

Company registered number: 08422260
Charity registration number: 1151260

**British International Studies Association
(A Company Limited by Guarantee)**

**Annual Report and Financial Statements
for the year ended 31 March 2022**

BRITISH INTERNATIONAL STUDIES ASSOCIATION (BISA)

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FOR THE YEAR ENDED 31 MARCH 2022

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BRITISH INTERNATIONAL STUDIES ASSOCIATION (BISA)

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 MARCH 2022

Full name: British International Studies Association

Registered company number: 08422260

Registered charity number: 1151260

Trustees:	Professor Mark Webber	Chair	(retired in June 21)
	Professor Ruth Blakeley	Vice Chair	(took over as Chair in June 21)
	Dr Danielle Beswick	Treasurer	
	Professor Kyle Grayson	Secretary	(took over as Vice Chair in June 21)
	Dr Elspeth van Veeren		Equality, Diversity and Inclusion Lead
	Professor Richard Beardsworth		
	Dr Hassan Elbahtimy		
	Dr Naomi Head		
	Dr Benjamin Kienzle		(retired in June 21)
	Professor Vicky Squire		(retired in June 21)
	Dr Julia Welland		(retired in June 21)
	Professor Ilan Baron	Teaching and Learning Lead	(from June 21)
	Dr Nick Caddick		
	Dr Toni Haastrup	Secretary	(from June 21)
	Dr Georgina Holmes		(from June 21)
	Professor Kurt Mills		(from June 21)

Co- opted members	Dr Ross Bellaby	Teaching and Learning Lead (retired June 21)
	Mr Jon Gorrie	
	Dr Jenny Medcalf	
	Mr Tom Vaughan	(Chair of Postgraduate Network [PGN]) (retired June 21)
	Ms Joanna Wilson	(Chair of PGN (from June 22)

Director	Ms Juliet Dryden
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BRITISH INTERNATIONAL STUDIES ASSOCIATION (BISA)

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All the above make up BISA's Executive Committee and are entitled to vote

Key staff:	Juliet Dryden	Director and Company Secretary
	Chrissie Duxson	Communications Manager
	Freya Jones	Administrator

Registered office:	University of Birmingham Room 650, 6th Floor Muirhead Tower Edgbaston Birmingham B15 2TT
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Bankers:	Barclays Birmingham Edgbaston Leicester LE87 2BB
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Accountants and independent examiner:	Critchleys Audit LLP Beaver House 23-38 Hythe Bridge Street Oxford OX1 2EP
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BRITISH INTERNATIONAL STUDIES ASSOCIATION (BISA)

TRUSTEES' ANNUAL REPORT (Incorporating Directors' Report)

FOR THE YEAR ENDED 31 MARCH 2022

Report of the Trustees

The trustees, who act as directors for the purposes of company law, have pleasure in submitting their Annual Report and Financial Statements for the year ended 31 March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' 2019 (FRS102) in preparing the annual report and financial statements of the charity. The following report was approved by the trustees on 12 September 2022.

Legal Status

The British International Studies Association (BISA) is a company limited by guarantee (number 8422260). BISA is also a registered charity (number 1151260) and is subject to the provisions of the Charities Act 2011 and the rulings of the High Court with regard to charities generally. The charity is registered for VAT (number 982 6566 71). The members of the Executive Committee of BISA are the trustees of the charity and are personally accountable for the proper management of the Association and its assets. They are required to act prudently at all times in the best interests of the charity.

The Charities Act 2011 requires registered charities to make an annual return of accounts and activities. The Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the Accounting and Reporting by Charities: Statement of Recommended Practice ('Charity SORP 2015' (FRS 102), form the accounting framework for charities. The current guidance can be found at:
www.charitycommission.gov.uk/charity_requirements_guidance/accounting_and_reporting/.

History and Aims

The British International Studies Association was founded in 1974 by an interim committee and is governed under its Articles of Association. In February 2013, a memorandum was added detailing the Association's charitable company status.

The objectives of the Association, primarily 'the advancement of education in international studies and related subjects' are set out clearly in clause 4 of the Articles of Association. The Association aims to represent and support the scholarly community of academics, students and others working in International Studies and related disciplines and is committed to furthering research, knowledge exchange, professional development and learning and teaching.

Membership

BISA membership is open to any member of the public interested in International Studies and related fields and holds particular relevance to those working in higher education institutions in the UK and beyond. BISA also welcomes membership applications from UG and PG students of International Studies and related fields as well as those working in policy, journalism, development and related fields. Student membership does not qualify for voting rights.

BISA introduced both an Institutional and school membership category in 2019. It was hoped that new members would begin to be admitted into these categories in 2021 but this was delayed by the worldwide pandemic and has now been put on a temporary hold while we find the resources to progress.

As of 31 March 2022, the total number of BISA members was 1327, an increase of 140 members since the same time last year when membership figures were 1187. The March 2022 total includes 822 full members (749 in 20-21) and 512 student members (438 in 20-21).

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BISA has set membership targets at an increase of 10% per year while acknowledging that there are a finite number of potential members. This is estimated at approx. 2000. By the end of March 2022, BISA reached its target increasing membership by 12% over the course of the year. BISA's long term aim is for the majority of UK International Studies academics as well as others working in related fields to be members of the Association.

Communication with Members

The Association communicates regularly with its members as well as the general public. Having invested heavily in a new website, membership database and conference system in 2019 and with the appointment of a full time communications manager in 2019, 2021 – 22 is the second year BISA has been able to roll out its communications strategy through different channels including the website, monthly e-newsletter and through social media including Twitter, Facebook and LinkedIn.

Trustees, Governance and Management

The trustees plus the Director (CEO) and any co-opted members constitute the Executive Committee of BISA who meet four times a year. Due to the lockdown throughout 2020-21, meetings were held virtually and this proved to be a far more inclusive and successful method of meeting. In 21/22 this set up was extended with the committee meeting in May 2021, Sept 2021, Dec 2021 and March 2022.

Under clause 29 of the Articles of Association, the trustees and any officer positions which they hold are elected from amongst the BISA membership. The four officers plus the Director who is a permanent employee make up the core governance team.

Under clause 34 of the Articles of Association, an elected trustee serves for up to two years, the Chair and Vice Chair up to two years and the Secretary and Treasurer up to three years. Appointments commence after the annual conference in June of each year. In June 2021, three trustees retired and four new trustees were elected by the membership including Dr Toni Haastrup who took on the position of Secretary. Professor Ruth Blakeley became Chair and Professor Kyle Grayson became Vice Chair. Professor Ilan Baron took on the role of Learning and Teaching Lead.

The Executive Committee also includes some non-trustee members who are co-opted onto the committee. They are invited to observe and participate in debate in a non-voting role as required. BISA had four co-opted members in 21/22 including Jon Gorrie for his financial expertise, Jenny Medcalf representing the Foreign and Commonwealth Office, Ross Bellaby the Teaching and Learning Lead and Tom Vaughan, the Chair of BISA's Postgraduate Network. The later two resigned in June 2021 and were replaced by Professor Ilan Baron and Ms Joanna Wilson.

Appointments to the elected positions of the Executive Committee is determined through an electronic ballot of all members which is advertised widely. The electronic ballot was conducted as usual in June 2021.

New trustees are sent a welcome pack by the Director, outlining their responsibilities as charity trustees on the commencement of their post. If they have been appointed to a particular position, a description of duties is also included. The Director follows this up with a 1:1 Introductory call.

All trustees who served between April 2021 and March 2022 are listed in the introductory section of this report. No trustee receives any remuneration.

BISA Sub-Committees

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BISA has traditionally had seven sub-committees who lead on particular aspects of the Association's activities. The membership of sub-committees consists of a Chair and other elected members, with each committee meeting four times during the financial year.

All sub-committees report to the Executive Committee.

The Governance sub-committee considers strategic developments, future challenges, opportunities and risks, elections and key issues arising from the day-to-day running of the Association. This sub-committee is chaired by the Chair of the BISA Executive Committee.

The Finance sub-committee is responsible for the oversight of budgets and the financial management of the Association (including issues relating to the two BISA journals and its book series) in line with good practice and legal requirements. The sub-committee is responsible for ensuring that financial measures are in accordance with the Association's policies and procedures. The sub-committee is chaired by the BISA Treasurer.

The Research and Publications sub-committee is responsible for the oversight and management of the postgraduate network, working groups, research workshops and initiatives, prizes and bursaries and BISA's two journals – *Review of International Studies* (RIS) and the *European Journal of International Security* (EJIS) – as well as the BISA book series published by Cambridge University Press. This sub-committee also considers, in the first instance, proposals for any new BISA publications. The sub-committee is chaired by the BISA Vice Chair

The Learning, Teaching and Outreach sub-committee is responsible for the development, promotion and performance of the Learning and Teaching agenda within BISA and the wider International Studies community. This includes oversight of BISA's L&T Working Groups, ensuring that L&T is represented at BISA research workshops and the annual BISA conference, the awarding of L&T prizes and providing L&T content for the BISA website. The sub-committee considers BISA's outreach agenda looking to work with schools and other educational providers. The sub-committee is chaired by the BISA Learning and Teaching Lead.

The Communications and Engagement sub-committee is responsible for BISA's communications and publicity strategy. This includes the development and ongoing maintenance needs of the Association's website and social media posts. It must ensure that the online 'face' of the Association is current, topical and of benefit and interest to members as well as engaging with the wider community in the promotion of International Studies in line with BISA's public benefit remit. This sub-committee is chaired by the Chair of the BISA Executive Committee.

The Conference sub-committee is responsible for the smooth and successful running of the annual BISA conference, including the selection of papers and panels for the conference, forming new panels from accepted papers and making arrangements for plenary panels and satellite events. It also advises the Executive Committee on potential reforms for future conferences. The sub-committee is chaired by the Conference Programme Chair

The Membership sub-committee is responsible for all matters relating to membership, including recruitment, engagement and retention. New strategies including marketing and communication techniques to facilitate increased membership numbers and diversity are addressed through this sub-committee. The sub-committee is chaired by the Secretary.

Role of the Chair of each sub-committee: The Chair of each sub-committee is appointed by the Chair of the BISA Executive Committee. Each chair provides leadership and ensures the sub-committee's business is conducted in an orderly fashion. The Chair will participate fully during the meetings, ensure all matters are discussed and promote the effective implementation of decisions. The Chair will also regularly review the sub-committee's performance and work with the Executive Committee to manage and renew the sub-committee's membership.

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In June 2021, on the appointment of a new Chair, a review of sub-committees was conducted. The review found that there was increasing overlap of work conducted by sub-committees and the full Executive committee. It was therefore decided to temporarily halt sub-committee meetings until a new system could be implemented.

The role of volunteers

In common with most organisations in the charitable sector, the Association relies heavily on the time and effort of volunteers. These are usually students or academics who have an interest in running the Association's post graduate network, assisting with the organisation of working groups, assisting with the organisation of the annual conference, volunteering on editorial boards of BISA publications, sitting on award committees and other ad hoc work as necessary. All trustees are unpaid volunteers. BISA would not be able to fulfil its charitable activities without the commitment and dedication of these individuals.

Wider Networks

BISA is a learned society member of the Academy of Social Science (AcSS). The Academy offers the Association a very important joint voice with other social science learned societies both within the UK and Europe. BISA is also a member of the Society Publishers' Coalition (SocPC). The Society offers the Association an important joint voice with other learned societies particularly related to open access publication issues. The BISA Director attends meetings of both the AcSS and SocPC as well as meetings at the British Academy, ESRC and AHRC when necessary.

Key partnerships

BISA has no formal partnerships. The closest partner in the United Kingdom in terms of BISA's mission and interests is the Political Studies Association (PSA) and there is much cross over of members who work in Departments of International Relations and Departments of Politics and International Relations throughout the UK and beyond. BISA liaises with the PSA on common areas of concern (including the REF of which there are more details below). In addition, BISA and the PSA held four virtual Heads of Department meetings during 21/22. BISA, the PSA and UACES have also jointly advocated on various issues of professional concern.

BISA's closest international partners are the International Studies Association (ISA), based in the United States, the World International Studies Association (WISC) and the European International Studies Association (EISA). In January 2019 with the introduction of the new Director, priority was given to furthering these partnerships. The Director has attended meetings of these sister associations including their annual conferences. In March 2022, BISA sponsored four panels and roundtables at the ISA in Nashville and plans are underway for a similar arrangements with the EISA furthering our partnerships and cooperation.

Public Benefit

BISA is primarily an educational charity, and in preparing this report, the trustees confirm that they have paid close attention to the Charity Commission's guidance on public benefit, as set out in its publication Charities and Public Benefit: the Charity Commission's general guidance on public benefit (January 2008, amended December 2011 and 2014 - <https://www.gov.uk/guidance/public-benefit-rules-for-charities>) and subsequent postings on the Public Benefit section of its website.

The Charities Act 2011 sets out the following, among others, as charitable purposes:

- a) the advancement of education
- b) the advancement of the arts, culture, heritage, or science

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It also specifies a legal requirement 'that every organisation set up for one or more charitable aims must be able to demonstrate that its aims are for the public benefit if it is to be recognised, and registered, as a charity in England and Wales'. This is known as the public benefit requirement.

There are two key principles, both of which must be met in order to show that an organisation's aims are for the public benefit:

Principle 1: There must be an identifiable benefit or benefits

Principle 2: Benefit must be to the public, or a section of the public

The Association provides a benefit to the public by carrying out the activities listed in this report in accordance with its charitable objective of 'the advancement of education and other purposes as shall be exclusively charitable, including in particular the advancement of education in International Studies and related subjects'.

As with other learned societies, public benefit derives not simply from membership of the Association but from a wider dissemination by the Association of knowledge about International Studies through the charity's research groups, events, publications and information on its website at www.bisa.ac.uk

Equal Opportunities

The trustees and Director are committed to the principles of inclusiveness, tolerance and fairness. BISA is a diverse and inclusive environment and opposes all forms of discrimination. It provides its members with career development and treats all its members on the basis of merit and ability alone. To ensure there is consistency in the Association's approach, BISA revised its Equality and Diversity policy in Nov 2019 and created the new officer post of Equality, Diversity and Inclusion Lead in December 2019. BISA's EDI strategy was launched in 2020 and this has guided the Association throughout 2021-22.

Activities for the Public Benefit

BISA engages in a wide variety of activities with the aim of promoting the understanding and development of International Studies to the wider community. Many of our activities are open to both members and non-members. The Association produces a number of publications, organises a large number of events – both virtual and face-to-face - through its working groups, its post-graduate network and independently with its large annual conference as well as several student-led policy events. Further details on all of these are outlined below. The Association also recognizes excellence within the discipline through awards, provides funding opportunities for its members, and many networking opportunities.

1. Publications

The Association produces a number of publications. As well as two journals and a book series, BISA produces a monthly e-newsletter, articles and news stories written by both members and non-members for its website. It also makes available reports and publications from other organisations such as the AcSS, the British Academy and the Society Publishers' Coalition.

1a *Review of International Studies (RIS)*

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RIS is the flagship journal of BISA, published quarterly (plus a special issue) by Cambridge University Press, and is currently on its 47th volume. RIS publishes cutting edge research on International Studies with the aim of initiating or leading contemporary debates in the discipline.

RIS is committed to improving the diversity of its authors, reviewers and editorial board members. In 2020 over 50% of articles published were authored by women. RIS will continue on this trajectory and improve the proportion of submissions and published articles by authors from underrepresented groups.

The RIS editorial team is appointed by the Executive Committee for a four-year term and reports annually to the BISA Publications subcommittee, which tracks key performance indicators. 2021-2022 marks the second full year for the editorial team under the editorship of Professor Martin Coward from the University of Manchester.

Review of International Studies had a 2021 impact factor of 2.906, a marginal increase of 0.176 on the previous year, ranking 22/96 in the IR category as opposed to 27/94 from the previous year.

More detail can be found at: <https://www.cambridge.org/core/journals/review-of-international-studies>

1b *European Journal of International Security* (EJIS)

EJIS was launched in January 2016 and is published three times a year by Cambridge University Press. It is currently on its 6th volume. It seeks to publish theoretical, methodological and empirical papers at the cutting edge of security research.

The EJIS editorial team is appointed for a four-year term in the same manner as RIS and reports annually to the Executive Committee whilst retaining independent editorial control of content. 2021-22 marks the second full year for the editorial team under the editorship of Professors Edward Newman, University of Leeds, Jason Ralph, University of Leeds and Jacqui True, University of Monash

EJIS will receive its first Journal Impact Factor score in June 2023. The latest 2021 impact scores were as follows: Journal Citation Indicator (JCI) 1.16 (42/153 in international relations); CiteScore 3.0 (90/608 in political science & IR).

More detail can be found at: <https://www.cambridge.org/core/journals/european-journal-of-international-security>

1c Cambridge Studies in International Relations

The book series is a joint initiative between BISA and Cambridge University Press. Established in 1985, it publishes three to four books per year. The series now includes over 150 books and publishes the best new scholarship in International Studies, irrespective of subject matter, methodological approach or theoretical perspective.

More detail can be found at: <https://www.cambridge.org/core/series/cambridge-studies-in-international-relations/AE22F4B38EBA54D9E08E02BD22C39E05>

1d Publications Contract

Journals: BISA has been in contract with Cambridge University Press since 1989. The most recent journal contracts have been from 2006-2011, 2011-2017 and 2016-2022 (7 years).

With the current contract coming to an end on 31 Dec 2022, a call for tender was put out by the Association in the autumn of 2021. Cambridge University Press were selected to continue as BISA's publishers and a new contract has been put in place from 1 Jan 2023 for five years with a 12 month notice period.

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Book Series: BISA has been in contract with CUP since 1985. The most recent book series contract was signed in January 2014 with various appendums renewing the terms of the contract. A new appendum was signed in May 2020 for a further three years.

The BISA Executive Committee is satisfied with BISA's relationship with Cambridge University Press and values the expertise and quality of support CUP gives to the editors and the Director and to the publications themselves.

1e Other publications

BISA has jointly commissioned, with the PSA, a piece of research on career trajectories in the IR and politics departments in HE. This was published in June 2021 and was very well received. It has provided robust empirical evidence to support anecdotal data indicating that there are fewer women and ethnic minority colleagues in senior academic roles (professors, readers, senior lecturers, heads of school and department) in our discipline. This report has catalysed ongoing work by BISA to address the root causes of these imbalances.

2. Events and annual conference.

2a. Working group events

BISA has 31 working groups each of which focuses on a particular area of International Studies. There were two new working groups added during the year 2021/22 (denoted by a (*)) and one working group which was disbanded (**) bringing the total number of working groups to 31 as follows:

Africa and International Studies
British International History
Colonial, Postcolonial & Decolonial
Contemporary Research on International Political Theory
Critical Studies on Terrorism
Emotions in Politics and International Relations
Environment
Ethics and World Politics
European Security
Foreign Policy
Gendering International Relations
Global Health
Global Nuclear Order
Historical Sociology and International Relations
International Law and Politics
International Political Economy
International Politics of Migration, Refugees and Diaspora
International Relations as a Social Science
International Studies and Emerging Technologies*
International Studies of the Mediterranean, Middle East and Asia
Interpretivism in International Relations
Intervention and Responsibility to Protect
Learning and Teaching
Non- Governmental Organisations
Peacekeeping and Peacebuilding
Political Violence, Conflict and transnational Activism*

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Post-structural Politics
Religion and International Studies **
Russian and Eurasian Security
South East Europe
US Foreign Policy
War Studies

Each working group is led by volunteer convenors elected or appointed from within the BISA and working group membership. Convenors must agree to follow BISA's Code of Conduct, Privacy Standard, policies on Conflict of Interest and Equality and Diversity, and adhere to strict working group guidance.

Convenors may apply for BISA funding through two funds set up in during 2021. They are a virtual fund and a face to face activity fund. These funds have limited funds assigned to them but are open for applications throughout the year. Applications must give clear outlines of proposed activities accompanied by a proposed budget and must demonstrate how meeting in person is of benefit if applying for the face to face activity fund.

Virtual and face to face events in the form of lectures, roundtables and workshops are open to both members and non-members with the aim of further promoting and developing International Studies research for the public benefit.

2b. Postgraduate Network (PGN) events

The PGN is comprised of post graduate and early career research members. At the end of March 2022, there were 512 PGN members an increase of 74 from the previous year. The PGN is chaired by a non-voting member of the BISA Executive and elected from within its membership. In 2021, Joanna Wilson, a PhD student from the University of Glasgow took on this role.

The PGN conducts five major activities throughout the year as follows

- Meet the Editors
- Meet the Publishers
- Funding Competition
- Annual Conference
- Elections for the following year

In 2020-21, the PGN held a series of professional development events and workshops throughout the year on topics such as academic vs policy writing, grant application, navigating conferences and pursuing a career outside academia.

During the BISA annual conference, the PGN organised two virtual meet the editors events both of which were very well attended.

2c. Annual Conference

BISA held its 45th Annual Conference from 21- 23 June 2021 virtually for the first time. There were 12 simultaneous rooms with 5 time slots over 3 days. There were just under 600 registered participants from 43 countries. Panels and roundtables included 3 keynote events, 3 sister association panels, 2 meet the editor events, 1 widening participation panel and 3 free think tank panels open to the general public.

Our goals for the Annual Conference are to provide fair and equal opportunities for all members to present their academic research, create networking opportunities and to ensure the conference brings in sufficient income to fund further research activities for the following year. This was achieved in 2020-21.

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2d. Other

BISA has held a number of other well attended virtual events during 21/22, the first two of which raised awareness and interest in the US elections and NATO amongst students, faculty and the wider public and added to BISA's remit as a public benefit provider.

- a series of UG seminars
- professional development events
- a series of Hod meetings with the PSA
- a student led Climate Change simulation event – March 2021

2e. Future Events

- 46th Annual Conference in Newcastle - 15-17 June 2022
- a student led NATO modelling conference – March 2023
- 47th Annual Conference in Glasgow - 21 – 23 June 2023

3. Awards and Prizes

Each year the Association awards a range of academic prizes related to outstanding books, PhD dissertations, teaching, learning and career achievements, best journal articles and a distinguished lifetime scholar prize.

These awards are usually presented at the BISA annual conference. As the 2020 conference was cancelled it was agreed that the presentation of the 2020 awards would be done in conjunction with the 2021 winners at a virtual prize giving. They were as follows:

The BISA Distinguished Contribution Award 2020 – awarded to Professor Margot Light
The BISA Distinguished Contribution Award 2021 – jointly awarded to Professors Jenny Edkins and Rosemary Hollis
The Strange Best Book Prize 2020 – Dr Rauna Kuokkanen
The Strange Best Book Prize 2021 – Dr Nicola Pratt
L.H.M.Ling Outstanding First Book Prize 2020 – Becky Alexis-Martin
L.H.M.Ling Outstanding First Book Prize 2021 – Nivi Manchanda
The Michael Nicholson Thesis Prize 2020 – Aiko Holvikivi
The Michael Nicholson Thesis Prize 2021 – Margot Tudor
The Review of International Studies Best Article Award 2020 – Benjamin Meiches
The Review of International Studies Best Article Award 2021 – José Ciro Martínez
Postgraduate Excellence in Teaching International Studies 2020 – Anna Kruglova
Postgraduate Excellence in Teaching International Studies 2021 – award furloughed due to covid

All nominations for these awards, with the exception of the Distinguished Contribution Award, are sought from the BISA membership and the academic publishing community and considered by the Research and Learning and Teaching sub-committees.

4. Funding Opportunities

4a. Founders Fund

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This small fund was established with a donation in memory of Susan Strange, a former BISA Hon Secretary and well respected academic. BISA has continued to allocate £3,000 to this fund annually whose purpose is to assist PhD students with living costs in the final months of writing up their thesis. In 2020-21 in recognition of the hardship experienced by PhD students during the pandemic, the BISA Executive Committee agreed to quadruple the amount of funds available to £12,000 and this continued in 21 – 22.

4b. Early Career Research Grants

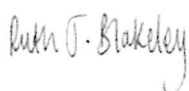
These grants of up to £3,000 are open to Early Career Researchers working in academic posts to help cover the cost of research expenses. Due to the pandemic these awards were temporarily suspended in 2020-21.

4c. Learning and Teaching Grants

These grants of up to £3,000 are to conduct a discreet piece of research related to pedagogy/teaching. Due to the pandemic these grants were temporarily suspended in 2020-21.

5. Research and Impact

The joint BISA-PSA Research Excellence Framework (REF) working group led by Professor Martin Lodge of the London School of Economics and Political Science continued with its work in 2020-21 to help keep members informed of REF developments and to ensure representation of academics across the disciplines of Politics and International Studies in the nomination and selection of members of the assessment sub-panel. This included a process of nominating additional potential academic and research user members of the International Studies and Politics sub-panel between January and March 2020, a number of whom were appointed by Research England in advance of the commencement of the evaluation exercise, which commenced in March 2021 following the submission deadline for universities.



Professor Ruth Blakeley
BISA CHAIR
June 21 – June 23

Date 12 September 2022

Juliet Dryden
BISA DIRECTOR
From Jan 2019



Date 12 September 2022

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The financial management of BISA is undertaken by the Chair, the Director and the Treasurer in liaison with other members of the Executive Committee. The Director has operational responsibility to ensure that any financial strategy agreed by the Executive Committee is carried out.

Provision of information to the external examiner

Each of the trustees of the Association (who are also directors of BISA for the purposes of company law) at the time this report was approved has confirmed that:

- There is no relevant audit information of which the company's independent examiner (Critchleys audit) is unaware
- That all steps that ought to have been taken as directors have been carried out and given to the independent examiner

Income from 1 April 2021 to 31 March 2022

Total income during this period income was £311,601.40 compared to £276,078 in the previous year.

Total expenditure from 1 April 2021 to 31 March 2022 was £311,387 compared to £285,990 in the previous year. With Irrecoverable VAT added on this led to a profit of £214.00 by YE.

See Financial Assessment below for further details..

All trustees gave their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related transactions are disclosed in note 15 in the accounts.

In accordance with BISA's Conflict of Interest policy, trustees are required to withdraw from decisions where a conflict of interest arises.

Reserves and Investment Policy

BISA's reserve and investment policy and the level of reserves are reviewed each year by the Executive Committee having regard to the Charity Commission's publication CC19, 'Charity Reserves: Building Resilience (January 2016) and a forecast of income and expenditure is prepared for the following year.

The policy ensures that BISA maintains a sufficient level of resources determined as £260,000 in 2021-22 to enable normal operating activities to continue for a period of up to 12 months should a major and unforeseen shortfall in income occur.

The trustees have also committed to ensuring that BISA's funds are used appropriately, lawfully and in accordance with BISA's charitable objectives. The general principle is that funds received as income should be spent within a reasonable period of receipt. The holding of reserves in this context is permitted in order to allow for circumstances that would result in a major loss of income.

Financial Assessment

Current Position and Plans for the Future: After a major financial systems overhaul in 2019-20, BISA has been in a good position since April 2020 to monitor finances carefully and accurately.

BRITISH INTERNATIONAL STUDIES ASSOCIATION (BISA)

TRUSTEES' ANNUAL REPORT (Incorporating Directors' Report)

FOR THE YEAR ENDED 31 MARCH 2022

It was expected that the resumption of activities in 2021/22 after the pandemic would lead to a deficit of £68,000. In fact with careful financial management, BISA ended its YE accounts in 2022 with a surplus of £214.00. This was due to increased membership income totaling £68,204, some extra income made at the 2021 virtual conference and tight expenditure control in other areas.

However, trustees recognise that there are significant challenges ahead. Not only are there many uncertainties in the research and higher education sectors in the UK but more generally in the economy with increasing high inflation and the cost of living crisis. We also face the unknown impact of current proposed changes in relation to academic publication practices and the growth of open access under 'read and publish' deals.

BISA will continue to monitor and engage pro-actively with these developments and work with other stakeholders in order to protect our core mission and our members' interests. We feel confident that our new financial systems, new website overhaul and other initiatives of the past few years will bring benefits to the Association in the long term.

Basis of preparation

This report has been prepared in accordance with the special provisions of Part 2006 15 of the Companies Act relating to small companies and section 162 of the Charities Act 2011.

The trustees (directors) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and

BRITISH INTERNATIONAL STUDIES ASSOCIATION (BISA)

TRUSTEES' ANNUAL REPORT (Incorporating Directors' Report)

FOR THE YEAR ENDED 31 MARCH 2022

- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included in the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Signed on behalf of the trustees:



Dr Danielle Beswick
BISA TREASURER

Approved by the trustees on 12 September 2022

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF BRITISH INTERNATIONAL STUDIES ASSOCIATION

I report to the Trustees on my examination of the financial statements of British International Studies Association (the Charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the Trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Robert Kirtland FCA
Critchleys Audit LLP

Beaver House
23-38 Hythe Bridge Street
Oxford
OX1 2EP

Dated: 12.09.2022

BRITISH INTERNATIONAL STUDIES ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds 2022 £	Unrestricted funds 2021 £
	Notes		
<u>Income from:</u>			
Membership subscriptions	3	68,204	44,507
Charitable activities	4	243,397	231,571
Total income		<u>311,601</u>	<u>276,078</u>
<u>Expenditure on:</u>			
Raising funds	5	<u>8,325</u>	<u>360</u>
Charitable activities	6	<u>303,062</u>	<u>285,630</u>
Total expenditure		<u>311,387</u>	<u>285,990</u>
Net income/(expenditure) for the year/ Net movement in funds		214	(9,912)
Fund balances at 1 April 2021		<u>391,015</u>	<u>400,927</u>
Fund balances at 31 March 2022		<u><u>391,229</u></u>	<u><u>391,015</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

BRITISH INTERNATIONAL STUDIES ASSOCIATION

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	10		418		785
Current assets					
Debtors	11	114,433		21,392	
Cash at bank and in hand		498,272		523,733	
		612,705		545,125	
Creditors: amounts falling due within one year	12	(221,894)		(154,895)	
Net current assets			390,811		390,230
Total assets less current liabilities			391,229		391,015
Income funds					
Unrestricted funds			391,229		391,015
			391,229		391,015

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 12 September 2022.



BISA Treasurer/Trustee Jan 19 – Jun 22

Company registration number 08422260

BRITISH INTERNATIONAL STUDIES ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

British International Studies Association is a private company limited by guarantee incorporated in England and Wales. The registered office is University Of Birmingham Room 650, 6th Floor, Muirhead Tower, Birmingham, B15 2TT.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Charity's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Charity is a Public Benefit Entity as defined by FRS 102.

The Charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees to further any of the Charity's purposes.

Designated funds are unrestricted funds earmarked by the Trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

1.4 Income

All incoming resources are included in the statement of financial activities when entitlement has passed to the Charity: it is probable that the economic benefits associated with the transaction will flow to the Charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

BRITISH INTERNATIONAL STUDIES ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted. Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

1.5 Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the Charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the Charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

1.6 Tangible fixed assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Equipment	25% reducing balance
-----------	----------------------

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

1.7 Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

BRITISH INTERNATIONAL STUDIES ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.10 Retirement benefits

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

1.11 Limited by guarantee

The Charity is a private limited company by guarantee and accordingly does not have a share capital. Every member of the company undertakes to contribute such amount as may be required, not exceeding £1, to the assets of the company in the event of it being wound up while he or she is a member, or within one year after he or she ceases to be a member.

BRITISH INTERNATIONAL STUDIES ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Critical judgements

Depreciation

Depreciation of tangible fixed assets is calculated over the useful economic lives of the assets. During the year ended 31 March 2022, depreciation totalled £367.

3 Membership subscriptions

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Subscriptions		
Membership fees	68,204	44,507

4 Charitable activities

	Unrestricted Funds	Unrestricted Funds
	2022	2021
	£	£
CUP - RIS	141,795	164,489
Publications	1,791	1,584
Book Series Royalties	3,005	5,812
Annual Conference	49,720	-
Conference Exhibitors	5,527	-
Other income	41,559	59,686
	243,397	231,571

BRITISH INTERNATIONAL STUDIES ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

5 Raising funds

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Sister Association Partnerships	7,236	-
General expenses	1,089	360
	<u>8,325</u>	<u>360</u>

6 Charitable activities

	Unrestricted Funds	Unrestricted Funds
	2022	2021
	£	£
Conference	26,802	15,677
Working Groups	12,834	11,995
Project & Research	-	1,164
Publications	38,250	47,746
	<u>77,886</u>	<u>76,582</u>
Share of support costs (see note 7)	213,086	191,301
Share of governance costs (see note 7)	12,090	17,747
	<u>303,062</u>	<u>285,630</u>

BRITISH INTERNATIONAL STUDIES ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Support costs

	Support costs	Governance costs	2022	Support costs	Governance costs	2021
	£	£	£	£	£	£
Staff costs	175,229	-	175,229	166,704	-	166,704
Communications & IT	12,559	-	12,559	15,929	-	15,929
General Office	6,476	-	6,476	6,060	-	6,060
Finance Costs	14,202	-	14,202	2,608	-	2,608
Travel & Subsistence	4,620	-	4,620	-	-	-
Legal and Professional Fees	-	2,672	2,672	-	6,885	6,885
Independent Examination Fees	-	1,500	1,500	-	1,500	1,500
Accountancy Fees	-	7,885	7,885	-	6,652	6,652
Other	-	33	33	-	2,710	2,710
	<u>213,086</u>	<u>12,090</u>	<u>225,176</u>	<u>191,301</u>	<u>17,747</u>	<u>209,048</u>
Analysed between Charitable activities	<u>213,086</u>	<u>12,090</u>	<u>225,176</u>	<u>191,301</u>	<u>17,747</u>	<u>209,048</u>

8 Trustees

No remuneration or other benefits from employment with the Charity or a related entity were received by the Trustees.

The total amount of employee benefits related to key management personnel is £91,164 (2021 - £88,142). The Association considers its key management personnel to comprise the Trustees and the senior management team.

9 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Staff directly paid the Association	<u>3</u>	<u>2</u>
Employment costs	2022 £	2021 £
Wages and salaries	146,225	140,195
Social security costs	9,187	8,516
Other pension costs	19,817	17,993
	<u>175,229</u>	<u>166,704</u>

BRITISH INTERNATIONAL STUDIES ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

9 Employees

(Continued)

The number of employees whose annual remuneration was more than £60,000 is as follows:

2022 Number	2021 Number
1	-

10 Tangible fixed assets

Equipment
£

Cost

At 1 April 2021

5,665

At 31 March 2022

5,665

Depreciation and impairment

At 1 April 2021

4,880

Depreciation charged in the year

367

At 31 March 2022

5,247

Carrying amount

At 31 March 2022

418

At 31 March 2021

785

11 Debtors

2022

£

2021

£

Amounts falling due within one year:

Trade debtors

101,139

4,518

Prepayments and accrued income

13,294

16,874

114,433

21,392

12 Creditors: amounts falling due within one year

2022

£

2021

£

Other taxation and social security

29,864

34,903

Trade creditors

3,790

3,613

Credit Card

1,526

368

Accruals and deferred income

186,714

116,011

221,894

154,895

BRITISH INTERNATIONAL STUDIES ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

13 Retirement benefit schemes

Defined contribution schemes

The Charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £19,817 (2021 - £17,993).

BRITISH INTERNATIONAL STUDIES ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

14 Analysis of charitable funds

	At 1 April 2021 £	Income £	Expenditure £	Transfers £	At 31 March 2022 £
General funds	391,015	311,601	(311,387)	-	391,229
	<u>391,015</u>	<u>311,601</u>	<u>(311,387)</u>	<u>-</u>	<u>391,229</u>
	<u><u>391,015</u></u>	<u><u>311,601</u></u>	<u><u>(311,387)</u></u>	<u><u>-</u></u>	<u><u>391,229</u></u>
	At 1 April 2020 £	Income £	Expenditure £	Transfers £	At 31 March 2021 £
General funds	400,927	276,078	(285,990)	-	391,015
	<u>400,927</u>	<u>276,078</u>	<u>(285,990)</u>	<u>-</u>	<u>391,015</u>
	<u><u>400,927</u></u>	<u><u>276,078</u></u>	<u><u>(285,990)</u></u>	<u><u>-</u></u>	<u><u>391,015</u></u>

BRITISH INTERNATIONAL STUDIES ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

15 Analysis of net assets between funds

	Unrestricted funds 2022 £	Unrestricted funds 2021 £
Fund balances at 31 March 2022 are represented by:		
Tangible assets	418	785
Current assets/(liabilities)	390,811	390,230
	<u>391,229</u>	<u>391,015</u>

16 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).