

**BRITISH INTERNATIONAL STUDIES ASSOCIATION**  
**(A CHARITABLE INCORPORATED ASSOCIATION - CIO)**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

# BRITISH INTERNATIONAL STUDIES ASSOCIATION (A CHARITABLE INCORPORATED ASSOCIATION - CIO) LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Professor Kyle Grayson - Chair (from July 23)	
	Professor Ilan Baron	
	Dr Nick Caddick	
	Professor Helena Farrand Carrapico	
	Dr Geoffrey Swenson	
	Professor Lee Jarvis	(Appointed 1 August 2023)
	Dr Una McGahern	(Appointed 1 August 2023)
	Dr Marianna Charountaki	(Appointed 1 August 2023)
	Professor Simon Rushton	(Appointed 1 August 2023)
	Professor Juanita Elias - Vice Chair	(Appointed 1 August 2023)
	Dr Laura McLeod - EDI Officer	(Appointed 1 August 2023)
	Professor Jack Holland	(Appointed 24 June 2024)
	Professor Timothy Edwards	(Appointed 24 June 2024)

**Secretary** Professor Tony Haastrup

All the above make up BISA's Executive Committee and are entitled to vote.

<b>Co-opted members</b>	Ms Juliet Dryden	Director/CEO
	Mr Dan Aylward	Treasurer
	Nicholas Wright	FCDO Representative (from Sept 24)
	Assala Khettache	Chair of Postgraduate Network (from Jul 24)

**Charity number** 1151260

**Registered office** University Of Birmingham Room 650  
6th Floor  
Muirhead Tower  
Birmingham  
B15 2TT

**Independent examiner** Critchleys Audit LLP  
Beaver House  
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OX1 2EP

**Bankers** Barclays  
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Leicester  
LE87 2BB

<b>Key staff</b>	Juliet Dryden	Director
	Chrissie Duxson	Communications Manager
	Freya Jones	Administrator
	Katie Burt	Events Coordinator

# **BRITISH INTERNATIONAL STUDIES ASSOCIATION**

## **(A CHARITABLE INCORPORATED ASSOCIATION - CIO)**

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# **BRITISH INTERNATIONAL STUDIES ASSOCIATION**

## **(A CHARITABLE INCORPORATED ASSOCIATION - CIO)**

### **TRUSTEES' REPORT**

#### ***FOR THE YEAR ENDED 31 MARCH 2024***

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The Trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Legal Status**

The British International Studies Association (BISA) has been a charity for some years under charity number 1151260 but changed its legal status in September 2022 from a company limited by guarantee under number 8422260 to a Charitable Incorporated Association (CIO) governed by Charity Law with limited trustee liability and reporting to the Charity Commission. It is subject to the provisions of the Charities Act 2011 and the rulings of the High Court with regard to charities generally and is registered for VAT (registered number 982 6566 71). The trustees of the charity are required to act prudently at all times in the best interests of the charity.

The Charities Act 2011 requires registered charities to make an annual return of accounts and activities. The Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the Accounting and Reporting by Charities: Statement of Recommended Practice ('Charity SORP 2015' (FRS 102), form the accounting framework for charities. The current guidance can be found at:

[www.charitycommission.gov.uk/charity\\_requirements\\_guidance/accounting\\_and\\_reporting/](http://www.charitycommission.gov.uk/charity_requirements_guidance/accounting_and_reporting/).

#### **History and Aims**

The British International Studies Association was founded in 1974 by an interim committee and is governed by a new 2022 constitution revised from the original 1974 Articles of Association and approved by the membership at an EGM in June 2022.

The objectives of the Association, primarily 'the advancement of education in international studies and related subjects' are set out clearly in clause 3 of the constitution. The Association aims to represent and support the scholarly community of academics, students and others working in International Studies and related disciplines and is committed to furthering research, knowledge exchange, professional development and learning and teaching.

#### **Membership**

BISA membership is open to any member of the public interested in International Studies and related fields and holds particular relevance to those working in higher education institutions in the UK and beyond. BISA also welcomes membership applications from UG and PG students of International Studies and related fields as well as those working in policy, journalism, development and related fields. Student membership does not qualify for voting rights.

BISA introduced both an Institutional and school membership category in 2019. It was hoped that new members would begin to be admitted into these categories in 2021 but this was delayed by the worldwide pandemic and has now been put on a temporary hold while we find the resources to progress.

As of 31 March 2024, the total number of BISA members was 1486, an increase of 115 members since the same time last year when membership figures were 1371. The March 2024 total includes 866 full members (798 in 22-23) and 620 student members (573 in 22-23).

BISA has set ambitious membership targets at an increase of 10% per year while acknowledging that there are a finite number of potential members. This is estimated at approximately 2000 members. Despite recruitment efforts, membership increased by only 8.3% by the end of March 2024 but an increase nevertheless and an improvement on the 3.3% of 2022-23. BISA's long term aim is for the majority of UK International Studies academics as well as others working in related fields to be members of the Association.

# **BRITISH INTERNATIONAL STUDIES ASSOCIATION (A CHARITABLE INCORPORATED ASSOCIATION - CIO) TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024**

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## **Communication with Members**

The Association communicates regularly with its members as well as the general public. Having invested heavily in a new website, membership database and conference system in 2019 and with the appointment of a full-time communications manager in 2019, the reporting period was the third year BISA has been able to roll out its communications strategy through different channels including the website, monthly e-newsletter and through social media including Twitter, Facebook and LinkedIn.

## **Trustees, Governance and Management**

The trustees plus the Director (CEO) and any co-opted members constitute the Executive Committee of BISA who meet four times a year. Since the pandemic meetings have mostly been held virtually and this has proved to be a more inclusive and successful method of meeting as well as cost effective. In 2023/24 this set up was used for three of the four meetings with only the first one face to face to mark the tenure of the new Chair.

Under clause 13 of the constitution, the trustees and any officer positions which they hold are elected from amongst the BISA membership. The four officers plus the Director/CEO who is a permanent employee make up the core governance team.

Under clause 14(6) of the constitution an elected trustee serves for up to two years, the Chair and Vice Chair up to two years and the Secretary, Treasurer and EDI Officer up to three years. Appointments commence after the annual conference in June of each year. In June 2024, three trustees retired plus another in January 24. Six new trustees were elected by the membership - Professor Juanita Elias (Vice-Chair), Dr Marianna Charountaki, Professor Lee Jarvis, Dr Una McGahern, Dr Laura McLeod and Professor Simon Rushton

The Executive Committee also includes some co-opted members. They are invited to observe and participate in debate in a non-voting capacity as required. BISA had four co-opted members in 2023/24 including the Director/CEO, Juliet Dryden, Dr Jenny Medcalf representing the Foreign and Commonwealth Office, Ndidi Olibamoyo, the Chair of BISA's Postgraduate Network and Dan Aylward for his financial expertise.

Appointments to the elected positions of the Executive Committee is determined through an electronic ballot of all members which is advertised widely. The electronic ballot was conducted as usual in May/June 2023.

New trustees are sent a welcome pack by the Director, outlining their responsibilities as charity trustees on the commencement of their post. If they have been appointed to a particular position, a description of duties is also included. The Director follows this up with a 1:1 Introductory calls.

All trustees who served between April 2023 and March 2024 are listed in the introductory section of this report. No trustee received any remuneration.

## **BISA Sub-Committees**

In June 2023, on the appointment of a new Chair, new priorities were added to the existing priorities of defending the social sciences, continuing to embed EDI into BISA activities and strengthening the commitment to BISA's growing ECR membership. The new priorities were given to four new trustee task and finish committees. They were as follows:

- REF Response Group – purpose was to write a response on behalf of BISA to the FRAPP consultancy
- Internationalisation Group – to better connect BISA with colleagues from outside the UK
- Awards Group – to develop criteria and a process for BISA's prizes following best EDI practice
- EDI Group – develop a no cost effort monitoring system to track nominations, applications, submissions and outcomes of awards and journals

**BRITISH INTERNATIONAL STUDIES ASSOCIATION  
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**The role of volunteers**

In common with most organisations in the charitable sector, the Association relies heavily on the time and effort of volunteers. These are usually students or academics who have an interest in running the Association's post graduate network, assisting with the organisation of working groups, assisting with the organisation of the annual conference, volunteering on editorial boards of BISA publications, sitting on award committees and assisting with the general running of BISA. In addition, all trustees are unpaid volunteers. BISA would not be able to fulfil its charitable activities without the commitment and dedication of these individuals.

**Wider Networks**

BISA is a learned society member of the Academy of Social Science (AcSS). The Academy offers the Association a very important joint voice with other social science learned societies both within the UK and Europe. BISA is also a member of the Society Publishers' Coalition (SocPC). The Society offers the Association an important joint voice with other learned societies particularly related to open access publication issues. The BISA Director attends meetings of both the AcSS and SocPC as well as meetings at the British Academy, ESRC and AHRC when necessary.

**Key partnerships**

BISA has no formal partnerships. The closest partner in the United Kingdom in terms of BISA's mission and interests is the Political Studies Association (PSA) and there is much cross over of members who work in Departments of International Relations and Departments of Politics and International Relations throughout the UK and beyond. BISA liaises with the PSA on common areas of concern such as the REF (of which there are more details below), Heads of Department meetings and joint advocacy on behalf of the discipline. The Director also regularly meet with UACES and ECPR to talk about issues of mutual concern.

BISA has annually partnered with the Foreign, Commonwealth, & Development Office (FCDO) on its model NATO exercise and we continue to look for similars partner for our annual climate change exercise and awards.

BISA's closest international partners are the International Studies Association (ISA), based in the United States, the World international Studies Association (WISC) and the European International Studies Association (EISA). Since January 2019, the BISA Director/CEO has prioritised furthering these partnerships. The Director has attended meetings of all these sister associations. In March 2024, BISA sponsored four panels and roundtables at the ISA in San Francisco. It is hoped that similar arrangements can be made with the EISA furthering our partnerships and cooperation.

# **BRITISH INTERNATIONAL STUDIES ASSOCIATION (A CHARITABLE INCORPORATED ASSOCIATION - CIO) TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024**

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## **Public Benefit**

BISA is primarily an educational charity, and in preparing this report, the trustees confirm that they have paid close attention to the Charity Commission's guidance on public benefit, as set out in its publication *Charities and Public Benefit: the Charity Commission's general guidance on public benefit* (January 2008, amended December 2011 and 2014 - <https://www.gov.uk/guidance/public-benefit-rules-for-charities>) and subsequent postings on the Public Benefit section of its website.

The Charities Act 2011 sets out the following, among others, as charitable purposes:

- a. the advancement of education
- a. the advancement of the arts, culture, heritage, or science

It also specifies a legal requirement 'that every organisation set up for one or more charitable aims must be able to demonstrate that its aims are for the public benefit if it is to be recognised, and registered, as a charity in England and Wales'. This is known as the public benefit requirement.

There are two key principles, both of which must be met in order to show that an organisation's aims are for the public benefit:

Principle 1: There must be an identifiable benefit or benefits

Principle 2: Benefit must be to the public, or a section of the public

The Association provides a benefit to the public by carrying out the activities listed in this report in accordance with its charitable objective of 'the advancement of education and other purposes as shall be exclusively charitable, including in particular .... the advancement of education in International Studies and related subjects.

As with other learned societies, public benefit derives not simply from membership of the Association but from a wider dissemination by the Association of knowledge about International Studies through the charity's research groups, events, publications and information on its website at [www.bisa.ac.uk](http://www.bisa.ac.uk)

## **Equal Opportunities**

The trustees and Director are committed to the principles of inclusiveness, tolerance and fairness. BISA is a diverse and inclusive environment and opposes all forms of discrimination. It provides its members with career development and treats all its members on the basis of merit and ability alone. To ensure there is consistency in the Association's approach, BISA created a new officer post of Equality, Diversity and Inclusion Lead in December 2019 and subsequently produced an EDI strategy in 2020. EDI continues to be embedded into all areas of the Association.

## **Activities for the Public Benefit**

BISA engages in a wide variety of activities with the aim of promoting the understanding and development of International Studies to the wider community. Most of our activities are open to both members and non-members. The Association produces a number of publications, organises a large number of events – both virtual and face-to-face through its working groups, its post-graduate network and independently with a large annual conference (+1000) and several student-led policy events. Further details on all of these are outlined below. The Association also recognizes excellence within the discipline through awards, provides funding opportunities for its members, and encourages networking opportunities.

# **BRITISH INTERNATIONAL STUDIES ASSOCIATION (A CHARITABLE INCORPORATED ASSOCIATION - CIO) TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024**

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## **1. Publications**

The Association produces a number of publications. As well as two very well-regarded journals and a book series, BISA produces a monthly e-newsletter, articles, news stories and blogs written by both members and non-members for its website. It also makes available reports and publications from other organisations such as the AcSS, the British Academy and the Society Publishers' Coalition.

### *1a Review of International Studies (RIS)*

RIS is the flagship journal of BISA, published 6 times a year (plus a special issue) by Cambridge University Press, and is currently on its 49/50th volume (2023/24). RIS publishes cutting edge research on International Studies with the aim of initiating or leading contemporary debates in the discipline.

RIS is committed to improving the diversity of its authors, reviewers and editorial board members. RIS will continue on this trajectory and improve the proportion of submissions and published articles by authors from underrepresented groups.

The RIS editorial team is appointed by the Executive Committee for a four-year term and reports annually to the BISA Executive, which tracks key performance indicators. 2023-2024 marks the forth and final year for the editorial team under the editorship of Professor Martin Coward from the University of Manchester. In January 2024, a new editorial team took over under the editorships of Professor Andrew Hom from the University of Edinburgh, Professor Soumita Basa, South Asian University, India and Professor Cian O'Driscoll from the Australian National University.

*Review of International Studies* had a 2023 impact factor of 3.

More detail can be found at: <https://www.cambridge.org/core/journals/review-of-international-studies>

### *1b European Journal of International Security (EJIS)*

EJIS was launched in January 2016 and is published three times a year by Cambridge University Press. It is currently on its 8/9<sup>th</sup> (2023/24) volume. It seeks to publish theoretical, methodological and empirical papers at the cutting edge of security research.

The EJIS editorial team is appointed for a four-year term in the same manner as RIS and reports annually to the Executive Committee whilst retaining independent editorial control of content. 2023 marks the forth and final year for the editorial team under the editorship of Professors Edward Newman, University of Leeds, Jason Ralph, University of Leeds and Jacqui True, University of Monash. In January 2024, a new editorial team took over led by Professor Andrew Mumford from the University of Nottingham. Professor Mumford resigned as a BISA trustee in December 2023 in order to avoid any conflict of interest.

EJIS received its first Journal Impact Factor score of 2.2 in June 2023.

More detail can be found at: <https://www.cambridge.org/core/journals/european-journal-of-international-security>

### *1c Cambridge Studies in International Relations*

The book series is a joint initiative between BISA and Cambridge University Press. Established in 1985, it publishes three to four books per year. The series now includes over 150 books and publishes the best new scholarship in International Studies, irrespective of subject matter, methodological approach or theoretical perspective.

More detail can be found at: <https://www.cambridge.org/core/series/cambridge-studies-in-international-relations/AE22F4B38EBA54D9E08E02BD22C39E05>



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1d Publication Contracts

Journals: BISA has been in contract with Cambridge University Press since 1989. The most recent journal contracts have been from 2006-2011, 2011-2017 and 2016-2022. After a competitive tendering process, BISA was pleased to appoint CUP for a further 5 years in January 2023 to 2028.

Book Series: BISA has been in contract with CUP since 1985. The most recent book series contract was signed in January 2014 with various appendums renewing the terms of the contract. A new appendum was signed in May 2020 for a further three years until May 2023. It is expected that a new contract under the same terms will be signed at this point.

The BISA Executive Committee and Director are satisfied with BISA's relationship with Cambridge University Press and values the expertise and quality of support CUP gives to the editors and the BISA team and to the publications themselves

**2. Events and annual conference.**

2a. Working group events

BISA has 32 working groups each of which focuses on a particular area of International Studies. One new working group joined during this period denoted by an “\*” below.

Africa and International Studies  
Astropolitics  
British International History  
Colonial, Postcolonial & Decolonial  
Contemporary Research on International Political Theory  
Critical Military Studies\*  
Critical Studies on Terrorism  
Emotions in Politics and International Relations  
Environment  
Ethics and World Politics  
European Security  
Foreign Policy  
Gendering International Relations  
Global Health  
Global Nuclear Order  
Historical Sociology and International Relations  
International Law and Politics  
International Political Economy  
International Politics of Migration, Refugees and Diaspora  
International Relations as a Social Science  
International Studies and Emerging Technologies  
International Studies or the Mediterranean, Middle East and Asia  
Interpretivism in International Relations  
Intervention and Responsibility to Protect  
Learning and Teaching  
Non- Governmental Organisations  
Peacekeeping and Peacebuilding  
Political Violence, Conflict and transnational Activism  
Post-structural Politics  
Russian and Eurasian Security  
South East Europe  
US Foreign Policy  
War Studies

Each working group is led by a minimum of two volunteer conveners elected or appointed from within the BISA and working group membership. Conveners must agree to follow BISA's Code of Conduct, Privacy Standard, and Conflict of Interest Policy, and adhere to strict working group guidance.

# **BRITISH INTERNATIONAL STUDIES ASSOCIATION (A CHARITABLE INCORPORATED ASSOCIATION - CIO) TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024**

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Conveners may apply for BISA funding through two funds set up in 2021 - a virtual fund and a face to face activity fund. These funds are competitive and are open for applications throughout the year. Applications must give clear outlines of proposed activities accompanied by a proposed budget and must demonstrate how meeting in person is of benefit if applying for the face to face activity fund.

Virtual and face to face events in the form of lectures, roundtables and workshops are open to both members and non-members with the aim of further promoting and developing International Studies research for the public benefit. In 2023/24 65 online and face to face events were put on by the Association.

## **2b. Postgraduate Network (PGN) events**

The PGN is comprised of post graduate and early career research members. At the end of March 2024, there were 620 PGN members which was an increase of 47 from the previous year. This remains the fastest growing area of membership to BISA. The PGN is chaired by a non-voting member of the BISA Executive and elected from within its membership. In 2023/24, Ndidi Olibamayo, a PhD student from the University of Aberystwyth took on this role.

The PGN traditionally conducts five major activities throughout the year although this can differ with each new chair.

- Meet the Editors
- Meet the Publishers
- Funding Competition
- PGN Annual Conference
- Elections for the following year

In 2023-24, the PGN held a series of professional development events and workshops on topics such as navigating social media and AI in academic research, demystifying the publishing process, careers outside academia, grant applications and put on a virtual postgrad conference. At BISA2023, they also put on a 'meet the editor's' event and a 1:1 mentoring service.

## **2c. Annual Conference**

BISA held its 48<sup>th</sup> Annual Conference from 21-23 June 2023 in Glasgow. This was the largest conference in BISA's history with a record number of registrations and panels. 1002 registered participants enjoyed over 245 panels and roundtables over 3 days. These included 2 keynote events, a public lecture, a live podcast, 2 meet the editor events as well as numerous satellite events including a public history talk, an art installation and BISA reception. Alongside the academic conference, an exhibitor fair showcases the latest academic publications from the world's leading publishers and think tanks.

We aim to provide a fair and equal opportunity to those presenting their academic research at our conferences. It is also an opportunity to create networking opportunities and promote the understanding and development of the discipline to the wider public. Our conferences are also designed to bring in sufficient income to not only cover costs but to fund further research activities for the following year. This was achieved in 2023-24.

## **2d. Other**

BISA has held a number of other well attended events during this period not covered under conferences or working group events. These raised awareness and interest amongst students, faculty and the wider public and adding to BISA's remit as a public benefit provider.

- professional development events including a day long workshop for PG/ECR colleagues
- a series of Head of Department meetings with the PSA
- a series of Research Director meetings
- a student led NATO model exercise with the FCDO – March 2023
- a student led Climate Change simulation event – Dec 2023

## **2e. Future Events**

- 49<sup>th</sup> Annual Conference in Birmingham - 5-7 June 2024
- Climate Change Simulation event – Dec 2024
- 1<sup>st</sup> Annual Virtual Conference – Jan 2025
- A student led NATO modelling conference – March 2025

# **BRITISH INTERNATIONAL STUDIES ASSOCIATION (A CHARITABLE INCORPORATED ASSOCIATION - CIO) TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024**

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## **3. Awards and Prizes**

Each year the Association awards a range of academic prizes related to outstanding books, PhD dissertations, teaching, learning and career achievements, best journal articles and a distinguished lifetime scholar prize.

These awards are usually presented at the BISA annual conference. In June 2022, the following were awarded prizes.

- The BISA Distinguished Contribution Award 2023 – awarded to Professor Andrew Linklater (post humously).
- The Susan Strange Best Book Prize 2023 – Dr Sarah C. Dunstan, Professor Kimberly Hutchings, Professor Patricia Owens and Dr Katharina Rietzler for *Women's International Thought: Towards a New Canon*, Cambridge University Press.
- L.H.M.Ling Outstanding First Book Prize 2023 – Dr Joanne Yao for *The Ideal River: How control of nature shaped the international order*, Manchester University Press.
- The Michael Nicholson Thesis Prize 2023 – Dr Niharika Pandit for *Life Under Military Occupation: An Anticolonial Feminist Analysis of Everyday Politics of Living in Kashmir*.
- The Review of International Studies Best Article Award 2023 – Dr Daniel Lambach for *Space, scale, and global politics: Towards a critical approach to space in international relations*. *Review of International Studies* 48(2).
- Award for Distinguished Excellence in Teaching International Studies 2022 awarded to Dr Laura Mills (St Andrews)
- Award for Early Career Excellence in Teaching International Studies 2022 – awarded jointly to Roxani Krystalli (St Andrews) & Zoë Jay (Univ of Helsinki)
- Award for Postgraduate Excellence in Teaching International Studies 2022 - awarded to Marie Robin (Univ of Southern Denmark)

All nominations for these awards, with the exception of the Distinguished Contribution Award, are sought from the BISA membership and the academic publishing community and considered by distinguished award committees chaired by a member of the BISA Executive Committee.

## **4. Funding Opportunities**

### **4a. Founders Fund**

This small fund was established some years ago with a donation in memory of Susan Strange, a former BISA Hon Secretary and well respected academic. BISA has continued to allocate to this fund annually whose purpose is to assist PhD students with living costs in the final months of writing up their thesis. In 2023 – 24, the BISA Executive Committee agreed to make £8,000 of funds available for this purpose. 16 grants were approved of £500 each.

### **4b. Early Career Research Grants**

These grants of up to £3,000 each are open to Early Career Researchers working in academic posts to help cover the cost of research expenses. In 2023–24, Four awards were made.

### **4c. Learning and Teaching Grants**

These grants of up to £3,000 are to conduct a discreet piece of research related to pedagogy/teaching. In 2023- 24. Two awards was made.

## **5. Research and Impact**

BISA continued to work closely throughout 2023-24 with the Academy of Social Sciences (AcSS), the ESCR and other social sciences professional associations and learned societies to progress work on equality, diversity and inclusion in research funding.

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**Financial review**

**Income from 1 April 2023 to 31 March 2024**

**Total income** during this period was £463,031 against a budgeted amount of £400,680. This compared to income of £381,662 in the previous year.

**Total expenditure** during this period was £499,863 against a budgeted amount of £463,852. This compared to expenditure of £399,020 in the previous year. Added to an increased VAT bill this resulted in a YE deficit of £56,629.

See Financial Assessment below for further details.

All trustees gave their time freely and no trustee remuneration was paid in the year. In accordance with BISA's Conflict of Interest policy, trustees are required to withdraw from decisions where a conflict of interest arises.

**Financial Assessment**

Current Position and Plans for the Future: After a major financial overhaul in 2019-20, BISA has been able to monitor its finances carefully and with confidence with quarterly management accounts prepared by our accountants. This has ensured that costs are kept as close to budget as possible.

The 2023-24 YE audited accounts showed a deficit of **£56,629**, of which £19,795 was unexpected restricted VAT. This was against the forecasted loss of £65,581, an £11,292 improvement.

The Trustees and the Director are fully aware that a similar deficit year on year is not sustainable. They also recognise that there are significant challenges ahead. Not only are there many uncertainties in the research and higher education sectors in the UK but more generally in the economy with recent high inflation and the cost of living crisis. We also face the unknown impact of current proposed changes in relation to academic publication practices and the growth of open access under 'read and publish' deals.

BISA will continue to monitor and engage pro-actively with these developments and work with other stakeholders in order to protect our core mission and our members' interests. We feel confident that our new financial systems, new website overhaul and other initiatives of the past few year, including several income generation activities will help to reduce this annual deficit and bring benefits to the Association in the long term.

**Reserves and Investment policy**

BISA's reserve and investment policy and the level of reserves are reviewed each year by the Executive Committee having regard to the Charity Commission's publication CC19, 'Charity Reserves: Building Resilience' (January 2016) and a forecast of income and expenditure is prepared for the following year.

The policy ensures that BISA maintains a sufficient level of resources determined as £260,000 in 2023-24 to enable normal operating activities to continue for a period of up to 12 months should a major and unforeseen shortfall in income occur.

The trustees have also committed to ensuring that BISA's funds are used appropriately, lawfully and in accordance with BISA's charitable objectives. The general principle is that funds received as income should be spent within a reasonable period of receipt. The holding of reserves in this context is permitted in order to allow for circumstances that would result in a major loss of income.

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**Structure, governance and management**

The Trustees who served during the year and up to the date of signature of the financial statements were:

Professor Ruth Blakeley - Chair (to July 23)	(Resigned 31 July 2023)
Professor Kyle Grayson - Chair (from July 23)	
Dr Elspeth van Veen - Equality, Diversity and Inclusion Lead	(Resigned 31 July 2023)
Professor Mark Webber - Chair	(Resigned 1 April 2023)
Professor Ilan Baron	
Dr Nick Caddick	
Professor Helena Farrand Carrapico	
Dr Georgina Holmes	(Resigned 31 July 2023)
Professor Kurt Mills	(Resigned 31 July 2023)
Professor Andrew Mumford	(Resigned 31 December 2023)
Dr Geoffrey Swenson	
Professor Lee Jarvis	(Appointed 1 August 2023)
Dr Una McGahern	(Appointed 1 August 2023)
Dr Marianna Charountaki	(Appointed 1 August 2023)
Professor Simon Rushton	(Appointed 1 August 2023)
Professor Juanita Elias - Vice Chair	(Appointed 1 August 2023)
Dr Laura McLeod - EDI Officer	(Appointed 1 August 2023)
Professor Jack Holland	(Appointed 24 June 2024)
Professor Timothy Edwards	(Appointed 24 June 2024)

The financial management of BISA is undertaken by the Chair, the Director and the Treasurer in liaison with other members of the Executive Committee. The Director has operational responsibility to ensure that any financial strategy agreed by the Executive Committee is carried out.

The trustees' report was approved by the Board of Trustees.



**Professor Kyle Grayson**  
**BISA Chair and Trustee**  
**June 2023 - June 2025**  
13 September 2024



**Juliet Dryden**  
**BISA Director/CEO**

13 September 2024

**BRITISH INTERNATIONAL STUDIES ASSOCIATION  
(A CHARITABLE INCORPORATED ASSOCIATION - CIO)  
STATEMENT OF TRUSTEES' RESPONSIBILITIES  
*FOR THE YEAR ENDED 31 MARCH 2024***

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The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**BRITISH INTERNATIONAL STUDIES ASSOCIATION  
(A CHARITABLE INCORPORATED ASSOCIATION - CIO)  
INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF BRITISH INTERNATIONAL STUDIES ASSOCIATION**

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I report to the Trustees on my examination of the financial statements of British International Studies Association (the Charity) for the year ended 31 March 2024.

**Responsibilities and basis of report**

As the Trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Robert Kirtland FCA**  
**Critchleys Audit LLP**  
Beaver House  
23-38 Hythe Bridge Street  
Oxford  
OX1 2EP

Dated: 24/9/2024 .....

**BRITISH INTERNATIONAL STUDIES ASSOCIATION  
(A CHARITABLE INCORPORATED ASSOCIATION - CIO)  
STATEMENT OF FINANCIAL ACTIVITIES  
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

**FOR THE YEAR ENDED 31 MARCH 2024**

	Notes	Unrestricted funds 2024 £	Unrestricted funds 2023 £
<b>Income from:</b>			
Donations and legacies	3	90,846	77,958
Charitable activities	4	372,185	303,704
<b>Total income</b>		463,031	381,662
<b>Expenditure on:</b>			
Raising funds	5	7,392	9,825
Charitable activities	6	512,268	389,195
<b>Total expenditure</b>		519,660	399,020
<b>Net expenditure and movement in funds</b>		(56,629)	(17,358)
<b>Reconciliation of funds:</b>			
Fund balances at 1 April 2023		373,873	391,231
<b>Fund balances at 31 March 2024</b>		317,244	373,873

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.



**BRITISH INTERNATIONAL STUDIES ASSOCIATION**  
**(A CHARITABLE INCORPORATED ASSOCIATION - CIO)**  
**BALANCE SHEET**

**AS AT 31 MARCH 2024**

		2024		2023	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	12		-		29
<b>Current assets</b>					
Debtors	13	63,464		27,151	
Cash at bank and in hand		540,479		598,329	
		603,943		625,480	
<b>Creditors: amounts falling due within one year</b>	14	(286,699)		(251,636)	
<b>Net current assets</b>			317,244		373,844
<b>Total assets less current liabilities</b>			317,244		373,873
<b>Net assets excluding pension liability</b>			317,244		373,873
<b>The funds of the Charity</b>					
Unrestricted funds			317,244		373,873
			317,244		373,873

The financial statements were approved by the Trustees on 13 September 2024

*Kyle Grayson*

Professor Kyle Grayson - Chair (from July 23)  
**Trustee**

**BRITISH INTERNATIONAL STUDIES ASSOCIATION**  
**(A CHARITABLE INCORPORATED ASSOCIATION - CIO)**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**1 Accounting policies**

**Charity information**

British International Studies Association is a Charitable Incorporated Organisation (CIO). The registered office is University Of Birmingham Room 650, 6th Floor, Muirhead Tower, Birmingham, B15 2TT.

**1.1 Accounting convention**

The financial statements have been prepared in accordance with the Charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

**1.2 Going concern**

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the Trustees to further any of the Charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

**1.4 Income**

All incoming resources are included in the statement of financial activities when entitlement has passed to the Charity: it is probable that the economic benefits associated with the transaction will flow to the Charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.

**BRITISH INTERNATIONAL STUDIES ASSOCIATION  
(A CHARITABLE INCORPORATED ASSOCIATION - CIO)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2024**

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**1 Accounting policies**

**(Continued)**

- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted. Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

**1.5 Expenditure**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the Charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the Charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

**1.6 Tangible fixed assets**

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Equipment	25% reducing balance
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**1.7 Impairment of fixed assets**

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

**BRITISH INTERNATIONAL STUDIES ASSOCIATION  
(A CHARITABLE INCORPORATED ASSOCIATION - CIO)  
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2024**

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**1 Accounting policies**

**(Continued)**

**1.8 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.9 Financial instruments**

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

**1.10 Retirement benefits**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

**1.11 Limited by guarantee**

The Charity is a private limited company by guarantee and accordingly does not have a share capital. Every member of the company undertakes to contribute such amount as may be required, not exceeding £1, to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member.

**BRITISH INTERNATIONAL STUDIES ASSOCIATION**  
**(A CHARITABLE INCORPORATED ASSOCIATION - CIO)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**2 Critical accounting estimates and judgements**

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**Critical judgements**

**Depreciation**

Depreciation of tangible fixed assets is calculated over the useful economic lives of the assets. During the year ended 31 March 2024, depreciation totalled £29.

**3 Membership subscriptions**

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
<b>Subscriptions</b>		
Membership fees	90,846	77,958
	<u>90,846</u>	<u>77,958</u>

**4 Income from charitable activities**

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
CUP - RIS	122,394	135,393
Publications	6,815	5,231
Book Series Royalties	4,843	1,082
Annual Conference	160,619	108,425
Conference Exhibitors	24,000	9,250
Other income	53,514	44,323
	<u>372,185</u>	<u>303,704</u>

**BRITISH INTERNATIONAL STUDIES ASSOCIATION**  
**(A CHARITABLE INCORPORATED ASSOCIATION - CIO)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**5 Raising funds**

	Unrestricted funds	Unrestricted funds
	2024	2023
	£	£
Sister Association Partnerships	77	5,448
General expenses	7,315	4,377
	<u>7,392</u>	<u>9,825</u>

**6 Expenditure on charitable activities**

	Unrestricted Funds	Unrestricted Funds
	2024	2023
	£	£
<b>Direct costs</b>		
Conference	151,960	74,724
Working Groups	32,606	13,288
Publications	43,000	53,750
	<u>227,566</u>	<u>141,762</u>
<b>Share of support and governance costs (see note 7)</b>		
Support	273,715	237,916
Governance	10,987	9,517
	<u>512,268</u>	<u>389,195</u>
<b>Analysis by fund</b>		
Unrestricted funds	<u>512,268</u>	<u>389,195</u>

**BRITISH INTERNATIONAL STUDIES ASSOCIATION**  
**(A CHARITABLE INCORPORATED ASSOCIATION - CIO)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**7 Support costs**

	Support costs	Governance costs	2024	Support costs	Governance costs	2023
	£	£	£	£	£	£
Staff costs	206,769	-	206,769	180,834	-	180,834
Depreciation	29	-	29	389	-	389
Communications & IT	14,006	-	14,006	18,448	-	18,448
General Office	14,590	-	14,590	9,738	-	9,738
Finance Costs	37,444	-	37,444	28,330	-	28,330
Travel & Subsistence	877	-	877	177	-	177
Legal and Professional Fees	-	-	-	-	933	933
Independent Examination Fees	-	4,222	4,222	-	3,000	3,000
Accountancy Fees	-	6,765	6,765	-	5,584	5,584
	<u>273,715</u>	<u>10,987</u>	<u>284,702</u>	<u>237,916</u>	<u>9,517</u>	<u>247,433</u>
Analysed between Charitable activities	<u>273,715</u>	<u>10,987</u>	<u>284,702</u>	<u>237,916</u>	<u>9,517</u>	<u>247,433</u>

**8 Net movement in funds**

**2024**  
**£**

**2023**  
**£**

The net movement in funds is stated after charging/(crediting):

Depreciation of owned tangible fixed assets	<u>29</u>	<u>389</u>
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**9 Trustees**

No remuneration or other benefits from employment with the Charity or a related entity were received by the Trustees.

The total amount of employee benefits related to key management personnel is £100,916 (2023: £93,879). The Association considers its key management personnel to comprise the Trustees and the senior management team.

**10 Employees**

The average monthly number of employees during the year was:

	<b>2024</b> <b>Number</b>	<b>2023</b> <b>Number</b>
Staff directly paid by the Association	<u>4</u>	<u>4</u>

**BRITISH INTERNATIONAL STUDIES ASSOCIATION**  
**(A CHARITABLE INCORPORATED ASSOCIATION - CIO)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**10 Employees** **(Continued)**

<b>Employment costs</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	167,551	146,611
Social security costs	12,277	10,688
Other pension costs	26,941	23,535
	<u>206,769</u>	<u>180,834</u>

The number of employees whose annual remuneration was more than £60,000 is as follows:

	<b>2024</b>	<b>2023</b>
	<b>Number</b>	<b>Number</b>
£90,001 to £100,000	-	1
£100,001 to £110,000	<u>1</u>	<u>-</u>

**11 Taxation**

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

**12 Tangible fixed assets**

	<b>Equipment</b>
	<b>£</b>
<b>Cost</b>	
At 1 April 2023	<u>5,665</u>
At 31 March 2024	<u>5,665</u>
<b>Depreciation and impairment</b>	
At 1 April 2023	5,636
Depreciation charged in the year	29
At 31 March 2024	<u>5,665</u>
<b>Carrying amount</b>	
At 31 March 2023	<u>29</u>



**BRITISH INTERNATIONAL STUDIES ASSOCIATION**  
**(A CHARITABLE INCORPORATED ASSOCIATION - CIO)**  
**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

**13 Debtors**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Amounts falling due within one year:</b>		
Trade debtors	3,101	1,972
Other debtors	2,082	-
Prepayments and accrued income	58,281	25,179
	<u>63,464</u>	<u>27,151</u>

**14 Creditors: amounts falling due within one year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Other taxation and social security	4,859	26,017
Credit Card	641	4,950
Accruals and deferred income	281,199	220,669
	<u>286,699</u>	<u>251,636</u>

**15 Retirement benefit schemes**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	<u>26,941</u>	<u>23,535</u>

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

**16 Analysis of net assets between funds**

	<b>Unrestricted funds</b>	<b>Unrestricted funds</b>
	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Fund balances at 31 March 2024 are represented by:		
Tangible assets	-	29
Current assets/(liabilities)	317,244	373,844
	<u>317,244</u>	<u>373,873</u>

**17 Related party transactions**

There were no disclosable related party transactions during the year (2023 - none).