

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 06	Month Apr	Year 2020		Day 05	Month Apr	Year 2021

Section A Reference and administration details

Charity name

ANIMAL HELPLINE

Other names charity is known by

-

Registered charity number (if any)

1151287

Charity's principal address

TOLL COTTAGE

LEICESTER ROAD

WANSFORD

Postcode

PE8 6NN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Ferguson			
2	Susan Boughton			
3	Teresa Phillips		06 Apr 2020 – 09 Feb 2021	
	Allison Herbert		01 Apr 2021 onwards	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION – 05 MAR 2013
How the charity is constituted (eg. trust, association, company)	CHARITABLE INCORPORATED ORGANISATION
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. RELIEVE THE SUFFERING OF ANIMALS IN NEED OF CARE AND ATTENTION.
2. PROMOTE HUMANE BEHAVIOUR TOWARDS ANIMALS.
3. PROMOTE THE HEALTH & WELLBEING OF PEOPLE BY PROVIDING OPPORTUNITIES FOR VOLUNTEERS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The key activities for the rescue centre continue to be the rescuing, care and rehoming of unwanted dogs. Through these adoptions, as well as rehoming dogs, we take the opportunity to educate members of the public on animal welfare issues. We hope that with strong promotion of animal welfare issues we can help prevent suffering of animals in the future. Through various public events we also promote animal welfare as well as promoting dog rescue in general.

We continued to welcome volunteers from a variety of social and economic backgrounds.

Public events and volunteering opportunities curtailed due to COVID-19 pandemic

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trustees wish to acknowledge the contribution of all the charity's volunteers as without them the charity would not be able to function.

Summary of the main achievements of the charity during the year

Throughout 2020/2021 the COVID-19 pandemic impacted on the rescue as it did the rest of society as a whole.

It was difficult to predict what may happen in respect of the volume of lost/abandoned dogs throughout this period but we experienced a reduction in the number of dogs coming into our care.

Limited rehoming recommenced in May 2020 following DEFRA approval and we adapted our adoption process accordingly.

Throughout the rest of the period we had limited rehoming of dogs and continued to see fewer dogs taken into our care.

This impacted considerably on our adoption donation funds and the COVID restrictions meant there were no fund raising events

Fortunately our funds were significantly boosted by an online fundraising auction by a charity supporter which raised around £36,500 and a £10,000 legacy which offset our loss in adoption donations and general fund raising.

The future is still uncertain due to the ongoing COVID-19 pandemic but the charity is in a good position to address any challenges we may face.

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves are used to support the rescue's everyday expenses such as veterinary fees, maintenance costs, food, etc.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Andrew Ferguson

Position (eg Secretary, Chair, etc)

Trustee

Date

19 Jan 2022

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

ANIMAL HELPLINE

**On accounts for the year
ended**

05 April 2021

**Charity no
(if any)**

1151287

Set out on pages

8 & 9

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Unsigned due to COVID-19 issues

Date: 18/01/2022

Name: JOHN KING

Relevant professional

RETIRED SENIOR EXECUTIVE OFFICER IN HMRC

qualification(s) or body
(if any):

Address: 70 THORPE LEA ROAD

PETERBOROUGH

PE3 6BZ

Section B

Disclosure

NONE



Receipts and payments accounts

CC16a

For the period from	Period start date 06-Apr-20	To	Period end date 05-Apr-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Dog Adoption Donations	27,360	-	-	27,360	40,510
Organisations & Fund Raiser Donations	55,286	-	-	55,286	26,550
Commission	12,934	-	-	12,934	12,381
Bank Interest		-	-	-	-
HMRC Gift Aid Payments		-	-	-	-
Sundry	802	-	-	802	2,229
		-	-	-	
Sub total (Gross income for AR)	96,382	-	-	96,382	81,670
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	96,382	-	-	96,382	81,670
A3 Payments					
Veterinary Fees & Medicines	14,478	-	-	14,478	33,653
Adoption Refunds	600			600	
Pest Control	512	-	-	512	384
Insurance	1,626	-	-	1,626	-
Advertising & Promotional Items		-	-	-	-
Fund Raising Expenses	250	-	-	250	250
Boarding	360	-	-	360	1,200
Travel Expenses	612	-	-	612	90
Cleaning Services & Supplies	21,553	-	-	21,553	15,593
Telephone & mobiles	165	-	-	165	160
Stationery & Printing		-	-	-	-
Utilities	3,500	-	-	3,500	600
Dog Kennels		-	-	-	20,460
Food	1,922	-	-	1,922	690
Sundry	3,571	-	-	3,571	6,513
Equipment	3,738			3,738	-
Materials	1,217			1,217	1,560
Maintenance	642	-	-	642	4,946
		-	-		
Sub total	54,746	-	-	54,746	86,099
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	54,746	-	-	54,746	86,099
Net of receipts/(payments)	41,636	-	-	41,636	- 4,429
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	85,516	-	-	85,516	89,945
Cash funds this year end	127,152	-	-	127,152	85,516

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	127,065	-	-
	Cash at Rescue	87	-	-
		-	-	-
	Total cash funds	127,152	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer equipment	Unrestricted	-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Andrew Ferguson	17-Jan-22