

# CALDERDALE THEATRE SCHOOL ASSOCIATION

England & Wales · Charity number 1151269

## Details

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**Other names** CTSA

**Status** Registered

**Legal form** CIO

**Registered** 2013-03-18

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 23 Chiserley Gardens  
Wadsworth  
Hebden Bridge  
West Yorkshire  
HX7 8RU

**Phone** 07794712819

**Email** [Ctswelcome@gmail.com](mailto:Ctswelcome@gmail.com)

**Website** <https://www.calderdaletheatre.co.uk/>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION AND SKILLS OF YOUNG PEOPLE IN CALDERDALE BY DEVELOPING THEIR UNDERSTANDING, KNOWLEDGE AND APPRECIATION OF THE ARTS AND CULTURE THROUGH THEATRE, DRAMA AND OTHER ACTIVITIES.

**Activities:** Calderdale Theatre School meets every Saturday morning in Halifax for theatre skills workshops run by professional actors and drama teachers. Students take part in productions in a variety of venues. We also arrange trips so students can see professional live theatre. We are members of the National Association of Youth Theatres and we have taken part in the National Theatre Connections Festival.

## Classification

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- **How:** Provides Services
- **What:** Education/training, Arts/culture/heritage/science
- **Who:** Children/young People

## Geography

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- Calderdale

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-07-31	£11,430	£12,693	-	-
2024-07-31	£13,726	£11,868	-	-
2023-07-31	£20,553	£15,844	-	-
2022-07-31	£11,530	£11,660	-	-
2021-07-31	£8,074	£13,340	-	-

## Trustees

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Name	Role	Appointed
<b>RACHEL SMITH</b>	Chair	2013-03-05
Adelle Beswick		2021-03-16
Alison Roberts		2013-11-19
<b>GERRY POWELL</b>		2013-03-05
Louise Elizabeth Clark		2023-02-21
Michaela O'Sullivan		2019-01-26
<b>TONY CLARK</b>		2013-03-05

**CALDERDALE THEATRE SCHOOL ASSOCIATION**

England & Wales - Charity number 1151269

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# Accounts

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**Calderdale Theatre School Association**  
**Report of the trustees for the year ending 31<sup>st</sup> July 2025**

**Purposes and activities**

The purpose of the charity is to advance the education and skills of young people in Calderdale by developing their understanding, knowledge and appreciation of the arts and culture through theatre, drama and other activities.

The principal activities of Calderdale Theatre School (CTS) were Saturday morning drama workshops and live performances. The workshops were delivered by a team of freelance professional drama practitioners who also rehearsed and directed the productions. The Saturday morning workshops were held during school terms at the Orange Box Young Peoples' Centre in Halifax. Performances took place at Fire & Water in Sowerby Bridge and at the Orange Box in Halifax.

These activities benefited young people by building confidence, developing creativity, improving verbal and non-verbal communication skills, developing empathy and concentration, and encouraging teamwork and collaboration.

In planning activities for the year, trustees kept in mind the Charity Commission's guidance on public benefit and fee charging. CTS welcomes all young people, aged between 10 and 19, regardless of personal background, ability, faith, gender or personal circumstances. Of the 43 students registered during the year, 29 were girls and 14 boys with 8 students reporting additional needs.

CTS relies on the income from fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees gave careful consideration to the accessibility of the charity for those on low incomes. During the year 1 student received a free place, 10 students received a means-tested reduction, and 2 students received a reduction for families with more than 1 student.

**Volunteers**

The running of CTS is reliant upon the work of volunteer trustees and parents. They do a lot of the administration work of the charity and help behind the scenes making and maintaining costumes and creating sets and props. This year we were particularly grateful to Ellis Price and Lucy Fee from Fire & Water, Alison Roberts, Tony Clark, Lisa Gort and Christine Wood for their help with productions.

## Achievements and performance

### A Play-in-a-Day

We had great fun in December when all our members took part in a *Play-in-a-Day* event. The students worked in groups and were given a box of stimulus to create a piece of theatre. We also welcomed visiting artist, Lucy Fee, who made props and costumes from junk and recycled items. The drama made was extremely diverse and entertaining. It was rewarding for staff to see the skills and techniques taught and practised in sessions, used in their devised work. We had an enthusiastic audience that supported this elaborate box of tricks.

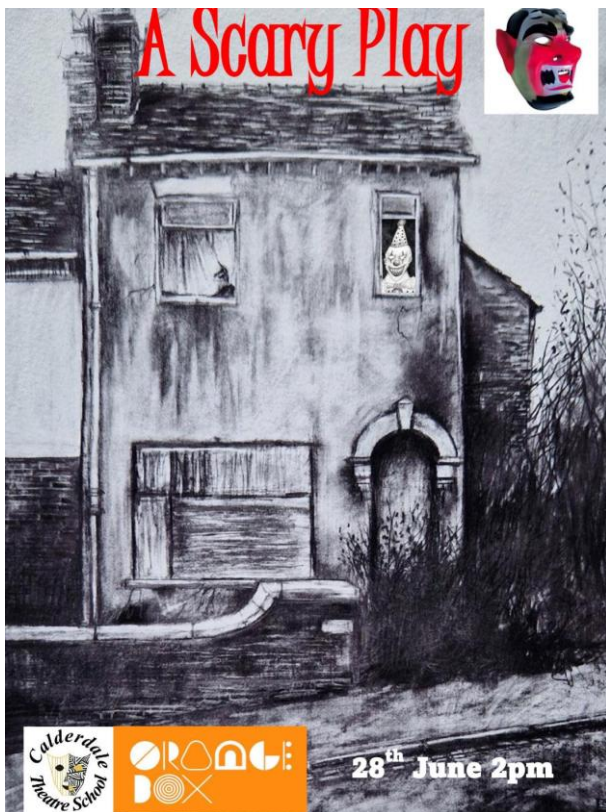
### Frankenstein

In the Spring Term, rehearsals for Frankenstein began. This piece involved students from years 9 to 13. We were delighted to invite Katie Alcott onto our staff as Movement Director, which greatly enhanced the concept of the piece. The play was adapted by Rob Garrett, one of our established leaders and was performed at *Fire & Water* in Sowerby Bridge. The atmosphere and setting of this theatre space greatly suited the world of the play and the students created a very affecting piece of theatre. The cast had the opportunity to perform the show three times, which allowed them to refine their work and practise maintaining focus and consistency in performance. Ben and Rob directed the piece and supported cast members who sang. The effect was eerie, atmospheric and thought provoking. A journey into a timeless classic that still mirrored concerns of our current times. Costumes by Alison Roberts. Stage Art by Lisa Gort.



## A Scary Play

In the summer term, rehearsals for *A Scary Play* began. Our younger students in years 6 to 9 entered a world of mystery and intrigue in a piece inspired by Judith Johnson and Walter De La Mare and adapted by Alison Field. The choreographed movement was created by the students and supported by their directors Jenny and Alison. They also learned how to perform in a new stage configuration, 'Promenade', where the audience follow the actors around the space. Different realities and scenes were staged in different locations, which created a sense of movement and pace. The result was immersive and challenged students to work with complex direction ideas. Projection and physical theatre were at the heart of this sometimes, abstract piece. The staff were very proud of the powerful ensemble created by these extremely mature and talented students. Costumes by Alison Roberts, Set Building by Tony Clark.



## **Financial Review**

Once again, the financial pressure on families meant that trustees decided not to increase fees this year. We have continued to hold workshops at the Orange Box and are grateful to Calderdale Council for their support. Cash at the bank at 31/07/2025 was £20,555 in unrestricted funds. The main financial risk to the charity is a sustained reduction in student numbers and the increasing cost of premises to hire for workshops and performances. We aim to keep £5000 in reserve funds to cover 6 months running costs and to meet any unforeseen expenditure that may occur.

## **Structure, Governance and Management**

Calderdale Theatre School Association is a Charitable Incorporated Organisation (CIO) governed by its constitution dated 26<sup>th</sup> January 2013.

The board of trustees, which can have up to 12 members, administers the charity. The board meets every 2 months. The board engages the services of freelance drama practitioners to deliver the drama workshops and other activities. In accordance with the constitution one third of trustees retire each year but they are eligible for re-election. All trustees give their time voluntarily and receive no remuneration or other benefit.

The charity has a Safeguarding and Child Protection Policy and an Equality and Diversity Policy. All freelance staff who work directly with the students are required to have an enhanced Disclosure and Barring Service (DBS) check. The Financial Controls policy was updated this year. The charity also has policies on anti-bullying, charity risks, complaints procedures, equality and diversity, serious incident reporting, taking, using and storing images, trustee conflict of interests, trustee expenses and privacy.

## **Reference and Administrative Details**

Calderdale Theatre School Association (CTSA), charity No. 1151269, is registered at 23 Chiserley Gardens, Wadsworth, Hebden Bridge, West Yorkshire, HX7 8RU.

## **Trustees**

All trustees served for the full year

Rachel Smith – Chair

Tony Clark – Vice Chair

Gerry Powell – Treasurer

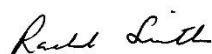
Michaela O’Sullivan – Secretary

Adelle Beswick

Louise Clark

Alison Roberts

Signed on behalf of trustees:



RACHEL SMITH Chair of Trustees 29/10/2025

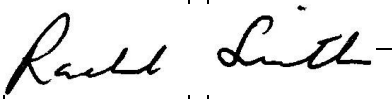
**Receipts and payments accounts**

For the period from	01/08/2024	To	31/07/2025
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Student Fees	9,999	-	-	9,999	10,455
Fundraising	208	-	-	208	727
ISTA Refund	15	-	-	15	-
Bank interest	195	-	-	195	230
Tickets Sales Productions	1,013	-	-	1,013	1,627
Healthy Holidays					525
<b>Sub total (Gross income for AR)</b>	<b>11,430</b>	<b>-</b>	<b>-</b>	<b>11,430</b>	<b>13,564</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>11,430</b>	<b>-</b>	<b>-</b>	<b>11,430</b>	<b>13,564</b>
<b>A3 Payments</b>					
Room Hire	1,848	-	-	1,848	1,520
Freelance Staff	7,530	-	-	7,530	7,570
Administration	552	-	-	552	652
Cost of Productions	1,613	-	-	1,613	1,064
Wardrobe room hire	1,150	-	-	1,150	900
<b>Sub total</b>	<b>12,693</b>	<b>-</b>	<b>-</b>	<b>12,693</b>	<b>11,706</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,693</b>	<b>-</b>	<b>-</b>	<b>12,693</b>	<b>11,706</b>
<b>Net of receipts/(payments)</b>	<b>- 1,263</b>	<b>-</b>	<b>-</b>	<b>- 1,263</b>	<b>1,858</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 1,263</b>	<b>-</b>	<b>-</b>	<b>- 1,263</b>	<b>1,858</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	634	-	-
	Savings Account	19,898	-	-
	Cash account	23	-	-
	<b>Total cash funds</b>	<b>20,555</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Rachel Smith	10/05/2025	



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Calderdale Theatre School Association

On accounts for the year  
ended

31<sup>st</sup> July 2025

Charity no  
(if any)

1151269

Set out on pages

1 - 88

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> July 2025

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*Jill Dobson*

Date:

6/10/25

Name:

JILL DOBSON

Relevant professional  
qualification(s) or body  
(if any):

Address:

3 MILL GROVE

HIVE EDGE

BRIGHTON HOG 2FA

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

A large, empty rectangular box with a thin black border, intended for the user to provide details as requested in the text to the left.

**CALDERDALE THEATRE SCHOOL ASSOCIATION**

England & Wales - Charity number 1151269

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# Accounts

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# **Calderdale Theatre School Association**

## **Report of the trustees for the year ending 31<sup>st</sup> July 2024**

### **Purposes and activities**

The purpose of the charity is to advance the education and skills of young people in Calderdale by developing their understanding, knowledge and appreciation of the arts and culture through theatre, drama and other activities.

The principal activities of Calderdale Theatre School (CTS) were Saturday morning drama workshops and live performances. The workshops were delivered by a team of freelance professional drama practitioners who also rehearsed and directed the productions. The Saturday morning workshops were held during school terms at the Orange Box Young Peoples' Centre in Halifax. Performances took place in the Spiegel tent at the Piece Hall in Halifax, at the Orange Box in Halifax, at HOME in Manchester and in the Minster, Halifax.

CTS also organised and delivered 3 drama workshops at The Victoria Theatre, Halifax as part of Calderdale Council's 'Healthy Holidays' programme. This allowed us to offer drama opportunities to a wider demographic and was well received by those who attended.

These activities benefited young people by building confidence, developing creativity, improving verbal and non-verbal communication skills, developing empathy and concentration, and encouraging teamwork and collaboration.

*"L has had a wonderful time attending CTS this last year. Thank you."*

In planning activities for the year, trustees kept in mind the Charity Commission's guidance on public benefit and fee charging. CTS welcomes all young people, aged between 11 and 18, regardless of personal background, ability, faith, gender or personal circumstances. Of the 35 students registered during the year, 25 were girls, and 14 boys with 5 students reporting additional needs. We tried to start a group for students aged 7 to 10 but were unable to find a day and time when enough could attend to make it viable.

CTS relies on the income from fees to cover its operating costs. In setting the level of fees, charges and concessions, the trustees gave careful consideration to the accessibility of the charity for those on low incomes. During the year 1 student received a free place, 9 students received a means-tested reduction, and 2 students received a reduction for families with more than 1 student.

### **Volunteers**

The running of CTS is reliant upon the work of volunteer trustees and parents. They do a lot of the administration work of the charity and help behind the scenes making and maintaining costumes and creating sets and props. This year we were particularly grateful to parents, Sophia Godfrey, Paul Gomersall, Lisa Gort and Christine Wood for their help with productions.

## Achievements and performance

### A Christmas Carol

In December CTS was asked to perform A Christmas Carol in the Spiegel tent at the Piece Hall in Halifax. Alison Field adapted the story and created a wonderful ensemble piece which played to a capacity audience who relished the opportunity to sing-along in a raucous finale. The energy and quality of storytelling from the cast was exceptional and the enjoyment of the audience, palpable. A marvellous showcase for the students' talents and an opportunity to perform to a much wider audience than usual.

*"It was a wonderfully exuberant performance. Congratulations to all, a fantastic ensemble, brilliantly directed, and a great venue. Thank you!!"*



### National Theatre Connections

The older students were selected to take part in the National Theatre Connections programme. They performed a new play, written especially for the 2024 series, called 'Age is Revolting' by Abi Zakarian. The students gave a performance in the Orange Box, which was attended by John Young, a National Theatre Director who provided feedback on the show and advised on how to build the production in preparation for a showing at HOME in Manchester at the end of April. This was a full-day event at this professional and state of the art venue. Students joined other young performers for workshops and intense rehearsals led by staff from the National Theatre and HOME, in preparation for the evening performance. A great opportunity for the students to work with professional directors and technicians and see the work of other young people.



## Toys Re-evolution

In April the younger students devised a play inspired by the much-loved novel 'The Mouse and his Child' by Russell Hoban. The group devised short scenes to explore their favourite toys when they were younger and how children have played throughout history and how they play now. Their work was highly creative and involved collaborating in small groups to build scripts and movement ideas.

*A wonderful performance, well done!*



## Summer Words and Music



In June CTS returned to Halifax Minster to take part in their Summer Arts Festival in collaboration with Elland Youth Band. Our students performed readings, poetry and short scenes amidst music provided by the band.

This was a very different experience for the students and built on voice work from the Saturday workshops. Elland Youth Band are an award-winning ensemble and it was a pleasure for our students to work with young people excelling in a different creative area.

## Script writing

We were pleased to welcome an ex-member of CTS who is now a Reader in Drama and Theatre at Royal Holloway. He spoke to the students about studying drama at university and launched a summer holiday script writing challenge. Students responded with a wide range of writing which they had the opportunity to bring to life in a workshop in the Autumn term. We followed this up by welcoming another ex-student who is a writer, producer and editor with a particular interest in Dr Who to lead a writing and performing workshop. It is so good for introduce students to the range of creative careers beyond acting.

## **Financial Review**

Once again, the financial pressure on families meant that trustees decided not to increase fees this year. The financial success of A Christmas Carol and an increase in student numbers meant that we ended the year with a small surplus. We have continued to hold workshops at the Orange Box and are grateful to Calderdale Council for their support. Cash at the bank at 31/07/2024 was £21834 in unrestricted funds. The main financial risk to the charity is a sustained reduction in student numbers and the increasing cost of premises to hire for workshops and performances. We aim to keep £5000 in reserve funds to cover 6 months running costs and to meet any unforeseen expenditure that may occur.

## **Structure, Governance and Management**

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The charity has a Safeguarding and Child Protection Policy and an Equality and Diversity Policy. All freelance staff who work directly with the students are required to have an enhanced Disclosure and Barring Service (DBS) check. During this year trustees approved policies on trustees' expenses, trustees' conflicts of interest, financial controls and serious incident reporting.

## **Reference and Administrative Details**

Calderdale Theatre School Association (CTSA), charity No. 1151269, is registered at 23 Chiserley Gardens, Wadsworth, Hebden Bridge, West Yorkshire, HX7 8RU.

## **Trustees**

All trustees served for the full year

Rachel Smith – Chair

Tony Clark – Vice Chair

Gerry Powell – Treasurer

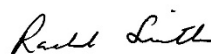
Michaela O'Sullivan – Secretary

Adelle Beswick

Louise Clark

Alison Roberts

Signed on behalf of trustees:



RACHEL SMITH Chair of Trustees 4/11/2024

# Calderdale Theatre School Association

## Summary of Accounts Financial Year 2023/2024

		Expenditure	Income	Balance
<b>Opening balance</b>				<b>£19,975.49</b>
<b>Activities</b>	<b>Primary</b>		£14.00	£14.00
<b>Administration</b>	Public Liability Insurance	£294.78		
	Room Rental	£1,520.00		
	Website	£205.32		£2,020.10
<b>Bank</b>	Interest		£230.22	£230.22
<b>Connections</b>		£970.81	£342.25	£628.56
<b>Donations</b>	CAF		£227.01	£227.01
<b>Fees</b>	2022-2023		£298.50	
	2023-2024	£162.00	£10,304.00	£10,440.50
<b>Festivals</b>	Glow Festival 2022-2023			£0.00
<b>Freelance Staff</b>	Administration	£1,200.00		
	Gifts	£12.84		
	Saturdays	£5,920.00		£7,132.84
<b>Fundraising 2023-2024</b>	Gerry Powell		£500.00	£500.00
<b>Marketing</b>	Advertising	£69.00		£69.00
<b>NAYT</b>	Membership	£40.00		£40.00
<b>Productions</b>	A Christmas Carol	£46.75	£1,197.00	
	Halifax Minster	£46.45	£88.22	£1,192.02
<b>Student Awards</b>		£30.00		£30.00
<b>Wardrobe</b>		£900.00		£900.00
<b>Workshops</b>	Healthy Holidays 2023	£450.00	£525.00	£75.00
<b>TOTALS</b>		<b>£11,867.95</b>	<b>£13,726.20</b>	<b>£1,858.25</b>

Excess of Income over Expenditure

£1,858.25

Closing Balance

£21,833.74

Signed

  
 Gerald Powell/Hon Treasurer

Signed

  
 Rachel Smith/Chair

**CALDERDALE THEATRE SCHOOL ASSOCIATION**

England & Wales - Charity number 1151269

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# Accounts

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## **Calderdale Theatre School Association**

### **Report of the trustees for the year ending 31<sup>st</sup> July 2023**

#### **Purposes and activities**

The purpose of the charity is to advance the education and skills of young people in Calderdale by developing their understanding, knowledge and appreciation of the arts and culture through theatre, drama and other activities.

The principal activities of Calderdale Theatre School (CTS) were Saturday morning workshops, live performances and theatre trips. The workshops were delivered by a team of freelance professional drama practitioners who also rehearsed and directed the productions. The Saturday morning drama workshops were held during school terms at the Orange Box Young Peoples' Centre in Halifax. Performances took place on the bandstand at the Piece Hall in Halifax, in the Red Brick Auditorium, Square Chapel in Halifax and in the Minster, Halifax. Students were able to attend two professional theatre productions, A Christmas Carol at the Viaduct Theatre and Quality Street at the Victoria Theatre both in Halifax.

CTS also organised and delivered a drama workshop at The Victoria Theatre, Halifax as part of Calderdale Council's 'Healthy Holidays' programme. This allowed us to offer drama opportunities to a wider demographic and was well received by those who attended.

*"We had some lovely feedback – everybody seems to have had a great day."*

These activities benefited young people by building confidence, developing creativity, improving verbal and non-verbal communication skills, developing empathy and concentration, and encouraging teamwork and collaboration.

*"I would like to say thank you for a fantastic five years. E has grown in confidence and made some wonderful friends for life."*

*"Thank you to all your staff and volunteers who have been so wonderful over the last few years."*

In planning activities for the year, trustees kept in mind the Charity Commission's guidance on public benefit and fee charging. CTS aims to serve young people from all backgrounds and abilities. Of the 35 students registered during the year, 23 identified as female, and 12 as male with 6 students reporting additional needs. CTS relies on the income from fees and charges to cover its operating costs. In setting the level of fees, charges and concessions, the trustees gave careful consideration to the accessibility of the charity for those on low incomes. During the year 8 students received a means-tested reduction for both workshops and theatre trips and a further 2 received a reduction for families with more than 1 student.

CTS welcomes all young people, aged between 11 and 18, regardless of personal background, ability, faith, gender or personal circumstances.

## Volunteers

The running of CTS is reliant upon the work of volunteer trustees and parents. They do a lot of the administration work of the charity and help behind the scenes making and maintaining costumes and creating sets and props. This year we were particularly grateful to parents, Sophia Godfrey, Paul Gomersall, Lisa Gort, Paula Ward, and Christine Wood for their help with productions.

## Achievements and performance

In August some of the students supported Sowerby Bridge Fire and Water in the sPLASH festival by recreating The Battle of Sowerby Bridge. Students helped devise the piece and made the costumes. It was a great opportunity to be part of a local festival.



In December students performed The Snow Hare in the bandstand at the Piece Hall in Halifax. This devised piece was developed from ideas that had grown from workshoping chorus pieces. The imagery was inspired by a song named 'The Snow Hare' from The Lost Words & The Lost Spells books by Robert Macfarlane and illustrator Jackie Morris. A lovely piece and a good opportunity for the students to perform in a public space to a wider audience.

*"A truly wonderful performance by all!!"*



CTS made a welcome return to the Red Brick auditorium at Square Chapel in May. The Three Snake Leaves is a dark retelling of two classic tales by the Brothers Grimm – The Three Snake Leaves and Snow White and Rose Red. This original script was first developed in 2014 by local Halifax theatre group Grim North Theatre and was adapted for CTS by Ben Healey. The students successfully rose to the challenge of performing on a full-size stage and produced an outstanding performance. They loved the difference professional lighting made to the setting and the chance to have proper dressing rooms. Audience reaction was excellent.

*“Was wonderfully dark and brilliant. Well done CTS!”*



In July CTS was invited to perform at the Minster in Halifax as part of their Summer Festival. The students relished the opportunity to perform in a very different space. The two pieces were devised around the theme of the sun and the moon. The younger students performed Icarus and the Sun, acting as onlookers as Daedalus made his ill-fated attempt to fly close to the sun. The older students tackled Shakespeare, performing extracts from A Midsummer Night’s Dream. Outstanding performances all round and very well received.

*“Yet another very fine performance of Icarus and A Midsummer Night’s Dream from CTS... so proud!”*



## **Financial Review**

The financial pressure on families meant that trustees decided not to increase fees this year. This, combined with an increasing number of our students receiving assisted places, meant that we ran at a deficit. We were fortunate to receive a legacy of £8500 which we have put into a legacy fund. This will allow us to provide opportunities, like performing on a professional stage, and taking part in festivals, which we could not otherwise afford. We have continued to hold workshops at the Orange Box and are grateful to Calderdale Council for their support. Cash at the bank at 31/07/2022 was £19,970 in unrestricted funds. The main financial risk to the charity is a sustained reduction in student numbers and the increasing cost of premises to hire for workshops and performances. We aim to keep £5000 in reserve funds to cover 6 months running costs and to meet any unforeseen expenditure that may occur.

## **Structure, Governance and Management**

Calderdale Theatre School Association is a Charitable Incorporated Organisation (CIO) governed by its constitution dated 26<sup>th</sup> January 2013.

The board of trustees, which can have up to 12 members, administers the charity. The board meets every 2 months. The board engages the services of freelance drama practitioners to deliver the drama workshops and other activities. In accordance with the constitution one third of trustees retire each year but they are eligible for re-election. All trustees give their time voluntarily and receive no remuneration or other benefit.

The charity has a Safeguarding and Child Protection Policy and an Equality and Diversity Policy. All freelance staff who work directly with the students are required to have an enhanced Disclosure and Barring Service (DBS) check. The trustees are currently working to develop policies on trustees' expenses, trustees' conflicts of interest and financial controls.

## **Reference and Administrative Details**

Calderdale Theatre School Association (CTSA), charity No. 1151269, is registered at 23 Chiserley Gardens, Wadsworth, Hebden Bridge, West Yorkshire, HX7 8RU.

## **Trustees**

Rachel Smith – Chair

Tony Clark – Vice Chair

Gerry Powell – Treasurer

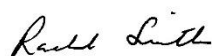
Michaela O'Sullivan – Secretary

Adelle Beswick

Louise Clark

Alison Roberts

Signed on behalf of trustees:



RACHEL SMITH Chair of Trustees 21/11/2023

# Calderdale Theatre School Association


## Summary of Accounts Financial Year 2022/2023

		Expenditure	Income	Balance
Opening balance				<b>£15,265.87</b>
Activities	A Christmas Carol	£282.00	£294.00	£12.00
Administration	Public Liability Insurance	£283.12		
	Room Rental	£2,640.00		
	Website	£172.68		£3,095.80
Bank	Interest		£88.01	£88.01
Donations	Amazon		£49.56	
	Inheritance		£8,527.80	
	Snow Hare		£73.00	£8,650.36
Fees	2022-2023		£9,476.50	£9,476.50
Festivals	Glow Festival 2022-2023	£14.99		£14.99
Freelance Staff	Administration	£1,200.00		
	Saturdays	£7,950.00		£9,150.00
Fundraising 2022-2023	CAF		£500.00	£500.00
Marketing	Advertising	£233.21		
	Banners	£36.00		£269.21
NAYT	Membership	£40.00		£40.00
Productions	Sun and Moon	£155.70	£214.57	
	The Three Snake Leaves	£1,786.12	£1,155.00	£572.25
Wardrobe		£900.00		£900.00
Workshops	Healthy Holidays 2023	£150.00	£175.00	£25.00
<b>TOTALS</b>		<b>£15,843.82</b>	<b>£20,553.44</b>	<b>£4,709.62</b>


Excess of Income over Expenditure £4,709.62

Closing Balance £19,975.49

Signed

  
.....  
Gerald Powell/Hon Treasurer

Signed

  
.....  
Rachel Smith/Chair

# Net Worth Report

Account: All Accounts  
Net Worth at: 31/07/2023 (in GB Pounds)

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Bank	
BAC	546.16
Festival Account	315.08
FoCTS	0.00
Main Account	296.45
Production Account	3.02
Savings Account	18,776.76
<b>Bank Total</b>	<b>19,937.47</b>

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Investments	
<b>Investment Total</b>	<b>0.00</b>

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Assets	
Cash Account	23.02
Debtors	15.00
<b>Asset Total</b>	<b>38.02</b>

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Credit Card	
<b>Credit Card Total</b>	<b>0.00</b>

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Liabilities	
<b>Liability Total</b>	<b>0.00</b>

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**Overall Total: 19,975.49**

**CALDERDALE THEATRE SCHOOL ASSOCIATION**

England & Wales - Charity number 1151269

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# Accounts

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## **Calderdale Theatre School Association**

### **Report of the trustees for the year ending 31<sup>st</sup> July 2022**

#### **Our purposes and activities**

The purpose of the charity is to advance the education and skills of young people in Calderdale by developing their understanding, knowledge and appreciation of the arts and culture through theatre, drama and other activities.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit and fee charging. Calderdale Theatre School (CTS) aims to serve young people from all backgrounds and abilities. Of the 36 students registered during the year, 21 identified as female and 15 as male with 5 students reporting additional needs. CTS relies on the income from fees and charges to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the charity for those on low incomes. During the year 5 students received a means-tested reduction and a further 4 received a reduction for families with more than 1 student.

During the summer holidays CTS organised and delivered two four-day drama workshops at The Victoria Theatre, Halifax as part of Calderdale Council's 'Healthy Holidays' programme for children in receipt of free school meals. Short notice meant that the numbers of students served was smaller than we hoped but it allowed us to offer drama opportunities to a wider demographic and was well received by those who attended.

*"I just wanted to drop you a short line to thank you for your kind support and professionalism in delivering our theatre Healthy Holidays programme at the Victoria Theatre."*

This year we were able to revert to face-to-face workshops and live performances. The workshops were delivered by a team of freelance professional drama practitioners who also rehearsed and directed the shows.

- Saturday morning drama workshops during school terms
- Street performances at the GLOW festival in Sowerby Bridge
- A double bill of plays performed at the Orange Box Young Peoples' Centre in Halifax

These activities benefited young people by building confidence, developing creativity, improving verbal and non-verbal communication skills, developing empathy and concentration, and encouraging teamwork and collaboration.

*"All my girls have had an amazing time at CTS and you have inspired them to be more confident and outgoing."*

*"Thank you very much for the taster session on Saturday my daughter loved it and commented on how nice and friendly everyone was."*

We welcome all young people, aged between 11 and 18, regardless of personal background, ability, faith, gender or personal circumstances.

*Calderdale Theatre School Association is a Charitable Incorporated Organisation  
Charity No: 1151269*

We are greatly assisted by the work of our volunteer trustees and parents. They do a lot of the administration work of the charity and help behind the scenes making and maintaining costumes and creating props.

### **Achievements and performance**

We worked with 36 students during the year. In December students helped devise and then performed *The Green Man*, a piece of live street theatre, as part of the Sowerby Bridge Winter GLOW festival.



The piece was performed three times during the afternoon and attracted a large and enthusiastic audience. It was wonderful for the students to be back performing to a live audience.

*"Thanks so much for being part of it. We have heard nothing but praise about how brilliant you all were. Well done all."*

*"It was so good to see CTS live again and as good as ever. We were utterly charmed."*

*"What a fabulous and brilliant group of thespians."*

*"The colours and the costumes and the effect of the lights on everything was lovely."*

*"A brilliant performance."*

In May we presented a double bill of one-act plays at The Orange Box Young People's centre in Halifax.

Years 7-9 performed *Us and Them* by David Campton.



Years 10-12 performed *The Wardrobe* by Sam Holcroft



Both performances of the plays were enjoyed by a packed audience of students' friends and families.

*"The young people were professional and polished and just wonderful in their performances. We were so impressed!"*

## **Financial Review**

Careful management of our funds during the Covid pandemic meant we started the year in a healthy financial position. A reduction in the number of students returning meant that we needed fewer workshop leaders so were able to keep fees at the same level and still cover our costs. We were able to return to the Orange Box for the Saturday workshops and as a venue for the plays. We are grateful to Calderdale Council for their support. Cash at the bank at 31/07/2022 was £15,500 in unrestricted funds. The main financial risk to the charity is a sustained reduction in student numbers and the increasing cost of premises to hire for workshops and performances. We aim to keep enough reserve funds to cover 4 months expenditure and to meet any unforeseen expenditure that may occur.

## **Structure, Governance and Management**

Calderdale Theatre School Association is a Charitable Incorporated Organisation (CIO) governed by its constitution dated 26<sup>th</sup> January 2013.

The board of trustees, which can have up to 12 members, administers the charity. The board meets every 2 months. The board engages the services of freelance drama practitioners to deliver the drama workshops and other activities. In accordance with the constitution one third of trustees retire each year but they are eligible for re-election. All trustees give their time voluntarily and receive no remuneration or other benefit.

The charity has a Safeguarding and Child Protection Policy and an Equality and Diversity Policy. All freelance staff who work directly with the students are required to have an enhanced Disclosure and Barring Service (DBS) check.

## **Trustees**

Rachel Smith – Chair

Tony Clark – Vice Chair

Gerry Powell – Treasurer

Paul Cotton – joint Secretary

Sarah Cotton – joint Secretary

Adelle Beswick

Michaela O'Sullivan

Alison Roberts

# Calderdale Theatre School Association

Charity no: 1151269

## Summary of Accounts Financial Year 2021/2022

		Expenditure	Income	Balance
Opening balance				<b>£15,396.75</b>
Administration	Public Liability Insurance	-£283.12		
	Room Rental	-£800.00		
	Website	-£172.68		
	Zoom Subscription	-£115.12		-£1,370.92
Bank	Interest		£1.25	£1.25
Donations	Amazon		£20.73	
	Paypal		£38.50	£59.23
Fees	2020-2021		£412.00	
	2021-2022		£9,156.00	£9,568.00
Festival: Glow	Grant	-£793.38	£500.00	-£293.38
NAYT	Membership	-£40.00		-£40.00
Freelance Staff	Administration 2020-2021	-£500.00		
	Administration 2021-2022	-£250.00		
	Saturdays 2020-2021	-£540.00		
	Saturdays 2021-2022	-£6,320.00		-£7,610.00
Productions		-£936.96	£971.00	£34.04
T-Shirts			£60.00	£60.00
Workshops	Healthy Holidays		£370.00	£370.00
Wardobe	<del>Comedy</del>	-£909.10		-£909.10
<b>Totals</b>		<b>-£11,660.36</b>	<b>£11,529.48</b>	
Excess of Expenditure over Income				<u><u>-£130.88</u></u>
Closing Balance				<u><u>£15,265.87</u></u>

Signed

  
Gerald Powell/Hon Treasurer

Signed

  
Rachel Smith/Chair of Trustees

## Account Balances

Cash and Asset Account balances (in GB Pounds)

Opening Balance at: 01/08/2021 | Closing Balance at: 31/07/2022

Bank	Opening	Closing	Difference
BAC	546.16	546.16	0.00
Client	0.00	0.00	0.00
Festival Account	315.08	315.08	0.00
Main Account	284.77	1,452.64	1,167.87
Production Account	643.02	643.02	0.00
Savings Account	13,569.70	12,270.95	-1,298.75
<b>Bank Total</b>	<b>15,358.73</b>	<b>15,227.85</b>	<b>-130.88</b>

Credit Card	Opening	Closing	Difference
<b>Credit Card Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Liability	Opening	Closing	Difference
<b>Liabilty Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Assets	Opening	Closing	Difference
Cash Account	23.02	23.02	0.00
Debtors	15.00	15.00	0.00
<b>Assets Total</b>	<b>38.02</b>	<b>38.02</b>	<b>0.00</b>

**Total (Opening): 15,396.75**

**Total (Closing): 15,265.87**

**Total (Difference): -130.88**



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Calderdale Theatre School Association

**On accounts for the year  
ended**

31<sup>st</sup> July 2022

**Charity no  
(if any)**

1151269

**Set out on pages**

1-2

XXX

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

07/08/2022

**Name:**

Adam Knowles

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

24 Oak Rise

**CALDERDALE THEATRE SCHOOL ASSOCIATION**

England & Wales - Charity number 1151269

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# Accounts

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# **Calderdale Theatre School Association**

## **Report of the trustees for the year ending 31<sup>st</sup> July 2021**

### **Our purposes and activities**

The purpose of the charity is to advance the education and skills of young people in Calderdale by developing their understanding, knowledge and appreciation of the arts and culture through theatre, drama and other activities.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit and fee charging. Calderdale Theatre School relies on the income from fees and charges to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the charity for those on low incomes.

This year the main activities were all delivered via Zoom as the Covid pandemic prevented face to face sessions. The workshops were delivered by our team of freelance professional drama practitioners.

- Two week-long drama workshops during the school summer holidays, each culminating in a live online performance.
- Saturday morning drama workshops during school terms including 3 live online performances.
- Two day-long face to face drama workshops in July when restrictions eased.

These activities benefited young people by building confidence, developing creativity, improving verbal and non-verbal communication skills, developing empathy and concentration and encouraging teamwork and collaboration. The activities were especially important during the lockdown as they provided a valuable opportunity for students to interact with other younger people with similar interests.

We welcome all young people, aged between 11 and 18, regardless of personal background, faith, gender or personal circumstances. We offered fee remissions for families whose earnings had been adversely impacted by the lockdowns.

We are greatly assisted by the work of our volunteer trustees and parents. They do a lot of the administration work of the charity and work behind the scenes making and maintaining costumes and creating props. They also work alongside volunteers at Fire and Water in Sowerby Bridge developing the building which we hope will provide a future home for us.

### **Achievements and performance**

28 students engaged with one or more of our online activities. It was remarkable how quickly the students adapted to working within the constraints of a screen and their creativity during the workshops and in developing the performance pieces was a credit to them. The online performances were a particular highlight. During the summer holiday workshops the year 7 - 8 students created and performed Legends of Lockdown (exploration of myth), the year 9 - 10s created and performed Utopias, Dystopias and the Here and Now and the year 11 - 13s created and performed Facing the Strange (reflections on lockdown). These were powerful and thoughtful pieces giving students the opportunity to explore the issues around the impact of the covid restrictions. One of the students summed up the experience:

*AMAZING!!!!*

*So funny and entertaining to watch, made my day!*

*Everyone was so incredible (as always)*

*So proud to be a part of CTS. Thanx for the amazing break from reality.*

During the Autumn term students celebrated Halloween with Spooktacular a devised performance piece complete with fantastic home-made costumes and back-drops to create the right atmosphere. An enthusiastic audience of family and friends really enjoyed it:

*We loved your Spooktacular Show. It was so clever and creative to do this online. We were so impressed with the young people.*

*Oh WOW!!! That was incredible!!! Thank you SO much for taking the time and hard work to put the performance together!! M loved performing in it and I have loved watching it!*

The term finished with a festive performance of Panto at the Pole complete with elves and reindeers. This was a more ambitious collaboration between students and staff and was hilarious. In the run up to the performance students created a short video of themselves dressed as an elf getting up to mischief. These were released to our Facebook page each day in December. The response from the audience was excellent:

*What an amazingly creative show - it is just fantastic what the CTS has achieved online...the young people are so fabulous. We feel so proud that A is a part of this.*

*What a super Christmassy show. Loved it. Thank you for all the work you all do and for allowing these talented children to still perform and for us theatre starved people to still enjoy live performance. Watching again tonight for sure.*

The final lockdown performance was at Easter when the students created and performed Murder at the Manor - The Buttered Knife. This was an interactive performance lasting 1.5 hours with the audience joining in to

ask questions and the student characters improvising answers. As ever a great response from the audience:

*I absolutely loved Murder at the Manor this evening! How clever and courageous of the whole team, cast and staff to put this out for us all. Fabulous characters with equally fabulous names.*

*Thank you for another awesome performance, CTS! Every time we think we know the format you add in something new to amaze us all and this time it was audience participation and improv!! Really impressive performance tonight.*

Although safety requirements meant we could only open the live performances to people known to our students and trustees, one positive outcome was that family and friends who lived too far away to attend in person were able to join online and enjoy the performances.

## **Financial Review**

The reduction in the number of students registering for the online workshops meant we had a significant drop in income. We did not charge for people to watch the online performances but instead set up a 'GoFundMe' page for donations. This raised just over £1,000. Fortunately, we had built up healthy reserves from the previous few years and were able to use some of these to help us cover the loss in income. At a time when many families had reduced income, we did not want to increase our fees. Cash at bank at 31/07/2020 was £15,600k in unrestricted funds. The main financial risk to the charity is a sustained reduction in student numbers and we expect to have to dip into the reserves next year while we rebuild student numbers. We are also finding it increasingly difficult to find suitable premises to rent for face-to-face sessions. The Covid pandemic has caused the permanent or temporary closure of several of the venues that we previously used. We are hoping that the Fire and Water building in Sowerby Bridge will provide a long-term home for us once the building work is finished. We aim to keep enough reserve funds cover 4 months expenditure and to meet any unforeseen expenditure that may occur.

## **Structure, Governance and Management**

Calderdale Theatre School Association is a Charitable Incorporated Organisation (CIO) governed by its constitution dated 26<sup>th</sup> January 2013. The board of trustees, which can have up to 12 members, administers the charity. The board meets every 2 months. The board engages the services of freelance drama practitioners to deliver the drama workshops and other activities. In accordance with the constitution one third of trustees retire each year but they are eligible for re-election. All trustees give their time voluntarily and receive no remuneration or other benefit.

The charity has a Safeguarding and Child Protection Policy and an Equality and Diversity Policy. All freelance staff who work directly with the students are required to have an enhanced Disclosure and Barring Service (DBS) check.

## **Trustees**

Rachel Smith - Chair  
Tony Clark - Vice Chair  
Gerry Powell - Treasurer  
Paul Cotton - joint Secretary  
Sarah Cotton - joint Secretary  
Adelle Beswick  
Frances Dowson  
Michael O'Sullivan  
Alison Roberts  
Janet Spooner

# Calderdale Theatre School Association

## Treasurers Report

**1<sup>st</sup> August 2020 to 31<sup>st</sup> July 2021**

The financial year 2020/2021 has been impacted by Covid-19 and lockdowns with the classes having to be completed via zoom. This has meant a reduction in the number of students, leading in turn to a reduction in the level of fees received. We have to an extent managed to offset this position with a reduction in the amount of wages required to pay teaching staff for their time. Having said that, we have still had an overspend for the year because of various running costs that have not been covered by the fees that have been received. Fortunately the School Association has had sufficient funds already held in savings to cover this situation. The School Association remains financially sound.

<b>Opening Balance 01/08/20</b>		<b>£20662.77</b>
<b>Income for the year 2020/2021</b>		
Bank Interest	£	2.01
Donations	£	1067.40
Fees 2019-2020	£	70.00
Fees 2020-2021	£	6910.00
Fundraising	£	25.00
<b>Total Income 2020/2021</b>	<b>£</b>	<b>8074.41</b>
<b>Expenditure for the year 2020/2021</b>		
Administration	£	1683.95
Donations	£	132.50
ISTA Membership	£	485.00
NAYT Membership	£	80.00
Wages 2019-2020	£	2350.00
Wages 2020-2021	£	7635.00
Wardrobe	£	973.98
<b>Total Expenditure 2020/2021</b>	<b>£</b>	<b>13340.43</b>
<b>Total Expenditure over Income</b>		<b>£ 5266.02</b>
<b>Closing Balance 31/07/21</b>		<b>£15396.75</b>