

**SENLIS SCALLYWAGS**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 OCTOBER 2022**

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**YEAR ENDED 31 OCTOBER 2022**

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**SENLIS SCALLYWAGS****FOR THE YEAR ENDED 31 OCTOBER 2022**

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**Charity Name:** Senlis Scallywags**Working Name:** Senlis Scallywags Out of School Club**Charity Number:** 1151172**Registered Address:** Hilddrop Road  
East Hunsbury  
Northampton  
NN4 0PH**Trustees:**

|                   |              |
|-------------------|--------------|
| Kate Perriss      | (Chair)      |
| Hannah Downs      | (Vice Chair) |
| Danielle Chambers | (Treasurer)  |
| Charlotte Knott   | (Secretary)  |

**Accountants:** DNG Dove Naish LLP  
Eagle House  
28 Billing Road  
Northampton  
NN1 5AJ

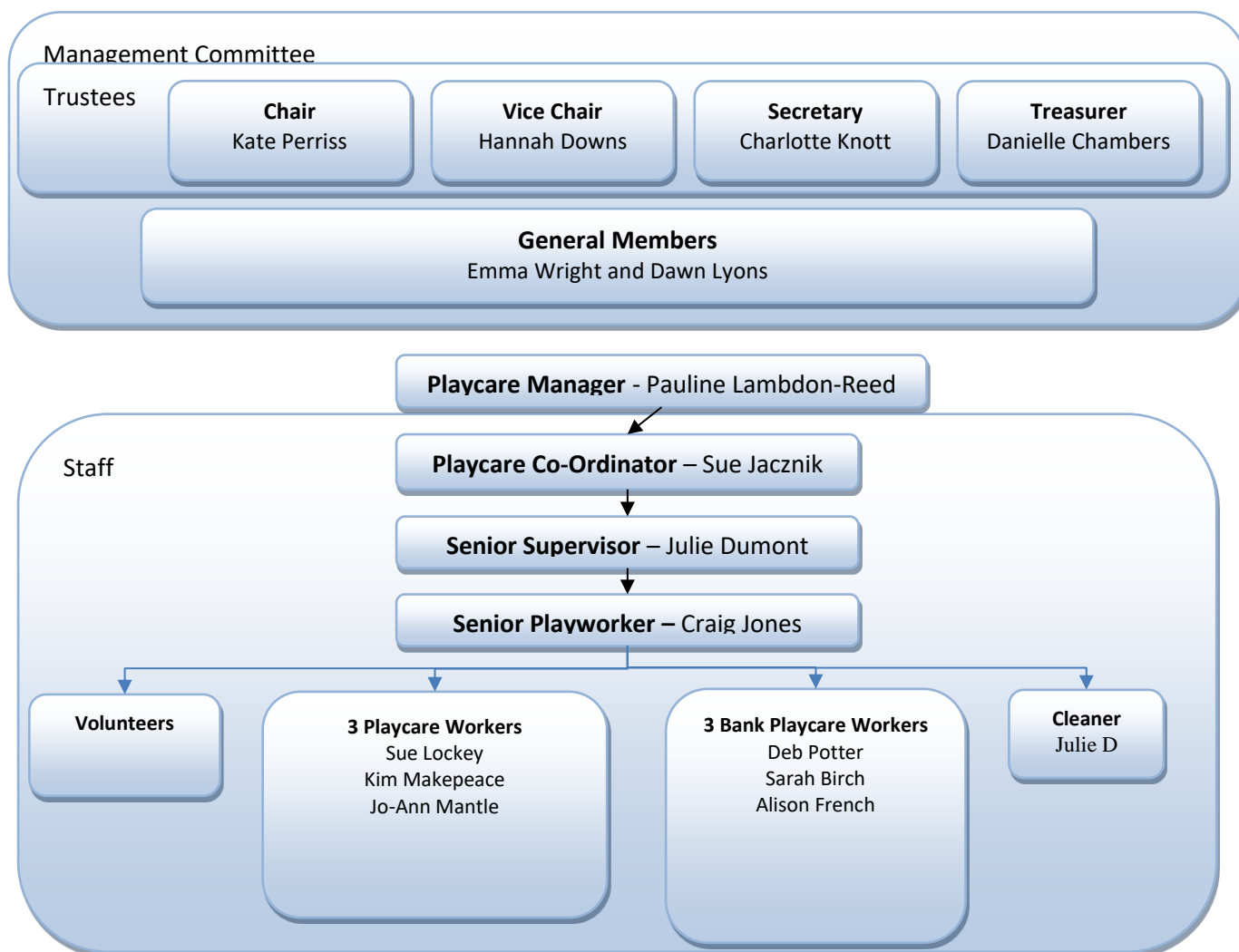
## TRUSTEES REPORT

YEAR ENDED 31 OCTOBER 2022

The trustees present their report together with the accounts for the year ended 31 October 2022.

**I. Governance and Structure**

Senlis Scallywags (the Club) is governed by our Constitution adopted on 17th December 2013 as amended on 5th March 2013. All Trustees and Management Committee General Members are appointed at our AGM and all give their time voluntarily. It is registered with Ofsted on the Early Years Register and the compulsory and voluntary parts of the Childcare Register. The Club receives support from the local authority and is a member of the Kids' Club Network. The members of the Management Committee were elected at last year's AGM are below.



**TRUSTEES REPORT (CONTINUED)****YEAR ENDED 31 OCTOBER 2022**

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**II. Communication**

We communicate with our stakeholders through our website, email, telephone, face-to-face when delivering and collecting children, and notices on the club door.

**III. Methods used to recruit and appoint trustees**

The board of trustees identify further skills required and seek to appoint new members to strengthen the board and where necessary to replace any member who decides not to seek re-appointment. New appointments are considered and agreed by all trustees at a meeting of the board. New trustees are invited to attend a trustee meeting prior to appointment. Following appointment new trustees are inducted into the charity.

**IV. Charitable Objects**

Our Charitable Objects as set out in our Constitution are to enhance the development and education of children primarily aged between 4 and 11 years of age attending Simon de Senlis Primary School (SdS) in particular but not exclusively by:

- offering appropriate play, recreation, education and care facilities at extended hours and holidays clubs
- Advancing the education and training of persons in the provision of care, education and in the safe use of recreational equipment and facilities for the benefit of the said children.

**Charitable objectives in relation to Public Benefit**

In setting the objectives the Trustees have paid due regard to the Charity Commission's guidance on public benefit.

**V. Aims and Purpose**

Senlis Scallywags aims to provide affordable, high quality and inclusive wraparound childcare for 4 to 11 year olds for families in the local community and surrounding areas.

- By doing this, it helps to support families so they can be flexible at work and meet any other demands that otherwise could not be met.
- The Club aims to provide fun and appropriate recreational opportunities in a nurturing environment.
- To achieve this, it works to attract and retain high quality staff, advance the education and training of those responsible for providing the care and offer the use of a stimulating range of resources.
- The Club also aims to provide jobs in the local area and provide opportunities for voluntary work so that interested parties can gain work experience in the field.

**VI. Objectives**

To ensure club can continue to meet its financial obligations whilst staying true to our value of providing affordable childcare. To ensure we adapt to the changes in working patterns brought about by the covid 19 pandemic and to ensure we build resilience should any such circumstance present itself again in the future.

**TRUSTEES REPORT (CONTINUED)****YEAR ENDED 31 OCTOBER 2022**

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**VII. Finance**

This year as seen the club rebuild from many perspectives. As highlighted by the Playcare manager, parents are returning to the office more regularly and occupancy rates have increased. We have ensured cost of living and minimum wage rises have been budgeted for by keeping a close control of costs and only passing the smallest percentage possible onto parents in keeping with our “affordable childcare” values.

The biggest risks for us this year where ensuring we could build on our occupancy rates whilst retaining staff and forecasting increasing in utilities and other basic costs such as food. We are aware these will continue to rise and have been mindful of this when reviewing pay rises and fees.

A key objective was to return to a positive I&E for the year following several years of the club being loss making and having to use reserves. I am delighted to confirm we have achieved this and the club has made a surplus of over £21,000 this financial year. This will start to rebuild our reserves as well as enable our Playcare manager to increase activity offerings to our children.

Cash funds are £45,784 as at 31<sup>st</sup> October 2022. Funds are held in excess of the required amount (£24,000) though the committee may wish to review this figure in light of the significant challenges the club has faced over the last few years considering our resilience should we ever find ourselves in similar circumstances.

**VIII. Achievements 2021/2022****1. Staff**

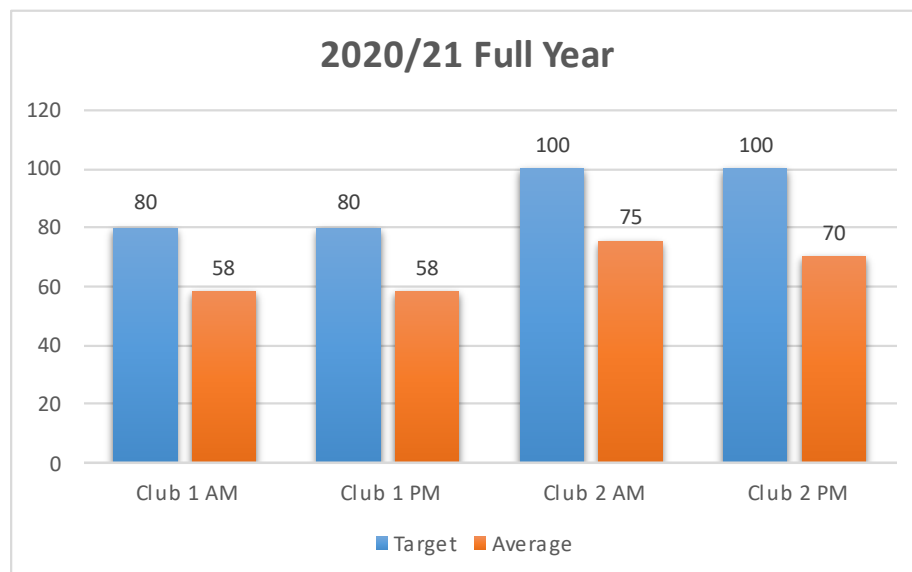
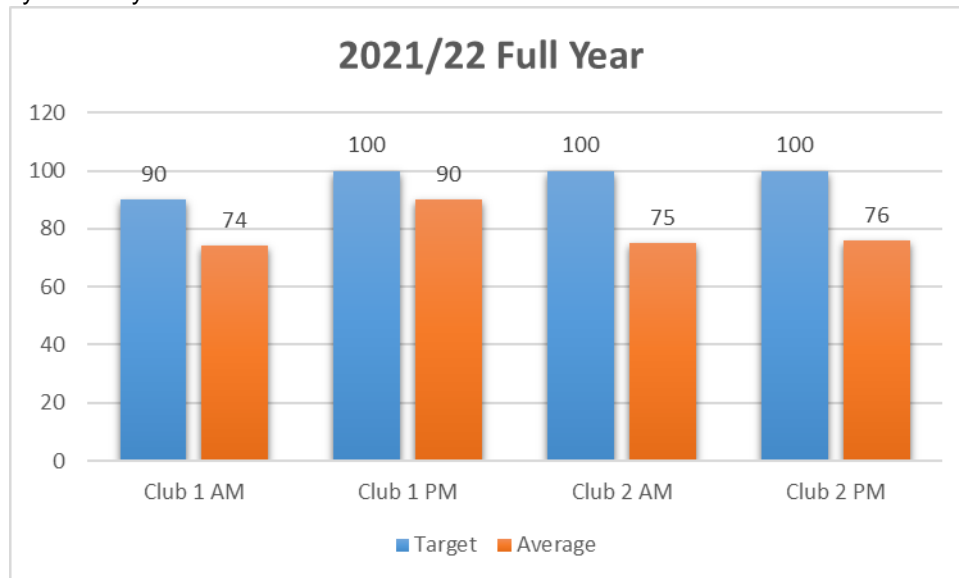
- a) Our Manager remains the same but now has a different surname.
- b) Kim joined the team in preparation for Deb leaving us. Kim comes with previous experience of wrap around care.
- c) Deb worked her notice period and we bid her a sad goodbye, however she is happy to be a stand-in for us if required. We are thankful for that and we wish her well.
- d) Olivia left the team in May to work full time in an SEN school, we are sad to see her leave and wish her well.
- e) Jo-Ann Mantle who works as an LTA at SDS also joined our team and has increased her hours over time.
- f) Sue J also increased her hours at her request when she left SDS. This has enabled Pauline to pass over some of the session paperwork to reduce her overtime and gives Sue more time for EYFS which has allowed us to accept more Reception/EYFS children. An increase of 6 to more recently 12.

TRUSTEES REPORT (CONTINUED)

YEAR ENDED 31 OCTOBER 2022

**g) Occupancy Rates**

Occupancy rates dipped due to parents changing working circumstances but we have seen a steady recovery.



TRUSTEES REPORT (CONTINUED)

YEAR ENDED 31 OCTOBER 2022

**h) Simon de Senlis Primary School (SdS)**

The Club continues to have a good working relationship with staff at Simon de Senlis Primary School through the EYFS communication and regular communication with the school's family support worker.

**i) Fundraising**

Fundraising to generate income for The Club has not progressed this year. There is a monthly lotto draw which is managed by the Playcare manager. Half the "pot" goes to the winner and the other "half" goes towards fundraising.

**IX. Challenges for 2022-2023**

- a) Applying for Grants and funding streams, we continue to be short of volunteers to support the club in this area.
- b) Recruiting Committee Members remains a challenge as we struggle to find replacements for members who served for a number of years. This year many of the committee have children in year 6 and have expressed a wish to step down at the next AMG. It is an essential service for all of us working parents. The Club cannot be converted to any other type of organisation – owned by the school or run as a private enterprise without losing all its assets so we need more parents to get involved and share the load of helping to run our club.
- c) Increases in costs in line with national living wage and pension contributions.
- d) Desire to build an outdoor play area which would be utilized to support our learning through play ethos, support required in order to process the works.

Prepared by Chair and Treasurer:

Signed:  .....

Chair: Mrs Kate Perriss

Dated: 21/8/23 .....

Signed:  .....

Treasurer: Mrs D Chambers

Dated: 21/8/23



**RECEIPTS AND PAYMENTS ACCOUNT**
**FOR THE YEAR ENDED 31 OCTOBER 2022**

|  | <b>2022</b> | <b>2021</b> |
|--|-------------|-------------|
|  | <b>£</b>    | <b>£</b>    |
| <b>Receipts</b>  |             |             |
| Fees   | 119,482     | 94,369      |
| Government Grants                                      | -           | 8,865       |
| Donations & Grants                                     | 379         | 4,103       |
|  | <hr/>       | <hr/>       |
| Total Receipts   | 119,861     | 107,337     |
|  | <hr/>       | <hr/>       |
| <b>Payments</b>  |             |             |
| Wages  | 80,287      | 66,982      |
| Electricity and water                                  | 1,271       | 1,250       |
| Rates  | 151         | 19          |
| Catering and welfare                                   | 1,910       | 1,944       |
| Equipment  | 2,726       | 3,517       |
| Cleaning and maintenance                               | 1,393       | 1,547       |
| Insurance  | 2,049       | 3,723       |
| Telephone and licences                                 | 554         | 574         |
| Sundry expenses  | -           | 113         |
| Staff training   | 687         | -           |
| Payroll fees   | 1,182       | 1,253       |
| Ofsted   | 220         | 220         |
| Refunds  | 502         | 326         |
| Website  | 17          | -           |
| Post and stationery                                    | 442         | 244         |
| Alarm  | 336         | 336         |
| Accountancy fees                                       | 1,380       | 1,320       |
| Pension  | 2,515       | 1,795       |
| Storage  | 1,190       | 1,034       |
|  | <hr/>       | <hr/>       |
| Sub total  | 98,812      | 86,197      |
|  | <hr/>       | <hr/>       |
| <b>Asset and investment purchases</b>                  |             |             |
| Building –Sallywags mobile                             | -           | 22,340      |
| Equipment  | -           | 135         |
|  | <hr/>       | <hr/>       |
| Total Payments   | 98,812      | 108,672     |
|  | <hr/>       | <hr/>       |
| Net receipts for the year                              | 21,049      | (1,335)     |
| Cash funds brought forward                             | 24,735      | 26,070      |
|  | <hr/>       | <hr/>       |
| Cash funds carried forward                             | 45,784      | 24,735      |
|  | <hr/>       | <hr/>       |
| All receipts and payments relate to unrestricted funds |             |             |


STATEMENT OF ASSETS AND LIABILITIES

YEAR ENDED 31 OCTOBER 2022


|  | 2022<br>£      | 2021<br>£      |
|--|----------------|----------------|
| <b>CASH FUNDS</b>                                      |                |                |
| Current account  | 45,784         | 24,735         |
|  | <u>45,784</u>  | <u>24,735</u>  |
| <b>Fixed assets retained for the charity's own use</b> |                |                |
| Building   | 212,901        | 217,498        |
| Fixtures and Fittings                                  | 67             | 3,636          |
|  | <u>212,968</u> | <u>221,134</u> |
| <b>LIABILITIES</b>                                     |                |                |
| Social security  | 732            | 860            |
| Accountancy fee  | 1,518          | 1,386          |
|  | <u>2,250</u>   | <u>2,246</u>   |

The above relate to unrestricted funds.

These financial statements on pages 7 to 9 were approved by the Trustees on 21/8/23

Signed:   
Charlotte Knott  
Secretary

Kate Perriss  
CHAIR PERSON

  
Danielle Chambers  
Treasurer

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 OCTOBER 2022

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**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the receipts and payments method of accounting for smaller charities.

The accounts are consistently prepared using this method.

**2. TRUSTEES**

No trustees received any remuneration from the charity during the current or prior period.

No trustees received any reimbursements of ad hoc expenses for the charity during the current or prior period.

**3. TAXATION**

The Club is a registered charity and is not liable to taxation.

**4. ULTIMATE CONTROLLING PARTY**

The Club is under the control of its board of trustees, the members of which are listed on page 1 of the Accounts, and are responsible for the day to day administration of the affairs of the Club.

**5. FUNDS**

All receipts and payments are paid out of a general, unrestricted fund which can be used on all activities that the charity sees fit.

**SENLIS SCALLYWAGS****ACCOUNTS FOR THE YEAR ENDED 31 OCTOBER 2022****INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SENLIS SCALLYWAGS**

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I report to the trustees on my examination of the accounts of Senlis Scallywags (Charity number: 1151172) for the year ended 31 October 2022 which are set out on pages 7 to 9.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

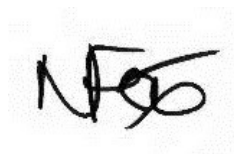
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our independent examination work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our independent examination work, for this report, or for the opinions we have formed.



Nicola Fox FCA  
DNG Dove Naish LLP  
Chartered Accountants and  
Statutory Auditors  
Eagle House  
28 Billing Road  
Northampton  
NN1 5AJ

Date: 24 August 2023