



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/01/2022

Period start date To 31/12/2022

Period end date

Charity name: WEST NORFOLK & KING'S LYNN BEEKEEPER ASSOCIATION

Charity registration number: 1151301

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Its objectives shall be to promote and further the craft of beekeeping: to check and eliminate bee diseases and to advance the education of the public in the importance of bees in the environment.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Conduct education courses in bee-keeping based on the national recognised BBKA Modules 1 to 8. These are available to members only. We sell bee related items to members slightly over cost this helps them achieve the goals in our governing document. We also have started to invest in a new apiary site, this allows members and new members to have hands on training.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes we trustees have full knowledge and regard to all the guidance issued by the commission.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not have any policy However we do make one grant to a research project on bee health
Policy on social investment including program related investment	Para 1.38	Our social investment is in our members and to the public from our web site which has lots of content to help the public, Many members give talks to schools on bees and environmental subjects
Contribution made by volunteers	Para 1.38	Generally our volunteers are our members, we always have excellent turnout.

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>In spite of one more difficult year with Covid we managed to complete all the courses booked by members, much was done on line using Zoom.</b></p> <p><b>Practical was achieved by moving bee hive to achieve distancing in line with Covid regulations.</b></p> <p><b>Our Sandringham Flower show stand was a success and the Garden Centre in Downham Market attracted many of the public</b></p> <p><b>A great deal of advice was given to the public on bees and wild life.</b></p> <p><b>We have managed to support our members and the public with a very informative web site.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>yes</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>No set policy but it always has been committee's opinion that we would keep a minimum of £5000 in a saver/reserve account.</b>
Amount of reserves held	Para 1.22	<b>As above</b>
Reasons for holding zero reserves	Para 1.22	<b>n/a</b>
Details of fund materially in deficit	Para 1.24	<b>n/a</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>none</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Membership Fees and Gift Aid</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>We have in 2022 investing in our apiary site, new toilets and better facilities for members and visitors.</b>
A description of the principal risks facing the charity	Para 1.46	<b>None Membership is increasing</b>
Other		<b>none</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>Constitution</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>At AGM Trustees are asked if they wish to continue or retire, the meeting is then asked if any members would like to stand in that role</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Would be vetted by the committee for suitability.  Any interested member would be given induction training necessary for a trustee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Committee and trustees are members of it</b>
Relationship with any related parties	Para 1.51	<b>none</b>
Other		

## Reference and Administrative details

Charity name	West Norfolk and King's Lynn Beekeepers Assosation
Other name the charity uses	
Registered charity number	115101
Charity's principal address	10 Orange Row Road Terrington St Clement King's Lynn Pe34 4PD

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mr Stuart Greant	Chair of Trustees		Annual AGM
2	Mr Barry Walker-Moore	Committee Member		Annual AGM
3	Mr Peter M Davies	Committee Member And President		Annual AGM
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20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

**Additional information (optional)****Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details


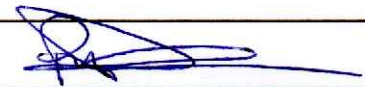
**N/A****Other optional information****None**

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Patrick Duhig

Peter M Davies

Position (eg Secretary,  
Chair, etc)

Hon Treasurer and Charity  
Contact

TRUSTEE

Date

9/9/2023





West Norfolk & King's Lynn Beekeeper Assosa				No (if any)
<b>Receipts and payments accounts</b>				
For the period from	Period start date	To	Period end date	
	01/01/22		31/12/22	

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## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	167	-	-	167	-
Gift Aid donation	2,500	-	-	2,500	-
Membership fees	11,558	-	-	11,558	-
Membership Education courses	6,740	-	-	6,740	-
Beekeeping products sold to members	19,690	-	-	19,690	-
Income from shows and fundrasing	2,221	-	-	2,221	-
Interest receivable	20	-	-	20	-
Coothing sale to members	47	-	-	47	-
<b>Sub total</b> (Gross income for AR)	<b>42,943</b>	<b>-</b>	<b>-</b>	<b>42,943</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>42,943</b>	<b>-</b>	<b>-</b>	<b>42,943</b>	<b>-</b>
<b>A3 Payments</b>					
Web fee/accounts software/Audit fees	1,334	-	-	1,334	-
Bank and card fees charges	536	-	-	536	-
Capitation to BBKA/BDI	7,145	-	-	7,145	-
General cost of member services	7,122	-	-	7,122	-
Fundraising event expenses	2,263	-	-	2,263	-
Goods for sale to members	25,124	-	-	25,124	-
Postage,printing,stationary and computer items + donations	844	-	-	844	-
Insurance	798	-	-	798	-
	-	-	-	-	-
<b>Sub total</b>	<b>45,166</b>	<b>-</b>	<b>-</b>	<b>45,166</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>45,166</b>	<b>-</b>	<b>-</b>	<b>45,166</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 2,223</b>	<b>-</b>	<b>-</b>	<b>- 2,223</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>22,104</b>	<b>-</b>	<b>-</b>	<b>22,104</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>19,881</b>	<b>-</b>	<b>-</b>	<b>19,881</b>	<b>-</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Community account Barclays	1,455	-	-
	Prepium saver account Barclays	19,837	-	-
	Cash in hand	29	-	-
	<b>Total cash funds</b>	<b>21,321</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Stock in hand	13,059	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Equipment plus Hives and Bees	unrestricted	25,144	-
	Trophies	unrestricted	7,600	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Suspense . Money paid to us in error	unrestricted	1,458	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

WEST NORFOLK AND KING'S LYNN BEEKEEPERS  
ASSOCIATION

On accounts for the year  
ended

31 DECEMBER 2022

Charity no  
(if any)

1151301

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

23/06/2023

Name:

ANDREW JAMES TAYLOR

Relevant professional  
qualification(s) or body  
(if any):

DIP PFS

Address:

HADLEIGH LODGE, BLACK HORSE ROAD, CLENCHWATON, PE34 4DN


**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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