

**RE:SOURCE BLACKBURN**  
(A Charitable Incorporated Organisation)

ACCOUNTS AND TRUSTEES' REPORT  
FOR THE YEAR ENDED  
31st March 2021

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## RE:SOURCE BLACKBURN

Reference and administrative information  
for the year ended 31st March 2021

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Trustees:

Dr A Murdoch  
Mrs J Murdoch  
Mrs J Mitchell  
Mrs S Farinha ( resigned 31.3.21)  
Mr J McGregor (appointed 2nd July 2020)

Manager

Mrs C Butler

Charity number:

1151318

Operational address:

The Exchange  
71-73 King William Street  
Blackburn  
BB1 7DT

Registered office:

22 The Bramhall Centre  
Bramhall  
Stockport  
Cheshire  
SK7 1AW

Bankers:

The Cooperative Bank plc  
PO Box 101  
1 Balloon Street  
Manchester  
M60 4EP

Independent Examiner:

J A Fell & Company  
Chartered Accountants  
40 Houghton Street  
Southport  
PR9 0PQ

Solicitors:

Mouteney Solicitors Limited  
22 The Bramhall Centre  
Bramhall  
Stockport  
Cheshire  
SK7 1AW

## Structure, governance and management

The charity is a charitable incorporated organisation (CIO) and governed by its constitution 21st March 2013. This constitution established the objects and powers of the charity, without voting members other than its trustees. In the event of the charity being wound up, the trustees are not required to contribute to its assets and have no personal responsibility for settling its debts and liabilities.

## Recruitment and appointment of trustees

Under the constitution, apart from the first charity trustees, every trustee must be appointed for a term of four years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO. Business, leadership, teaching, medical, dental, entrepreneurial and church leadership skills are well represented in the current trustees.

## Trustee induction and training

The charity trustees make available to each new charity trustee, on or before his or her first appointment a copy of the constitution and any amendments made to it and a copy of the CIO's latest Trustees' Annual Report and statement of accounts. This is added to by intensive face-to-face meetings.

## Organisational structure

There are five trustees from varying professional backgrounds who meet at least quarterly. They are responsible for the strategic direction and policy of the charity. They take on varying responsibilities for the charity depending on their professional background and skills.

## Objectives and activities

The primary objectives of the charity are:

- A. to advance the Christian religion for the benefit of the public in accordance with doctrines outlined in the apostle's creed;
- B. to further or benefit the residents of Blackburn with Darwen and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving the conditions of life for the residents. In the particular furtherance of the object outlined in this clause the trustees shall have power (but not the obligation) to establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the object outlined in this clause;
- C. to relieve sickness and preserve health among people residing permanently or temporarily in Blackburn with Darwen.

## RE:SOURCE BLACKBURN

Trustee's annual report  
for the year ended 31st March 2021 (continued)

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### Achievements and Performance

**Object B** was the prime reason for the establishment of the charity. As part of this object the charity has been used as a vehicle for the purchase and refurbishment of the Cotton Exchange building, Blackburn.

Re:Ignite Church continues to be based at The Exchange, Blackburn. However, Re:Ignite was not able to use the building during the entire financial year. The lease payment was stopped and the deficit met by an increased donation from Re:Ignite totalling £26,000. Re:Ignite Church is the main source of funding for The Exchange. Last year Re:Ignite received approval from the Charity Commission to be a registered charity and its activities are now reported separately.

### Activities

**Structure:** The charity purchased the former Cotton Exchange on 4th September 2015, rescued it from continued dereliction by repairs to roofs and windows and temporarily refurbished the lower ground floor to make it usable. This was achieved by 1st May 2016. The lower ground floor is now regularly used by Re:Ignite Church as well as being hired out to other users. The upper floor has been usable since April 2018 thanks to grants and work described in last year's report. The upper floor remains a shell and is unheated.

### **Development:**

This was the first full year of the financial effect of the formation of Re:Ignite Charity. This, like last year, made comparisons more challenging. Nevertheless, Re:Ignite CIO has continued to underwrite the staff and running costs of The Exchange, so Re:Source Blackburn has survived the pandemic in a far better financial situation than many charities.

We gained a new trustee, Mr JJ McGregor on 2nd July 2020. Mrs Sue Farinha resigned from being a Trustee on 31st March 2021 owing to work commitments.

Re:Source's Apprentice Building Manager, Mrs Caerwen Butler successfully gained a First Class MBA and completed her ILM 7 of the Executive Leaders Apprenticeship.

All events were cancelled this year due to Covid 19. Our major grant application to the National Lottery Heritage Fund was stymied for the same reason. All users of the building stopped using it.

In spite of this, we had several grants awarded:

- A small grant of £5000 from the Council's discretionary fund contributed to the annual payment of the buildings insurance policy
- A £9880 grant from The Community Lottery Fund for Relish English project which supports ethnic minority groups to learn the English language and supported them through the Covid compliance season advising of updates on Covid guidance
- A grant from the BWDBC Integration team for £15,000 to support revenue and project funding for the Relish English project
- A £18,860 grant from the Architectural Heritage CRG Fund for the purpose of rewriting our business, financial, marketing and fundraising plans post Covid 19. We have completed the business plan and are now progressing further financial details, along with marketing and community development
- A £5,000 grant from LCC Boost Fund to update our website with a view to improved marketing post Covid. We used this to commission drone footage of inside and outside the building; for a 3D walk-through; for architectural photography and for the development of an e-commerce site. The latter is waiting for a branding update which has been commissioned.

**Object A** .Most of the activity under this object was transferred to Re:Ignite CIO when it was formed. The gospel includes care for the marginalised and this certainly includes those who have very little English, as this can exclude them from access to employment and healthcare.

#### **Relish English**

This very successful course started as Creative English, a nationally supported programme for teaching English to those with no or very little English. When this came to an end, we rebranded our courses as "Relish", and thanks to Square Cactus we now have new branding, with our website and social media under development.

In July 2020 we were awarded a contract by Blackburn with Darwen Council on a pilot project called Learning English Together, which entailed social mixing courses provided by different service providers from the borough with the focus on social integration in the community. The target was to engage a group of 40 students (12 social mixing engagements each term) over 2 terms. To deliver this we needed to expand and so were delighted to welcome a new volunteer, Jackie Parker to the team, a skilled and highly qualified teacher.

At the beginning of the contract, we had 3 groups of ladies with a total of 25 students. Each class had 2 classes per week (a total of 6 classes) at 1.5 hours per class. Due to lockdown we switched to online Zoom classes: a huge challenge because our target audience struggle with technology. The numbers dropped but with phone calls, WhatsApps, YouTube videos and support from the Council, we were able to engage some new students.

The challenge was quite overwhelming because of the amount of coordination between different parties; paperwork; attending meetings; reaching targets; supporting Jackie; be the 'connection' for the social mixing to get them started; keep track of all the students on the different courses, further complicated by students joining the courses at different times; and organise field trips (locally) and within the restrictions whilst having to deliver sessions. Only by the Grace of God!

By the end of the project, we hit our targets and had a total of 42 students and 12 social mixing engagements. The project ended in April 2021 but with Council support to reach the Eastern European community we had our first session in mid April with 18 engagements, though this has reduced to 4 students because these students are now going to study with Blackburn College as they have been contracted to do so by their employers.

We were able to take on a Government funded Kickstart apprentice, who works closely with the manager, Caer Butler to ensure that her timetable and objectives are clear.

Currently, Relish runs 4 groups with face to face and Zoom combined: Our Audley Range Group has 10 students; our Whalley Range Group has 16 students; our Darwen Group has 6 students and our Eastern European students' course has 5 students.

We also saw that students need somewhere to go to, someone to talk to for their day-to-day issues or even just for a chat. This birthed "Relish Hub" which is headed by Sue Farinha and meets every Friday from 10am – 12noon.

We recently had 2 picnics to thank the students and to hand out their certificates with 30 people attending overall.

**Object C.** Relish English delivered ongoing guidance and information concerning the continuously changing Covid regulations.

## How our activities deliver public benefit

The trustees confirm that they have had regard to the Charity Commission's guidance on public benefit when setting the objectives and assessing their activities. The public benefit for the transformation of the Cotton Exchange will be very significant indeed. This could revolutionise attitudes both to Blackburn and in Blackburn and will be useable by all sections of society without any exclusions.

## Financial review

The results for the year and the state of the charity's affairs as at 31 March 2021 are set out in the financial statements following. During the year the charity received income of £ 76,888 (2020 £91,406) and had outgoings of £54,631 (2020 £88,384), leaving a net surplus of £22,257 (2020 £3,022).

## Reserves policy

The trustees have assessed the charity's reserves requirements and have agreed that free reserves equal to 3 months' operational expenditure should be maintained which amounts to around £15,000.

## Payment to Trustees

Our constitution states at paragraph 6:

(1) " Benefits and payments to charity trustees and connected persons", that no charity trustee or connected person may sell services, unless the payment is permitted by sub clause 2 of this clause, which states that:

(a) A charity trustee may receive a benefit from the CIO as a beneficiary of the CIO provided that a majority of charity trustees do not benefit in this way.

(b) A charity trustee or connected person may enter into a contract for the supply of services to the CIO where that is permitted in accordance with, and subject to the conditions in, section 73A to 73C of the Charities Act 1993.

No trustees received any benefit from Re:Source Blackburn CIO.

Trustee's annual report  
for the year ended 31st March 2021 (continued)

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## Statement of trustees responsibilities

Law applicable to charities in England and Wales require the trustees to prepare the financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- a. select suitable accounting policies and apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- d. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Approval

This report was approved by the trustees on 30th July 2021 and signed on their behalf by:



Dr A Murdoch - Trustee



RE:SOURCE BLACKBURN

## Independent examiner's report to the trustees of Re:Source Blackburn

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I report on the accounts of the charity for the year ended 31 March 2021, which are set out on pages 8 to 14.

### Respective responsibilities of trustees and examiner

The charity's Trustees are responsible for the preparation of the financial statements. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011( the 2011 Act ) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

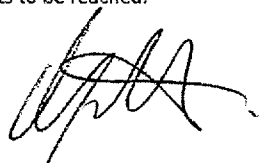
### Basis of independent examiner's Statement

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
  - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
  - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



Oliver J Grills FCA  
for and on behalf of J A Fell and Company,  
Chartered Accountants

Date: 9/9/2021

40 Hoghton Street,  
Southport,  
PR9 0PQ

Statement of Financial Activities  
for the year ended 31st March 2021

	Note	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
<b>INCOME FROM:</b>					
Donations and grants	2	42,034	34,310	76,344	74,758
Other trading activities	3	544	-	544	16,648
<b>TOTAL INCOME</b>		<b>42,578</b>	<b>34,310</b>	<b>76,888</b>	<b>91,406</b>
<b>EXPENDITURE ON:</b>					
Raising funds	5	-	-	-	440
Charitable activities	6	36,045	18,586	54,631	87,944
<b>TOTAL EXPENDITURE</b>		<b>36,045</b>	<b>18,586</b>	<b>54,631</b>	<b>88,384</b>
<b>NET (EXPENDITURE) / INCOME</b>		<b>6,533</b>	<b>15,724</b>	<b>22,257</b>	<b>3,022</b>
Total funds brought forward	13	783,351	-	783,351	780,329
Total funds carried forward		<b>789,884</b>	<b>15,724</b>	<b>805,608</b>	<b>783,351</b>

All of the above results are derived from continuing activities. All gains and losses recognised in the year are included above.


The notes on pages 10 to 14 form part of these financial statements.

## RE:SOURCE BLACKBURN

Balance Sheet  
as at 31st March 2021

	Note	2021 £	2020 £
<b>FIXED ASSETS:</b>			
Tangible assets	8	<u>789,282</u>	<u>782,236</u>
<b>CURRENT ASSETS:</b>			
Debtors	9	1,981	1,029
Cash at bank and in hand		<u>15,587</u>	<u>1,054</u>
		17,568	2,083
<b>CURRENT LIABILITIES:</b>			
Creditors due in less than one year	10	(1,242)	(968)
<b>TOTAL ASSETS</b>		<u><u>805,608</u></u>	<u><u>783,351</u></u>
<b>THE FUNDS OF THE CHARITY:</b>			
Unrestricted funds	13	789,884	783,351
Restricted funds	13	15,724	-
		<u><u>805,608</u></u>	<u><u>783,351</u></u>

The financial statements were approved and authorised for issue by the trustees on 30th July 2021 and signed on their behalf by:



Dr A Murdoch - Trustee

The notes on pages 10 to 14 form part of these financial statements.

**1 Accounting policies**

**Charity information**

Re:Source Blackburn is a Charitable Incorporated Organisation registered with the Charity Commission

**1.1 Basis of Preparation**

The financial statements have been prepared under the historical cost convention. The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice (SORP FRS102) issued in October 2019, the Financial Reporting Standard applicable to the United Kingdom and the Republic of Ireland (FRS 102) and the Charities Act 2011.

The charity is a public benefit entity as defined by FRS102.

The financial statements are prepared in sterling, which is the functional currency of the charity.

**1.2 Fund Accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds would comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund will be set out in the notes to the financial statements where applicable.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund will be set out in the notes to the financial statements where applicable.

**1.3 Income and Gift Aid**

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. For legacies, entitlement is the earlier of the charity being notified of an impending distribution or the legacy being received.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

**1.4 Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Premises and other overheads have been allocated according to the level of activity undertaken throughout the year.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

**1.5 Taxation**

The charity has operated in accordance with its charitable objects and is therefore exempt from taxation.

**1.6 Going Concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue, therefore the financial statements have been prepared on the going concern basis.

## RE:SOURCE BLACKBURN

### Notes to the Financial Statements for the year ended 31st March 2021 (Continued)

#### 1 Accounting policies (Continued)

##### 1.7 Tangible fixed assets

Individual assets acquired at a cost of more than £500 which are intended for use on a continuing basis in the charity's activities have been capitalised. Depreciation is provided using the following rates to reduce, by annual instalments, the cost, less estimated residual value, of the tangible assets over their estimated useful lives:

Land and buildings	0% per annum on cost
Fixtures and equipment	20% per annum on the net book value

##### 1.8 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

##### 1.9 Related parties

There were no related party transactions during the year

#### 2 Income from donations and grants

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Donations	30,131	-	30,131	59,033
Grants received	11,903	34,310	46,213	15,725
	<u>42,034</u>	<u>34,310</u>	<u>76,344</u>	<u>74,758</u>

Donations received include donations from Re:Ignite Church of £28,000.

#### 3 Other trading activities

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Sales of books	-	-	-	661
Conferences and courses	-	-	-	5,713
Rents received	544	-	544	10,274
	<u>544</u>	<u>-</u>	<u>544</u>	<u>16,648</u>

**4 Income from investments**

Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
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Bank interest received	-	-	-	-
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**5 Cost of raising funds**

Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
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Opening stock of books	-	-	-	360
Books purchased	-	-	-	440
Transfer to Re:Ignite	-	-	-	(360)
	-	-	-	440

**6 Cost of charitable activities**

	Unrestricted Funds 2021 £	Restricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Wages and salaries	11,126	7,360	18,486	21,995
Rent and insurance	12,505	2,180	14,685	17,219
Repairs and equipment	1,307	-	1,307	6,367
Consumables	46	-	46	425
Administration and subscriptions	205	-	205	2,102
Light and heat	3,132	-	3,132	6,486
Water	1,495	-	1,495	2,018
Website costs and marketing	3,400	3,770	7,170	1,236
Bank charges	1	-	1	125
Telephone and internet	829	-	829	933
Consultancy and legal fees	-	730	730	10,065
Travel	-	-	-	-
Event costs	-	-	-	2,681
Training costs	325	2,532	2,857	-
Sundry costs	386	626	1,012	2,542
Accountancy & independent examination	915	-	915	900
Depreciation	373	1,388	1,761	-
Grants and donations made (note 7)	-	-	-	12,850
	36,045	18,586	54,631	87,944

Notes to the Financial Statements  
for the year ended 31st March 2021 (Continued)

<b>7</b>	<b>Grants and donations made</b>	<b>Unrestricted Funds 2021 £</b>	<b>Restricted Funds 2021 £</b>	<b>Total Funds 2021 £</b>	<b>Total Funds 2020 £</b>
	<b>Grants to institutions &amp; individuals</b>				
	Healing on the Streets	-	-	-	100
	The Stirring	-	-	-	6,740
	Global Awakening	-	-	-	2,400
	Steve and Sally Wilson	-	-	-	1,270
	Christians Against Poverty	-	-	-	300
	Sundry donations	-	-	-	2,040
		-	-	-	12,850
<b>8</b>	<b>Tangible fixed assets</b>				
		<b>Land and Buildings £</b>	<b>Fixtures and Equipment £</b>		<b>Total £</b>
	<b>Cost</b>				
	At 31st March 2020	782,236	-		782,236
	Additions	-	8,807		8,807
	At 31st March 2021	782,236	8,807		791,043
	<b>Depreciation</b>				
	At 31st March 2020	-	-		-
	Charge for the year	-	1,761		1,761
	At 31st March 2021	-	1,761		1,761
	<b>Net book value</b>				
	At 31st March 2021	782,236	7,046		789,282
	At 31st March 2020	782,236	-		782,236
<b>9</b>	<b>Debtors</b>			<b>2021 £</b>	<b>2020 £</b>
	Other debtors			-	-
	VAT			1,981	1,029
				1,981	1,029

Notes to the Financial Statements  
for the year ended 31st March 2021 (Continued)

10 Creditors due in less than one year

	2021 £	2020 £
Other creditors	342	68
Accruals	900	900
	<u>1,242</u>	<u>968</u>

11 Employees and trustees

The charity employed 3 part-time administration staff members and other workers irregularly during the year. No employee earned over £60,000 in the year and no trustee received any remuneration.

	2021 £	2020 £
<b>Employment costs</b>		
Wages and salaries	18,049	21,649
Social security costs	-	-
Other pension costs	437	346
	<u>18,486</u>	<u>21,995</u>

12 Related Party Transactions

There were no related party transactions during the year that require disclosure.

13 Statement of funds

	Balance at 1 April 2020 £	Movement in year			Balance at 31 March 2021 £
		Income £	Expenditure £	Transfers £	
Unrestricted funds	783,351	42,578	(36,045)	-	789,884
Restricted funds	-	34,310	(18,586)	-	15,724
Total funds	<u>783,351</u>	<u>76,888</u>	<u>(54,631)</u>	<u>-</u>	<u>805,608</u>

14 Analysis of net assets between funds

	Restricted 2021 £	Unrestricted 2021 £	Total 2021 £	Total 2020 £
Fixed assets	6,030	783,252	789,282	782,236
Net current assets	9,694	6,632	16,326	1,115
	<u>15,724</u>	<u>789,884</u>	<u>805,608</u>	<u>783,351</u>