.00
Luncheon Club receipts	-	5,461.00	5,461.00
Payments for cleaning	-	3,400.74	3,400.74
Room Hire	280.00	-	280.00
Sale of textiles	124.50	-	124.50
Interest	-	1.31	1.31
Canteen receipts	-	540.00	540.00
Counter Receipts	175.50	34.00	209.50
Adjustment	36.54	-	36.54
Events Receipts	180.00	-	180.00
Receipt - spare 14	-	-	-
Receipt - spare 15	-	-	-
Total receipts	5,965.15	101,600.51	107,565.66
Payments			
Advertising and publicity	100.00	-	100.00
Foodbank	795.93	2,653.70	3,449.63
Canteen	113.16	5,957.50	6,070.66
Luncheon Club costs	-	1,469.11	1,469.11
Utilities	11,392.30	-	11,392.30
IT and broadband	700.18	-	700.18
Telephone	1,600.46	-	1,600.46
Accounting costs	562.80	-	562.80
Salaries	-	64,851.43	64,851.43
Pensions	2,561.14	-	2,561.14
HMRC	3,054.28	2,991.42	6,045.70
Bank Charges	76.41	-	76.41
Playgroup	65.86	865.62	931.48
Examinations	19.23	1,478.60	1,497.83
Student costs	13.23	-	13.23
Gardens and outside areas	520.00	-	520.00
Waste disposal	843.44	-	843.44
Other	3,470.07	4,333.00	7,803.07
Staff and volunteer costs	1,988.12	-	1,988.12
Centre running expenses	5,060.82	-	5,060.82
Events	521.73	309.60	831.33
Charitable Giving	17.00	-	17.00
Cleaning and Hygiene	409.24	-	409.24

Kids' Klub running costs	-	181.84	181.84
Staff and volunteer expenses	506.64	-	506.64
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Net receipts / (payments)	(28,426.89)	16,508.69	(11,918.20)
Transfer	-	(1,880.00)	(1,880.00)
Balance brought forward	31,981.70	42,794.81	74,776.51
Balance carried forward	3,554.81	57,423.50	60,978.31

Made up of:

Current account	51,416.10
Savings account	8,639.05
Canteen and Luncheon Club Cash Fund	707.47
Not needed	-
Petty Cash	215.69
	60,978.31

Approval of the accounts

The financial statements were approved at a meeting of the Board of Trustees and signed on its behalf by:

Signed: A. Manfield

Name Albert Manfield (Board of Trustees Representative)

Date: 15th May 2023

The Board of Trustees

The Board of Trustees meet quarterly with the addition of sub committees as and when required.

In setting our objectives and planning our activities the Board of Trustees have given serious consideration to the Charity Commission's general guidance on public benefit in particular continuing to meet the needs of the local communities it serves, including the increase in demand of health and wellbeing services

Trustees Annual Report

This is provided in a separate document which provides detail on the work of Havercroft and Ryhill Community Learning Project

In addition:

Grants

Grants are accounted for on the accruals basis related to the period covered by the grant. All other income is accounted for on a cash receipts basis

Grants income

Unrestricted £4800

Restricted £91,695.96

Total £96,495.96

Depreciation

Not applicable as Havercroft and Ryhill Community Learning Project do not own any significant assets

Value added Tax

This is not recoverable by Havercroft and Ryhill Community Learning Project

Serious Incidents

No serious incidents occurred during the financial year September 2021 to August 2022

Fundraising

No fundraising occurred during the financial year September 2021 to August 2022

Grant making

Grant making was not the main way Havercroft and Ryhill Community Learning Project carried out its purpose

Income from Government Contracts

Havercroft and Ryhill Community Learning Project had one contract with the local authority

The value of this contract was £9,079.39

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Havercroft and Ryhill Community Learning Project received 5 grants from the local authority

The total value of these grants was £21,526.64

Income from outside of the UK

No income was generated from outside of the UK

Operating and spending outside the UK

Havercroft and Ryhill Community Learning Project did not operate outside of the UK

Subsidiaries

Havercroft and Ryhill Community Learning Project did not have any subsidiaries

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Trustees did not receive any remuneration, payments or benefits including refunds or legitimate Trustee expenses

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No employee received over £60,000

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Havercroft and Ryhill Community Learning Project operate a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Volunteers

Havercroft and Ryhill Community Learning Project had 10 volunteers excluding the Trustees for the financial period

Financial Controls

The Board of Trustees reviewed the internal financial controls during the financial period

Safeguarding

The appropriate DBS check is in place for all Trustees, employees and volunteers

Account type

Havercroft and Ryhill Community Learning Project prepare receipts and payments accounts

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Restricted Funds	£57,423.50
Unrestricted Funds	£3554.81
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Lease

Havercroft and Ryhill Community Learning Project lease the building from Havercroft with Cold Hiendley Parish Council

Reserves Policy

The Board of Trustees are endeavouring to provide a level of unrestricted funds which equate to six months running costs

Risk Statement

The Board of Trustees have an ongoing review of the major risks to which Havercroft and Ryhill Community Learning Project is exposed. Systems are being established and refined to mitigate those risks

Related Party Transactions

There are no related party transactions within the accounts involving 'related parties'

Financial Viability

The Board of Trustees are satisfied that there are no material uncertainties about the charity's ability to continue

**Havercroft and Ryhill
Community Learning Project**

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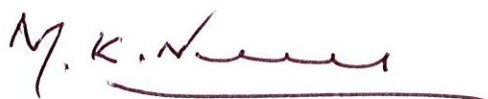
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Related Party Transactions

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Financial Viability

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Accounts

Havercroft and Ryhill Community Learning Project (HRCLP)

Trustees Annual Report to August 2021 (TAR)

Introduction to Report

HRCLP registered as a Charitable Incorporated Organisation (CIO) in March 2013. This report covers the period from September 2020 to the end of the 8th year of operational accounts August 2021. Registration as a Charity was in recognition of the work that the Project undertakes in response to local community need. HRCLP (previously known as Havercroft Skills Project) was established in September 1990. The TAR reflects on the eighth year as a registered CIO.

This year has once again been a significant year for HRCLP, where the work of the project has focussed on the covid19 pandemic and community recovery.

The Board of Trustees

Members of the Board of Trustees have undergone training this year to ensure good practice is being followed. The training was provided by NOVA. The Board have also recruited two new Trustees (towards the end of this Charity year).

Staffing

One member of staff is employed full time and all other staff are employed on a part time basis. Most funding associated with staffing, is ring fenced according to the staffing roles for particular elements of the projects work. Volunteers continue to support the running of several groups within the Centre and the food bank.

Staff Training

This has included Mental Health First Aid, Emergency First Aid and Covid Testing Training

Food Bank

The Food Bank has been through operational changes this year. From initially opening every weekday and responding to community crisis and many emergency situations to presently, being open one day per week to support residents registered. Parcels are still provided in an emergency outside of the one day per week.

The Food Bank also includes an umbrella of support including welfare and citizens advice and any other professional support as appropriate. The food bank receives referrals from Wakefield Council, Wakefield District Housing, Together Housing, Live Well Wakefield, other food banks, local schools, the

local GP surgery and self-referrals. All those who have registered with the Food Bank are invited to have a review with a designated member of staff to establish if any further support is needed.

The Food Bank also provides lunch bags for children during the school holiday periods.

Community Cabin

The Community Cabin was born out of the covid19 pandemic. This started as a table situated outside the centre where free items were provided. This included clothes, household items and surplus food collected from local supermarkets. In order to continue to provide this service in a safe manner the new cabin on the car park has been utilised. This has been inspected by Environmental Health and rated with the maximum of 5 stars.

Fairshare

HRCLP has registered with fairshare to receive food.

Social Prescribing

The social prescribing work of the project continues to develop. This service is a crucial part of the services of the centre, with many residents benefitting from support. It is also integral to all the other facilities of the centre and is intertwined to provide support to all centre users, as appropriate and needed.

Community Led Local Development (PEAT Project)

This Project has been developed through European funding, via Wakefield Council as the accountable body. This is a three year Project and will come to an end in March 2022.

This Project delivers adult education courses including English, Maths, IT and the work club. Participants have gained much valued confidence and a range of skills and qualifications.

The work club specifically has supported individuals across a range of needs, from supporting the development of a CV, letter/email writing and interview skills to help with online job applications. Participants have also been supported in to work.

Community Hub

As a community hub the centre is open throughout the week to offer help and support. Working alongside a range of other professionals, information and advice around debt, budgeting, finance, physical health, mental health, housing, support at home, wellbeing and lots more is provided.

Citizens Advice Bureau

This has been available at specific times during the year, both in person and via telephone appointment (as government guidelines have allowed). Staff have supported residents in making contact with CAB.

Covid Testing Home delivery

This has involved working with partners to deliver Covid testing kits to residents' homes, waiting for the tests to be self-administered and then returning them to a central collection point. Staff training was undertaken.

Community Library

The community library is open throughout the week alongside Reception.

Luncheon Club

The Luncheon Club has been one of the groups most affected by covid. This has not taken place for the last 12 months however plans are in place to restart this in September 2021.

Volunteer Led Activities

These include local health walks, flower arranging group and sewing, all continue to be led by volunteers.

Carers Group

This group offers the opportunity for those who care for family members or friends time for themselves to take a break, have refreshments and reflect. Carers have the opportunity to speak with other carers or have time to relax. The group also offers one to one appointments to support with any personal needs.

Other Activities

A 'welcome back' community fun day took place at the end of August. All relevant covid19 guidelines were followed. This was a successful day bringing the community together. The field adjacent to the centre was used with organisations and agencies attending and lots of free activities for families including face painting and fairground ride and bouncy castle.

Funders during the last 12 months

- Community Led Local Development Fund in partnership with Rycroft Leisure

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- Connecting Communities Wakefield Council in partnership with Rycroft Leisure
 - Neighbourhood Improvement Fund Wakefield Council
 - NOVA
 - VSE NHS England in partnership and led by NOVA
 - Wakefield Council

Partnerships

- Conexus
- Live Well Wakefield
- Neighbourly
- NOVA
- Rycroft Leisure
- Wakefield Council

Web Site/Marketing/Social Media

The Centre continues to use Facebook as a social media platform.

Health and Safety, and Risk Assessment

Public Health guidance has been followed throughout the year and risk assessments implemented where appropriate.

Future Developments

HRCLP are continuously exploring funding opportunities to continue to meet the needs of the local communities.

Havercroft and Ryhill Community Learning Project Board of Trustees

Havercroft and Ryhill Community Learning Project INCOME

Date	Description	PEAT/CLLD	WMDC	Canteen inc LC	NOVA	Ryhill PC	Food Bank support	Room Hire	VCSE SP via NOVA	units cleaning	Other	Total	
	Balance forward											63,886.32	
04/09/2020	Mandy Feeny							60.00				60.00	✓
07/09/2020	Morrisons refund										1.55	1.55	✓
09/09/2020	WMDC PEAT Apr/May 2020	3763.34										3,763.34	✓
10/09/2020	SSE Gas refund										178.48	178.48	✓
11/09/2020	Mandy Feeny							60.00				60.00	✓
15/09/2020	WMDC PEAT June 2020	1473.28										1,473.28	✓
18/09/2020	Mandy Feeny							60.00				60.00	✓
25/09/2020	Mandy Feeny							60.00				60.00	✓
02/10/2020	Mandy Feeny							60.00				60.00	✓
	WMDC PEAT July 2020	1495.42										1,495.42	✓
09/10/2020	Mandy Feeny							60.00				60.00	✓
13/10/2020	NOVA TESTING SERVICE				1,167.08							1,167.08	✓
15/10/2020	WMDC	1961.2										1,961.20	✓
16/10/2020	Mandy Feeny							60.00				60.00	✓
20/10/2020	WMDC FOOD SUPPORT						3,000.00					3,000.00	✓
23/10/2020	Mandy Feeny							60.00				60.00	✓
	NOVA TESTING SERVICE FUEL				217.04							217.04	✓
28/10/2020	WMDC PEAT Sept 2020	1883.73										1,883.73	✓
29/10/2020	Mandy Feeny							60.00				60.00	✓
05/11/2020	Mandy Feeny						24.00					24.00	✓
06/11/2020	Mandy Feeny							60.00				60.00	✓
13/11/2020	NOVA TESTING SERVICE FUEL				97.71							97.71	✓
	NOVA TESTING SERVICE				1,167.08							1,167.08	✓
26/11/2020	Cash deposit canteen 19/20			3,147.37								3,147.37	✓
03/12/2020	WMDC PEAT	1976.28										1,976.28	✓
05/12/2020	NOVA				1,347.01							1,347.01	✓
Page Totals		12553.25	0.00	3,147.37	3,995.92	0.00	3,024.00	600.00	0.00	0.00	180.03	87,386.89	

Date	Description	PEAT/CLLD	WMDC	Canteen inc LC	NOVA	Ryhill PC	Food Bank support	Room Hire	VCSE SP via NOVA	units cleaning	Other	Total	
Page Totals		12553.25	0.00	3,147.37	3,995.92	0.00	3,024.00	600.00	0.00	0.00	180.03	87,386.89	
12/01/2021	NOVA GRANT				1500.00							1500.00	✓
14/01/2021	WMDC PEAT	1959.45										1959.45	✓
04/02/2021	WMDC PEAT DEC	1871.39										1871.39	✓
11/02/2021	NOVA TESTING SERVICE				1276.08							1276.08	✓
12/02/2021	NOVA GRANT				4800.00							4800.00	✓
23/02/2021	WMDC COVID WINTER GRANT SCHEME						500.00					500.00	✓
	cash deposit Donations										136.00	136.00	✓
25/02/2021	Rycroft Leisure						303.11					303.11	✓
02/03/2021	NOVA TESTING SERVICE FUEL				116.81							116.81	✓
	NOVA TESTING SERVICE				1167.02							1167.02	✓
	Social prescribing								25000.00			25000.00	✓
03/03/2021	WMDC PEAT JAN 21	1942.63										1942.63	✓
29/01/2021	WMDC NIF GRANT XMAS		249.98									249.98	✓
10/03/2021	NOVA HUB support				19000.00							19000.00	✓
17/03/2021	NOVA TESTING SERVICE FUEL				87.31							87.31	✓
	NOVA TESTING SERVICE				1077.30							1077.30	✓
29/03/2021	WMDC		4942.63									4942.63	✓
06/04/2021	WMDC		2000.00									2000.00	✓
09/04/2021	WMDC		1000.00									1000.00	✓
20/04/2021	NOVA grant				1500.00							1500.00	✓
	NOVA TESTING SERVICE												
28/04/2021	FUEL				114.69							114.69	✓
	NOVA TESTING SERVICE				1238.90							1238.90	✓
29/04/2021	WMDC		2015.24									2015.24	✓
30/04/2021	Rycroft Leisure						150.00					150.00	✓
19/05/2021	NOVA TESTING SERVICE FUEL				72.81							72.81	✓
08/06/2021	Rycroft Leisure						93.61					93.61	✓
	NOVA TESTING SERVICE FUEL				123.52							123.52	✓
Page Totals		18326.72	10207.85	3147.37	36070.36	0.00	4070.72	600.00	25000.00	0.00	316.03	161625.37	

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Havercroft and Ryhill Community Learning Project INCOME

[illegible]

Expenditure Account September 2020 to August 2021

Date	Description	Cheque Number	Accountant fees	Salaries	Revenue Customs	Telephone	Electric	Gas	Water	Canteen/Lunch Club	Food Bank & Support	Arena/Cathedral	Other inc cap grants	Total
01/09/2020	BT Group Internet	dd				55.19								55.19
07/09/2020	BT Group Internet	dd				52.88								52.88
	DEB accountant	so	34.40											34.40
	Aldi	card									46.20			46.20
	HMRC	card			423.48									423.48
	Sainsburys	card									2.40			2.40
	Bank Charges												6.83	6.83
09/09/2020	PMK Electrical	103171											528.00	528.00
	OCR	103172											12.00	12.00
	Spectrum Banner	103173									81.88			81.88
10/09/2020	HMRC	card			715.67									715.67
	Tesco	card											10.00	10.00
	Tesco	card											10.00	10.00
	Tesco	card											30.00	30.00
	Tesco	card											30.00	30.00
	Tesco	card											30.00	30.00
17/09/2020	DBS Services	card											63.20	63.20
21/09/2020	Npower	dd					260.00							260.00
24/09/2020	Aldi	card									133.78			133.78
25/09/2020	Onecom	103174				83.45								83.45
	Arena (photocopier)	103175										59.06		59.06
	Npower unit 5	103176					29.15							29.15
29/09/2020	Aldi	card									49.98			49.98
30/09/2020	Salaries	payflow		5,709.97										5,709.97
01/10/2020	Shire Leasing	dd				148.99								148.99
05/10/2020	Bank Charges												7.20	7.20
06/10/2020	HMRC	card			352.71									352.71
07/10/2020	DEB accountant	so	34.40											34.40
	BT Group Internet	dd				55.19								55.19
	Water Rates business std	dd							449.07					449.07
Page Totals			68.80	5,709.97	1,491.86	395.70	289.15	0.00	449.07	0.00	314.24	59.06	727.23	9,505.08

Date	Description	Cheque Number	Accountant fees	Salaries	Revenue Customs	Telephone	Electric	Gas	Water	Canteen/Lunch Club	Food Bank & Support	Arena/Cathedral	Other inc cap grants	Total
08/10/2020	Aldi	card	68.80	5,709.97	1,491.86	395.70	289.15	0.00	449.07	0.00	314.24	59.06	727.23	9,505.08
	Aldi	card									178.58			178.58
	Aldi	card									2.88			2.88
	Aldi	card									2.97			2.97
09/10/2020	WMDC waste bin	103177											501.02	501.02
	High Speed Training	103178											240.00	240.00
	PMK Electrical	103179											912.00	912.00
	DBS Services	card											63.20	63.20
	ASDA	card									100.00			100.00
	ASDA	card									2.00			2.00
13/10/2020	DBS Services	card											63.20	63.20
14/10/2020	Post Office	card											9.12	9.12
15/10/2020	Aldi	card									80.83			80.83
16/10/2020	Ryhill Trading	card											30.00	30.00
26/10/2020	Aldi	card									40.56			40.56
	Aldi	card									74.61			74.61
	Aldi	card									5.88			5.88
	CO OP	card									15.20			15.20
27/10/2020	NEST	dd		335.17										335.17
	Sainsburys	card									10.00			10.00
29/10/2020	ASDA	card									4.70			4.70
	Aldi	card									28.55			28.55
30/10/2020	Salaries	payflow		5,932.68										5,932.68
	Aldi	card									51.17			51.17
	Npower unit 5	103181					394.03							394.03
	onecom	103182				85.13								85.13
	High Speed Training	103183											270.00	270.00
	Alamo IT support	103184											1,500.00	1,500.00
	Spectrum Banner Group	103185									571.37			571.37
02/11/2020	SSE Gas	dd						36.52						36.52
	Martin McColl	card									4.50			4.50
Page Totals			68.80	11,977.82	1,491.86	480.83	683.18	36.52	449.07	0.00	1,488.04	59.06	4,315.77	21,050.95

Havercroft and Ryhill Community Learning Project

Date	Description	Cheque Number	Accountant fees	Salaries	Revenue Customs	Telephone	Electric	Gas	Water	Canteen/Lunch Club	Food Bank & Support	Arena/Cathedral	Other inc cap grants	Total
02/11/2020	Aldi	card	68.80	11,977.82	1,491.86	480.83	683.18	36.52	449.07	0.00	1,488.04	59.06	4,315.77	21,050.95
	Martin McColl	card									8.85			8.85
04/11/2020	Bank Charges										10.00			10.00
06/11/2020	BT Group Internet	card				55.19							6.83	6.83
09/11/2020	British Gas	dd						212.65						55.19
	DEB accountant	so	34.40											212.65
	HMRC	card			784.56									34.40
	DBS services	card											63.20	784.56
16/11/2020	Aldi	card									154.29			63.20
18/11/2020	Rycroft Leisure PEAT	103186											1,141.14	154.29
24/11/2020	npower	dd					19.53							1,141.14
27/11/2020	NEST	dd		160.21										19.53
	Malcolm Neill audit	103187											140.00	160.21
	M Stevens leaflet deliver	103188											200.00	140.00
30/11/2020	Salaries	payflow		5,516.99										200.00
	onecom	dd				83.65								5,516.99
01/12/2020	Cathedral Leasing	dd										102.31		83.65
02/12/2020	Martin McColl	card									2.00			102.31
04/12/2020	Tesco	card									15.00			2.00
07/12/2020	DEB accountant	so	34.40											15.00
	HMRC	card			675.33									34.40
	Bank Charges												7.20	675.33
	DC Print	103189											280.00	7.20
08/12/2020	British Gas	dd					232.49							280.00
	BT Group Internet					55.19								232.49
11/12/2020	Taylor Bracewell	103190											360.00	55.19
	Aldi	card									95.02			360.00
	Aldi	card									124.63			95.02
	Asda	card									38.78			124.63
Page Totals			137.60	17,655.02	2,951.75	674.86	935.20	249.17	449.07	0.00	1,936.61	161.37	6,514.14	31,664.79

Havercroft and Ryhill Community Learning Project

Date	Description	Cheque Number	Accountant fees	Salaries	Revenue Customs	Telephone	Electric	Gas	Water	Canteen/Lunch Club	Food Bank & Support	Arena/Cathedral	Other inc cap grants	Total
14/12/2020	SSE gas	dd	137.60	17,655.02	2,951.75	674.86	935.20	249.17	449.07	0.00	1,936.61	161.37	6,514.14	31,664.79
15/12/2020	post office	card						57.40					4.56	57.40
18/12/2020	Arena	103191										82.74		82.74
	Spectrum Banner Group	103192											28.55	28.55
21/12/2020	Salaries	payflow		5,564.83										5,564.83
	Aldi	card									170.45			170.45
	Aldi	card									18.25			18.25
31/12/2020	onecom	dd				83.03								83.03
04/01/2021	BT Group internet	dd				55.19								55.19
	Shire Leasing PLC	dd				148.99								148.99
04/01/2021	activity packs snow mac	103193											256.25	256.25
05/01/2021	Business Streams Water	dd							259.60					259.60
	HMRC	card			705.18									705.18
06/01/2021	Aldi	card									20.88			20.88
	Came and Company Insu	103194											968.80	968.80
	Past due credit solutions	103195					90.93							90.93
07/01/2021	British Gas	dd					236.47							236.47
	DEB accountants	so		34.40										34.40
	Bank Charges												7.20	7.20
12/01/2021	Aldi	card									1,722.92			1,722.92
18/01/2021	Spectrum Banner Group	103196											36.91	36.91
25/01/2021	Spectrum Banner Group	103197											32.66	32.66
	NEST	dd		166.83										166.83
	SSE Gas	dd						429.10						429.10
	Aldi	card									73.66			73.66
	Asda	card									43.20			43.20
29/01/2021	Salaries	payflow		5,322.22										5,322.22
	onecom	dd				83.03								83.03
01/02/2021	High Speed Training	103198											180.00	180.00
Page Totals			172.00	28,708.90	3,656.93	1,045.10	1,262.60	735.67	708.67	0.00	3,985.97	244.11	8,029.07	48,549.02

Havercroft and Ryhill Community Learning Project

Date	Description	Cheque Number	Accountant fees	Salaries	Revenue Customs	Telephone	Electric	Gas	Water	Canteen/Lunch Club	Food Bank & Support	Arena/Cathedral	Other inc cap grants	Total
01/02/2021	DC Print	103199	172.00	28,708.90	3,656.93	1,045.10	1,262.60	735.67	708.67	0.00	3,985.97	244.11	8,029.07	48,549.02
	NEST	DD		140.32									120.00	120.00
	Aldi	card									54.18			54.18
02/02/2021	B and M	card									8.99			8.99
	Asda	card									16.55			16.55
03/02/2021	P & M Convenience	card									5.76			5.76
04/02/2021	Bank Charges												6.83	6.83
05/02/2021	Aldi	card									79.36			79.36
	B and M	card									138.02			138.02
08/02/2021	British Gas	dd					205.20							205.20
	BT Group Internet	dd				55.19								55.19
	DEB Accountant	so	34.40											34.40
	Home Bargains	card									5.17			5.17
09/02/2021	HMRC	card			597.28									597.28
	Tesco	card									18.01			18.01
	Aldi	card									75.10			75.10
	Aldi	card									37.81			37.81
17/02/2021	TV licensing	card											157.50	157.50
	Aldi	card									5.10			5.10
	Aldi	card									71.36			71.36
	Asda	card									5.92			5.92
22/02/2021	Tesco	card									48.88			48.88
	Moortop Farm	card									72.15			72.15
	Spectrum Banner Group	103200											70.49	70.49
	K Walker telephone rein	103201											156.00	156.00
25/02/2021	NEST	dd		150.64										150.64
	Mr R Hunter boiler repa	103203											300.00	300.00
26/02/2021	Salaries	payflow		5,786.09										5,786.09
	onecom	dd				83.11								83.11
Page Totals			206.40	34,785.95	4,254.21	1,183.40	1,467.80	735.67	708.67	0.00	4,628.33	244.11	8,839.89	57,054.43

Date	Description	Cheque Number	Accountant fees	Salaries	Revenue Customs	Telephone	Electric	Gas	Water	Canteen/Lunch Club	Food Bank & Support	Arena/Cathedral	Other inc cap grants	Total
	Previous page totals		206.40	34,785.95	4,254.21	1,183.40	1,467.80	735.67	708.67	0.00	4,628.33	244.11	8,839.89	57,054.43
26/02/2021	Aldi	card									72.93			72.93
	Aldi	card									112.57			112.57
	P & M convenience	card									5.50			5.50
01/03/2021	Cathedral Hygiene	dd										102.31		102.31
	DC Print	103204											30.00	30.00
02/03/2021	HMRC	dd			711.05									711.05
04/03/2021	M McColl	card									5.67			5.67
08/03/2021	Bank Charges												6.83	6.83
	Spectrum Banner Group	103205											40.40	40.40
	Aldi	card									177.98			177.98
10/03/2021	British Gas (electric)						249.55							249.55
	BT group internet	dd				55.19								55.19
15/03/2021	Aldi	card									103.74			103.74
	Aldi	card									4.84			4.84
18/03/2021	SSE Gas	dd						58.03						58.03
23/03/2021	Aldi	card									143.50			143.50
26/03/2021	Asda	card									91.12			91.12
	Asda	card									18.50			18.50
29/03/2021	P & M convenience	card									96.46			96.46
30/03/2021	NEST	dd		142.24										142.24
	Aldi	card									69.99			69.99
	Tesco	card									189.70			189.70
31/03/2021	Game & Co insurance	103206											217.85	217.85
	Imagin Products	103207											30.96	30.96
	YPO	103208									397.87			397.87
	Salaries	payflow		5,688.95										5,688.95
	Onecom	dd				83.03								83.03
01/04/2021	Shire Leasing	dd				148.99								148.99
	P & M convenience	card									5.36			5.36
06/04/2021	Asda	card									60.08			60.08
Page Totals			206.40	40,617.14	4,965.26	1,470.61	1,717.35	793.70	708.67	0.00	6,184.14	346.42	9,165.93	66,175.62

Date	Description	Cheque Number	Accountant fees	Salaries	Revenue Customs	Telephone	Electric	Gas	Water	Canteen/club	Food Bank & Support	Arena/Cathedral	Other inc cap grants	Total
06/04/2021	Aldi	card	206.40	40,617.14	4,965.26	1,470.61	1,717.35	793.70	708.67	0.00	6,184.14	346.42	9,165.93	66,175.62
07/04/2021	Britsig Gas	dd						208.21			105.91			105.91
	BT group	dd				55.19								208.21
	DEB accountant	so	34.40											55.19
	Sainsburys	card									2.80			34.40
	Bank Charges												7.20	2.80
09/04/2021	Asda	card									67.71			7.20
	Aldi	card									183.43			67.71
12/04/2021	Business Stream water	dd							382.11					183.43
	HMRC	card			666.88									382.11
16/04/2021	B & M	card									134.43			666.88
19/04/2021	Rycroft Leisure PEAT	103209											1,556.10	134.43
27/04/2021	Aldi	card									103.27			1,556.10
	Aldi	card									180.69			103.27
	Waste disposal via Post	card											835.96	180.69
	Sainsburys	card									24.95			835.96
	B & M	card									44.98			24.95
	NEST	dd		205.82										44.98
30/04/2021	Salaries	payflow		5,758.39										205.82
	Onecom	dd				86.81								5,758.39
04/05/2021	B&M	card									154.30			86.81
	S Scott reimbursement	103210											126.99	154.30
06/05/2021	SSE gas	dd						888.80						126.99
	Bank Charges												7.20	888.80
07/05/2021	DEB accountant	so	34.40											7.20
	Aldi										158.41			34.40
	Aldi										179.11			158.41
08/03/2021	DEB accountant	so	34.40											179.11
10/05/2021	Arena	103211										56.76		34.40
	Spectrum Banner	103212											120.89	56.76
Page Totals			309.60	46,581.35	5,632.14	1,612.61	1,717.35	1,890.71	1,090.78	0.00	7,524.13	403.18	11,820.27	78,582.12

Havercroft and Ryhill Community Learning Project

Date	Description	Cheque Nu	Accountan	Salaries	Revenue C	Telephone	Electric	Gas	Water	Canteen/Li	Food Bank	Arena/Cat	Other inc	cá Total
	Previous page totals		309.60	46,581.35	5,632.14	1,612.61	1,717.35	1,890.71	1,090.78	0.00	7,524.13	403.18	11,820.27	78,582.12
10/05/2021	British Gas	dd						217.98						217.98
	BT group	dd				55.19								55.19
	HMRC	card			824.56									824.56
14/05/2021	Aldi	card									170.57			170.57
	Aldi	card									172.33			172.33
17/05/2021	B&M	card									50.22			50.22
	Home Bargains	card									3.99			3.99
21/05/2021	ICO	dd											35.00	35.00
	Aldi	card									97.79			97.79
	Aldi	card									186.45			186.45
	Sainsburys	card									4.20			4.20
28/05/2021	Salaries	payflow		5,732.58										5,732.58
	Cathedral Hygiene	dd										102.31		102.31
	Onecom	dd				88.51								88.51
	Aldi	card									65.17			65.17
	Aldi	card									169.07			169.07
	Aldi	card									294.57			294.57
	Aldi	card									27.86			27.86
	Aldi	card									28.44			28.44
01/06/2021	Home Bargains	card									5.99			5.99
	Industrial Door Solutions	103213											222.00	222.00
	British Gas	dd					236.44							236.44
	BT group	dd				50.27								50.27
	DEB accountant	so		34.40										34.40
	Bank Charges												7.20	7.20
08/06/2021	HMRC	card			750.40									750.40
09/06/2021	NEST pension	dd		189.65										189.65
11/06/2021	Aldi	card									40.91			40.91
14/06/2021	NCFE CENTRE APPROVA	103214											1,100.00	1,100.00
	Ross Hunter plumber	103215											120.00	120.00
Page Totals			344.00	52,503.58	7,207.10	1,806.58	1,953.79	2,108.69	1,090.78	0.00	8,841.69	505.49	13,304.47	89,666.17

Date	Description	Cheque Nu	Accountant	Salaries	Revenue C	Telephone	Electric	Gas	Water	Canteen/L	Food Bank	Arena/Cat	Other inc	Total
	Previous page totals		344.00	52,503.58	7,207.10	1,806.58	1,953.79	2,108.69	1,090.78	0.00	8,841.69	505.49	13,304.47	89,666.17
18/06/2021	Aldi	card									39.23			39.23
21/06/2021	SSE gas	dd						59.90						59.90
22/06/2021	NEST	dd		173.75										173.75
25/06/2021	ASDA	card									6.36			6.36
30/06/2021	Salaries	payflow		5,826.56										5,826.56
	ONECOM	dd				86.87								86.87
01/07/2021	Shire Leasing	dd			148.99									148.99
05/07/2021	Bank Charges												6.83	6.83
06/07/2021	HMRC	card			475.59									475.59
07/07/2021	DEB accountant	so		34.40										34.40
08/07/2021	British Gas	dd					231.72							231.72
	BT group	dd			49.74									49.74
09/07/2021	ENVIRISK		103216										426.00	426.00
	Industrial door solutions		103217										222.00	222.00
	Ryhill Football Club		103218										420.00	420.00
12/07/2021	Eon next unit 5	card					448.56							448.56
	aldi	card									56.16			56.16
13/07/2021	ASDA	card									6.36			6.36
	aldi	card									29.12			29.12
15/07/2021	Business stream water	dd							304.59					304.59
16/07/2021	DC Print		103220										300.00	300.00
21/07/2021	Home Bargains	card									5.57			5.57
23/07/2021	aldi	card									11.58			11.58
26/07/2021	SSE gas	dd						812.69						812.69
27/07/2021	Aldi	card									55.24			55.24
	ASDA	card									11.71			11.71
30/07/2021	Salaries	payflow		5,742.25										5,742.25
	ONECOM	dd				86.89								86.89
02/08/2021	Aldi	card									55.56			55.56
	Bank Charges												6.83	6.83
Page Totals			378.40	64,246.14	7,682.69	2,179.07	2,634.07	2,981.28	1,395.37	0.00	9,118.58	505.49	14,686.13	105,807.22

Havercroft and Ryhill Community Learning Project

Date	Description	Cheque Nu	Accountan	Salaries	Revenue C	Telephone	Electric	Gas	Water	Canteen/Li	Food Bank	Arena/Cath	Other inc	Total
	Previous page totals		378.40	64,246.14	7,682.69	2,179.07	2,634.07	2,981.28	1,395.37	0.00	9,118.58	505.49	14,686.13	105,807.22
05/08/2021	DBS Services	card									55.18		63.20	63.20
06/08/2021	aldi	card									81.16			81.16
	aldi	card									141.63			141.63
09/08/2021	reimbursement telephone	103221											162.42	162.42
	Spectrum Banner group	103222											28.72	28.72
	British Gas	dd					217.09							217.09
	BT internet	dd				49.74								49.74
	NEST	dd		176.33										176.33
	DEB accountant	so	34.40											34.40
10/08/2021	Eon Next unit 5	dd					82.82							82.82
	HMRC	card			487.42									487.42
	Costcutter	card									5.40			5.40
11/08/2021	Cash withdrawal community fun day												500.00	500.00
12/08/2021	DYCE energy	dd						89.77						89.77
16/08/2021	WHSmith books	card											97.67	97.67
	The entertainer	card											100.16	100.16
18/08/2021	NEST	dd		181.17										181.17
25/08/2021	Home Bargains	card									14.67			14.67
26/08/2021	Tesco	card									12.33			12.33
27/08/2021	aldi	card									41.02			41.02
	Copycat	card									8.27		65.00	65.00
	aldi	card									19.00			19.00
	asda	card									23.12			23.12
	asda	card												
	H Roy	103223											100.00	100.00
31/08/2021	Salaries	payflow		5,627.90										5,627.90
	Cathedral Hygiene	dd										102.31		102.31
	Onecom	dd				86.76								86.76
														0.00
Page Totals			412.80	70,231.54	8,170.11	2,315.57	2,933.98	3,071.05	1,395.37	0.00	9,520.36	607.80	15,803.30	114,461.88

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HAVERCROFT AND RYHILL COMMUNITY

LEARNING PROJECT

SUMMARY OF ACCOUNTS 2020- 2021

Income	180,579.00	Current Account	66,637.12
Expenditure	114,461.88	Less o/s cheques	520.00
	<u>£66,117.12</u>		<u>£66,117.12</u>

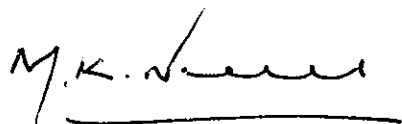
Outstanding cheques

9/7/2021	Ryhill Football Club	103218	420.00
27/8/2021	H Roy	103223	<u>100.00</u>
			<u>£520.00</u>

I can confirm that I have carried out tests and checks on the 2020-2021 accounts of the Havercroft and Ryhill Community Learning Project and were found to be satisfactory, with a balance of £66,637.12

The Business Account 90467383 has a balance of £8,637.74.

The Community Learning Project has a total balance of £75,274.86



**Malcolm K Neill
26 September 2021**

Accounts

Havercroft and Ryhill Community Learning Project (HRCLP)

Trustees Annual Report to August 2020 (TAR)

Introduction to Report

HRCLP registered as a Charitable Incorporated Organisation (CIO) in March 2013. This report covers the period from September 2019 to the end of the 7th year of operational accounts August 2020. Registration as a Charity was in recognition of the work that the Project undertakes in response to local community need. HRCLP (previously known as Havercroft Skills Project) was established in September 1990. The TAR reflects on the seventh year as a registered CIO.

This year has been a significant year for HRCLP, where the work of the project continued as expected at the start of the charity year but had to change in light of the global pandemic covid19.

HRCLP continued to deliver a range of services to the local and wider communities at the start of the charity year in September 2019. The services ranged from the volunteer led walking group, volunteer led flower arranging and community library to the luncheon club and adult education courses delivered directly using external funding.

Funding challenges have continued, particularly at the start of the charity year although the project attracted funding directly associated with covid19 and the work of the charity.

Staffing

One member of staff is employed full time and all other staff are employed on a part time basis. Most funding associated with staffing, is ring fenced according to the staffing roles for particular elements of the projects work. Volunteers have supported the running of several groups within the Centre and the food bank (that opened in March 2020). This has developed through the latter part of the year. Through the combined efforts of the staff team, the centre continues to be a great facility to the local community.

Staff Training

This has included Mental Health First Aid and Covid Testing Training

Funders during the last 12 months

- Community Led Local Development Fund in partnership with Rycroft Leisure
- Connecting Communities Wakefield Council in partnership with Rycroft Leisure
- Food Aid Network
- Neighbourhood Improvement Fund Wakefield Council

-
- NOVA
 - Private organisations (room rental)
 - VSE NHS England in partnership and led by NOVA
 - Wakefield Council

Services, activities and facilities August to March 2020

Havercroft and Ryhill Community Library

The library is an integral part of the activities of the Centre. Numbers registered continue to grow with the centre adapting to meet the changing needs of users. The library facility closed to the public in line with government guidelines in March 2020.

Luncheon Club

The Luncheon Club was established in February 2011 and continues on a Monday afternoon. The luncheon club supports some of our older residents who not only enjoy their meal but the opportunity to socialise with others. Numbers have grown throughout this year.

Canteen

The canteen cooks the meals for the luncheon club and provides raffle and bingo.

Volunteer Led Activities

These include local health walks, computer sessions (including internet access) and flower arranging groups, all continue to be organised by volunteers. Volunteers also work in the library. New additions to groups up to March 2020 include Sewing, Baby Stay Play and Read

Social Prescribing

The social prescribing work of the project has developed considerably, with staff developing a role at the local GP surgery, and developing groups, including some of the volunteer activities as above to encourage participation.

Carers Group

This group offers the opportunity for those who care for family members or friends time for themselves to take a break, have refreshments and reflect. Carers have the opportunity to speak with other carers or have time to relax. The group also offers one to one appointments to support with any personal needs.

Community Led Local Development (PEAT Project)

This Project has been developed through European funding, via Wakefield Council as the accountable body.

This Project delivers adult education courses including English, Maths, IT and the work club. Participants have gained much valued confidence and a range of skills and qualifications.

The work club specifically has supported individuals across a range of needs, from supporting the development of a CV, letter/email writing and interview skills to help with online job applications. Participants have also been supported in to work.

Other Activities

Private groups including a self-help Spanish group also use the Centre.

Services, activities and facilities from March to August 2020

From March 2020, due to the global pandemic, the project changed to meet the needs of the local community. All groups and activities stopped in line with the government announcement. The Centre remained open to support the local communities, adhering to all guidelines.

Rycroft Community Support

As it became clear of the governments imminent announcement, the Project led to develop a partnership approach to support the local communities. HRCLP, Rycroft Leisure, St James Church Ryhill, Ryhill Junior and Infant School and Newstead Green Academy all came together to offer coordinated support during an extremely challenging time. A community support telephone line was established, the food bank opened and telephone and buddying support was introduced.

Food Bank

Planning for the food bank had already started prior to the pandemic however; the opening date was brought forward in response to covid19 and community need. This has been in great demand since its opening.

The Food Bank also includes an umbrella of support including welfare and citizens advice and any other professional support as appropriate. The food bank receives referrals from Wakefield Council, Wakefield District Housing, Together Housing, Live Well Wakefield, other food banks, local schools, the local GP surgery and self-referrals.

Social Prescribing

The social prescribing work was also required to adapt to ensure our local communities were being supported in an appropriate way. As residents registered for the food bank, additional appropriate support was offered where needed.

Community Hub

As a community hub the centre is open throughout the week to offer help and support. Working alongside a range of other professionals, information and advice around debt, budgeting, finance, physical health, mental health, housing, support at home, wellbeing and lots more is provided.

Citizens Advice Bureau

This has been available at specific times during the year, both in person and via telephone appointment (as government guidelines have allowed). Staff have supported residents in making contact with CAB.

School lunch distribution

Working in partnership with the local primary schools, and in response to community need, free lunch bags have been provided throughout each school holiday for children.

Covid Testing Home delivery

This work started towards the end of this charity year. This has involved working with partners to deliver Covid testing kits to residents' homes, waiting for the tests to be self-administered and then returning them to a central collection point. Staff training was undertaken.

Partnerships

- Conexus
- Live Well Wakefield
- Neighbourly
- NOVA
- Rycroft Leisure
- Wakefield Council

Web Site/Marketing/Social Media

The Centre continues to use Facebook as a social media platform.

Health and Safety, and Risk Assessment

Public Health guidance has been followed at all times and risk assessments implemented where appropriate.

Future Developments

Future developments of the Project will depend upon the impact of covid19 on the local communities served. The Project will continue to address emerging community need in the best way possible and where resources allow.

Havercroft and Ryhill Community Learning Project Board of Trustees

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HAVERCROFT AND RYHILL COMMUNITY

LEARNING PROJECT

SUMMARY OF ACCOUNTS 2019- 2020

Income	167,633.77	Current Account	65,096.03
Expenditure	103,747.45	Less o/s cheques	1,209.71
	<u>£63,886.32</u>		<u>£63,886.32</u>

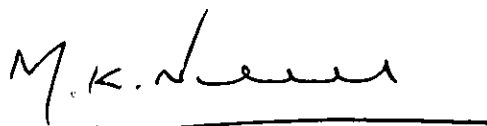
Outstanding cheque

18/8/2020	One Com	103167	£84.11
24/8/2020	Electric Unit No 5	103169	£263.19
28/8/2020	HPC Internet	103170	£862.41
			<u>£1,209.71</u>

I can confirm that I have carried out tests and checks on the 2019-2020 accounts of the Havercroft and Ryhill Community Learning Project and were found to be satisfactory, with a balance of £63,886.32

The Business Account 90467383 has a balance of £8,637.08.

The Community Learning Project has a total balance of £72,523.40



Malcolm K Neill MILCM
25 November 2020

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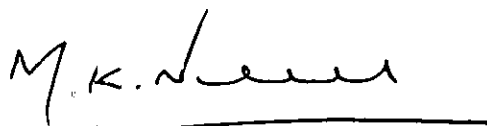
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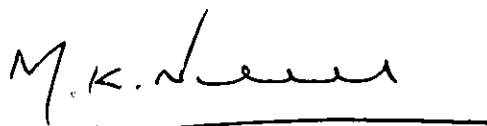
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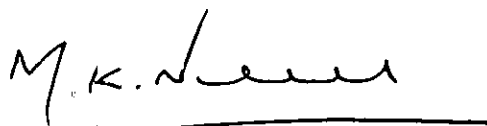
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