

Registered number
1151354

SAEED INSTITUTE
Trustees' Annual Report and Accounts
31 December 2023

SAEED INSTITUTE
Trustees' Annual Report and Accounts
Contents

	Page
Trustees' Annual Report	1
Accounts	3
Independent Examiner's Reprot	5



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	01	2023		31	12	2023

Section A Reference and administration details

Charity name Saeed Institute

Other names charity is known by

Registered charity number (if any) 1151354

Charity's principal address Sakina House, Gas St

Bolton

Postcode

BL1 4TQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Irfan Dema			
2	Talha Hafezi			

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Trust deed

How the charity is constituted
(eg. trust, association, company)

Trust

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed by the current acting trustees of the charity in accordance with the needs of the charity.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

We provide opportunities for individuals to learn more about their faith and engage in activities that will serve to benefit themselves and the community around them.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

This year we were again able to provide a number of communal classes open to the public to attend in both short course format as well regular monthly sessions, which allowed attendees to learn more about their faith.

We also set up an archery club and ran sessions for members of the community to participate and engage with the charity.

Various fundraising activities such as bake sales and family "fun day" events were held to enable us to offer the above at minimum to no cost.

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year saw the charity increase its reach to more community members, which was reflected in much higher attendance rates at the courses and events that were held. Launching of our archery club was a major milestone for the charity and allows us to provide a way for our members to improve their health and increase their knowledge of the faith.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trustees deem the unrestricted reserves to be sufficient to cover the core costs of the charity for the next year.

Details of any funds materially in deficit

There are no funds in deficit.

Section F

Other optional information

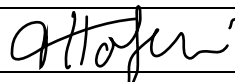
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Talha Hafezi

Position (eg Secretary, Chair, etc)

Trustee

Date

31/10/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Saeed Institute

No (if any)
1151354

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/01/2023


To

Period end date
31/12/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	60,851	-	-	60,851	10,519
Fundraising	10,780	-	-	10,780	22,780
Grants	13,413	-	-	13,413	7,125
		-	-	-	1,849
		-	-	-	-
		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	85,044	-	-	85,044	42,273
A2 Asset and investment sales, (see table).					
Qard hasana (loans)	6,000	-	-	6,000	
	-	-	-	-	-
Sub total	6,000	-	-	6,000	-
Total receipts	91,044	-	-	91,044	42,273
A3 Payments					
Advertising & Marketing	929			929	
Bank charges	240	-	-	240	24
BJJ		-	-	-	7,810
Charitable & Political Donations	4,785			4,785	
Consultancy	5,102	-	-	5,102	8,092
Equipment	3,369	-	-	3,369	411
Events	3,644	-	-	3,644	1,233
Insurance	943	-	-	943	291
IT, Software & Consumables	296			296	248
Light, Power & Heating	487			487	
Postage	19			19	
Printing & Stationery	3,263			3,263	
Purchases	203			203	
Rates	73			73	
Rent	7,515			7,515	
Repairs & Maintenance	233			233	
Salaries	35,416			35,416	10,747
Subscriptions	462			462	
Sundry	1,331			1,331	
Telephone & Internet	675	-	-	675	-
Travel	1,749			1,749	
Venue Hire	12,397	-	-	12,397	3,076
Volunteer Reimbursement	1,935			1,935	
	-	-	-	-	-
Sub total	85,066	-	-	85,066	31,931
A4 Asset and investment purchases, (see table)					
Rent Deposit	5,500	-	-	5,500	
Plant & Equipment	3,726	-	-	3,726	
Sub total	9,226	-	-	9,226	-
Total payments	94,292	-	-	94,292	31,931
Net of receipts/(payments)	- 3,248	-	-	- 3,248	10,343
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	10,343	-	-	10,343	-
Cash funds this year end	7,095	-	-	7,095	10,343

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Natwest	5,884	-	-
	Stripe	179	-	-
	Paypal	1,032	-	-
	Total cash funds	7,095	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	BJJ Mats	Unrestricted	-	-
	Archery Equipment	Unrestricted	-	-
	Rent Deposit	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Qard Hasana (loans)	Unrestricted	-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Talha Hafezi	31/10/2024



Independent Examiner's Report

**Report to the trustees/
members of**

SAEED INSTITUE

**On accounts for the year
ended**

31 DECEMBER 2023

Charity no

1151354

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

31/10/2024

Name:

MOBEEN ISMAIL

**Relevant professional
qualification(s) or body
(if any):**

ICAS

Address:

40C PRESTON NEW ROAD

BLACKBURN

BB2 6AH