

**RE:SOURCE BLACKBURN**  
(A Charitable Incorporated Organisation)

ACCOUNTS AND TRUSTEES' REPORT  
FOR THE YEAR ENDED  
31st March 2022

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**Reference and administrative information  
for the year ended 31st March 2022**

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Trustees: Dr A Murdoch  
Mrs J Murdoch  
Mrs J Mitchell  
Mr J McGregor  
Ms N Mughal (appointed on 7th July 2021)

Director of Operations Mrs C Butler

Charity number: 1151318

Operational address: The Exchange  
71-73 King William Street  
Blackburn  
BB1 7DT

Registered office: The Exchange  
71-73 King William Street  
Blackburn  
BB1 7DT

Bankers: The Cooperative Bank plc  
PO Box 101  
1 Balloon Street  
Manchester  
M60 4EP

Independent Examiner: J A Fell & Company  
Chartered Accountants  
40 Hoghton Street  
Southport  
PR9 0PQ

Solicitors: Mounteney Solicitors Limited  
22 The Bramhall Centre  
Bramhall  
Stockport  
Cheshire  
SK7 1AW

## Structure, governance and management

The charity is a charitable incorporated organisation (CIO) and governed by its constitution 21st March 2013. This constitution established the objects and powers of the charity, without voting members other than its trustees. In the event of the charity being wound up, the trustees are not required to contribute to its assets and have no personal responsibility for settling its debts and liabilities.

## Recruitment and appointment of trustees

Under the constitution, apart from the first charity trustees, every trustee must be appointed for a term of four years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Business, leadership, teaching, medical, dental, entrepreneurial and church leadership skills are well represented in the current trustees.

## Trustee induction and training

The charity trustees make available to each new charity trustee, on or before his or her first appointment a copy of the constitution and any amendments made to it and a copy of the CIO's latest Trustees' Annual Report and statement of accounts. This is added to by intensive face-to-face meetings.

## Organisational structure

There are five trustees from varying professional backgrounds who meet at least quarterly. They are responsible for the strategic direction and policy of the charity. They take on varying responsibilities for the charity depending on their professional background and skills.

## Objectives and activities

The primary objectives of the charity are:

- A. to further or benefit the residents of Blackburn with Darwen and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents. In the particular furtherance of the object outlined in this clause the trustees shall have power (but not the obligation) to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the object outlined in this clause;
- B. to relieve sickness and preserve health among people residing permanently or temporarily in Blackburn with Darwen;
- C. to advance the Christian religion for the benefit of the public in accordance with the doctrine outlined in the apostle's creed.

## Achievements and Performance

The charity purchased the former Cotton Exchange on 4th September 2015, rescued it from continued dereliction by repairs to roofs and windows and temporarily refurbished the lower ground floor to make it usable. This was achieved by 1st May 2016. The upper floor has been usable to host 600 people by April 2017.

Average weekly access figures from September 2021 to March 2022 on the lower ground floor and MeeMaws was 80 persons; extra one-off events upstairs saw an extra annual footfall of 1,220 people. June – September 2021 saw around 20 per week. Total for the year was 3,720 people.

Re:Ignite Church continues to be based at The Exchange, Blackburn, meeting there on Sunday mornings and their lease of the lower floor of the Exchange restarted in June 2021.

Also in June 2021, we recruited a new Trustee Miss Nudrat Alexxander Mughal , who has worked in the arts, cultural and voluntary sector for more than 10 years and we are delighted she has agreed to join us.

In September 2021 we hosted the 'Confessional' music event, this was open to the public and gathered 440 attendees.

We secured £18,650 at the end of 2020 from the Architectural Heritage Fund's (AHF) Covid Resilience Fund which helped us to produce business and financial plans which were launched on the 13th of November 2021. We gathered over 120 people to hear the news of a successful bid to AHF Development Fund for 90% of £99,150. People from over 22 nationalities assembled to celebrate the business plan launch and the exciting funding news at The Exchange on that day

In anticipation of the successful launch of our business plan and with support from the AHF development fund we took the step to employ our Exchange Manager full time in the newly created role of Director of Operations.

In December 2021 we engaged funding specialists Chell Perkins who, having been briefed, have sought to generate funds for the MeeMaws Hope Beyond project. We anticipate seeing funds from these grant applications begin to land in the autumn of 2022.

We hosted a further music event on New Years Eve. The 'Boomtown' event attracted 499 attendees and directly benefited both Re:Source charity and Cancer Research charity by donating £2,500 to each from the surplus proceeds of the event.

MeeMaws café space has been leased to 'Spirit Café', a ministry of Re:Ignite Church, two evenings per month since October 2021.

Also in October 2021, work commenced in MeeMaws supported by capital funds from Allchurches Trust, Re:Ignite Church and a private donation all totalling £18,650 to facilitate installation of a corridor and access to the new disabled toilet through a new doorway. This enabled public access to facilities and resolved the issue of the kitchen area previously being accessible to the public.

### Trustee's annual report for the year ended 31st March 2022 (continued)

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#### Relish English

Relish English has continued to build its network of students benefitting over 200 individuals since inception; from September 2021 to February 2022 we are engaged with the following numbers of students:-

Relish @ Audley Range (Audley Junior School)	29 new students
Relish Town Centre	11 new students
Relish International	22 new students
Relish Online	8 new students
Relish Hub (started from June 2021)	35 new students
<b>Total</b>	<b>105 new students</b>

Relish English engages a number of different nationalities, we currently have students who are Afghani, Pakistani, Indian, Bangladeshi, Yemeni, Bulgarian, Polish, Turkish, Azerbaijani, Ukrainian, Asian with Spanish nationality, Asian with Italian nationality, Asian with Norwegian nationality, Congolese, Albanian, Libyan and El Salvadorian.

#### How our activities deliver public benefit

The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit when setting the objectives and assessing their activities. The public benefit for the transformation of the Cotton Exchange will be very significant indeed. This could revolutionise attitudes both to Blackburn and in Blackburn and will be useable by all sections of society without any exclusions.

Relish English delivers very clear public benefit.

#### Financial review

The results for the year and the state of the charity's affairs as at 31 March 2022 are set out in the financial statements following. During the year the charity received income of £ 94,016 (2021 £76,888) and had outgoings of £97,602 (2021 £54,631), leaving a net deficit of £ 3,586 (2021 - Surplus £22,257).

#### Reserves policy

The trustees have assessed the charity's reserves requirements and have agreed that free reserves equal to 3 months' operational expenditure should be maintained which amounts to around £15,000.

#### Payment to Trustees

Our constitution states at paragraph 6:

(1) " Benefits and payments to charity trustees and connected persons", that no charity trustee or connected person may sell services, unless the payment is permitted by sub clause 2 of this clause, which states that:

(a) A charity trustee may receive a benefit from the CIO as a beneficiary of the CIO provided that a majority of charity trustees do not benefit in this way.

(b) A charity trustee or connected person may enter into a contract for the supply of services to the CIO where that is permitted in accordance with, and subject to the conditions in, section 73A to 73C of the Charities Act 1993.

No trustees received any benefit from Re:Source Blackburn CIO.

## RE:SOURCE BLACKBURN

### Trustee's annual report

for the year ended 31st March 2022 (continued)

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#### Statement of trustees responsibilities

Law applicable to charities in England and Wales require the trustees to prepare the financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- a. select suitable accounting policies and apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- d. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Approval

This report was approved by the trustees on 29th September 2022 and signed on their behalf by:



.....  
John James McGregor - Chair

## Independent examiner's report to the trustees of Re:Source Blackburn

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I report to the trustees on my examination of the financial statements of Re:Source Blackburn for the year ended 31st March 2022.

### Responsibilities and basis of report

The charity's Trustees are responsible for the preparation of the financial statements. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011( the 2011 Act ) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

### Basis of independent examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



**Oliver J Grills FCA**  
**for and on behalf of J A Fell and Company,**  
**Chartered Accountants**

Date:30/9/2022

40 Hoghton Street,  
Southport,  
PR9 0PQ



**Statement of Financial Activities  
for the year ended 31st March 2022**

		<b>Unrestricted Funds 2022 £</b>	<b>Restricted Funds 2022 £</b>	<b>Total Funds 2022 £</b>	<b>Total Funds 2021 £</b>
	<b>Note</b>				
<b>INCOMING RESOURCES</b>					
Donations and grants	2	34,900	42,765	77,665	76,344
Other trading activities	3	15,211	1,140	16,351	544
<b>TOTAL INCOMING RESOURCES</b>		<b>50,111</b>	<b>43,905</b>	<b>94,016</b>	<b>76,888</b>
<b>RESOURCES EXPENDED</b>					
Charitable activities	5	54,691	42,911	97,602	54,631
<b>TOTAL RESOURCES EXPENDED</b>		<b>54,691</b>	<b>42,911</b>	<b>97,602</b>	<b>54,631</b>
<b>NET INCOME BEFORE TRANSFERS</b>		<b>(4,580)</b>	<b>994</b>	<b>(3,586)</b>	<b>22,257</b>
<b>Gross transfers between funds</b>		6,060	(6,060)		
Total funds brought forward	13	789,884	15,724	805,608	783,351
Total funds carried forward	13	<b>791,364</b>	<b>10,658</b>	<b>802,022</b>	<b>805,608</b>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.

The notes on pages 10 to 14 form part of these financial statements.

**Balance Sheet**  
**as at 31st March 2022**

	Note	2022 £	2021 £
<b>FIXED ASSETS:</b>			
Tangible assets	6	788,507	789,282
<b>CURRENT ASSETS:</b>			
Debtors	7	-	1,981
Cash at bank and in hand		17,039	15,587
		17,039	17,568
<b>CURRENT LIABILITIES:</b>			
Creditors due in less than one year	8	(3,524)	(1,242)
<b>TOTAL ASSETS</b>		<b>802,022</b>	<b>805,608</b>
<b>THE FUNDS OF THE CHARITY:</b>			
Unrestricted funds	11	791,364	789,884
Restricted funds	12	10,658	15,724
		<b>802,022</b>	<b>805,608</b>

The financial statements were approved and authorised for issue by the trustees on 28/09/2022 and signed on their behalf by:



John James McGregor - Chair

The notes on pages 10 to 14 form part of these financial statements.

**1 Accounting policies****Charity information**

Re:Source Blackburn is a Charitable Incorporated Organisation registered with the Charity Commission

**1.1 Basis of Preparation**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice (SORP FRS102) issued in October 2019, the Financial Reporting Standard applicable to the United Kingdom and the Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity is a public benefit entity as defined by FRS102.

The financial statements are prepared in sterling, which is the functional currency of the charity.

**1.2 Fund Accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds would comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund will be set out in the notes to the financial statements where applicable.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund will be set out in the notes to the financial statements where applicable.

**1.3 Income and Gift Aid**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

A grant that specifies performance conditions is recognised in income when the performance conditions are met. Where a grant does not specify a performance condition it is recognised in income when the proceeds are received or receivable.

**1.4 Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Premises and other overheads have been allocated according to the level of activity undertaken throughout the year.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

**Notes to the Financial Statements  
for the year ended 31st March 2022 (Continued)**

**1 Accounting policies (Continued)**

**1.5 Taxation**

The charity has operated in accordance with its charitable objects and is therefore exempt from taxation.

**1.6 Going Concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue, therefore the financial statements have been prepared on the going concern basis.

**1.7 Tangible fixed assets**

Individual assets acquired at a cost of more than £500 which are intended for use on a continuing basis in the charity's activities have been capitalised. Depreciation is provided using the following rates to reduce, by annual instalments, the cost, less estimated residual value, of the tangible assets over their estimated useful lives:

Land and buildings	0% per annum on cost
Fixtures and equipment	20% per annum on the net book value

**1.8 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

**1.9 Related parties**

There were no related party transactions during the year

**2 Income from donations and grants**

**Current year**

	<b>Unrestricted Funds 2022 £</b>	<b>Restricted Funds 2022 £</b>	<b>Total Funds 2022 £</b>	<b>Total Funds 2021 £</b>
Donations	34,900	1,500	36,400	30,131
Grants received	-	41,265	41,265	46,213
	<u>34,900</u>	<u>42,765</u>	<u>77,665</u>	<u>76,344</u>

**Prior year**

	<b>Unrestricted Funds 2021 £</b>	<b>Restricted Funds 2021 £</b>	<b>Total Funds 2021 £</b>
Donations	30,131	-	30,131
Grants received	11,903	34,310	46,213
	<u>42,034</u>	<u>34,310</u>	<u>76,344</u>

**Notes to the Financial Statements  
for the year ended 31st March 2022 (Continued)**
**3 Other trading activities**
**Current year**

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Rents received	15,211	1,140	16,351	544
	<u>15,211</u>	<u>1,140</u>	<u>16,351</u>	<u>544</u>

**Prior year**

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	
Rents received	544	-	544	
	<u>544</u>	<u>-</u>	<u>544</u>	

**5 Cost of charitable activities**
**Current year**

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £	Total Funds 2021 £
Wages and salaries	12,778	18,632	31,410	18,486
Rent and insurance	12,657	1,140	13,797	14,685
Repairs and equipment	15,227	4,822	20,049	1,307
Consumables	-	-	-	46
Administration and subscriptions	1,922	339	2,261	205
Light and heat	3,995	310	4,305	3,132
Rates and water	1,917	-	1,917	1,495
Website costs and marketing	1,200	2,848	4,048	7,170
Bank charges	-	-	-	1
Telephone and internet	703	-	703	829
Consultancy and legal fees	-	13,820	13,820	730
Travel	118	-	118	-
Event costs	81	1,000	1,081	-
Training costs	405	-	405	2,857
Sundry costs	1,191	-	1,191	1,012
Accountancy & independent examination	930	-	930	915
Depreciation	1,567	-	1,567	1,761
	<u>54,691</u>	<u>42,911</u>	<u>97,602</u>	<u>54,631</u>

**Notes to the Financial Statements  
for the year ended 31st March 2022 (Continued)**
**Cost of charitable activities**
**Prior year**

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £
Wages and salaries	11,126	7,360	18,486
Rent and insurance	12,505	2,180	14,685
Repairs and equipment	1,307	-	1,307
Consumables	46	-	46
Administration and subscriptions	205	-	205
Light and heat	3,132	-	3,132
Rates and water	1,495	-	1,495
Website costs and marketing	3,400	3,770	7,170
Bank charges	1	-	1
Telephone and internet	829	-	829
Consultancy and legal fees	-	730	730
Travel	-	-	-
Event costs	-	-	-
Training costs	325	2,532	2,857
Sundry costs	386	626	1,012
Accountancy & independent examination	915	-	915
Depreciation	373	1,388	1,761
	<u>36,045</u>	<u>18,586</u>	<u>54,631</u>

**6 Tangible fixed assets**

	Land and Buildings £	Fixtures and Equipment £	Total £
<b>Cost</b>			
At 31st March 2021	782,236	8,807	791,043
Additions	-	792	792
At 31st March 2022	<u>782,236</u>	<u>9,599</u>	<u>791,835</u>
<b>Depreciation</b>			
At 31st March 2021	-	1,761	1,761
Charge for the year	-	1,567	1,567
At 31st March 2022	<u>-</u>	<u>3,328</u>	<u>3,328</u>
<b>Net book value</b>			
At 31st March 2022	<u>782,236</u>	<u>6,271</u>	<u>788,507</u>
At 31st March 2021	<u>782,236</u>	<u>7,046</u>	<u>789,282</u>

**7 Debtors**

	2022 £	2021 £
Other debtors	-	-
VAT	-	1,981
	<u>-</u>	<u>1,981</u>

**Notes to the Financial Statements  
for the year ended 31st March 2022 (Continued)**

**8 Creditors due in less than one year**

	2022	2021
	£	£
VAT	249	-
PAYE	1,953	-
Other creditors	422	342
Accruals	900	900
	<u>3,524</u>	<u>1,242</u>

**9 Employees and trustees**

The charity employed 3 part-time administration staff members and other workers irregularly during the year. No employee earned over £60,000 in the year and no trustee received any remuneration.

	2022	2021
	£	£
<b>Employment costs</b>		
Wages and salaries	30,774	18,049
Social security costs	-	-
Other pension costs	636	437
	<u>31,410</u>	<u>18,486</u>

**10 Related Party Transactions**

There were no related party transactions during the year that require disclosure.

**11 Statement of funds**

	Balance at 1 April 2021	Movement in year			Balance at 31 March 2022
	£	Income £	Expenditure £	Transfers £	£
Unrestricted funds	789,884	50,111	(54,691)	6,060	791,364
Restricted funds	15,724	43,905	(42,911)	(6,060)	10,658
Total funds	<u>821,332</u>	<u>94,016</u>	<u>(97,602)</u>	<u>-</u>	<u>802,022</u>

**12 Restricted funds**

	Balance at 1 April 2021	Movement in year			Balance at 31 March 2022
	£	Income £	Expenditure £	Transfers £	£
Blackburn with Darwen	11,124	10,000	12,064	(6,060)	3,000
Architectural Heritage Fund	4,600	14,250	18,850	-	-
Youth Action	-	6,365	6,365	-	-
Allchurches Trust	-	8,650	2,500	-	6,150
Near Neighbours	-	1,000	1,000	-	-
Essere	-	1,640	542	-	1,098
Relish Hub	-	2,000	1,590	-	410
	<u>15,724</u>	<u>43,905</u>	<u>42,911</u>	<u>(6,060)</u>	<u>10,658</u>

The transfer between funds represents the net book value of office equipment transferred from restricted to unrestricted funds.

Notes to the Financial Statements  
for the year ended 31st March 2022 (Continued)

13	Analysis of net assets between funds	Restricted 2022 £	Unrestricted 2022 £	Total 2022 £	Total 2021 £
	Fixed assets	-	788,507	788,507	789,282
	Net current assets	10,658	2,857	13,515	16,326
		<u>10,658</u>	<u>791,364</u>	<u>802,022</u>	<u>821,332</u>