

WARWICKSHIRE CORPORATE PARENTS ASSOCIATION ("TIFFIN CLUB")

ANNUAL REPORT & ACCOUNTS for year ending 31ST December 2022

Board of Trustees:

John Scouller (Honorary Chair)
Dave Clarke (Honorary Treasurer)
Greta Needham (Vice Chair from August 2023)
Sue Evans
Cllr Marian Humphreys (representing Warwickshire County Council)
Katie Brazier (appointed August 2023)

Contact details for Warwickshire Corporate Parents Association:

John Scouller : john.scouller@Coventry.Anglican.org

Postal Address: Warwickshire Corporate Parents' Association ("Tiffin Club")
c/o Virtual School, Warwickshire CC, Saltisford Office, Ansell Way, Warwick CV34 4UL

Bank: Coventry Building Society (sort code 40-63-01),
Account no. 46164936 Warwickshire Corporate Parents (Tiffin Club)
Signatories: John Scouller (Chair), David Clarke (Treasurer)

Gift Aid: Local Giving account <http://localgiving.com/charity/tiffinclub>

Independent Examiner: Gavin Kibble ACMA
Mozaic Innovate Ltd, 1 Kineton Road, Coventry CV2 3NR

Safeguarding: The Tiffin Club does not engage at a personal level with young people, which is done mainly by the Warwickshire Virtual School, and otherwise by other partner agencies. For safeguarding policy and procedures see <https://westmidlands.procedures.org.uk/> which includes local contacts, including:-

Children's Social Care - MULTI-AGENCY SAFEGUARDING HUB	
Referral and Assessment Service – Initial Response/MASH	MASH Office Saltisford Building 3 Ansell Way Warwick CV34 4UL Tel: 01926 414144 MASH operating times: <ul style="list-style-type: none">• 9.00am - 5.30pm Monday - Friday• Outside of Office Hours - for an immediate concern about a child in danger dial 999 and contact the Emergency Duty Team on telephone number 01926 886922.

Trustees Report

1) Chair's introduction

It is ten years since Warwickshire Corporate Parents Association (WCPA) was registered with the Charity Commission in March 2013. Last year we were still recovering from the impact of COVID-19, which had put a stop to so much activity that we normally support alongside the Warwickshire County Council Virtual School.

Many of the monthly meetings of our Joint Panel with the Barradell Fund continued to be held to respond to requests to meet personal needs, with the benefit of ZOOM. This enabled some more young people to be supported by us.

In July 2023 we heard the sad news of the passing of Marion Davis. She moved to Warwickshire in 2003 to be director of social services and later director of children's services for the County Council. Marion was appointed CBE in 2012. She became a trustee of Tiffin Club in its early years, but stood down due to illness.

We've recently appointed Katie Brazier as a trustee. Whilst not involved with the charity in 2022, we look forward to her contribution, with her passion for helping young people. She joins us during a year when we have significant new resources in the form of a legacy from William Sheehan. This arrived in our account in November 2022, so did not impact on our activities that year, but will allow us to make some larger, life-enhancing grants in the near future.

2) Warwickshire Corporate Parents Association Charity Objects

The Association promotes the education and development of Children Looked After (pupils of the Warwickshire Virtual School) enhancing their life skills including both personal and social development, so that they reach a positive destination on leaving the care system. This includes assisting the transition to independent working life for those who have recently left care. We achieve this by pursuing the following objects:

- 2.1 Supporting Schools who offer 1:1 tuition for Children Looked After and Unaccompanied Asylum Seekers
- 2.2 Mentors that support Children and Young People in Care, Foster Carers and the Social Workers, focusing on Personal Education Plans – supporting progress through school and into a positive destination.
- 2.3 Work experience for Young People in Care in the public sector, recognising that this is their 'family firm'.
- 2.4 Pursuit of apprenticeships in the Public Sector for Young People in Care.
- 2.5 Initiatives which assist in the transition from care to independent working life.
- 2.6 Incentives which reward personal excellence, helping Children Looked After to their next level of attainment.

Trustees Report (continued)

Our area of benefit centres on Warwickshire (where our children at some point will have been to school), but also extends to adjoining areas of Coventry and Solihull.

Public Benefit & Our Partners

The Trustees, in reviewing aims and in planning future activities, consider how these contribute to the Charity's objects by reference to the Charity Commission's guidance on public benefit. The Trustees believe that the activities of the Charity are furthering public benefits and this continues to be monitored by the Trustees. The Trustees will also ensure that the activities of WCPA are of a charitable nature, supporting activities which are outside the statutory duty of care which local authorities (i.e. Warwickshire County Council) have for Children Looked After.

Trustees of the WCPA determine the strategic activity of the charity, scrutinise the applications for individual grants (usually as part of the Joint Panel with the Barradell Fund), and oversee the effectiveness of the investment in our young people. In reviewing Tiffin Club activities, it is clear that so much of what we engage with simply would not have happened without our support.

'Tiffin Club' has been supported by volunteers from WCC Business Units who have championed the activity of the charity, encourage fund-raising, and shape County Council employees' role as corporate parent.

The 'touch-stone' is the Children in Care Council and they are involved in what the charity does.

Others bodies/partners

The Board of Trustees includes a nominee of Warwickshire County Council (until recently Cllr Chris Williams, and currently Cllr Marian Humphreys), which ensures a continuing dialogue with them. WCPA also liaises with:-

- Warwickshire's Virtual School <https://www.warwickshire.gov.uk/virtualschool>
- Warwickshire's Children in Care Council (CiCC), with the prospect of joint initiatives & funding
- WCC Corporate Parenting Panel (Elected Members)
- WCC Leaving Care Team

3) Financial Report

a) Income was £97,651 in 2022 (2021: £315), the main component of which being a generous legacy of £96,470 during the year. This came from the estate of William Dominic Sheehan. In a Letter of Wishes, William had specific requests about the use of the money, which whilst we are not obliged to follow, will be given full consideration by trustees in using the money left to the charity. William Sheehan requested that these funds are not used for salaries or administrative costs. Rather it should be used directly for the benefit of children, particularly to make a substantial difference to the lives of those who have suffered sexual abuse.

Trustees Report (continued)

We also received a donation of £580, whilst **Coventry Building Society** paid us £6 in interest (the interest rate on the account being 1%). Meanwhile one young person who was paid £1,000 in 2021, repaid £500 upon receiving a bursary, as had been agreed previously.

Expenditure amounted to £6,586 in 2022 (2021: £4,290). This comprised:-

Grants Approved ~ Working through the Barradell/ Tiffin Joint Panel, WCPA made donations to several individuals totalling £3,200 during the year.

We also donated £3,000 to Together for Change, a charity working with some of the most disadvantaged communities across Coventry & Warwickshire. That project received £50,000 from the Warwickshire CC Social Impact Fund in 2022, for a programme of COVID-resilience interventions based at "Saints Nuneaton" focusing on young people in need. This includes the development of a bespoke programme for CLA.

Transport has been a major issue for our young people.

Because so much of our activity over the years has involved volunteers, our **administrative costs** have been limited to £96 membership of a funding website. This means we use nearly all money raised directly for the benefit of our young people, which is something we intend to do with the Sheehan bequest.

b) **Balances, Net Movement of Funds and Reserves:** The starting balance of funds was £62,025 on 1st January 2022. WCPA ended the year with a balance of £153,000 - a net increase of nearly £91,000, largely attributable to the legacy we were bequeathed. We are looking at ways of investing our balances, currently with the Coventry Building Society, to spread risk.

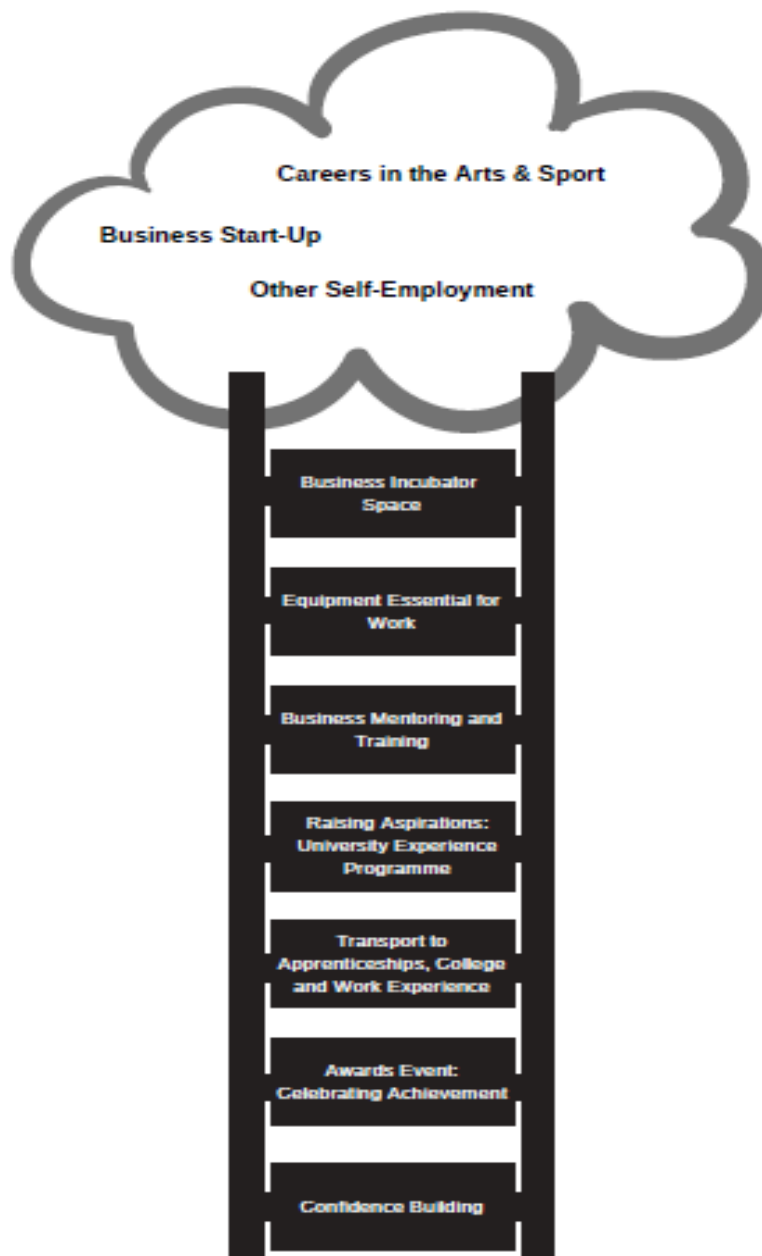
Not employing its own staff, WCPA does not require significant unrestricted reserves. In order to respond to requests that fall outside our main restricted funds such as "Positive Destinations" and the Sheehan Fund, we aim to keep around £5,000 of our unrestricted funds as a reserve.

Most of Tiffin's funds are "restricted". In particular, much of our balances originated from two substantial grant awards from SCAPE* resource to spend across a broad range of activity which improve life chances of those who have been in the care system, as illustrated on the "funding ladder" diagram below. The money in the Sheehan Fund will allow us to make grants in the region of £5,000 worth of support that make a substantial difference to the lives of a score of children.

*SCAPE is a public sector organisation, dedicated to creating efficiency & social value via the built environment.

Trustees Report (continued)

SCAPE "Positive Destinations" Ladder



Trustees Report (continued)

c) Financial Summary for last 10 Years

The following table shows that WCPA has spent £105k for the benefit of Warwickshire CLA and Care Leavers over the last decade. The impact of COVID-19 was sharp, as much activity ceased or paused due to lockdown. The legacy received in 2022 will allow a step change in the help we can provide in coming years.

TABLE: Charity Commission Annual Returns 2013-2022

Financial year end 31 Dec	Income	Spending	Net Movement in Funds	Closing Balance	Unrestricted	Restricted
2022	£97,561	£6,586	£90,975	£153,000	£5,376	£151,818
2021	£315	£4,290	-£3,975	£62,025	£4,882	£57,143
2020	£716	£2,754	-£2,038	£66,000	£4,663	£61,337
2019	£5,126	£15,576	-£10,450	£68,038	£4,643	£63,395
2018	£3,606	£20,938	-£17,332	£78,488	£4,589	£73,900
2017	£8,901	£31,542	-£22,641	£95,820	£4,964	£90,856
2016	£5,939	£7,553	-£1,614	£118,460	£11,089	£107,371
2015	£70,195	£10,909	£59,286	£120,074	£9,247	£110,827
2014	£50,681	£3,103	£47,578	£60,788	£10,788	£50,000
2013	£10,351	£2,102	£8,249	£13,210	£13,210	£0
2012	£4,961	£0	£4,961	£4,961	£4,961	£0

TOTAL **£258,352**
£105,353

Planning during the Pandemic

Whilst most activities linking Tiffin with the Virtual School had to halt during Covid, plans continued to be made and grants considered. Some had to be postponed until 2021 when lockdown and social distancing regulations allowed. This included events that had been planned to take place on University campuses, which we were held back from going to. Various of the events and activities supported by the Tiffin Club in 2021 are set out below:-

5.1 “UNlty” is a recent programme which has been developed in partnership with Coventry and Warwickshire Virtual Schools; to provide Look After Children and care leavers with opportunities to experience higher education with Coventry University and CU Group. The project aim is to raise awareness of post-16 education among Children Looked After; by delivering impartial information relevant to individual's own circumstances and ambitions for their future, provide the opportunity to be part of a series of subject specific, masterclasses delivered by academics and student ambassadors as well as offering interactive and informative workshops with our student services; such as Students' Union, Talent Team and Health & Wellbeing. This bespoke series of events is designed for young people in Year's 10-13+ in Coventry and Warwickshire area.

Trustees Report (continued)

5.2 Bikes

Over the years we have bought a few pedal bikes (plus security equipment, jaunty helmets and hi-viz jackets) for CLA, to help them get to college and work. This was thanks to a partnership between Tiffin Club and Albany Cycles in Coventry. However, from 2020 much of the demand for bikes came from newly arrived Unaccompanied Asylum Seekers placed in accommodation in Birmingham and the Black Country – areas outside Tiffin Club's area of benefit. WCC then found other funds to cover much of that need. Meanwhile Tiffin Club were able to promote more CLA obtain bikes in Coventry & Warwickshire through a collaboration with the charities Together for Change and The Bike Project.

The Bike Project takes second-hand bikes, fixes them & donate them to refugees & asylum seekers ..we believe that no one should have to choose between eating a square meal and catching the bus. That's why we do bikes.

..., most refugees arrive in the UK with absolutely nothing. A bike helps them access food banks, legal advice, healthcare, education and much more. If they ... receive official refugee status, a bike can help refugees find employment.

As one of our bike beneficiaries puts it: *"When you have to go from charity to charity to feed yourself, a bike becomes very important to your life."*

Since 2013, we have given away over 7500 bikes to refugees from dozens of countries including Syria, Eritrea and Albania.

We also run Bike Buddies, a cycling befriending project, and Pedal Power, teaching refugee women to cycle - sometimes for the first time in their lives.

Chair's Concluding Remarks

Since registering as a charity in 2013, we have seen WCPA become well established and help many of your young people across Warwickshire. Before the pandemic we had support for much of the time from a "Coordinator" paid by WCC, but she is now focussing on delivery of mainstream Virtual Schools programmes for the County Council.

Tiffin Club has continued to helping children in the care system advance from being "looked after" to "looking up", moving forward in achieving their dreams as positive members of society.

Looking ahead, trustees would like to support more opportunities for our young people to gain life-enhancing experience that they would not otherwise have access to, including engagement with universities, work experience placements, sports clubs and the artistic community.

A large number of our young clients are living in Nuneaton. Conversations have been taking place between Tiffin Club, Together for Change and WCC Leaving Care Team to base a new project in TFC's Saints Youth Hub in the town, and this is due to start in 2023. Among other things, this will provide taster sessions in various life skills, including budgeting and cooking.

Trustees Report (continued)

Although we have sufficient reserves to keep supporting young people for the immediate future, opportunities for longer-term funding are being explored, including Warwickshire's Pennies from Heaven scheme.


Approved by the Board of Trustees on 16 October 2023 and signed on their behalf by:



.....
John Scouller – Chair of WCPA Trustees

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Financial Statements

 CHARITY COMMISSION FOR ENGLAND AND WALES	Charity Name		No (if any)		CC16a
	Warwickshire Corporate Parents Assoc.		1151383		
	Receipts and payments accounts				
For the period from	Period start date	To	Period end date		
	01/01/2022		31/12/2022		
Section A Receipts and payments					
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Charitable Activities			-	-	
Grants		96,471	-	96,471	300
Cash/Cheque Gifts	584		-	584	
Local Giving			-	-	
Interest	6		-	6	15
Repayment of grant		500	-	500	
			-	-	
		-	-	-	-
Sub total (Gross income for AR)	590	96,971	-	97,561	315
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	590	96,971	-	97,561	315
A3 Payments					
Duke of Edinburgh scheme	-	-	-	-	-
Training / Mentoring		3,000	-	3,000	2,708
Annual Awards			-	-	
Grants for Kids		3,200	-	3,200	1,275
Local Giving Membership	96			96	96
Tax			-	-	
Taxis / Buses		290	-	290	
Bikes / Car expenses			-	-	
Booklets			-	-	-
Other			-	-	211
Sub total	96	6,490	-	6,586	4,290
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	96	6,490	-	6,586	4,290
Net of receipts/(payments)	494	90,481	-	90,975	- 3,975
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,882	61,337	-	62,025	66,000
Cash funds this year end	5,376	151,818	-	153,000	62,025

Financial Statements (Continued)

Section B Statement of assets and liabilities at the end of the period				
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank and in hand	5,376	151,818	-
		-	-	-
		-	-	-
	Total cash funds	5,376	151,818	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		John Scouller		Oct-23



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Warwickshire Corporate Parents Association

**On accounts for the year
ended**

31st December 2022

**Charity no
(if any)**

1151383

Set out on pages

9-10

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

24th October 2023

Name:

Gavin Kibble MBE

**Relevant professional
qualification(s) or body
(if any):**

A.C.M.A

Address:

1 Kineton Road

Wyken, Coventry

CV2 3NR