

THE WELCOME CENTRE (HUDDERSFIELD)

England & Wales · Charity number 1151282

Details

Other names	THE WELCOME CENTRE
Status	Registered
Legal form	CIO
Registered	2013-03-18
Register	View on the Charity Commission register

Contact

Address	15 Lord Street Huddersfield HD1 1QA
Phone	01484 515086
Email	info@thewelcomecentre.org
Website	http://thewelcomecentre.org

Activities

Objects: The relief of persons suffering from poverty, sickness, disadvantage and the distress arising therefrom, by providing practical advice, guidance and support.

Activities: The relief of persons suffering from poverty, sickness, disadvantage and the distress arising therefrom, by providing practical support, guidance, advocacy and advice.

Classification

- **How:** Other Charitable Activities
- **What:** The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

Geography

- Kirklees

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£899,968	£914,475	£492,618	11
2024-08-31	£806,226	£1,013,855	£507,125	12
2023-08-31	£965,629	£955,376	£714,754	9
2022-08-31	£913,266	£925,133	£704,501	7
2021-08-31	£995,421	£677,998	£716,368	6
2020-08-31	£688,351	£563,922	£398,945	6

Trustees

Name	Role	Appointed
Gillian Dorothy Jane BRUCE	Chair	2021-01-25
Darran Neil Williams		2023-11-20
David Robert Barnes		2025-07-14
Emily Rose Smith		2021-01-25
Jeremy Richard Pease		2024-11-25
Khalid Siddique		2020-01-13
Laure Rigal		2022-11-21
Phillip Lucitt		2022-11-21
Rachel Lesley Westbourne		2024-11-25
Suhaib Mohammed		2022-11-21

THE WELCOME CENTRE (HUDDERSFIELD)

England & Wales - Charity number 1151282

Accounts

REGISTERED CHARITY NUMBER: 1151282

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2025
FOR
THE WELCOME CENTRE (HUDDERSFIELD)**

**SMH Sheards
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS**

THE WELCOME CENTRE (HUDDERSFIELD)

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for the year ended 31 August 2025

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THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2025

The trustees present their report with the financial statements of the charity for the year ended 31 August 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Object of the Charity

The relief of persons suffering from poverty, sickness, disadvantage and the distress arising therefrom, by providing practical advice, guidance and support.

Charitable activities

The Charity provides practical support to people experiencing extreme disadvantage in the South Kirklees area by:

- supplying a range of emergency packs to individuals and families in crisis
- receiving and storing donations of food, toiletries, bedding, basic household items and other goods which are made up into packs
- providing advice, guidance and support to assist individuals with underlying problems to make progress
- offering referrals and signposting to services and agencies that can help with specific needs
- delivering a fair, non-judgmental and inclusive service in a way that respects people's dignity
- working in partnership with local agencies and services, faith groups, schools, businesses and the media
- adapting our provision to meet needs through monitoring, feedback and consultation
- operating a year-round service
- offering volunteering opportunities to help individuals to gain skills, confidence and self respect as a stepping stone into employment.

The Welcome Centre (Huddersfield) has been operating since 1997. The number of people supported by The Welcome Centre has increased year on year steadily, and The Welcome Centre now supports thousands of people each year. The Welcome Centre is meeting a real need in supplementing statutory and voluntary provision for those in crisis in our community. The Board has the objects of the charity at the front of its mind when making decisions and has regard to the guidance issued by the Charity Commission on public benefit.

Strategic objectives

The board has three strategic objectives for the period 2022 - 2025:

- To provide a high quality, flexible service to those experiencing food poverty in our area.
- To provide a first class advice, guidance and support service to meet the widest range of need.
- To expand and enhance our partnership working.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES
for the year ended 31 August 2025

OBJECTIVES AND ACTIVITIES

Volunteers

Volunteers are at the very heart of our organisation; they are essential to all areas of our work. We value our volunteer team greatly and strive to make volunteers feel proud of their contribution to our team. Thank you to all of our fantastic volunteers, without your tireless efforts, passion and energy we would not be able to do what we do.

Our volunteers come from all walks of life, and carry out a wide variety of roles at the Centre, including:

- Administration support: book-keeping, data entry, and fundraising administration tasks
- Delivery drivers: collecting donations from corporate and community supporters, and transporting stock between The Welcome Centre's two sites
- Warehouse: checking, sorting and recording all incoming donations of goods
- Phone referrals: taking incoming client referral phone calls from partner organisations
- Store and fresh: making up client packs of food, toiletries, bedding, etc
- Store: making up client parcels of food, bedding, toiletries, etc
- Reception: welcoming clients on arrival and handing over client packs
- Advice, guidance and support: providing a listening ear and signposting support
- Event support: helping at fundraising events and collections, and giving talks on behalf of The Welcome Centre

We currently have around 140 volunteers at The Welcome Centre. Most volunteer with us at least once a week, but some volunteer seasonally or on a more casual basis. Our volunteers are recruited, trained, inducted, and supported by our staff team

In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2025

STRATEGIC REPORT

Achievements and performance

Our achievements in 2024-25

The Welcome Centre has continued to provide a high-quality food bank and advice, guidance and support service to people needing crisis support in south Kirklees.

Our service continues to operate from two sites in Huddersfield. Our town centre premises host our office-based teams. People receiving food packs from us can collect them from our town centre premises, where they can also access our advice, guidance and support team. Our telephone team receiving incoming food bank referrals are also based here, as are our administration, finance, fundraising and management functions. In total eight members of staff and around 50 volunteers work at our town centre premises.

Our second site is our warehouse based in Lockwood. This is where we receive, process and store incoming donations of goods, and where we prepare, pick and pack our goods for distribution. We operate two vans from our warehouse, one to collect donated goods from across our community and transport stock and packs between our two sites, and one to deliver food packs to people's homes. South Kirklees is a large area with poor rural transport links, so our vans are really important in enabling us to collect donations and deliver food to households who would otherwise struggle to access our services. In total three members of staff and around 90 volunteers work at our warehouse.

Food bank

Our food bank team has been busy as always, making sure people in crisis in our community have access to food and other essentials. We continue to offer seven day food packs tailored to people's dietary requirements and available cooking facilities, alongside toiletries, pet food, baby items, bedding, and home starter packs of crockery, cutlery, utensils and pots and pans.

Behind the scenes, we've rolled out a new stock management system that allows us to efficiently track inventory, streamline ordering, and better understand the flow of incoming stock donations and demand for stock lines in packs.

We have also introduced a rolling cost-saving initiative, allowing us to easily and accurately compare pricing on all our purchases. Purchasing goods for distribution is one of our biggest operating expenses, so this improvement means we can spend more efficiently and more of our funds can be directed straight to where they're needed most.

One of our proudest achievements in the past year has been the expansion of our Fresh Voucher Scheme. Alongside the dried and tinned goods that we provide, we now offer people a supermarket voucher to purchase their own fresh items such as fruit, veg and dairy. This voucher is given in place of us providing fresh items, which allows people some dignity and independence in choosing their own fresh items. We have also rolled out our offer of supermarket vouchers for larger family packs, people with very restrictive dietary requirements, and baby food.

Over the last 12 months we've been working closely with corporate volunteer partners, who've supported us with a range of activities from driving duties to helping us on-board new members of our staff team. In partnership with one of our corporates, we were able to deliver a programme providing special packs for children during the school holidays, to help address the issue of holiday hunger - we'll be continuing this project over the coming 12 months as well.

Advice, guidance and support

Our advice, guidance and support service has continued to develop and grow, and is now an intrinsic part of our service, supporting clients in crisis and helping move people away from food poverty and the need to use a food bank in the future. Our advice, guidance and support team is committed to providing a person-centred and trauma-informed service, so that we can offer a safe, non-judgmental and empathetic environment for people accessing our food bank.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2025

Our advice, guidance and support team deliver a broad range of support interventions, including triage and welfare checks, signposting and referral to other agencies, and emotional and listening ear support, as well as the opportunity to access budgeting and benefits appointments, our in-house fuel bank, and a grant programme providing emergency funding for essentials including white goods and furniture. We have also continued to deliver a digital inclusion offering, providing clients with mobile phones and SIM cards where needed, to help address the digital barriers that many of the people we support face.

Key achievements:

- Emotional support: we provided more than 1,000 people with emotional support and a listening ear, at the time when they needed it most.
- Fuel support: we have run regular energy support drop-ins, and have given out more than 600 fuel vouchers, nearly 300 winter warmer packs, and 68 energy saving packs.
- Grants for household items: we awarded 223 households with grants for furniture, white goods, and other essentials.
- Digital inclusion: we gave out 233 sim cards with free data, 14 mobile phones and 8 tablets. We are now training to be Digital Champions to make sure we can continue to offer the best support and signposting in this area.
- Family support: we worked in partnership with other local charities to offer children's Christmas presents including bikes, and theatre tickets. We also provided children's oral packs, Halloween activity packs, holiday camp places and Huddersfield Town tickets

Fundraising

The past year has been incredibly busy and rewarding for our fundraising and marketing efforts. We've made significant strides in raising our profile, building new relationships, and generating vital income to support our work.

One of our key focuses has been growing our social media presence, and we've seen excellent results. Our increased online visibility has not only helped raise awareness of our services among those who may need support, but it has also opened doors to new corporate partnerships, with two new businesses choosing to support us after reading about us online.

Corporate fundraising has been a key area of success for us over the past 12 months, and we have welcomed several new corporate supporters as well as continuing to work with our existing supporters. Our corporate partners support us by donating food, money and time volunteering, and we're incredibly grateful to all of them for choosing to support us.

We continue to benefit from the generosity of individuals in our community choosing to support our work, and we hope this will be a key area of income growth over the coming years.

Our main successes this year have come from building and deepening partnerships with local businesses, groups and individuals that are eager to give back to their community. These collaborations go far beyond financial support, they represent shared values and a collective commitment to making a difference.

We continue to be incredibly proud of The Welcome Centre's achievements in what has been another challenging year. We can only achieve our positive outcomes with the support others. We would not have been able to do this without our close partnership work, external supporters, individuals, community groups, businesses, and funders who continue to be incredibly generous during difficult times, and without their generosity The Welcome Centre would not have been able to offer clients such a high quality, consistent service.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2025

STATISTICAL OVERVIEW FOR 2024-2025

Metric	Year ending 31 August 2025	Year ending 31 August 2024	Percentage change
Referrals prepared	11,450	13,233	-13.47%
Referral agencies	115	131	-12.21%
Total households supported	2,811	3,266	-13.93%
Households with children	918	1,127	-18.54%
Total people helped	5,056	5,979	-15.44%
Children helped	1,966	2,372	-17.12%
% households with more than 1 referrals	53.1%	56.1%	
Total pack distributed	18,143	21,938	-17.30%
Food packs distributed	11,280	13,028	-13.42
Toiletries packs distributed	5,014	6,422	-21.92%
Meals provided	317,091	366,037	-13.37%
Households supported by our advice, guidance and support team	2,600	2,995	-13.19%
Support sessions delivered by our advice, guidance and support team	12,576	12,997	-3.24%
Support interventions delivered by our advice, guidance and support team	17,845	16,352	9.13%

Our end of year statistics show a reduction in our food bank output compared to the previous 12 months, with a 13% reduction in referrals prepared, households supported, and meals provided, and a 17% reduction in packs distributed. We think this reduction is due to changes to several of our key referral partners that have made it harder for people to access our support, combined with an increase in the number of alternative crisis food provisions in our community. This reduction in people accessing our services was more pronounced at the beginning of the year, but in recent months has reversed and our food bank outputs are now slowly increasing.

Our end of year statistics also show a 13% reduction in the number of households supported by our advice, guidance and support service, but only a 3% reduction in the number of support sessions they delivered, and a 9% increase in the number of interventions completed. This suggests that our advice, guidance and support team has worked with a smaller number of households more intensively over the past year, delivering more support sessions and interventions per household (an average of 4.8 sessions and 6.9 interventions per client in 2025, compared to an average of 4.3 sessions and 5.4 interventions per client in 2024).

Partnership working

Partnership working is essential to The Welcome Centre's success. The Welcome Centre works in partnership with organisations from the public, private and charity sector. Working with partners helps us to extend our reach into the communities that need us most, and to improve the breadth and quality of services that we can offer to those communities. We are incredibly grateful to all our operational and strategic partners; without them we could not do what we do.

At a strategic level, The Welcome Centre is actively involved in the Kirklees Tackling Poverty Partnership, which brings together council and third sector representatives to work collaboratively on tackling poverty in the borough. The Welcome Centre is also an active member of Feeding West Yorkshire, a collaboration of food network groups from across the county, and part of the national Feeding Britain network. Finally, The Welcome Centre is an active member of the Independent Food Aid Network, a national network of independent emergency food providers.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2025

Operationally, the last 12 months have been an incredibly busy time for partnership working to develop our service delivery. We have worked together with Women's centre, Waythrough, Money Wellness, Utilita, Yes Energy, Community Plus, Howarth Foundation, Citizens advice, Virgin Media Digital Inclusion, Money Advice Unit, HomeStart Kirklees, Huddersfield Town, The Zone, Street Bikes, Santa's Seniors, Lawrence Batley Theatre, Kirklees Digital Inclusion team, Fresh Futures, HEAT Energy, IASK, NECA Gambling, CGL, RSPCA, and Zarach to name just a few. These partnerships have covered a wide range of projects, from offering specialist energy support and advice to employment support, and from providing Christmas gifts and theatre and football tickets to providing beds for children.

Over the coming 12 months we will continue to develop these operational partnerships and also introduce new partnership projects focussing on developing both the preventative and transitional support that we can offer.

Another key area of partnership working for The Welcome Centre is our corporate partners, who donate food, goods and staff time and expertise to support our work. We work with a wide range of corporate partners, from small independent businesses to national supermarkets. Some of our businesses make significant financial or stock donations, some donate their staff time to support our day to day operations, and some give us specialist support in a range of areas from digital content to logistics. All of these partnerships are incredibly important to us, and we really appreciate each and every local business who has chosen to support us in any way.

Staff

During 2024-25 we experienced some changes to our small staffing team. We sadly lost a member of our advice, guidance and support team to illness, which impacted the team greatly. Our driver moved on to a new role, with his replacement joining us a few months later following a successful external recruitment. We also welcomed back our Chief Executive from maternity leave in late Spring. Our Deputy Chief Executive (who acted as maternity leave cover) is still with us, which has given us much needed additional capacity at senior management level. We now have a staff team of 11 people, 9.8 full time equivalent.

Future Plans and Priorities

We have set new strategic priorities for the period 2025 - 2028; we feel these priorities are ambitious and realistic. Our strategic priorities build on our existing strengths and our commitment to continuing to develop and improve the breadth, standard and accessibility of our food bank and advice services, whilst also recognising the challenging funding landscape that we (like many charities) are operating in.

Our strategic priorities for 2025 - 2028 are:

1. To reposition The Welcome Centre as a 'food and advice' service, rather than a 'food bank and more'.
2. To reconnect with local people and communities, to consolidate our position as a service for all of HD geographically and demographically.
3. To make The Welcome Centre as accessible as possible for new and existing clients and referral partners.
4. To actively engage in awareness raising, campaigning and lobbying to help bring about change in social attitudes and provision in the UK.
5. To take advantage of new and emerging opportunities to develop and diversify our offering, in furtherance of our vision, mission and values.

Our strategic priorities are underpinned by our vision and values. Our vision and values are at the heart of everything we do and are the foundations of our operational and strategic aims.

Our vision is to provide a high-quality service for people in crisis in our community. Ultimately, we would like to close the doors to our food bank, because it is no longer needed.

We believe that no one should have to rely on a charity to feed themselves or their families, but as long as they do The Welcome Centre will provide a CARING service, offering access to food and advice in a safe space.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2025

Our values

- **Compassionate** We are kind and caring in everything we do
- **Ambitious** We strive to be the best we can be and continually improve our service
- **Responsive** We are responsive to the needs of individuals and our community
- **Inclusive** We support anyone in crisis in our community
- **Non-judgmental** We support people through their situation, we do not judge them for it
- **Genuine** We are authentic and open about who we are, what we do, and why

Financial review

Financial position

Overview

Incoming resources in the year to 31 August 2025 were £899,968 (2024: £806,226). Expenditure in the same period was £914,475 (2024: £1,013,855), resulting in a net deficit for the year of £14,507 (2024: net deficit of £207,629). It was expected that a deficit would be incurred in the year, however, the reserves position remains relatively healthy. Our year end cash balance increased by £73,042 in the year primarily due to a legacy which was received in June 2025 and the receipt of restricted income in the year which partially relates to the next financial year.

Income

Total income increased by 11.6% compared to the prior year, primarily driven by increased Household Support Fund grant income, corporate donations and legacy income.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2025

STRATEGIC REPORT

Financial review

Principal funding sources

The Welcome Centre received all of its income from five main sources:

1. Donations and its associated gift aid from generous members of the public, faith organisations, schools, and other community organisations.
2. Grants to fund projects, support roles, specific activities or operational costs of running The Welcome Centre.
3. Corporate sponsorship from local and national businesses.
4. Capacity building support from Kirklees Council Local Welfare Team.
5. Fundraising events organised by staff, volunteers and supporters.

In order to create long term sustainable income streams, we would like to diversify our income and increase income from corporate sponsorship, donations and fundraising to a level in excess of 75% of total income over the next 3 years.

Restricted funding and project funding

The Welcome Centre has been fortunate again this year to receive several grants and donations to support specific projects or restricted activities. This funding was focussed on the following main areas:

1. Household Support grants from Kirklees Council which were used to purchase food, or provide targeted support for our clients
2. Donations for client grants to increase financial well-being and reduce financial distress
3. Donations to purchase food and other goods for distribution
4. Targeted support for specific purchases made on behalf of our clients, including an in-house fuel bank
5. Lottery funding to partially fund salaries of our advice, guidance and support team
6. Donations to fund specific salaries including from a legacy

Principal Costs and Expenses

Expenditure decreased by 9.8% compared to the prior year which primarily relates to a reduction in the cost of food purchased, in line with the reduced food bank output discussed previously.

The Welcome Centre's costs and expenses fall into five main categories, as described below:

1. Goods distributed to beneficiaries, which is our most significant cost and accounts for over 40% of our total expenditure. Approximately 13% of expenditure represents donations of goods from our supporters, with the balance comprising items purchased by ourselves.
2. Employment costs relating to salary and pension costs of our staff team which represents around 35% of our total expenditure.
3. Accommodation costs relating to the rent and running costs of the two premises we operate.
4. Grants made to beneficiaries for large household items, such as electrical goods and furniture
5. Other operating costs such as IT, telephone, insurance, professional fees, training costs and fundraising materials.

Capital Expenditure

There was no capital expenditure in the year.

Financial investments

The Welcome Centre does not hold any financial investments.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2025

STRATEGIC REPORT

Financial review

Reserves policy

The Welcome Centre reserves policy continues to take a risk-based approach focusing on the resilience of key income streams and the commitment levels of charitable activity expenditure. The Trustees understand that unrestricted free reserves are not intended to cover a permanent loss of funds but to maintain service delivery through a period when income is reduced, or demand is increased. Our approach excludes any fixed assets, designated funds and restricted funds.

We propose that reserves are calculated as two months of food pack provision, plus three months of operating expenditure (excluding the value of goods for distribution and depreciation), plus other longer-term commitments. This would allow a period of adjustment to allow the charity to respond to a permanent change in financial situation e.g. reduced income, or period to allow a transition to alternative arrangements for our beneficiaries, staff and volunteers. This figure is £198,000 for the year ending 31 August 2025, based on average annual running costs. As of 31 August 2025, the total unrestricted reserves of The Welcome Centre were £437,935, of which £38,417 is fixed assets, therefore free reserves totalled £399,518 which is above the target level and the Trustees will therefore seek to reduce this. The Trustees continue to monitor the level of free reserves and the appropriateness of the Reserves Policy at regular intervals.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Welcome Centre is registered as a Charitable Incorporated Organisation and its governing document (CIO conversion dated 10 January 2019, and amended 3 February 2020) is its constitution.

Recruitment and appointment of new trustees

Trustee terms of office

Trustees hold office for a maximum term of up to seven years; six years from the date of the AGM following their appointment to the Board.

Retirement, recruitment and appointment of trustees

During the year ending 31 August 2025, two trustees retired, three were re-appointed in their roles, and three new trustees were appointed.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1151282

Registered office

15 Lord Street
Huddersfield
HD1 1QB

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES
for the year ended 31 August 2025

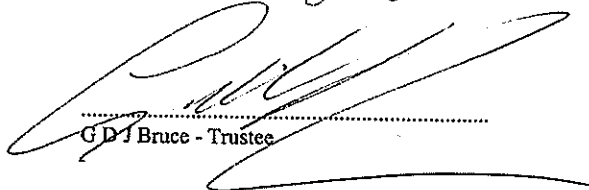
Trustees

A M Tomlinson (retired 24.11.2025)
K Siddique
E R Smith
G D J Bruce
L Rigal
S Mohammed
P Lucitt
D N Williams
D R Barnes (appointed 14.7.25)
R L Westbourne (appointed 25.11.24)
J R Pease (appointed 25.11.24)

Independent Examiner

SMH Sheards
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, on
24 Nov 2025 and signed on the board's behalf by:



.....
G D J Bruce - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE WELCOME CENTRE (HUDDERSFIELD)**

Independent examiner's report to the trustees of The Welcome Centre (Huddersfield) ('the Charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 August 2025.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2011 ('the 2011 Act').

I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by Section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content set out in the Charities (Accounts and Reports) regulations 2008 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Kevin Sanders FCCA

SMH Sheards
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

Date: 21 APRIL 2026

THE WELCOME CENTRE (HUDDERSFIELD)

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 August 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	476,636	56,145	532,781	500,247
Charitable activities	5				
Support services and food packs		78,082	232,685	310,767	246,702
Other trading activities	3	19,537	26,661	46,198	45,267
Investment income	4	<u>10,222</u>	<u>-</u>	<u>10,222</u>	<u>14,010</u>
Total		<u>584,477</u>	<u>315,491</u>	<u>899,968</u>	<u>806,226</u>
EXPENDITURE ON					
Charitable activities	6				
Support services and food packs		<u>628,363</u>	<u>286,112</u>	<u>914,475</u>	<u>1,013,855</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	16	(43,886) <u>(517)</u>	29,379 <u>517</u>	(14,507) <u>-</u>	(207,629) <u>-</u>
Net movement in funds		(44,403)	29,896	(14,507)	(207,629)
RECONCILIATION OF FUNDS					
Total funds brought forward		482,338	24,787	507,125	714,754
TOTAL FUNDS CARRIED FORWARD		<u>437,935</u>	<u>54,683</u>	<u>492,618</u>	<u>507,125</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

BALANCE SHEET

31 August 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
FIXED ASSETS					
Tangible assets	12	38,417	976	39,393	54,276
CURRENT ASSETS					
Stocks	13	34,230	-	34,230	17,357
Debtors	14	40,256	-	40,256	40,728
Cash at bank and in hand		<u>343,251</u>	<u>188,008</u>	<u>531,259</u>	<u>458,217</u>
		417,737	188,008	605,745	516,302
CREDITORS					
Amounts falling due within one year	15	(18,219)	(134,301)	(152,520)	(63,453)
NET CURRENT ASSETS		<u>399,518</u>	<u>53,707</u>	<u>453,225</u>	<u>452,849</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>437,935</u>	<u>54,683</u>	<u>492,618</u>	<u>507,125</u>
NET ASSETS		<u>437,935</u>	<u>54,683</u>	<u>492,618</u>	<u>507,125</u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

BALANCE SHEET - continued
31 August 2025

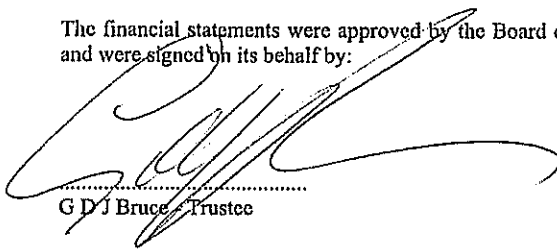
	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
FUNDS	16				
Unrestricted funds:					
General fund				160,128	216,820
Long Term Reserve				265,518	265,518
One17				14	-
Van appeal				<u>12,275</u>	<u>-</u>
				<u>437,935</u>	<u>482,338</u>
Restricted funds:					
Premises Expansion				583	1,583
Additional Cold Food Storage Capacity				393	668
Feeding Families				4,109	4,109
KMC - Local Welfare Provision				1,024	1,024
One Community				-	2,757
Lottery Fund				-	4,449
Aviva				27,764	2,885
Big Give				3,626	3,626
Glasspool Charity Trust				5,548	3,686
Arnold Clarke				500	-
Cummins				10,011	-
Tesco Stronger Starts				<u>1,125</u>	<u>-</u>
				<u>54,683</u>	<u>24,787</u>
TOTAL FUNDS				<u>492,618</u>	<u>507,125</u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

BALANCE SHEET - continued
31 August 2025

The financial statements were approved by the Board of Trustees and authorised for issue on 24 Nov 2025.
and were signed on its behalf by:



.....
G D J Bruce - Trustee

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

CASH FLOW STATEMENT
for the year ended 31 August 2025

	Notes	2025 £	2024 £
Cash flows from operating activities			
Cash generated from operations	1	<u>62,820</u>	<u>(184,319)</u>
Net cash provided by/(used in) operating activities		<u>62,820</u>	<u>(184,319)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		-	(1,937)
Interest received		<u>10,222</u>	<u>14,010</u>
Net cash provided by investing activities		<u>10,222</u>	<u>12,073</u>
Change in cash and cash equivalents in the reporting period		<u>73,042</u>	<u>(172,246)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>458,217</u>	<u>630,463</u>
Cash and cash equivalents at the end of the reporting period		<u><u>531,259</u></u>	<u><u>458,217</u></u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 August 2025**

1. RECONCILIATION OF NET EXPENDITURE TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2025 £	2024 £
Net expenditure for the reporting period (as per the Statement of Financial Activities)	(14,507)	(207,629)
Adjustments for:		
Depreciation charges	14,883	15,600
Interest received	(10,222)	(14,010)
(Increase)/decrease in stocks	(16,873)	9,668
Decrease in debtors	472	25,053
Increase/(decrease) in creditors	<u>89,067</u>	<u>(13,001)</u>
Net cash provided by/(used in) operations	<u>62,820</u>	<u>(184,319)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.9.24 £	Cash flow £	At 31.8.25 £
Net cash			
Cash at bank and in hand	<u>458,217</u>	<u>73,042</u>	<u>531,259</u>
	<u>458,217</u>	<u>73,042</u>	<u>531,259</u>
Total	<u>458,217</u>	<u>73,042</u>	<u>531,259</u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 August 2025

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. Where performance conditions are attached to the income and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Short leasehold	- Straight line over 6 years
Fixtures and fittings	- 10% on cost
Computer equipment	- 25% on cost

Stocks

Stocks represent goods donated or purchased which have yet to be distributed to beneficiaries. Stocks are valued on the basis of either their purchase price (bought in items) or the estimated cost of the goods in an open market (donated goods).

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2025

1. ACCOUNTING POLICIES - continued

Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Donated goods

Income is recognised by the charity for goods donated at fair value based on the estimated cost of the goods in an open market, when the Charity takes control of the donated goods.

Initially the donated items are recorded as stock, with the corresponding amounts recorded as donations. When the stocks are distributed to beneficiaries, they are recognised as an expense in the Statement of Financial Activities.

2. DONATIONS AND LEGACIES

	2025	2024
	£	£
Donations and gifts	355,008	367,312
Gift aid	26,405	42,753
Legacies	69,616	40,697
Corporate sponsorship	<u>81,752</u>	<u>49,485</u>
	<u>532,781</u>	<u>500,247</u>

3. OTHER TRADING ACTIVITIES

	2025	2024
	£	£
Fundraising activities	<u>46,198</u>	<u>45,267</u>

4. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	<u>10,222</u>	<u>14,010</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2025

5. INCOME FROM CHARITABLE ACTIVITIES

		2025	2024
	Activity	£	£
Grants	Support services and food packs	<u>310,767</u>	<u>246,702</u>

Grants received, included in the above, are as follows:

	2025	2024
	£	£
Kirklees Capacity Building	68,768	68,768
Community Cards	6,000	-
One Community Foundation	-	18,000
Charles & Elsie Sykes	-	3,000
Howitt Homeless Trust	3,300	1,800
The Neighbourly Foundation	-	1,280
Lottery Grant	29,500	35,354
Household Support Fund	169,560	60,000
Lloyds Bank Foundation	-	500
Sir George Martin Trust	-	4,000
Fine & Country Foundation	-	1,000
Glasspool Charity Trust	30,000	10,000
The Hobson Charity	-	15,000
National Lottery Community Fund	-	25,000
Souter Charitable Trust	-	3,000
Arnold Clarke	500	-
Lawley	2,000	-
One17	14	-
Tesco Stronger Starts	<u>1,125</u>	<u>-</u>
	<u>310,767</u>	<u>246,702</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs	Grant funding of activities (see note 7)	Support costs (see note 8)	Totals
	£	£	£	£
Support services and food packs	<u>844,841</u>	<u>65,744</u>	<u>3,890</u>	<u>914,475</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2025

7. GRANTS PAYABLE

	2025	2024
	£	£
Support services and food packs	<u>65,744</u>	<u>64,140</u>

8. SUPPORT COSTS

		Governance costs
		£
Support services and food packs		<u>3,890</u>

Support costs, included in the above, are as follows:

	2025	2024
	Support services and food packs	Total activities
	£	£
Accountancy fees	1,320	1,200
Professional fees	<u>2,570</u>	<u>2,461</u>
	<u>3,890</u>	<u>3,661</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Depreciation - owned assets	<u>14,883</u>	<u>15,600</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2025 nor for the year ended 31 August 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2025 nor for the year ended 31 August 2024.

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2025

11. STAFF COSTS

	2025	2024
	£	£
Wages and salaries	<u>321,180</u>	<u>334,404</u>
	<u>321,180</u>	<u>334,404</u>

No employees received emoluments in excess of £60,000.

12. TANGIBLE FIXED ASSETS

	Short leasehold £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 September 2024 and 31 August 2025	<u>80,827</u>	<u>24,658</u>	<u>27,277</u>	<u>132,762</u>
DEPRECIATION				
At 1 September 2024	29,262	21,947	27,277	78,486
Charge for year	<u>13,148</u>	<u>1,735</u>	-	<u>14,883</u>
At 31 August 2025	<u>42,410</u>	<u>23,682</u>	<u>27,277</u>	<u>93,369</u>
NET BOOK VALUE				
At 31 August 2025	<u>38,417</u>	<u>976</u>	-	<u>39,393</u>
At 31 August 2024	<u>51,565</u>	<u>2,711</u>	-	<u>54,276</u>

13. STOCKS

	2025	2024
	£	£
Stocks	<u>34,230</u>	<u>17,357</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2025

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Prepayments	<u>40,256</u>	<u>40,728</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025	2024
	£	£
Trade creditors	6,096	5,405
Accruals and deferred income	<u>146,424</u>	<u>58,048</u>
	<u>152,520</u>	<u>63,453</u>

16. MOVEMENT IN FUNDS

	At 1.9.24	Net movement in funds	Transfers between funds	At 31.8.25
	£	£	£	£
Unrestricted funds				
General fund	216,820	(56,175)	(517)	160,128
Long Term Reserve	265,518	-	-	265,518
One17	-	14	-	14
Van appeal	-	<u>12,275</u>	-	<u>12,275</u>
	482,338	(43,886)	(517)	437,935
Restricted funds				
Premises Expansion	1,583	(1,000)	-	583
Additional Cold Food Storage Capacity	668	(275)	-	393
Feeding Families	4,109	-	-	4,109
KMC - Local Welfare Provision	1,024	-	-	1,024
One Community	2,757	(3,274)	517	-
Lottery Fund	4,449	(4,449)	-	-
Aviva	2,885	24,879	-	27,764
Big Give	3,626	-	-	3,626
Glasspool Charity Trust	3,686	1,862	-	5,548
Arnold Clarke	-	500	-	500
Cummins	-	10,011	-	10,011
Tesco Stronger Starts	-	<u>1,125</u>	-	<u>1,125</u>
	<u>24,787</u>	<u>29,379</u>	<u>517</u>	<u>54,683</u>
TOTAL FUNDS	<u>507,125</u>	<u>(14,507)</u>	<u>-</u>	<u>492,618</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2025

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	572,188	(628,363)	(56,175)
One17	14	-	14
Van appeal	<u>12,275</u>	<u>-</u>	<u>12,275</u>
	584,477	(628,363)	(43,886)
Restricted funds			
Premises Expansion	-	(1,000)	(1,000)
Additional Cold Food Storage Capacity	-	(275)	(275)
One Community	-	(3,274)	(3,274)
Lottery Fund	29,500	(33,949)	(4,449)
Unwin Legacy	17,704	(17,704)	-
Aviva	52,333	(27,454)	24,879
Glasspool Charity Trust	30,000	(28,138)	1,862
Lawley	2,000	(2,000)	-
Arnold Clarke	500	-	500
Cummins	12,769	(2,758)	10,011
Tesco Stronger Starts	1,125	-	1,125
Household Support Fund	<u>169,560</u>	<u>(169,560)</u>	<u>-</u>
	<u>315,491</u>	<u>(286,112)</u>	<u>29,379</u>
TOTAL FUNDS	<u>899,968</u>	<u>(914,475)</u>	<u>(14,507)</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2025

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.9.23 £	Net movement in funds £	Transfers between funds £	At 31.8.24 £
Unrestricted funds				
General fund	367,727	(204,457)	53,550	216,820
Long Term Reserve	<u>319,068</u>	<u>-</u>	<u>(53,550)</u>	<u>265,518</u>
	686,795	(204,457)	-	482,338
Restricted funds				
Premises Expansion	2,583	(1,000)	-	1,583
Additional Cold Food Storage Capacity	943	(275)	-	668
Feeding Families	4,109	-	-	4,109
KMC - Local Welfare Provision	1,024	-	-	1,024
One Community	-	2,757	-	2,757
Lottery Fund	213	4,236	-	4,449
The Julia and Hans Rausing Trust	1,542	(1,542)	-	-
Aviva	10,632	(7,747)	-	2,885
Big Give	6,913	(3,287)	-	3,626
Glasspool Charity Trust	<u>-</u>	<u>3,686</u>	<u>-</u>	<u>3,686</u>
	<u>27,959</u>	<u>(3,172)</u>	<u>-</u>	<u>24,787</u>
TOTAL FUNDS	<u>714,754</u>	<u>(207,629)</u>	<u>-</u>	<u>507,125</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2025

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	530,372	(734,829)	(204,457)
Restricted funds			
Premises Expansion	-	(1,000)	(1,000)
Additional Cold Food Storage Capacity	-	(275)	(275)
FOODAID	1,500	(1,500)	-
One Community	18,000	(15,243)	2,757
Lottery Fund	35,354	(31,118)	4,236
The Julia and Hans Rausing Trust	-	(1,542)	(1,542)
Unwin Legacy	40,697	(40,697)	-
Aviva	67,303	(75,050)	(7,747)
Big Give	-	(3,287)	(3,287)
Glasspool Charity Trust	10,000	(6,314)	3,686
Hobson Charity Grant	15,000	(15,000)	-
National Lottery Community Fund	25,000	(25,000)	-
Souter 24	3,000	(3,000)	-
Household Support Fund	60,000	(60,000)	-
	<u>275,854</u>	<u>(279,026)</u>	<u>(3,172)</u>
TOTAL FUNDS	<u>806,226</u>	<u>(1,013,855)</u>	<u>(207,629)</u>

Purpose of restricted funds

Premises Expansion	- Specific fixed assets for use in the charity
Additional Cold Food Storage Capacity	- Specific fixed assets for use in the charity
Feeding Families	- Food costs
KMC - Local Welfare Provision	- Food costs
Aviva	- Staff costs, food costs and client grants
Big Give	- Client fuel grants
Glasspool Charity Trust	- Client grants

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2025

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2025.

THE WELCOME CENTRE (HUDDERSFIELD)

England & Wales - Charity number 1151282

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2024
FOR
THE WELCOME CENTRE (HUDDERSFIELD)**

SMH Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

THE WELCOME CENTRE (HUDDERSFIELD)

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for the year ended 31 August 2024**

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THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2024

The trustees present their report with the financial statements of the charity for the year ended 31 August 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Object of the Charity

The relief of persons suffering from poverty, sickness, disadvantage and the distress arising therefrom, by providing practical advice, guidance and support.

Charitable activities

The Charity provides practical support to people experiencing extreme disadvantage in the Huddersfield area by:

- supplying a range of emergency packs to individuals and families in crisis
- receiving and storing donations of food, toiletries, bedding, basic household items and other goods which are made up into packs
- providing advice, guidance and support to assist individuals with underlying problems to make progress
- offering referrals and signposting to services and agencies that can help with specific needs
- delivering a fair, non-judgmental and inclusive service in a way that respects people's dignity
- working in partnership with local agencies and services, faith groups, schools, businesses and the media
- adapting our provision to meet needs through monitoring, feedback and consultation
- operating a year-round service
- offering volunteering opportunities to help individuals to gain skills, confidence and self respect as a stepping stone into employment.

The Welcome Centre (Huddersfield) has been operating since 1997. The number of people supported by The Welcome Centre has increased year on year since its inception, and The Welcome Centre now supports thousands of people each year. The Welcome Centre is meeting a real need in supplementing statutory and voluntary provision for those in crisis in our community. The Board has the objects of the charity at the front of its mind when making decisions and has regard to the guidance issued by the Charity Commission on public benefit.

Strategic objectives

The board has three strategic objectives for the period 2022 - 2025:

- To provide a high quality, flexible service to those experiencing food poverty in our area.
- To provide a first class advice, guidance and support (AGS) service to meet the widest range of need.
- To expand and enhance our partnership working.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2024**

OBJECTIVES AND ACTIVITIES

Volunteers

Volunteers are at the very heart of our organisation; they are essential to all areas of our work. We value our volunteer team greatly and strive to make volunteers feel proud of their contribution to our team. Thank you to all of our fantastic volunteers, without your tireless efforts, passion and energy we would not be able to do what we do.

Our volunteers come from all walks of life, and carry out a wide variety of roles at the Centre, including:

- Administration support: book-keeping, data entry, and fundraising administration tasks
- Delivery drivers: collecting donations from corporate and community supporters, and transporting stock between The Welcome Centre's two sites
- Warehouse: checking, sorting and recording all incoming donations of goods
- Phone referrals: taking incoming client referral phone calls from frontline agencies
- Store and fresh: making up client packs of food, toiletries, bedding, etc
- Store: making up client parcels of food, bedding, toiletries, etc
- Reception: welcoming clients on arrival and handing over client packs
- AGS: providing a listening ear and signposting to clients in reception
- Event support: helping at fundraising events and collections, and giving talks on behalf of The Welcome Centre
- Specialist support: providing specialist advice on all areas including legal matters, health and safety, policy and procedures, and logistics and IT.

We currently have around 142 volunteers at The Welcome Centre, most of whom volunteer with us regularly, and some of whom volunteer seasonally or on a more casual basis. Our volunteers are recruited, trained, inducted, and supported by our staff team.

In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2024**

STRATEGIC REPORT

Achievement and performance

Our achievements in 2023-24

The Welcome Centre has continued to provide a high-quality food bank and advice, guidance and support service to the growing number of people needing crisis support in south Kirklees. We are considered a strong influencer across partners in the area also providing support to those in crisis.

Our service continues to operate from two sites across the town. Our main office based at Lord St, is central to the town with good access for clients and hosts our office based teams. From this office we receive and respond to our telephone referrals for support, our AGS team meet clients to offer support to those who are collecting their food packs and our admin, finance, fundraising and management functions are conducted. All these functions are supported by a team of around 50 volunteers. Our second site is our warehouse based at Lockwood. This is where our food stocks are held and the majority of our food packs are picked, packed and prepared for distribution. Our picking/packing/driving and decanting functions are almost exclusively completed by a team of 90 volunteers. The warehouse is also where our driver is based using route planning technology to plan deliveries for clients who may struggle to access our services, such as disabilities, transport issues and rural locations. South Kirklees is geographically a large area. This flexibility is really important for our clients who may be leading chaotic lives.

In addition to continuing to offer a high standard of support through our food bank, our AGS (Advice Guidance and Support) service has continued to develop and grow becoming an intrinsic part of our service, supporting clients in crisis and helping move people away from food poverty and the need to use a food bank in the future. Our AGS team structure has experienced some change over the year with staff transition across other areas of the organisation and the opportunity to recognise the skills and talents in the team to allow internal upward movement. Our AGS team deliver a broad range of support interventions, including triage and welfare checks, signposting and referral to other agencies, and emotional and listening ear support, as well as the opportunity to access budgeting and benefits appointments, our in-house fuel bank, and a grant programme providing emergency funding for essentials including white goods and furniture. We have also continued to deliver a digital inclusion offering, providing clients with mobile phones and SIM cards where needed, to help address the digital barriers that many of our clients face. We have also recognised that one of the common 'threads' that many clients are struggling with their mental health and general wellbeing. This has been a focus with the team really looking to engage on a 1-2-1 basis with clients - being a real advocate and safe space. We have worked in partnership with Paddock Community trust on offering wellbeing sessions for our clients - focussing on key groups/themes, such as Isolation, anxiety, men only groups. These have been welcomed by our clients and we look to continue to develop these services more.

In Spring 2024 Trustees and managers attended an 'away day' mid-year review of demand and services and indications at that time were that demand was likely to continuing to increase. At that point consideration was given to a number of areas around operating models including food packs, additional packs and provisions. The objective of the meeting was to ensure the long term sustainability of The Welcome Centre and the benefit to clients. Following that meeting some changes were made to the food pack contents, using vouchers for expensive fresh items and key decisions around purchasing some items for supplementary packs or returning to donation only availability. This meeting also invited a discussion around the demand of our AGS service and allowed trustees to provide real clarity to the team around the remit and boundaries of the provision protect the resources and capacity of the team and to prevent burnout/over subscription. As we moved through the year, demand for food packs levelled out and did not increase as predicted. AGS demand remains high with what feels more complex/multiple issues for clients requiring more resource to meet need.

We continue to be incredibly proud of The Welcome Centre's achievements in what has been another challenging year. We can only achieve our positive outcomes with the support others. We would not have been able to do this without our close partnership work, external supporters. Individuals, community groups, businesses, and funders who continue to be incredibly generous during difficult times, and without their generosity The Welcome Centre would not have been able to offer clients such a high quality, consistent service.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2024

STATISTICAL OVERVIEW FOR 2023-2024

	September 2023 - August 2024	September 2022 - August 2023	Percentage change
Total referrals	13,233	14,544	-9.0%
Total number of referring agencies	131	134	-2.2%
Total households helped	3,270	3,571	-8.4%
Total people helped	5,987	6,499	-7.9%
Total children helped	2,379	2,636	-9.7%
% Households with just one referral	43.9%	33.8%	
% clients with more than 5 referrals	17.6%	21.9%	
Total Pack Count	21,938	23,398	-6.2%
Food Pack Count	13,028	14,254	-8.6%
Person Food Days	130,951	142,705	-8.2%
Total households accessing AGS support	3,141	1,898	65.5%
Total support sessions delivered	13,877	5,077	173.3%
Total support interventions completed	8,879	4,813	84.5%

The summary statistics for the year 2023-2024 show that demand for crisis food support fell back by around 8%-9% compared with the previous year. The number of referrals we received fell by 9% with these referrals coming from 8.4% fewer households and with the amount of food being distributed to these households falling by 8.2%.

The reasons behind this fall are difficult to discern as the level of need across the community appears to remain as high as ever. A combination of factors in some of our referring agencies including the removal of face to face services, limited opening hours and a tightening of the criteria used to assess the level of crisis being faced by clients may have contributed to this reduction.

We are uncertain as to whether this reduction in demand we have seen in the last 12 months reflects the beginning of a new downward trend or just represents a short-term fall around the summer months that will be reversed as we head into the colder and more difficult winter period. We faced similar uncertainty in the summer of 2014, but the reduction was then quickly reversed in a last quarter of the year and we may see something similar this year.

The method used to calculate the percentage of households who made just one referral during the year, or more than five, was adjusted in 2023-2024 to exclude overnight packs. This has resulted in more realistic values for both of these indicators, which suggest that more than 40% of the households we helped in 2023-2024 were referred to us only once during the year, whilst 17.6% of households were referred more than 5 times, this figure falling from 21.9% in the previous year.

The AGS service was established to help address the underlying causes behind every one of these referrals for crisis food support and to try to provide clients with the help needed to allow them to lift themselves out of a cycle of repeated crisis food referrals.

The level and scope of support offered by AGS during 2023-2024 has grown significantly compared with the preceding 12 months reflecting the level of investment we have made in developing this service and our commitment to it as complementary long-term measure to improve outcomes for our clients.

With 3,141 households accessing the AGS service during 2023-2024 we succeeded in offering additional support to 96% of all households referred for food. From the support offered by the AGS service almost 9,000 interventions were made, with an intervention ranging from something as simple as providing a listening ear or emotional support, through to a full package of measures that might include performing a benefits check, sign-posting, making an application for a grant or an onward referral to another organisation.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2024**

Partnership working

The Welcome Centre continues to be very proud of its collaborative outlook and recognises the benefit of learning from and sharing with others in our community and our field. The Welcome Centre continues to actively participate in relevant networks and groups, and to nurture and develop partnerships with other organisations, at a strategic and operational level.

Through close partnership working with other organisations, The Welcome Centre continues to broaden and improve the services and support available to clients. In 2023 - 24, partnership working has enabled us to enhance our offering to clients by working with other organisations, charities and community groups, allowing sign posting to services and provisions we are not able to provide directly.

The Welcome Centre works in partnership with organisations from the public, private and third sector. In 2023 - 24 we continued to develop existing partnership working with other organisations, including Kirklees Council's Local Welfare Provision, Public Health, The Huddersfield Mission, Fusion Housing, Colne Valley Help, Huddersfield Giants Community Trust, Paddock Community Trust and Community Cards. We also work with private companies to form Partnership donors. These companies support us massively with financial donations, but also on a wider significant basis providing guidance and support around setting up our warehousing, funding for our CCTV/security arrangements.

We also continued to work with the generous local supermarkets and businesses who donate surplus food to The Welcome Centre. In 2023- 24 we also continued to develop new partnerships, with noticeable examples including partnerships with Groundworks, the Centre for Social Justice, the council's Money Advice Unit, and the RSPCA.

The Welcome Centre is actively involved in the Kirklees Tackling Poverty Partnership, which brings together council and third sector representatives to work collaboratively on tackling poverty in the borough. The Welcome Centre is also an active member of Feeding West Yorkshire, a collaboration of food network groups from across the county, and part of the national Feeding Britain network. Finally, The Welcome Centre is an active member of the Independent Food Aid Network, a national network of independent emergency food providers.

Staff

During 2023-24 The Welcome Centre's small staff team was reconfigured to better meet our changing operational needs. We now have six full time and five part time staff working across our two sites (9.5 full time equivalent). We recruited a Deputy Chief Exec who is currently covering the Maternity leave of the Chief Exec. Our fundraiser left the organisation in late spring and her role is being filled internally. We have had some longer term sickness absence within the workforce during 23-24 but this has been well covered by other members of the team.

Future Plans and Priorities

In 2022 Trustees agreed a three year strategic plan for the period 2022 - 2025. 2023 - 2024 was year two of delivering this strategic plan.

Over the next two years we will continue to build upon our strengths, with the continued input and support of our stakeholders, to expand and improve the service we provide and to use our influence to improve the lives of those we support.

In practical terms this means:

- Improvements to the support we offer, providing greater choice, quality and flexibility to clients delivered in an efficient and sustainable way.
- Expansion of our advice service to support clients at risk of food poverty and food insecurity to make a successful transition to independence.
- Expansion of our partnerships and networking to improve our own delivery, to support other organisations in their work and to use our influence to bring about change.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2024

In setting our strategic plan, we have taken into consideration national and regional best practice developments in crisis support provision, and the specifics of the local context in which we operate.

Our Strategic Priorities for 2022 - 2025 are:

To provide a high quality, flexible service to those experiencing food poverty in our area.

This service will:

- guarantee high quality provision which meet the needs and preferences of clients
- boost the dignity, self-esteem and independence of clients by means of offering greater choice and flexibility
- offer place-based support to those in crisis, in food insecurity, or transitioning out of food poverty
- develop across all areas of South Kirklees where there is unmet need.

To provide a first class AGS service to meet the widest range of need.

This will involve:

- developing a highly trained team of staff and volunteers
- offering bespoke advice, guidance and support to clients that are:
 - in crisis
 - in food insecurity and at risk of falling into food poverty
 - transitioning out of poverty.

To expand and enhance our partnership working

- to improve the quality and range of our service
- to support the work of other organisations
- to actively engage in awareness raising, campaigning and lobbying to bring about change in social provision in the UK.

Financial review

Financial position

Overview

Incoming resources in the year to 31 August 2024 were £806,226 (2023: £965,629). Expenditure in the same period was £1,013,855 (2023: £955,376), resulting in a net deficit for the year of £207,629 (2023: net surplus of £10,253). It was expected that a deficit would be incurred in the year, however, the reserves position remains relatively healthy. Our year end cash balance reduced by £172,246 in the year primarily due to the operating deficit.

Income

Total income decreased by 16.5% compared to the prior year, primarily driven by a combination of reductions in donations and the associated gift aid of and a reduction in Household Support Fund grant income, which was partially offset by legacy income in the year.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2024**

STRATEGIC REPORT

Financial review

Principal funding sources

The Welcome Centre received all of its income from five main sources:

1. Donations and its associated gift aid from generous members of the public, faith organisations, schools, and other community organisations.
2. Grants to fund projects, support roles, specific activities or operational costs of running The Welcome Centre.
3. Corporate sponsorship from local and national businesses.
4. Capacity building support from Kirklees Council Local Welfare Team.
5. Fundraising events organised by staff, volunteers and supporters.

In order to create long term sustainable income streams, we would like to increase our income from corporate sponsorship, donations and fundraising to a level in excess of 75% of total income over the next 3 years.

Principal Costs and Expenses

Expenditure increased by 6.1% compared to the prior year which primarily relates to increases in employee costs as we invest in our staff team and the funding of Client grants.

The Welcome Centre's costs and expenses fall into five main categories, as described below:

1. Goods distributed to beneficiaries, which is our most significant cost and accounts for just over 50% of our total expenditure. Approximately 25% of this represents donations of goods from our supporters, with the balance comprising items purchased by ourselves.
2. Employment costs relating to salary and pension costs of our staff team.
3. Accommodation costs relating to the rent and running costs of the two premises we operate.
4. Grants made to beneficiaries for large household items, such as electrical goods and furniture.
5. Other operating costs such as IT, telephone, insurance, professional fees, training costs and fundraising materials.

Restricted Funding

The Welcome Centre has been fortunate again this year to receive several grants and donations totalling £323,460 to support specific projects or restricted activities. This funding was focussed on four main areas:

1. Donations to purchase food and other goods for distribution (£48,405)
2. Targeted support for specific purchases made on behalf of our clients, including an in-house fuel bank (£33,716)
3. Household Support grants from Kirklees Council which were used to purchase food, or provide targeted support for our clients (£148,094)
4. Lottery funding to assist with the development of our advice, guidance and support activities (£32,454)
5. Donations to fund specific salaries including from a legacy (£4,872)
6. Grants to fund accommodation costs (£9,250)

Capital Expenditure

In 2023/24 £1,937 was spent on fixed asset additions, relating to the Lord Street building.

Financial investments

The charity does not hold any financial investments.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2024

STRATEGIC REPORT

Financial review

Reserves policy

The reserves policy continues to take a risk-based approach focusing on the resilience of key income streams and the commitment levels of charitable activity expenditure. The Trustees understand that unrestricted free reserves are not intended to cover a permanent loss of funds but to maintain service delivery through a period when income is reduced, or demand is increased. Our approach excludes any fixed assets, designated funds and restricted funds.

We propose that reserves are calculated as two months of food pack provision, plus three months of operating expenditure (excluding the value of goods for distribution and depreciation), plus other longer-term commitments. This would allow a period of adjustment to allow the charity to respond to a permanent change in financial situation e.g. reduced income, or period to allow a transition to alternative arrangements for our beneficiaries, staff and volunteers. This figure is £265,500 for the year ending 31 August 2024, based on average annual running costs. As of 31 August 2024, the total unrestricted reserves of The Welcome Centre were £476,917, of which £52,025 is fixed assets, therefore free reserves totalled £424,892 which is above the target level.

The Trustees continue to monitor the level of free reserves and the appropriateness of the Reserves Policy at regular intervals.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Welcome Centre is registered as a Charitable Incorporated Organisation and its governing document (CIO conversion dated 10 January 2019, and amended 3 February 2020) is its constitution.

Recruitment and appointment of new trustees

Trustee Terms of Office

Trustees hold office for a maximum term of six years from the date of their appointment.

During the year ending 31 August 2024, three trustees reached the end of their terms of office and were re-appointed, and one new trustee was appointed.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1151282

Registered office

15 Lord Street
Huddersfield
HD1 1QB

THE WELCOME CENTRE (HUDDERSFIELD)

**REPORT OF THE TRUSTEES
for the year ended 31 August 2024**

Trustees

A M Tomlinson
J F Norman
R W Whiteley
K Siddique
E R Smith
G D J Bruce
L Rigal
S Mohammed
P Lucitt
D N Williams (appointed 20.11.23)

Independent Examiner

SMH Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, on
..... and signed on the board's behalf by:

.....
R W Whiteley - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE WELCOME CENTRE (HUDDERSFIELD)**

Independent examiner's report to the trustees of The Welcome Centre (Huddersfield) ('the Charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 August 2024.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2001 ('the 2001 Act').

I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2001. In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2001 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by Section 130 of the 2001 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and contents of the accounts set out in the Charities (Accounts and Report) Regulations 2008 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kevin Winterburn FCA

SMH Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

Date:

THE WELCOME CENTRE (HUDDERSFIELD)**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 August 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	424,871	75,376	500,247	571,411
Charitable activities	5				
Support services and food packs		138,848	107,854	246,702	337,981
Other trading activities	3	12,643	32,624	45,267	45,804
Investment income	4	<u>14,010</u>	<u>-</u>	<u>14,010</u>	<u>10,433</u>
Total		<u>590,372</u>	<u>215,854</u>	<u>806,226</u>	<u>965,629</u>
EXPENDITURE ON					
Charitable activities	6				
Support services and food packs		<u>800,250</u>	<u>213,605</u>	<u>1,013,855</u>	<u>955,376</u>
NET INCOME/(EXPENDITURE)		(209,878)	2,249	(207,629)	10,253
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>686,795</u>	<u>27,959</u>	<u>714,754</u>	<u>704,501</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>476,917</u></u>	<u><u>30,208</u></u>	<u><u>507,125</u></u>	<u><u>714,754</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**BALANCE SHEET****31 August 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	12	52,025	2,251	54,276	67,939
CURRENT ASSETS					
Stocks	13	17,357	-	17,357	27,025
Debtors	14	40,728	-	40,728	65,781
Cash at bank and in hand		<u>379,085</u>	<u>79,132</u>	<u>458,217</u>	<u>630,463</u>
		437,170	79,132	516,302	723,269
CREDITORS					
Amounts falling due within one year	15	(12,278)	(51,175)	(63,453)	(76,454)
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET CURRENT ASSETS		<u>424,892</u>	<u>27,957</u>	<u>452,849</u>	<u>646,815</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		476,917	30,208	507,125	714,754
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET ASSETS		<u><u>476,917</u></u>	<u><u>30,208</u></u>	<u><u>507,125</u></u>	<u><u>714,754</u></u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**BALANCE SHEET - continued****31 August 2024**

FUNDS	16		
Unrestricted funds:			
General fund		211,399	367,727
Long Term Reserve		<u>265,518</u>	<u>319,068</u>
		<u>476,917</u>	<u>686,795</u>
Restricted funds:			
Premises Expansion		1,583	2,583
Additional Cold Food Storage Capacity		668	943
Feeding Families		4,109	4,109
KMC - Local Welfare Provision		1,024	1,024
One Community		10,844	-
Lottery Fund		4,449	213
The Julia and Hans Rausing Trust		-	1,542
Aviva		1,885	10,632
Big Give		1,960	6,913
Glasspool Charity Trust		<u>3,686</u>	<u>-</u>
		<u>30,208</u>	<u>27,959</u>
		<u> </u>	<u> </u>
TOTAL FUNDS		<u>507,125</u>	<u>714,754</u>

The financial statements were approved by the Board of Trustees and authorised for issue on
and were signed on its behalf by:

.....
R W Whiteley - Trustee

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**CASH FLOW STATEMENT
for the year ended 31 August 2024**

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(184,319)</u>	<u>(2,420)</u>
Net cash used in operating activities		<u>(184,319)</u>	<u>(2,420)</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(1,937)	(75,331)
Interest received		<u>14,010</u>	<u>10,433</u>
Net cash provided by/(used in) investing activities		<u>12,073</u>	<u>(64,898)</u>
Change in cash and cash equivalents in the reporting period		(172,246)	(67,318)
Cash and cash equivalents at the beginning of the reporting period		<u>630,463</u>	<u>697,781</u>
Cash and cash equivalents at the end of the reporting period		<u><u>458,217</u></u>	<u><u>630,463</u></u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 August 2024

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(207,629)	10,253
Adjustments for:		
Depreciation charges	15,600	15,007
Interest received	(14,010)	(10,433)
Decrease/(increase) in stocks	9,668	(7,519)
Decrease/(increase) in debtors	25,053	(42,237)
(Decrease)/increase in creditors	<u>(13,001)</u>	<u>32,509</u>
Net cash used in operations	<u>(184,319)</u>	<u>(2,420)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.9.23 £	Cash flow £	At 31.8.24 £
Net cash			
Cash at bank and in hand	<u>630,463</u>	<u>(172,246)</u>	<u>458,217</u>
	<u>630,463</u>	<u>(172,246)</u>	<u>458,217</u>
Total	<u>630,463</u>	<u>(172,246)</u>	<u>458,217</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. Where performance conditions are attached to the income and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Short leasehold	- Straight line over 6 years
Fixtures and fittings	- 10% on cost
Computer equipment	- 25% on cost

Stocks

Stocks represent goods donated or purchased which have yet to be distributed to beneficiaries. Stocks are valued on the basis of either their purchase price (bought in items) or the estimated cost of the goods in an open market (donated goods).

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 August 2024

1. ACCOUNTING POLICIES - continued

Fund accounting

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Donated goods

Income is recognised by the charity for goods donated at fair value based on the estimated cost of the goods in an open market, when the Charity takes control of the donated goods.

Initially the donated items are recorded as stock, with the corresponding amounts recorded as donations. When the stocks are distributed to beneficiaries, they are recognised as an expense in the Statement of Financial Activities.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations and gifts	367,312	445,750
Gift aid	42,753	51,886
Legacies	40,697	4,872
Client support payments	-	4,615
Corporate sponsorship	<u>49,485</u>	<u>64,288</u>
	<u>500,247</u>	<u>571,411</u>

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Fundraising activities	<u>45,267</u>	<u>45,804</u>

4. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	<u>14,010</u>	<u>10,433</u>

THE WELCOME CENTRE (HUDDERSFIELD)**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2024****5. INCOME FROM CHARITABLE ACTIVITIES**

		2024	2023
	Activity	£	£
Grants	Support services and food packs	<u>246,702</u>	<u>337,981</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Other Grants	-	2,000
Kirklees Capacity Building	68,768	68,768
One Community Foundation	18,000	12,000
Charles & Elsie Sykes	3,000	3,000
Howitt Homeless Trust	1,800	-
FV & E Brook Charitable Trust	-	6,000
Groundwork UK	-	1,000
The Neighbourly Foundation	1,280	5,905
Lottery Grant	35,354	32,254
Household Support Fund	60,000	148,094
The Inman Charity	-	5,000
The Julia and Hans Rausing Trust	-	9,250
William Brooke Benevolent	-	18,000
National Unplanned Pregnancy Advisory Service	-	25,000
Charities Trust	-	1,710
Lloyds Bank Foundation	500	-
Sir George Martin Trust	4,000	-
Fine & Country Foundation	1,000	-
Glasspool Charity Trust	10,000	-
The Hobson Charity	15,000	-
National Lottery Community Fund	25,000	-
Souter Charitable Trust	<u>3,000</u>	<u>-</u>
	<u>246,702</u>	<u>337,981</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2024

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Support services and food packs	<u>946,054</u>	<u>64,140</u>	<u>3,661</u>	<u>1,013,855</u>

7. GRANTS PAYABLE

	2024 £	2023 £
Support services and food packs	<u>64,140</u>	<u>42,725</u>

8. SUPPORT COSTS

	Governance costs £
Support services and food packs	<u>3,661</u>

Support costs, included in the above, are as follows:

	2024 Support services and food packs £	2023 Total activities £
Accountancy fees	1,200	1,200
Professional fees	<u>2,461</u>	<u>12,923</u>
	<u>3,661</u>	<u>14,123</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024 £	2023 £
Depreciation - owned assets	<u>15,600</u>	<u>15,007</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2024

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2024 nor for the year ended 31 August 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2024 nor for the year ended 31 August 2023.

11. STAFF COSTS

	2024 £	2023 £
Wages and salaries	<u>334,404</u>	<u>256,160</u>
	<u>334,404</u>	<u>256,160</u>

The average monthly number of employees during the year was as follows:

	2024	2023
Support staff - Full time equivalent	<u>12</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

12. TANGIBLE FIXED ASSETS

	Short leasehold £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 September 2023	78,890	24,658	27,277	130,825
Additions	<u>1,937</u>	<u>-</u>	<u>-</u>	<u>1,937</u>
At 31 August 2024	<u>80,827</u>	<u>24,658</u>	<u>27,277</u>	<u>132,762</u>
DEPRECIATION				
At 1 September 2023	16,114	19,495	27,277	62,886
Charge for year	<u>13,148</u>	<u>2,452</u>	<u>-</u>	<u>15,600</u>
At 31 August 2024	<u>29,262</u>	<u>21,947</u>	<u>27,277</u>	<u>78,486</u>
NET BOOK VALUE				
At 31 August 2024	<u>51,565</u>	<u>2,711</u>	<u>-</u>	<u>54,276</u>
At 31 August 2023	<u>62,776</u>	<u>5,163</u>	<u>-</u>	<u>67,939</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2024

13. STOCKS

	2024	2023
	£	£
Stocks	<u>17,357</u>	<u>27,025</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade debtors	-	664
Prepayments	<u>40,728</u>	<u>65,117</u>
	<u>40,728</u>	<u>65,781</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Trade creditors	5,405	16,938
Accruals and deferred income	<u>58,048</u>	<u>59,516</u>
	<u>63,453</u>	<u>76,454</u>

16. MOVEMENT IN FUNDS

	At 1.9.23	Net movement in funds	Transfers between funds	At 31.8.24
	£	£	£	£
Unrestricted funds				
General fund	367,727	(209,878)	53,550	211,399
Long Term Reserve	<u>319,068</u>	<u>-</u>	<u>(53,550)</u>	<u>265,518</u>
	686,795	(209,878)	-	476,917
Restricted funds				
Premises Expansion	2,583	(1,000)	-	1,583
Additional Cold Food Storage Capacity	943	(275)	-	668
Feeding Families	4,109	-	-	4,109
KMC - Local Welfare Provision	1,024	-	-	1,024
One Community	-	10,844	-	10,844
Lottery Fund	213	4,236	-	4,449
The Julia and Hans Rausing Trust	1,542	(1,542)	-	-
Aviva	10,632	(8,747)	-	1,885
Big Give	6,913	(4,953)	-	1,960
Glasspool Charity Trust	<u>-</u>	<u>3,686</u>	<u>-</u>	<u>3,686</u>
	<u>27,959</u>	<u>2,249</u>	<u>-</u>	<u>30,208</u>
TOTAL FUNDS	<u>714,754</u>	<u>(207,629)</u>	<u>-</u>	<u>507,125</u>

THE WELCOME CENTRE (HUDDERSFIELD)**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2024****16. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	530,372	(740,250)	(209,878)
Household Support Fund	<u>60,000</u>	<u>(60,000)</u>	<u>-</u>
	590,372	(800,250)	(209,878)
Restricted funds			
Premises Expansion	-	(1,000)	(1,000)
Additional Cold Food Storage Capacity	-	(275)	(275)
FOODAID	1,500	(1,500)	-
One Community	18,000	(7,156)	10,844
Lottery Fund	35,354	(31,118)	4,236
The Julia and Hans Rausing Trust	-	(1,542)	(1,542)
Unwin Legacy	40,697	(40,697)	-
Aviva	67,303	(76,050)	(8,747)
Big Give	-	(4,953)	(4,953)
Glasspool Charity Trust	10,000	(6,314)	3,686
Hobson Charity Grant	15,000	(15,000)	-
National Lottery Community Fund	25,000	(25,000)	-
Souter 24	<u>3,000</u>	<u>(3,000)</u>	<u>-</u>
	<u>215,854</u>	<u>(213,605)</u>	<u>2,249</u>
TOTAL FUNDS	<u><u>806,226</u></u>	<u><u>(1,013,855)</u></u>	<u><u>(207,629)</u></u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2024

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.9.22 £	Net movement in funds £	Transfers between funds £	At 31.8.23 £
Unrestricted funds				
General fund	441,454	4,035	(77,762)	367,727
Long Term Reserve	<u>241,306</u>	<u>-</u>	<u>77,762</u>	<u>319,068</u>
	682,760	4,035	-	686,795
Restricted funds				
Premises Expansion	3,583	(1,000)	-	2,583
Additional Cold Food Storage Capacity	1,218	(275)	-	943
Feeding Families	7,614	(3,505)	-	4,109
KMC - Local Welfare Provision	1,024	-	-	1,024
Surviving Winter for the over 60s	3,472	(3,472)	-	-
The Neighbourly Foundation	4,830	(4,830)	-	-
Lottery Fund	-	213	-	213
The Julia and Hans Rausing Trust	-	1,542	-	1,542
Aviva	-	10,632	-	10,632
Big Give	<u>-</u>	<u>6,913</u>	<u>-</u>	<u>6,913</u>
	<u>21,741</u>	<u>6,218</u>	<u>-</u>	<u>27,959</u>
TOTAL FUNDS	<u><u>704,501</u></u>	<u><u>10,253</u></u>	<u><u>-</u></u>	<u><u>714,754</u></u>

THE WELCOME CENTRE (HUDDERSFIELD)**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2024****16. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	642,169	(638,134)	4,035
Household Support Fund	<u>148,094</u>	<u>(148,094)</u>	<u>-</u>
	790,263	(786,228)	4,035
Restricted funds			
Premises Expansion	-	(1,000)	(1,000)
Additional Cold Food Storage Capacity	-	(275)	(275)
ACTS 435 Provision of Grants to Clients	4,155	(4,155)	-
Development Worker	3,000	(3,000)	-
Feeding Families	-	(3,505)	(3,505)
FOODAID	5,100	(5,100)	-
One Community	10,000	(10,000)	-
Surviving Winter for the over 60s	-	(3,472)	(3,472)
The Neighbourly Foundation	500	(5,330)	(4,830)
Lottery Fund	32,254	(32,041)	213
Groundwork	1,000	(1,000)	-
The Inman Charity	5,000	(5,000)	-
Marsh Charitable Trust	500	(500)	-
The Julia and Hans Rausing Trust	9,250	(7,708)	1,542
Unwin Legacy	4,872	(4,872)	-
William Brooke Benevolent	18,000	(18,000)	-
Aviva	62,674	(52,042)	10,632
Big Give	<u>19,061</u>	<u>(12,148)</u>	<u>6,913</u>
	<u>175,366</u>	<u>(169,148)</u>	<u>6,218</u>
TOTAL FUNDS	<u><u>965,629</u></u>	<u><u>(955,376)</u></u>	<u><u>10,253</u></u>

16. MOVEMENT IN FUNDS - continued

Purpose of restricted funds

Premises Expansion	- Specific fixed assets for use in the charity
Additional Cold Food Storage Capacity	- Specific fixed assets for use in the charity
Feeding Families	- Food costs
KMC - Local Welfare Provision	- Food costs
Lottery Fund	- Staff costs and overheads for AGS service
The Julia and Hans Rausing Trust	- Warehousing costs
Aviva	- Staff costs, food costs and client grants
Big Give	- Client fuel grants
One Community	- Food costs
Glasspool Charity Trust	- Client grants

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2024.

THE WELCOME CENTRE (HUDDERSFIELD)

England & Wales - Charity number 1151282

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023
FOR
THE WELCOME CENTRE (HUDDERSFIELD)**

Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

THE WELCOME CENTRE (HUDDERSFIELD)

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for the year ended 31 August 2023**

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THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2023

The trustees present their report with the financial statements of the charity for the year ended 31 August 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Object of the Charity

The relief of persons suffering from poverty, sickness, disadvantage and the distress arising therefrom, by providing practical advice, guidance and support.

Charitable activities

The Charity provides practical support to people experiencing extreme disadvantage in the Huddersfield area by:

- supplying a range of emergency packs to individuals and families in crisis
- receiving and storing donations of food, toiletries, bedding, basic household items and other goods which are made up into packs
- providing advice, guidance and support to assist individuals with underlying problems to make progress
- offering referrals and signposting to services and agencies that can help with specific needs
- delivering a fair, non-judgmental and inclusive service in a way that respects people's dignity
- working in partnership with local agencies and services, faith groups, schools, businesses and the media
- adapting our provision to meet needs through monitoring, feedback and consultation
- operating a year-round service
- offering volunteering opportunities to help individuals to gain skills, confidence and self respect as a stepping stone into employment.

The Welcome Centre (Huddersfield) has been operating since 1997. The number of people supported by The Welcome Centre has increased year on year since its inception, and The Welcome Centre now supports thousands of people each year. The Welcome Centre is meeting a real need in supplementing statutory and voluntary provision for those in crisis in our community. The Board has the objects of the charity at the front of its mind when making decisions and has regard to the guidance issued by the Charity Commission on public benefit.

Strategic objectives

The board has three strategic objectives for the period 2022 - 2025:

- To provide a high quality, flexible service to those experiencing food poverty in our area.
- To provide a first class advice, guidance and support (AGS) service to meet the widest range of need.
- To expand and enhance our partnership working.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2023**

OBJECTIVES AND ACTIVITIES

Volunteers

Volunteers are at the very heart of our organisation; they are essential to all areas of our work. We value our volunteer team greatly and strive to make volunteers feel proud of their contribution to our team. Thank you to all of our fantastic volunteers, without your tireless efforts, passion and energy we would not be able to do what we do.

Our volunteers come from all walks of life, and carry out a wide variety of roles at the Centre, including:

- Administration support: book-keeping, data entry, and fundraising administration tasks
- Delivery drivers: collecting donations from corporate and community supporters, and transporting stock between The Welcome Centre's two sites
- Warehouse: checking, sorting and recording all incoming donations of goods
- Phone referrals: taking incoming client referral phone calls from frontline agencies
- Store and fresh: making up client packs of food, toiletries, bedding, etc
- Store: making up client parcels of food, bedding, toiletries, etc
- Reception: welcoming clients on arrival and handing over client packs
- AGS: providing a listening ear and signposting to clients in reception
- Event support: helping at fundraising events and collections, and giving talks on behalf of The Welcome Centre
- Specialist support: providing specialist advice on all areas including legal matters, health and safety, policy and procedures, and logistics and IT.

We currently have around 140 volunteers at The Welcome Centre, most of whom volunteer with us regularly, and some of whom volunteer seasonally or on a more casual basis. Our volunteers are recruited, trained, inducted, and supported by our staff team.

In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2023**

STRATEGIC REPORT

Achievement and performance

Our achievements in 2022-23

The Welcome Centre has continued to provide a high-quality food bank and advice service to the growing number of people needing crisis support in south Kirklees.

In Autumn 2022, we took the decision to significantly reconfigure our operations, to allow us to both meet the ever increasing need for our food bank support, and create space for our growing Advice, Guidance and Support (AGS) service. We moved our food bank packing operation from our town centre premises to our warehouse, this was a big undertaking, but ultimately meant that our food bank packing teams could operate much more safely and efficiently, and that we would have more space to expand into as service demand increased. In Spring 2023, we undertook premises alterations at our warehouse, to make the new working space more comfortable and appropriate for staff and volunteers. Throughout both the move and the building works, we delivered an uninterrupted service to our clients.

Throughout the year, we have continued to offer a home delivery service, alongside clients being able to visit our premises to collect their packs. We know from client feedback that clients really value the flexibility this gives, as some prefer the social connection and face to face support they get from collecting their pack, and some really struggle to visit us in person, so home deliveries are much more accessible to them.

In addition to continuing to offer a high standard of support through our food bank, we have also further expanded and developed our AGS service, which helps clients transition beyond the food bank. We have grown our AGS staff team to include a full time Manager, supported by four Caseworkers and 16 volunteers. Our AGS team deliver a broad range of support interventions, including triage and welfare checks, signposting and referral to other agencies, and emotional and listening ear support, as well as the opportunity to access budgeting and benefits appointments, our in-house fuel bank, and a grant programme providing emergency funding for essentials including white goods and furniture. We have also continued to deliver a digital inclusion offering, providing clients with mobile phones and SIM cards where needed, to help address the digital barriers that many of our clients face. Increasing the size of our AGS team has enabled us to support a greater number of our clients through these additional interventions.

One of strategic priorities for this year was to *'boost the dignity, self-esteem and independence of clients by means of offering greater choice and flexibility'*. In furtherance of this aim, in Spring 2023 we started to introduce retail vouchers to our client support package. Clients in need of home starter packs are offered the choice between receiving a pack of items or receiving a retail voucher so that they can select their own items. Some clients still prefer the convenience of receiving a pack of items, but many take advantage of the retail vouchers and appreciate the choice this gives them. During the 2023 summer holiday, we also gave retail vouchers to clients with school aged children to 'top up' their packs - these vouchers were a small addition to their regular packs, to help with the additional costs of the school holidays.

We are incredibly proud of The Welcome Centre's achievements in what has been another challenging year. These successes do not belong to The Welcome Centre alone; we would not have been able to achieve what we did without our external supporters. Individuals, community groups, businesses, and funders were incredibly generous during difficult times, and without their generosity The Welcome Centre would not have been able to offer clients such a high quality, consistent service.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2023**

STATISTICAL OVERVIEW FOR 2022-2023

	September 2022 - August 2023	September 2021 - August 2022	Percentage change
Total referrals	14,544	12,090	20.3%
Total number of referring agencies	134	133	-0.8%
Total households helped	3,571	3,138	7.6%
Total people helped	6,499	5,787	12.3%
Total children helped	2,636	2,210	19.3%
% Clients with just one referral	33.8%	40.7%	
% clients with more than 5 referrals	21.9%	19.1%	
Total Pack Count	23,398	19,735	18.6%
Food Pack Count	14,254	11,729	21.5%
Person Food Days	142,705	129,022	10.6%
Total households accessing AGS support	1,898		
Total support sessions delivered	5,077		
Total support interventions completed	4,813		

As can be seen above, The Welcome Centre once again saw an increased output in 2022-2023. The number of referrals we received increased by 20%, a significant increase, but the number of households and people we helped increased at the lower rates of 7.6% and 12.3% respectively. This means that the number of referrals per person is increasing, indicating that more people are in need of ongoing support rather than one-off crisis interventions. The fact that the number of people helped is increasing at a faster rate than households helped suggests that we are supporting a greater number of larger households. This is supported by the fact that the total number of children we helped has also increased at a higher rate of 19.3%. This is a continuation of a trend that first emerged in 2021 - 22, with families with children continuing to account for a greater proportion of our client base in 2022 - 23.

In 2022 - 23, as in 2021 - 22, we again saw a decrease in the number of people needing only one referral, suggesting more people are experiencing a longer lasting crisis. These continuing trends are sadly unsurprising, given the ongoing national cost of living crisis.

2022 - 23 is the first year for which we are able to report AGS data, as we previously used a different reporting methodology and so any year on year data comparison would not be meaningful. It is worth noting that just over half (53.2%) of the households accessing our food bank also received additional support through our AGS service. Households may have accessed multiple AGS support sessions throughout the year.

Partnership working

The Welcome Centre is proud of its collaborative outlook and recognises the benefit of learning from and sharing with others in our community and our field. The Welcome Centre continues to actively participate in relevant networks and groups, and to nurture and develop partnerships with other organisations, at a strategic and operational level.

The Welcome Centre is actively involved in the Kirklees Tackling Poverty Partnership, which brings together council and third sector representatives to work collaboratively on tackling poverty in the borough. The Welcome Centre is also an active member of Feeding West Yorkshire, a collaboration of food network groups from across the county, and part of the national Feeding Britain network. Finally, The Welcome Centre is an active member of the Independent Food Aid Network, a national network of independent emergency food providers.

The Welcome Centre works in partnership with organisations from the public, private and third sector. In 2022 - 23 we continued to develop existing partnership working with other organisations, including the council's Local Welfare Provision, Public Health, the Huddersfield Mission, Fusion Housing, Colne Valley Help, Huddersfield Giants Community Trust, and Community Cards. Our partners at Cummins provided invaluable support in setting up our new warehouse arrangements, and thanks to their input we have a really efficient, safe working arrangement in place. We also continued to work with the generous local supermarkets and businesses who donate surplus food to The Welcome Centre. In 2022 - 23 we also continued to develop new partnerships, with noticeable examples including partnerships with Groundwork, the Centre for Social Justice, the council's Money Advice Unit, and the RSPCA.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2023

Through close partnership working with other organisations, The Welcome Centre has been able to broaden and improve the services and support available to clients. In 2022 - 23, partnership working enabled us to enhance our offering to clients.

Staff

During 2022-23 The Welcome Centre's small staff team expanded, and was also restructured slightly to better meet our changing operational needs. We now have five full time and six part time staff working across our two sites (9.5 full time equivalent). Our AGS Manager departed the team, and our Deputy AGS Manager stepped up to take over the role. We also further expanded our AGS team, recruiting three new AGS Caseworkers (one full time, two part time).

Operations and logistics

The Welcome Centre operates two sites, a warehouse and a building in Huddersfield town centre. Our warehouse is on the outskirts of Huddersfield town centre, this is where we sort and store incoming donations of goods, and where we make up our crisis packs. Crisis packs are then loaded into our two vans, one van transports packs to our town centre building for clients to collect, and the other delivers packs to the homes of clients who aren't able to travel to our town Centre premises to collect their packs. Our vans also pick up donations from our collection points throughout the community and transport them to our warehouse for sorting.

Our town centre building is where we take incoming telephone referrals and where clients come to pick up their packs, and to access face to face support from our AGS team. Prior to this year, crisis packs were made up at our town centre building. However, as demand for our service has increased, our town centre building was no longer big enough to house this aspect of our operation, so last autumn we moved our packing area to our warehouse. In addition to allowing us to make up crisis packs more safely and efficiently to meet growing demand, this move also created much needed space at our town centre building for our expanding AGS team.

Both our sites are open to the public; clients and referrers access our town centre premises, and supporters drop off donations at our warehouse.

Future Plans and Priorities

In 2022 Trustees agreed a three year strategic plan for the period 2022 - 2025. 2022 - 2023 was year one of delivering this strategic plan.

Over the next two years we will continue to build upon our strengths, with the continued input and support of our stakeholders, to expand and improve the service we provide and to use our influence to improve the lives of those we support.

In practical terms this means:

- Improvements to the support we offer, providing greater choice, quality and flexibility to clients delivered in an efficient and sustainable way.
- Expansion of our advice service to support clients at risk of food poverty and food insecurity to make a successful transition to independence.
- Expansion of our partnerships and networking to improve our own delivery, to support other organisations in their work and to use our influence to bring about change.

In setting our strategic plan, we have taken into consideration national and regional best practice developments in crisis support provision, and the specifics of the local context in which we operate.

Our Strategic Priorities for 2022 - 2025 are:

To provide a high quality, flexible service to those experiencing food poverty in our area.

This service will:

- guarantee high quality provision which meet the needs and preferences of clients
- boost the dignity, self-esteem and independence of clients by means of offering greater choice and flexibility
- offer place-based support to those in crisis, in food insecurity, or transitioning out of food poverty
- develop across all areas of South Kirklees where there is unmet need.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2023**

To provide a first class AGS service to meet the widest range of need.

This will involve:

- developing a highly trained team of staff and volunteers
- offering bespoke advice, guidance and support to clients that are:
 - in crisis
 - in food insecurity and at risk of falling into food poverty
 - transitioning out of poverty.

To expand and enhance our partnership working

- to improve the quality and range of our service
- to support the work of other organisations
- to actively engage in awareness raising, campaigning and lobbying to bring about change in social provision in the UK.

Financial review

Financial position

The Welcome Centre's financial position at the end of the 2022-23 year remains healthy, after a year in which we continued to see a high level of activity. Whilst there have been no significant changes to the range of services offered by The Welcome Centre during the year, we have seen continued growth in client demand, especially in the help we give to families and for our AGS services.

Total income grew by 6% in the year due to increased donations, primarily from Kirklees Council's Household Support Fund and general donations as supporters have responded to the cost of living crisis. We have also generated increased income from fundraising activities in the year. These increases have been partially offset by a marked reduction in donations of food.

Our services have once again seen an increase in demand, resulting in a 3% increase in expenditure.

The cash position worsened by £67k in the year, despite the £10k operating surplus, due to capital expenditure in the year and increased levels of working capital. Our year end cash position decreased from £698k to £630k. Restricted and designated funds amount to £347k, leaving a general cash reserve of £283k, compared to £440k in August 2022.

Due to the ongoing cost of living crisis, we expect to see a 15% increase in demand for our services in 2023-24. In addition, it is unlikely that a similar level of income will be received from the Household Support Fund, and this will result in a reduction in the general cash reserve. We also plan to continue to make changes to our way of operating, that will require some investment.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2023**

STRATEGIC REPORT

Financial review

Principal funding sources

The Welcome Centre received all of its income from five main sources:

1. Donations and its associated gift aid from members of the public, faith organisations, schools, businesses and other charities (53% of total income).
2. Corporate sponsorship and general grants to support the operational costs of running the centre (7% of total income).
3. Restricted grants to fund projects, support roles, or activities within The Welcome Centre (28% of total income).
4. Capacity building support from Kirklees Council Local Welfare Team (7% of total income).
5. Fundraising events organised by staff, volunteers and supporters (5% of total income).

For long term sustainability, we would like to increase our income from corporate sponsorship, donations and fundraising to a level in excess of 75% of total income over the next 3 years. Work towards this target was again impacted in 2022/23 due to the large value of Household Support grants received from Kirklees Councils (£148k) that we received.

Principal Costs and Expenses

The Welcome Centre's costs and expenses fall into four major categories, as described below:

1. Goods distributed to clients, which is our most significant cost, representing 50% of total expenditure. Around 25% of this is met from non-financial donations received from our supporters, with the balance comprising items purchased by ourselves. We have seen a significant increase in goods purchased, due to lower levels of food donations and increased demand.
2. Employment costs relate to salary and pension costs of our 11 staff. At 27% of total expenditure, this is our second most significant cost.
3. Accommodation costs cover the rent and upkeep of two premises and represents 9% of expenditure.
4. Grants made to clients for large household items, such as electrical goods and furniture has reduced significantly in 2022/23, due to Covid related grants in previous years. It now equates to over 4% of expenditure. All of this expenditure is covered by restricted grants received from organisations.
5. Other small items of expenditure make up the balance of costs, such as IT, telephone, insurance, professional fees, training costs and publicity materials, amounting to 10% of expenditure.

Restricted Funding

The Welcome Centre has been fortunate again this year to receive several grants and donations totalling £323,460 to support specific projects or restricted activities. This funding was focussed on four main areas:

1. Donations to purchase food and other goods for distribution (£48,405)
2. Targeted support for specific purchases made on behalf of our clients, including an in-house fuel bank (£33,716)
3. Household Support grants from Kirklees Council which were used to purchase food, or provide targeted support for our clients (£148,094)
4. Lottery funding to assist with the development of our advice, guidance and support activities (£32,454)
5. Donations to fund specific salaries including from a legacy (£4,872)
6. Grants to fund accommodation costs (£9,250)

Capital Expenditure

In 2022/23 £75,000 was spent on fixed asset additions relating to improvements at the warehouse to make our operations more efficient and the start of the planned improvements at the Lord Street site to allow us to utilise the space there in a more effective manner.

The budget for 2023/24 includes further capital expenditure of around £45,000, to cover further improvements in Lord Street and our warehouse to support the ever increasing demand for our services.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2023**

STRATEGIC REPORT

Financial review

Reserves policy

A review of the reserves policy identified that it was appropriate to move to a risk-based approach focusing on the resilience of key income streams and the commitment levels of charitable activity expenditure. The Trustees understand that unrestricted free reserves are not intended to cover a permanent loss of funds but to maintain service delivery through a period when income is reduced, or demand is increased. Our approach excludes any fixed assets, designated funds and restricted expenditure.

We propose that reserves are calculated as two months of food pack provision, plus three months of operating expenditure (excluding the value of goods for distribution and depreciation), plus other longer-term commitments. This would allow a period of adjustment to allow the charity to respond to a permanent change in financial situation e.g. reduced income, or period to allow a transition to alternative arrangements for our beneficiaries, staff and volunteers.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Welcome Centre is registered as a Charitable Incorporated Organisation and its governing document (CIO conversion dated 10 January 2019, and amended 3 February 2020) is its constitution.

Recruitment and appointment of new trustees

Board of Trustees

The charity is overseen by a Board of Trustees, which consists of ten Trustees led by the Chairperson, who provide governance to the organisation. The Trustees formally meet as a Board four times a year to discuss, challenge and review the activities of the charity in line with the roles and responsibilities as defined by the Charities Commission.

The Governing document allows the trustees to meet in person and conduct meetings virtually; all meetings this year have been held in person.

The Trustees act on a voluntary basis and receive no remuneration for the performance of their duties. Trustee activities are insured by a Trustee indemnity insurance policy paid for by The Welcome Centre.

Trustees appointments are formally confirmed by the Board following a recruitment process, and all trustees are required to sign and abide by a Code of Conduct.

New trustees undergo an induction to brief them on their legal obligations under charity law, the Charity Commission guidance on public benefit, the Governing Document, the Board and decision-making processes, the strategic plan and recent financial performance of the charity. They also meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity and reports to the Chairperson. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters.

Trustee Terms of Office

Trustees hold office for a maximum term of six years from the date of their appointment.

During the year ending 31 August 2023, three trustees reached the end of their terms of office and one trustee resigned. Three new trustees were appointed.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity faces;
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual review
- Consideration of major risks at each Board meeting, where risk is a standing item on its agenda via the risk register.

Related parties

None of our trustees receive remuneration or other benefit from their work with the charity. Related party transactions are reported in the notes to the financial statements.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1151282

Registered office

15 Lord Street
Huddersfield
HD1 1QB

Trustees

J S Ainley (resigned 21.11.22)
Y Harding (resigned 21.11.22)
A M Tomlinson
J Watson (resigned 21.11.22)
J F Norman
R W Whiteley
K Siddique
H Filloux-Bennett (resigned 21.4.23)
E R Smith
G D J Bruce
L Rigal (appointed 21.11.22)
S Mohammed (appointed 22.11.22)
P Lucitt (appointed 21.11.22)

Independent Examiner

Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

THE WELCOME CENTRE (HUDDERSFIELD)

**REPORT OF THE TRUSTEES
for the year ended 31 August 2023**

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees on 13 November 2023 and signed on the board's behalf by:

R W Whiteley - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE WELCOME CENTRE (HUDDERSFIELD)

Independent examiner's report to the trustees of The Welcome Centre (Huddersfield) ('the Charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 August 2023.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of your charity's accounts as carried out under Section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by Section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of the accounts set out in the Charities (Accounts and Report) Regulations 2008 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kevin Winterburn ACA

Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

Date: 14 November 2023

THE WELCOME CENTRE (HUDDERSFIELD)**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 August 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	517,822	53,589	571,411	539,415
Charitable activities					
Support services and food packs	5	253,877	84,104	337,981	348,518
Other trading activities	3	8,131	37,673	45,804	24,602
Investment income	4	<u>10,433</u>	<u>-</u>	<u>10,433</u>	<u>731</u>
Total		<u>790,263</u>	<u>175,366</u>	<u>965,629</u>	<u>913,266</u>
EXPENDITURE ON					
Charitable activities					
Support services and food packs	6	<u>786,228</u>	<u>169,148</u>	<u>955,376</u>	<u>925,133</u>
NET INCOME/(EXPENDITURE)		4,035	6,218	10,253	(11,867)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>682,760</u>	<u>21,741</u>	<u>704,501</u>	<u>716,368</u>
TOTAL FUNDS CARRIED FORWARD		<u>686,795</u>	<u>27,959</u>	<u>714,754</u>	<u>704,501</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

BALANCE SHEET

31 August 2023

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	12	64,413	3,526	67,939	7,615
CURRENT ASSETS					
Stocks	13	27,025	-	27,025	19,506
Debtors	14	65,781	-	65,781	23,544
Cash at bank and in hand		<u>560,602</u>	<u>69,861</u>	<u>630,463</u>	<u>697,781</u>
		653,408	69,861	723,269	740,831
CREDITORS					
Amounts falling due within one year	15	(31,026)	(45,428)	(76,454)	(43,945)
NET CURRENT ASSETS		<u>622,382</u>	<u>24,433</u>	<u>646,815</u>	<u>696,886</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>686,795</u>	<u>27,959</u>	<u>714,754</u>	<u>704,501</u>
NET ASSETS		<u><u>686,795</u></u>	<u><u>27,959</u></u>	<u><u>714,754</u></u>	<u><u>704,501</u></u>
FUNDS	16				
Unrestricted funds:					
General fund				367,727	441,454
Long Term Reserve				<u>319,068</u>	<u>241,306</u>
				<u>686,795</u>	<u>682,760</u>
Restricted funds:					
Premises Expansion				2,583	3,583
Additional Cold Food Storage Capacity				943	1,218
Feeding Families				4,109	7,614
KMC - Local Welfare Provision				1,024	1,024
Surviving Winter for the over 60s				-	3,472
The Neighbourly Foundation				-	4,830
Lottery Fund				213	-
The Julia and Hans Rausing Trust				1,542	-
Aviva				10,632	-
Big Give				<u>6,913</u>	-
				<u>27,959</u>	<u>21,741</u>
TOTAL FUNDS				<u><u>714,754</u></u>	<u><u>704,501</u></u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

BALANCE SHEET - continued

31 August 2023

The financial statements were approved by the Board of Trustees and authorised for issue on 13 November 2023 and were signed on its behalf by:

R W Whiteley - Trustee

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**CASH FLOW STATEMENT
for the year ended 31 August 2023**

	Notes	2023 £	2022 £
Cash flows from operating activities			
Cash generated from operations	1	<u>(2,420)</u>	<u>9,355</u>
Net cash (used in)/provided by operating activities		<u>(2,420)</u>	<u>9,355</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(75,331)	-
Interest received		<u>10,433</u>	<u>731</u>
Net cash (used in)/provided by investing activities		<u>(64,898)</u>	<u>731</u>
Change in cash and cash equivalents in the reporting period		(67,318)	10,086
Cash and cash equivalents at the beginning of the reporting period		<u>697,781</u>	<u>687,695</u>
Cash and cash equivalents at the end of the reporting period		<u><u>630,463</u></u>	<u><u>697,781</u></u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 August 2023**

**1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM
OPERATING ACTIVITIES**

	2023 £	2022 £
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	10,253	(11,867)
Adjustments for:		
Depreciation charges	15,007	2,521
Interest received	(10,433)	(731)
(Increase)/decrease in stocks	(7,519)	8,544
Increase in debtors	(42,237)	(10,432)
Increase in creditors	<u>32,509</u>	<u>21,320</u>
Net cash (used in)/provided by operations	<u>(2,420)</u>	<u>9,355</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.9.22 £	Cash flow £	At 31.8.23 £
Net cash			
Cash at bank and in hand	<u>697,781</u>	<u>(67,318)</u>	<u>630,463</u>
	<u>697,781</u>	<u>(67,318)</u>	<u>630,463</u>
Total	<u>697,781</u>	<u>(67,318)</u>	<u>630,463</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2001. The financial statements have been prepared under the historical cost convention.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably. Where performance conditions are attached to the income and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Short leasehold	- Straight line over 6 years
Fixtures and fittings	- 10% on cost
Computer equipment	- 25% on cost

Stocks

Stocks represent goods donated or purchased which have yet to be distributed to beneficiaries. Stocks are valued on the basis of either their purchase price (bought in items) or the estimated cost of the goods in an open market (donated goods).

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2023

1. ACCOUNTING POLICIES - continued

Donated goods

Income is recognised by the charity for goods donated at fair value based on the estimated cost of the goods in an open market, when the Charity takes control of the donated goods.

Initially the donated items are recorded as stock, with the corresponding amounts recorded as donations. When the stocks are distributed to beneficiaries, they are recognised as an expense in the Statement of Financial Activities.

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations and gifts	445,750	421,420
Gift aid	51,886	47,575
Legacies	4,872	-
Client support payments	4,615	11,245
Corporate sponsorship	<u>64,288</u>	<u>59,175</u>
	<u>571,411</u>	<u>539,415</u>

3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Fundraising activities	<u>45,804</u>	<u>24,602</u>

4. INVESTMENT INCOME

	2023	2022
	£	£
Deposit account interest	<u>10,433</u>	<u>731</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2023	2022
		£	£
Grants	Support services and food packs	<u>337,981</u>	<u>348,518</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Other Grants	2,000	-
Kirklees Capacity Building	68,768	34,384
One Community Foundation	12,000	7,638
Charles & Elsie Sykes	3,000	-
Howitt Homeless Trust	-	300
William Brooke Benevolent Fund	-	15,000
Third Sector Leaders	-	1,100
FV & E Brook Charitable Trust	6,000	2,500
Groundwork UK	1,000	1,500
The Neighbourly Foundation	<u>5,905</u>	<u>6,700</u>
Carried forward	98,673	69,122

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2023

5. INCOME FROM CHARITABLE ACTIVITIES - continued

	2023	2022
	£	£
Brought forward	98,673	69,122
Lottery Grant	32,254	38,454
LWP Support Fund	-	240,942
Household Support Fund	148,094	-
The Inman Charity	5,000	-
The Julia and Hans Rausing Trust	9,250	-
William Brooke Benevolent	18,000	-
National Unplanned Pregnancy Advisory Service	25,000	-
Charities Trust	1,710	-
	<u>337,981</u>	<u>348,518</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Support services and food packs	<u>898,528</u>	<u>42,725</u>	<u>14,123</u>	<u>955,376</u>

7. GRANTS PAYABLE

	2023	2022
	£	£
Support services and food packs	<u>42,725</u>	<u>145,275</u>

8. SUPPORT COSTS

	Governance costs £
Support services and food packs	<u>14,123</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2023

8. SUPPORT COSTS - continued

Support costs, included in the above, are as follows:

	2023 Support services and food packs £	2022 Total activities £
Accountancy fees	1,200	1,174
Professional fees	<u>12,923</u>	<u>13,371</u>
	<u>14,123</u>	<u>14,545</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Depreciation - owned assets	<u>15,007</u>	<u>2,521</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2023 nor for the year ended 31 August 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2023 nor for the year ended 31 August 2022.

11. STAFF COSTS

	2023 £	2022 £
Wages and salaries	<u>256,160</u>	<u>233,328</u>
	<u>256,160</u>	<u>233,328</u>

The average monthly number of employees during the year was as follows:

	2023	2022
Support staff - Full time equivalent	<u>9</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

THE WELCOME CENTRE (HUDDERSFIELD)**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2023****12. TANGIBLE FIXED ASSETS**

	Short leasehold £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 September 2022	3,559	24,658	27,277	55,494
Additions	<u>75,331</u>	<u>-</u>	<u>-</u>	<u>75,331</u>
At 31 August 2023	<u>78,890</u>	<u>24,658</u>	<u>27,277</u>	<u>130,825</u>
DEPRECIATION				
At 1 September 2022	3,559	17,043	27,277	47,879
Charge for year	<u>12,555</u>	<u>2,452</u>	<u>-</u>	<u>15,007</u>
At 31 August 2023	<u>16,114</u>	<u>19,495</u>	<u>27,277</u>	<u>62,886</u>
NET BOOK VALUE				
At 31 August 2023	<u>62,776</u>	<u>5,163</u>	<u>-</u>	<u>67,939</u>
At 31 August 2022	<u>-</u>	<u>7,615</u>	<u>-</u>	<u>7,615</u>

13. STOCKS

	2023 £	2022 £
Stocks	<u>27,025</u>	<u>19,506</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade debtors	664	3,100
Prepayments	<u>65,117</u>	<u>20,444</u>
	<u>65,781</u>	<u>23,544</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2023

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Trade creditors	16,938	24,556
Social security and other taxes	-	11,790
Accruals and deferred income	<u>59,516</u>	<u>7,599</u>
	<u>76,454</u>	<u>43,945</u>

16. MOVEMENT IN FUNDS

	At 1.9.22	Net movement in funds	Transfers between funds	At 31.8.23
	£	£	£	£
Unrestricted funds				
General fund	441,454	4,035	(77,762)	367,727
Long Term Reserve	<u>241,306</u>	<u>-</u>	<u>77,762</u>	<u>319,068</u>
	682,760	4,035	-	686,795
Restricted funds				
Premises Expansion	3,583	(1,000)	-	2,583
Additional Cold Food Storage Capacity	1,218	(275)	-	943
Feeding Families	7,614	(3,505)	-	4,109
KMC - Local Welfare Provision	1,024	-	-	1,024
Surviving Winter for the over 60s	3,472	(3,472)	-	-
The Neighbourly Foundation	4,830	(4,830)	-	-
Lottery Fund	-	213	-	213
The Julia and Hans Rausing Trust	-	1,542	-	1,542
Aviva	-	10,632	-	10,632
Big Give	<u>-</u>	<u>6,913</u>	<u>-</u>	<u>6,913</u>
	<u>21,741</u>	<u>6,218</u>	<u>-</u>	<u>27,959</u>
TOTAL FUNDS	<u>704,501</u>	<u>10,253</u>	<u>-</u>	<u>714,754</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2023

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	642,169	(638,134)	4,035
Household Support Fund	<u>148,094</u>	<u>(148,094)</u>	<u>-</u>
	790,263	(786,228)	4,035
Restricted funds			
Premises Expansion	-	(1,000)	(1,000)
Additional Cold Food Storage Capacity	-	(275)	(275)
ACTS 435 Provision of Grants to Clients	4,155	(4,155)	-
Development Worker	3,000	(3,000)	-
Feeding Families	-	(3,505)	(3,505)
FOODAID	5,100	(5,100)	-
One Community	10,000	(10,000)	-
Surviving Winter for the over 60s	-	(3,472)	(3,472)
The Neighbourly Foundation	500	(5,330)	(4,830)
Lottery Fund	32,254	(32,041)	213
Groundwork	1,000	(1,000)	-
The Inman Charity	5,000	(5,000)	-
Marsh Charitable Trust	500	(500)	-
The Julia and Hans Rausing Trust	9,250	(7,708)	1,542
Unwin Legacy	4,872	(4,872)	-
William Brooke Benevolent	18,000	(18,000)	-
Aviva	62,674	(52,042)	10,632
Big Give	<u>19,061</u>	<u>(12,148)</u>	<u>6,913</u>
	<u>175,366</u>	<u>(169,148)</u>	<u>6,218</u>
TOTAL FUNDS	<u><u>965,629</u></u>	<u><u>(955,376)</u></u>	<u><u>10,253</u></u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2023

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.9.21 £	Net movement in funds £	Transfers between funds £	At 31.8.22 £
Unrestricted funds				
General fund	431,638	23,920	(14,104)	441,454
Long Term Reserve	194,745	-	46,561	241,306
Designated Funds	<u>32,457</u>	<u>-</u>	<u>(32,457)</u>	<u>-</u>
	658,840	23,920	-	682,760
Restricted funds				
Premises Expansion	4,583	(1,000)	-	3,583
Additional Cold Food Storage Capacity	1,493	(275)	-	1,218
Volunteers Breakroom Project	69	(69)	-	-
ACTS 435 Provision of Grants to Clients	1,430	(1,430)	-	-
Feeding Families	9,774	(2,160)	-	7,614
Garfield Weston Fund	1	(1)	-	-
KMC - Local Welfare Provision	18,719	(39,154)	21,459	1,024
KMC Covid Grants	21,459	-	(21,459)	-
Surviving Winter for the over 60s	-	3,472	-	3,472
The Neighbourly Foundation	<u>-</u>	<u>4,830</u>	<u>-</u>	<u>4,830</u>
	<u>57,528</u>	<u>(35,787)</u>	<u>-</u>	<u>21,741</u>
TOTAL FUNDS	<u><u>716,368</u></u>	<u><u>(11,867)</u></u>	<u><u>-</u></u>	<u><u>704,501</u></u>

16. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	603,687	(579,767)	23,920
Restricted funds			
Premises Expansion	-	(1,000)	(1,000)
Additional Cold Food Storage Capacity	-	(275)	(275)
Volunteers Breakroom Project	-	(69)	(69)
ACTS 435 Provision of Grants to Clients	11,245	(12,675)	(1,430)
Feeding Families	-	(2,160)	(2,160)
FOODAID	4,700	(4,700)	-
Garfield Weston Fund	-	(1)	(1)
KMC - Local Welfare Provision	-	(39,154)	(39,154)
Surviving Winter for the over 60s	7,638	(4,166)	3,472
The Neighbourly Foundation	5,000	(170)	4,830
Lottery Fund	38,454	(38,454)	-
LWP Support Fund	240,942	(240,942)	-
Groundwork	500	(500)	-
Third Sector Leaders	<u>1,100</u>	<u>(1,100)</u>	<u>-</u>
	<u>309,579</u>	<u>(345,366)</u>	<u>(35,787)</u>
TOTAL FUNDS	<u>913,266</u>	<u>(925,133)</u>	<u>(11,867)</u>

Purpose of restricted funds

Premises Expansion	- Specific fixed assets for use in the charity
Additional Cold Food Storage Capacity	- Specific fixed assets for use in the charity
Feeding Families	- Food costs
KMC - Local Welfare Provision	- Food costs
Lottery Fund	- Staff costs and overheads for AGS service
The Julia and Hans Rausing Trust	- Warehousing costs
Aviva	- Staff costs, food costs and client grants
Big Give	- Client fuel grants

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2023.

THE WELCOME CENTRE (HUDDERSFIELD)

England & Wales - Charity number 1151282

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2022
FOR
THE WELCOME CENTRE (HUDDERSFIELD)**

Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

THE WELCOME CENTRE (HUDDERSFIELD)

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for the year ended 31 August 2022**

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THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2022

The trustees present their report with the financial statements of the charity for the year ended 31 August 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Object of the Charity

The relief of persons suffering from poverty, sickness, disadvantage and the distress arising therefrom, by providing practical advice, guidance and support.

Charitable activities

The Charity provides practical support to people experiencing extreme disadvantage in the Huddersfield area by:

- supplying a range of emergency packs to individuals and families in crisis
- receiving and storing donations of food, toiletries, bedding, basic household items and other goods which are made up into packs
- providing advice, guidance and support to assist individuals with underlying problems to make progress
- offering referrals and signposting to services and agencies that can help with specific needs
- delivering a fair, non-judgmental and inclusive service in a way that respects people's dignity
- working in partnership with local agencies and services, faith groups, schools, businesses and the media
- adapting our provision to meet needs through monitoring, feedback and consultation
- operating a year-round service
- offering volunteering opportunities to help individuals to gain skills, confidence and self-respect as a stepping stone into employment.

The Welcome Centre (Huddersfield) has been operating since 1997. The number of people supported by The Welcome Centre has increased year on year since its inception, and The Welcome Centre now supports thousands of people each year. The Welcome Centre is meeting a real need in supplementing statutory and voluntary provision for those in crisis in our community. The Board has the objects of the charity at the front of its mind when making decisions and has regard to the guidance issued by the Charity Commission on public benefit.

Strategic objectives

The board has three strategic objectives for the period 2022 – 2025:

- To provide a high quality, flexible service to those experiencing food poverty in our area.
- To provide a first class AGS service to meet the widest range of need.
- To expand and enhance our partnership working.

OBJECTIVES AND ACTIVITIES

Volunteers

Volunteers are at the very heart of our organisation; they are essential to all areas of our work. We value our volunteer team greatly and strive to make volunteers feel proud of their contribution to our team.

Our volunteers come from all walks of life, and carry out a wide variety of roles at the Centre, including:

- Administration support: book-keeping, data entry, and fundraising administration tasks
- Delivery drivers: collecting donations from corporate and community supporters, and transporting stock between The Welcome Centre's two sites
- Warehouse: checking, sorting and recording all incoming donations of goods
- Phone referrals: taking incoming client referral phone calls from frontline agencies
- Store and fresh: making up client packs of food, toiletries, bedding, etc
- Reception: welcoming clients on arrival and handing over client packs
- Advice, Guidance and Support: providing a listening ear and signposting to clients in reception
- Event support: helping at fundraising events and collections, and giving talks on behalf of The Welcome Centre
- Specialist support: providing specialist advice on all areas including legal matters, health and safety, policy and procedures, and logistics and IT.

We currently have around 120 volunteers at The Welcome Centre, most of whom volunteer with us regularly, and some of whom volunteer seasonally or on a more casual basis. Our volunteers are recruited, trained, inducted, and supported by our staff team.

In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

REPORT OF THE TRUSTEES
for the year ended 31 August 2022

STRATEGIC REPORT

Achievement and performance

Our achievements in 2021-22

The Welcome Centre has continued to provide a high quality food bank service to the growing number of people needing crisis support in south Kirklees. In autumn 2021 as we transitioned away from the Covid-19 pandemic, we reopened our doors to clients, welcoming them back into our building to access face to face support. Alongside this, we also continued to offer the home delivery service we introduced in the pandemic, for clients who find it challenging to visit us in person to collect their packs. We have worked hard in 2021-22 to make sure that the level of support we provide our clients has not been impacted by the ongoing uncertain wider environment we've been operating in, both in terms of Covid-19 and then the cost of living crisis.

In addition to continuing to offer a high standard of support through our food bank, we have expanded and developed our Advice, Guidance and Support (AGS) service, which helps clients transition beyond the food bank. Clients receive listening ear, signposting, and triage support from our AGS volunteers. Staff offer weekly money management drop in sessions, over the phone and face to face budgeting and benefits appointments, and a grant programme to help clients with emergency funding for essentials including utilities and furniture. Through our AGS service we have also developed a range of partnerships with other local organisations to allow our clients to access wider opportunities, including school holiday activities for children and local theatre trips.

We are incredibly proud of The Welcome Centre's achievements in what has proved to be another very challenging year. The demand for our support has continued to rise steadily, against a wider backdrop of uncertain and rapidly changing circumstances. In 2021-22 we transitioned out of our pandemic operating conditions, but very quickly the UK's cost of living crisis emerged. This caused not only further increasing demand for our service, but also challenges in fundraising and procurement. In spite of these challenges, The Welcome Centre was able not only to maintain uninterrupted delivery of its core services, but also continue to grow and develop our offering to clients.

These successes do not belong to The Welcome Centre alone; we would not have been able to achieve what we did in 2021-22 without our external supporters. Individuals, community groups, businesses, and funders were incredibly generous during difficult times, and without their generosity The Welcome Centre would not have been able to offer clients such a high level of consistency and quality.

STATISTICAL OVERVIEW FOR 2021-2022

	September 2021 - August 2022	September 2020 - August 2021	Percentage change
Total Referrals	12,090	10,527	14.8%
Total Number of referring agencies	133	126	5.6%
Total Unique People Helped	5,787	4,666	19.4%
Total Unique Children Helped	2,210	1,651	33.9%
% clients with just one referral	40.7%	43.2%	n/a
% clients with more than 5 referrals	19.1%	19.8%	n/a
Total Pack Count	19,735	16,842	17.2%
Food Pack Count	11,729	10,224	14.7%
Person Food Days	129,022	114,308	12.9%
Meals Provided	361,261.6	320,062.4	12.9%

As can be seen above, The Welcome Centre once again saw an increased output in 2021-2022.

The total number of people helped by The Welcome Centre increased by almost 20%, a significant increase, indicative of the growing levels of poverty in the community in which we serve. Moreover, we have seen a much more significant increase in the total number of children helped, which has increased by a third. This indicates a noteworthy change in the type of households The Welcome Centre supports, with families with children accounting for a greater proportion of our client base in 2021-22.

In 2021-22, we also saw a small decrease in the number of people needing only one referral, suggesting more people are experiencing a longer lasting crisis. These trends are sadly unsurprising, given the national cost of living crisis that emerged in 2021.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2022

Partnership working

The Welcome Centre is proud of its collaborative outlook, and recognises the benefit of learning from and sharing with others in our community and our field. The Welcome Centre continues to actively participate in relevant networks and groups, and to nurture and develop partnerships with other organisations, at a strategic and operational level.

The Welcome Centre is a founding and leading member of the Kirklees Food Network, which brings together emergency food providers across our region and local authority partners, to ensure a joined up, efficient approach to tackling food poverty. Within Kirklees, The Welcome Centre is also actively involved in the Kirklees Tackling Poverty Partnership and the Kirklees Poverty Action group, both of which bring together council and third sector representatives to work collaboratively on tackling poverty in the borough. The Welcome Centre is also an active member of Feeding West Yorkshire, a collaboration of food network groups from across the county, and part of the national Feeding Britain network. Finally, The Welcome Centre is an active member of the Independent Food Aid Network, a national network of independent emergency food providers.

The Welcome Centre works in partnership with organisations from the public, private and third sector. In 2021-22 we continued to develop existing partnership working with other organisations, including Kirklees Council, Public Health, the Huddersfield Mission, Time Together, the Basement Project and KCALC. We also continued to work with the generous local supermarkets and businesses who donate surplus food to The Welcome Centre. In 2021-22, The Welcome Centre also started working with new partners; some noticeable examples include Colne Valley Help, Huddersfield Giants Community Trust and the Lawrence Batley Theatre.

Through close partnership working with other organisations, The Welcome Centre has been able to broaden and improve the services and support available to clients. In 2021-22, partnership working enabled us not only to continue delivery of our core service in challenging times, but to offer enhanced support and services to those in crisis.

Staff

During 2021-22 The Welcome Centre's small staff team grew; we now have three full time and seven part time staff working across our two sites. We recruited two new roles, a Grants Administrator working in our AGS team and a Driver. We also recruited a new Warehouse Manager, to take over from a departing member of staff, and welcomed back our Chief Executive from a period of maternity leave.

Operations and logistics

The Welcome Centre operates two sites, a warehouse and a building in Huddersfield town centre. Our town centre building is where we take incoming telephone referrals and make up crisis packs for clients, and where clients come to pick up their packs, and to access our Advice, Guidance and Support service. Our driver delivers packs to the homes of clients who aren't able to travel to our town Centre premises to collect their packs.

Our warehouse is on the outskirts of Huddersfield town centre, this is where we sort and store incoming donations of goods. We operate a van, provided by Kirklees Council and driven by volunteers, which transports stock between our sites, and picks up donations from our collection points throughout the community.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2022

Ordinarily, both our sites are open to the public; clients and referrers access our town centre premises, and supporters drop off donations at our warehouse. During the pandemic, we had to close both our sites to the public and introduce new ways of working. In autumn 2021, we reopened our town centre premises to the public, having already reopened the warehouse earlier in the year. Throughout 2021-22, we continued to prioritise the safety of our clients, our supporters and our team, and followed government guidance on Covid-19.

Future Plans and Priorities

Trustees have agreed a new three-year strategic plan for 2022-2025, and laid the groundwork preparations for delivering our year one priorities.

Over the next 3 years we will build upon our strengths, with the continued input and support of our stakeholders, to expand and improve the service we provide and to use our influence to improve the life chances of those we support.

In practical terms this means:

- Improvements to the support we offer, providing greater choice, quality and flexibility to clients delivered in an efficient and sustainable way.
- Expansion of our advice service to support clients at risk of food poverty and food insecurity to make a successful transition to independence
- Expansion of our partnerships and networking to improve our own delivery, to support other organisations in their work and to use our influence to bring about change.

In setting our strategic plan, we have taken into consideration national and regional best practice developments in crisis support provision, and the specifics of the local context in which we operate.

Our Strategic Priorities for 2022 – 2025 are:

To provide a high quality, flexible service to those experiencing food poverty in our area.

This service will:

- guarantee high quality provision which meet the needs and preferences of clients
- boost the dignity, self-esteem and independence of clients by means of offering greater choice and flexibility
- offer place-based support to those in crisis, in food insecurity, or transitioning out of food poverty
- develop across all areas of South Kirklees where there is unmet need.

To provide a first class AGS service to meet the widest range of need.

This will involve:

- developing a highly trained team of staff and volunteers
- offering bespoke advice, guidance and support to clients that are:
 - in crisis
 - in food insecurity and at risk of falling into food poverty
 - transitioning out of poverty.

To expand and enhance our partnership working

- to improve the quality and range of our service
- to support the work of other organisations
- to actively engage in awareness raising, campaigning and lobbying to bring about change in social provision in the UK

Financial review

Financial position

The Welcome Centre's financial position at the end of the 2021-22 year remains healthy, after a year in which we continued to see a high level of activity. Whilst there have been no significant changes to the range of services offered by The Welcome Centre during the year, we have seen continued growth in client demand, especially in the help we give to families.

Total income decreased by 8% due to a reduction in donations, which were exceptionally high in 2020-21 as our

supporters responded to the impact of Covid on our operations. We have again seen a significant increase in grants to support our advice work (up by 36% on the previous year), mainly due to assistance provided to us from Kirklees Council's Household Support Fund.

Our services have once again seen a large increase in demand, resulting in a 36% increase in expenditure. The cash flow improved by £10k in the year, despite an operating deficit, due to improved management of working capital. Our year end cash position increased to £698k. Restricted and designated funds amount to £258k, leaving a general cash reserve of £440k, compared to £409k in August 2021.

Due to the expected cost of living crisis, we expect to see a 40% increase in demand for our services in 2022-23. This will result in a considerable reduction in the general cash reserve. We also plan to make some changes to way of operating, that will require some investment.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2022**

STRATEGIC REPORT

Financial review

Principal funding sources

The Welcome Centre received all of its income from five main sources:

1. Donations and its associated gift aid from members of the public, faith organisations, schools, businesses and other charities (51% of total income).
2. Corporate sponsorship and general grants to support the operational costs of running the centre (6% of total income).
3. Restricted grants to fund projects, support roles, or activities within The Welcome Centre (36% of total income).
4. Capacity building support from Kirklees Council Local Welfare Team (4% of total income).
5. Fundraising events organised by staff, volunteers and supporters (3% of total income).

For long term sustainability, we would like to increase our income from corporate sponsorship, donations and fundraising to a level in excess of 75% of total income over the next 3 years. Work towards this target was impacted in 2020/21 due to the large value of Household Support grants received from Kirklees Councils (£241k) that we received.

Principal Costs and Expenses

The Welcome Centre's costs and expenses fall into four major categories, as described below:

1. Goods distributed to clients, which is our most significant cost, representing 46% of total income. Around 42% of this is met from non-financial donations received from our supporters, with the balance comprising items purchased by ourselves. We have seen a significant increase in goods purchased, due to pack improvements and a 17% increase in demand.
2. Employment costs relate to salary and pension costs of our 7 staff. At 26% of total income, this is our second most significant cost.
3. Accommodation costs cover the rent and upkeep of two premises and represents 7% of income.
4. Grants made to clients for large household items, such as electrical goods and furniture has increased significantly in 2020/21, due to Covid related grants, that equated to over 16% of income. All of this expenditure is covered by restricted grants received from organisations.
5. Other small items of expenditure make up the balance of costs, such as IT, telephone, insurance, professional fees, training costs and publicity materials, amounting to 7% of income.

Restricted Funding

The Welcome Centre has been fortunate again this year to receive several grants and donations totalling £309,579 to support specific projects or restricted activities. This funding was focussed on four main areas:

1. Donations to purchase food and other goods for distribution (£6,300)
 2. Targeted support for specific purchases made on behalf of our clients (£23,883)
 3. Household Support grants from Kirklees Council which were used to purchase food, or provide targeted support for our clients (£240,942)
- Lottery funding to assist with the development of our advice, guidance and support activities (£38,454)

Capital Expenditure

In 2021/22 zero was spent on fixed asset additions, as our expansion plans were put on hold due to the ongoing issues relating to Covid.

The budget for 2022/23 includes around £98,000 of capital expenditure, to cover further improvements in Lord Street and our warehouse to support the ever increasing demand for our services.

Reserves policy

A review of the reserves policy identified that it was appropriate to move to a risk-based approach focusing on the resilience of key income streams and the commitment levels of charitable activity expenditure. The Trustees understand that unrestricted free reserves are not intended to cover a permanent loss of funds but to maintain service delivery through a period when income is reduced, or demand is increased. Our approach excludes any fixed assets, designated funds and restricted expenditure.

We propose that reserves are calculated as two months of food pack provision, plus three months of operating expenditure (excluding the value of goods for distribution and depreciation), plus other longer-term commitments. This would allow

a period of adjustment to allow the charity to respond to a permanent change in financial situation e.g. reduced income, or period to allow a transition to alternative arrangements for our beneficiaries, staff and volunteers.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Welcome Centre is registered as a Charitable Incorporated Organisation and its governing document (CIO conversion dated 10 January 2019, and amended 3 February 2020) is its constitution.

Recruitment and appointment of new trustees

Board of Trustees

The charity is overseen by a Board of Trustees, which consists of ten Trustees led by the Chairperson, who provide governance to the organisation. The Trustees formally meet as a Board four times a year to discuss, challenge and review the activities of the charity in line with the roles and responsibilities as defined by the Charities Commission. Project teams are used involving trustees, staff and volunteers to work on and deliver specific projects

The Governing document allows the trustees to meet and conduct meetings virtually which the trustees have done this year in line with Government restrictions and recommendations.

The Trustees act on a voluntary basis and receive no remuneration for the performance of their duties. Trustee activities are insured by a Trustee indemnity insurance policy paid for by The Welcome Centre.

Trustees are appointed from among full members, who are formally confirmed by the Board following an appointment process, which includes induction. Members sign a Code of Conduct and join one of the four subgroups of the Board.

New trustees undergo an orientation to brief them on their legal obligations under charity law, the Charity Commission guidance on public benefit, the Governing Document, the committee and decision-making processes, the strategic plan and recent financial performance of the charity. They also meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity and reports to the Chairperson. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters.

Trustee Terms of Office

Trustees hold office for a maximum term of six years from the date of their appointment.

During the year ending 31 August 2022 no trustees reached the end of their term of office or resigned, and no new trustees were appointed. One trustee has exceeded their term of office, but this was due to the stability required during the pandemic.

Risk management

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity faces;
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual review
- Consideration of major risks at each meeting and each subgroup has risk as a standing item on its agenda via a risk matrix.

Related parties

None of our trustees receive remuneration or other benefit from their work with the charity. Related party transactions are reported in the notes to the financial statements..

THE WELCOME CENTRE (HUDDERSFIELD)

**REPORT OF THE TRUSTEES
for the year ended 31 August 2022**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1151282

Registered office

15 Lord Street
Huddersfield
HD1 1QB

Trustees

J Watson	Chair
J S Ainley	Secretary
R W Whiteley	Treasurer
Y Harding	
A M Tomlinson	
J F Norman	
K Siddique	
H Filloux-Bennett	
E R Smith	
G D J Bruce	

Secretary

J S Ainley

Independent Examiner

Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

Approved by the Board of Trustees on 24th October 2022 and signed on the board's behalf by:

.....
J Watson – Chair of Trustees

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE WELCOME CENTRE (HUDDERSFIELD)

Independent examiner's report to the trustees of The Welcome Centre (Huddersfield) ('the Charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Report) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kevin Winterburn ACA
Institute of Chartered Accountants in England and Wales
Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

Date:

THE WELCOME CENTRE (HUDDERSFIELD)**STATEMENT OF FINANCIAL ACTIVITIES**
for the year ended 31 August 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	526,170	13,245	539,415	609,895
Charitable activities					
Support services and food packs		52,184	296,334	348,518	376,812
Other trading activities	3	24,602	-	24,602	8,714
Investment income	4	<u>731</u>	<u>-</u>	<u>731</u>	<u>-</u>
Total		<u>603,687</u>	<u>309,579</u>	<u>913,266</u>	<u>995,421</u>
EXPENDITURE ON					
Charitable activities					
Support services and food packs	6	579,767	345,366	925,133	677,998
NET INCOME/(EXPENDITURE)		23,920	(35,787)	(11,867)	317,423
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>658,840</u>	<u>57,528</u>	<u>716,368</u>	<u>398,945</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>682,760</u></u>	<u><u>21,741</u></u>	<u><u>704,501</u></u>	<u><u>716,368</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

BALANCE SHEET

31 August 2022

	Notes	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	12	2,814	4,801	7,615	10,136
CURRENT ASSETS					
Stocks	13	19,506	-	19,506	28,050
Debtors	14	23,544	-	23,544	13,112
Cash at bank and in hand		<u>680,841</u>	<u>16,940</u>	<u>697,781</u>	<u>687,695</u>
		723,891	16,940	740,831	728,857
CREDITORS					
Amounts falling due within one year	15	(43,945)	-	(43,945)	(22,625)
NET CURRENT ASSETS		<u>679,946</u>	<u>16,940</u>	<u>696,886</u>	<u>706,232</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>682,760</u>	<u>21,741</u>	<u>704,501</u>	<u>716,368</u>
NET ASSETS		<u><u>682,760</u></u>	<u><u>21,741</u></u>	<u><u>704,501</u></u>	<u><u>716,368</u></u>
FUNDS	16				
Unrestricted funds:					
General fund				441,454	431,638
Long Term Reserve				241,306	194,745
Designated Funds				-	<u>32,457</u>
				<u>682,760</u>	<u>658,840</u>
Restricted funds:					
Premises Expansion				3,583	4,583
Additional Cold Food Storage Capacity				1,218	1,493
Volunteers Breakroom Project				-	69
ACTS 435 Provision of Grants to Clients				-	1,430
Feeding Families				7,614	9,774
Garfield Weston Fund				-	1
KMC - Local Welfare Provision				1,024	18,719
KMC Covid Grants				-	21,459
Surviving Winter for the over 60s				3,472	-
The Neighbourly Foundation				<u>4,830</u>	-
				<u>21,741</u>	<u>57,528</u>
TOTAL FUNDS				<u><u>704,501</u></u>	<u><u>716,368</u></u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

BALANCE SHEET - continued

31 August 2022

The financial statements were approved by the Board of Trustees and authorised for issue on
and were signed on its behalf by:

.....
J Watson – Chair of Trustees

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**CASH FLOW STATEMENT
for the year ended 31 August 2022**

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	<u>9,355</u>	<u>351,749</u>
Net cash provided by operating activities		<u>9,355</u>	<u>351,749</u>
Cash flows from investing activities			
Interest received		<u>731</u>	<u>-</u>
Net cash provided by investing activities		<u>731</u>	<u>-</u>
		<u> </u>	<u> </u>
Change in cash and cash equivalents in the reporting period		10,086	351,749
Cash and cash equivalents at the beginning of the reporting period		<u>687,695</u>	<u>335,946</u>
Cash and cash equivalents at the end of the reporting period		<u><u>697,781</u></u>	<u><u>687,695</u></u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 August 2022

1. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM
OPERATING ACTIVITIES

	2022 £	2021 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(11,867)	317,423
Adjustments for:		
Depreciation charges	2,521	3,435
Interest received	(731)	-
Decrease in stocks	8,544	10,858
(Increase)/decrease in debtors	(10,432)	13,842
Increase in creditors	<u>21,320</u>	<u>6,191</u>
Net cash provided by operations	<u>9,355</u>	<u>351,749</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.9.21 £	Cash flow £	At 31.8.22 £
Net cash			
Cash at bank and in hand	<u>687,695</u>	<u>10,086</u>	<u>697,781</u>
	<u>687,695</u>	<u>10,086</u>	<u>697,781</u>
Total	<u>687,695</u>	<u>10,086</u>	<u>697,781</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2001. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 10% on cost
Computer equipment	- 25% on cost

Stocks

Stocks represent goods donated or purchased which have yet to be distributed to beneficiaries. Stocks are valued on the basis of either their purchase price (bought in items) or the estimated cost of the goods in an open market (donated goods).

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Donated goods

Income is recognised by the charity for goods donated at fair value based on the estimated cost of the goods in an open market, when the Charity takes control of the donated goods.

Initially the donated items are recorded as stock, with the corresponding amounts recorded as donations. When the stocks are distributed to beneficiaries, they are recognised as an expense in the SoFA.

THE WELCOME CENTRE (HUDDERSFIELD)

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2022**

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations and gifts	421,420	456,188
Gift aid	47,575	50,938
Client support payments	11,245	34,050
Corporate sponsorship	<u>59,175</u>	<u>68,719</u>
	<u>539,415</u>	<u>609,895</u>

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Fundraising activities	<u>24,602</u>	<u>8,714</u>

4. INVESTMENT INCOME

	2022	2021
	£	£
Deposit account interest	<u>731</u>	<u>-</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2022	2021
		£	£
Grants	Support services and food packs	<u>348,518</u>	<u>376,812</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Kirklees Capacity Building	34,384	103,152
One Community Foundation	7,638	20,000
Howitt Homeless Trust	300	-
William Brooke Benevolent Fund	15,000	15,000
Third Sector Leaders	1,100	-
FV & E Brook Charitable Trust	2,500	-
Groundwork UK	1,500	1,000
Co-op Community Fund	-	3,694
GSB Christian Trust	-	1,000
The Neighbourly Foundation	6,700	400
Lottery Grant	38,454	-
LWP Support Fund	240,942	-
Kirklees Covid Grants	<u>-</u>	<u>232,566</u>
	<u>348,518</u>	<u>376,812</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2022

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Support services and food packs	<u>765,313</u>	<u>145,275</u>	<u>14,545</u>	<u>925,133</u>

7. GRANTS PAYABLE

	2022 £	2021 £
Support services and food packs	<u>145,275</u>	<u>128,617</u>

8. SUPPORT COSTS

	Governance costs £
Support services and food packs	<u>14,545</u>

Support costs, included in the above, are as follows:

	2022 £	2021 £
Independent examination fees	1,174	920
Professional fees	<u>13,371</u>	<u>1,152</u>
	<u>14,545</u>	<u>2,072</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022 £	2021 £
Depreciation - owned assets	<u>2,521</u>	<u>3,435</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2022**10. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 August 2022 nor for the year ended 31 August 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2022 nor for the year ended 31 August 2021.

11. STAFF COSTS

	2022 £	2021 £
Wages and salaries	<u>233,328</u>	<u>153,191</u>
	<u>233,328</u>	<u>153,191</u>

The average monthly number of employees during the year was as follows:

	2022	2021
Support staff - Full time equivalent	<u>7</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

12. TANGIBLE FIXED ASSETS

	Short leasehold £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 September 2021 and 31 August 2022	<u>3,559</u>	<u>24,658</u>	<u>27,277</u>	<u>55,494</u>
DEPRECIATION				
At 1 September 2021	3,559	14,522	27,277	45,358
Charge for year	<u>-</u>	<u>2,521</u>	<u>-</u>	<u>2,521</u>
At 31 August 2022	<u>3,559</u>	<u>17,043</u>	<u>27,277</u>	<u>47,879</u>
NET BOOK VALUE				
At 31 August 2022	<u>-</u>	<u>7,615</u>	<u>-</u>	<u>7,615</u>
At 31 August 2021	<u>-</u>	<u>10,136</u>	<u>-</u>	<u>10,136</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2022

13. STOCKS

	2022	2021
	£	£
Stocks	<u>19,506</u>	<u>28,050</u>

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	3,100	-
Prepayments	<u>20,444</u>	<u>13,112</u>
	<u>23,544</u>	<u>13,112</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	24,556	2,786
Social security and other taxes	11,790	-
Accruals and deferred income	<u>7,599</u>	<u>19,839</u>
	<u>43,945</u>	<u>22,625</u>

16. MOVEMENT IN FUNDS

	At 1.9.21	Net movement in funds	Transfers between funds	At 31.8.22
	£	£	£	£
Unrestricted funds				
General fund	431,638	23,920	(14,104)	441,454
Long Term Reserve	194,745	-	46,561	241,306
Designated Funds	<u>32,457</u>	<u>-</u>	<u>(32,457)</u>	<u>-</u>
	658,840	23,920	-	682,760
Restricted funds				
Premises Expansion	4,583	(1,000)	-	3,583
Additional Cold Food Storage Capacity	1,493	(275)	-	1,218
Volunteers Breakroom Project	69	(69)	-	-
ACTS 435 Provision of Grants to Clients	1,430	(1,430)	-	-
Feeding Families	9,774	(2,160)	-	7,614
Garfield Weston Fund	1	(1)	-	-
KMC - Local Welfare Provision	18,719	(39,154)	21,459	1,024
KMC Covid Grants	21,459	-	(21,459)	-
Surviving Winter for the over 60s	-	3,472	-	3,472
The Neighbourly Foundation	<u>-</u>	<u>4,830</u>	<u>-</u>	<u>4,830</u>
	<u>57,528</u>	<u>(35,787)</u>	<u>-</u>	<u>21,741</u>
TOTAL FUNDS	<u>716,368</u>	<u>(11,867)</u>	<u>-</u>	<u>704,501</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2022

16. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	603,687	(579,767)	23,920
Restricted funds			
Premises Expansion	-	(1,000)	(1,000)
Additional Cold Food Storage Capacity	-	(275)	(275)
Volunteers Breakroom Project	-	(69)	(69)
ACTS 435 Provision of Grants to Clients	11,245	(12,675)	(1,430)
Feeding Families	-	(2,160)	(2,160)
FOODAID	4,700	(4,700)	-
Garfield Weston Fund	-	(1)	(1)
KMC - Local Welfare Provision	-	(39,154)	(39,154)
Surviving Winter for the over 60s	7,638	(4,166)	3,472
The Neighbourly Foundation	5,000	(170)	4,830
Lottery Fund	38,454	(38,454)	-
LWP Support Fund	240,942	(240,942)	-
Groundwork	500	(500)	-
Third Sector Leaders	<u>1,100</u>	<u>(1,100)</u>	<u>-</u>
	<u>309,579</u>	<u>(345,366)</u>	<u>(35,787)</u>
TOTAL FUNDS	<u>913,266</u>	<u>(925,133)</u>	<u>(11,867)</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2022

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.9.20 £	Net movement in funds £	Transfers between funds £	At 31.8.21 £
Unrestricted funds				
General fund	236,516	296,003	(100,881)	431,638
Long Term Reserve	108,275	-	86,470	194,745
Designated Funds	<u>18,046</u>	<u>-</u>	<u>14,411</u>	<u>32,457</u>
	362,837	296,003	-	658,840
Restricted funds				
Premises Expansion	5,583	(1,000)	-	4,583
Renewal of Critical Infrastructure	721	(721)	-	-
Additional Cold Food Storage Capacity	1,768	(275)	-	1,493
Volunteers Breakroom Project	84	(15)	-	69
ACTS 435 Provision of Grants to Clients	120	1,310	-	1,430
Sustainability	663	(663)	-	-
Town Foundation	4,960	(4,960)	-	-
Feeding Families	12,108	(2,334)	-	9,774
Family Action	100	(100)	-	-
Garfield Weston Fund	1	-	-	1
KMC - Local Welfare Provision	10,000	8,719	-	18,719
KMC Covid Grants	<u>-</u>	<u>21,459</u>	<u>-</u>	<u>21,459</u>
	<u>36,108</u>	<u>21,420</u>	<u>-</u>	<u>57,528</u>
TOTAL FUNDS	<u>398,945</u>	<u>317,423</u>	<u>-</u>	<u>716,368</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2022**16. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	713,712	(417,709)	296,003
Restricted funds			
Premises Expansion	-	(1,000)	(1,000)
Renewal of Critical Infrastructure	-	(721)	(721)
Additional Cold Food Storage Capacity	-	(275)	(275)
Volunteers Breakroom Project	-	(15)	(15)
ACTS 435 Provision of Grants to Clients	23,314	(22,004)	1,310
Sustainability	-	(663)	(663)
Town Foundation	-	(4,960)	(4,960)
Feeding Families	-	(2,334)	(2,334)
Family Action	2,016	(2,116)	(100)
FOODAID	15,094	(15,094)	-
KMC - Local Welfare Provision	8,719	-	8,719
KMC Covid Grants	<u>232,566</u>	<u>(211,107)</u>	<u>21,459</u>
	<u>281,709</u>	<u>(260,289)</u>	<u>21,420</u>
TOTAL FUNDS	<u>995,421</u>	<u>(677,998)</u>	<u>317,423</u>

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2022.

THE WELCOME CENTRE (HUDDERSFIELD)**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 August 2022**

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations and gifts	421,420	456,188
Gift aid	47,575	50,938
Client support payments	11,245	34,050
Corporate sponsorship	<u>59,175</u>	<u>68,719</u>
	539,415	609,895
Other trading activities		
Fundraising activities	24,602	8,714
Investment income		
Deposit account interest	731	-
Charitable activities		
Grants	<u>348,518</u>	<u>376,812</u>
Total incoming resources	913,266	995,421
EXPENDITURE		
Charitable activities		
Wages	233,328	153,191
Accommodation costs	66,117	48,318
Insurance	1,688	943
Telephone	21,893	24,809
Office supplies	4,743	7,063
Publicity materials	2,987	1,785
Goods for distribution	417,665	296,253
Sundries	5,627	9,124
Volunteer expenses	5,317	1,884
Volunteer development	3,427	504
Depreciation of fixtures and fittings	2,521	2,467
Depreciation of computer equipment	-	968
Grants to individuals	<u>145,275</u>	<u>128,617</u>
	910,588	675,926
Support costs		
Governance costs		
Accountancy fees	1,174	920
Professional fees	<u>13,371</u>	<u>1,152</u>
	14,545	2,072

This page does not form part of the statutory financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 August 2022

	2022 £	2021 £
Total resources expended	<u>925,133</u>	<u>677,998</u>
Net (expenditure)/income	<u><u>(11,867)</u></u>	<u><u>317,423</u></u>

This page does not form part of the statutory financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

England & Wales - Charity number 1151282

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2021
FOR
THE WELCOME CENTRE (HUDDERSFIELD)**

Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

THE WELCOME CENTRE (HUDDERSFIELD)

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for the year ended 31 August 2021**

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THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2021

The trustees present their report with the financial statements of the charity for the year ended 31 August 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective October 2019).

OBJECTIVES AND ACTIVITIES

Object of the Charity

The relief of persons suffering from poverty, sickness, disadvantage and distress arising therefrom, by providing practical advice, guidance and support.

Charitable activities

The Charity provides practical support to people experiencing extreme disadvantage in the Huddersfield area by:

- supplying a range of emergency packs to individuals and families in crisis
- receiving and storing donations of food, toiletries, bedding, basic household items and other goods which are made up into packs
- providing advice, guidance and support to assist individuals with underlying problems to make progress
- offering referrals and signposting to services and agencies that can help with specific needs
- delivering a fair, non-judgmental and inclusive service in a way that respects people's dignity
- working in partnership with local agencies and services, faith groups, schools, businesses and the media
- adapting our provision to meet needs through monitoring, feedback and consultation
- operating a year-round service
- offering volunteering opportunities to help individuals to gain skills, confidence and self-respect as a steppingstone into employment.

The Welcome Centre (Huddersfield) has been operating since 1997. The number of people supported by The Welcome Centre has increased year on year since its inception, and The Welcome Centre now supports thousands of people each year. The Welcome Centre is meeting a real need in supplementing statutory and voluntary provision for those in crisis in our community. The Board has the objects of the charity at the front of its mind when making decisions and has regard to the guidance issued by the Charity Commission on public benefit.

Strategic Objectives

The board remain focussed on three key strategic objectives, which were set out in our three-year plan in 2019:

- To increase our effectiveness in tackling food poverty across the area we serve.
- To develop our advice, guidance and support service in order to increase capacity for supporting clients out of food poverty
- To be outward looking, locally, regionally and nationally to share best practice and learn from others

**REPORT OF THE TRUSTEES
for the year ended 31 August 2021**

Volunteers

Volunteers are at the very heart of our organisation; they are essential to all areas of our work. We value our volunteer team greatly and strive to make volunteers feel proud of their contribution to our team.

Our volunteers come from all walks of life, and carry out a wide variety of roles at the Centre, including:

- Delivery Drivers: collecting donations from corporate and community supporters, and transporting stock between The Welcome Centre's two sites
- Warehouse: checking, sorting, and recording all incoming donations of goods
- Administration support: book-keeping, data entry, and fundraising administration tasks
- Event support: helping at fundraising events and collections, and giving talks on behalf of The Welcome Centre
- Specialist support: providing specialist advice on areas including legal matters, health and safety, policy and procedures, and logistics and IT, and serving on sub-groups
- Phone referrals: taking incoming client referral phone calls from frontline agencies
- Store: making up client packs of food, bedding, toiletries, etc
- Fresh and donations: handling incoming donations to our Lord Street site, and making up the fresh food part of client food packs
- Reception: due to the ongoing Covid-19 pandemic, our reception volunteers' role was amended to pack crates with for distribution and to ensure packs were ready for collection at the door for emergency referring agencies to collect

We currently have 107 volunteers at The Welcome Centre, most of whom volunteer with us regularly, and some of whom volunteer seasonally or on a more casual basis. Our volunteers are recruited, trained, inducted, and supported by our staff team.

In accordance with FRS 102 and the Charities SORP (FRS 102), the economic contribution of general volunteers is not recognised in the accounts.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2021

ACHIEVEMENT AND PERFORMANCE

Our achievements in 2020-21

The Welcome Centre has been successful in continuing to meet growing demand for practical crisis support in South Kirklees. We have also offered our Advice, Guidance and Support (AGS) service to our clients, helping them to transition beyond food bank dependency by providing tailored, one to one support.

We are proud of The Welcome Centre's achievements throughout the ongoing challenges posed by the Covid-19 pandemic.

Operating in unprecedented, and rapidly changing circumstances, The Welcome Centre was able to maintain uninterrupted delivery of its core services despite unprecedented levels of demand for support.

We are especially proud that the resilience and efforts of The Welcome Centre team has enabled us to make continual progress with the expansion of our AGS service; successfully recruiting a new Service Manager and Deputy Service Manager to develop this offer, whilst still providing uninterrupted, high quality support to our growing number of clients.

Our external partners offered us additional support to ensure we were able to continue to deliver our service to the high standard. Our donors and supporters in the community showed incredible generosity in their financial support, giving us the freedom and flexibility to purchase shortages, against a backdrop of additional challenges posed by National issues with logistics and supply chain.

STATISTICAL OVERVIEW FOR 2020-2021

	September 2020 - August 2021	September 2019 - August 2020	Percentage change
Total Referrals	10,527	10,777	-2.3%
Total Number of referring agencies	126	135	-6.7%
Total Unique People Helped	4,670	4,487	4.1%
Total Unique Children Helped	1,653	1,369	20.7%
% clients with just one referral	43.1%	44.3%	n/a
% clients with more than 3 referrals	29.75%	30.73%	n/a
Total Pack Count	16,842	15,484	8.8%
Food Pack Count	10,224	10,495	-2.6%
Person Food Days	114,308	98,549	16%
Meals Provided	320,062	275,937	16%

As can be seen above, The Welcome Centre once again saw an increased output in 2020-2021.

Referral numbers have spiked throughout the year at expected times and as a result of short periods of regional and local lockdown. We ended this financial year with a slight overall reduction in referral numbers than in the previous year at the height of the pandemic.

We have however seen a steady increase in need per referral as family budgets become further stretched due to increasing energy and food costs. This was evidenced in the large amount of additional toiletry and homeware packs and increased requests for crisis provision of white and brown goods.

Perhaps the most distressing trend this year has been the vast increase in the number of children needing our support, despite best efforts by the Local Authority to provide the cash equivalent of Free School Meals provision throughout the school holidays.

We have responded to this with additional food provision during school holidays and developing new packs for babies and children. We have also continued to increase the nutritional value of our packs with the inclusion of eggs and additional fresh fruit and vegetables.

Partnership working

The Welcome Centre continues to be outward looking in our work, and to seek to share best practice with and learn from others in our sector. We are a founding member of the Kirklees Food Network, which brings together emergency food providers across our region and local authority partners, to ensure a joined up, efficient approach to tackling food poverty. We are also an active participant in Feeding West Yorkshire, and the Independent Food Aid Network; respectively regional and national networks of emergency food providers. We are actively involved in the Kirklees Tackling Poverty Partnership, a large borough-wide partnership of public and third sector organisations, exploring long-term solutions to tackling poverty locally.

This year we have also worked more closely with Fusion food bank (our counterpart in North Kirklees) to better align our offer to ensure provision becomes more uniform across the Borough.

We substantially changed our operation during the height of the pandemic to a delivery model, supported by Kirklees Council and Kirklees Neighbourhood Housing (now Kirklees), who provided us with significant operational and logistical support during national lockdowns.

Through close partnership working, we were able as a group to ensure that uninterrupted, standardised provision across the whole of Kirklees remained in place. We are continuing to work closely with these partners moving forwards, to expand on these foundations as we move towards reopening our Centre and providing our clients with a hybrid model of delivery & collection.

We have focussed heavily on increasing the nutritional value of our food packs this year and have sought advice from registered dieticians to try to reduce the quantity of high fat, sugar and salt products within, prioritising work on packs for babies and children.

To assist this, we have strengthened our partnership with Yorkshire Children's Centres and have distributed vitamins and applications for Healthy Start vouchers with our food packs.

This has been supported by joining local and regional public health networks including the Healthy Weight strategy, Healthy & Resilient Food Systems Network, Health & Wellbeing Strategic Steering Group.

Understanding our clients, referring agencies, staff and volunteers

We have once again conducted annual surveys to gather feedback from our clients, referral agencies, staff, and volunteers, so that we can continue to improve and evolve our service.

We are pleased that in all four cases the majority of replies were positive and supportive of what we already do. The feedback we received through these services has helped to feed into the Centre's plans moving forward, so we can continue to improve. We were especially delighted that feedback from clients regarding pack quality and customer service from our delivery drivers has been exceptionally positive.

Staff

The Welcome Centre relies on a small team of three full time members of staff and four part time members of staff operating across its two sites. During 2021 we recruited a new General Assistant, AGS service manager and deputy service manager and are currently recruiting a full-time driver to start in November 2021. We aim to recruit an additional AGS worker by the end of the year.

Operations and logistics

The Welcome Centre operates over two sites. Our primary base is in Huddersfield town centre, this is where we take incoming telephone referrals, make up crisis packs for clients, and where clients come to pick up their packs, and to access our Advice, Guidance and Support service.

Our second site is a warehouse on the outskirts of Huddersfield town centre, where we sort and store incoming donations of goods. We operate a van, provided by Kirklees Council and driven by volunteers, which transports stock between our sites, and picks up donations from our collection points throughout the community.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2021

Ordinarily, both our sites are open to the public; our clients and referrers access our town centre base, and supporters dropping off donations access both sites. During the Covid-19 lockdown, we had to close both our sites to the public and introduce new ways of working. We have now reopened our warehouse and will be reopening our centre to the public from November 2021, we have stopped taking donations of goods at our Lord Street centre to ease space restrictions and as a further safety measure.

We continue to operate safely and efficiently in line with local advice for Covid-19 and continue to ask our supporters to support us financially rather than donating stock.

Future Plans and Priorities

Trustees have agreed the direction and ambition of a draft three-year strategic plan for 2021-2024.

This has been devised to respond to the increasing and rapid change in both current client need and the change to our client demographic seen throughout the Covid-19 pandemic.

This will encompass regional and national trends in the provision of crisis support and aims to move clients rapidly and robustly to a place of independence and dignity.

Our strategic priorities and aims are encompassed below:

To provide a high quality, flexible service to those experiencing food poverty in our area.

This service will:

- guarantee high quality food parcels which meet the needs & preferences of clients
- boost the dignity, self-esteem & independence of clients by means of offering greater choice and flexibility
- offer place-based support to clients at different stages of their journey
- develop across all areas of South Kirklees to meet needs across the Borough

To provide a first class AGS service to meet the widest range of need.

This will involve:

- developing a highly trained team of staff and volunteers
- offering bespoke advice, guidance & support to clients that are in crisis, in food insecurity and at risk of falling into food poverty and for those transitioning out of food poverty

To expand & enhance our partnership working to secure the above.

These partnerships include: staff & volunteers, referral agencies, donors & supporters, local, regional & national networks

FINANCIAL REVIEW

Financial Position

The Welcome Centre's financial position at the end of the 2020-21 year remains healthy, after a year in which we yet again attained a record high for income in a twelve-month period. Whilst there have been no significant changes to the range of services offered by The Welcome Centre during the year, we have seen continued growth in client demand, especially in the help we give to families.

Total income increased by 45% due to significant increase in grants (up by 252%) and donations (up by 50% on the previous year). We have continued to see a large increase in grants to support our advice work (up by 65% on the previous year).

Our services have once again seen a large increase in demand, resulting in a 20% increase in expenditure. The cash flow improved by £352k in the year, thanks largely to the significant increase in grants and gifts. Our year end cash position increased to £688k. Restricted and designated funds amount to £279k, leaving a general cash reserve of £409k, compared to £182k in August 2020.

The increase in cash reserves allows us to plan with confidence for the future, allowing us to fund a delivery service, expand our advice activities and implement changes to give our clients more choice in what they receive from us.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2021**

Principal Funding Sources

The Welcome Centre received all of its income from five main sources:

1. Donations and its associated gift aid from members of the public, faith organisations, schools, businesses and other charities (51% of total income).
2. Corporate sponsorship and general grants to support the operational costs of running the centre (10% of total income).
3. Restricted grants to fund projects, support roles, or activities within The Welcome Centre (28% of total income).
4. Capacity building support from Kirklees Council Local Welfare Team (10% of total income).
5. Fundraising events organised by staff, volunteers and supporters (1% of total income).

For long term sustainability, we would like to increase our income from corporate sponsorship, donations and fundraising to a level in excess of 75% of total income over the next 3 years. Work towards this target was impacted in 2020/21 due to the large value of Covid related grants (£233k) that we received.

Principal Costs and Expenses

The Welcome Centre's expenditure falls into four main categories, described below:

1. Goods distributed to clients, which is our most significant cost, representing 30% of total income. Around 53% of this is met from non-financial donations received from our supporters, with the balance comprising items purchased by ourselves. We have seen a significant increase in goods purchased, due to pack improvements implemented and the closure of our warehouse to the public due to Covid restrictions.
2. Employment costs relate to salary and pension costs of our 7 staff. At 15% of total income, this is our second most significant cost.
3. Accommodation costs cover the rent and upkeep of two premises and represents 5% of income.
4. Grants made to clients for large household items, such as electrical goods and furniture has increased significantly in 2020/21, due to Covid related grants, that equated to over 13% of income. All of this expenditure is covered by restricted grants received from organisations.
5. Other small items of expenditure make up the balance of costs, such as IT, telephone, insurance, professional fees, training costs and publicity materials, amounting to 5% of income.

Restricted Funding

The Welcome Centre has been fortunate again this year to receive several grants totalling £281,710 to support specific projects or restricted activities. This funding was focussed on two main areas:

1. Donations to purchase food and other goods for distribution (£15,094)
2. Targeted support for specific purchases made on behalf of our clients (£34,050)
3. Covid related grants from Kirklees Council which were used to purchase food, or provide targeted support for our clients (£232,566)

Capital Expenditure

In 2020/21 zero was spent on fixed asset additions, as our expansion plans were delayed due to the pandemic.

The budget for 2021/22 includes around £50,000 of capital expenditure, to cover further improvements in Lord Street to support the growth of our range of activities.

Reserves Policy

In accordance with guidance from the Charity Commission, The Welcome Centre has a policy relating to the retention and management of a financial reserve to ensure that the charity's ongoing and future activities are reasonably protected from unexpected variances in its income and expenditure. We aim to hold a cash reserve, to provide for 6 months full operating costs for our core activities (excluding the value of donated items, designated funds and restricted expenditure). In addition, we also aim to retain a balance within our current account equivalent to one month's operating costs. The monthly running costs in 2020/21 amounted to around £32,457 requiring a total reserve of £227,202, which is fully funded.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2021

Free reserves as at 31 August 2021 were £658,840 which is £431,638 above the minimum required by our reserves policy. The level of reserves will provide funding support as we develop our plans to increase our services and to respond to the unknown medium to long term ramifications of the COVID-19 outbreak. In addition, we anticipate an increased requirement for our services in the next financial year, in light of the reduction in Universal Credit, increase in National Insurance, increase in food, fuel and energy prices which will all have a negative impact on our clients.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Welcome Centre is registered as a Charitable Incorporated Organisation and its governing document (CIO conversion dated 10 January 2019, and amended 3 February 2020) is its constitution.

Recruitment and appointment of new trustees

Board of Trustees

The charity is overseen by a Board of Trustees, which consists of ten Trustees led by the Chairperson, who provide governance to the organisation. The Trustees formally meet as a Board four times a year to discuss, challenge and review the activities of the charity in line with the roles and responsibilities as defined by the Charities Commission. The Board also delegates responsibility to four sub-committees each led by a Trustee which are:

1. Finance and Operations
2. Marketing and Fundraising
3. Human Resources and Volunteering
4. Advice, Guidance and Support

The Governing document allows the trustees to meet and conduct meetings virtually which the trustees have done this year in line with Government restrictions and recommendations.

The Trustees act on a voluntary basis and receive no remuneration for the performance of their duties. Trustee activities are insured by a Trustee indemnity insurance policy paid for by The Welcome Centre.

Trustees are appointed from among full members, who are formally confirmed by the Board following an appointment process, which includes induction. Members sign a Code of Conduct and join one of the four subgroups of the Board.

New trustees undergo an orientation to brief them on their legal obligations under charity law, the Charity Commission guidance on public benefit, and the Governing Document, the committee and decision-making processes, the strategic plan and recent financial performance of the charity. They also meet key employees and other trustees. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

A Chief Executive is appointed by the trustees to manage the day-to-day operations of the charity and reports to the Chairperson. To facilitate effective operations, the Chief Executive has delegated authority, within terms of delegation approved by the trustees, for operational matters.

Trustee Terms of Office

Trustees hold office for a maximum term of six years from the date of their appointment.

During the year ending 31 August 2021, two trustees reached the end of their term of office or resigned, and two new trustees were appointed. One trustee has exceeded their term of office, but this was due to the stability required during the pandemic.

Risk management

The trustees have a risk management strategy which comprises:

- An annual review of the principal risks and uncertainties that the charity faces;
- The establishment of policies, systems and procedures to mitigate those risks identified in the annual review
- Consideration of major risks at each meeting and each subgroup has risk as a standing item on its agenda via a risk matrix.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2021

The pandemic has resulted in a number of new risks being identified, including non-financial risks. These risks are managed by having robust policies and procedures in place, regular awareness training for staff working in these operational areas and detailed plans were produced in response to the Coronavirus pandemic.

Related parties

None of our trustees receive remuneration or other benefit from their work with the charity. Related party transactions are reported at note 18.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1151282

Registered office

15 Lord Street
Huddersfield
HD1 1QB

Trustees

Jeanne Watson	Chair
Richard Whiteley	Treasurer
John Steven Ainley	Secretary
Catherine Mary Bottomley	(resigned 23.11.20)
Yvonne Harding	
Joy Nixon	(resigned 23.11.20)
Andrew Mark Tomlinson	
Julia Norman	
Khalid Siddique	
Henry Filloux-Bennett	
Emily Smith	(appointed 25.1.21)
Gill Bruce	(appointed 25.1.21)

Independent Examiner

Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

Approved by the board of Trustees on 25th October 2021 and signed on its behalf by:

J Watson – Chair of Trustees

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE WELCOME CENTRE (HUDDERSFIELD)

Independent examiner's report to the trustees of The Welcome Centre (Huddersfield) ('the Charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kevin Winterburn ACA
Institute of Chartered Accountants in England and Wales
Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

Date: 2 November 2021

THE WELCOME CENTRE (HUDDERSFIELD)**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 August 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	575,845	34,050	609,895	550,794
Charitable activities					
Support services and food packs	5	129,152	247,660	376,812	123,826
Other trading activities	3	8,714	-	8,714	12,957
Investment income	4	-	-	-	774
Total		713,711	281,710	995,421	688,351
EXPENDITURE ON					
Charitable activities					
Support services and food packs	6	417,708	260,290	677,998	562,613
Other		-	-	-	1,309
Total		417,708	260,290	677,998	563,922
NET INCOME		296,003	21,420	317,423	124,429
RECONCILIATION OF FUNDS					
Total funds brought forward		362,837	36,108	398,945	274,516
TOTAL FUNDS CARRIED FORWARD		<u>658,840</u>	<u>57,528</u>	<u>716,368</u>	<u>398,945</u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

BALANCE SHEET

31 August 2021

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	13	3,992	6,144	10,136	13,571
CURRENT ASSETS					
Stocks	14	28,050	-	28,050	38,908
Debtors	15	13,112	-	13,112	26,954
Cash at bank and in hand		<u>636,233</u>	<u>51,462</u>	<u>687,695</u>	<u>335,946</u>
		677,395	51,462	728,857	401,808
CREDITORS					
Amounts falling due within one year	16	(22,547)	(78)	(22,625)	(16,434)
NET CURRENT ASSETS		<u>654,848</u>	<u>51,384</u>	<u>706,232</u>	<u>385,374</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>658,840</u>	<u>57,528</u>	<u>716,368</u>	<u>398,945</u>
NET ASSETS		<u><u>658,840</u></u>	<u><u>57,528</u></u>	<u><u>716,368</u></u>	<u><u>398,945</u></u>
FUNDS	17				
Unrestricted funds:					
General fund				431,638	236,516
Long Term Reserve				194,745	108,275
Designated Funds				<u>32,457</u>	<u>18,046</u>
				<u>658,840</u>	<u>362,837</u>
Restricted funds:					
Premises Expansion				4,583	5,583
Renewal of Critical Infrastructure				-	721
Additional Cold Food Storage Capacity				1,493	1,768
Volunteers Breakroom Project				69	84
ACTS 435 Provision of Grants to Clients				1,430	120
Sustainability				-	663
Town Foundation				-	4,960
Feeding Families				9,774	12,108
Family Action				-	100
Garfield Weston Fund				1	1
KMC - Local Welfare Provision				18,719	10,000
KMC – Covid Grants				<u>21,459</u>	<u>-</u>
				<u>57,528</u>	<u>36,108</u>
TOTAL FUNDS				<u><u>716,368</u></u>	<u><u>398,945</u></u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)

BALANCE SHEET - continued

31 August 2021

The financial statements were approved by the Board of Trustees and authorised for issue on 25th October 2021 and were signed on its behalf by:

J Watson – Chair of Trustees

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**CASH FLOW STATEMENT
for the year ended 31 August 2021**

	Notes	2021 £	2020 £
Cash flows from operating activities			
Cash generated from operations	1	<u>351,749</u>	<u>91,180</u>
Net cash provided by operating activities		<u>351,749</u>	<u>91,180</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		-	(659)
Interest received		<u>-</u>	<u>774</u>
Net cash provided by investing activities		<u>-</u>	<u>115</u>
		<u> </u>	<u> </u>
Change in cash and cash equivalents in the reporting period		351,749	91,295
Cash and cash equivalents at the beginning of the reporting period		<u>335,946</u>	<u>244,651</u>
Cash and cash equivalents at the end of the reporting period		<u><u>687,695</u></u>	<u><u>335,946</u></u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 August 2021**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2021 £	2020 £
Net income for the reporting period (as per the Statement of Financial Activities)	317,423	124,429
Adjustments for:		
Depreciation charges	3,435	5,942
Interest received	-	(774)
Decrease/(increase) in stocks	10,858	(13,536)
Decrease/(increase) in debtors	13,842	(19,746)
Increase/(decrease) in creditors	<u>6,191</u>	<u>(5,135)</u>
Net cash provided by operations	<u><u>351,749</u></u>	<u><u>91,180</u></u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.9.20 £	Cash flow £	At 31.8.21 £
Net cash			
Cash at bank and in hand	<u>335,946</u>	<u>351,749</u>	<u>687,695</u>
	<u>335,946</u>	<u>351,749</u>	<u>687,695</u>
Total	<u><u>335,946</u></u>	<u><u>351,749</u></u>	<u><u>687,695</u></u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The Charity constitutes public benefit as defined by FRS 102.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 10% on cost
Computer equipment	- 25% on cost

Stocks

Stocks represent goods donated or purchased which have yet to be distributed to beneficiaries. Stocks are valued on the basis of either their purchase price (bought in items) or the estimated cost of the goods in an open market (donated goods).

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Donated goods

Income is recognised by the charity for goods donated at fair value based on the estimated cost of the goods in an open market, when the Charity takes control of the donated goods.

Initially the donated items are recorded as stock, with the corresponding amounts recorded as donations. When the stocks are distributed to beneficiaries, they are recognised as an expense in the SoFA.

THE WELCOME CENTRE (HUDDERSFIELD)

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2021**

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Donations and gifts	456,188	461,283
Gift aid	50,938	17,149
Client support payments	34,050	46,834
Corporate sponsorship	<u>68,719</u>	<u>25,528</u>
	<u>609,895</u>	<u>550,794</u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Fundraising activities	<u>8,714</u>	<u>12,957</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	<u>-</u>	<u>774</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2021	2020
		£	£
Grants	Support services and food packs	<u>376,812</u>	<u>123,826</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Kirklees Community Partnerships	-	10,942
Kirklees Covid Grants	232,566	-
Kirklees Capacity Building	103,152	58,384
One Community Foundation	20,000	3,500
Town Foundation	-	14,500
Howitt Homeless Trust	-	500
William Brooke Benevolent Fund	15,000	15,000
Groundwork UK	1,000	1,000
The Martin Lewis Coronavirus Charity Fund	-	10,000
CAF Coronavirus Emergency Fund	-	10,000
Co-op Community Fund	3,694	-
GSB Christian Trust	1,000	-
The Neighbourly Foundation	<u>400</u>	<u>-</u>
	<u>376,812</u>	<u>123,826</u>

THE WELCOME CENTRE (HUDDERSFIELD)**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2021****6. CHARITABLE ACTIVITIES COSTS**

	Direct Costs £	Grant funding of activities (see note 7) £	Support costs (see note 8) £	Totals £
Support services and food packs	<u>547,309</u>	<u>128,617</u>	<u>2,072</u>	<u>677,998</u>

7. GRANTS PAYABLE

	2021 £	2020 £
Support services and food packs	<u>128,617</u>	<u>48,558</u>

8. SUPPORT COSTS

	Governance costs £
Independent examiners fees	920
Professional fees	<u>1,152</u>
	<u>2,072</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021 £	2020 £
Depreciation - owned assets	<u>3,435</u>	<u>5,942</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2021 nor for the year ended 31 August 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2021 nor for the year ended 31 August 2020.

THE WELCOME CENTRE (HUDDERSFIELD)

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2021**

11. STAFF COSTS

	2021 £	2020 £
Wages and salaries	<u>153,191</u>	<u>135,373</u>
	<u>153,191</u>	<u>135,373</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Support staff - Full time equivalent	<u>6</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	502,834	47,960	550,794
Charitable activities			
Support services and food packs	74,028	49,798	123,826
Other trading activities	12,957	-	12,957
Investment income	<u>774</u>	<u>-</u>	<u>774</u>
Total	590,593	97,758	688,351
EXPENDITURE ON			
Charitable activities			
Support services and food packs	458,546	104,067	562,613
Other	<u>1,309</u>	<u>-</u>	<u>1,309</u>
Total	459,855	104,067	563,922
NET INCOME/(EXPENDITURE)	130,738	(6,309)	124,429
RECONCILIATION OF FUNDS			
Total funds brought forward	232,099	42,417	274,516
TOTAL FUNDS CARRIED FORWARD	<u>362,837</u>	<u>36,108</u>	<u>398,945</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2021

13. TANGIBLE FIXED ASSETS

	Short leasehold £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 September 2020 and 31 August 2021	<u>3,559</u>	<u>24,658</u>	<u>27,277</u>	<u>55,494</u>
DEPRECIATION				
At 1 September 2020	3,559	12,055	26,309	41,923
Charge for year	<u>-</u>	<u>2,467</u>	<u>968</u>	<u>3,435</u>
At 31 August 2021	<u>3,559</u>	<u>14,522</u>	<u>27,277</u>	<u>45,358</u>
NET BOOK VALUE				
At 31 August 2021	<u>-</u>	<u>10,136</u>	<u>-</u>	<u>10,136</u>
At 31 August 2020	<u>-</u>	<u>12,603</u>	<u>968</u>	<u>13,571</u>

14. STOCKS

	2021 £	2020 £
Stocks	<u>28,050</u>	<u>38,908</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	-	16,605
Prepayments	<u>13,112</u>	<u>10,349</u>
	<u>13,112</u>	<u>26,954</u>

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade creditors	2,786	1,491
Social security and other taxes	-	5,178
Accruals and deferred income	<u>19,839</u>	<u>9,765</u>
	<u>22,625</u>	<u>16,434</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2021

17. MOVEMENT IN FUNDS

	At 1.9.20 £	Net movement in funds £	Transfers between funds £	At 31.8.21 £
Unrestricted funds				
General fund	236,516	296,003	(100,881)	431,638
Long Term Reserve	108,275	-	86,470	194,745
Designated Funds	<u>18,046</u>	<u>-</u>	<u>14,411</u>	<u>32,457</u>
	362,837	296,003	-	658,840
Restricted funds				
Premises Expansion	5,583	(1,000)	-	4,583
Renewal of Critical Infrastructure	721	(721)	-	-
Additional Cold Food Storage Capacity	1,768	(275)	-	1,493
Volunteers Breakroom Project	84	(15)	-	69
ACTS 435 Provision of Grants to Clients	120	1,310	-	1,430
Sustainability	663	(663)	-	-
Town Foundation	4,960	(4,960)	-	-
Feeding Families	12,108	(2,334)	-	9,774
Family Action	100	(100)	-	-
Garfield Weston Fund	1	-	-	1
KMC - Local Welfare Provision	10,000	8,719	-	18,719
KMC – Covid Grants	<u>-</u>	<u>21,459</u>	<u>-</u>	<u>21,459</u>
	<u>36,108</u>	<u>21,420</u>	<u>-</u>	<u>57,528</u>
TOTAL FUNDS	<u>398,945</u>	<u>317,423</u>	<u>-</u>	<u>716,368</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2021

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	713,712	(417,709)	296,003
Restricted funds			
Premises Expansion	-	(1,000)	(1,000)
Renewal of Critical Infrastructure	-	(721)	(721)
Additional Cold Food Storage Capacity	-	(275)	(275)
Volunteers Breakroom Project	-	(15)	(15)
ACTS 435 Provision of Grants to Clients	23,314	(22,004)	1,310
Sustainability	-	(663)	(663)
Town Foundation	-	(4,960)	(4,960)
Feeding Families	-	(2,334)	(2,334)
Family Action	2,016	(2,116)	(100)
FOODAID	15,094	(15,094)	-
KMC - Local Welfare Provision	8,719	-	8,719
KMC – Covid Grants	<u>232,566</u>	<u>(211,107)</u>	<u>21,459</u>
	<u>281,709</u>	<u>(260,289)</u>	<u>21,420</u>
TOTAL FUNDS	<u>995,421</u>	<u>(677,998)</u>	<u>317,423</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2021

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.9.19 £	Net movement in funds £	Transfers between funds £	At 31.8.20 £
Unrestricted funds				
General fund	127,969	130,738	(22,191)	236,516
Long Term Reserve	89,254	-	19,021	108,275
Designated Funds	14,876	-	3,170	18,046
	232,099	130,738	-	362,837
Restricted funds				
Supported Volunteers Project	14,139	(14,139)	-	-
Provision of Client Budgeting Courses	2,072	(2,072)	-	-
Dugdale Trust	329	(329)	-	-
Premises Expansion	6,583	(1,000)	-	5,583
Renewal of Critical Infrastructure	2,440	(1,719)	-	721
Additional Cold Food Storage Capacity	2,043	(275)	-	1,768
Volunteers Breakroom Project	99	(15)	-	84
ACTS 435 Provision of Grants to Clients	1,122	(1,002)	-	120
Kids Kitchen Club	4,154	-	(4,154)	-
Sustainability	1,697	(1,034)	-	663
Town Foundation	-	4,960	-	4,960
Feeding Families	6,829	1,125	4,154	12,108
Family Action	560	(460)	-	100
Garfield Weston Fund	350	(349)	-	1
KMC - Local Welfare Provision	-	10,000	-	10,000
	42,417	(6,309)	-	36,108
TOTAL FUNDS	<u>274,516</u>	<u>124,429</u>	<u>-</u>	<u>398,945</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2021

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	590,592	(459,854)	130,738
Restricted funds			
Supported Volunteers Project	-	(14,139)	(14,139)
Provision of Client Budgeting Courses	-	(2,072)	(2,072)
Dugdale Trust	1,807	(2,136)	(329)
Premises Expansion	-	(1,000)	(1,000)
Renewal of Critical Infrastructure	-	(1,719)	(1,719)
Additional Cold Food Storage Capacity	-	(275)	(275)
Volunteers Breakroom Project	-	(15)	(15)
ACTS 435 Provision of Grants to Clients	21,615	(22,617)	(1,002)
Sustainability	-	(1,034)	(1,034)
Town Foundation	14,501	(9,541)	4,960
Feeding Families	1,126	(1)	1,125
Family Action	12,390	(12,850)	(460)
FOODAID	35,298	(35,298)	-
Garfield Weston Fund	-	(349)	(349)
KMC - Local Welfare Provision	10,000	-	10,000
One Community	<u>1,022</u>	<u>(1,022)</u>	<u>-</u>
	<u>97,759</u>	<u>(104,068)</u>	<u>(6,309)</u>
TOTAL FUNDS	<u><u>688,351</u></u>	<u><u>(563,922)</u></u>	<u><u>124,429</u></u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2021

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.9.19 £	Net movement in funds £	Transfers between funds £	At 31.8.21 £
Unrestricted funds				
General fund	127,969	426,741	(123,072)	431,638
Long Term Reserve	89,254	-	105,491	194,745
Designated Funds	14,876	-	17,581	32,457
	232,099	426,741	-	658,840
Restricted funds				
Supported Volunteers Project	14,139	(14,139)	-	-
Provision of Client Budgeting Courses	2,072	(2,072)	-	-
Dugdale Trust	329	(329)	-	-
Premises Expansion	6,583	(2,000)	-	4,583
Renewal of Critical Infrastructure	2,440	(2,440)	-	-
Additional Cold Food Storage Capacity	2,043	(550)	-	1,493
Volunteers Breakroom Project	99	(30)	-	69
ACTS 435 Provision of Grants to Clients	1,122	308	-	1,430
Kids Kitchen Club	4,154	-	(4,154)	-
Sustainability	1,697	(1,697)	-	-
Feeding Families	6,829	(1,210)	4,154	9,774
Family Action	560	(560)	-	-
Garfield Weston Fund	350	(349)	-	1
KMC - Local Welfare Provision	-	18,719	-	18,719
KMC – Covid Grants	-	21,459	-	21,459
	42,417	15,111	-	57,528
TOTAL FUNDS	<u>274,516</u>	<u>441,852</u>	<u>-</u>	<u>716,368</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2021

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,304,304	(877,563)	426,741
Restricted funds			
Supported Volunteers Project	-	(14,139)	(14,139)
Provision of Client Budgeting Courses	-	(2,072)	(2,072)
Dugdale Trust	1,807	(2,136)	(329)
Premises Expansion	-	(2,000)	(2,000)
Renewal of Critical Infrastructure	-	(2,440)	(2,440)
Additional Cold Food Storage Capacity	-	(550)	(550)
Volunteers Breakroom Project	-	(30)	(30)
ACTS 435 Provision of Grants to Clients	44,929	(44,621)	308
Sustainability	-	(1,697)	(1,697)
Town Foundation	14,501	(14,501)	-
Feeding Families	1,126	(2,336)	(1,210)
Family Action	14,406	(14,966)	(560)
FOODAID	50,392	(50,392)	-
Garfield Weston Fund	-	(348)	(348)
KMC - Local Welfare Provision	18,719	-	18,719
One Community	1,022	(1,022)	-
KMC – Covid Grants	<u>232,566</u>	<u>(211,107)</u>	<u>21,459</u>
	<u>379,468</u>	<u>(364,357)</u>	<u>15,111</u>
TOTAL FUNDS	<u>1,683,772</u>	<u>(1,241,920)</u>	<u>441,852</u>

The Welcome Centre operates a reserve policy, such that it aims to retain an amount of cash equivalent to six month's core operating costs (excluding the value of donated items) plus an amount equivalent to one month's core operating costs to provide working funds. If the charity could no longer continue to operate, the reserve would be used to allow it to be wound up and to meet potential redundancy and lease term payments.

18. RELATED PARTY DISCLOSURES

During the year ended 31 August 2021, a family member of a Trustee was employed on a temporary basis. Payments totalled £1,638. Approval was given by the Charity Commission prior to payment.

THE WELCOME CENTRE (HUDDERSFIELD)

England & Wales - Charity number 1151282

Accounts

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020
FOR
THE WELCOME CENTRE (HUDDERSFIELD)**

Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

THE WELCOME CENTRE (HUDDERSFIELD)

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for the year ended 31 August 2020**

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THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2020

The trustees present their report with the financial statements of the charity for the year ended 31 August 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Object of the Charity

The relief of persons suffering from poverty, sickness, disadvantage and distress arising therefrom, by providing practical support, guidance, advocacy and advice.

Charitable activities

The Charity provides practical support to people experiencing extreme disadvantage in the Huddersfield area by:

- supplying a range of emergency packs to individuals and families in crisis
- receiving and storing donations of food, bedding, basic household items and other goods which are made up into packs
- providing advice and guidance to assist individuals with more deep-seated problems to make progress
- offering information and signposting to services and agencies that can help with specific needs
- delivering a fair, non-judgmental and inclusive service in a way that respects people's dignity
- working in partnership with local agencies and services, churches, schools, businesses and the media
- adapting our provision to meet needs through monitoring, feedback and consultation
- operating a year-round service
- offering volunteering opportunities to help individuals to gain skills, confidence and self respect as a stepping stone into employment.

The Welcome Centre (Huddersfield) has been operating since 1997. The number of people supported by The Welcome Centre has increased year on year since its inception, and The Welcome Centre now supports thousands of people each year. The Welcome Centre is meeting a real need in supplementing statutory and voluntary provision for those in crisis need in our community. The Board has the objects of the charity at the front of its mind when making decisions and has regard to the guidance issued by the Charity Commission on public benefit.

Strategic Objectives

The board had three key strategic objectives for 2019-2020 as set out in our three-year plan:

- To increase our effectiveness in tackling food poverty across the area we serve
- To develop our advocacy, guidance and support service in order to increase capacity for supporting clients out of food poverty
- To be outward looking, locally, regionally and nationally in order to share best practice and learn from others

**REPORT OF THE TRUSTEES
for the year ended 31 August 2020**

Volunteers

Volunteers are at the very heart of our organisation; they are essential to all our areas of our work. We value our volunteer team greatly, and strive to make volunteers feel proud of their contribution to our team.

Our volunteers come from all walks of life, and carry out a wide variety of roles at the Centre, including:

- Delivery Drivers: collecting donations from corporate and community supporters, and transporting stock between The Welcome Centre's two sites
- Warehouse: checking, sorting, and recording all incoming donations of goods
- Administration support: book-keeping, data entry, and fundraising administration tasks
- Event support: helping at fundraising events and collections, and giving talks on behalf of The Welcome Centre
- Specialist support: providing specialist advice on areas including legal matters, health and safety, policy and procedures, and logistics and IT, and serving on sub-groups
- Phone referrals: taking incoming client referral phone calls from frontline agencies
- Store: making up client packs of food, bedding, toiletries, etc
- Fresh and donations: handling incoming donations to our Lord Street site, and making up the fresh food part of client food packs
- Reception: welcoming clients on arrival, and handing over client packs

We currently have around 100 volunteers at The Welcome Centre, most of whom volunteer with us regularly, and some of whom volunteer seasonally or on a more casual basis. Our volunteers are recruited, trained, inducted, and supported by our staff team.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2020

ACHIEVEMENT AND PERFORMANCE

Our achievements in 2019-2020

The Welcome Centre has been successful in continuing to meet growing demand for practical crisis support in Huddersfield. We have also offered our Advocacy, Guidance and Support service to our clients, to help them transition beyond food bank dependency, providing our clients with one to one support and a library of resources to help them.

We are especially proud of The Welcome Centre's achievements in 2020 against the backdrop of the worldwide Covid-19 pandemic. Operating in unprecedented and very challenging circumstances, The Welcome Centre was able to maintain uninterrupted delivery of its core services, at a time when they were more needed than ever. Covid-19 presented significant challenges to our operational delivery. We experienced unprecedented levels of demand for support, at the same time as we also saw a significant reduction in our staff and volunteer workforce. National food shortages and panic buying prevented us from sourcing food and other essentials to supply to clients. Additionally, we had to make significant operational changes to adapt to working in a Covid-secure way.

We are proud to say that the agility of The Welcome Centre team meant that we were able to respond quickly and successfully to the changing situation. Our volunteers, staff and trustees rallied around to quickly implement new ways of working. Our external partners offered us additional support to ensure we were able to continue to deliver our service to a high standard. Our donors and supporters in the community showed incredible generosity in their financial support, giving us the freedom and flexibility to purchase what we needed when we needed it. As a result, we were able to offer our growing number of clients an uninterrupted, high quality service throughout the pandemic, ensuring that anyone in south Kirklees who found themselves in crisis had access to our support services.

STATISTICAL OVERVIEW FOR 2019-2020

	September 2019 - August 2020	September 2018 - August 2019	Percentage change
Total Referrals	10,777	9,894	8.9%
Total Number of referring agencies	134	126	6.3%
Total Unique People Helped	4,545	4,245	7.1%
Total Unique Children Helped*	1,359	1,322	2.8%
% clients with just one referral	44.32%	40.96%	n/a
% clients with more than 3 referrals	29.75%	30.73%	n/a
Total Pack Count**	15,484	14,160	9.4%
Food Pack Count	10,495	9,268	13.2%
Person Food Days	100,156	85,414	17.3%
Meals Provided	280,437	239,160	17.3%

*In 2019-2020 we did not deliver our Feeding Families Programme, which accounted for an additional 314 unique children being supported in 2018-19.

** In 2019-2020, we focussed on offering only food and toiletry packs for the first 5 months of lockdown.

As can be seen from the figures above, The Welcome Centre once again saw an increase in demand in 2019-2020. This steady year on year increase in demand is a continuation of an established trend, which we have seen for at least the last five years. Additionally, it is worth noting that in Spring 2020 there was an additional spike in demand, caused by the sudden impact of national lockdown. During April 2020 we saw a 60% increase in referrals, a 57.5% increase in people helped, and 34.5% increase in packs distributed, compared to April 2019. This spike was the result of job losses, national food shortages and price increases, and general uncertainty. The spike in need was not sustained throughout the pandemic, and returned to more normal levels in late Spring.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2020**

Partnership working

The Welcome Centre continues to be outward looking in our work, and to seek to share best practice with and learn from others in our sector. We are a founding member of the Kirklees Food Network, which brings together emergency food providers across our region and local authority partners, to ensure a joined up, efficient approach to tackling food poverty. We are also an active participant in Feeding West Yorkshire, and the Independent Food Aid Network; respectively regional and national networks of emergency food providers. We are actively involved in the Kirklees Tackling Poverty Partnership, a large borough-wide partnership of public and third sector organisations, exploring long-term solutions to tackling poverty locally.

During the Covid-19 pandemic, we worked especially closely with a core group of external partners, Fusion and Batley food banks (our counterparts in other Kirklees towns), Kirklees Council and Kirklees Neighbourhood Housing, who provided us with significant operational and logistical support during national lockdown. Through close partnership working, we were able as a group to ensure that uninterrupted, standardised provision across the whole of Kirklees was in place throughout the pandemic. We are continuing to work closely with these partners moving forwards, to build on the foundations laid during the pandemic.

Understanding our clients, referring agencies, staff and volunteers

We have once again conducted annual surveys to gather feedback from our clients, referral agencies, staff, and volunteers, so that we can continue to improve and evolve our service. We are pleased that in all four cases the majority of replies were positive and supportive of what we already do. The feedback we received through these services has helped to feed into the Centre's plans moving forward, so we can continue to improve our service.

Staff

The Welcome Centre relies on a small team of three full time members of staff and three part time members of staff operating across its two sites. During 2019-2020 we recruited a new General Assistant, to replace a member of staff who left in the previous financial year.

Operations and logistics

The Welcome Centre operates two sites. Our primary base is in Huddersfield town centre, this is where we take incoming telephone referrals, make up crisis packs for clients, and where clients come to pick up their packs, and to access our Advocacy, Guidance and Support service. Our second site is a warehouse on the outskirts of Huddersfield town centre, where we sort and store incoming donations of goods. We operate a van, provided by Kirklees Council and driven by volunteers, which transports stock between our sites, and picks up donations from our collection points throughout the community.

Ordinarily, both our sites are open to the public; our clients and referrers access our town centre base, and supporters dropping off donations access both sites. During the Covid-19 lockdown, we had to close both our sites to the public and introduce new ways of working. We asked our supporters to support us financially online rather than donating stock. We introduced a home delivery system for distributing client food packs, with support from Kirklees Neighbourhood Housing and Kirklees Council, who provided us with vans and drivers to facilitate this. We transformed our client reception room into a pack distribution centre, and recruited and trained volunteers to perform this new logistics role. We also introduced remote Advocacy, Guidance, and Support for our clients, so we could continue to support them even though not face-to-face.

Our current operational systems will be in place until at least spring 2021, to ensure we can continue to operate safely and efficiently, within the constraints of Covid-19.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2020**

Future Plans and Priorities

In 2020-2021 we will continue to pursue the three main priorities laid down in our strategic plan:

1. to increase our effectiveness in tackling food poverty across the area which we serve,
2. to develop our Advocacy, Guidance and Support service in order to increase capacity for supporting clients transitioning out of food poverty, and
3. to be outward looking locally, regionally, and nationally, in order to share best practice and learn from others.

Although we have made good progress in some of these areas, the unprecedented circumstances of 2020 mean that there is still much work to be done moving forward.

FINANCIAL REVIEW

Financial position

The Welcome Centre's financial position at the end of the 2019-20 year remains healthy, after a year in which we yet again attained a record high for turnover in a twelve month period. Whilst there have been no significant changes to the range of services offered by The Welcome Centre during the year, we have seen continued growth in client demand, especially in the latter half of the year, when Covid-19 resulted in a significant increase in need.

We have also continued to value goods donated to us for use in packs, as this reflects the true value of goods we are distributing into the community. During the Covid-19 epidemic and resulting lockdown, many of our individual and community supporters transitioned from donating goods to donating money, which was much needed to buy shortage items for our packs. Additionally, during this period we also received significant donations of goods from corporate supporters, which offset the fall in donated goods from individuals and community groups.

Total income increased by 25% due to significant increase in donations (up by 119% on the previous year). We have also, for the second year running, seen a huge increase in grants to support our advocacy work (up by 88% on the previous year).

Our services have once again seen a large increase in demand, resulting in a 14% increase in expenditure.

The cash flow improved by £91k in the year, thanks largely to the significant increase in our gifts and donations income. Our year end cash position increased to £336k. Restricted and designated funds amount to £154k, leaving a general cash reserve of £182k, compared to £109k in August 2019.

Principal funding sources

The Welcome Centre received 99% of its income from five main sources.

1. Donations and its associated gift aid from members of the public, faith organisations, schools, businesses and other charities (69.5% of total income)
2. Corporate sponsorship and general grants to support the operational costs of running the centre (6% of total income)
3. Restricted grants to fund projects, support roles, or activities within The Welcome Centre (14% of total income).
4. Capacity building support from Kirklees Council Local Welfare Team (8.5% of total income).
5. Fundraising events organised by staff, volunteers and supporters (1.9% of total income).

For long term sustainability, we would like to increase our income from donations and fundraising to a level of 75% of total income over the next 3 years.

**REPORT OF THE TRUSTEES
for the year ended 31 August 2020**

Principal Costs and Expenses

The Welcome Centre's expenditure falls into four main categories, described below:

1. Goods distributed to clients, which is our most significant cost, representing 43.1% of total turnover. Around 80.9% of this met is met from non-financial donations received from our supporters, with the balance comprising items purchased by ourselves.
2. Employment costs relate to salary and pension costs of our 6 staff. At 19.7% of total turnover, this is our second most significant cost.
3. Accommodation costs cover the rent and upkeep of two premises and represents 7.6% of turnover.
4. Grants made to clients for large household items, such as electrical goods and furniture has increased significantly in 2019/20 to a level that equates to over 7% of turnover. Almost all of this expenditure is covered by restricted grants received from organisations.
5. Other small items of expenditure make up the balance of costs, such as IT, telephone, insurance, professional fees, training costs and publicity materials, amounting to 4.5% of turnover.

Restricted Funding

The Welcome Centre has been fortunate again this year to receive several grants totalling £97,757 to support specific projects or restricted activities. This funding was focussed on two main areas:

1. Donations to purchase food and other goods for distribution (£36,424)
2. Targeted support for specific purchases made on behalf of our clients (£61,334)

Capital Expenditure

In 2019/20 £659 was spent on fixed asset additions, this spend was funded through restricted funding.

The budget for 2020/21 includes around £30,000 restricted capital expenditure, to cover further improvements in Lord Street to support the growth of our advocacy activities.

Reserves Policy

In accordance with guidance from the Charity Commission, The Welcome Centre has a policy relating to the retention and management of a financial reserve. We aim to hold a cash reserve, to provide for 6 months full operating costs for our core activities (excluding the value of donated items and restricted expenditure). In addition, we also aim to retain a balance within our current account equivalent to one month's operating costs.

The monthly running costs in 2019/20 amounted to around £18,046 requiring a total reserve of £126,322, which is fully funded.

THE WELCOME CENTRE (HUDDERSFIELD)

REPORT OF THE TRUSTEES for the year ended 31 August 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Welcome Centre is registered as a Charitable Incorporated Organisation and its governing document is its constitution, a CIO conversion dated 10 January 2019, and amended 3 February 2020.

Recruitment and appointment of new trustees

Trustees are elected by Members at AGM, or are appointed by the Board between AGMs.

Trustees are appointed from among full members, who are formally confirmed by the Board following an appointment process which includes induction. Members sign a Code of Conduct and join one of the four subgroups of the Board, which are:

1. Finance and Operations
2. Marketing and Fundraising
3. Human Resources and Volunteering
4. Advocacy, Guidance and Support

The Board takes into consideration major risks at each meeting and each subgroup has risk as a standing item on its agenda via a risk matrix.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1151282

Registered office

15 Lord Street
Huddersfield
HD1 1QB

Trustees

Jeanne Watson	Chair
Richard Whiteley	Treasurer
John Steven Ainley	Secretary
Catherine Mary Bottomley	
Yvonne Harding	
Barry Stephen Lee	(resigned 11.11.19)
Joy Nixon	
Julia Norman	
Andrew Tomlinson	(appointed and approved 11.11.19)
Khalid Siddique	(appointed 13.01.20)
Henry Filloux-Bennett	(appointed 13.01.20)

Independent Examiner

Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

Approved by the board of Trustees on 19 October 2020 and signed on its behalf by:

.....
Jeanne Watson – Chair of Trustees

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE WELCOME CENTRE (HUDDERSFIELD)**

Independent examiner's report to the trustees of The Welcome Centre (Huddersfield) ('the Charity')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 August 2020.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000, your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Kevin Winterburn ACA
Institute of Chartered Accountants in England and Wales
Sheards
Chartered Accountants
Vernon House
40 New North Road
Huddersfield
West Yorkshire
HD1 5LS

Date:

THE WELCOME CENTRE (HUDDERSFIELD)**STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 August 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	502,834	47,960	550,794	386,890
Charitable activities					
Support services and food packs	5	74,028	49,798	123,826	142,452
Other trading activities	3	12,957	-	12,957	18,847
Investment income	4	<u>774</u>	<u>-</u>	<u>774</u>	<u>563</u>
Total		590,593	97,758	688,351	548,752
EXPENDITURE ON					
Charitable activities					
Support services and food packs	6	458,546	104,067	562,613	493,085
Other		<u>1,309</u>	<u>-</u>	<u>1,309</u>	<u>-</u>
Total		459,855	104,067	563,922	493,085
NET INCOME/(EXPENDITURE)		130,738	(6,309)	124,429	55,667
RECONCILIATION OF FUNDS					
Total funds brought forward		232,099	42,417	274,516	218,849
TOTAL FUNDS CARRIED FORWARD		<u>362,837</u>	<u>36,108</u>	<u>398,945</u>	<u>274,516</u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**BALANCE SHEET****31 August 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	13	5,415	8,156	13,571	18,854
CURRENT ASSETS					
Stocks	14	38,908	-	38,908	25,372
Debtors	15	26,954	-	26,954	7,208
Cash at bank and in hand		<u>307,994</u>	<u>27,952</u>	<u>335,946</u>	<u>244,651</u>
		373,856	27,952	401,808	277,231
CREDITORS					
Amounts falling due within one year	16	(16,434)	-	(16,434)	(21,569)
		<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET CURRENT ASSETS		<u>357,422</u>	<u>27,952</u>	<u>385,374</u>	<u>255,662</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>362,837</u>	<u>36,108</u>	<u>398,945</u>	<u>274,516</u>
NET ASSETS		<u><u>362,837</u></u>	<u><u>36,108</u></u>	<u><u>398,945</u></u>	<u><u>274,516</u></u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**BALANCE SHEET - continued****31 August 2020**

FUNDS	17		
Unrestricted funds:			
General fund		236,516	127,969
Long Term Reserve		108,275	89,254
Designated Funds		<u>18,046</u>	<u>14,876</u>
		362,837	232,099
Restricted funds:			
Supported Volunteers Project		-	14,140
Provision of Client Budgeting Courses		-	2,072
Dugdale Trust		-	329
Premises Expansion		5,583	6,583
Renewal of Critical Infrastructure		721	2,440
Additional Cold Food Storage Capacity		1,768	2,043
Volunteers Breakroom Project		84	99
ACTS 435 Provision of Grants to Clients		120	1,122
Kids Kitchen Club		-	4,154
Sustainability		663	1,697
Town Foundation		4,960	-
Feeding Families		12,108	6,829
Family Action		100	560
Garfield Weston Fund		1	349
KMC - Client Grants		<u>10,000</u>	<u>-</u>
		<u>36,108</u>	<u>42,417</u>
TOTAL FUNDS		<u><u>398,945</u></u>	<u><u>274,516</u></u>

The financial statements were approved by the Board of Trustees and authorised for issue on
 and were signed on its behalf by:

.....
 Jeanne Watson – Chair of Trustees

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**CASH FLOW STATEMENT
for the year ended 31 August 2020**

	Notes	2020 £	2019 £
Cash flows from operating activities			
Cash generated from operations	1	<u>91,180</u>	<u>70,351</u>
Net cash provided by operating activities		<u>91,180</u>	<u>70,351</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(659)	(453)
Interest received		<u>774</u>	<u>563</u>
Net cash provided by investing activities		<u>115</u>	<u>110</u>
Change in cash and cash equivalents in the reporting period		91,295	70,461
Cash and cash equivalents at the beginning of the reporting period		<u>244,651</u>	<u>174,190</u>
Cash and cash equivalents at the end of the reporting period		<u>335,946</u>	<u>244,651</u>

The notes form part of these financial statements

THE WELCOME CENTRE (HUDDERSFIELD)**NOTES TO THE CASH FLOW STATEMENT
for the year ended 31 August 2020**

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020 £	2019 £
Net income for the reporting period (as per the Statement of Financial Activities)	124,429	55,667
Adjustments for:		
Depreciation charges	5,942	10,588
Interest received	(774)	(563)
Increase in stocks	(13,536)	(4,287)
Increase in debtors	(19,746)	(5,917)
(Decrease)/increase in creditors	<u>(5,135)</u>	<u>14,863</u>
Net cash provided by operations	<u><u>91,180</u></u>	<u><u>70,351</u></u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.9.19 £	Cash flow £	At 31.8.20 £
Net cash			
Cash at bank and in hand	<u>244,651</u>	<u>91,295</u>	<u>335,946</u>
	<u>244,651</u>	<u>91,295</u>	<u>335,946</u>
Total	<u><u>244,651</u></u>	<u><u>91,295</u></u>	<u><u>335,946</u></u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The charity constitutes a public benefit as defined by FRS 102.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 10% on cost
Computer equipment	- 25% on cost

Stocks

Stocks represent goods donated or purchased which have yet to be distributed to beneficiaries. Stocks are valued on the basis of either their purchase price (bought in items) or the estimated cost of the goods in an open market (donated goods).

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Donated goods

Income is recognised by the charity for goods donated at fair value based on the estimated cost of the goods in an open market, when the Charity takes control of the donated goods.

Initially the donated items are recorded as stock, with the corresponding amounts recorded as donations. When the stocks are distributed to beneficiaries, they are recognised as an expense in the SoFA.

THE WELCOME CENTRE (HUDDERSFIELD)**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2020****2. DONATIONS AND LEGACIES**

	2020	2019
	£	£
Donations and gifts	461,283	331,702
Gift aid	17,149	11,611
Client support payments	46,834	24,945
Corporate sponsorship	<u>25,528</u>	<u>18,632</u>
	<u>550,794</u>	<u>386,890</u>

3. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Fundraising activities	<u>12,957</u>	<u>18,847</u>

4. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	<u>774</u>	<u>563</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	2020	2019
	£	£
Grants	<u>123,826</u>	<u>142,452</u>

Grants received, included in the above, are as follows:

	2020	2019
	£	£
Kirklees Community Partnerships	10,942	-
Garfield Weston Foundation	-	2,000
The Martin Lewis Coronavirus Charity Fund	10,000	-
CAF Coronavirus Emergency Fund	10,000	-
Kirklees Capacity Building	58,384	48,000
One Community Foundation	3,500	-
Town Foundation	14,500	-
Persimmon Homes	-	1,000
Howitt Homeless Trust	500	500
William Brooke Benevolent Fund	15,000	15,000
Third Sector Leaders	-	5,000
St James' Place	-	1,000
Kirklees Federation of Tenants and Residents Association	-	59,952
FV & E Brook Charitable Trust	-	10,000
Groundwork UK	<u>1,000</u>	-
	<u>123,826</u>	<u>142,452</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2020

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Grant funding of activities (see note 7) £	Totals £
Support services and food packs	<u>514,055</u>	<u>48,558</u>	<u>562,613</u>

7. GRANTS PAYABLE

	2020 £	2019 £
Support services and food packs	<u>48,558</u>	<u>29,622</u>

8. SUPPORT COSTS

	Governance costs £
Independent examiner's fees	£ 1,196
Professional fees	<u>113</u>
	<u>1,309</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020 £	2019 £
Depreciation - owned assets	<u>5,942</u>	<u>10,587</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2020 nor for the year ended 31 August 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 August 2020 nor for the year ended 31 August 2019.

THE WELCOME CENTRE (HUDDERSFIELD)**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2020****11. STAFF COSTS**

	2020 £	2019 £
Wages and salaries	<u>135,373</u>	<u>123,920</u>
	<u>135,373</u>	<u>123,920</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Support staff - Full time equivalent	<u>6</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	345,692	41,198	386,890
Charitable activities			
Support services and food packs	120,452	22,000	142,452
Other trading activities	15,944	2,903	18,847
Investment income	<u>563</u>	<u>-</u>	<u>563</u>
Total	482,651	66,101	548,752
EXPENDITURE ON			
Charitable activities			
Support services and food packs	417,922	75,163	493,085
NET INCOME/(EXPENDITURE)	64,729	(9,062)	55,667
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>167,370</u>	<u>51,479</u>	<u>218,849</u>
TOTAL FUNDS CARRIED FORWARD	<u>232,099</u>	<u>42,417</u>	<u>274,516</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2020

13. TANGIBLE FIXED ASSETS

	Short leasehold £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 September 2019	3,559	24,658	26,618	54,835
Additions	<u>-</u>	<u>-</u>	<u>659</u>	<u>659</u>
At 31 August 2020	<u>3,559</u>	<u>24,658</u>	<u>27,277</u>	<u>55,494</u>
DEPRECIATION				
At 1 September 2019	3,559	9,588	22,834	35,981
Charge for year	<u>-</u>	<u>2,467</u>	<u>3,475</u>	<u>5,942</u>
At 31 August 2020	<u>3,559</u>	<u>12,055</u>	<u>26,309</u>	<u>41,923</u>
NET BOOK VALUE				
At 31 August 2020	<u>-</u>	<u>12,603</u>	<u>968</u>	<u>13,571</u>
At 31 August 2019	<u>-</u>	<u>15,070</u>	<u>3,784</u>	<u>18,854</u>

14. STOCKS

	2020 £	2019 £
Stocks	<u>38,908</u>	<u>25,372</u>

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	16,605	-
Prepayments	<u>10,349</u>	<u>7,208</u>
	<u>26,954</u>	<u>7,208</u>

THE WELCOME CENTRE (HUDDERSFIELD)

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2020

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	1,491	10,011
Social security and other taxes	5,178	1,129
Accruals and deferred income	<u>9,765</u>	<u>10,429</u>
	<u>16,434</u>	<u>21,569</u>

17. MOVEMENT IN FUNDS

	At 1.9.19	Net movement in funds	Transfers between funds	At 31.8.20
	£	£	£	£
Unrestricted funds				
General fund	127,969	130,738	(22,191)	236,516
Long Term Reserve	89,254	-	19,021	108,275
Designated Funds	<u>14,876</u>	<u>-</u>	<u>3,170</u>	<u>18,046</u>
	232,099	130,738	-	362,837
Restricted funds				
Supported Volunteers Project	14,139	(14,139)	-	-
Provision of Client Budgeting Courses	2,072	(2,072)	-	-
Dugdale Trust	329	(329)	-	-
Premises Expansion	6,583	(1,000)	-	5,583
Renewal of Critical Infrastructure	2,440	(1,719)	-	721
Additional Cold Food Storage Capacity	2,043	(275)	-	1,768
Volunteers Breakroom Project	99	(15)	-	84
ACTS 435 Provision of Grants to Clients	1,122	(1,002)	-	120
Kids Kitchen Club	4,154	-	(4,154)	-
Sustainability	1,697	(1,034)	-	663
Town Foundation	-	4,960	-	4,960
Feeding Families	6,829	1,125	4,154	12,108
Family Action	560	(460)	-	100
Garfield Weston Fund	350	(349)	-	1
KMC - Client Grants	<u>-</u>	<u>10,000</u>	<u>-</u>	<u>10,000</u>
	<u>42,417</u>	<u>(6,309)</u>	<u>-</u>	<u>36,108</u>
TOTAL FUNDS	<u>274,516</u>	<u>124,429</u>	<u>-</u>	<u>398,945</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2020

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	590,592	(459,854)	130,738
Restricted funds			
Supported Volunteers Project	-	(14,139)	(14,139)
Provision of Client Budgeting Courses	-	(2,072)	(2,072)
Dugdale Trust	1,807	(2,136)	(329)
Premises Expansion	-	(1,000)	(1,000)
Renewal of Critical Infrastructure	-	(1,719)	(1,719)
Additional Cold Food Storage Capacity	-	(275)	(275)
Volunteers Breakroom Project	-	(15)	(15)
ACTS 435 Provision of Grants to Clients	21,615	(22,617)	(1,002)
Sustainability	-	(1,034)	(1,034)
Town Foundation	14,501	(9,541)	4,960
Feeding Families	1,126	(1)	1,125
Family Action	12,390	(12,850)	(460)
FOODAID	35,298	(35,298)	-
Garfield Weston Fund	-	(349)	(349)
KMC - Client Grants	10,000	-	10,000
One Community	<u>1,022</u>	<u>(1,022)</u>	<u>-</u>
	<u>97,759</u>	<u>(104,068)</u>	<u>(6,309)</u>
TOTAL FUNDS	<u><u>688,351</u></u>	<u><u>(563,922)</u></u>	<u><u>124,429</u></u>

17. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.9.18 £	Net movement in funds £	Transfers between funds £	At 31.8.19 £
Unrestricted funds				
General fund	91,964	64,729	(28,724)	127,969
Long Term Reserve	75,406	-	13,848	89,254
Designated Funds	-	-	14,876	14,876
	167,370	64,729	-	232,099
Restricted funds				
Supported Volunteers Project	8,739	5,400	-	14,139
Provision of Client Budgeting Courses	2,072	-	-	2,072
Dugdale Trust	-	329	-	329
Premises Expansion	7,583	(1,000)	-	6,583
Client Advice Worker Project	8,984	(8,984)	-	-
Renewal of Critical Infrastructure	5,026	(2,586)	-	2,440
Additional Cold Food Storage Capacity	2,318	(275)	-	2,043
Volunteers Breakroom Project	114	(15)	-	99
ACTS 435 Provision of Grants to Clients	440	682	-	1,122
Co-op Local Community Fund	3,348	(3,348)	-	-
Kids Kitchen Club	4,154	-	-	4,154
Sustainability	2,452	(755)	-	1,697
Development Worker	5,000	(5,000)	-	-
Town Foundation	1,249	(1,249)	-	-
Feeding Families	-	6,829	-	6,829
Family Action	-	560	-	560
Garfield Weston Fund	-	349	-	349
	51,479	(9,062)	-	42,417
TOTAL FUNDS	<u>218,849</u>	<u>55,667</u>	<u>-</u>	<u>274,516</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2020

17. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	482,651	(417,922)	64,729
Restricted funds			
Supported Volunteers Project	15,000	(9,600)	5,400
Dugdale Trust	4,541	(4,212)	329
Premises Expansion	-	(1,000)	(1,000)
Client Advice Worker Project	-	(8,984)	(8,984)
Renewal of Critical Infrastructure	-	(2,586)	(2,586)
Additional Cold Food Storage Capacity	-	(275)	(275)
Volunteers Breakroom Project	-	(15)	(15)
ACTS 435 Provision of Grants to Clients	12,264	(11,582)	682
Co-op Local Community Fund	-	(3,348)	(3,348)
Sustainability	-	(755)	(755)
Development Worker	-	(5,000)	(5,000)
Town Foundation	-	(1,249)	(1,249)
Feeding Families	16,365	(9,536)	6,829
Family Action	8,140	(7,580)	560
FOODAID	7,790	(7,790)	-
Garfield Weston Fund	<u>2,000</u>	<u>(1,651)</u>	<u>349</u>
	<u>66,101</u>	<u>(75,163)</u>	<u>(9,062)</u>
TOTAL FUNDS	<u><u>548,752</u></u>	<u><u>(493,085)</u></u>	<u><u>55,667</u></u>

THE WELCOME CENTRE (HUDDERSFIELD)**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2020****17. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.9.18 £	Net movement in funds £	Transfers between funds £	At 31.8.20 £
Unrestricted funds				
General fund	91,964	195,467	(50,915)	236,516
Long Term Reserve	75,406	-	32,869	108,275
Designated Funds	-	-	18,046	18,046
	167,370	195,467	-	362,837
Restricted funds				
Supported Volunteers Project	8,739	(8,739)	-	-
Provision of Client Budgeting Courses	2,072	(2,072)	-	-
Premises Expansion	7,583	(2,000)	-	5,583
Client Advice Worker Project	8,984	(8,984)	-	-
Renewal of Critical Infrastructure	5,026	(4,305)	-	721
Additional Cold Food Storage Capacity	2,318	(550)	-	1,768
Volunteers Breakroom Project	114	(30)	-	84
ACTS 435 Provision of Grants to Clients	440	(320)	-	120
Co-op Local Community Fund	3,348	(3,348)	-	-
Kids Kitchen Club	4,154	-	(4,154)	-
Sustainability	2,452	(1,789)	-	663
Development Worker	5,000	(5,000)	-	-
Town Foundation	1,249	3,711	-	4,960
Feeding Families	-	7,954	4,154	12,108
Family Action	-	100	-	100
Garfield Weston Fund	-	1	-	1
KMC - Client Grants	-	10,000	-	10,000
	51,479	(15,371)	-	36,108
TOTAL FUNDS	<u>218,849</u>	<u>180,096</u>	<u>-</u>	<u>398,945</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 August 2020

17. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,073,243	(877,776)	195,467
Restricted funds			
Supported Volunteers Project	15,000	(23,739)	(8,739)
Provision of Client Budgeting Courses	-	(2,072)	(2,072)
Dugdale Trust	6,348	(6,348)	-
Premises Expansion	-	(2,000)	(2,000)
Client Advice Worker Project	-	(8,984)	(8,984)
Renewal of Critical Infrastructure	-	(4,305)	(4,305)
Additional Cold Food Storage Capacity	-	(550)	(550)
Volunteers Breakroom Project	-	(30)	(30)
ACTS 435 Provision of Grants to Clients	33,879	(34,199)	(320)
Co-op Local Community Fund	-	(3,348)	(3,348)
Sustainability	-	(1,789)	(1,789)
Development Worker	-	(5,000)	(5,000)
Town Foundation	14,501	(10,790)	3,711
Feeding Families	17,491	(9,538)	7,953
Family Action	20,530	(20,430)	100
FOODAID	43,088	(43,088)	-
Garfield Weston Fund	2,000	(1,999)	1
KMC - Client Grants	10,000	-	10,000
One Community	1,022	(1,022)	-
	<u>163,860</u>	<u>(179,231)</u>	<u>(15,371)</u>
TOTAL FUNDS	<u>1,237,103</u>	<u>(1,057,007)</u>	<u>180,096</u>

The Welcome Centre operates a reserve policy, such that it aims to retain an amount of cash equivalent to six month's core operating costs (excluding the value of donated items) plus an amount equivalent to one month's core operating costs to provide working funds. If the charity could no longer continue to operate, the reserve would be used to allow it to be wound up and to meet potential redundancy and lease term payments.

18. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2020.