



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/01/2023** Period start date To **31/12/2023**
Period end date

Charity name: **WEST NORFOLK & KING'S LYNN BEEKEEPERS ASSOCIATION**

Charity registration number: **1151301**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Its objectives shall be to promote and further the craft of beekeeping: to check and eliminate bee diseases and to advance the education of the public in the importance of bees in the environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Conduct education courses in beekeeping based on the national recognised BBKA Modules 1 to 8. Purchase and resell beekeeping related items to members at favourable prices to help achieve the goals in our governing document. Continued to invest in the training apiary site, allowing members and new members to have hands on training. Attend numerous public events to promote beekeeping and educate on the importance of pollinators.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have full knowledge and regard to all the guidance issued by the commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Any grant applications received are considered at a committee meeting and decided upon giving due regard the ability to fund the grant and the purpose being in alignment with the Charities objectives.
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	All the work undertaken by the Charity in administering of it and in fulfilment of its aims is undertaken by volunteers who mainly derive from the membership.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During the year the Charity has run Beginners and Improvers Beekeeping Courses training well in excess of 70 people. The Charity has continued to educate members in improved beekeeping methods and health requirements benefiting the environment enormously.</p> <p>The Charity has continued to invest in and improve its training apiary site and during the year purchased a large marquee to improve resilience against inclement weather.</p> <p>The Charity has attended numerous public events such as agricultural shows at which members strive to educate and inform the public about the importance of bees and insect pollinators and their importance to the environment.</p> <p>The Charity continues to maintain a website accessible to the public with a wide variety of information on bees and beekeeping and continues to assist the public with the handling of honeybee swarms.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A

Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity continues to be in a sound financial position and at the year end held general reserves of approximately £30,000 in bank accounts together with a substantial stock of goods for resale together with the apiary assets and equipment used by the Charity.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Charity only holds general reserves and strives to maintain sufficient reserves in the form of liquid funds to enable it to maintain its day to day activities and continue in operation for at least a year if income was to reduce for any reason.
Amount of reserves held	Para 1.22	As above
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership fees (including Gift Aid) and Education course fees.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The Charity holds no investments other than readily accessible interest bearing bank accounts and seeks to maximise interest without compromising availability of funds for day to day operation.
A description of the principal risks facing the charity	Para 1.46	Principal risks are minimal as most spending is discretionary depending on level of income.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>At the AGM the Trustees are asked if they wish to continue or retire, the meeting is then asked if any members would like to stand in that role</p> <p>Trustees are elected at the AGM by a vote of members.</p> <p>Requests are periodically made for new Trustees and, if forthcoming, these are vetted by the committee as to suitability and then presented to the AGM for election.</p> <p>At each AGM current Trustees are asked if they are willing to stand for re-election and, if so, are presented to the members for voting.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Would be vetted by the committee for suitability.</p> <p>Any interested member would be given induction training necessary for a trustee.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Charity is run by a Committee of members annually elected by the members and overseen by the Trustees.</p> <p>The Charity is also a member of the British Bee Keepers Association.</p>
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	West Norfolk and King's Lynn Beekeepers Association
Other name the charity uses	
Registered charity number	115101

Charity's principal address	The Ruffetts Honingham Road Barnham Broom Norwich NR9 4DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Stuart Grant	Chair of Trustees		Annual AGM of members
2	Mr Barry Walker-Moore	Committee Member		Annual AGM of members
3	Mr Peter M Davies	Committee Member And President		Annual AGM of members
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

None

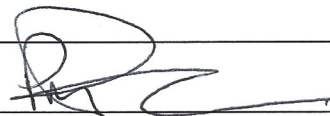
Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

JECURTIS



Full name(s)

Janine Curtis

Peter M Davies

Position (eg Secretary,
Chair, etc)

Hon Treasurer and Charity
Contact

Trustee

Date

11/9/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

West Norfolk & King's Lynn Beekeepers Association

1151301

Receipts and payments accounts

CC16a

For the period
from

01/01/23


To

31/12/23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	195	-	-	195	167
Gift Aid donation	-	-	-	-	2,500
Membership fees	12,352	-	-	12,352	11,558
Membership education courses	5,935	-	-	5,935	6,740
Sales of beekeeping items to members	23,058	-	-	23,058	19,690
Income from shows and honey sales	1,637	-	-	1,637	2,221
Apiary income	360	-	-	360	-
Clothing sales to members	-	-	-	-	47
Bank interest	213	-	-	213	20
Sub total (Gross income for AR)	43,750	-	-	43,750	42,943
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	43,750	-	-	43,750	42,943
A3 Payments					
Capitation to BBKA & BDI	7,608	-	-	7,608	7,145
Fundraising Expenses	2,248	-	-	2,248	2,263
General Cost of member services	6,039	-	-	6,039	7,122
Goods for resale to members	16,110	-	-	16,110	25,124
Post/Printing/Stationery/computer consumables	727	-	-	727	844
Insurance costs	300	-	-	300	798
Donation made	222	-	-	222	-
Debit/credit cards Bank charges	623	-	-	623	536
Internet fees/Accounting fees	430	-	-	430	1,334
Sub total	34,307	-	-	34,307	45,166
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	34,307	-	-	34,307	45,166
Net of receipts/(payments)	9,443	-	-	9,443	- 2,223
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,881	-	-	19,881	22,104
Cash funds this year end	29,324	-	-	29,324	19,881

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Community Account	1,302	-	-
	Barclays Saver Account	27,549	-	-
	Paypal Bank Account	369		
	Cash in Hand	104	-	-
	Total cash funds	29,324	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	STOCK IN HAND	6,399	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Equipment	Unrestricted funds	20,021	-
	Trophies	Unrestricted funds	7,600	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		PETER M DAVIES	25/9/24	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

WEST NORFOLK AND KINGS LYNN BEEKEEPERS ASSOCIATION

On accounts for the year
ended

31 December 2023

Charity no
(if any)

1151301

Set out on pages

1 TO 2

(Remember to include the page numbers of additional sheets.)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

29 / 9 / 2024

Name:

Kenneth Bruce Renshaw

Relevant professional
qualification(s) or body
(if any):

Accounting & Finance BA (Hons.)

Address:

10 Stone Road, Beetley Norfolk, NR20 4LS

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE