

## Trustees' Annual Report for the period

**From**

**To**

Period start date

Period end date

Day  
01  
Month  
01  
Year  
2021

Day  
31  
Month  
12  
Year  
2021

## Section A

## Reference and administration details

**Charity name**

The St. Timothy Foundation

**Other names charity is known by**

Sudan Support Fund

**Registered charity number (if any)**

1151171

**Charity's principal address**

Fairacre, North Newnton

Pewsey

Wiltshire

**Postcode**  
**SN9 6JT**

**Names of the charity trustees who manage the charity**

**Trustee name**  
**Office (if any)**  
**Dates acted if not for whole year**

**TAR**

**Name of person (or body) entitled to appoint trustee (if any)**

Mr J.R.M Mason  
Treasurer

1

Rev Ann Massey  
Chairperson  
Secretary  
February 2022

2

Brenda Rice

3

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

**Name**  
**Dates acted if not for whole year**

**Names and addresses of advisers (Optional information)**  
**Type of adviser**  
**Name**  
**Address**

**Name of chief executive or names of senior staff members (Optional information)**

**Section B                      Structure, governance and management**

**Description of the charity’s trusts**

	Type of governing document (eg. trust deed, constitution)
Charitable Incorporated Organisation constitution	
	How the charity is constituted (eg. trust, association, company)
CIO	

Apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of The St. Timothy Foundation.

### **Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is managed according to its constitution by means of regular trustees meetings to which other interested parties are invited for their specific knowledge and skills. A copy of the constitution is available from the Secretary on request.

## **Section C Objectives and activities**

### **Summary of the objects of the charity set out in its governing document**

To advance the education of the pupils at St. Timothy's School, Nzara, Republic of South Sudan, and other schools in the Republic of South Sudan by providing and assisting in the provision of facilities, whatever the pupils background, status or finances.

For the public benefit to promote the education (including social and physical training) of people in the Republic of South Sudan whatever their background, status or finances, in such ways as the charity trustees think fit.

To develop the capacity and skills of the members of the socially and economically disadvantaged community of the Republic of South Sudan in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.

The prevention or relief of poverty or financial hardship in the Republic of South Sudan by providing or assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient.

To advance in life and help young people in the Republic of South Sudan through providing support, activities and educational opportunities which develop their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals.

### **Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Fund raising to support the education of the children at St Timothy's School, Nzara and to support local community initiated projects in the Diocese of Nzara in the Republic of South Sudan.

Each person who signs below declares that he/she is:

- Willing to act as a charity trustee and is fully aware of the organisation's object(s) and other provisions set out in the governing document;
- Not disqualified from acting as a charity trustee of any charity because of sections 72 and 73 of the Charities Act 1993;
- Not disqualified and/or barred from acting as a trustee of this particular charity under the provisions of the Safeguarding Vulnerable Groups Act 2006 which deal with people who are working in a regulated and/or controlled activity.

They also jointly and individually declare that:

- the funds of the organisation are, or will immediately upon registration as a charity, be held in an account in the name of the charity;
- the information contained on the application form and this trustee declaration form is true, complete and correct; and
- they understand that the information in this declaration will be used by the Commission in discharging its statutory purpose and that knowingly making a false or misleading statement is a criminal offence under section 11 of the Charities Act 1993; and
- they are aware of their responsibilities as trustees and have read the Commission's guidance "The Essential Trustee: What you need to know (CC3)".

The monitoring of progress and outcomes of agreed local projects including for signs of unforeseen possible detriment or harm.

Every trustee signs the Declaration below.

### **Private Benefit**

We jointly and individually declare that we are satisfied that any private benefits received by any person, connected or otherwise:

- directly contribute towards achieving the organisation's purposes and are a necessary result of carrying out those purposes; or
- are a necessary by-product of carrying out those purposes; and
- in either case, are not excessive in the circumstances.

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The trustees will only make grants in response to written applications with a fully costed budget. We ask further questions for clarification if the written application is not clear and detailed enough. There is no set form for application.

The trustees assess each application against the objects in the constitution to judge whether it qualifies and is wholly for charitable purposes.

A ceiling is set by the funds that are available, bearing in mind the need for the trustees to retain sufficient funds for ongoing commitments.

## **Section D**

## **Achievements and performance**

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During 2021 Covid once again disrupted fundraising events. However, through appeals, fundraising events and donations The St. Timothy Foundation was able to continue their support of St. Timothy's School in Nzara providing free education to more than 1000 disadvantaged children who would not otherwise be schooled. Children in the top class qualified for secondary school. The secondary school began under the Mango Trees and The St Timothy Foundation gave a donation for the wood to create integrated tables and benches. In spite of sporadic insurgency and some closure due to Covid the schools are running well. The well regarded Ugandan curriculum is followed and Ugandan tests monitor their achievement. The Foundation have received photographs, reports and accounts from Bishop Richard Aquilla (Nzara diocese) and from Rev Emmanuel Ramadam, the School Administrator. Teacher training for two local young people has continued at Kampala International University in Uganda. All the work of The St Timothy Foundation was in the Diocese of Nzara in The Republic of South Sudan.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Reserves Policy - The trustees aim to have £12,000 in reserve to cover committed spending in Nzara for teachers salaries and resources.  
31 Dec 2021 reserve stands at £11,309 in a CCLA deposit account.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All the funds come from fundraising events, appeals and donations.  
The Treasurer Mr Mike Mason presents the up to date accounts at each trustee meeting.  
Main bank account details - Lloyds Bank Devizes Branch Sort Code 30-92-63 Account Name - The St. Timothy Foundation Account No. 03363288

**2021**  
income £18,551  
spending £16,872  
spending outside UK in South Sudan £16,830

## Section F

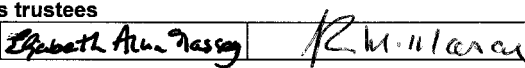
## Other optional information



Section D Achievements and performance	
Summary of the main achievements of the charity during the year	<p>During 2021 Covid once again disrupted fundraising events. However, through appeals, fundraising events and donations The St. Timothy Foundation was able to continue their support of St. Timothy's School in Nzara providing free education to more than 1000 disadvantaged children who would not otherwise be schooled. Children in the top class qualified for secondary school. The secondary school began under the Mango Trees and The St Timothy Foundation gave a donation for the wood to create integrated tables and benches. In spite of sporadic insurgency and some closure due to Covid the schools are running well. The well regarded Ugandan curriculum is followed and Ugandan tests monitor their achievement. The Foundation have received photographs, reports and accounts from Bishop Richard Aquilla (Nzara diocese) and from Rev Emmanuel Ramadam, the School Administrator. Teacher training for two local young people has continued at Kampala International University in Uganda. All the work of The St Timothy Foundation was in the Diocese of Nzara in The Republic of South Sudan.</p>

Section E Financial review	
Brief statement of the charity's policy on reserves	<p>Reserves Policy - The trustees aim to have £12,000 in reserve to cover committed spending in Nzara for teachers salaries and resources. 31 Dec 2021 reserve stands at £11,309 in a CCLA deposit account.</p>
Details of any funds materially in deficit	None
Further financial review details (Optional information)	
<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> <li>the charity's principal sources of funds (including any fundraising);</li> <li>how expenditure has supported the key objectives of the charity;</li> <li>investment policy and objectives including any ethical investment policy adopted.</li> </ul>	<p>All the funds come from fundraising events, appeals and donations. The Treasurer Mr Mike Mason presents the up to date accounts at each trustee meeting.</p> <p>Main bank account details - Lloyds Bank Devizes Branch Sort Code 30-92-63 Account Name - The St. Timothy Foundation Account No. 03363288</p> <p><b>2021</b>  income £18,551  spending £16,872  spending outside UK in South Sudan £16,830</p>

## Section F Other optional information

Section G Declaration	
The trustees declare that they have approved the trustees' report above.	
Signed on behalf of the charity's trustees	
Signature(s)	
Full name(s)	REV Ann Massey      Mr James Richard Michael Mason
Position (eg Secretary, Chair, etc)	Chair & Secretary      Treasurer

Date 28<sup>th</sup> October 2022

TAR



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Independent examiner's  
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

THE STIMOTHY FOUNDATION

On accounts for the year  
ended

31st DECEMBER 2021

Charity no  
(if any)

1151121

Set out on pages

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have  
come to my attention (~~other than that disclosed below~~ \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Carol Pritchard

Date:

8th Oct 2022

Name:

Mrs Carol Pritchard

Relevant professional  
qualification(s) or body  
(if any):

Retired Account Clerk

Address:

5 THE ARK

DEVIZES

WILTSHIRE

SN10 1PA

## **THE ST TIMOTHY FOUNDATION**

### **CHARITY No 1151171**

Income and expenditure account for 2021 in line with Charity Commission requirements for charities with an income of less than £25000.

RESERVE POLICY £12000 ACTUAL £11,308. INCOME- £18,551.37 SPENDING £16,872 OF WHICH £ 16,830 OUTSIDE UK

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### **FOR ST TIMOTHY'S ACCOUNTS**

#### **OPENING BALANCE 2021**

LLOYDS CURRENT ACCOUNT £10,560

CCLA DEPOSIT ACCOUNT       £11,308                               £21,868

#### **INCOME-**

STANDING ORDERS               £7314

EVENTS                               £3549

DONATIONS                       £1048

CHURCHES                       £1303

APPEAL                               £3215

HMRC GIFT AID                       £2122                               £18,551

#### **EXPENDITURE**

GRANTS TO NZARA DIOCESE SOUTH SUDAN £16,830

BANK CHARGES RELATING TO GRANTS   £       42                       £16,872

#### **CLOSING BALANCES**

LLOYDS CURRENT ACCOUNT       £12,240

CCLA DEPOSIT ACCOUNT £11,309                               £23,549

#### **Advent Appeal**

The commitments made have been excellent. The total is £3,215 from 22 people of the 42 approached; two of the gifts were substantial - £1,000 and £500.