

UNITY CHURCH, ORPINGTON

England & Wales · Charity number 1151334

Details

Status	Registered
Legal form	Charitable company
Company number	08326589
Registered	2013-03-22
Register	View on the Charity Commission register

Contact

Address	Unity Church Rye Crescent Orpington Kent BR5 4NH
Phone	07723 291151
Website	www.unitychurch.uk

Activities

Objects: TO ADVANCE THE CHRISTIAN FAITH FOR THE BENEFIT OF THE PUBLIC IN ORPINGTON, KENT AND IN SUCH OTHER PARTS OF THE UNITED KINGDOM AND THE WORLD AS THE TRUSTEES SHALL FROM TIME TO TIME DETERMINE IN ACCORDANCE WITH THE STATEMENT OF BELIEFS APPEARING IN THE SCHEDULE.

Activities: Weekly services of Public Worship. Community Family Events. Twice weekly Community Foodshare followed by Community Cafe. Support for Street Pastors, Job Club and Life Skills Courses. Youth Club & Youth Mentoring. Community Garden. Get Active Gym and Dance Activities. Mid Week Bible Study Groups. Quarterly Men's and Women's Events.

Classification

- **How:** Provides Other Finance, Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Bromley
- Kent

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£129,786	£119,924	-	-
2023-12-31	£124,732	£103,111	-	-
2022-12-31	£85,534	£85,849	-	-
2021-12-31	£90,900	£81,843	-	-
2020-12-31	£73,671	£75,990	-	-

Trustees

Name	Role	Appointed
NEIL MALTMAN BA, PGCE	Chair	2013-01-11
Amy Catharine Kolver		2024-03-24
Cindy Katerina Dadier		2025-03-16
Massimo Massaro		2022-03-27
Peter Price		2018-03-22

UNITY CHURCH, ORPINGTON

England & Wales - Charity number 1151334

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 st	Month January	Year 2024		Day 31 st	Month December	Year 2024

Section A Reference and administration details

Charity name

UNITY CHURCH ORPINGTON

Other names charity is known by

Registered charity number (if any)

1151334

Charity's principal address

RYE CRESCENT

ORPINGTON

Postcode

BR5 4NH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PETER PRICE	Trustee/Director		Unity Church Members
2	NEIL MALTMAN	Trustee/Director		Unity Church Members
3	PETER BELL	CHAIR of Trustees/Directors		Unity Church Members
4	MASSIMO MASSARO	Trustee/Director		Unity Church Members
5	AMY KOLVER	Trustee/Director		Unity Church Members

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Articles of Association

How the charity is constituted
(eg. trust, association, company)

Charitable Company

Trustee selection methods
(eg. appointed by, elected by)

Elected by Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Unity Church is a mission initiative commenced June 2012, supported by two partner churches, Christ Church (Orpington) and Hope Church (Bromley & Orpington). The church building is owned by the Diocese of Rochester and is in the parish of All Saints. The Church operates under a Mission Order from the Bishop of Rochester.

The church is affiliated to the Regions Beyond group of churches. Church leaders from the group meet on occasions during the year to encourage, support and pray for each other. The church is also part of Churches Together in Orpington.

David Bell is employed as church leader of Unity Church and is responsible for day to day running of its ministries.

A significant number of volunteer members of the church lead, sustain and develop ministries and activities of the church.

The Trustee/Directors are responsible to ensure the charity complies with all applicable regulations and governance. They are also responsible for monitoring risk and a Risk Register has been compiled and is reviewed at least annually. All major insurable risks are covered by a bespoke church insurance policy including building, contents and liability sections. The Trustee/Directors are responsible for all legal and governance aspects.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian faith for the benefit of the public in Orpington, Kent and in such other parts of the United Kingdom or the world as the Trustees of the charity may from time to time think fit in accordance with the Statement of Beliefs.

In furtherance of these objects the charity operates a church in the local area offering a range of activities and pastoral support to both church members and the wider community. When considering the aims, objectives and activities run by the charity, the trustees have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Regular activities undertaken by Unity Church include:

* Weekly services of worship, open to all. Children's teaching groups operate on Sundays.

*Growth Groups met to explore the Bible, discuss various topics, encourage one another and pray together in the church building.

*Twice weekly community food distributions from the Community Fridge took place from outside the premises to 40 to 60 people representing 50 to 70 households consisting of 100 to 150 householders for each distribution. After each distribution a Community Café with free refreshments is provided for 25 to 50 people.

*Youth Club (called Catalyst) run weekly during term time for 10 to 15 secondary school aged young people. In addition trips organised using funds provided by Jack Petchey Foundation.

*Community Garden providing a space for the community to be engaged in gardening skills, growing vegetables that are given to the community. It is also a place to meet and chat with each other.

*Men Utd group to engage with men from the church and community. Quarterly social events at the church have been run for approx. 18 men.

Church's work and ministries

*The Alpha course offering friendship and opportunity to explore and develop Christian faith have been run five times during the year.

*Monthly prayer meetings (called the Engine Room) in the church

20), Alpha (4-8) Community Fridge (60-90) and have continued

We ran the Time for Me programme in 2024 which was health

Policy reviews and updates.

During the year, we reviewed/produced:

*Get Active Dance is weekly free of charge session for 10 to 29 local women.

- Whistleblowing Policy reviewed Feb 2024

The church provides facilities and support for local community groups:

- Ministerial Review completed Nov 2024

*Conditioned Fitness personal trainer sessions during various days in the week.

*Ad-hoc use of premises for children's parties for those connected with the church. The hire fees are kept at a very reasonable rate for the good of the community.

- Disciplinary Policy reviewed April 2024
- Statutory Sick Pay Policy reviewed April 2024

- Fire Evacuation Routes Plan reviewed April 2024

Working at Height policy reviewed April 2024

- Bank Business Card Policy reviewed August 2024

- GDPR Privacy Policy reviewed August 2024

- PAT Testing carried out May 2024

- Anti-Bribery Policy reviewed Oct 2024

- Health and Safety Policy reviewed Oct 2024

- Risk Register reviewed and updated Jan 2024

- Safeguarding Policy and Procedures reviewed and updated Oct 2024

- Internal Financial Controls Recording reviewed and updated Nov 2024

- Fire Risk Assessment reviewed and updated Dec 2024

Building and grounds Improvements:

- * We removed some boundary trees
- * We replaced roof hoppers and resurfaced some roof areas to reduce possible water ingress
- * We installed outside signage to make the church more visible to the community.
- * We replaced a door on one of the cabins.
- * We installed new audio-visual screens and sound equipment in the church.

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Financial review

Brief statement of the charity's policy on reserves

The reserves policy of the charity is to maintain a minimum of two months expenditure on salaries, running and maintenance costs, which would amount to approximately £11,500. Unrestricted reserves on the General Fund amounted to at the end of the year.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funding comes from regular giving and donations from members and the offerings taken at Sunday services.

This is supplemented by income from lettings.

During the year, we also received a grant towards the Get Active project, Community Fridge, CAP Life Skills ministry and some individual donations for other specific ministries. We also received individual donations and grants for the kitchen refurbishment project taking place in 2025.

There are no investments.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

N. Maltman

Full name(s)

Neil Maltman

Position (e.g. Secretary, Chair, etc)	Chair of Trustees	
Date	3.6.2025	

Statement of Financial Activities

Accounting period 01/01/24 to 31/12/24

Unity Church, Orpington

Charity Number: 1151334

	Unrestricted Restricted Total Total 2023			
Incoming resources	£	£	£	£
Donations and Grants (1)	64514	1700	66214	96578
Tax Refund	8396	0	8396	15842
Lettings	5100	0	5100	4200
Job Club	0	0	0	0
Life Skills	0	0	0	0
Other	0	0	0	381
Building (insurance)	0	0	0	5975
Get Active -Gym	0	1180	1180	0
Get Active-Dance	0	1610	1610	0
Together 23	0	0	0	600
Time 4 Me	0	7550	7550	0
Building Project	0	2275	2275	0
Kitchen Project	0	34268	34268	0
Community Fridge (extra food)	0	1650	1650	315
Bank Interest	1543	0	1543	
Total incoming resources	79553	50233	129786	124732
Resources Expended				
Salaries, pension contribution & NI	53940	0	53940	50014
Cleaner 2904	1430	0	1430	
Running expenses (2)	9273	0	9273	8642
Grounds	2048	0	2048	1448
Window Cleaning	264	0	264	320
Building maintenance	3779	947	4726	9860
Building Project	0	5563	5563	0

Equipment	3854	0	3854	
Church Leader expenses	886	0	886	1383
Children's Work	298	0	298	142
Youth (Pulse)	1798	0	1798	2319
Gas	1000	450	1450	1285
Electricity	1239	350	1589	1527
Kitchen Project	0	4953	4953	0
Job Club	0	545	545	480
Life Skills	70	920	990	880
Petchey Foundation	104	1823	1927	1791
Together 23	0	0	0	1698
Donations to charitable causes (3)	7036	1722	8758	6426
Miscellaneous cash expenditure	18	0	18	10
Catering/Hospitality	777	0	777	0
Get Active - Dance	0	915	915	0
Get Active – Gym	0	1674	1674	1625
Training	2441	0	2441	1512
Community Garden	0	0	0	303
Community Fridge	102	991	1093	668
Other Ministry (Outreach)	1093	0	1093	2525
Time for Me	0	6302	6302	192
Community Fridge Xtra Food	0	1319	1319	220
Total resources expended	91450	28474	119924	103111
Net incoming resources	(11897)	21759	9862	21621
Total funds brought forward	61209	8137	69346	47725
Total funds carried forward (4)	39312	39896	79208	69346

Balance Sheet

Current Assets

Cash at bank and in hand 79208

Total Assets 79208

Represented by

General Fund 72695

Building Repair Fund 6513

Total Funds 79208

Notes to accounts

1. Donations and grants include:

-offerings	£ 2752 (£100 of which is restricted)
-regular gifts (gift aided)	£ 51238
-donations	£ 10624
-grants & one-off gifts	£1600 (Jack Petchey grant)
Total	£66214

2. Running expenses include waste disposal, boiler maintenance and inspection/replacement of fire protection equipment. Gas and electricity costs are recorded separately.

3. Donations to charitable causes includes £3240 to Regions Beyond, £1150 to Release International, £1440 to Starfish Malawi, £1620 to Bromley CAP Partnership and JW Taminga £300.

4. Restricted funds of £39896, to be carried forward into 2025, to be used as follows :-

£617 for Job Club, £501 for Get Active, £265 for Get Active Dance, £426 for Community Food Xtra, £924 for Clarion Grant, £606 for Time 4 Me, £39335 for Kitchen Project & (£3288) for Building Project.

5. For the purposes of this SOFA a total income of £1543.84 was ignored and a total expenditure of £1543.84 was ignored as follows:

Refunds/Income			Expenditure	
23.1.24	Other	£25.60	11.1.24	Training
28.2.24	Other	£12.00	23.2.24	Running
1.5.24	Other	£15.00	25.4.24	Other
7.5.24	Other	£24.00	30.4.24	Youth Ministry
13.5.24	CF Xtra	£17.89	14.3.24	CF Xtra
14.11.24	Other	£34.00	2.9.24 & 1.10.24	Running
12.12.24	Kitchen Project	£1405.36	23.9.24	Kitchen Project
24.12.24	Other	£9.99	18.11.24	Equipment

Basis of preparation

These accounts have been prepared on an historic cost basis in accordance with the Financial Reporting Standards for Small Enterprises in Charity Commission Statement of Recommended Practice.

Accounting Policies

- Incoming resources are included in the SoFA when received.
- Grants and donations are included in the SoFA when the charity has unconditional entitlement to the resources.
- Incoming resources from tax reclaims are included in the SoFA at the time of receipt by the charity.
- Any capitalised expenditure is depreciated over 4 years.

Trustee expenses

No expenses were paid to trustees.

Staff Costs

Gross wages, salaries and benefits in kind	£ 49412
Employer's National Insurance costs	£0
(after deduction of Employment Allowance totalling £5000)	
Pension costs	£4529

Employees

Minister (full-time)

Administrator (part-time)

Defined contribution Pension Scheme

10% of the Minister and Administrator's salary was paid to Legal and General.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Unity Church Orpington

On accounts for the year
ended

31 December 2024

Charity no
(if any) **1151334**

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Tanya Wardley

Date:

10/4/2025

Name:

TANYA WARDLEY

Relevant professional
qualification(s) or body
(if any):

Association of Accounting Technicians

Address:

13 RINGMER WAY

BROMLEY

BR1 2TY

UNITY CHURCH, ORPINGTON

England & Wales - Charity number 1151334

Accounts



Trustees' Annual Report for the period

From		Period start date			To		Period end date		
		Day 1 st	Month January	Year 2023			Day 31 st	Month December	Year 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

RYE CRESCENT	
ORPINGTON	
Postcode	BR5 4NH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PETER PRICE	Trustee/Director		Unity Church Members
2	NEIL MALTMAN	Trustee/Director		Unity Church Members
3	PETER BELL	CHAIR of Trustees/Directors		Unity Church Members
4	MASSIMO MASSARO	Trustee/Director		Unity Church Members
5				

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Articles of Association
How the charity is constituted (eg. trust, association, company)	Charitable Company
Trustee selection methods (eg. appointed by, elected by)	Elected by Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Unity Church is a mission initiative commenced June 2012, supported by two partner churches, Christ Church (Orpington) and Hope Church (Bromley & Orpington). The church building is owned by the Diocese of Rochester and is in the parish of All Saints. The Church operates under a Mission Order from the Bishop of Rochester.

The church is affiliated to the Regions Beyond group of churches. Church leaders from the group meet on occasions during the year to encourage, support and pray for each other.

David Bell is employed as minister of Unity Church and is responsible for day to day running.

A significant number of volunteer members of the church lead, sustain and develop ministries and activities of the church.

The Trustee/Directors are responsible to ensure the charity complies with all applicable regulations. They are also responsible for monitoring risk and a Risk Register has been compiled and is reviewed at least annually. All major insurable risks are covered by a bespoke church insurance policy including building, contents and liability sections.

Summary of the objects of the charity set out in its governing document

To advance the Christian faith for the benefit of the public in Orpington, Kent and in such other parts of the United Kingdom or the world as the Trustees of the charity may from time to time think fit in accordance with the Statement of Beliefs.

In furtherance of these objects the charity operates a church in the local area offering a range of activities and pastoral support to both church members and the wider community. When considering the aims, objectives and activities run by the charity, the trustees have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Regular activities undertaken by Unity Church include:

- * Weekly services of worship, open to all. Children and youth groups on Sundays.
- *Growth Groups met to explore the Bible, discuss various topics, encourage one another and pray together in the church building.
- *Twice weekly community food distributions from the Community Fridge took place from outside the premises to 40 to 60 people representing 50 to 70 households consisting of 100 to 150 householders for each distribution. After each distribution a Community Café with free refreshments is provided for 25 to 50 people.
- *Youth Club (called Pulse) run weekly during term time for 10 to 20 secondary school aged young people. In addition trips organised using funds provided by Jack Petchey Foundation.
- *Community Garden providing a space for the community to be engaged in gardening skills, growing vegetables that are given to the community. It is also a place to meet and chat with each other.
- *Men Utd groups to engage with men from the church and community. Monthly social events at the church have been run for approx. 18 men.
- *The Alpha course offering friendship and opportunity to explore and develop Christian faith have been run five times during the year.
- *Tuesday morning online prayer meetings.
- *Monthly prayer meetings (called the Engine Room) in the church
- *Occasional activities undertaken in conjunction with other Orpington churches.
- *One Job Club eight week course, under the auspices of Christians Against Poverty (CAP), and with financial and personnel support from other Orpington churches. This gives help to those who are out of work to write CV's and learn interview techniques. One-to-one coaching is provided.
- * Two Life Skills ten week courses, under the auspices of CAP, helping people to know how to plan and budget better.
- *Get Active sessions for adults (youth sessions were paused due to a lack of take up) have been held separately over an 8 week course to help with physical health, nutrition and well-being. Approx 12 adults have attended.
- *Get Active Dance, a weekly free dance session for 10 to 20 local women.
- *Walking Football

The church provided facilities and support for local community groups:

- *Conditioned Fitness, personal trainer sessions during various days in the week.
- *Ad-hoc use of premises for children's parties for those connected with the church. The hire fees are kept at a very reasonable rate for the good of the community.
- *We ran a Bonfire and BBQ event in November.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

AS BELOW

Summary of the main achievements of the charity during the year

Church's work and ministries.

During the year we have maintained a steady increase in the numbers of people attending the church, both on Sundays (50-80) and for our weekly events. (20 - 40)

We have seen more people from the community engaging with our weekly ministries, especially Job Club and Life Skills (10-20), Alpha (4-8) Community Fridge (60-80) and have continued to help and care for many in need in the area.

We have continued to seek new areas in which we can impact upon the community to provide both practical and spiritual help and started two new ministries in the year – Get Active Dance and Walking Football.

Policy reviews and updates.

During the year, we reviewed/produced:

- Equal Opportunities policy reviewed Feb 2023
- Whistleblowing policy reviewed Feb 2023
- Equal Opportunities Policy reviewed Feb 2023
- Ministerial review completed Feb 202
- GDPR Personal Data usage reviewed Feb 2023
- Lone Working Policy reviewed Feb 2023
- Grievance Policy reviewed April 2023
- Disciplinary Policy reviewed April 2023
- Statutory Sick Pay policy reviewed April 2023
- Fire evacuation routes plan reviewed April 2023
- Working at Height policy reviewed May 2023
- Bank business card policy reviewed August 2023
- GDPR Privacy policy reviewed August 2023
- PAT Testing carried out August 2023
- Anti-Bribery Policy reviewed Oct 2023
- Health and Safety Policy reviewed Oct 2023
- Risk Register reviewed and updated Oct 2023
- Safeguarding policy and procedures reviewed and updated Oct 2023
- Internal Financial Controls Recording reviewed and updated Nov 2023
- Fire Risk Assessment reviewed and updated Dec 2023

Building and grounds Improvements:

- * We removed and reduced some boundary trees
- * We repaired some of the perimeter fencing to improve security
- * We replaced a downpipe to reduce possible water ingress
- * We refurbished the exterior of the portacabin used for the Community fridge ministry.

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves policy of the charity is to maintain a minimum of two months expenditure on salaries, running and maintenance costs, which would amount to approximately £11,500. Unrestricted reserves on the General Fund amounted to £61,209 at the end of the year.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funding comes from regular giving and donations from members and the offerings taken at Sunday services.

This is supplemented by income from lettings.

During the year, we also received a grant towards the Get Active project and Community Fridge/CAP Life Skills ministry and some individual grants for other specific ministries. We also received individual donations for the work of the church.

There are no investments.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

PABell.

Full name(s)

Peter Alan Bell

Position (e.g. Secretary, Chair, etc)

Chair of Trustees

Date

4.4.2024

Statement of Financial Activities

Accounting period 01/01/23 to 31/12/23

Unity Church, Orpington

Charity Number: 1151334

	Unrestricted	Restricted	Total	Total 2022
	£	£	£	£
Incoming resources				
Donations and Grants (1)	83402	13176	96578	65590
Tax Refund	15842	0	15842	14875
Lettings	4200	0	4200	4305
Job Club	0	0	0	245
Life Skills	0	0	0	290
Other	381	0	381	52
Building (Insurance)	0	5975	5975	31
Get Active	0	0	0	0
Together 23	0	600	600	0
Community Garden	0	0	0	0
Community Fridge (extra food)	0	315	315	0
Bank Interest	841	0	841	146
Total incoming resources	104666	20066	124732	85534
Resources Expended				
Salaries, pension contribution & NI	48014	2000	50014	43545
Cleaner	2904	0	2904	2860
Running expenses (2)	8642	0	8642	6435
Grounds	1448	0	1448	2183
Window Cleaning	320	0	320	240
Building maintenance	4832	5028	9860	10956
Equipment purchased	2683	2000	4683	176
Equipment repairs	254	0	254	12
Church Leader expenses	1383	0	1383	1338
Children's Work	142	0	142	63
Youth (Pulse)	2319	0	2319	912
Gas	1285	0	1285	886
Electricity	1152	375	1527	1426
Job Club	0	480	480	578
Life Skills	120	760	880	503
Petchey Foundation	0	1791	1791	0
Together 23	1098	600	1698	0
Donations to charitable causes (3)	6345	81	6426	7932
Miscellaneous cash expenditure	10	0	10	0

Get Active	0	1625	1625	2380
Training	1012	500	1512	100
Community Garden	278	25	303	370
Community Fridge	129	539	668	271
Other Ministry (Outreach)	2525	0	2525	2683
Time for Me	0	192	192	0
Community Fridge Xtra Food	0	220	220	0
Total resources expended	86895	16216	103111	85849
Net incoming resources	17771	3850	21621	(315)
Total funds brought forward	43438	4287	47725	48040
Total funds carried forward (4)	61209	8137	69346	47725

Balance Sheet

Current Assets

Cash at bank and in hand 69346

Total Assets 69346

Represented by

General Fund 63050

Building Repair Fund 6296

Total Funds 69346

Notes to accounts

- Donations and grants include:
 - offerings £3815 (£383 of which is restricted)
 - regular gifts (gift aided) £54334
 - donations £25636 (including a one off donation of £19999)
 - grants & one-off gifts £12858 (includes Jack Petchey grants, Clarion grant, gift for sound system and gift for church administrator)
- Running expenses include waste disposal, boiler maintenance and inspection/replacement of fire protection equipment. Gas and electricity costs are recorded separately.
- Donations to charitable causes includes £3180 to Regions Beyond, £1200 to Release International, £985 to Starfish Malawi and £650 to Bromley CAP Partnership.
- Restricted funds of £8137, to be carried forward into 2024, to be used as follows :-

£1162 for Job Club, £995 for Get Active, £947 Insurance Claim, £223 Jack Petchey, £1722 Regions Beyond, £95 Community Food Xtra and £3185 Clarion Grant.
£192 restricted expenses for Time for Me to come out of 2024 grant.

5 Incoming payment of £350 on 6.4.23, for a client's moving costs, ignored for purposes of this SoFA as correct payment of £317.50 was received on 4.9.23.

Also, for purposes of this SoFA, payments of £32.50 and £317.50 made on 5.6.23 and 26.6.23 respectively were also ignored as the correct payment of £317.50 was made on 21.4.23.

Basis of preparation

These accounts have been prepared on an historic cost basis in accordance with the Financial Reporting Standards for Small Enterprises in Charity Commission Statement of Recommended Practice.

Accounting Policies

- Incoming resources are included in the SoFA when received.
- Grants and donations are included in the SoFA when the charity has unconditional entitlement to the resources.
- Incoming resources from tax reclaims are included in the SoFA at the time of receipt by the charity.
- Any capitalised expenditure is depreciated over 4 years.

Trustee expenses

No expenses were paid to trustees.

Staff Costs

Gross wages, salaries and benefits in kind	£45460
Employer's National Insurance costs	£0
(after deduction of Employment Allowance totalling £5000)	
Pension costs	£4554

Employees

Minister (full-time)

Administrator (part-time)

Defined contribution Pension Scheme

10% of the Minister's and Administrator's salary was paid to Legal and General.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Unity Church Orpington

On accounts for the year
ended

31 December 2023

Charity no
(if any) **1151334**

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~ *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Tanya Wardley

Date:

25/3/2024

Name:

TANYA WARDLEY

Relevant professional
qualification(s) or body
(if any):

Association of Accounting Technicians

IER

1

March 2024

Address:

13 RINGMER WAY

BROMLEY

BR1 2TY

Section B

Disclosure

UNITY CHURCH, ORPINGTON

England & Wales - Charity number 1151334

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 st	Month January	Year 2022		Day 31 st	Month December	Year 2022

Section A Reference and administration details

Charity name	UNITY CHURCH ORPINGTON		
Other names charity is known by			
Registered charity number (if any)	1151334		
Charity's principal address	RYE CRESCENT		
	ORPINGTON		
	Postcode	BR5 4NH	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PETER PRICE	Director		Unity Church Members
2	LYDIA TAYLOR-DOWN	Director	1.1.2022 – 1.9.2022	Unity Church Members
3	NEIL MALTMAN	Director		Unity Church Members
4	PETER BELL	CHAIR of Directors		Unity Church Members
5	MASSIMO MASSARO	Director	27.3.2022 – 31.12.2022	Unity Church Members

Name of chief executive or names of senior staff members (Optional information)

Peter Bell

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Articles of Association
How the charity is constituted (eg. trust, association, company)	Charitable Company
Trustee selection methods (eg. appointed by, elected by)	Elected by Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Unity Church is mission initiative commenced June 2012, supported by two partner churches, Christ Church (Orpington) and Hope Church (Bromley & Orpington). The church building is owned by the Diocese of Rochester and is in the parish of All Saints. The Church operates under a Mission Order from the Bishop of Rochester.

The church is affiliated to the Regions Beyond group of churches. Church leaders from the group will meet on occasions during the year to encourage, support and pray for each other.

David Bell is employed as minister of Unity Church and responsible for day to day running.

A significant number of volunteer members of the church lead, sustain and develop ministries and activities of the church.

The Trustee Directors are responsible to ensure the charity complies with all applicable regulations. They are also responsible for monitoring risk and a Risk Register has been compiled and is reviewed at least annually. All major insurable risks are covered by a bespoke church insurance policy including building, contents and liability sections.

Summary of the objects of the charity set out in its governing document

To advance the Christian faith for the benefit of the public in Orpington, Kent and in such other parts of the United Kingdom or the world as the Trustees of the charity may from time to time think fit in accordance with the Statement of Beliefs.

In furtherance of these objects the charity operates a church in the local area offering a range of activities and pastoral support to both church members and the wider community. When considering the aims, objectives and activities run by the charity, the trustees have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Regular activities undertaken by Unity Church include:

* Weekly services of worship, open to all. Children, and youth groups on Sundays.

*Small Groups to explore the Bible, discuss various topics and pray together met in the church.

*Twice weekly community food share distribution took place from outside the premises to 25 to 45 people representing 30 to 60 households consisting of 80 to 160 householders for each distribution.

*Community Garden providing a space for the community to be engaged in gardening skills, growing vegetables that are given to the community. It is also a place to meet and chat with each other.

*Men Utd groups to engage with men from the church and community. Monthly social events at the church have been run for approx. 18 men.

*The Alpha course offering friendship and opportunity to explore and develop Christian faith have been run twice during the year.

*Tuesday morning online prayer meetings held online.

*Monthly prayer meetings in the church (Engine Room)

*Occasional activities undertaken in conjunction with other Orpington churches.

*Job Club, under the auspices of Christians Against Poverty, and with financial and personnel support from other Orpington churches. This gives help to those who are out of work to write CV's and learn interview techniques. One to one coaching is provided.

* Life Skills course, under the auspices of Christians Against Poverty, helping people to know how to plan and budget better.

*Get Active sessions for adults and youth have been held separately over an 8 week course to help with physical health, nutrition and well being. Approx 12 adults have attended.

The church provided facilities and support for local community groups:

*Conditioned Fitness, personal trainer sessions during various days in the week.

*Ad-hoc use of premises for children's parties for those connected with the church.

The hire fees are kept at a very reasonable rate for the good of the community.

*We ran a Bonfire and BBQ event in November.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Summary of the main achievements of the charity during the year**Church's work and ministries.**

During the year we have maintained a steady increase in the numbers of people attending the church, both on Sundays and for our weekly events.

We have seen more people from the community engaging with our weekly ministries and have been able to help and care for many in need in the area.

We have continued to seek new areas in which we can impact upon the community to provide both practical and spiritual help.

Policy reviews and updates.

During the year, we reviewed/produced:

- Equal Opportunities policy reviewed Feb 2022
- Whistleblowing policy reviewed Feb 2022
- Ministerial review completed Feb 2022
- Fire evacuation routes plan reviewed May 2022
- Working at Height policy reviewed May 2022
- Bank business card policy reviewed August 2022
- PAT Testing carried out August 2022
- Anti-Bribery Policy reviewed Oct 2022
- Health and Safety Policy reviewed Oct 2022
- Risk Register reviewed and updated Oct 2022
- Safeguarding policy and procedures reviewed and updated Oct 2022
- Internal Financial Controls Recording reviewed and updated Nov 2022
- GDPR Personal Data usage reviewed Dec 2022
- Fire Risk Assessment reviewed and updated Dec 2022

Building and grounds Improvements:

*We replaced some of the roof felt on the church building and installed leave guards on the downpipes.

*We reduced the size of the boundary hedge

*We removed and reduced some boundary trees

*We replaced the roof on one of the portacabins

Section E

Financial review

Brief statement of the charity's policy on reserves

The reserves policy of the charity is to maintain a minimum of two months expenditure on salaries, running and maintenance costs, which would amount to approximately £11,500. Unrestricted reserves on the General Fund amounted to £43,438 at the end of the year.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funding comes from regular giving and donations from members and the offerings taking at Sunday services.

This is supplemented by income from lettings.

During the year, we also received a grant towards the Get Active project and some individual grants for specific ministries.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *PABell.*

Full name(s) Peter Alan Bell

Position (e.g. Secretary, Chair, etc) Chair

Date 9th March 2023

Statement of Financial Activities

Accounting period 01/01/22 to 31/12/22

Unity Church, Orpington

Charity Number: 1151334

	Unrestricted	Restricted	Total	Total 2021
	£	£	£	£
Incoming resources				
Donations and Grants (1)	62241	3349	65590	52774
Tax Refund	14875	0	14875	13654
Lettings	4305	0	4305	3280
Job Club	0	245	245	400
Life Skills	0	290	290	250
Other	52	0	52	158
Building Fund	31	0	31	13046
Get Active	0	0	0	6000
Community Garden	0	0	0	1312
Community Fridge	0	0	0	14
Bank Interest	146	0	146	12
Total incoming resources	81650	3884	85534	90900
Resources Expended				
Salaries, pension contribution & NI	43545	0	43545	41186
Cleaner	2860	0	2860	1303
Running expenses (2)	6435	0	6435	6077
Grounds	2183	0	2183	2036
Window Cleaning	240	0	240	215
Building maintenance	4995	5961	10956	17912
Equipment purchased	176	0	176	741
Equipment repairs	12	0	12	0
Church Leader expenses	1338	0	1338	530
Children's Work	63	0	63	134
Youth (Pulse)	812	100	912	0
Gas	886	0	886	364
Electricity	1426	0	1426	949
Job Club	0	578	578	636
Life Skills	213	290	503	408
Donations to charitable causes (3)	5610	2322	7932	5180
Miscellaneous cash expenditure	0	0	0	7
Get Active	0	2380	2380	1001
Training	100	0	100	0
Community Garden	0	370	370	1158
Community Fridge	271	0	271	410
Other Ministry (Outreach)	1755	928	2683	1596

Total resources expended	72920	12929	85849	81843
Net incoming resources	8730	(9045)	(315)	9057
Total funds brought forward	34708	13332	48040	38983
Total funds carried forward (4)	43438	4287	47725	48040

Balance Sheet

Current Assets

Cash at bank and in hand	47725
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Total Assets	47725
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Represented by

General Fund	41606
Building Repair Fund	6119
Total Funds	47725

Notes to accounts

- Donations and grants include:

-offerings	£4141 (£613 of which is restricted)
-regular gifts	£51374
-grants	None this year
- Running expenses include waste disposal, boiler maintenance and inspection/replacement of fire protection equipment. Gas and electricity costs are recorded separately.
- Donations to charitable causes includes £2800 to Regions Beyond, £1200 to Release International, £840 to Starfish Malawi and £570 to Bromley CAP Partnership.
- Restricted funds of £4287, to be carried forward into 2023, to be used as follows :-
 £1642 for Job Club, £25 for Community Garden, £2620 for Get Active.
- A payment of £600 was received on 26/01/22 from the Jack Petchey Foundation (for the youth) but this grant was subsequently returned to them on 08/04/22 as Unity Church were no longer running any youth programmes. These 2 payments were ignored in compiling this SOFA.

Basis of preparation

These accounts have been prepared on an historic cost basis in accordance with the Financial Reporting Standards for Small Enterprises in Charity Commission Statement of Recommended Practice.

Accounting Policies

- Incoming resources are included in the SoFA when received.
- Grants and donations are included in the SoFA when the charity has unconditional entitlement to the resources.
- Incoming resources from tax reclaims are included in the SoFA at the time of receipt by the charity.
- Any capitalised expenditure is depreciated over 4 years.

Trustee expenses

No expenses were paid to trustees.

Staff Costs

Gross wages, salaries and benefits in kind	£39600
Employer's National Insurance costs	£0
(after deduction of Employment Allowance totalling £4000)	
Pension costs	£3960

Employees

Minister (full-time)

Defined contribution Pension Scheme

10% of the Minister's salary was paid to Legal and General.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Unity Church Orpington

On accounts for the year
ended

31 December 2022

Charity no
(if any)

1151334

Set out on pages

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

T Wardley

Date:

11/2/2023

Name:

TANYA WARDLEY

Relevant professional
qualification(s) or body

Association of Accounting Technicians

Address:

13 RINGMER WAY

BROMLEY

BR1 2TY

UNITY CHURCH, ORPINGTON

England & Wales - Charity number 1151334

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 st	Month January	Year 2021		Day 31 st	Month December	Year 2021

Section A Reference and administration details

Charity name	UNITY CHURCH ORPINGTON				
Other names charity is known by					
Registered charity number (if any)	1151334				
Charity's principal address	RYE CRESCENT ORPINGTON <table border="1"> <tr> <td>Postcode</td> <td>BR5 4NH</td> </tr> </table>			Postcode	BR5 4NH
Postcode	BR5 4NH				

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	PETER PRICE	Director		Unity Church Members
2	LYDIA TAYLOR-DOWN	Director		Unity Church Members
3	NEIL MALTMAN	Director		Unity Church Members
4	PETER BELL	CHAIR of Directors		Unity Church Members
5				

Name of chief executive or names of senior staff members (Optional information)

Peter Bell

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Articles of Association
How the charity is constituted (eg. trust, association, company)	Charitable Company
Trustee selection methods (eg. appointed by, elected by)	Elected by Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Unity Church is mission initiative commenced June 2012, supported by two partner churches, Christ Church (Orpington) and Hope Church (Bromley & Orpington). The church building is owned by the Diocese of Rochester and is in the parish of All Saints. The Church operates under a Mission Order from the Bishop of Rochester.

The church is affiliated to the Regions Beyond group of churches. Church leaders from the group will meet on occasions during the year to encourage, support and pray for each other.

David Bell is employed as minister of Unity Church and responsible for day to day running.

A significant number of volunteer members of the church lead, sustain and develop ministries and activities of the church.

The Trustee Directors are responsible to ensure the charity complies with all applicable regulations. They are also responsible for monitoring risk and a Risk Register has been compiled and is reviewed at least annually. All major insurable risks are covered by a bespoke church insurance policy including building, contents and liability sections.

Summary of the objects of the charity set out in its governing document

To advance the Christian faith for the benefit of the public in Orpington, Kent and in such other parts of the United Kingdom or the world as the Trustees of the charity may from time to time think fit in accordance with the Statement of Beliefs.

In furtherance of these objects the charity operates a church in the local area offering a range of activities and pastoral support to both church members and the wider community. When considering the aims, objectives and activities run by the charity, the trustees have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Regular activities undertaken by Unity Church include:

* Weekly services of worship, open to all. During the Covid lockdown in early 2021 our premises were closed, and our services went online. When we returned to the premises, we have continued our on-line streaming.

* Small Groups to explore the Bible, discuss various topics and pray together met in the church when Covid restrictions allowed.

* Support of a Foodbank, offering emergency provision to individuals and families in need.

* Twice weekly community food share distribution took place from outside the premises to 25 to 45 people representing 30 to 60 households consisting of 80 to 160 householders for each distribution.

* Community Garden began in April and has provided a space for the community to be engaged in gardening skills, growing vegetables that are given to the community. It is also a place to meet and chat with each other. There was an opportunity for some woodwork skills to be learnt by some of those who are involved with the garden, as the planters and benches were constructed.

* Men Utd restarted in September to engage with men from the church and community. Monthly social events at the church have been run for approx. 18 men.

Regular weekday activities have been restricted due to Covid-19, but we have run:

* Crèche, children, and youth groups on Sundays towards the end of the year.

* Two different Community study groups offering friendship and opportunity to explore and develop Christian faith.

* Midweek online small group sessions were also held for those unable to attend at church.

* Occasional activities undertaken in conjunction with other Orpington churches

* Job Club, under the auspices of Christians Against Poverty, and with financial and personnel support from other Orpington churches. This gives help to those who are out of work to write CV's and learn interview techniques. One to one coaching is provided.

* Life Skills course, under the auspices of Christians Against Poverty, helping people to know how to plan and budget better.

The church provided facilities and support for local community groups:

* Tintagel Ladies Group, one afternoon a week.

* Conditioned Fitness, personal trainer sessions during various days in the week.

* Ad-hoc use of premises for children's parties for those connected with the church.

The hire fees are kept at a very reasonable rate for the good of the community. However, all hall hiring has been restricted this year due to Covid-19.

All our larger community events that we normally would run during the year were not able to be held due to the Covid-19 situation, but we did have a Bonfire and BBQ event in November.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Summary of the main achievements of the charity during the year**Policy reviews and updates.**

During the year, we reviewed/produced:

- Equal Opportunities policy reviewed Jan 2021
- Whistleblowing policy reviewed Jan 2021
- Fire evacuation routes plan reviewed Jan 2021
- Working at Height policy reviewed March 2021
- Ministerial review completed June 2021
- Bank business card policy reviewed August 2021
- PAT Testing carried out August 2021
- Fire Risk Assessment reviewed and updated Dec 2020
- Risk Register reviewed and updated Sept 2021
- Anti-Bribery Policy reviewed Oct 2021
- Health and Safety Policy reviewed Oct 2021
- Internal Financial Controls Recording reviewed and updated Nov 2021
- GDPR Personal Data usage reviewed Dec 2021
- Lone Working Policy reviewed Dec 2021
- Safeguarding policy and procedures reviewed and updated Dec 2021

Building Improvements:

- *We refurbished the side hall and installed a walk-in store cupboard. This hall will be the basis of the new Get Active fitness programme.
- *We changed a storeroom into a small lounge.
- *We decorated the Ladies toilets and installed new taps and tiles.
- *We continued to make the premises Covid-19 safe.
- *We replaced the external pathway along the front of the building and installed a ramp to the fire exit.
- *We replaced the external kitchen door.

Section E Financial review

Brief statement of the charity's policy on reserves

The reserves policy of the charity is to maintain a minimum of two months expenditure on salaries, running and maintenance costs, which would amount to approximately £10,000. Unrestricted reserves on the General Fund amounted to £34,708 at the end of the year.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funding comes from regular donations from members and the offerings taking at Sunday services. This is supplemented by income from lettings. During the year, we also obtained some grants towards building improvements and youth work.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>PABell.</i>	
Full name(s)	Peter Alan Bell	
Position (e.g. Secretary, Chair, etc)	Chair	
Date	21 st February 2022	

Statement of Financial Activities

Accounting period 01/01/21 to 31/12/21

Unity Church, Orpington

Charity Number: 1151334

	Unrestricted	Restricted	Total	Total 2020
	£	£	£	£
Incoming resources				
Donations and Grants (1)	52330	444	52774	47316
Tax Refund	13654	0	13654	11093
Lettings	3280	0	3280	3183
Job Club	0	400	400	303
Life Skills	0	250	250	0
Fusion	0	0	0	757
Other	158	0	158	731
Building Fund	380	12666	13046	8956
Get Active	0	6000	6000	0
Community Garden	18	1294	1312	1294
Community Fridge	14	0	14	0
Bank Interest	12	0	12	38
Total incoming resources	69846	21054	90900	73671
Resources Expended				
Salaries, pension contribution & NI	41186	0	41186	39374
Cleaner	1303	0	1303	539
Running expenses (2)	6077	0	6077	9123
Grounds	2036	0	2036	980
Window Cleaning	215	0	215	0
Building maintenance	10373	7539	17912	13622
Equipment purchased	441	300	741	1759
Church Leader expenses	530	0	530	1818
Children's Work	134	0	134	72
Youth (Pulse)	0	0	0	671
Gas	364	0	364	-
Electricity	949	0	949	-
Job Club	0	636	636	1175
Life Skills	158	250	408	0
Donations to charitable causes (3)	5036	144	5180	4520
Miscellaneous cash expenditure	7	0	7	18
Get Active	1	1000	1001	0
Fusion	0	0	0	757
Community Garden	0	1158	1158	1035
Community Fridge	390	20	410	0
Other Ministry (Outreach)	1596	0	1596	527

Total resources expended	70796	11047	81843	75990
Net incoming resources	(950)	10007	9057	(2319)
Total funds brought forward	35658	3325	38983	41302
Total funds carried forward (4)	34708	13332	48040	38983

Balance Sheet

Current Assets

Cash at bank and in hand	48040
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Total Assets	48040
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Represented by

General Fund	41951
Building Repair Fund	6089
Total Funds	48040

Notes to accounts

1. Donations and grants include:

-offerings	£3325 (£927 of which is restricted)
-regular gifts	£49182
-grants	£750

The income for Building Fund includes 2 grants of £1200 and £500. The income for Get Active includes 2 grants of £1000 and £5000. The income for Community Garden includes a grant of £1294.

2. Running expenses include waste disposal, boiler maintenance and inspection/replacement of fire protection equipment. Gas and electricity costs are recorded separately.

3. Donations to charitable causes includes £2400 to Regions Beyond, £1200 to Release International, £720 to Starfish Malawi and £360 to Bromley CAP Partnership.

4. Restricted funds of £13332, to be carried forward into 2022, to be used as follows :-

£1976 for Job Club, £395 for Community Garden, £5000 for Get Active, £5961 for Building Fund.

5. A payment of £250 was made on 06/08/21 (for a youth trip to Carroty Wood) but this was subsequently refunded on 23/08/21 as the trip was cancelled. These payments were ignored in compiling this SoFA.

Basis of preparation

These accounts have been prepared on an historic cost basis in accordance with the Financial Reporting Standards for Small Enterprises in Charity Commission Statement of Recommended Practice.

Accounting Policies

- Incoming resources are included in the SoFA when received.
- Grants and donations are included in the SoFA when the charity has unconditional entitlement to the resources.
- Incoming resources from tax reclaims are included in the SoFA at the time of receipt by the charity.
- Any capitalised expenditure is depreciated over 4 years.

Trustee expenses

No expenses were paid to trustees.

Staff Costs

Gross wages, salaries and benefits in kind	£37500
Employer's National Insurance costs	£0
(after deduction of Employment Allowance totalling £4000)	
Pension costs	£3750

Employees

Minister (full-time)

Defined contribution Pension Scheme

10% of the Minister's salary was paid to Legal and General.



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Unity Church Orpington

On accounts for the year
ended

31 December 2021

Charity no
(if any)

1151334

Set out on pages

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention ~~(other than that disclosed below*)~~.

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

T Wardley

Date:

10/2/2022

Name:

TANYA WARDLEY

Relevant professional
qualification(s) or body
(if any):

Association of Accounting Technicians
(CAAT)

Address:

13 RINGMER WAY
BROMLEY
BRI 2TY

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

UNITY CHURCH, ORPINGTON

England & Wales - Charity number 1151334

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 st	Month January	Year 2020		Day 31 st	Month December	Year 2020

Section A Reference and administration details

Charity name	UNITY CHURCH ORPINGTON		
Other names charity is known by			
Registered charity number (if any)	1151334		
Charity's principal address	RYE CRESCENT ORPINGTON Postcode BR5 4NH		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	RAYMOND BELL	CHAIR of Directors	1 st Jan to 1 st April 2020	
2	PETER PRICE	Director		
3	LYDIA TAYLOR-DOWN	Director		
4	NEIL MALTMAN	Director		Unity Church Members
5	PETER BELL	CHAIR of Directors	1 st April to 31 st December	Unity Church Members

Name of chief executive or names of senior staff members (Optional information)

Peter Bell

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Articles of Association
How the charity is constituted (eg. trust, association, company)	Charitable Company
Trustee selection methods (eg. appointed by, elected by)	Elected by Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Unity Church is mission initiative commenced June 2012, supported by two partner churches, Christ Church (Orpington) and Hope Church (Bromley & Orpington). The church building is owned by the Diocese of Rochester and is in the parish of All Saints. The Church operates under a Mission Order from the Bishop of Rochester.

A Management Board, currently comprising Rev Dr Sharon Smith (Christ Church), Trevor Payne (Hope Church), and David Bell oversee the mission initiative.

David Bell is employed as minister of Unity Church and responsible for day to day running.

A significant number of volunteer members of the church lead, sustain and develop ministries and activities of the church.

The Trustee Directors are responsible to ensure the charity complies with all applicable regulations. They are also responsible for monitoring risk and a Risk Register has been compiled and will be reviewed at least annually. All major insurable risks are subject to normal church and employers' insurance.

Summary of the objects of the charity set out in its governing document

To advance the Christian faith for the benefit of the public in Orpington, Kent and in such other parts of the United Kingdom or the world as the Trustees of the charity may from time to time think fit in accordance with the Statement of Beliefs.

In furtherance of these objects the charity operates a church in the local area offering a range of activities and pastoral support to both church members and the wider community. When considering the aims, objectives and activities run by the charity, the trustees have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

Regular activities undertaken by Unity Church include:

* Weekly services of worship, open to all. During the three Covid lockdowns our premises were closed and our services went online.

* Home Groups to explore the Bible and pray together met for a good portion of the year when the Covid Tiering allowed.

* Support of a Foodbank, offering emergency provision to individuals and families in need.

* Twice weekly community food share distribution from the premises to 25 to 45 people representing 30 to 60 households consisting of 80 to 160 householders for each distribution.

The following regular activities have been restricted or closed this year due to Covid 19:

* Crèche, children and youth groups on Sundays.

* A monthly café offering refreshments, friendship and activities for those aged 50 and over

* A Better Together 40 days of Community study groups offering friendship and opportunity to explore and develop Christian faith.

* Pulse, an evening youth club.

* Occasional activities undertaken in conjunction with other Orpington churches

* Job Club, under the auspices of Christians Against Poverty, and with financial and personnel support from other Orpington churches.

The church provided facilities and support for local community groups:

* Avalon Preschool was operating five mornings a week up to March 2020. This closed after March.

* Tintagel Ladies Group, one afternoon a week

* Conditioned Fitness, personal trainer, three sessions a week.

* Weekly meetings of youth uniformed organisations. These groups closed at the end of 2020.

* Ad-hoc use of premises for children's parties

* Weekly evening meeting for members of a central London church living locally

The hire fees are kept at a very reasonable rate for the good of the community.

However, all hall hiring has been restricted this year due to Covid 19 and most of these groups have not met after March.

All our larger community events that we normally would run during the year were not able to be held due to the Covid 19 situation.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Summary of the main achievements of the charity during the year**Policy reviews and updates.**

During the year, we reviewed/produced:

- Fire Risk Assessment reviewed and updated Dec 2020
- PAT Testing carried out June 2020
- Risk Register reviewed and updated May 2020
- Ministerial review completed Feb 2020
- Internal Financial Controls Recording reviewed and updated Dec 2020
- Fire evacuation routes plan reviewed Jan 2020
- Health and Safety Policy reviewed Oct 2020
- GDPR Personal Data usage reviewed Dec 2020
- Bank business card policy created June 2020

Building Improvements:

*We installed double-glazed UPVC windows and panels to the rear of the building and to the new lounge

*We installed a new floor and carpet to the main hall

*We decorated all internal doors and the front stage area

*We made the premises Covid 19 safe with installation of hand sanitisers, signage, social distance marking etc.

Section E Financial review

Brief statement of the charity's policy on reserves

The reserves policy of the charity is to maintain a minimum of two months expenditure on salaries, running and maintenance costs, which would amount to approximately £10,000. Unrestricted reserves on the General Fund amounted to £35,658 at the end of the year.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal source of funding comes from regular donations from members and the offerings taking at Sunday services. This is supplemented by income from lettings. During the year, we also obtained some grants towards building improvements and youth work

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>PABell.</i>	
Full name(s)	Peter Alan Bell	
Position (e.g. Secretary, Chair, etc)	Chair	
Date	18 th February 2021	

Statement of Financial Activities

Accounting period 01/01/20 to 31/12/20

Unity Church, Orpington

Charity Number: 1151334

	Unrestricted	Restricted	Total	Total 2019
	£	£	£	£
Incoming resources				
Donations and Grants (1)	47046	270	47316	53858
Tax Refund	11093	0	11093	12237
Lettings	3183	0	3183	8218
Job Club	0	303	303	3129
Fusion	0	757	757	0
Other	731	0	731	13560
Building Fund	0	8956	8956	0
Community Garden	0	1294	1294	0
Bank Interest	38	0	38	52
Total incoming resources	62091	11580	73671	91054
Resources Expended				
Salaries, pension contribution & NI	39374	0	39374	36988
Cleaner	539	0	539	1365
Running expenses (2)	9123	0	9123	12318
Grounds	980	0	980	2352
Building maintenance	5500	8122	13622	30164
Equipment purchased	1509	250	1759	619
Pastor expenses	1818	0	1818	1233
Children/Kids	72	0	72	940
Pulse	671	0	671	3928
Training	0	0	0	922
Job Club	0	1175	1175	2969
Donations to charitable causes (3)	4520	0	4520	5430
Miscellaneous cash expenditure	18	0	18	15
Fusion	0	757	757	0
Community Garden	0	1035	1035	0
Outreach	527	0	527	1099
Total resources expended	64651	11339	75990	100342
Net incoming resources	(2560)	241	(2319)	(9288)
Total funds brought forward	38218	3084	41302	50590
Total funds carried forward (4)	35658	3325	38983	41302

Balance Sheet

Current Assets

Cash at bank and in hand 38983

Total Assets	38983
<i>Represented by</i>	
General Fund	35904
Building Repair Fund	3079
Total Funds	38983

Notes to accounts

- Donations and grants include:

-offerings	£1851 (£140 of which is restricted)
-regular gifts	£44364
-grants	£970

The income for Building Fund includes 2 grants of £2,000 and £3,000.
- Running expenses include gas, electric, waste disposal, boiler maintenance and inspection/replacement of fire protection equipment.
- Donations to charitable causes includes £2400 to Regions Beyond, £1,200 to Release International and £720 to Starfish Malawi.
- Restricted funds of £3325, to be carried forward into 2021, to be used as follows :-

£2212 for Job Club, £259 for Community Garden, £20 for Outreach, £834 for Building

Basis of preparation

These accounts have been prepared on an historic cost basis in accordance with the Financial Reporting Standards for Small Enterprises in Charity Commission Statement of Recommended Practice.

Accounting Policies

- Incoming resources are included in the SoFA when received.
- Grants and donations are included in the SoFA when the charity has unconditional entitlement to the resources.
- Incoming resources from tax reclaims are included in the SoFA at the time of receipt by the charity.
- Any capitalised expenditure is depreciated over 4 years.

Trustee expenses

No expenses were paid to trustees.

Staff Costs

Gross wages, salaries and benefits in kind	£35,400
Employer's National Insurance costs	£488
(after deduction of Employment Allowance totalling £4,000)	
Pension costs	£3,540

Employees

Minister (full-time)

Defined contribution Pension Scheme

10% of the minister's salary was paid to Legal and General



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Unity Church Orpington

On accounts for the year
ended

31 December 2020

Charity no
(if any)

1151334

Set out on pages

**Respective
responsibilities of
trustees and examiner**

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* Please delete the words in the brackets if they do not apply.

Signed:

Tanya Wardley

Date:

7/2/21

Name:

TANYA WARDLEY

Relevant professional
qualification(s) or body
(if any):

ASSOCIATION OF ACCOUNTING TECHNICIANS
(CAAT)

Address:

13 RINGMER WAY
BRAMLEY
BRI 2TY

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.