

**Report of the Trustees for the 12 Months ending 30 June 2021**

**APOSTOLIC FAITH MISSION INTERNATIONAL  
MINISTRIES UK - DONCASTER  
Registered Charity No 115215**



**TRUSTEES ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR 12 MONTHS ENDING 30<sup>th</sup> JUNE 2021**

## **Report of the Trustees for the 12 Months ending 30 June 2021**

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## **Report of the Trustees for the 12 Months ending 30 June 2021**

The Trustees present their report with the financial statements of the charity for 12 Months ending 30<sup>th</sup> June 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in January 2015 and confirm the accounts comply with the requirements of the Charities Act 2011 and the Trust Deed.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Charity Name**

Apostolic Faith Mission International Ministries UK - Doncaster

#### **Registered Charity number**

1151215

Principal address

Church View

DONCASTER

South Yorkshire

DN1 1AF

Banking Details

Lloyds Bank

High Street Doncaster Branch

Independent examiner

Mr. J Gweme (FCCA)

7 Henley Close

Chatham

Kent

ME5 7SU

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

Board of Trustees

Mr. Rodgers Mujuru - Chairman

Ms. Pauline Takawira - Secretary

Mr. Kozwell Kucheka - Member

Mr. Munyaradzi Manomano - Member

#### **Main Church Board**

Pastor Sebastiane Nyamande

Chairman

Mr. William Mahofa

Vice Chairman

Mr. Tichaurawa Madzikanda

Secretary

Mr. Kozwell Kucheka

Administrator

Mr. Oliver Hwindingwi

Committee member

Mr. Western Chapanduka

Committee member

Mr. Munyaradzi Manomano

Committee member

## **Report of the Trustees for the 12 Months ending 30 June 2021**

### **Governing document**

The church is a member of The Apostolic Faith Mission International Ministries (UK) (AFM IM (UK)).

It has 3 main governing documents:

- The Holy Bible
- The Trust Deed registered on 30 October 2011
- Church Constitution & Regulations adopted 02 January 2013

The church Board which is elected from the full members of the church is responsible for the running of the church. All church attendees are encouraged to become full members to be eligible for election. The method of appointment of the Church Board and Board of Trustees is set out in the constitution of AFM IM (UK). The church Board is responsible for formulating the charity's policies and programs for public benefit and meets regularly to review the progress of the church.

Committees are also elected to oversee the running of the women's, men's and youth departments with these committees reporting to the church Board.

The Trustees oversee the governance and compliance aspects of the charity and are responsible for submitting charity accounts to the Charity Commission and to ensure that charity funds are used in a transparent manner and in compliance with the Charity Commission regulations.

### **Statement of Trustees Responsibilities for 12 Months ending 30 June 2021**

The Trustees are responsible for the safe keeping of the accounting records which disclose the charity's accurate financial position, ensuring compliance with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trustees Deed.

In preparing these financial statements, the trustees:

- Select suitable accounting policies and then applied them consistently throughout the 12 Months;
- Observed the methods and principles in the Charity SORP
- Make financial judgments and estimates that are reasonable and prudent for the charity;
- Prepare Trustees report and Statement of accounts as required by the Charities Commission.

## **Report of the Trustees for the 12 Months ending 30 June 2021**

They have been responsible of safeguarding the assets of the charity and taking reasonable steps in the prevention of fraud and other irregularities.

The Trustees have been able to identify and review any risks to which the charity might be exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and errors.

The Board of Trustees would like to thank all the church members who volunteered and worked remotely to bring Church in people's homes via Zoom during this Covid-19 Pandemic Period.

### **Public Benefit**

The Trustees have given due consideration to the guidelines issued by the Charities commission on public benefit, however due to government lockdown regulations due to Covid-19 pandemic the Charity was not able to provide in person services

The conducting Sunday church services, Bible study sessions, home groups and daily intercessors prayer sessions were all conducted virtually online due to Covid-19 Pandemic.

Youth development programs, Sunday school programs for children under the age of 12 years, Programs for widows and single mothers, baptism and child dedication, wedding functions and funerals, Funeral services, couples meetings and counselling were all impacted by the Covid-19 pandemic

The Charity continued to provide charitable help for children in Africa (Zimbabwe) who cannot afford school fees.

### **OBJECTIVES AND ACTIVITIES**

The advancement of the Christian Religion according to the Holy Scriptures as contained in our confession of faith.

To teach the Word of God and encourage fellowship among members and the community collaborations with local charities or organizations such as local council.

Provision of volunteer resources to local councils or charities for community based activities, Weddings and Funeral assistance to members.

Public access to ceremonial services programs for families (including marriage counselling)

Public access to marriage counselling services

Sunday school activities for children

Promotion of Christian moral values in children

Social development of children

Youth development programs

## **Report of the Trustees for the 12 Months ending 30 June 2021**

Development of moral values in the Youth

Social development of the Youth

Support programs for widows and single parents

Ministering to and visiting the sick - Health and social care

Support education for disadvantaged children in Africa (Zimbabwe)

### **ACHIEVEMENT AND PERFORMANCE**

Due to Covid-19 pandemic most of the activities were done online and some that need in person attendance were postponed during the year.

#### **Activities**

Below are activities implemented in the reporting for 12 months ending 30<sup>th</sup> June 2021 in compliance with government lockdown regulations;

#### **Sunday Service**

Due to Covid-19 Pandemic Sunday services were conducted weekly virtually, via Zoom for 90 minutes.

#### **Men's Fellowship**

The church conducts meetings for men with the objective of equipping men for their roles in families, the church and society at large. The AFMIM - Doncaster men, also participate in regional and national activities online. During the reporting period, the Men's meetings covers issues such as men's health, men and their families, men and money, men and careers, men and their roles in the church, among other things.

#### **Ladies' Fellowship**

Similarly, monthly Ladies' Union activities are a key feature of the charity program of work. These activities also include regional and national conferences, all with the collective objective of empowering women with biblical principles for use in their roles in families, the church and the community. Some of the teachings at Ladies Union meetings during the reporting period were on parenting and raising children in a Christian environment, health and social care, a Christian woman at home and in society, prayer, among other things. An allied part of the Ladies' Union is the Widows and Single Mothers (Virtuous Women) fellowship which caters for the specific needs of this group. This was also held on line via Zoom due to Covid-19 pandemic.

## **Report of the Trustees for the 12 Months ending 30 June 2021**

### **Youth Ministry**

The youths also participate in regional and national events online for the reporting period due to Covid-19 pandemic.

### **Children's Ministry**

AFMIM - Doncaster has a vibrant ministry for children between the ages of 4 and 12 years. Virtual classes for this ministry were conducted every Sunday by DBS-checked teachers for an hour for different age groups. Due to Covid-19 pandemic the children also participated virtually in regional and national activities. In the reporting period, AFMIM - Doncaster had over 30 children in this Ministry.

### **Educating Disadvantaged Children in Africa**

AFMIM UK – Doncaster has voluntarily paid school fees for 30 primary school children in Africa. These children are disadvantaged in the sense that they are either orphans or in poverty families. The funds used for this project is raised within the church members and is deposited in the main AFMIM UK – Doncaster Youth bank account.

### **Prayer Meetings, Bible Study, Missions and Cell Groups**

Due to Lockdown restrictions all home groups ceased. Pastoral care, fellowship, church growth activities and weekly bible study session took place virtually, via Zoom meetings.

## **FINANCIAL REVIEW**

Total incoming resources on unrestricted funds for 12 Months ending 30 June 2021 were £42,710 and restricted funds were £460.

The main sources of income were as follows:

Total incoming resources on unrestricted funds reduced from £46,365(2020) to £42,710 (2021) and restricted funds reduced from £662(2020) to £460 (2021).

The main sources of income are as follows:

- Tithes increased from £29,696 (2020) to £32,500(2021)
- Love offering reduced significantly from £7,068 (2020) to £1,442 (2021)
- Conference subscriptions reduced from £180 (2020) to £Nil (2021)
- Subscriptions significantly reduced from £120 (2020) to £60 (2021)
- Hall hire reduced from £853 (2020) to £Nil (2021)
- Donations also reduced from £1,247 (2020) to £Nil (2021)

## Report of the Trustees for the 12 Months ending 30 June 2021

Total resources expended overall significantly reduced from 56,908 (2020) to £26,117 (2021) in the following key areas:

Church running costs reduced from £30,220 (2020) to £12,547 (2021)

Spiritual and leadership costs reduced from £14,143 (2020) and £13,014(2021)

Governance costs were £800 (2020) and £391(2021)

For more details please refer to the notes section of this report

### RESERVE POLICY

The church trustees review the level of funds in reserve which is the amount of unrestricted funds not supporting tangible assets to be equal to about 2 months of total budgeted expenditure. These reserves cover unknown future costs and allow any fluctuations in donations not to impact on the work of the charity or expose the charity to any financial risk. As at 30<sup>th</sup> June 2021 the free reserves were £58,919 boosted by gift aid claim received. This amount is contentiously being reviewed to ensure it meets current and future risks.

### Disclosure of Information to Independent Examiner

So far as each trustee is aware at the time this report is approved, there is no relevant information of which the charity's independent examiners are unaware. Each trustee has taken all steps they ought to have taken to make them aware of any relevant information and to establish that the charity's independent examiners are aware of that information.

Signed this day 20<sup>th</sup> March 2022 at Doncaster by:

.....  
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Ms Pauline Takawira

Secretary Board of Trustees

.....  
6CFBAAB85C080431...

Mr Kozwell Kucheka

Member Board of Trustees



**Independent Examiner's Report to the Trustees (hereinafter "trustees" of Apostolic Faith Mission International Ministries UK Doncaster. Charity Registration Number: 1151215**

This report on the financial statements of the charity for the year ended 30 June 2021, which are set out on pages 11 to 14, is in respect of an examination carried out in accordance with section 145 of the Charities Act 2011 ('the Act').

**Respective responsibilities of the trustees and examiner**

As trustees of the charity you are responsible for the preparation of the accounts. You consider that the audit requirements of section 145 of the Charities Act 2011 (the Act) do not apply and that an independent examination is needed.

It is my responsibility to issue this report on those accounts in accordance with the terms of the Regulations and to:

- examine the accounts under section 145 of the Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act;
- State whether particular matters have come to my attention.

**Basis of independent examiners report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act and the Regulations have not been met; or
- 2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



30/04/2022

Mr. J S Gweme MBA, FCCA, B.Compt (Unisa)

7 Henley Close

Chatham, Kent

ME5 7SU

**Apostolic Faith Mission-Doncaster**  
**Receipts and Payments Accounts for 12 Months ended 30 June 2021**

	<b>Notes</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
<b><u>Incoming Resources</u></b>					
Voluntary Income	1	34,382	460	34,842	35,788
Activities for Generating Funds	2	-	-	-	853
Other Incoming Resources	3	8,328	-	8,328	10,386
<b>Total Incoming Resources</b>		<b>42,710</b>	<b>460</b>	<b>43,170</b>	<b>47,027</b>
<b><u>Resources Expended</u></b>					
<b><u>Charitable Activities</u></b>					
Church running costs	4	12,547	-	12,547	30,220
Spiritual leadership Costs	5	13,014	-	13,014	14,143
Community Building Costs	6	165	-	165	1,632
Other Costs	7	-	-	-	10,113
Governance Costs	8	391	-	391	800
<b>Total Resources Expended</b>		<b>26,117</b>	<b>-</b>	<b>26,117</b>	<b>56,908</b>
<b>Net Incoming and Outgoing Resources</b>		<b>16,593</b>	<b>460</b>	<b>17,053</b>	<b>(9,881)</b>
<b>Adjustments</b>					
<b>Total funds brought forward</b>		<b>42,327</b>	<b>3,111</b>	<b>45,438</b>	<b>55,318</b>
<b>Total funds carried forward</b>		<b>58,919</b>	<b>3,571</b>	<b>62,490</b>	<b>45,438</b>

**Apostolic Faith Mission - Doncaster**  
**Statement of Assets and Liabilities for 12 Months ending 30 June 2021**

	Notes	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
<b><u>Assets Retained for Charities Use</u></b>	9				
Office Equipment		-	-	-	-
Fixtures and Fittings		-	-	-	-
<b>Total Assets</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Current Assets</u></b>					
Cash At Hand	10	58,919	3,571	62,490	45,438
<b>Total Current Assets</b>		<u>58,919</u>	<u>3,571</u>	<u>62,490</u>	<u>45,438</u>
<b><u>Liabilities</u></b>					
<b><u>Professional Fees</u></b>					
Independent Examination		300	-	300	200
Accounting Fees		650	-	650	650
		<u>950</u>	<u>-</u>	<u>950</u>	<u>850</u>

The accounts were approved by the Board of Trustees

Signed this day 20 of March 2022 at Doncaster by

  
 .....0693FD04261F4F1...  
 Ms Pauline Takawira  
 Secretary Board of Trustees  
  
 .....6CFBAA85C080431...  
 Kozwell Kucheka  
 Board of Trustees Member

**Apostolic Faith Mission - Doncaster**  
**Notes Accompanying Accounts for 12 Months ending 30 June 2021**

Notes to Accounts	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
<b><u>1. Voluntary Income</u></b>				
Tithes	32,500	-	32,500	24,696
Conference Fees	-	-	-	180
Love Offering	1,442	-	1,442	7,068
Subscriptions	60	-	60	120
Donations	-	-	-	1,247
Educating Kids	-	460	460	662
Building Fund	-	380	380	1,814
	<b>34,002</b>	<b>840</b>	<b>34,842</b>	<b>35,788</b>
	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
<b><u>2. Activities for Generating Funds</u></b>				
Hall Hire	-	-	-	853
	<b>-</b>	<b>-</b>	<b>-</b>	<b>853</b>
	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
<b><u>3. Other Incoming Resources</u></b>				
Gift Aid	8,328	-	8,328	10,386
	<b>8,328</b>	<b>-</b>	<b>8,328</b>	<b>10,386</b>
	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2021</b>	<b>Total 2020</b>
<b><u>4. Church Running Costs</u></b>				
Church Hall Rent	4,974	-	4,974	12,332
Travel Expenses	1,229	-	1,229	1,541
Storage	3,991	-	3,991	-
Telecommunications	265	-	265	1,179
Support Costs	1,387	-	1,387	5,506
Services	539	-	539	1,655
Administration costs	162	-	162	-
Centre Costs	-	-	-	6,936
Educating Kids	-	-	-	1,070
	<b>12,547</b>	<b>-</b>	<b>12,547</b>	<b>30,220</b>

	Unrestricted Funds	Restricted Funds	Total 2021	Total 2020
<b><u>5.Spiritual leadership costs</u></b>				
A-Honouraria	350	-	350	1,698
Employment Costs	2,320	-	2,320	994
Travel Expenses	10,344	-	10,344	11,452
	<b>13,014</b>	<b>-</b>	<b>13,014</b>	<b>14,143</b>
			<b>Total 2021</b>	<b>Total 2020</b>
<b><u>6.Community Building Costs</u></b>				
Couples Retreat	-	-	-	336
Youth Expenses	-	-	-	850
Ladies retreat	165	-	165	446
Men's Fellowship	-	-	-	-
	<b>165</b>	<b>-</b>	<b>165</b>	<b>1,632</b>
			<b>Total 2021</b>	<b>Total 2020</b>
<b><u>7. Other Costs</u></b>				
Other Costs	-	-	-	10,113
	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,113</b>
			<b>Total 2021</b>	<b>Total 2020</b>
<b><u>8. Governance Costs</u></b>				
Professional fees	391	-	391	800
	<b>391</b>	<b>-</b>	<b>391</b>	<b>800</b>
			<b>Total 2021</b>	<b>Total 2020</b>
<b><u>9. Assets for Charities Use</u></b>				
			<b>Total 2021</b>	<b>Total 2020</b>
<b>Fixtures and Fittings</b>				
Opening Balance	-	-	-	-
Depreciation	-	-	-	-
Total Asset Value	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
			<b>Total 2021</b>	<b>Total 2020</b>
<b><u>10. Cash at Hand</u></b>				
			<b>Total 2021</b>	<b>Total 2020</b>
Opening Balance	42,327		42,327	55,318
Cash movement during the Financial year	16,593	460	17,053	(9,881)
Adjustments in Financial year	-	3,111	3,111	0
Closing Cash Position	<b>58,919</b>	<b>3,571</b>	<b>62,490</b>	<b>45,438</b>

## **11 Trustees' Remuneration**

No trustees received remuneration or other benefits for 12 months ending 30 June 2021.

### 12 Staff Costs

The Charity has no employees who received more than £60,000 for 12 months ending 30 June 2021