

# CZECH SCHOOL WITHOUT BORDERS, LONDON

England & Wales · Charity number 1151158

## Details

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Other names	CSWBL
Status	Registered
Legal form	Charitable company
Company number	<a href="#">07323697</a>
Registered	2013-03-08
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** Czech Centre London  
Embassy of the Czech Republic  
26-30 Kensington Palace Gardens  
London  
W8 4QY

**Phone** 07949 080693

**Email** [info@czechschool.org.uk](mailto:info@czechschool.org.uk)

**Website** [www.czechschool.org.uk](http://www.czechschool.org.uk)

## Activities

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**Objects:** TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT IN THE LANGUAGE, HISTORY, GEOGRAPHY, ART, CULTURE AND HERITAGE OF THE CZECH REPUBLIC.

**Activities:** Czech School Without Borders, London is a supplementary school that provides education for more than 190 children. Our classes are open to all children interested in learning the Czech language, history and culture, no matter what their educational or linguistic abilities. Our main educational activities are carried out every Saturday, Sunday and Wednesday during the school term.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Hertfordshire
- Islington
- Kensington And Chelsea

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£269,104	£223,782	-	-
2024-03-31	£216,747	£219,320	-	-
2023-03-31	£224,807	£197,992	-	-
2022-03-31	£141,637	£155,548	-	-
2021-03-31	£164,637	£126,531	-	-

## Trustees

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Name	Role	Appointed
<b>Dagmar Kraftova</b>	Chair	2016-02-27
Isabella Kraft		2023-11-21
Jarmila Korcakova-Sypecka		2023-11-21
Kazi Cisarova		2018-11-14
Klara Naimanova		2023-11-21
Lucie Wenigerova		2017-09-16
Magda Aksamitova		2023-11-21
Petra Pavlaskova		2025-10-01
Sara Jahodova		2025-10-01

**CZECH SCHOOL WITHOUT BORDERS, LONDON**

England & Wales - Charity number 1151158

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# Accounts

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**Charity No: 1151158**  
**Company No: 7323697**

# **ANNUAL REPORT & ACCOUNTS 31/03/2025**

## **Report of the Trustees for the year ended 31/03/2025**

### **Reference and administrative details of charity:**

Charity name: **Czech School Without Borders, London**  
Other names the charity is known by: **Czech School**  
Registered charity number: **1151158**  
Company registration number: **7323697**  
Charity's registered office: **CZECH CENTRE LONDON, Embassy of the Czech Republic in London, 30 Kensington Palace Gardens, London W8 4QY**

### **Names of the charity trustees who manage the charity:**

April 2024 – September 2024

Jana Ernoult, Chair  
Dagmar Kraft, Secretary  
Lucie Wenigerova, Member  
Kazí Cisarova, Treasurer  
Simona Ručková, Member  
Klára Naimanová, Member  
Isabella Kraft, Member  
Magda Aksamitová, Member  
Jarmila Korcakova Sypecka, Member

September 2024 – March 2025

Dagmar Kraft, Chair  
Kazí Cisarova, Treasurer  
Klára Naimanová, Secretary  
Lucie Wenigerova, Member  
Isabella Kraft, Member  
Magda Aksamitová, Member  
Jarmila Korcakova Sypecka, Member

### **Names of senior staff members CSWBL:**

Zuzana Jungmanová, Director  
Bára Miklasová, Assistant Director  
Tereza Dvorník, Curriculum coordinator, Accountant  
Eliška Šperková, Co-coordinator

### **Structure, governance and management**

The charity is governed by its Articles of Association dated 14th July 2010 and is constituted as a company limited by guarantee.

The charity currently has seven trustees, who are also Directors, and who are responsible for the overall management and control of the charity. The senior staff are responsible for running the school together with its teachers, assistant teachers, and volunteers whose purpose is to provide a Czech education to our children. The charity uses the services of a speech therapist. New trustees are appointed in accordance with the charity's governing document by ordinary resolution if the person is willing to act as a trustee/director. All trustees are appointed either annually at the AGM by the members, or in the course of the school year by the trustees. All parents and carers automatically become members. Trustees meet on a regular basis at least six times per academic year; the meetings are properly

## **Report of the Trustees for the year ended 31/03/2025 cont.**

minuted. Urgent matters are dealt with via normal communications channels (voice, video or written) and notarised as required.

The charity has adopted the following policies and procedures which are reviewed on a yearly basis:

1. Safeguarding and Child Protection Policy
2. Data Protection Policy
3. Health and Safety Policy
4. Behavior and classroom management
5. Financial Policy
6. Equal Opportunity Policy
7. Volunteer Policy
8. Confidentiality Policy
9. Conflict of Interest Policy
10. Off-Site Visits Policy
11. Complaint Procedure
12. Disciplinary Procedure
13. Debit Card Policy
14. Online Safety best Practice Policy
15. Reserves Policy

**The trustees identified the major risks to the school as follows:**

- dependency on one set of rental premises;
- cost of rental premises;
- decrease in the number of pupils due to Brexit;
- shortage of volunteers, due to Brexit related impacts to the Erasmus program;
- departure of senior teachers;
- partial dependency on grants and a change of law.

The major risks are being reviewed on a regular basis by trustees, and systems and procedures have been established in order to manage those risks.

### **Financial Review**

The Trustees regularly review the finances together with a half-term cash flow analysis as a part of the effective stewardship of the school.

Net unrestricted income for this financial year shows a deficit of £4.9K. This is due to less funds received from the Czech Ministry of Education and less fees collected, both in comparison to previous years. The trustees took a number of measures throughout the year to ensure the optimum financial result at the end of the financial year. Despite the reported deficit the school continues to operate (maintain current activities and training of staff) and support those families, in desperate financial need, to continue with the Czech education of their children at our school.

The organisation has a reserves policy which is reviewed on an annual basis. Cash reserves were £104K at 31/03/2025.

The charity is mainly funded from the fees collected from its members, approximately 60%. The rest is funded by the following grants:

Ministry of Foreign Affairs of the Czech Republic  
Ministry of Education, Youth and Sport of the Czech Republic  
London Borough of Islington

## **Report of the Trustees for the year ended 31/03/2025 cont.**

### **Public benefit statement**

The school exists to provide further education for its pupils in Czech language, history and culture. The trustees have considered the Charity Commission's Guidance on public benefit and consider that they have fulfilled their duties in the light of that guidance.

### **Objectives and activities**

Charity objectives are, as specified in the governing document, to advance education for the public benefit in the language, history, geography, art, culture and heritage of the Czech Republic.

The charity's key objective is to provide a quality education in the Czech language and to maintain and enhance the academic success of the school. The charity achieves its objectives through the energy and devotion of its trustees, senior staff, teachers, assistant teachers and volunteers.

Our volunteers form an important part of our school and thanks to the dedication of their own time our charity can flourish and develop. The trustees are volunteers who run the charity. We also have volunteers who assist in our classes, usually university graduates who want to gain experience living and working abroad, or who live in Britain and are interested in helping in our school. We have been lucky to find fantastic volunteers amongst our parents who run our library, music club, help with reading with our children and assist in other ways. By volunteering all volunteers receive professional experience which they can use to enhance their work record.

Our other objectives for the year included:

- to broaden our academic curriculum, including developing educational materials for our pupils
- to improve efficiency in running the charity
- to provide continuing support for our pupils already in receipt of assistance with fees
- to provide necessary training to our staff
- to continue strategic planning for the growth of the school
- to continue strengthening our relationships with other supplementary schools and organisations in the Borough of Islington
- to continue strengthening our relationship with other organisations providing a Czech education in Great Britain and abroad and other Czech bodies in the UK.

### **Achievements and performance**

The Charity has an open and constructive relationship with its teachers, assistant teachers, volunteers and parents who are encouraged to actively contribute to school life. The trustees communicate with members mainly through senior staff and have at least two meetings with members a year including an AGM. The relationships with funders are strong and enduring.

The main school activities take place on Saturday for approximately 165 students. The school provides an education from pre-school to Year 9 (the equivalent of Year 10 in the English education system). Traditionally, classes are conducted in-person at Tufnell Park Primary School in the London Borough of Islington.

CSWBL also offers online language workshops on Wednesdays for students who miss a lesson. These sessions use arts and crafts activities to help expand vocabulary and improve communication skills.

30 students attend regular group, individual and mini online classes, either following the same curriculum or focusing on vocabulary and communication skills.

The school library is open every Saturday, each class takes turns in visiting the library and borrowing Czech books. Our fantastic librarians provide advice and encourage students to borrow new books. They also organize a book

## **Report of the Trustees for the year ended 31/03/2025 cont.**

exchange three times a year for students and parents.

We are proud to have provided many other activities throughout our academic year 2024/25.

We motivate our students in many ways, taking part in local and international competitions. Our students took part in an international translation competition of English fiction to Czech language and won several prizes.

We also organized an international Czech language exam at levels B1 and B2 for pupils of 8th and 9th grades in cooperation with Czech Centre and Institute for Language and Preparatory Studies of Charles University in (ÚJOP UK).

More recently, we have ventured into Interactive Educational Projects - Step into the fascinating world of courage and heroism through our two unique programs: The Brave Pilot and Heroism in the Air. These projects introduce the heroic stories of Czechoslovak pilots who served during the Second World War, bringing their legacy to life for a new generation.

New this year, we've launched Morning Fotbálek, giving children half an hour of sports and shared enthusiasm for movement. It's open to all kids who want to stretch and get active before classes begin, as well as during the midday break.

1. 7.9.2024 – Reading with Parents: At the beginning of the school year, we launched "Reading with Parents" sessions, where pupils' parents assist their children with individual reading to support their Czech language skills.
2. 7.9.2024 – Library: Our school holds weekly library sessions, allowing students to borrow and read books at home, then exchange them the following week.
3. 7.9.2024 – "Citronky" Choir: Every Saturday before lessons begin, over a dozen singing enthusiasts gather for choir rehearsals.
4. 7.9.2024 – Individual Online Lessons: Since the first day of the school year, we have offered individual Czech lessons tailored to each student's needs.
5. 7.9.2024 – Group Online Lessons: In addition to in-person classes, the school offers weekly online lessons for each class, aimed at those unable to attend in person.
6. 7.9.2024 – Board of Governors Meetings: Meetings take place at school on Saturdays.
7. 18.9.2024 – Czech Through Play: Wednesday sessions focus on playful online learning, with each term based on a fairytale theme.
8. 22.9.2024 – Emil Zátopek Run: The school proudly contributed to activities during this event celebrating legendary Czech athlete Emil Zátopek, promoting healthy living.
9. 6.10.2024 – Visit to Czech School in Warwick: We visited the Czech School in Warwick, exchanged experiences on enrolment and CCE exam preparation.
10. 30.10.2024 – Trip to Tate Modern: Czech Fairytale Monsters: A creative school trip exploring mythical Czech creatures through art.
11. 31.10.2024 – Translation Competition: Our pupils took part in the international translation competition organised by the ČŠBH association.
12. 2.11.2024 – Book Fair and Parent Coffee Morning: An informal event with parents, teachers, and the committee outlining plans for the 2024/2025 school year.

**Report of the Trustees for the year ended 31/03/2025 cont.**

13. 9.11.2024 – "Duha" Dance Club: Held every Saturday, welcoming children aged 6+, regardless of dance experience.
14. 16.11.2024 – Museum Architecture Visit: Year 5 visited the Natural History Museum, using exhibitions as a Czech language teaching tool.
15. 24.11.2024 – Fairytale Workshop "Tony, Slávka and the Magic Light": Screening and creative workshop following the fairytale film, in collaboration with the Czech Centre.
16. 7.12.2024 – St Nicholas Day: Traditional visit from St Nicholas, angels and devils, who brought gifts and joy to the classrooms.
17. 7.12.2024 – Christmas Concert at Czech Embassy: Opened with a solo violin performance followed by the school choir singing "Stačí věřit".
18. 14.12.2024 – Christmas Carnival: A day full of festive and creative activities transforming the school into a joyful holiday space.
19. 14.1.2025 – Online Meeting about CCE Exam: Informative session for parents covering all aspects of the CCE exams.
20. 18.1.2025 – The Story of the Bass Guitar: Guest visit by Marek Bero, bassist and author of Czech bass guitar books.
21. 1.2.2025 – Teacher Training Workshop: A session focused on building collaboration, relationships, and a positive learning environment.
22. 8.2.2025 – School Round of Czech Language Olympiad: Pupils competed in proverbs, idioms and grammatical challenges in this international competition.
23. 8.3.2025 – "Dance Hall Without Borders": An international dance evening celebrating the 15th anniversary of our school.
24. 16.3.2025 – ČŠ UK Association Meeting in Scotland: A warm gathering of members and representatives of the Czech School Without Borders, London.
25. 28.–29.3.2025 – Night with Andersen: The 13th annual overnight reading event, themed around the "Oddsockeaters".
26. 26.4.2025 – Global Round of Czech Language Olympiad: Hosted by our school, bringing together participants from across the world.
27. 26.4.2025 – Healthy Snacks Workshop for Parents: Led by our teacher and nutritionist Linda, parents tried preparing healthy meals.
28. 3.5.2025 – Cooking with Teachers: A friendly gathering where teachers cooked delicious meals from healthy ingredients together.
29. 3.5.2025 – Workshop with Alex Brychta: A session with the acclaimed illustrator, featuring discussion and hands-on activities.
30. 3.5.2025 – Outdoor Detective Game: Year 5 participated in an outdoor escape game, solving clues and using the imperative mood.

### **Report of the Trustees for the year ended 31/03/2025 cont.**

31. 3.5.2025 – Table Football Club: A new weekly sports club launched for both boys and girls.
32. 27.–30.5.2025 – Spring Camp: Held at The Mill Residential Centre on the Surrey–Sussex border, with a time-travel theme.
33. 7.6.2025 – Baby Group Session: Infants and toddlers enjoyed free play and singing sessions with natural and sensory materials.
34. 8.6.2025 – Sports Olympics: A large event at Tooting Bec Athletic Track for all ages, filled with sporting fun.
35. 14.6.2025 – “Vyjmenováček” Competition: A Czech language contest testing pupils’ knowledge of “vyjmenovaná slova” (Czech word roots).
36. 20.6.2025 – New Memorial for Czechoslovakia: Our co-founder Lucie Wenigerová represented the school at the unveiling of a memorial for Czechoslovak veterans at the National Memorial Arboretum.
37. 22.6.2025 – “Build London in 3D” Workshop: A hands-on event for children aged 7+, creating their own 3D versions of London.
38. 24.6.2025 – Czech Armed Forces Day: Headteacher Zuzka represented the school and thanked Brigadier General Beran for his support.
39. 28.6.2025 – Open Day: The school welcomed new children and parents interested in joining the following academic year.
40. 28.6.2025 – CCE Exams: Pupils sat official Czech language exams organised by our school.
41. 28.6.2025 – Parent Meeting and Book Fair: Another parent gathering, where books were available to take home freely.
42. 12.7.2025 – Graduation Ceremony at the Embassy: Year 9 pupils celebrated their graduation with teachers, parents and school leaders at the Czech Embassy.
43. 12.7.2025 – Annual Summer Party: Over 200 guests celebrated the 15th anniversary of the Czech School Without Borders, London.

In 2024 and 2025, Czech School Without Borders, London also provided an after-school drama/art and cooking clubs at Tufnell Park Primary School for its British pupils.

Overall, we provide a robust and dynamic syllabus to our students. This is thanks to our excellent teachers and teaching assistants, supportive and motivated parent/carer helpers and our dedicated management team. All the events detailed here, held over 2024/25, have helped us strengthen our community of parents, children, teachers and friends and continue to deliver our core objective: the teaching of the Czech language, culture and heritage to our local and internationally based families.

### **Plans for the future**

The trustees of the school intend to continue the current strategy, with a focus on maintaining the high quality of education while looking to improve the efficiency of the Charity and continue finding additional sources of funding. The trustees will also look to strengthen our relationships with our current grant providers to help improve the financial position of the Charity.

**Report of the Trustees for the year ended 31/03/2025 cont.**

The trustees will continue to develop strong relationships with other schools and organisations in the Borough of Islington, where the main school is based, and other Czech organizations in the UK.

Written by  
Dagmar Kraft, Chair  
Czech School Without Borders, London



## **Independent Examiner's Report to the Trustees**

I report on the accounts of Czech School Without Borders for the year ended 31/03/2025, which are set out on pages 10 to 17.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Matthew Kadel  
Independent Examiner  
Matthew Kadel Accountancy  
8 Mount Pleasant Villas  
London  
N4 4HD

15-09-2025

**Statement of Financial Activities for year ended March 2025  
(including Income Statement)**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2025 £	Total funds 2024 £
<b>Income from:</b>					
Donations and legacies		11	-	11	270
Charitable activities	5	141,250	125,679	266,929	214,692
Investments	6	2,164	-	2,164	1,785
Other		-	-	-	-
		143,425	125,679	269,104	216,747
<b>Expenditure on:</b>					
Raising funds		-	-	-	-
Charitable activities	7	148,349	75,433	223,782	219,320
Other		-	-	-	-
		148,349	75,433	223,782	219,320
Net gains/(losses) on investments		-	-	-	-
Net income/(expenditure)		(4,924)	50,246	45,322	(2,573)
Transfers between funds		-	-	-	-
Other recognised gains/(losses):		-	-	-	-
Net movement in funds		(4,924)	50,246	45,322	(2,573)
Reconciliation of funds:	12				
Total funds brought forward		109,224	407	109,631	112,204
<b>Total funds</b>		<b>104,300</b>	<b>50,653</b>	<b>154,952</b>	<b>109,631</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

**Balance Sheet as at 31/03/2025  
(including Statement of Financial Position)**

	Note	2025 £	2024 £
<b>Current assets:</b>			
Debtors	10	2,064	4,980
Prepayments		-	454
Cash at bank and in hand		179,033	130,648
		<u>181,097</u>	<u>136,082</u>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	11	(24,250)	(15,503)
Deferred income		(1,895)	(10,949)
<b>Net current assets or liabilities</b>		154,952	109,631
<b>Total assets less current liabilities</b>		154,952	109,631
Creditors: Amounts falling due after more than one year		-	-
Provisions for liabilities		-	-
Defined benefit pension scheme asset or liability		-	-
<b>Total net assets or liabilities</b>		<u>154,952</u>	<u>109,631</u>
<b>The funds of the charity:</b>	12		
Restricted income funds		50,653	407
Unrestricted funds		104,300	109,224
		<u>154,952</u>	<u>109,631</u>

For the year ending 31/03/2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476; the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts; these accounts have been prepared in accordance with the provisions of FRS 102 Section 1A – small entities

These financial statements were approved and authorised for issue by the Board on 20<sup>th</sup> September 2025.

Signed on behalf of the Board of Trustees:



Dagmar Kraft, Chair

The notes on pages 12 through 17 form part of these accounts.

## Notes to the Accounts

### (1) Statutory information

Czech School Without Borders is a private charitable company, limited by guarantee, domiciled in England and Wales, Company Number 07323697, Charity No: 1151158. The registered office is 26-30 Kensington Palace Gardens, W8 4QY London.

### (2) Compliance with Accounting Standards

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A - small entities. There were no material departures from that standard.

### (3) Accounting policies

#### (3.1) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Czech School Without Borders meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The presentation currency is £ sterling, which is the functional currency of Czech School Without Borders.

#### (3.2) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items or of an opening balance of an asset or liability was needed. No restatements were required.

#### (3.3) Going concern

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

#### (3.4) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. The charity has a single (general) unrestricted fund.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Trust's work. Over the course of the year the Trust received funds from the Czech Embassy, MSMT and Islington Council for the provision of its core educational services.

Further details of each fund are disclosed in note 14.

#### (3.5) Incoming resources

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised only when any conditions for entitlement have been met. The "Performance Model" is used for recognition of grant income.

Donations, are recognised by the Trust on receipt. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are met.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised

### Notes to the Accounts (cont.)

once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

Other income is recognised on an accruals basis.

#### (3.6) Donated professional services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

#### (3.7) Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

All expenses are allocated or apportioned to the applicable activity (including support costs and governance costs). For more information see note 3.9.

#### (3.8) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

#### (3.9) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trusts core programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The basis on which support costs have been allocated are set out in note 9.

#### (3.10) Tangible Fixed Assets

The Trust holds no current or historic assets of a value greater than £1,000.

#### (3.11) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### (3.12) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### (3.13) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

#### (3.14) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**Notes to the Accounts (cont.)**

**(3.15) Pensions**

The charity has fulfilled its obligations for auto-enrolment. Its currently has no employees.

**(4) Related party transactions and trustees' expenses and remuneration**

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2023-24: £0). £134 in expenses were paid to the trustees (2023-24: £29).

There were no Related Party transactions.

**(5) Income from charitable activities**

	2025	2024
	£	£
Fees	138,194	129,772
Fundraising	1,257	3,217
Grant – Drapers Charitable Fund	1,800	-
Grant - Czech Ministry of Foreign Affairs	16,596	8,527
Grant - Czech Ministry of Education	92,803	55,811
Grant - London Borough of Islington	6,000	6,000
Grant – Tufnell Park Primary School	3,000	3,000
Grant - Czech Ministry of Education, Extra Curriculum	7,280	8,365
	<u>266,929</u>	<u>214,692</u>

**(6) Income from investments**

	2025	2024
	£	£
Bank interest	2,164	1,785
	<u>2,164</u>	<u>1,785</u>

**(7) Analysis of expenditure on charitable activities**

	Main School	Trips & other	Total
	£	£	£
Staff costs	161,975	3,449	165,423
Rent	37,630	-	37,630
Books	208	-	208
Printing & materials	2,512	531	3,043
Refreshments	335	506	841
Website	1,788	-	1,788
Insurance	1,378	-	1,378
Other	224	24	248
Support & governance costs	7,488	1,321	8,809
	<u>213,538</u>	<u>10,244</u>	<u>223,782</u>

An analysis of support & governance costs can be found in note 8.

Expenditure on charitable activities was £223,782 (2023-24: £219,320) of which £148,349 was unrestricted (2023-24: £138,024) and £75,433 was restricted (2023-24 £81,703).

**Notes to the Accounts (cont.)**

**(8) Analysis of support & governance costs**

	General Support	Governance Support	Total Support	
	£	£	£	Basis of apportionment
Staff costs	-	-	-	use of support
Refreshments	-	-	-	use of support
Administration	2,497	-	2,497	use of support
Postage	189	-	189	use of support
Travel	1,318	-	1,318	use of support
Volunteer travel	879	-	879	use of support
Bank charges	138	-	138	use of support
DBS checks	-	1,010	1,010	use of governance
Memberships	-	136	136	use of governance
Independent Examination	-	800	800	use of governance
	<u>6,864</u>	<u>1,946</u>	<u>8,809</u>	

The Trust has identified the costs related to governance functions and to other support functions. The costs have been apportioned between key charitable activities undertaken (see note 7) in the year.

**(9) Analysis of staff costs and key management personnel**

	2025	2024
	£	£
Salaries & wages	165,423	165,165
Social security costs	-	-
Pension costs	-	-
	<u>165,423</u>	<u>165,165</u>

The average number of employees during the year was 0 (2023-24: 0). Salary costs includes payments to self-employed persons.

No employees had employee benefits in excess of £60,000 (2023-24: none).

The Trust considers its key management personnel comprise the trustees and the Director. The total employment benefits including employer pension contributions of the key management personnel were £0.

**(10) Debtors**

	2025	2024
	£	£
Trade debtors	2,064	4,980
	<u>2,064</u>	<u>4,980</u>

**(11) Creditors: amount falling due within one year**

	2025	2024
	£	£
Trade creditors	24,250	15,503
	<u>24,250</u>	<u>15,503</u>

**Notes to the Accounts (cont.)**

**(12) Analysis of charitable funds**

**Analysis of movement in unrestricted funds – current year**

	Balance 31/03/2024 £	Income £	Expenditure £	Transfers £	Balance 31/03/2025 £
General funds	109,224	143,425	(148,349)	-	104,300
	109,224	143,425	(148,349)	-	104,300

**Analysis of movement in unrestricted funds – previous year**

	Balance 31/03/2023 £	Income £	Expenditure £	Transfers £	Balance 31/03/2024 £
General funds	112,204	135,044	(138,024)	-	109,224
	112,204	135,044	(138,024)	-	109,224

**Analysis of movement in restricted funds – current year**

	Balance 31/03/2024 £	Income £	Expenditure £	Transfers £	Balance 31/03/2025 £
LBI	407	9,000	(9,407)	-	-
Czech Min. Foreign Affairs	-	92,803	(50,382)	-	42,421
Czech Min. of Education	-	16,596	(8,364)	-	8,232
MSMT Extra Curriculum	-	7,280	(7,280)	-	-
	407	125,679	(75,433)	-	50,653

**Analysis of movement in restricted funds – previous year**

	Balance 31/03/2023 £	Income £	Expenditure £	Transfers £	Balance 31/03/2024 £
LBI	-	9,000	(8,593)	-	407
Czech Min. Foreign Affairs	-	55,811	(55,811)	-	-
Czech Min. of Education	-	8,527	(8,527)	-	-
MSMT Extra Curriculum	-	8,365	(8,365)	-	-
	-	81,703	(81,296)	-	407

**Analysis of net assets between funds – current year**

	General Fund £	Restricted Funds £	Total £
Cash at bank and in hand	130,445	50,653	181,097
Other net current assets/(liabilities)	(26,145)	-	(26,145)
	104,300	50,653	154,952

**Notes to the Accounts (cont.)**

**Analysis of net assets between funds – previous year**

	General Fund £	Restricted Funds £	Total £
Cash at bank and in hand	135,628	-	135,628
Other net current assets/(liabilities)	(25,998)	-	(25,998)
	<u>109,631</u>	<u>-</u>	<u>109,631</u>

**(13) Statement of financial activities – previous year**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
<b>Income from:</b>					
Donations and legacies		270	-	270	30
Charitable activities	5	132,989	81,703	214,692	224,316
Investments	6	1,785	-	1,785	460
Other		-	-	-	-
		<u>135,044</u>	<u>81,703</u>	<u>216,747</u>	<u>224,807</u>
<b>Expenditure on:</b>					
Raising funds		-	-	-	-
Charitable activities	7	138,024	81,296	219,320	197,992
Other		-	-	-	-
		<u>138,024</u>	<u>81,296</u>	<u>219,320</u>	<u>197,992</u>
Net gains/(losses) on investments		-	-	-	-
<b>Net income/(expenditure)</b>		(2,980)	407	(2,573)	26,814
<b>Transfers between funds</b>		-	-	-	-
<b>Other recognised gains/(losses):</b>		-	-	-	-
<b>Net movement in funds</b>		(2,980)	407	(2,573)	26,814
<b>Reconciliation of funds:</b>	12				
Total funds brought forward		112,204	-	112,204	85,390
<b>Total funds</b>		<u>109,224</u>	<u>407</u>	<u>109,631</u>	<u>112,204</u>

**CZECH SCHOOL WITHOUT BORDERS, LONDON**

England & Wales - Charity number 1151158

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# Accounts

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## ***Czech School Without Borders, London/ Česká škola bez hranic, Londýn***

### **Trustees Annual Report Czech School Without Borders, London**

**for the period from 1.4.2023 to 31.3.2024**

#### ***Reference and administrative details of charity:***

Charity name: **Czech School Without Borders, London**

Other names the charity is known by: **Czech School**

Registered charity number: **1151158**

Company registration number: **7323697**

Charity's registered office: **CZECH CENTRE LONDON, Embassy of the Czech Republic in London, 30 Kensington Palace Gardens, London W8 4QY**

#### ***Names of the charity trustees who manage the charity:***

##### April 2023 – November 2023

Jana Ernoult, Chair

Dasha Kraft, Secretary

Lucie Wenigerova, Treasurer

Kazi Cisarova, Member

Simona Ručková, Member

##### November 2023 – March 2024

Jana Ernoult, Chair

Dasha Kraft, Secretary

Lucie Wenigerova, Member

Kazi Cisarova, Treasurer

Simona Ručková, Member

Klára Naimanová, Member

Isabella Kraft, Member

Magda Aksamitová, Member

Jarmila Korcakova Sypecka, Member

#### ***Names of senior staff members CSWBL:***

Zuzana Jungmanová, Director

Bára Miklasová, Assistant Director

Tereza Dvorník, Curriculum coordinator, Accountant

Eliška Šperková, Co-coordinator

#### ***Structure, governance and management***

The charity is governed by its Articles of Association dated 14<sup>th</sup> July 2010 and is constituted as a company limited by guarantee.

The charity currently has five trustees, who are also Directors, and who are responsible for the overall management and control of the charity. The senior staff are responsible for running the school together with its teachers, assistant teachers, and volunteers whose purpose is to provide a Czech education to our children. The charity uses the services of a bookkeeper and a speech therapist. New trustees are appointed in accordance with the charity's governing document by ordinary resolution if the person is willing to act as a trustee/director. All trustees are appointed either annually at the AGM by the members, or in the course of the school year by the trustees. All parents and carers automatically become members. Trustees meet on a regular basis at least six times per academic year; the meetings are properly minuted. Urgent matters are dealt with via

normal communications channels (voice, video or written) and notarised as required.

The charity has adopted the following policies and procedures which are reviewed on a yearly basis:

*Safeguarding and Child Protection Policy*

*Data Protection Policy*

*Health and Safety Policy*

*Financial Policy*

*Equal Opportunity Policy*

*Volunteer Policy*

*Confidentiality Policy*

*Conflict of Interest Policy*

*Off Site Visits Policy*

*Complaint Procedure*

*Disciplinary Procedure*

*Debit Card Policy*

*Online Safety best Practice Policy*

*Reserves Policy*

***The trustees identified the major risks to the school as follows:***

- dependency on one set of rental premises;
- cost of rental premises;
- decrease in the number of pupils due to Brexit
- shortage of volunteers, due to Brexit related impacts to the Erasmus program;
- departure of senior teachers;
- partial dependency on grants and a change of law.

The major risks are being reviewed on a regular basis by trustees, and systems and procedures have been established in order to manage those risks.

***Financial Review***

The Trustees regularly review the finances together with a half-term cash flow analysis as a part of the effective stewardship of the school.

Net Income for this financial year shows a deficit of £2,573. This is due to less funds received from the Czech Ministry of Education and less fees collected, both in comparison to the previous year. The trustees took a number of measures throughout the year to ensure the optimum financial result at the end of the financial year. Despite the reported deficit the school continues to operate (maintain current activities and training of staff) and support those families, in desperate financial need, to continue with the Czech education of their children at our school.

The organisation has a reserves policy which is reviewed on an annual basis. Cash reserves were £112K at 31/03/2024.

The charity is mainly funded from the fees collected from its members, approximately 60%. The rest is funded by the following grants:

Ministry of Foreign Affairs of the Czech Republic  
Ministry of Education, Youth and Sport of the Czech Republic  
London Borough of Islington

### ***Public benefit statement***

The school exists to provide further education for its pupils in Czech language, history and culture. The trustees have considered the Charity Commission's Guidance on public benefit and consider that they have fulfilled their duties in the light of that guidance.

### ***Objectives and activities***

Charity objectives are, as specified in the governing document, to advance education for the public benefit in the language, history, geography, art, culture and heritage of the Czech Republic.

The charity's key objective is to provide a quality education in the Czech language and to maintain and enhance the academic success of the school. The charity achieves its objectives through the energy and devotion of its trustees, senior staff, teachers, assistant teachers and volunteers.

Our volunteers form an important part of our school and thanks to the dedication of their own time our charity can flourish and develop. The trustees are volunteers who run the charity. We also have volunteers who assist in our classes, usually university graduates who want to gain experience living and working abroad, or who live in Britain and are interested in helping in our school. We have been lucky to find fantastic volunteers amongst our parents who run our library, music club, help with reading with our children and assist in other ways. By volunteering all volunteers receive professional experience which they can use to enhance their work record.

Our other objectives for the year included:

- to broaden our academic curriculum, including developing educational materials for our pupils
- to improve efficiency in running the charity
- to provide continuing support for our pupils already in receipt of assistance with fees
- to provide necessary training to our staff
- to continue strategic planning for the growth of the school
- to continue strengthening our relationships with other supplementary schools and organisations in the Borough of Islington
- to continue strengthening our relationship with other organisations providing a Czech education in Great Britain and abroad and other Czech bodies in the UK.

### ***Achievements and performance***

The Charity has an open and constructive relationship with its teachers, assistant teachers, volunteers and parents who are encouraged to actively contribute to school life. The trustees communicate with members mainly through senior staff and have at least two meetings with members a year including an AGM. The relationships with funders are strong and enduring.

The main school activities take place on Saturday for more than 190 students. The school provides an education from pre-school to Year 9 (the equivalent of Year 10 in the English education system). Traditionally, classes are conducted in-person at Tufnell Park Primary School in the London Borough of Islington, for years 6, 7, 8, and 9 there were lessons in person every other Saturday and lessons on line in between until July 2023. From the new school year in September 2023, all students resumed in-person classes every Saturday.

Our school also provides Wednesday language workshop classes on-line for those that miss out on a lesson. These lessons focus on the expansion of vocabulary and communication skills.

19 students attend regular individual online classes, either following the same curriculum or focusing on vocabulary and communication skills.

The school library is open every Saturday, each class takes turns in visiting the library and borrowing Czech books. Our fantastic librarians provide advice and encourage students to borrow new books. They also organize a fee book exchange three time a year for students and parents.

We are proud to have provided many other activities throughout our academic year 2023/24.

We motivate our students in many ways, taking part in local and international competitions. Our students took part in an international translation competition of English fiction to Czech language.

Our teachers also arranged cross border friendships with students from the Czech Republic, writing and receiving letters in the Czech and English languages, and exchanging experiences from both countries.

In December, we arranged for St Nicholas to join us personally and virtually in all classes. We also took part in "Krajane zpivaji koledy" (Countrymen sing carols).

- (1) 1. 4. 2023 **Velikonoční oslavy** (Easter celebration): On the 1st of April, we celebrated the upcoming Easter. In the morning, the students were studying, but in the afternoon, they took part in a programme prepared in the sports hall.
- (2) 21. 5. 2023 **Sportovní olympiáda** (Sports Olympics): On Sunday, May 21, the 2nd Czechoslovak Sports Olympics took place. The younger and older athletes fought with all their strength until the last moment and all earned amazing gingerbread medals.
- (3) 30. 5. - 2. 6. 2023 **Jarní kemp** (Spring camp): During the holidays, we traditionally organise a spring camp. This time it took place in the wonderful surroundings of The Mill Residential Centre in Surrey and its topic was Czech fables and legends.
- (4) 24. 6. 2023 **Certifikované zkoušky z češtiny CCE** (Certified Exams CCE): The certified Czech language exam for 8th and 9th grades organized by Czech School without Borders took place on the 24 June 2024.
- (5) 1. 7. 2023 - **Šerpování absolventů na ambasádě** (Graduation ceremony at the Czech Embassy): On Saturday 1. 7. 2023 at 16:00 the 9th grade students of the Czech School without Borders gathered at the embassy of the Czech Republic to ceremoniously mark an end to their studies along with their parents, teachers and leaders of the school.
- (6) 8. 7. 2023 - **Letní párty** (Summer party): On the 8th of July, we enjoyed the last Saturday of Czech School. This year's final day was themed around fairy tales and bedtime stories.
- (7) 9. 9. 2023 **Čtení s rodiči** (Reading with Parents): At the beginning of the school year, we started having our students' parents assist with one-on-one reading to support their children's Czech reading abilities.
- (8) 9. 9. 2023 **Knihovna** (Library): Every week, our school offers short library sessions for our students. During these sessions, students can find and borrow any type of book they like, read it at home, and exchange it for another one during their next visit.
- (9) 9. 9. 2023 **Pěvecký sbor Citrónky** (Choir Citronky): Every Saturday, before regular school begins, more than a dozen singing enthusiasts meet and sing together in the Citrónky choir.
- (10) 9. 9. 2023 **Individuální lekce** (Individual lessons): Starting from the first day of the school year, the Czech school offers online individual classes for anyone interested in a one-on-one learning experience. These lessons are tailored to the needs of each student to best accommodate them.
- (11) 9. 9. 2023 **Skupinové online lekce** (Group online lessons): In addition to in-person education, the Czech school runs online classes for each grade every Saturday.

These classes are designed for students who are unable to commute to the school premises but remain eager to learn about the Czech language and culture.

- (12) 9. 9. 2023 **Soutěž o nejlepší prázdninový deník** (Competition for the Best Holiday Diary): Have you ever written a holiday diary about your travels, about friendship, full of fun and adventure? Fifth-graders, or to be precise, the fresh sixth-graders, have.
- (13) 13. 9. 2023 **Czech Through Play**: Wednesdays in our school are devoted to playful online sessions, with each semester having its own fairy tale theme.
- (14) 30. 9. 2023 **Kavárna s rodiči** (Coffee with parents): An informal meeting with parents, the committee, and the teachers was held. During this meeting, the committee and the school management outlined what the 2023/2024 school year will hold.
- (15) 22. - 25. 10. 2023 **Podzimní kemp Za poklady faraonů** (Autumn camp After the Treasures of the Pharaohs): On the first day, the children built pyramids and demonstrated their strength, agility, and teamwork - so well that the next day, the pharaohs closed them inside the pyramids and wanted to take them to the afterlife!
- (16) 23. 10. 2023 **Workshop v Natural History Museum Lidská evoluce** (Workshop at the Natural History Museum: Human Evolution): On October 23rd, we visited the Natural History Museum, where we became explorers for a day and examined the evolution and natural wonders of all kinds.
- (17) 30. 10. 2023 **Překladatelská soutěž** (Translation competition): Children from the Czech School participated in an international translation competition organized by the ČŠBH association, which was attended by over 140 children from Europe, the USA, and Canada.
- (18) 13. 11. 2023 **Prezentace RAF projektu** (RAF Project presentation): On Monday, 13 November, representatives of the Czech School Without Borders and the University of Creative Communication (VŠKK) in Prague attended the Veterans Day at the Czech Embassy in London, by invitation of Defence Attaché Brigadier General Vratislav Beran, where they presented their project.
- (19) 18. 11. 2023 **Hrátky s češtinou** (Play with Czech): The first session took place on 18th November 2023, when children aged 6 to 10 had the opportunity to play, stretch, and create something nice. The classes are intended for children for whom regular schooling is too challenging.
- (20) 2. 12. 2023 **Mikuláš** (St. Nicholas Day): On 2 December, St. Nicholas, accompanied by his angels and devils, visited the Czech School. While the devils rattled their chains outside the classrooms, the children prepared a song or a rhyme for St. Nicholas.
- (21) 9. 12. 2023 **Baby group**: On the 9th December 2023 we started classes aimed at children from 6 months to 2 years old. Babies and toddlers can look forward to free play with natural and other materials, listening to and singing children's songs, and a pleasant atmosphere during these sessions.
- (22) 9. 12. 2023 **Vánoční pečení** (Christmas baking): As part of the Christmas celebrations and the preservation of Czech traditions, each class had an allocated time when the children gathered in the kitchen to not only bake but also decorate traditional Christmas gingerbread.

- (23) 9. 12. 2023 **Vánoční koncert s Tomášem Vaňkem** (Christmas concert with Tomáš Vaňek): The choir of the Czech School, Citrónci, was invited to sing alongside Czech musical theatre singer Tomáš Vaňek at Conway Hall in London. The performance consisted of classic Czech Christmas songs, one Spanish song (Feliz Navidad), and one Slovak song.
- (24) 14. 2. 2024 **Workshop Po proudu řeky času** (Workshop Along the Flow of the River of Time): On 14 February 2024, a workshop titled "Along the Flow of the River of Time" took place. The workshop focused on the history of London (specifically Londinium) during the Roman era.
- (25) 17. 2. 2024 **Vědecká přednáška Pavly Hubálkové** (Scientific Lecture by Pavla Hubálková): On February 17th, our school had the honour of hosting Pavla Hubálková, a renowned scientist, with an informative lecture about her latest research and professional journey.
- (26) 20. 2. 2024 **Mezinárodní den mateřského jazyka** (MTSSP): Islington Mother Tongue and Supplementary School's Partnership, along with Islington schools including Czech School Without Borders, London, celebrated the children's linguistic heritage on Tuesday, February 20th.
- (27) 18. 3. 2024 **Burza knih** (Books Exchange): Parents could bring Czech books for kids and adults and in turn take away those that interested them. It was an opportunity to meet over the books and chat with other parents.
- (28) 22. - 23. 3. 2024 **Noc s Andersenem** (Night with Andersen): On the 22nd and 23rd of March, an event called Night with Andersen took place at our school. This year's inspiration for this event was the book "Prašina" by the writer Vojtěch Matocha.

This school year 2022/23, Czech School Without Borders, London, provided an after school drama/art and cooking clubs at Tufnell Park Primary School for its British pupils.

We provide a robust and dynamic syllabus to our students. This is thanks to our excellent teachers and teaching assistants, brilliant parent/carer helpers and our dedicated management team. All the events detailed here, held over 2023/24, have helped us strengthen and maintain our parent/student relationships and continue to deliver our core objective: the teaching of the Czech language, culture and heritage to our local and internationally based families.

### **Plans for the future**

The trustees of the school intend to continue the current strategy, with a focus on maintaining the quality of education while looking to improve the efficiency of the Charity. The trustees will also look to strengthen our relationships with our current grant providers to help ensure the financial position of the Charity.

The trustees will continue to develop strong relationships with other schools and organisations in the Borough of Islington, where the main school is based, and other Czech organizations in the UK.

Written by

Dagmar Kraft, Chair

Czech School Without Borders, London



Charity No: 1151158  
Company No: 7323697

**ANNUAL REPORT &  
ACCOUNTS  
31/03/2024**

## ***Report of the Trustees for the year ended 31/03/2024***

### ***Reference and administrative details of charity:***

Charity name: **Czech School Without Borders, London**  
Other names the charity is known by: **Czech School**  
Registered charity number: **1151158**  
Company registration number: **7323697**  
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Dasha Kraft, Secretary  
Lucie Wenigerova, Treasurer  
Kazi Cisarova, Member  
Simona Ručková, Member

#### November 2023 – March 2024

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Klára Naimanová, Member  
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Zuzana Jungmanová, Director  
Bára Miklasová, Assistant Director  
Tereza Dvorník, Curriculum coordinator, Accountant  
Eliška Šperková, Co-coordinator

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## ***Report of the Trustees for the year ended 31/03/2024 cont.***

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### ***The trustees identified the major risks to the school as follows:***

- dependency on one set of rental premises;
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- shortage of volunteers, due to Brexit related impacts to the Erasmus program;
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## ***Report of the Trustees for the year ended 31/03/2024 cont.***

### ***Public benefit statement***

The school exists to provide further education for its pupils in Czech language, history and culture. The trustees have considered the Charity Commission's Guidance on public benefit and consider that they have fulfilled their duties in the light of that guidance.

### ***Objectives and activities***

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The school library is open every Saturday, each class takes turns in visiting the library and borrowing Czech books. Our fantastic librarians provide advice and encourage students to borrow new books. They also organize a free book exchange three times a year for students and parents.

We are proud to have provided many other activities throughout our academic year 2023/24.

We motivate our students in many ways, taking part in local and international competitions. Our students took part in an international translation competition of English fiction to Czech language.

Our teachers also arranged cross borders friendships with students from the Czech Republic, writing and receiving letters in Czech and English language, and exchanging experiences from both countries.

In December, we arranged for St Nicolas to join us personally and virtually in all classes. We also took part in "Krajane zpívají koledy" (Countrymen sing carols).

1. 4. 2023 **Velikonoční oslavy** (Easter celebration): On the 1st of April, we celebrated the upcoming Easter. In the morning, the students were studying, but in the afternoon, they took part in the programme prepared in the sports hall.

21. 5. 2023 **Sportovní olympiáda** (Sports Olympics): On Sunday, May 21, the 2nd Czechoslovak Sports Olympics took place. The younger and older athletes fought with all their strength until the last moment and all earned amazing gingerbread medals.

30. 5. - 2. 6. 2023 **Jarní kemp** (Spring camp): During the holidays, we traditionally organise a spring camp. This time it took place in the wonderful surroundings of The Mill Residential Centre in Surrey and its topic was Czech fables and legends.

24. 6. 2023 **Certifikované zkoušky z češtiny CCE** (Certified Exams CCE): The certified Czech language exam for 8th and 9th grades organized by Czech School without Borders took place on the 24 June 2024.

1. 7. 2023 - **Šerpování absolventů na ambasádě** (Graduation ceremony at the Czech Embassy): On Saturday 1. 7. 2023 at 16:00 the 9th grade students of the Czech School without Borders gathered at the embassy of the Czech Republic to ceremoniously mark an end to their studies along with their parents, teachers and leaders of the school.

8. 7. 2023 - **Letní párty** (Summer party): On the 8th of July, we enjoyed the last Saturday of Czech School. This year's final day was themed around fairy tales and bedtime stories.

9. 9. 2023 **Čtení s rodiči** (Reading with Parents): At the beginning of the school year, we started having our students' parents assist with one-on-one reading to support their children's Czech reading abilities.

9. 9. 2023 **Knihovna** (Library): Every week, our school offers short library sessions for our students. During these sessions, students can find and borrow any type of book they like, read it at home, and exchange it for another one during their next visit.

9. 9. 2023 **Pěvecký sbor Citrónky** (Choir Citronky): Every Saturday, before regular school begins, more than a dozen singing enthusiasts meet and sing together in the Citrónky choir.

9. 9. 2023 **Individuální lekce** (Individual lessons): Starting from the first day of the school year, the Czech school offers online individual classes for anyone interested in a one-on-one learning experience. These lessons are tailored to the needs of each student to best accommodate them.

## **Report of the Trustees for the year ended 31/03/2024 cont.**

9. 9. 2023 **Skupinové online lekce** (Group online lessons): In addition to in-person education, the Czech school runs online classes for each grade every Saturday. These classes are designed for students who are unable to commute to the school premises but remain eager to learn about the Czech language and culture.

9. 9. 2023 **Soutěž o nejlepší prázdninový deník** (Competition for the Best Holiday Diary): Have you ever written a holiday diary about your travels, about friendship, full of fun and adventure? Fifth-graders, or to be precise, the fresh sixth-graders, have.

13. 9. 2023 **Czech Through Play**: Wednesdays in our school are devoted to playful online sessions, with each semester having its own fairy tale theme.

30. 9. 2023 **Kavárna s rodiči** (Coffee with parents): An informal meeting with parents, the committee, and the teachers was held. During this meeting, the committee and the school management outlined what the 2023/2024 school year will hold.

22. - 25. 10. 2024 **Podzimní kemp Za poklady faraonů** (Autumn camp After the Treasures of the Pharaohs): On the first day, the children built pyramids and demonstrated their strength, agility, and teamwork - so well that the next day, the pharaohs closed them inside the pyramids and wanted to take them to the afterlife!

23. 10. 2023 **Workshop v Natural History Museum Lidská evoluce** (Workshop at the Natural History Museum: Human Evolution): On October 23rd, we visited the Natural History Museum, where we became explorers for a day and examined the evolution and natural wonders of all kinds.

30. 10. 2023 **Překladatelská soutěž** (Translation competition): Children from the Czech School participated in an international translation competition organized by the ČŠBH association, which was attended by over 140 children from Europe, the USA, and Canada.

13. 11. 2023 **Prezentace RAF projektu** (RAF Project presentation): On Monday, 13 November, representatives of the Czech School Without Borders and the University of Creative Communication (VŠKK) in Prague attended the Veterans Day at the Czech Embassy in London, by invitation of Defence Attaché Brigadier General Vratislav Beran, where they presented their project.

18. 11. 2023 **Hrátky s češtinou** (Play with Czech): The first session took place on 18th November 2023, when children aged 6 to 10 had the opportunity to play, stretch, and create something nice. The classes are intended for children for whom regular schooling is too challenging.

2. 12. 2023 **Mikuláš** (St. Nicholas Day): On 2 December, St. Nicholas, accompanied by his angels and devils, visited the Czech School. While the devils rattled their chains outside the classrooms, the children prepared a song or a rhyme for St. Nicholas.

9. 12. 2023 **Baby group**: On the 9th December 2023 we started classes aimed at children from 6 months to 2 years old. Babies and toddlers can look forward to free play with natural and other materials, listening to and singing children's songs, and a pleasant atmosphere during these sessions.

9. 12. 2023 **Vánoční pečení** (Christmas baking): As part of the Christmas celebrations and the preservation of Czech traditions, each class had an allocated time when the children gathered in the kitchen to not only bake but also decorate traditional Christmas gingerbread.

## **Report of the Trustees for the year ended 31/03/2024 cont.**

9. 12. 2023 **Vánoční koncert s Tomášem Vaňkem** (Christmas concert with Tomáš Vaňek): The choir of the Czech School Citrónci was invited to sing alongside Czech musical theatre singer Tomáš Vaněk at Conway Hall in London. The performance consisted of classic Czech Christmas songs, one Spanish song (Feliz Navidad), and one Slovak song.

14. 2. 2024 **Workshop Po proudu řeky času** (Workshop Along the Flow of the River of Time): On 14 February 2024, a workshop titled "Along the Flow of the River of Time" took place. The workshop focused on the history of London (specifically Londinium) during the Roman era.

17. 2. 2024 **Vědecká přednáška Pavly Hubálkové** (Scientific Lecture by Pavla Hubálková): On February 17th, our school had the honour of hosting Pavla Hubálková, a renowned scientist, with an informative lecture about her latest research and professional journey.

20. 2. 2024 **Mezinárodní den mateřského jazyka (MTSSP)**: Islington Mother Tongue and Supplementary School's Partnership, along with Islington schools including Czech School Without Borders, London, celebrated the children's linguistic heritage on Tuesday, February 20th.

18. 3. 2024 **Burza knih** (Books Exchange): Parents could bring Czech books for kids and adults and in turn take away those that interested them. It was an opportunity to meet over the books and chat with other parents.

22. - 23. 3. 2024 **Noc s Andersenem** (Night with Andersen): On the 22nd and 23rd of March, an event called Night with Andersen took place at our school. This year's inspiration for this event was the book "Prašina" by the writer Vojtěch Matocha.

This school year 2022/23, Czech School Without Borders, London, provided an after school drama/art and cooking clubs at Tufnell Park Primary School for its British pupils.

We provide a robust and dynamic syllabus to our students. This is thanks to our excellent teachers and teaching assistants, brilliant parent/carer helpers and our dedicated management team. All the events detailed here, held over 2023/24, have helped us strengthen and maintain our parent/student relationships and continue to deliver our core objective: the teaching of the Czech language, culture and heritage to our local and internationally based families.

### **Plans for the future**

The trustees of the school intend to continue the current strategy, with a focus on maintaining the quality of education while looking to improve the efficiency of the Charity. The trustees will also look to strengthen our relationships with our current grant providers to help ensure the financial position of the Charity.

The trustees will continue to develop strong relationships with other schools and organisations in the Borough of Islington, where the main school is based, and other Czech organizations in the UK.

Written by

Jana Ernoult, Chair

Czech School Without Borders, London

## ***Independent Examiner's Report to the Trustees***

I report on the accounts of Czech School Without Borders for the year ended 31/03/2024, which are set out on pages 9 to 16.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Matthew Kadel  
Independent Examiner  
Matthew Kadel Accountancy  
8 Mount Pleasant Villas  
London  
N4 4HD

14-09-2024

**Statement of Financial Activities for year ended March 2024  
 (including Income Statement)**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2024 £	Total funds 2023 £
<b>Income from:</b>					
Donations and legacies		270	-	270	30
Charitable activities	5	132,989	81,703	214,692	224,316
Investments	6	1,785	-	1,785	460
Other		-	-	-	-
		135,044	81,703	216,747	224,807
<b>Expenditure on:</b>					
Raising funds		-	-	-	-
Charitable activities	7	138,024	81,296	219,320	197,992
Other		-	-	-	-
		138,024	81,296	219,320	197,992
Net gains/(losses) on investments		-	-	-	-
<b>Net income/(expenditure)</b>		(2,980)	407	(2,573)	26,814
<b>Transfers between funds</b>		-	-	-	-
<b>Other recognised gains/(losses):</b>		-	-	-	-
<b>Net movement in funds</b>		(2,980)	407	(2,573)	26,814
<b>Reconciliation of funds:</b>	12				
Total funds brought forward		112,204	-	112,204	85,390
<b>Total funds</b>		109,224	407	109,631	112,204

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

**Balance Sheet as at 31/03/2024**  
**(including Statement of Financial Position)**

	Note	2024 £	2023 £
<b>Current assets:</b>			
Debtors	10	4,980	2,015
Prepayments		454	975
Cash at bank and in hand		130,648	113,004
		<b>136,082</b>	<b>115,994</b>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	11	(15,503)	(1,590)
Deferred income		(10,949)	(2,200)
<b>Net current assets or liabilities</b>		109,631	112,204
<b>Total assets less current liabilities</b>		109,631	112,204
Creditors: Amounts falling due after more than one year		-	-
Provisions for liabilities		-	-
Defined benefit pension scheme asset or liability		-	-
<b>Total net assets or liabilities</b>		<b>109,631</b>	<b>112,204</b>
<b>The funds of the charity:</b>			
Restricted income funds	12	407	-
Unrestricted funds		109,224	112,204
		<b>109,631</b>	<b>112,204</b>

For the year ending 31/03/2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476; the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts; these accounts have been prepared in accordance with the provisions of FRS 102 Section 1A – small entities

These financial statements were approved and authorised for issue by the Board on 21<sup>th</sup> September 2024.

Signed on behalf of the Board of Trustees:

Jana Ernoult, Chair

The notes on pages 11 through 16 form part of these accounts.

## **Notes to the Accounts**

### **(1) Statutory information**

Czech School Without Borders is a private charitable company, limited by guarantee, domiciled in England and Wales, Company Number 07323697, Charity No: 1151158. The registered office is 26-30 Kensington Palace Gardens, W8 4QY London.

### **(2) Compliance with Accounting Standards**

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A - small entities. There were no material departures from that standard.

### **(3) Accounting policies**

#### **(3.1) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Czech School Without Borders meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The presentation currency is £ sterling, which is the functional currency of Czech School Without Borders.

#### **(3.2) Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items or of an opening balance of an asset or liability was needed. No restatements were required.

#### **(3.3) Going concern**

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

#### **(3.4) Funds accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity. The charity has a single (general) unrestricted fund.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Trust's work. Over the course of the year the Trust received funds from the Czech Embassy, MSMT and Islington Council for the provision of its core educational services.

Further details of each fund are disclosed in note 14.

#### **(3.5) Incoming resources**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised only when any conditions for entitlement have been met. The "Performance Model" is used for recognition of grant income.

Donations, are recognised by the Trust on receipt. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are met.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised

## **Notes to the Accounts (cont.)**

once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

Other income is recognised on an accruals basis.

### **(3.6) Donated professional services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

### **(3.7) Resources expended**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

All expenses are allocated or apportioned to the applicable activity (including support costs and governance costs). For more information see note 3.9.

### **(3.8) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

### **(3.9) Allocation of support costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trusts core programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The basis on which support costs have been allocated are set out in note 9.

### **(3.10) Tangible Fixed Assets**

The Trust holds no current or historic assets of a value greater than £1,000.

### **(3.11) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### **(3.12) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **(3.13) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **(3.14) Financial instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**Notes to the Accounts (cont.)**

**(3.15) Pensions**

The charity has fulfilled its obligations for auto-enrolment. Its currently has no employees.

**(4) Related party transactions and trustees' expenses and remuneration**

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2022-23: £0). £29 in expenses were paid to the trustees (2022-23: £0).

There were no Related Party transactions.

**(5) Income from charitable activities**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Fees	129,772	141,141
Fundraising	3,217	1,644
Grant - Czech Ministry of Foreign Affairs	8,527	5,718
Grant - Czech Ministry of Education	55,811	65,813
Grant - London Borough of Islington	6,000	4,000
Tufnell Park Primary School	3,000	-
Grant - Czech Ministry of Education, Extra Curriculum	8,365	6,000
	<b>214,692</b>	<b>224,316</b>

**(6) Income from investments**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Bank interest	1,785	460
	<b>1,785</b>	<b>460</b>

**(7) Analysis of expenditure on charitable activities**

	<b>Main School</b>	<b>Trips &amp; other</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Staff costs	149,445	15,720	165,165
Rent	31,955	-	31,955
Books	373	143	516
Printing & materials	1,903	1,422	3,325
Refreshments	84	509	593
Website	1,867	-	1,867
Insurance	1,216	-	1,216
Other	673	138	811
Support & governance costs	6,881	1,214	8,095
	<b>194,397</b>	<b>24,923</b>	<b>219,320</b>

An analysis of support & governance costs can be found in note 8.

Expenditure on charitable activities was £219,320 (2022-23: £197,992) of which £138,024 was unrestricted (2022-23: £115,282) and £81,703 was restricted (2022-23: £82,710).

**Notes to the Accounts (cont.)**

**(8) Analysis of support & governance costs**

	<b>General Support £</b>	<b>Governance Support £</b>	<b>Total Support £</b>	<b>Basis of apportionment</b>
Staff costs	-	-	-	use of support
Refreshments	-	-	-	use of support
Administration	1,596	-	1,596	use of support
Postage	338	-	338	use of support
Travel	2,061	-	2,061	use of support
Volunteer travel	1,320	-	1,320	use of support
Bank charges	219	-	219	use of support
DBS checks	-	993	993	use of governance
Memberships	-	163	163	use of governance
Independent Examination	-	700	700	use of governance
	<b>6,239</b>	<b>1,856</b>	<b>8,095</b>	

The Trust has identified the costs related to governance functions and to other support functions. The costs have been apportioned between key charitable activities undertaken (see note 7) in the year. Refer to the table below for the basis for apportionment and the analysis of support and governance costs.

**(9) Analysis of staff costs and key management personnel**

	<b>2024 £</b>	<b>2023 £</b>
Salaries & wages	165,165	149,287
Social security costs	-	-
Pension costs	-	-
	<b>165,165</b>	<b>149,287</b>

The average number of employees during the year was 0 (2022-23: 0). Salary costs includes payments to self-employed persons,

No employees had employee benefits in excess of £60,000 (2022-23: none).

The Trust considers its key management personnel comprise the trustees and the Director. The total employment benefits including employer pension contributions of the key management personnel were £0.

**(10) Creditors: amount falling due within one year**

	<b>2024 £</b>	<b>2023 £</b>
Trade debtors	4,980	2,015
	<b>4,980</b>	<b>2,015</b>

(11) Debtors

	2024 £	2023 £
Trade creditors	15,503	1,590
	<u>15,503</u>	<u>1,590</u>

(12) Analysis of charitable funds

Analysis of movement in unrestricted funds – current year

	Balance 31/03/2023 £	Income £	Expenditure £	Transfers £	Balance 31/03/2024 £
General funds	112,204	135,044	(138,024)	-	109,224
	<u>112,204</u>	<u>135,044</u>	<u>(138,024)</u>	<u>-</u>	<u>109,224</u>

Analysis of movement in unrestricted funds – previous year

	Balance 31/03/2022 £	Income £	Expenditure £	Transfers £	Balance 31/03/2023 £
General funds	84,210	143,276	(115,282)	-	112,204
	<u>84,210</u>	<u>143,276</u>	<u>(115,282)</u>	<u>-</u>	<u>112,204</u>

Analysis of movement in restricted funds – current year

	Balance 31/03/2023 £	Income £	Expenditure £	Transfers £	Balance 31/03/2024 £
LBI (Fun Fairy Tales)	-	9,000	(8,593)	-	407
Czech Min. Foreign Affairs	-	55,811	(55,811)	-	-
Czech Min. of Education	-	8,527	(8,527)	-	-
MSMT Extra Curriculum	-	8,365	(8,365)	-	-
	<u>-</u>	<u>81,703</u>	<u>(81,296)</u>	<u>-</u>	<u>407</u>

Analysis of movement in restricted funds – previous year

	Balance 31/03/2022 £	Income £	Expenditure £	Transfers £	Balance 31/03/2023 £
LBI (Fun Fairy Tales)	1,180	4,000	(5,180)	-	-
Czech Min. Foreign Affairs	-	65,813	(65,813)	-	-
Czech Min. of Education	-	5,718	(5,718)	-	-
MSMT Extra Curriculum	-	6,000	(6,000)	-	-
	<u>1,180</u>	<u>81,531</u>	<u>(82,710)</u>	<u>-</u>	<u>-</u>

**Notes to the Accounts (cont.)**

**Analysis of net assets between funds – current year**

	<b>General Fund £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Cash at bank and in hand	135,628	-	135,628
Other net current assets/(liabilities)	(25,998)	-	(25,998)
	<u>109,631</u>	<u>-</u>	<u>109,631</u>

**Analysis of net assets between funds – previous year**

	<b>General Fund £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Cash at bank and in hand	115,019	-	115,019
Other net current assets/(liabilities)	(2,816)	-	(2,816)
	<u>112,204</u>	<u>-</u>	<u>112,204</u>

**CZECH SCHOOL WITHOUT BORDERS, LONDON**

England & Wales - Charity number 1151158

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# Accounts

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## Annual Report 2022/2023



*Registered charity number: **1151158***  
*Company registration number: **7323697***

## **Czech School Without Borders, London/ Česká škola bez hranic, Londýn**

### ***Board of Trustees***

Jana Ernoult, Chair

Lucie Wenigerová, Treasurer

Dagmar Kraft, Secretary

Kazi Císařová, Member

Simona Ručková, Member

### ***Names of senior staff members***

Zuzana Jungmanová, Co-Director/Director

Ivona Klemensová, Co-Director/left role on February 2023

Linda North, Assistant

Veronika Prokopová, Administrator

### ***Mentors***

Marie Vichrová, Year 1 - Year 5

Renata Clark, Year 6 – Year 9

### ***Consultant Schoolgem***

Jakub Pachansky

### ***Speech Therapist***

Jana Martykánová

### ***Librarians***

Helena Rýparová

Dagmar Kraft

Veronika Friedel

Ivana Tuhá

### ***Graduates/ Volunteers***

Max Tatara

Milada Trew

Lara Tuna

David Šedina

Charlotte Stewart

Violka Prokopová

## **Achievements and performance**

*The charity's key objective is to provide a quality education in Czech language and to maintain and enhance the academic success of the school. The charity achieves this aim through the energy and devotion of its trustees, senior staff, teachers, assistant teachers and volunteers. Our volunteers form an important part of our school and thanks to the dedication of their own time our charity can flourish and develop. The trustees are volunteers, who run the charity. We also have volunteers, who assist in our classes, usually university graduates, who want to gain experience of living and working abroad, or who live in Britain and are interested in helping at our school.*

*We have been lucky to find fantastic volunteers amongst our parents, who run our library, music club, help with reading with our children, and assist in many other ways. By coming forward all volunteers receive professional experience, which they can use to enhance their careers.*

*The Charity has an open and constructive relationship with its teachers, assistant teachers, volunteers and parents who are encouraged to actively contribute to school life. The trustees communicate with members mainly through senior staff and have at least two meetings with members a year including an AGM. The relationships with funders are strong and enduring.*

*The main school activities take place on Saturdays for more than 186 students. The school provides an education from pre-school to Year 9 (the equivalent of Year 10 in the English education system). Traditionally, classes are conducted in-person at Tufnell Park Primary School in the London Borough of Islington. This school year, for years 6, 7, 8, and 9 there were lessons in person every other Saturday and lessons online in between.*

*There are additional online-only groups for years 3 and 4, which enable access to education to the more remote students, we have some students from Sweden for example.*

*Our school also provides Wednesday language workshop classes online for those who miss out on a lesson. These lessons focus on the expansion of vocabulary and communication skills. 10 students attend regular individual online classes, either following the same curriculum or focusing on vocabulary and communication skills.*

*The school library is open every Saturday, each class takes turns in visiting the library and borrowing Czech books. Our fantastic librarians provide advice and encourage students to borrow new books. They also organize a free book exchange three times a year for students and parents.*

*We are proud to have provided many other activities throughout our academic year 2022/23.*

*We motivate our students in many ways, taking part in local and international competitions. Our students took part in an international translation competition of English fiction to Czech language.*

*Our teachers also arranged cross borders friendships with students from the Czech Republic, writing and receiving letters in Czech and English language, and exchanging experiences from both countries. This school year 2022/23, Czech School Without Borders, London, provided an after-school drama/art club at Tufnell Park Primary School for its British pupils as well as a cookery club.*

*We provide a robust and dynamic syllabus to our students. This is thanks to our excellent teachers and teaching assistants, brilliant parent/carer helpers and our dedicated management team. All the events detailed further down in this report, held over 2022/23, have helped us strengthen and maintain our parent/student relationships and continue to deliver our core objective: the teaching of the Czech language, culture and heritage to our local and internationally based families.*

#### *Plans for the future*

*The trustees of the school intend to continue the current strategy, with a focus on maintaining the quality of education while looking to improve the efficiency of the Charity. The trustees will also look to strengthen our relationships with our current grant providers to help ensure the financial position of the Charity.*

*The trustees will continue to develop strong relationships with other schools and organisations in the Borough of Islington, where the main school is based, and other Czech organizations in the UK.*

*Written by*

***Jana Ernoult, Chair***

*Czech School Without Borders, London*



## Pre-school Department

### ***Pre-School Group A (Zuzana Jungmanová, Hana Musilová, Adéla Čížková and Denisa Fričová)***

In the second half of our school year, we managed to separate our bravest students, who began attending our lessons without their parents and worked effectively throughout the lesson. Children in group A learned plenty; they improved their skills with scissors, glue, paying attention, and much more. Together, we explored different topics, fairy tales, stories, games, activities on an interactive board, and songs with musical instruments during our lessons. We are already looking forward to the upcoming school year, not only will we welcome new children in group A but also their siblings in the newly opening baby group.



### ***Pre-School Group B (Hana Musilová, Adéla Čížková, Denisa Fričová and Zuzana Jungmanová)***

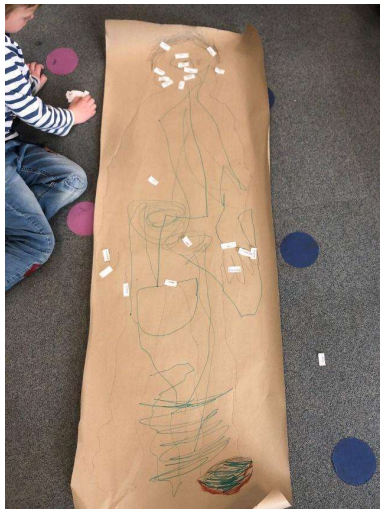
Even this year, we were blessed with a large number of children who came to us from the younger group. They joined the children who started Czech school last year for the first time. The children that stayed with us from last year continued with us and helped the new children become a part of the collective and acclimatise to our beautiful Czech community. We spent the entire year focused on topics that link with our everyday lives. Lessons were led by very professional and creative teachers who shared one goal: to help children create

a relationship with the Czech language through games, favourite topics, famous Czech fairy tales, art activities, and more. Our very successful goal was to show children that books and reading can also be fun and that it is a journey to knowledge. We actively went to the library, where children could borrow books from a wide selection of books. During their visit, children could sit down with teachers and explore stories that would interest them, and later they could read them with their parents. Our goal was for children to get to know a number of Czech traditions and also to get better at the Czech language. We successfully concluded the year in both groups, and our little students from group B moved on to the next phase, year 0, where they will start in September 2023. We are already excited about the new group of preschool children, and we can't wait for the adventures that are coming.



**Reception – Year 0 (Aneta Kelsall Linc, Vlad'ka Vrřanská)**

We have had lots of fun every Saturday since September and it was wonderful to see the children develop new friendships. The children deepened their knowledge of the Czech alphabet. Explaining the basics of the Czech language was particularly important and tricky but the children learned quickly. In our activities, we focused on listening and understanding. Children had to not only listen to instructions but also evaluate the meaning of the received information. Everyone loved the art activities and games that were used to deepen their vocabulary and understanding. The aim of Year 0 is to make children fall in love with the Czech culture, language and country. We try and do our best to encourage them to be in touch with the Czech language as much as we can. We hope they have enjoyed their time with us because we really enjoyed our time with them and are really proud of every single one of them!



## School Department

### *Year 1 (Veronika Prokopová, Štěpánka Bulířová)*

More than twenty children stretched the desks in the first class in September. All the children were very happy to see each other again after the holidays and we also welcomed newcomers.

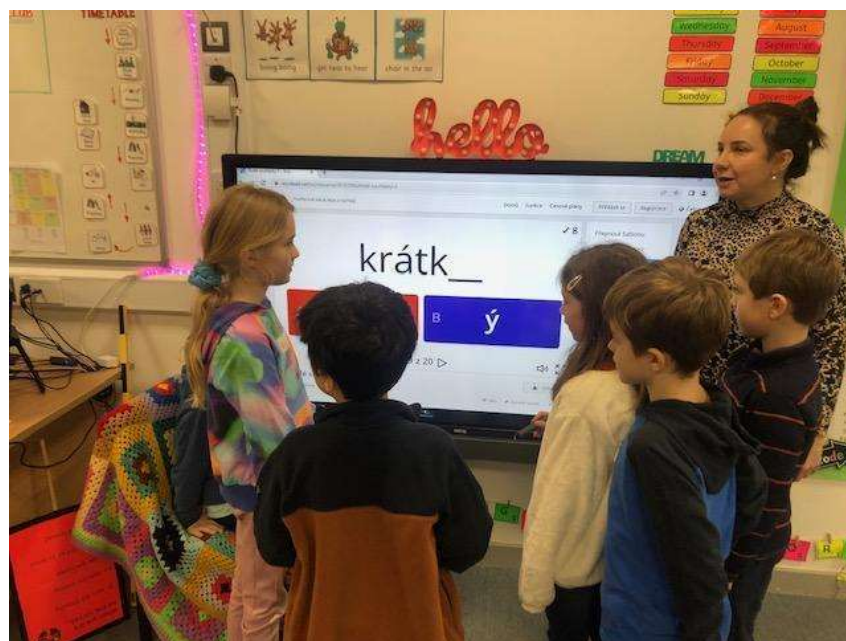
The first grade is a big change for children because they begin to experience the intricacies of Czech grammar. The biggest struggles are caused by hooks and commas. During the year we tried Czech handwriting, which the children liked. Thanks to our reading path, which motivated pupils to read in Czech at home, and also thanks to our volunteers, who read individually with the children every Saturday, pupils significantly improved their reading in Czech and enriched their vocabulary. We regularly visited the school library so that there was always something to read from, and as a class, we also participated in a great competition for the Golden Child, which is organized by the organizers of the Golden Ribbon book competition. Thanks to this competition, one discovers new books for children and youth. We enjoyed the book Coat and Handbag.

In addition to reading and writing, we also enjoyed a lot of dancing in the classroom, jogging outside and in the sports hall, and a lot of games on the interactive whiteboard in the classroom. Especially the competition quiz was fun for the students. This year, in addition, there was cooking with Mrs Linda, a teacher called Nice Czech at the stove, so in addition to great cooking and baking, we also practised the Czech language in a playful way. Throughout the year, the first-graders were again accompanied by mascots Dreamer the Pig and Ocelot Olík, who travelled home with the children and they then wrote in the journal what Dreamer and Olík did during the week.



## **Year 2 (Jana Skulová, Kateřina Vlčková)**

Even this year, our pupils had the opportunity to meet three fairy-tale characters - Káča, Škubánek and the fairy Amálka - who helped them learn Czech. In the lessons, we have been learning grammar as well as facts about the Czech Republic. A variety of learning resources have been used to make learning for children interesting and interactive. The activities ranged from presentations, interactive games, movement exercises, art classes, Czech songs and fairy tales. We have also regularly visited the school library to promote children's reading skills at home as well as at school, all with the help of our volunteer readers. Part of our reading and writing efforts were class literary competitions announced several times a year. I would like to thank Katerina, Lara and Jana for all their work and energy they have devoted to the children.



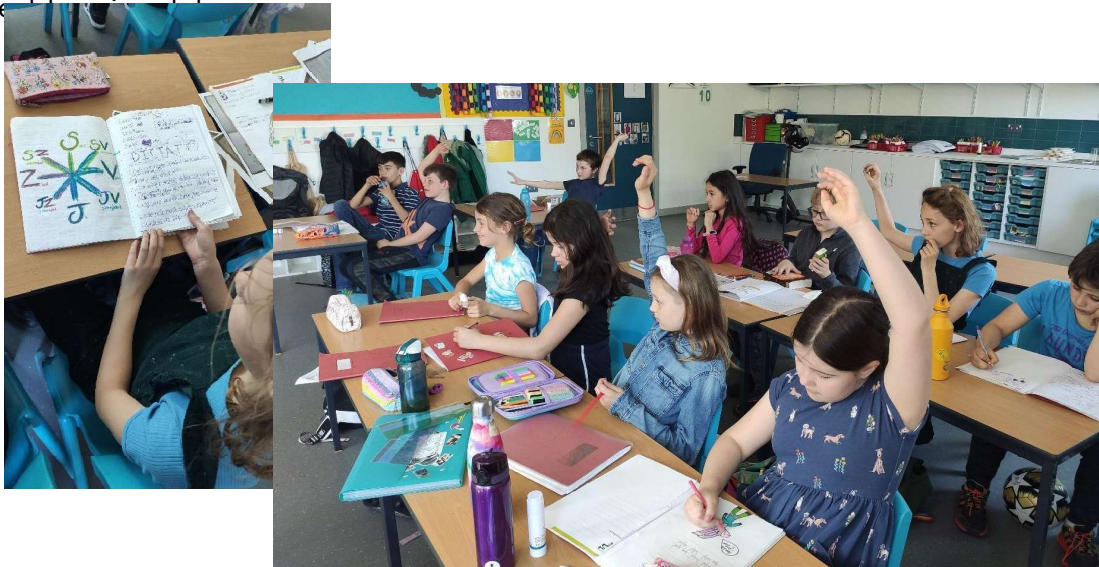
### **Year 3 (Eliška Šperková, Matyáš Polenský)**

Throughout year 3, the children gained a wide range of knowledge through both games and teaching. Each class began with an exciting conversation where the children had the opportunity to share their experiences and adventures from the past week.

This practice not only created a sense of belonging and socialisation amongst their bilingual peers but most importantly it enhanced their level of expression and perception of the Czech language. To further develop their speech and writing skills, children were encouraged to write essays and present them to the rest of the class.

Another essential part of our lessons was reading. Throughout the year we read the book '*Děti z Bullerbynu*', which served as a tool for developing the children's reading and listening skills as well as expanding their vocabulary. With the aim of retaining the freshly acquired knowledge, reading was always followed by the children writing down new words and creating their own little dictionary.

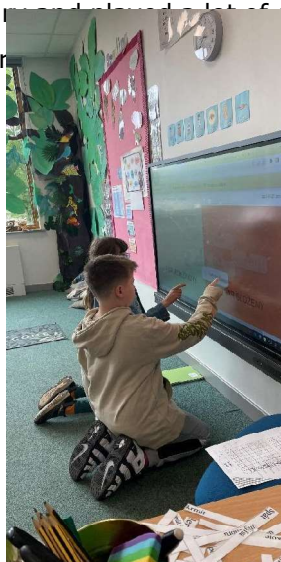
In geography, our students extensively explored the land of the Czech Republic. Specifically, regions, history, landmarks, culture, and neighbouring states. Geography was taught through presentations, games, worksheets, or group creative activities to cater to different learning styles.



### **Year 4 (Linda North)**

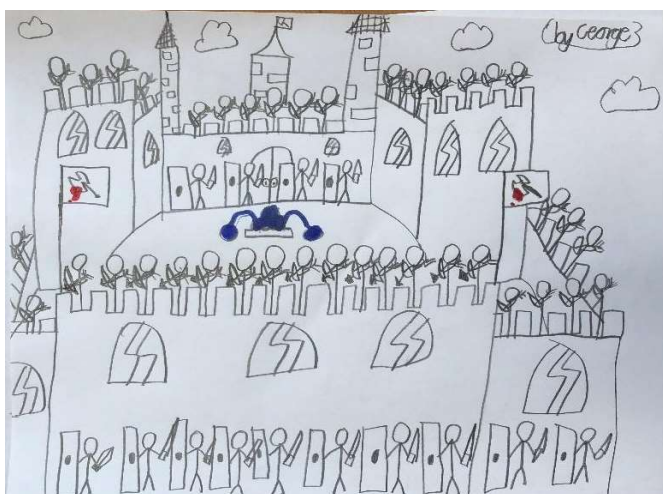
The fourth grade began the school year by repeating the listed words (*vyjmenovaná slova*) and parts of speech and gradually learned to conjugate nouns and tense verbs. Each term was also made more enjoyable with different stories. In the first term, The kids took us on a trip to the Czech Republic, visiting everyone's hometown. In the second term, they travelled back in time, telling stories of famous events and people from history and they

planned a trip to help us understand everything better. In the third term, the children wrote down their favourite recipes and prepared some of them in the school kitchen. In the final term, they introduced us to their most popular ruler from Czech history and they drew each one beautifully for us. All year they read so well, with our reading assistant Věra, played theatre, and cooked lots of tasty food. As they became more skilled in the kitchen, they also had the opportunity to share their culinary skills with children in the lower grades. They created a beautiful project for the reading competition, developed their vocabulary and learned a lot of new words. The fourth grade formed a great team which helped to deliver a project in the final year.



### ***Year 5 (Ivona Klemensová, Michaela Sidorová and Tomáš Homola)***

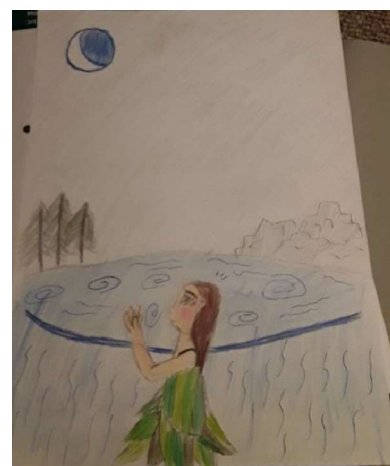
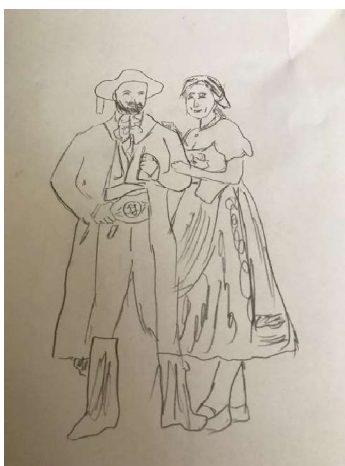
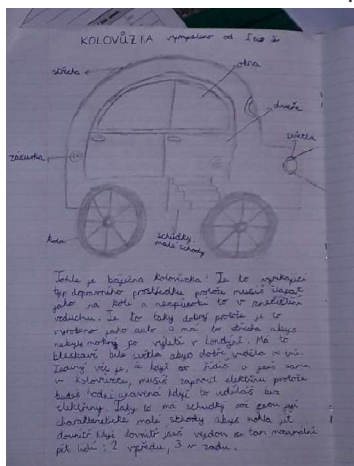
Students from 5th grade learned about adjectives and pronouns and their declension. They found out about Czech medieval and modern history, starting from the Hussites to Jagellonian and Habsburg dynasties, finishing with the period of Enlightenment and Marie Teresia and Josef II. In the first term, they read 2 books, Labutí dům and Saříroví ledňáčci a Glutaman. In the 2nd and 3rd terms, they continued with individual reading. They welcomed an online guest Monika Frečerová from the museum in Znojmo who told us about old Romanesque buildings in their town. 5<sup>th</sup> graders used their knowledge to invent and create their own unique baroque costumes and portraits, renaissance town squares, fascinating medieval castles, and engaging chronicles or porters to promote carp farming. In the 3<sup>rd</sup> term, they applied their knowledge to small pieces of creative writing. On several occasions, they cooked delicious meals with Linda.



**Year 6 (face-to-face – Soňa Šebestová, David Oršulík, online - Kateřina Osuchová and Monika Mittermeier)**

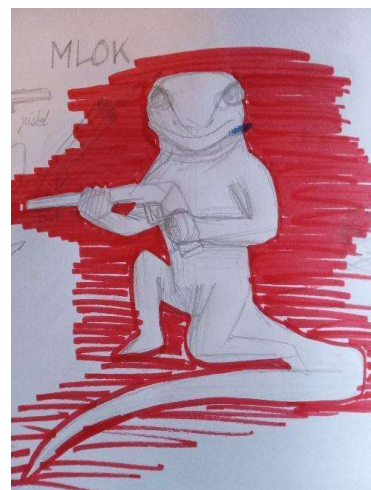
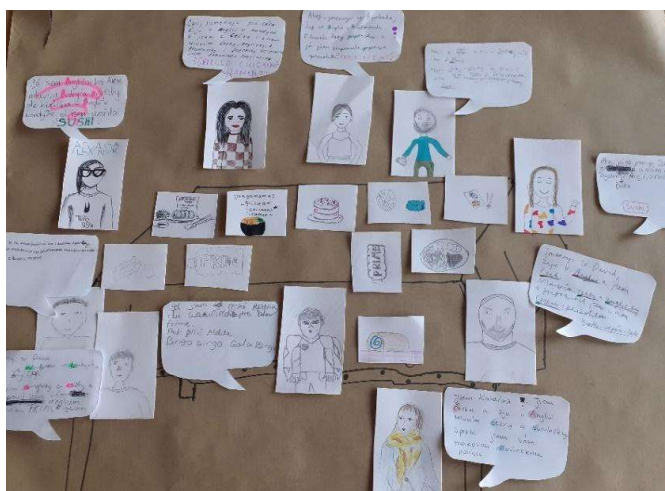
Throughout the school year, the sixth grade worked on two platforms - face-to-face and online. In the Czech language, our goal was the sound side of the language or word formation. We dealt with the declension of adjectives, pronouns, or numerals. At the end of the school year, we were also interested in syntax - we repeated the subject and predicate and newly have learned about the object in the sentence.

In our History lessons, we focused on the period between the National Revival and the First World War. The First World War was a topic where students could use their knowledge from the English school. We played a lot of games such as AZ-kvíz, Riskuj! or Kahoot! We also used various platforms (Wordwall, Learning Apps, and others). We participated in many projects, for example at "Hezky česky u sporáku". Students also had a chance to write letters to the Czech Republic.



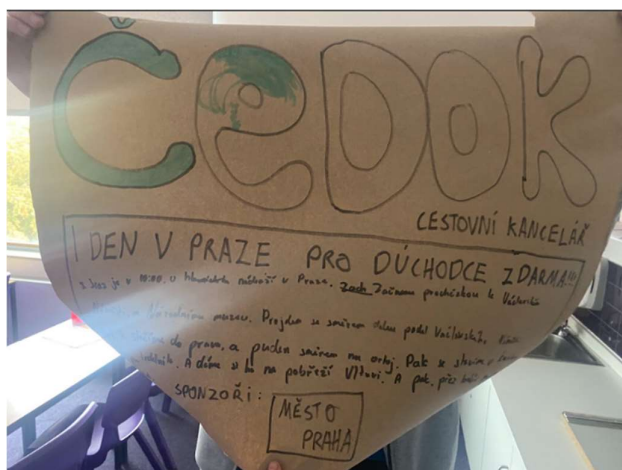
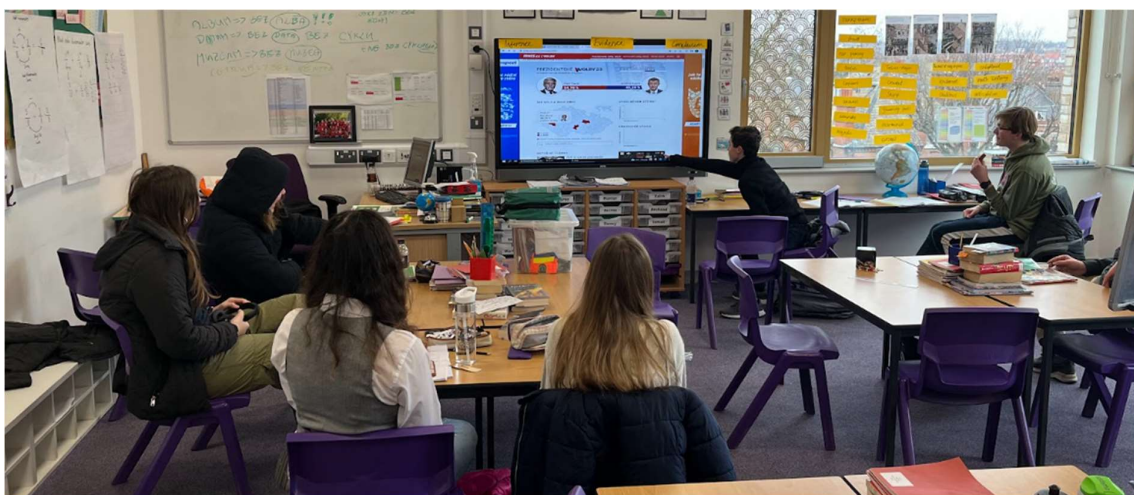
**Year 7 (face-to-face – Katarina Lebar, David Oršulík, online – Kateřina Osuchová a Monika Mittermeier)**

This year The seventh grade was a team of 12 talented and energetic students. They worked diligently throughout the year to improve their Czech language and learn about Czech history in the first half of the 20th century. In Czech language classes, they were working on expanding their vocabulary, with a particular focus on different meanings of words and the ways different parts of speech are formed. Towards the end of the school year, they learned about the constituent structure of sentences and practised their identification of them. During the year, the pupils regularly practised writing in Czech, they got to know and tried out various stylistic formations and spread their vocabulary through reading at home. Pupils showed great interest in getting to know events from Czech history. While the girls were most interested in the fashion and culture of the 30s, the boys enthusiastically studied the events of the Second World War, in which the topic of the participation of Czech pilots in the Battle of Britain was highlighted. All Seventh graders added a lot of hours of homework to their schoolwork and they finished this school year according to plan and with great results.



**Year 8 (face-to-face – Soňa Šebestová and Filip Charvát, online – Hana Červeňáková, Barbora Miklasová)**

Eighth grade was for all of the students a turning point. There is a greater emphasis (than ever before) on Czech communication, writing, and understanding text and audio. At the end of the school year, successful students can take the B1 exam. All students were working very hard and at the end of June, two of them took the B1 exam. In the 1st part of the school year, we kept studying Czech history from the beginning of communism to the creation of the independent Czech Republic. In the second part of the school year, students did their own presentations on the selected topic such as Karel IV, Jan Hus, or Marie Terezie. In grammar, the greatest interest was placed on correct prepositions, conjunctions, and writing commas in simple and compound sentences. During the lessons, we used various platforms such as Wordwall, Learning Apps, Kahoot, Mentimeter, and others. Together with the seventh grade, we participated in the project of the "Zlatá stuha" and we created comics on the topic of "Odsunuté děti".



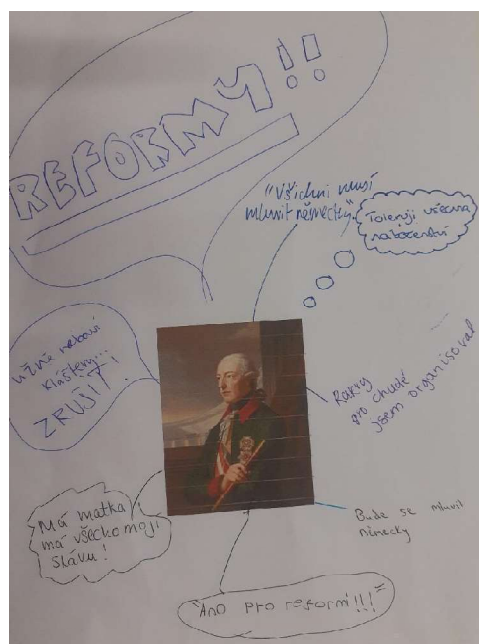
## **Year 9 (face-to-face – Katarina Lebar and Filip Charvát, online – Hana Červeňáková)**

The ninth grade was a team of 9 curious and motivated students who successfully completed their education at the Czech School this year. The focus of their work throughout the year was on improving their knowledge of the Czech language, with the possibility of concluding the year with a voluntary certified exam at level B1 or B2.

During the year, they devoted themselves to more demanding texts and listening activities in Czech. The students had the opportunity to independently present various topics in front of the class, express their opinion on them and thus practise their spoken Czech. During the year, they also wrote several longer and more complex texts, during which they were practising various stylistic formations, as well as Czech grammar.

Ninth grade also returned and repeated knowledge about various events of the Czech past with an emphasis on moments where Czech and English history meet. They enjoyed various competitive games with historical topics and other activities where they could compete for knowledge.

Throughout the school year, students took an active part in correspondence with pupils from school in the Czech Republic and participated in the great workshop on the topic of Czech pilots in the Battle of Britain. They concluded their attendance at the Czech school with a ceremony at the Czech Embassy.



### ***Czech Through Play (Kateřina Filipová and Soňa Šebestová)***

This school year we explored six very different topics: 1. Rescue teams and how to stay safe. 2. In the land of flora with Faun. 3. Inventors and their inventions. 4. Czech Republic. 5. With Grandpa Eduard to ancient Greek myth and legends. 6. Reporters.

During our online lessons, we talked not only about the term's theme but also about the personal interests of the students. We played games, both via online apps and physical games. For example, Kuba řekl (Simon says), muzikální sochy (musical statues) and much more. We used various platforms - Worldwall, Learning apps, but probably the most popular with the children was to play Kahoot or draw and write on Whiteboard in ZOOM.

The children have shown interest and developed their knowledge of a range of different topics as well as improving their confidence to speak Czech and deepen their vocabulary.



## Year 's Activities

### **All-year activity, Drama enrichment program in TFP, Veronika Prokopová and Elliott Ajai-Ajagbe Daley**

On Fridays, children from Tufnell Park Primary School had the opportunity to try something new, something special as a part of the enrichment program. We were more than happy to be part of that program. We delivered cooking sessions and drama lessons. The drama class reflected the primary school curriculum and worked closely with the class teachers to enrich the education. First half-term we focused on the topic of light. We had a great discussion about a world without light or with too much light. Children made beautiful shadow puppets and then performed.

In the second half-term, our topic was the river Nile, we created a performance for other classes which was about Santa being on a holiday in Egypt and clashing with the ancient Gods. Pupils made lovely headbands which represented their characters. In the third half-term, we used the topic "Sound" and our performance was called The Sound of the Jungle. Children made face masks of animals and also performed a great jungle dance. Volcanoes and earthquakes were topics for the fourth half-term and we reconstructed the events of Vesuvius eruptions and the disaster of Pompeii. We made costumes and props and the children performed on stage in the big sports hall.

Our last topic for the Summer term was "All Around the World". In the fifth half-term, we imagined how aliens would react to different food around the World. In the last half-term, we focused on the animals around the World and their thoughts. Children created sock puppets and scenarios and they wrote poems. With every topic, we created scripts and amazing characters. We worked with children from year 3 up to year 5. We aimed to build confidence and develop literacy and drama skills through devising workshops, script writing/character, and world-building. We had very positive feedback from all our students.



### **All year activity, Hezky česky u sporáku (Cooking Class in Czech School) Linda North**

At the beginning of October, the Czech School in London started cooking lessons for their pupils. Children had the opportunity to try not only a number of dishes and the actual work in the kitchen but also get acquainted with healthy nutrition and get a lot of beneficial advice for their healthy lifestyle. During these lessons, the students worked in groups and prepared recipes together according to the teacher's instructions. In the end, everyone greatly enjoyed their fantastic dishes.

Everything took place under the supervision of the amazing teacher Linda North who excellently led these lessons and prepared a lot of delicious recipes for the students. A big thank you is also due to Make In Hackney's for their help and delivery of all raw materials without whose cooperation this activity would not have been possible. Last but not least to all parents for their support and help. All pupils and teachers enjoyed the lessons to the fullest and we are looking forward to other great meals that we will prepare together.



### **24th – 26th October 2022, 3 full-day creative-exploratory workshops - Treasures of London**

During the autumn holidays, the Czech School Without Borders in London prepared a series of three creative-exploratory workshops called Treasures of London. During the autumn holidays, the children had the opportunity to get to know the diversity of art, architecture and many mysterious and interesting places that London has to offer.

On the first day, we started a tour of the Southbank. We took the opportunity to admire the Southbank Centre, the National Theatre and Tate Modern. The children tried out a wide range of art techniques, such as rubbing, one-strokes, and dotting, and learned to paint perspective pictures. Thanks to this, a number of original and wonderful works were created.

The next day, the art group set out to discover hidden art spots around Liverpool Street and Brick Lane. We also visited the Whitechapel Gallery. For this day the teachers prepared remarkable art and sports activities, which enchanted the children just like the previous day. This time we focused more on graffiti and street artists. In the Whitechapel Gallery, they then created houses that hid fantasy worlds by combining collage and painting.

We started the last sunny workshop day at St. Paul's Cathedral, and walked along the Millennium Bridge, from where we could observe famous London buildings. Inspired by the many London bridges, and the children created their own bridges. At the Barbican Centre, we focused on skyscrapers and ended our three-day event with a visit to the Museum of London, where the children attempted mosaic-making. Everyone really enjoyed the event and took away not only a lot of experiences but also beautiful portfolios that they can be proud of.



### ***13th November 2022, The Websters***

On 13th November the Czech School together with the Czech Centre in London and the Czech and Slovak school Okenko participated in the screening of the animated film *Websters in Film*. The event took place at the Czech Embassy in London as part of the 26th Made in Prague festival.

A humorous spider story intertwined with an unexpected adventure which in a family deals with children's joys and sorrows. After the screening, an art workshop was prepared where they could make their own web or an invitation to a spider party with the help of their parents and CSWBL staff. The children not only enjoyed the film but also took away excellent products inspired by the movie.

### **Autumn 2022, the first Czech school calendar**

In Autumn we decided to create a calendar with pictures from our classes and school events in order to bring the series of activities closer to parents and our partners. Thanks to a parent, we were able to print the calendars for free, and therefore we decided to use the calendar as a "fundraiser" where we raised a beautiful £217. All of the money we raised will go to financing other activities supporting reading and learning.



Jeden za všechny, všichni za jednoho

### **3rd December 2022, St. Nicolas celebration**

This year, St. Nicolas visited the children in the classrooms on Saturday on December 3rd. Of course, he came with smiling angels and spooky devils. The pupils greeted them nicely and sang Christmas carols, therefore the devil didn't take anyone away. As a reward, the children received a reward, in which they could find Pardubický gingerbread, Pedro chewing gum, but also a potato, which is supposed to remind the children to be kind throughout the year.

During the day, the children could enjoy their creations they made in the prepared workshops. They had a choice of Christmas decorations, for example, a Christmas tree made of pinecones, a star made of coloured wires or an angel made of muffin liners. The biggest attraction was decorating gingerbread cookies, which were baked for us by both mothers and schoolchildren from Tufnell Park Primary School. They were made gluten-free so that everyone could really enjoy them. A pleasant end to the day was the Christmas concert, where not only the children who are part of Citrónky, the school choir but also the teachers sang for us. Traditional Czech carols and songs from classic Czech fairy tales. The entire audience was able to join in the singing, creating a beautiful Christmas atmosphere.



### ***11th February 2023, Mardi Gras celebration***

On the last Saturday of the half-term, 11th February, we celebrated Mardi Gras with the children. The morning was peaceful, the students learned about the history of the carnival and looked at photos of richly decorated costumes. Which they used as an inspiration to make their own masks.

By the afternoon, music was already playing in the great hall. A disco was arranged for the whole school and, of course, there was a dance competition between classes. Preschoolers, first graders, and fourth graders had a narrow lead and during the last song, the decision was made as the fourth grade had the most impressive moves.

The fourth graders also shone when preparing a small snack for their classmates. They took preschoolers under their wing in the kitchen and baked delicious cookies with them, the famous Czech "esíčka" and chocolate coconuts. At the end of the day, there was a carnival parade, where we saw a wide range of beautiful masks and costumes.



### ***13th February 2023, 'Believe or don't believe' - Natural History Museum***

During the half-term holidays, on the 13th of February, the Czech School without Borders London prepared a day-long workshop for its younger students called, 'believe or don't believe' at the Natural History Museum. The first stop was the "Our Planet" section, where students could see the different conditions on the planet and explore the incredible inventions of nature. After everyone continued for dinosaur excursion, which aroused the greatest response among the students. Together they also had the opportunity to see various mammals and plants and then discussed everything in detail with each other and with the teachers.

After acquiring new information, everyone enthusiastically undertook the creation of their own art portfolio. Both different landscapes and the animals that live there were created, and everyone also created their own dinosaur headband as a keepsake. All the creations were really excellent and they took away not only a lot of experiences but also beautiful portfolios that they can brag about.



***13th February 2023, "Once upon a time there was a life 2 – older" Natural History Museum***

The Czech School without Borders has prepared a seminar for selected pupils at the National Science Museum. The wonderful Lenka Neal, who works at the museum, took care of the group of older children. The program began with the students getting to know the museum. Subsequently, the students in groups determined the mysterious biological object they received and could examine it under a magnifying glass or microscope. These objects included the vertebra of a dolphin, the egg shells of a shark and a stingray, or the ear bone of a whale.

The morning block ended with an interesting lecture about the seabed and an expedition led by a team from the museum. The students also had a short introduction about evolution from our intern Petra K. After that, the whole group went to the basement of the museum, where the biggest treasures were waiting for them. Up to 12 metres long preserved *squid* or the original preserved collection of Charles Darwin. During the whole time, the pupils had the task of filling in the Little Researcher's Diary.

After lunch, the group's footsteps headed to the laboratory, where the goal was to find and observe the tiny organisms obtained by passing the mud through a sieve. The students really enjoyed this activity. At the very end, the pupils painted polyester cups or played a

"treasure hunt" game, where they looked for answers to questions in various places around the museum. The students still have to wait for the decorated cups to take home, as they will go on an expedition to the sea with the team from the museum. The cups will be immersed to a great depth and will shrink to a third of their original size due to the pressure. We are already looking forward to the next scientific seminar.



### ***15th March 2023, Mother tongue international day***

On Wednesday 15/03/2023, a mother tongue celebration took place in Islington Assembly Hall. This celebration was intended to highlight the importance and preservation of the mother tongue. To support not only children but also parents and teachers who have the determination to devote themselves to their mother tongue and thus support the diversity of different cultures. Right at the beginning, the selected children were presented with diplomas for excellent work, especially for their endurance and development in their mother tongue.

The Mayor of Islington was also present. Subsequently, a varied program began. We could see, for example, a presentation about Arab culture, traditional dances from Ethiopia and Somalia, or a performance by a children's choir from Turkey. There was also a display of traditional clothing. The audience was joined in the rhythm by a drum performance, but also by female Somali dances. The Czech School without Borders in London also had the opportunity to present its operations and share its enthusiasm and experience. The whole program was accompanied by a great and pleasant atmosphere and ended with a traditional dish prepared by local women.

### ***16th March 2023, British Museum workshop***

On Thursday, 16th March, the Czech School Without Borders prepared a seminar for its pupils at the British Museum. The group was led by teacher Eliška together with teacher

Matyáš. Before we started our journey, we introduced the children to how many continents there are in the world and what they are called. The pupils were given a map of the world, so they could write the name of the continents and then colour them according to the lowlands and highlands.

Our first journey led to the African section. Here we saw different coloured textiles, painted masks and also the Tree of Life. In order to try working with textiles themselves, the children made their own bracelets at the end of our African exploration, in the colours of the Czech flag. After lunch in a nearby park, we returned to Africa for a while, but this time to prehistoric Egypt. Before we started our exploration, the pupils made beautiful pyramids. Then we went to explore the Egyptian part. Here the pupils were most interested in the mummies and the mummification process.

During the afternoon session, we moved back to Europe, specifically to ancient Greece. Pupils were given worksheets, where they placed Greece on a map and learnt about Greek mythology. They were given clues and tried to guess which god we were talking about. The pupils then took us to the Greek part of the museum, where we explored Athenian sculpture and architecture. We finished the day on the top floor of the British Museum where pupils viewed Athenian pottery depicting Greek mythology. They then had the opportunity to paint and decorate such a vase themselves according to their own taste. We are already looking forward to the next museum trip.



### ***25th March 2023, a workshop about pilots, VOŠ Academie Michael Prague***

As an organization, CSWB always aims to broaden the horizons of its students to help them gain a wider understanding of Czech culture and history. On the 25th of March, three students from Academy Michal, the University of Creative Communication in Prague, visited the school to lead a creative workshop focused on the vital role that Czechoslovak pilots played in the RAF during World War Two. Two of the students presented a short film about the life of the Czech pilot Josef František, whilst the other student described her creative process behind a landing page detailing the history of Czechoslovaks in the RAF. Both presentations were received with great enthusiasm and interest by the children. The

children then took part in the creative process by drawing their own landing page and film scenes, further piquing their interest. This was thoroughly appreciated by the Czech ambassador Marie Chatardová, who was also in attendance.



### ***31st March 2023, Night with Andersen***

On Friday, March 31, the Czech School without Borders went on a nighttime adventure expedition in the footsteps of Odysseus. Before heading out to sea, we got in touch with Czech Radio Junior and had the opportunity to send greetings to the Czech Republic and to share where we are and what awaits us. Later, the kids were given a chance to ask some questions themselves. Our inquisitive children did not spare the presenters and asked as many questions as they could.

Throughout the evening's mysterious journey, we were guided by Telemachos, who showed the pupils where Odysseus had travelled, the traps he had faced, and the people he had met. He introduced us to the witch Kirke, the giant Cyclops, and King Ailus. To go on such a journey, children had to first assemble a flotilla, create Greek mosaics to decorate it, and finally correctly assemble memory cards of the Greek gods. All the tasks were successfully completed, so it was time for a little refreshment. After energy replenishment, we headed on a mysterious trail full of unexpected pitfalls and twists. The pupils had to bravely pass the three-headed dog Cerberus, which was waiting for them with various riddles and cyphers. After passing Charon and all the tests, the god of the underworld himself, Hades, challenged them with various tricky tasks.

After successfully completing the adventurous journey, crossword puzzles and colouring were awaiting the kids. The children had the opportunity to recall what they had learned. At the end of the day, we all squeezed into our sleeping bags and were ready for a night at school.

The next day, after breakfast, the students received their diplomas and a present from King Ailos. It was then time to return to our desks and get ready for Saturday's lesson. We are already looking forward to the next night's adventure.



### ***1st April 2023, Spring fun - Easter***

On the 1st of April, we celebrated the upcoming Easter. In the morning, the students were studying, but in the afternoon, they took part in the programme prepared in the sports hall, which was beautifully decorated by the preschool teacher Hanka. Easter is supposed to be a cheerful celebration, so we all said goodbye before the holidays with cheerful songs sung by the school choir Citrónky, which was divided into older and younger children. The older singers delighted the parents with the classic songs Nonstop and Jóžin z bážin, the little ones sang The Smart Man and the Stupid Man and Jede jede poštovský panáček and then handed out Easter cards to the parents as little postmen.



### ***21st May 2023, Czechoslovaks Sports Olympics***

On Sunday, May 21, the 2nd Czechoslovak Sports Olympics took place. The younger and older athletes fought with all their strength until the last moment and all earned amazing gingerbread medals. We jumped long and high, we even jumped like frogs and ran slalom,

sprint and relay. Cans and accuracy were also thrown. After lunch, the adults also fought with each other, who fought as bravely as their children. The Czech atmosphere was complemented by traditional Czech snacks, including rolls, brought by the sponsoring Czech shop. It was great to meet Czech and Slovak friends from other schools again. Thanks to the good weather, we enjoyed the day very much and we are looking forward to the third year again next year.



### ***30th May - 2. June 2023, Spring camp - From the great-grandfather of the Czech to the Golem***

During the holidays, which are in England at the turn of May and June, we traditionally organise a spring camp. This time it took place in the wonderful surroundings of The Mill Residential Centre in Surrey from May 30th to June 2nd. The topic was Czech fables and legends, as the title "From the Great-grandfather of the Czech to the Golem" suggests.

On the very first day after our arrival, we managed to make bread according to the secret family recipe of the Czech great-grandfather, and before it rose, we went on a boar hunt with Bivoj. Like our ancestors, we also tackled obstacles, in the rope centre, in search of a land rich in milk and curds. The next day was marked by the heroic Bruncvík, thanks to whom the Czech Republic has a lion in its coat of arms. The children invented their own emblems and weapons as members of Bruncvík's troupe. We also made original camp t-shirts using the bleaching technique and set out to conquer Říp, aka the local hill. Although

we didn't win a lion for our merits, we were treated to a wonderful schnitzel with mashed potatoes and a chocolate bun.

On the last day before departure, we became alchemists at the court of Rudolph II., and we made the philosopher's stone, potions, and the famous Golem.

It was a fantastic four days full of sun and joy, bonfires, and singing. The children liked the path of courage the most, which they heroically managed on the last evening. The children took away wonderful experiences and everyone is really looking forward to the next camping trip.



### ***Golden ribbon - Golden Child 2023***

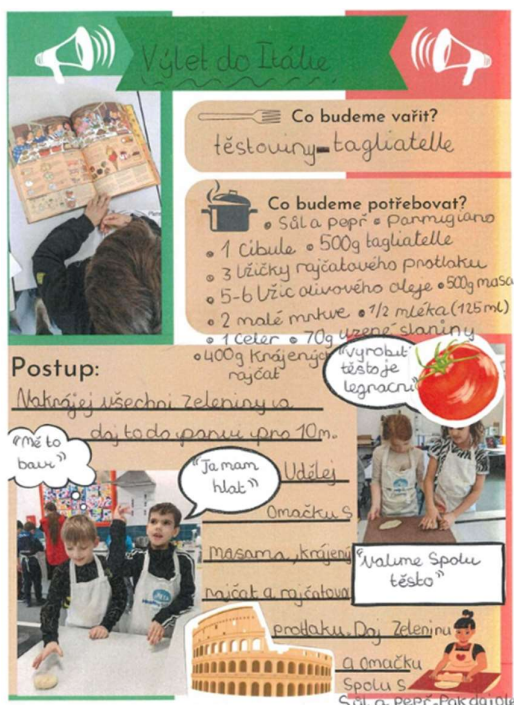
Bilingual children from Czech School meet regularly every Saturday to deepen their knowledge of Czech as a language and Culture as well. Preschoolers, which in Czech school are children from ages 4-5 years, chose František from the compost from the Labyrinth Publishing House. "The story of Frantisek of the compost fascinated us in many ways. Thanks to the worm man, we got into nature, met his insect friends and shared some interesting facts about gardens and orchards then we underwent several creative activities alongside Frantisek and ended up in the kitchen, where we made him and the compost out of dough and crushed biscuits. The children were so thrilled. In the second part of the event in the summer term, we will spend time looking at worms in nature."

"From January, we in the first grade read passages from the magical book 'Coat and Handbag' (Argo Publishing). In anticipation, we watched their adventure and beautiful friendship. We created and decorated our own coats and a handbag and wrote down everything, which belongs in a handbag. In the end, one handbag alone contained 17

phones, 2 televisions, many pieces of bread and chocolate, keys, money and even a water pistol. We really enjoyed the book."

In London, we cooked according to the book 'Can I taste?' from Host Publishing. The nine-year-old chefs decided to 'plunge themselves into the kitchen and what they learned from the book, they tried to cook on their own. Italy interested them the most, and so they made their own pasta and on their second attempt, they made pizza. They also invited their younger peers into the kitchen to share everything they had learned. In the end, they made a book with pictures we took along the way where they described what they did and how much they enjoyed it. It was a great project and very tasty too.

7th and 8th grade students at CSWBL listened and learnt about the problematics surrounding the Germans leaving the country in the 1940s. They worked in 3 groups always with a story from the book 'Displaced Children from the Memory of the Nation'. "Together, we read the whole comic book and after the teachers handed out pre-printed comics templates. The students had to create a fictional character of a displaced child and come up with a story, which they will turn into a comic book.



### **1st July 2023, The ceremonial end of learning at Czech school**

On Saturday 01.07. 2023 at 16:00 the 9th-grade students of the Czech School without Borders gathered at the embassy of the Czech Republic to ceremoniously mark an end to their studies along with their parents, teachers and leaders of the school. The graduates

were given sashes, certificates and yearbooks. The special guests at the event were Michal Žižlavský, who takes care of the community and expatriate affairs for Czechs living in Britain, and Jiří Krátký (M.A.), the special representative for expatriate affairs of the Ministry of Foreign Affairs of the Czech Republic. Both men spoke to the graduates and stayed to engage in informal conversation accompanied by delicious refreshments. The students, their parents and their teachers very much enjoyed the festive and sentimental atmosphere.



### ***8th July 2023, Summer Party***

On the 8th of July, we enjoyed the last Saturday of Czech School. This year's final day had the theme fairy tales and bedtime stories. The teachers and pupils wore cheerful costumes and we were not deterred even by the rain, which forced us to spend most of our time in the school building. Class photos were taken right in the morning, and gingerbread cookies

were prepared in the large sports hall for decorating alongside making paper hats inspired by the famous Czech mascot, Večerníček. There was jumping in bags in the corridor, water was carried in spoonfuls and also a "chimney" race was played.

At two o'clock in the afternoon, the excellent Citronky, the school choir, performed a song from the children's series Mach and Šebestová and the movie Saxána. After that, a band made up of parents and friends of the school played and sang for more than an hour, to everyone's delight. Meanwhile, children had an opportunity to make 3D pictures of Maková panenka, get henna tattoos and try out some goodies baked by their parents. The money raised by the food sale will go to supplementing books in the school library. This year's graduates mixed delicious mocktails during the summer party. As in previous years, several of these talented graduates will join the teaching staff ranks and become members of the school team. We ended this school year with a smile and hearts full of joy, and we are looking forward to September.





Charity No: 1151158  
Company No: 7323697

**ANNUAL REPORT &  
ACCOUNTS  
31/03/2023**

## **Report of the Trustees for the year ended 31/03/2023**

### **Reference and administrative details of charity:**

Charity name: **Czech School Without Borders, London**

Other names the charity is known by: **Czech School**

Registered charity number: **1151158**

Company registration number: **7323697**

Charity's registered office: **CZECH CENTRE LONDON, Embassy of the Czech Republic in London, 30 Kensington Palace Gardens, London W8 4QY**

### **Names of the charity trustees who manage the charity:**

#### March 2022 – November 2022

Jana Ernoult, Chair

Lucie Wenigerova, Treasurer

Dasha Kraft, Secretary

Kazi Cisarova, Member

Marek Friedel, Member

#### December 2022 – January 2023

Jana Ernoult, Chair

Lucie Wenigerova, Treasurer

Dasha Kraft, Secretary

Kazi Cisarova, Member

#### February 2023 – March 2022

Jana Ernoult, Chair

Lucie Wenigerova, Treasurer

Dasha Kraft, Secretary

Kazi Cisarova, Member

Simona Ručková, Member

### **Names of senior staff members:**

Zuzana Jungmanova, Co-Director

Ivona Klemensova, Co-Director

Linda North, Assistant

Tereza Dvorník, Curriculum coordinator, Accountant

Veronika Prokopová, Co-coordinator

### **Structure, governance and management**

The charity is governed by its Articles of Association dated 14<sup>th</sup> July 2010 and is constituted as a company limited by guarantee.

The charity currently has five trustees, who are also Directors, and who are responsible for the overall management and control of the charity. The senior staff are responsible for running the school together with its teachers, assistant teachers, and volunteers whose purpose is to provide a Czech education to our children. The charity uses the services of a bookkeeper and a speech therapist. New trustees are appointed in accordance with the charity's governing document by ordinary resolution if the person is willing to act as a trustee/director. All trustees are appointed annually at the AGM by the members. All parents and carers automatically become members. Trustees meet on a regular basis at least six times per academic year; the meetings are properly minuted. Urgent matters are dealt with via normal communications channels (voice, video or written) and notarised as required.

The charity has adopted the following policies and procedures which are reviewed on a yearly basis:

*Safeguarding and Child Protection Policy*

*Data Protection Policy*

*Health and Safety Policy*

## **Report of the Trustees for the year ended 31/03/2023 cont.**

*Financial Policy*

*Equal Opportunity Policy*

*Volunteer Policy*

*Confidentiality Policy*

*Conflict of Interest Policy*

*Off Site Visits Policy*

*Complaint Procedure*

*Disciplinary Procedure*

*Debit Card Policy*

*Online Safety best Practice Policy*

*Reserves Policy*

### **The trustees identified the major risks to the school as follows:**

- (1) dependency on one set of rental premises;
- (2) cost of rental premises;
- (3) decrease in the number of pupils due to Brexit
- (4) potential shortage of volunteers, due to Brexit related impacts to the Erasmus program;
- (5) departure of senior teachers;
- (6) partial dependency on grants and a change of law.

The major risks are being reviewed on a regular basis by trustees, and systems and procedures have been established in order to manage those risks.

### **Financial Review**

The Trustees regularly review the finances together with a half-term cash flow analysis as a part of the effective stewardship of the school.

Net Income for this financial year shows a surplus. The trustees took a number of measures throughout the year to ensure the optimum financial result at the end of the financial year. The reported surplus will help the school to continue to operate (maintain current activities and training of staff) and support those families, in desperate financial need, to continue with the Czech education of their children at our school. A portion of the surplus, as detailed in the accounts as 'Surplus Provision' will also be set aside as a reserve for the future.

The organisation has a reserves policy which is reviewed on an annual basis. Cash reserves were £102K at 31/03/2023 (£84K at 31/03/2022).

The charity is mainly funded from the fees collected from its members, approximately 62%. The rest is funded by the following grants:

Ministry of Foreign Affairs of the Czech Republic  
Ministry of Education, Youth and Sport of the Czech Republic

### **Public benefit statement**

The school exists to provide further education for its pupils in Czech language, history and culture. The trustees have considered the Charity Commission's Guidance on public benefit and consider that they have fulfilled their duties in the light of that guidance.

## **Report of the Trustees for the year ended 31/03/2023 cont.**

### **Objectives and activities**

Charity objectives are, as specified in the governing document, to advance education for the public benefit in the language, history, geography, art, culture and heritage of the Czech Republic.

The charity's key objective is to provide a quality education in Czech language and to maintain and enhance the academic success of the school. The charity achieves its objectives through the energy and devotion of its trustees, senior staff, teachers, assistant teachers and volunteers.

Our volunteers form an important part of our school and thanks to the dedication of their own time our charity can flourish and develop. The trustees are volunteers who run the charity. We also have volunteers who assist in our classes, usually university graduates who want to gain experience of living and working abroad, coming through the Erasmus program or who live in Britain and are interested in helping in our school. We have been lucky to find fantastic volunteers amongst our parents who run our library, music club, help with reading with our children and assist in other ways. By volunteering all volunteers receive professional experience which they can use to enhance their work record.

Our other objectives for the year included:

- (1) to broaden our academic curriculum, including developing educational materials for our pupils
- (2) to improve efficiency in running the charity
- (3) to provide continuing support for our pupils already in receipt of assistance with fees
- (4) to provide necessary training to our staff
- (5) to continue strategic planning for the growth of the school
- (6) to continue strengthening our relationships with other supplementary schools and organisations in the Borough of Islington
- (7) to continue strengthening our relationship with other organisations providing a Czech education in Great Britain and abroad and other Czech bodies in the UK.

### **Achievements and performance**

The Charity has an open and constructive relationship with its teachers, assistant teachers, volunteers and parents who are encouraged to actively contribute to school life. The trustees communicate with members mainly through senior staff and have at least two meetings with members a year including an AGM. The relationships with funders are strong and enduring.

The main school activities take place on Saturday for more than 186 students. The school provides an education from pre-school to Year 9 (the equivalent of Year 10 in the English education system). Traditionally, classes are conducted in-person at Tufnell Park Primary School in the London Borough of Islington, for years 6, 7, 8, and 9 there are lessons in person every other Saturday and lessons on line in between.

There are additional on-line only groups for years 3 and 4, which enable access to education to the more remote students, we have some students from Sweden for example.

Our school also provides Wednesday language workshop classes on-line for those that miss out on a lesson. These lessons focus on the expansion of vocabulary and communication skills.

10 students attend regular individual online classes, either following the same curriculum or focusing on vocabulary and communication skills.

The school library is open every Saturday, each class takes turns in visiting the library and borrowing Czech books. Our fantastic librarians provide advice and encourage students to borrow new books. They also organize a free book exchange three times a year for students and parents.

We are proud to have provided many other activities throughout our academic year 2022/23.

We motivate our students in many ways, taking part in local and international competitions. Our students took part in an international translation competition of English fiction to Czech language.

## **Report of the Trustees for the year ended 31/03/2023 cont.**

Our teachers also arranged cross borders friendships with students from the Czech Republic, writing and receiving letters in Czech and English language, and exchanging experiences from both countries.

In December, we arranged for St Nicolas to join us personally and virtually in all classes. We also took part in "Krajane zpivaji koledy" (Countrymen sing carols).

(1) 1.4.2022 **Noc s Andersenem** (Night with Andersen): We spent the whole evening as pirates solving mysterious cyphers, getting to know the most mysterious creatures of the Seven Seas, singing pirate songs, and having a lot of fun.

(2) 2.4. 2022 **Velikonoční zpívání** (Easter Singing): We celebrated the arrival of spring with Easter singing.

(3) 23.4.2022 **Kavárna s rodiči** (Coffee with parents) An informal meeting with parents, the committee, and the teachers. During these meetings, the committee and the school management presented the new developments that are coming to the school.

(4) 1.5. 2022 **Rozhovory s hosty** (Guest Interviews): Our discussions with parents as guests. The students prepared questions in advance. The interviews were recorded, and the children had the opportunity to try out the role of podcast presenters.

(5) 29.5. – 1.6. **Jarní kemp – Dračí dobrodružství** (Spring Camp – Dragon Adventure): We went on a four-day adventure expedition to the magical forest of Cudham.

(6) 31.5.2022 **Byl jednou jeden život** (Once There Was Life): The little explorers ventured into the depths of the Natural History Museum in London.

(7) 11.6. and 25.6. 2022 **Certifikovaná zkouška** (Certified Exam): In cooperation with the Institute for Language and Vocational Training of the Charles University, we managed to prepare an online version of the certified exam in Czech B1 and B2.

(8) 12.6.2022 **Sportovní olympiáda** (Sports Olympics): This event was organised by the Czech and Slovak school Okénko in cooperation with the Czech School Without Borders, London.

(9) 9.7. 2022 **Letní párty** (Summer Party): We celebrated the end of the school year with the children, parents, teachers, and committee.

(10) 1.10. 2022 **Hezky česky u sporáku** (Cooking Class in Czech School): The Czech School started cooking lessons for their pupils. Children could try not only a number of dishes and the actual work in the kitchen, but also get acquainted with healthy nutrition.

(11) 24.–26. 10. 2022 **Poklady Londýna** (Treasures of London): The Czech School has prepared a series of three creative and exploratory workshops called Treasures of London. The children had the opportunity to discover the variety of art, architecture, and many mysterious and interesting places that London has to offer.

(12) 30.10.2022 **Pietní akce Brookwood** (Remembrance at Brookwood): We took part in remembrance activities at the military graveyard in Brookwood.

(13) 3.11.2022 **Mikuláš** (St. Nicolas): Classes were visited by St. Nicolas, angels, and devils. The children could enjoy the products they made during the prepared workshops.

(14) 13.11.2022 **Webstroví** (Websters in film): The Czech School participated in the screening of the animated film Websters in film. The event took place at the Czech Embassy in London.

(15) 18.11.2022 **Burza knih** (Book Exchange): Parents could bring Czech books for children and adults and in turn take away those that interested them. It was an opportunity to meet over the books and chat with other parents.

(16) 11.2.2023 **Masopust** (Mardi Grass): We celebrated Mardi Grass with the children. The students learned about the history of the carnival and looked at photos of richly decorated costumes. They used this as inspiration to make their own masks.

## **Report of the Trustees for the year ended 31/03/2022 – cont.**

(17) 13.2.2023 **Věřte–nevěřte** (Believe It or Not): During the half-term holidays, the Czech School without Borders London prepared a day-long workshop for its younger students at the Natural History Museum.

(18) 13.2.2023 **Byl jednou jeden život 2** (Once There Was Life 2): The Czech School without Borders has prepared a seminar for selected pupils at the National Science Museum.

(19) 15.3.2023 **Mezinárodní den mateřského jazyka** (MTSS – International Day): This celebration was intended to highlight the importance and preservation of the mother tongue.

(20) 16.3.2023 **Workshop v Britském muzeu** (British Museum): The Czech School Without Borders prepared a seminar for its pupils at the British Museum.

(21) 25.3.2023 **Akademie Michal** (Workshop with Academy Michal): Three students from Academy Michal visited the school to lead a creative workshop focused on the vital role that Czechoslovak pilots played in the RAF during World War Two.

(22) 30.3.2023 **Noc s Andersenem** (Night with Andersen): Night with Andersen is very popular among our pupils. This time the theme was Odysseus' travels.

This school year 2022/23, Czech School Without Borders, London, provided an after school drama/art club at Tufnell Park Primary School for its British pupils.

We provide a robust and dynamic syllabus to our students. This is thanks to our excellent teachers and teaching assistants, brilliant parent/carer helpers and our dedicated management team. All the events detailed here, held over 2022/23, have helped us strengthen and maintain our parent/student relationships and continue to deliver our core objective: the teaching of the Czech language, culture and heritage to our local and internationally based families.

### **Plans for the future**

The trustees of the school intend to continue the current strategy, with a focus on maintaining the quality of education while looking to improve the efficiency of the Charity. The trustees will also look to strengthen our relationships with our current grant providers to help ensure the financial position of the Charity.

The trustees will continue to develop strong relationships with other schools and organisations in the Borough of Islington, where the main school is based, and other Czech organizations in the UK.

Written by

Jana Ernout, Chair

Czech School Without Borders, London



## ***Independent Examiner's Report to the Trustees***

I report on the accounts of Czech School Without Borders for the year ended 31/03/2023, which are set out on pages 8 to 16.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

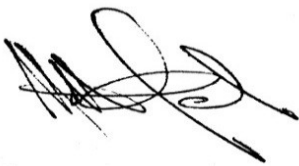
### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Matthew Kadel  
Independent Examiner  
Matthew Kadel Accountancy  
8 Mount Pleasant Villas  
London  
N4 4HD

19<sup>th</sup> September 2023

**Statement of Financial Activities for year ended March 2023  
(including Income Statement)**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
<b>Income from:</b>					
Donations and legacies		30	-	30	-
Charitable activities	5	142,785	81,531	224,316	141,630
Investments	6	460	-	460	7
Other		-	-	-	-
		143,276	81,531	224,807	141,637
<b>Expenditure on:</b>					
Raising funds		-	-	-	-
Charitable activities	7	115,282	82,710	197,992	155,548
Other		-	-	-	-
		115,282	82,710	197,992	155,548
Net gains/(losses) on investments		-	-	-	-
<b>Net income/(expenditure)</b>		27,994	(1,180)	26,814	(13,911)
<b>Transfers between funds</b>		-	-	-	-
<b>Other recognised gains/(losses):</b>		-	-	-	-
<b>Net movement in funds</b>		27,994	(1,180)	26,814	(13,911)
<b>Reconciliation of funds:</b>	12				
Total funds brought forward		84,210	1,180	85,390	99,301
<b>Total funds</b>		112,204	-	112,204	85,390

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

**Balance Sheet as at 31/03/2023**  
**(including Statement of Financial Position)**

	Note	2023 £	2022 £
<b>Current assets:</b>			
Debtors	10	2,015	-
Prepayments		975	-
Cash at bank and in hand		113,004	91,790
		<b>115,994</b>	<b>91,790</b>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	11	(1,590)	(600)
Deferred income		(2,200)	(5,800)
		<b>112,204</b>	<b>85,390</b>
<b>Net current assets or liabilities</b>			
		<b>112,204</b>	<b>85,390</b>
<b>Total assets less current liabilities</b>			
		<b>112,204</b>	<b>85,390</b>
Creditors: Amounts falling due after more than one year		-	-
Provisions for liabilities		-	-
Defined benefit pension scheme asset or liability		-	-
		<b>112,204</b>	<b>85,390</b>
<b>Total net assets or liabilities</b>			
		<b>112,204</b>	<b>85,390</b>
<b>The funds of the charity:</b>			
Restricted income funds	12	-	1,180
Unrestricted funds		112,204	84,210
		<b>112,204</b>	<b>85,390</b>

For the year ending 31/03/2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476; the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts; these accounts have been prepared in accordance with the provisions of FRS 102 Section 1A – small entities

These financial statements were approved and authorised for issue by the Board on 30<sup>th</sup> September 2023.

Signed on behalf of the Board of Trustees:

Jana Ernoult, Chair

The notes on pages 10 through 16 form part of these accounts.

## Notes to the Accounts

### (1) Statutory information

Czech School Without Borders is a private charitable company, limited by guarantee, domiciled in England and Wales, Company Number 07323697, Charity No: 1151158. The registered office is 26-30 Kensington Palace Gardens, W8 4QY London.

### (2) Compliance with Accounting Standards

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A - small entities. There were no material departures from that standard.

### (3) Accounting policies

#### (3.1) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Czech School Without Borders meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The presentation currency is £ sterling, which is the functional currency of Czech School Without Borders.

#### (3.2) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items or of an opening balance of an asset or liability was needed. No restatements were required.

#### (3.3) Going concern

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

#### (3.4) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. The charity has a single (general) unrestricted fund.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Trust's work. Over the course of the year the Trust received funds from the Czech Embassy, MSMT and Islington Council for the provision of its core educational services.

Further details of each fund are disclosed in note 14.

## **Notes to the Accounts (cont.)**

### **(3.5) Incoming resources**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised only when any conditions for entitlement have been met. The "Performance Model" is used for recognition of grant income.

Donations, are recognised by the Trust on receipt. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are met.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

Other income is recognised on an accruals basis.

### **(3.6) Donated professional services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

### **(3.7) Resources expended**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

All expenses are allocated or apportioned to the applicable activity (including support costs and governance costs). For more information see note 3.9.

### **(3.8) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

### **(3.9) Allocation of support costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trusts core programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The basis on which support costs have been allocated are set out in note 9.

### **(3.10) Tangible Fixed Assets**

The Trust holds no current or historic assets of a value greater than £1,000.

## Notes to the Accounts (cont.)

### (3.11) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### (3.12) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### (3.13) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### (3.14) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### (3.15) Pensions

The charity has fulfilled its obligations for auto-enrolment. Its currently has no employees.

## (4) Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2021-2: £0). No expenses were paid to the trustees (2021-22: £0).

There were no Related Party transactions.

## (5) Income from charitable activities

	2023 £	2022 £
Fees	141,141	123,848
Fundraising	1,644	319
Grant - Czech Ministry of Foreign Affairs	5,718	8,003
Grant - Czech Ministry of Education	65,813	-
Grant - London Borough of Islington	4,000	4,000
Grant - Czech Ministry of Education, Extra Curriculum	6,000	5,461
	<u>224,316</u>	<u>141,630</u>

## (6) Income from investments

	2023 £	2022 £
Bank interest	460	7
	<u>460</u>	<u>7</u>

**Notes to the Accounts (cont.)**

**(7) Analysis of expenditure on charitable activities**

	Main School £	Trips & other £	Total £
Staff costs	105,294	11,860	117,154
Rent	29,345	-	29,345
Books	548	41	589
Printing & materials	1,224	1,412	2,635
Refreshments	789	104	893
Website	1,868	-	1,868
Insurance	1,073	-	1,073
Other	1,493	41	1,534
<b>Support &amp; governance costs</b>	<b>31,832</b>	<b>5,617</b>	<b>37,450</b>
	<b>174,528</b>	<b>23,464</b>	<b>197,992</b>

An analysis of support & governance costs can be found in note 8.

Expenditure on charitable activities was £197,992 (2021-22: £155,548) of which £115,282 was unrestricted (2021-22: £102,790) and £82,710 was restricted (2021-22: £52,758).

**(8) Analysis of support & governance costs**

The Trust has identified the costs related to governance functions and to other support functions. The costs have been apportioned between key charitable activities undertaken (see note 7) in the year. Refer to the table below for the basis for apportionment and the analysis of support and governance costs.

	General Support £	Governance Support £	Total Support £	Basis of apportionment
Staff costs	32,134	-	32,134	use of support
Refreshments	-	-	-	use of support
Administration	313	-	313	use of support
Postage	469	-	469	use of support
Travel	2,037	-	2,037	use of support
Volunteer travel	523	-	523	use of support
Bank charges	136	-	136	use of support
DBS checks	-	376	376	use of governance
Memberships	-	196	196	use of governance
Independent Examination	-	700	700	use of governance
	<b>36,178</b>	<b>1,272</b>	<b>37,450</b>	

**Notes to the Accounts (cont.)**

**(9) Analysis of staff costs and key management personnel**

	<b>2023</b>	<b>2022</b>
	£	£
Salaries & wages	149,287	119,217
Social security costs	-	-
Pension costs	-	-
	<u>149,287</u>	<u>119,217</u>

The average number of employees during the year was 0 (2021-22: 0). Salary costs includes payments to self-employed persons,

No employees had employee benefits in excess of £60,000 (2021-22: none).

The Trust considers its key management personnel comprise the trustees and the Director. The total employment benefits including employer pension contributions of the key management personnel were £0.

**(10) Creditors: amount falling due within one year**

	<b>2023</b>	<b>2022</b>
	£	£
Trade creditors	1,590	600
	<u>1,590</u>	<u>600</u>

**(11) Debtors**

	<b>2023</b>	<b>2022</b>
	£	£
Trade debtors	2,015	-
	<u>2,015</u>	<u>-</u>

**(12) Analysis of charitable funds**

**Analysis of movement in unrestricted funds – current year**

	<b>Balance</b>				<b>Balance</b>
	<b>31/03/2022</b>	<b>Income</b>	<b>Expenditure</b>	<b>Transfers</b>	<b>31/03/2023</b>
	£	£	£	£	£
General funds	84,210	143,276	(115,282)	-	112,204
	<u>84,210</u>	<u>143,276</u>	<u>(115,282)</u>	<u>-</u>	<u>112,204</u>

**Notes to the Accounts (cont.)**

**Analysis of movement in unrestricted funds – previous year**

	Balance 31/03/2021 £	Income £	Expenditure £	Transfers £	Balance 31/03/2022 £
General funds	62,826	124,174	(102,790)	-	84,210
	<u>62,826</u>	<u>124,174</u>	<u>(102,790)</u>	<u>-</u>	<u>84,210</u>

**Analysis of movement in restricted funds – current year**

Restricted funds this year

	Balance 31/03/2022 £	Income £	Expenditure £	Transfers £	Balance 31/03/2023 £
LBI (Fun Fairy Tales)	1,180	4,000	(5,180)	-	-
Czech Min. Foreign Affairs	-	65,813	(65,813)	-	-
Czech Min. of Education	-	5,718	(5,718)	-	-
MSMT Extra Curriculum	-	6,000	(6,000)	-	-
	<u>1,180</u>	<u>81,531</u>	<u>(82,710)</u>	<u>-</u>	<u>-</u>

**Analysis of movement in restricted funds – previous year**

	Balance 31/03/2021 £	Income £	Expenditure £	Transfers £	Balance 31/03/2022 £
LBI (Fun Fairy Tales)	963	4,000	(3,783)	-	1,180
Czech Min. Foreign Affairs	35,512	-	(35,512)	-	-
Czech Min. of Education	-	8,003	(8,003)	-	-
MSMT Extra Curriculum	-	5,461	(5,461)	-	-
	<u>36,475</u>	<u>17,463</u>	<u>(52,758)</u>	<u>-</u>	<u>1,180</u>

**Analysis of net assets between funds – current year**

	General Fund £	Restricted Funds £	Total £
Cash at bank and in hand	115,019	-	115,019
Other net current assets/(liabilities)	(2,816)	-	(2,816)
	<u>112,204</u>	<u>-</u>	<u>112,204</u>

**Notes to the Accounts (cont.)**

**Analysis of net assets between funds – previous year**

	<b>General Fund £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Cash at bank and in hand	90,610	1,180	91,790
Other net current assets/(liabilities)	(6,400)	-	(6,400)
	<u>84,210</u>	<u>1,180</u>	<u>85,390</u>



Charity No: 1151158  
Company No: 7323697

**ANNUAL REPORT &  
ACCOUNTS  
31/03/2023**

## **Report of the Trustees for the year ended 31/03/2023**

### **Reference and administrative details of charity:**

Charity name: **Czech School Without Borders, London**

Other names the charity is known by: **Czech School**

Registered charity number: **1151158**

Company registration number: **7323697**

Charity's registered office: **CZECH CENTRE LONDON, Embassy of the Czech Republic in London, 30 Kensington Palace Gardens, London W8 4QY**

### **Names of the charity trustees who manage the charity:**

#### March 2022 – November 2022

Jana Ernoult, Chair

Lucie Wenigerova, Treasurer

Dasha Kraft, Secretary

Kazi Cisarova, Member

Marek Friedel, Member

#### December 2022 – January 2023

Jana Ernoult, Chair

Lucie Wenigerova, Treasurer

Dasha Kraft, Secretary

Kazi Cisarova, Member

#### February 2023 – March 2022

Jana Ernoult, Chair

Lucie Wenigerova, Treasurer

Dasha Kraft, Secretary

Kazi Cisarova, Member

Simona Ručková, Member

### **Names of senior staff members:**

Zuzana Jungmanova, Co-Director

Ivona Klemensova, Co-Director

Linda North, Assistant

Tereza Dvorník, Curriculum coordinator, Accountant

Veronika Prokopová, Co-coordinator

### **Structure, governance and management**

The charity is governed by its Articles of Association dated 14<sup>th</sup> July 2010 and is constituted as a company limited by guarantee.

The charity currently has five trustees, who are also Directors, and who are responsible for the overall management and control of the charity. The senior staff are responsible for running the school together with its teachers, assistant teachers, and volunteers whose purpose is to provide a Czech education to our children. The charity uses the services of a bookkeeper and a speech therapist. New trustees are appointed in accordance with the charity's governing document by ordinary resolution if the person is willing to act as a trustee/director. All trustees are appointed annually at the AGM by the members. All parents and carers automatically become members. Trustees meet on a regular basis at least six times per academic year; the meetings are properly minuted. Urgent matters are dealt with via normal communications channels (voice, video or written) and notarised as required.

The charity has adopted the following policies and procedures which are reviewed on a yearly basis:

*Safeguarding and Child Protection Policy*

*Data Protection Policy*

*Health and Safety Policy*

## **Report of the Trustees for the year ended 31/03/2023 cont.**

*Financial Policy*

*Equal Opportunity Policy*

*Volunteer Policy*

*Confidentiality Policy*

*Conflict of Interest Policy*

*Off Site Visits Policy*

*Complaint Procedure*

*Disciplinary Procedure*

*Debit Card Policy*

*Online Safety best Practice Policy*

*Reserves Policy*

### **The trustees identified the major risks to the school as follows:**

- (1) dependency on one set of rental premises;
- (2) cost of rental premises;
- (3) decrease in the number of pupils due to Brexit
- (4) potential shortage of volunteers, due to Brexit related impacts to the Erasmus program;
- (5) departure of senior teachers;
- (6) partial dependency on grants and a change of law.

The major risks are being reviewed on a regular basis by trustees, and systems and procedures have been established in order to manage those risks.

### **Financial Review**

The Trustees regularly review the finances together with a half-term cash flow analysis as a part of the effective stewardship of the school.

Net Income for this financial year shows a surplus. The trustees took a number of measures throughout the year to ensure the optimum financial result at the end of the financial year. The reported surplus will help the school to continue to operate (maintain current activities and training of staff) and support those families, in desperate financial need, to continue with the Czech education of their children at our school. A portion of the surplus, as detailed in the accounts as 'Surplus Provision' will also be set aside as a reserve for the future.

The organisation has a reserves policy which is reviewed on an annual basis. Cash reserves were £102K at 31/03/2023 (£84K at 31/03/2022).

The charity is mainly funded from the fees collected from its members, approximately 62%. The rest is funded by the following grants:

Ministry of Foreign Affairs of the Czech Republic  
Ministry of Education, Youth and Sport of the Czech Republic

### **Public benefit statement**

The school exists to provide further education for its pupils in Czech language, history and culture. The trustees have considered the Charity Commission's Guidance on public benefit and consider that they have fulfilled their duties in the light of that guidance.

## **Report of the Trustees for the year ended 31/03/2023 cont.**

### **Objectives and activities**

Charity objectives are, as specified in the governing document, to advance education for the public benefit in the language, history, geography, art, culture and heritage of the Czech Republic.

The charity's key objective is to provide a quality education in Czech language and to maintain and enhance the academic success of the school. The charity achieves its objectives through the energy and devotion of its trustees, senior staff, teachers, assistant teachers and volunteers.

Our volunteers form an important part of our school and thanks to the dedication of their own time our charity can flourish and develop. The trustees are volunteers who run the charity. We also have volunteers who assist in our classes, usually university graduates who want to gain experience of living and working abroad, coming through the Erasmus program or who live in Britain and are interested in helping in our school. We have been lucky to find fantastic volunteers amongst our parents who run our library, music club, help with reading with our children and assist in other ways. By volunteering all volunteers receive professional experience which they can use to enhance their work record.

Our other objectives for the year included:

- (1) to broaden our academic curriculum, including developing educational materials for our pupils
- (2) to improve efficiency in running the charity
- (3) to provide continuing support for our pupils already in receipt of assistance with fees
- (4) to provide necessary training to our staff
- (5) to continue strategic planning for the growth of the school
- (6) to continue strengthening our relationships with other supplementary schools and organisations in the Borough of Islington
- (7) to continue strengthening our relationship with other organisations providing a Czech education in Great Britain and abroad and other Czech bodies in the UK.

### **Achievements and performance**

The Charity has an open and constructive relationship with its teachers, assistant teachers, volunteers and parents who are encouraged to actively contribute to school life. The trustees communicate with members mainly through senior staff and have at least two meetings with members a year including an AGM. The relationships with funders are strong and enduring.

The main school activities take place on Saturday for more than 186 students. The school provides an education from pre-school to Year 9 (the equivalent of Year 10 in the English education system). Traditionally, classes are conducted in-person at Tufnell Park Primary School in the London Borough of Islington, for years 6, 7, 8, and 9 there are lessons in person every other Saturday and lessons on line in between.

There are additional on-line only groups for years 3 and 4, which enable access to education to the more remote students, we have some students from Sweden for example.

Our school also provides Wednesday language workshop classes on-line for those that miss out on a lesson. These lessons focus on the expansion of vocabulary and communication skills.

10 students attend regular individual online classes, either following the same curriculum or focusing on vocabulary and communication skills.

The school library is open every Saturday, each class takes turns in visiting the library and borrowing Czech books. Our fantastic librarians provide advice and encourage students to borrow new books. They also organize a free book exchange three times a year for students and parents.

We are proud to have provided many other activities throughout our academic year 2022/23.

We motivate our students in many ways, taking part in local and international competitions. Our students took part in an international translation competition of English fiction to Czech language.

## **Report of the Trustees for the year ended 31/03/2023 cont.**

Our teachers also arranged cross borders friendships with students from the Czech Republic, writing and receiving letters in Czech and English language, and exchanging experiences from both countries.

In December, we arranged for St Nicolas to join us personally and virtually in all classes. We also took part in "Krajane zpivaji koledy" (Countrymen sing carols).

(1) 1.4.2022 **Noc s Andersenem** (Night with Andersen): We spent the whole evening as pirates solving mysterious cyphers, getting to know the most mysterious creatures of the Seven Seas, singing pirate songs, and having a lot of fun.

(2) 2.4. 2022 **Velikonoční zpívání** (Easter Singing): We celebrated the arrival of spring with Easter singing.

(3) 23.4.2022 **Kavárna s rodiči** (Coffee with parents) An informal meeting with parents, the committee, and the teachers. During these meetings, the committee and the school management presented the new developments that are coming to the school.

(4) 1.5. 2022 **Rozhovory s hosty** (Guest Interviews): Our discussions with parents as guests. The students prepared questions in advance. The interviews were recorded, and the children had the opportunity to try out the role of podcast presenters.

(5) 29.5. – 1.6. **Jarní kemp – Dračí dobrodružství** (Spring Camp – Dragon Adventure): We went on a four-day adventure expedition to the magical forest of Cudham.

(6) 31.5.2022 **Byl jednou jeden život** (Once There Was Life): The little explorers ventured into the depths of the Natural History Museum in London.

(7) 11.6. and 25.6. 2022 **Certifikovaná zkouška** (Certified Exam): In cooperation with the Institute for Language and Vocational Training of the Charles University, we managed to prepare an online version of the certified exam in Czech B1 and B2.

(8) 12.6.2022 **Sportovní olympiáda** (Sports Olympics): This event was organised by the Czech and Slovak school Okénko in cooperation with the Czech School Without Borders, London.

(9) 9.7. 2022 **Letní párty** (Summer Party): We celebrated the end of the school year with the children, parents, teachers, and committee.

(10) 1.10. 2022 **Hezky česky u sporáku** (Cooking Class in Czech School): The Czech School started cooking lessons for their pupils. Children could try not only a number of dishes and the actual work in the kitchen, but also get acquainted with healthy nutrition.

(11) 24.–26. 10. 2022 **Poklady Londýna** (Treasures of London): The Czech School has prepared a series of three creative and exploratory workshops called Treasures of London. The children had the opportunity to discover the variety of art, architecture, and many mysterious and interesting places that London has to offer.

(12) 30.10.2022 **Pietní akce Brookwood** (Remembrance at Brookwood): We took part in remembrance activities at the military graveyard in Brookwood.

(13) 3.11.2022 **Mikuláš** (St. Nicolas): Classes were visited by St. Nicolas, angels, and devils. The children could enjoy the products they made during the prepared workshops.

(14) 13.11.2022 **Webstroví** (Websters in film): The Czech School participated in the screening of the animated film Websters in film. The event took place at the Czech Embassy in London.

(15) 18.11.2022 **Burza knih** (Book Exchange): Parents could bring Czech books for children and adults and in turn take away those that interested them. It was an opportunity to meet over the books and chat with other parents.

(16) 11.2.2023 **Masopust** (Mardi Grass): We celebrated Mardi Grass with the children. The students learned about the history of the carnival and looked at photos of richly decorated costumes. They used this as inspiration to make their own masks.

## **Report of the Trustees for the year ended 31/03/2022 – cont.**

(17) 13.2.2023 **Věřte–nevěřte** (Believe It or Not): During the half-term holidays, the Czech School without Borders London prepared a day-long workshop for its younger students at the Natural History Museum.

(18) 13.2.2023 **Byl jednou jeden život 2** (Once There Was Life 2): The Czech School without Borders has prepared a seminar for selected pupils at the National Science Museum.

(19) 15.3.2023 **Mezinárodní den mateřského jazyka** (MTSS – International Day): This celebration was intended to highlight the importance and preservation of the mother tongue.

(20) 16.3.2023 **Workshop v Britském muzeu** (British Museum): The Czech School Without Borders prepared a seminar for its pupils at the British Museum.

(21) 25.3.2023 **Akademie Michal** (Workshop with Academy Michal): Three students from Academy Michal visited the school to lead a creative workshop focused on the vital role that Czechoslovak pilots played in the RAF during World War Two.

(22) 30.3.2023 **Noc s Andersenem** (Night with Andersen): Night with Andersen is very popular among our pupils. This time the theme was Odysseus' travels.

This school year 2022/23, Czech School Without Borders, London, provided an after school drama/art club at Tufnell Park Primary School for its British pupils.

We provide a robust and dynamic syllabus to our students. This is thanks to our excellent teachers and teaching assistants, brilliant parent/carer helpers and our dedicated management team. All the events detailed here, held over 2022/23, have helped us strengthen and maintain our parent/student relationships and continue to deliver our core objective: the teaching of the Czech language, culture and heritage to our local and internationally based families.

### **Plans for the future**

The trustees of the school intend to continue the current strategy, with a focus on maintaining the quality of education while looking to improve the efficiency of the Charity. The trustees will also look to strengthen our relationships with our current grant providers to help ensure the financial position of the Charity.

The trustees will continue to develop strong relationships with other schools and organisations in the Borough of Islington, where the main school is based, and other Czech organizations in the UK.

Written by

Jana Ernout, Chair

Czech School Without Borders, London



## ***Independent Examiner's Report to the Trustees***

I report on the accounts of Czech School Without Borders for the year ended 31/03/2023, which are set out on pages 8 to 16.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

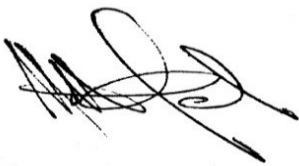
### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Matthew Kadel  
Independent Examiner  
Matthew Kadel Accountancy  
8 Mount Pleasant Villas  
London  
N4 4HD

19<sup>th</sup> September 2023

**Statement of Financial Activities for year ended March 2023  
(including Income Statement)**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2023 £	Total funds 2022 £
<b>Income from:</b>					
Donations and legacies		30	-	30	-
Charitable activities	5	142,785	81,531	224,316	141,630
Investments	6	460	-	460	7
Other		-	-	-	-
		143,276	81,531	224,807	141,637
<b>Expenditure on:</b>					
Raising funds		-	-	-	-
Charitable activities	7	115,282	82,710	197,992	155,548
Other		-	-	-	-
		115,282	82,710	197,992	155,548
Net gains/(losses) on investments		-	-	-	-
<b>Net income/(expenditure)</b>		27,994	(1,180)	26,814	(13,911)
<b>Transfers between funds</b>		-	-	-	-
<b>Other recognised gains/(losses):</b>		-	-	-	-
<b>Net movement in funds</b>		27,994	(1,180)	26,814	(13,911)
<b>Reconciliation of funds:</b>	12				
Total funds brought forward		84,210	1,180	85,390	99,301
<b>Total funds</b>		112,204	-	112,204	85,390

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

**Balance Sheet as at 31/03/2023**  
**(including Statement of Financial Position)**

	Note	2023 £	2022 £
<b>Current assets:</b>			
Debtors	10	2,015	-
Prepayments		975	-
Cash at bank and in hand		113,004	91,790
		<b>115,994</b>	<b>91,790</b>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	11	(1,590)	(600)
Deferred income		(2,200)	(5,800)
		<b>112,204</b>	<b>85,390</b>
<b>Net current assets or liabilities</b>			
		<b>112,204</b>	<b>85,390</b>
<b>Total assets less current liabilities</b>			
		<b>112,204</b>	<b>85,390</b>
Creditors: Amounts falling due after more than one year		-	-
Provisions for liabilities		-	-
Defined benefit pension scheme asset or liability		-	-
		<b>112,204</b>	<b>85,390</b>
<b>Total net assets or liabilities</b>			
		<b>112,204</b>	<b>85,390</b>
<b>The funds of the charity:</b>			
Restricted income funds	12	-	1,180
Unrestricted funds		112,204	84,210
		<b>112,204</b>	<b>85,390</b>

For the year ending 31/03/2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476; the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts; these accounts have been prepared in accordance with the provisions of FRS 102 Section 1A – small entities

These financial statements were approved and authorised for issue by the Board on 30<sup>th</sup> September 2023.

Signed on behalf of the Board of Trustees:

Jana Ernoult, Chair

The notes on pages 10 through 16 form part of these accounts.

## Notes to the Accounts

### (1) Statutory information

Czech School Without Borders is a private charitable company, limited by guarantee, domiciled in England and Wales, Company Number 07323697, Charity No: 1151158. The registered office is 26-30 Kensington Palace Gardens, W8 4QY London.

### (2) Compliance with Accounting Standards

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A - small entities. There were no material departures from that standard.

### (3) Accounting policies

#### (3.1) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Czech School Without Borders meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The presentation currency is £ sterling, which is the functional currency of Czech School Without Borders.

#### (3.2) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items or of an opening balance of an asset or liability was needed. No restatements were required.

#### (3.3) Going concern

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

#### (3.4) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. The charity has a single (general) unrestricted fund.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Trust's work. Over the course of the year the Trust received funds from the Czech Embassy, MSMT and Islington Council for the provision of its core educational services.

Further details of each fund are disclosed in note 14.

## **Notes to the Accounts (cont.)**

### **(3.5) Incoming resources**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised only when any conditions for entitlement have been met. The "Performance Model" is used for recognition of grant income.

Donations, are recognised by the Trust on receipt. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are met.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

Other income is recognised on an accruals basis.

### **(3.6) Donated professional services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

### **(3.7) Resources expended**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

All expenses are allocated or apportioned to the applicable activity (including support costs and governance costs). For more information see note 3.9.

### **(3.8) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

### **(3.9) Allocation of support costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trusts core programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The basis on which support costs have been allocated are set out in note 9.

### **(3.10) Tangible Fixed Assets**

The Trust holds no current or historic assets of a value greater than £1,000.

## Notes to the Accounts (cont.)

### (3.11) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### (3.12) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### (3.13) Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### (3.14) Financial instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

### (3.15) Pensions

The charity has fulfilled its obligations for auto-enrolment. Its currently has no employees.

## (4) Related party transactions and trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2021-2: £0). No expenses were paid to the trustees (2021-22: £0).

There were no Related Party transactions.

## (5) Income from charitable activities

	2023 £	2022 £
Fees	141,141	123,848
Fundraising	1,644	319
Grant - Czech Ministry of Foreign Affairs	5,718	8,003
Grant - Czech Ministry of Education	65,813	-
Grant - London Borough of Islington	4,000	4,000
Grant - Czech Ministry of Education, Extra Curriculum	6,000	5,461
	<u>224,316</u>	<u>141,630</u>

## (6) Income from investments

	2023 £	2022 £
Bank interest	460	7
	<u>460</u>	<u>7</u>

**Notes to the Accounts (cont.)**

**(7) Analysis of expenditure on charitable activities**

	Main School £	Trips & other £	Total £
Staff costs	105,294	11,860	117,154
Rent	29,345	-	29,345
Books	548	41	589
Printing & materials	1,224	1,412	2,635
Refreshments	789	104	893
Website	1,868	-	1,868
Insurance	1,073	-	1,073
Other	1,493	41	1,534
<b>Support &amp; governance costs</b>	<b>31,832</b>	<b>5,617</b>	<b>37,450</b>
	<b>174,528</b>	<b>23,464</b>	<b>197,992</b>

An analysis of support & governance costs can be found in note 8.

Expenditure on charitable activities was £197,992 (2021-22: £155,548) of which £115,282 was unrestricted (2021-22: £102,790) and £82,710 was restricted (2021-22: £52,758).

**(8) Analysis of support & governance costs**

The Trust has identified the costs related to governance functions and to other support functions. The costs have been apportioned between key charitable activities undertaken (see note 7) in the year. Refer to the table below for the basis for apportionment and the analysis of support and governance costs.

	General Support £	Governance Support £	Total Support £	Basis of apportionment
Staff costs	32,134	-	32,134	use of support
Refreshments	-	-	-	use of support
Administration	313	-	313	use of support
Postage	469	-	469	use of support
Travel	2,037	-	2,037	use of support
Volunteer travel	523	-	523	use of support
Bank charges	136	-	136	use of support
DBS checks	-	376	376	use of governance
Memberships	-	196	196	use of governance
Independent Examination	-	700	700	use of governance
	<b>36,178</b>	<b>1,272</b>	<b>37,450</b>	

**Notes to the Accounts (cont.)**

**(9) Analysis of staff costs and key management personnel**

	2023 £	2022 £
Salaries & wages	149,287	119,217
Social security costs	-	-
Pension costs	-	-
	149,287	119,217

The average number of employees during the year was 0 (2021-22: 0). Salary costs includes payments to self-employed persons,

No employees had employee benefits in excess of £60,000 (2021-22: none).

The Trust considers its key management personnel comprise the trustees and the Director. The total employment benefits including employer pension contributions of the key management personnel were £0.

**(10) Creditors: amount falling due within one year**

	2023 £	2022 £
Trade creditors	1,590	600
	1,590	600

**(11) Debtors**

	2023 £	2022 £
Trade debtors	2,015	-
	2,015	-

**(12) Analysis of charitable funds**

**Analysis of movement in unrestricted funds – current year**

	Balance 31/03/2022 £	Income £	Expenditure £	Transfers £	Balance 31/03/2023 £
General funds	84,210	143,276	(115,282)	-	112,204
	84,210	143,276	(115,282)	-	112,204

**Notes to the Accounts (cont.)**

**Analysis of movement in unrestricted funds – previous year**

	Balance 31/03/2021 £	Income £	Expenditure £	Transfers £	Balance 31/03/2022 £
General funds	62,826	124,174	(102,790)	-	84,210
	<u>62,826</u>	<u>124,174</u>	<u>(102,790)</u>	<u>-</u>	<u>84,210</u>

**Analysis of movement in restricted funds – current year**

Restricted funds this year

	Balance 31/03/2022 £	Income £	Expenditure £	Transfers £	Balance 31/03/2023 £
LBI (Fun Fairy Tales)	1,180	4,000	(5,180)	-	-
Czech Min. Foreign Affairs	-	65,813	(65,813)	-	-
Czech Min. of Education	-	5,718	(5,718)	-	-
MSMT Extra Curriculum	-	6,000	(6,000)	-	-
	<u>1,180</u>	<u>81,531</u>	<u>(82,710)</u>	<u>-</u>	<u>-</u>

**Analysis of movement in restricted funds – previous year**

	Balance 31/03/2021 £	Income £	Expenditure £	Transfers £	Balance 31/03/2022 £
LBI (Fun Fairy Tales)	963	4,000	(3,783)	-	1,180
Czech Min. Foreign Affairs	35,512	-	(35,512)	-	-
Czech Min. of Education	-	8,003	(8,003)	-	-
MSMT Extra Curriculum	-	5,461	(5,461)	-	-
	<u>36,475</u>	<u>17,463</u>	<u>(52,758)</u>	<u>-</u>	<u>1,180</u>

**Analysis of net assets between funds – current year**

	General Fund £	Restricted Funds £	Total £
Cash at bank and in hand	115,019	-	115,019
Other net current assets/(liabilities)	(2,816)	-	(2,816)
	<u>112,204</u>	<u>-</u>	<u>112,204</u>

**Notes to the Accounts (cont.)**

**Analysis of net assets between funds – previous year**

	<b>General Fund £</b>	<b>Restricted Funds £</b>	<b>Total £</b>
Cash at bank and in hand	90,610	1,180	91,790
Other net current assets/(liabilities)	(6,400)	-	(6,400)
	<u>84,210</u>	<u>1,180</u>	<u>85,390</u>

**CZECH SCHOOL WITHOUT BORDERS, LONDON**

England & Wales - Charity number 1151158

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# Accounts

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**Charity No: 1151158**  
**Company No: 7323697**

**ANNUAL REPORT &  
ACCOUNTS  
31/03/2022**

## **Report of the Trustees for the year ended 31/03/2022**

### **Reference and administrative details of charity**

Charity name: **Czech School Without Borders, London**  
Other names the charity is known by: **Czech School**  
Registered charity number: **1151158**  
Company registration number: **7323697**  
Charity's registered office: **CZECH CENTRE LONDON, Embassy of the Czech Republic in London, 30 Kensington Palace Gardens, London W8 4QY**

### **Names of the charity trustees who manage the charity:**

#### March 21 – November 2021

Jana Ernout, Chair  
Lucie Wenigerova, Treasurer  
Dasha Kraft, Secretary  
Kazi Cisarova, Member

#### November 21 – March 2022

Jana Ernout, Chair  
Lucie Wenigerova, Treasurer  
Dasha Kraft, Secretary  
Kazi Cisarova, Member  
Marek Friedel, Member

### **Names of senior staff members:**

Zuzana Jungmanova, Co-Director  
Ivona Klemensova, Co-Director  
Adela Herbsova, Assistant  
Veronika Prokopová, Co-Ordinator

### **Structure, governance and management**

The charity is governed by its Articles of Association dated 14<sup>th</sup> July 2010 and is constituted as a company limited by guarantee.

The charity currently has five trustees, who are also Directors, and who are responsible for the overall management and control of the charity. The senior staff are responsible for running the school together with its teachers, assistant teachers, and volunteers whose purpose is to provide a Czech education to our children. The charity uses the services of a bookkeeper and a speech therapist. New trustees are appointed in accordance with the charity's governing document by ordinary resolution if the person is willing to act as a trustee/director. All trustees are appointed annually at the AGM by the members. All parents and carers automatically become members. Trustees meet on a regular basis at least six times per academic year; the meetings are properly minuted. Urgent matters are dealt with via normal communications channels (voice, video or written) and notarised as required.

The charity has adopted the following policies and procedures which are reviewed on a yearly basis:

Safeguarding and Child Protection Policy  
Data Protection Policy  
Health and Safety Policy  
Financial Policy

## **Report of the Trustees for the year ended 31/03/2022 – cont**

Equal Opportunity Policy  
Volunteer Policy  
Confidentiality Policy  
Conflict of Interest Policy  
Off Site Visits Policy  
Complaint Procedure  
Disciplinary Procedure  
Debit Card Policy  
Online Safety best Practice Policy  
Reserves Policy

The trustees identified the major risks to the school as follows:

- dependency on one set of rental premises;
- cost of rental premises;
- decrease in the number of pupils due to Brexit or due to consequences connected with the Covid-19 pandemic;
- potential shortage of volunteers, due to possible Brexit related impacts to the Erasmus program;
- departure of senior teachers;
- partial dependency on grants and a change of law.

The major risks are being reviewed on a regular basis by trustees, and systems and procedures have been established in order to manage those risks.

### **Financial Review**

The Trustees regularly review the finances together with a half-term cash flow analysis as a part of the effective stewardship of the school.

Net Income for this financial year show a deficit of £13,911. This is due to the fact that our main annual contribution from the Ministry of Education for the financial year 2021-2022 arrived earlier than usual (before the end of the Financial Year 2020-2021) and has therefore been accounted for in the financial year 2020-2021. The 2020-2021 statement shows an income of £38,000.

I refer you to page 11 of this 2020-2021 report, where you can see that the "Grant from Ministry of Education" in FY 20-21 amounts to almost £70,000, while in the FY 21-22 report it shows that we received £0. In reality, in both years we received £35,000 from the Ministry of Education and therefore we have ended with Net Income of cca £12,000 each year. As every year, the trustees took a number of measures throughout the year to ensure the optimum financial result at the end of the financial year, which will help the school to continue to operate (maintain current activities and training of staff) and support those families, in desperate financial need, to continue with the Czech education of their children at our school.

A new policy on reserves has been introduced, which details how any available surplus is set aside as a reserve to meet unforeseen expenditure. The organisation held £84K in cash reserves at 31/03/2022.

The charity is mainly funded from the fees collected from its members, approximately 62%. The rest is funded by the following grants:

Ministry of Foreign Affairs of the Czech Republic  
Ministry of Education, Youth and Sport of the Czech Republic

## **Report of the Trustees for the year ended 31/03/2022 – cont.**

### **Public benefit statement**

The school exists to provide further education for its pupils in Czech language, history and culture. The trustees have considered the Charity Commission's Guidance on public benefit and consider that they have fulfilled their duties in the light of that guidance.

### **Objectives and activities**

Charity objectives are, as specified in the governing document, to advance education for the public benefit in the language, history, geography, art, culture and heritage of the Czech Republic.

The charity's key objective is to provide a quality education in Czech language and to maintain and enhance the academic success of the school. The charity achieves its objectives through the energy and devotion of its trustees, senior staff, teachers, assistant teachers and volunteers.

Our volunteers form an important part of our school and thanks to the dedication of their own time our charity can flourish and develop. The trustees are volunteers who run the charity. We also have volunteers who assist in our classes, usually university graduates who want to gain experience of living and working abroad, coming through the Erasmus program or who live in Britain and are interested in helping in our school. We have been lucky to find fantastic volunteers amongst our parents who run our library, music club, help with reading with our children and assist in other ways. By volunteering all volunteers receive professional experience which they can use to enhance their work record.

Our other objectives for the year included:

- (1) to broaden our academic curriculum, including developing educational materials for our pupils
- (2) to improve efficiency in running the charity
- (3) to provide continuing support for our pupils already in receipt of assistance with fees
- (4) to provide necessary training to our staff
- (5) to continue strategic planning for the growth of the school
- (6) to continue strengthening our relationships with other supplementary schools and organisations in the Borough of Islington
- (7) to continue strengthening our relationship with other organisations providing a Czech education in Great Britain and abroad and other Czech bodies in the UK.

### **Achievements and performance**

The Charity has an open and constructive relationship with its teachers, assistant teachers, volunteers and parents who are encouraged to actively contribute to school life. The trustees communicate with members mainly through senior staff and have at least two meetings with members a year including an AGM. The relationships with funders are strong and enduring.

The main school activities take place on Saturday for more than 200 students. The school provides an education from pre-school to Year 9 (the equivalent of Year 10 in the English education system). Traditionally, classes are conducted in-person at Tufnell Park Primary School in the London Borough of Islington, for years 6, 7, 8, and 9 there are lessons in person every other Saturday and lessons on line in between. Due to the pandemic the school moved to a fully online model in 2020, which was maintained until July 2021.

There are additional on-line only groups for years 2, 3, and 4, which enable access to education to the more remote students, we have some students from Sweden for example.

## ***Report of the Trustees for the year ended 31/03/2022 – cont.***

Our school also provides Wednesday language workshop classes on-line for those that either miss a lesson due to sickness or are unable to travel for a live lesson to Tufnell Park. These lessons focus on expansion of vocabulary and communication skills.

Some 10 students attend regular individual online classes, either following the same curriculum or focusing on vocabulary and communication skills. The school library is open every Saturday, each class takes turns in visiting the library and borrowing Czech books. Our fantastic librarians provide advice and encourage students to borrow new books. They also organize a free book exchange three times a year for students and parents.

We are proud to provide many other activities throughout our academic year. In spring 2021, as usual, we organised 'A Night with Andersen', this time solving a murder mystery. The same week, we joined a special interactive online performance by the National Theatre in Prague called "Free as birds".

Due to the ease of the pandemic restrictions later in the academic year we were able to organise in person Holiday Clubs for our pupils, which took place during school holidays in museums, parks and other open spaces. We have held a few workshops online also.

We motivate our students in many ways, taking part in local and international competitions. Our students took part in an international competition of translation of English fiction to Czech language.

Our teachers also arranged cross borders friendships with students from the Czech Republic, writing and receiving letters in Czech and English language, and exchanging experiences from both countries.

In October, we held our traditional four-day Autumn Camp at Cudham Environmental Activity Centre on the outskirts of London. The students took part in Olympics and Heroes activities.

In December, we arranged for St Nicolas to join us personally and virtually in all classes. We also took part in "Krajane zpivaji koledy" (Countrymen sing carols).

In April-May some of our pupils took part in the fourth annual Czech Language Olympics, organised by the international branches of Czech Schools without Borders.

This school year 2021/22, Czech School Without Borders, London, provided an after school drama/art club at Tufnell Park Primary School,

We provide a robust and dynamic syllabus to our students. This is thanks to our excellent teachers and teaching assistants, brilliant parent/carer helpers and our dedicated management team. All the events detailed here, held over 2021/22, have helped us strengthen and maintain our parent/student relationships and continue to deliver our core objective: the teaching of the Czech language, culture and heritage to our local and internationally based families.

### **Plans for the future**

The trustees of the school intend to continue the current strategy, with a focus on maintaining the quality of education while looking to improve the efficiency of the Charity. The trustees will also look to strengthen our relationships with our current grant providers to help ensure the financial position of the Charity.

The trustees will continue to develop strong relationships with other schools and organisations in the Borough of Islington, where the main school is based, and other Czech organizations in the UK.

Written by  
Czech School Without Borders, London

## **Independent Examiner's Report to the Trustees**

I report on the accounts of Czech School Without Borders for the year ended 31/03/2022, which are set out on pages 7 to 14.

### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Matthew Kadel  
Independent Examiner  
Matthew Kadel Accountancy  
8 Mount Pleasant Villas  
London  
N4 4HD

18<sup>th</sup> July 2022

**Statement of Financial Activities for year ended March 2022  
(including Income Statement)**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>					
Donations and legacies		-	-	--	
Charitable activities	5	124,167	17,463	141,630	164,619
Investments	6	7	-	7	18
Other		-	-	--	
		124,174	17,463	141,637	164,637
<b>Expenditure on:</b>					
Raising funds		-	-	--	
Charitable activities	7	102,790	52,758	155,548	126,531
Other		-	-	--	
		102,790	52,758	155,548	126,531
Net gains/(losses) on investments		-	-	--	
<b>Net income/(expenditure)</b>		21,384	(35,295)	(13,911)	38,106
<b>Transfers between funds</b>		-	-	--	
<b>Other recognised gains/(losses):</b>		-	-	--	
<b>Net movement in funds</b>		21,384	(35,295)	(13,911)	38,106
<b>Reconciliation of funds:</b>	11				
Total funds brought forward		62,826	36,475	99,301	61,195
<b>Total funds</b>		84,210	1,180	85,390	99,301

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

**Balance Sheet as at 31/03/2022**  
**(including Statement of Financial Position)**

	Note	2022 £	2021 £
<b>Current assets:</b>			
Debtors		-	-
Cash at bank and in hand		91,790	99,991
		<u>91,790</u>	<u>99,991</u>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	10	(600)	(690)
Deferred income		(5,800)	-
<b>Net current assets or liabilities</b>		85,390	99,301
<b>Total assets less current liabilities</b>		85,390	99,301
Creditors: Amounts falling due after more than one year		--	--
Provisions for liabilities		--	--
Defined benefit pension scheme asset or liability		--	--
<b>Total net assets or liabilities</b>		<u>85,390</u>	<u>99,301</u>
<b>The funds of the charity:</b>			
Restricted income funds	11	1,180	36,475
Unrestricted funds		84,210	62,826
		<u>85,390</u>	<u>99,301</u>

For the year ending 31/03/2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476; the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts; these accounts have been prepared in accordance with the provisions of FRS 102 Section 1A – small entities

These financial statements were approved and authorised for issue by the Board on 1<sup>st</sup> October 2022

Signed on behalf of the Board of Trustees:

  
Jana Ernoult, Chair

The notes on pages 9 through 14 form part of these accounts.

## Notes to the Accounts

### (1) Statutory information

Czech School Without Borders is a private charitable company, limited by guarantee, domiciled in England and Wales, Company Number 07323697, Charity No: 1151158. The registered office is 26-30 Kensington Palace Gardens, W8 4QY London.

### (2) Compliance with Accounting Standards

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A - small entities. There were no material departures from that standard.

### (3) Accounting policies

#### (3.1) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Czech School Without Borders meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The presentation currency is £ sterling, which is the functional currency of Czech School Without Borders.

#### (3.2) Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items or of an opening balance of an asset or liability was needed. No restatements were required.

#### (3.3) Going concern

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

#### (3.4) Funds accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. The charity has a single (general) unrestricted fund.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Trust's work. Over the course of the year the Trust received funds from the Czech Embassy, MSMT and Islington Council for the provision of its core educational services.

Further details of each fund are disclosed in note 14.

## Notes to the Accounts (cont.)

### (3.5) Incoming resources

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised only when any conditions for entitlement have been met. The "Performance Model" is used for recognition of grant income.

Donations, are recognised by the Trust on receipt. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are met.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

Other income is recognised on an accruals basis.

### (3.6) Donated professional services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

### (3.7) Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

All expenses are allocated or apportioned to the applicable activity (including support costs and governance costs). For more information see note 3.9.

### (3.8) Irrecoverable VAT

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

### (3.9) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trusts core programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The basis on which support costs have been allocated are set out in note 9.

### (3.10) Tangible Fixed Assets

The Trust holds no current or historic assets of a value greater than £1,000.

**Notes to the Accounts (cont.)**

**(3.11) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**(3.12) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**(3.13) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**(3.14) Financial instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**(3.15) Pensions**

The charity has fulfilled its obligations for auto-enrolment. Its currently has no employees.

**(4) Related party transactions and trustees' expenses and remuneration**

Lucie Wenigovera (Trustee) was remunerated for work on the Drama Club project. Unconnected to her work as Trustee. She was paid £600.

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2020-21: £0). No expenses were paid to the trustees (2020-21: £0).

**(5) Income from charitable activities**

	2022 £	2021 £
Fees	123,848	81,336
Fundraising	319	265
Grant - Czech Ministry of Foreign Affairs	8,003	6,078
Grant - Czech Ministry of Education	-	69,913
Grant - London Borough of Islington (Fun Fairy Tales)	4,000	4,000
Grant - Czech Ministry of Education, Extra Curriculum	5,461	3,027
	<u>141,630</u>	<u>164,619</u>

**(6) Income from investments**

	2022 £	2021 £
Bank interest	7	18
	<u>7</u>	<u>18</u>

**Notes to the Accounts (cont.)**

**(7) Analysis of expenditure on charitable activities**

	Main School £	Trips & other £	Total £
Staff costs	88,170	7,618	95,788
Rent	18,753	-	18,753
Books	317	82	399
Printing & materials	1,148	892	2,040
Refreshments	722	24	745
Website	1,825	-	1,825
Insurance	1,009	-	1,009
Other	2,289	66	2,355
<b>Support &amp; governance costs</b>	<b>24,790</b>	<b>4,375</b>	<b>29,165</b>
	<b>139,351</b>	<b>16,198</b>	<b>155,548</b>

An analysis of support & governance costs can be found in note 8.

Expenditure on charitable activities was £155,548 (2020-21: £145,262) of which £102,790 was unrestricted (2020-21: £92,303) and £52,578 was restricted (2020-21: £34,299).

**(8) Analysis of support & governance costs**

The Trust has identified the costs related to governance functions and to other support functions. The costs have been apportioned between key charitable activities undertaken (see note 7) in the year. Refer to the table below for the basis for apportionment and the analysis of support and governance costs.

	General Support £	Governance Support £	Total Support £	Basis of apportionment
Staff costs	23,430	-	23,430	use of support
Refreshments	-	-	-	use of support
Administration	913	-	913	use of support
Postage	254	-	254	use of support
Travel	175	-	175	use of support
Volunteer travel	442	-	442	use of support
Bank charges	41	-	41	use of support
DBS checks	-	951	951	use of governance
Memberships	-	194	194	use of governance
Independent Examination	-	600	600	use of governance
	<b>27,420</b>	<b>1,745</b>	<b>29,165</b>	

**Notes to the Accounts (cont.)**

**(9) Analysis of staff costs and key management personnel**

	2022 £	2021 £
Salaries & wages	119,217	116,558
Social security costs	-	-
Pension costs	-	-
	<u>119,217</u>	<u>116,558</u>

The average number of employees during the year was 0 (2019-20: 0). Salary costs includes payments to self-employed persons,

No employees had employee benefits in excess of £60,000 (2019-20: none).

The Trust considers its key management personnel comprise the trustees and the Director. The total employment benefits including employer pension contributions of the key management personnel were £0.

**(10) Creditors: amount falling due within one year**

	2022 £	2021 £
Trade creditors	600	690
	<u>600</u>	<u>690</u>

**(11) Analysis of charitable funds**

**Analysis of movement in unrestricted funds – current year**

	Balance 31/03/2021 £	Income £	Expenditure £	Transfers £	Balance 31/03/2022 £
General funds	62,826	124,174	(102,790)	-	84,210
	<u>62,826</u>	<u>124,174</u>	<u>(102,790)</u>	<u>-</u>	<u>84,210</u>

**Analysis of movement in unrestricted funds – previous year**

	Balance 31/03/2020 £	Income £	Expenditure £	Transfers £	Balance 31/03/2021 £
General funds	59,862	81,619	(92,303)	13,648	62,826
	<u>59,862</u>	<u>81,619</u>	<u>(92,303)</u>	<u>13,648</u>	<u>62,826</u>

**Notes to the Accounts (cont.)**

**Analysis of movement in restricted funds – current year**

	Balance 31/03/2021 £	Income £	Expenditure £	Transfers £	Balance 31/03/2022 £
LBI (Fun Fairy Tales)	963	4,000	(3,783)	-	1,180
Czech Min. Foreign Affairs	35,512	-	(35,512)	-	-
Czech Min. of Education	-	8,003	(8,003)	-	-
MSMT Extra Curriculum	-	5,461	(5,461)	-	-
	<u>36,475</u>	<u>17,463</u>	<u>(52,758)</u>	<u>-</u>	<u>1,180</u>

**Analysis of movement in restricted funds – previous year**

	Balance 31/03/2020 £	Income £	Expenditure £	Transfers £	Balance 31/03/2021 £
Taking Flight	1,334	4,000	(4,371)	-	963
Czech Min. Foreign Affairs	-	69,913	(25,366)	(9,035)	35,512
Czech Min. of Education	-	6,078	(1,907)	(4,171)	-
Fun Fairy Tales	-	3,027	(2,585)	(442)	-
	<u>1,334</u>	<u>83,018</u>	<u>(34,229)</u>	<u>(13,648)</u>	<u>36,475</u>

**Analysis of net assets between funds – current year**

	General Fund £	Restricted Funds £	Total £
Cash at bank and in hand	90,610	1,180	91,790
Other net current assets/(liabilities)	(6,400)	-	(6,400)
	<u>84,210</u>	<u>1,180</u>	<u>85,390</u>

**Analysis of net assets between funds – previous year**

	General Fund £	Restricted Funds £	Total £
Cash at bank and in hand	63,516	36,475	99,991
Other net current assets/(liabilities)	(690)	-	(690)
	<u>62,826</u>	<u>36,475</u>	<u>99,301</u>

**CZECH SCHOOL WITHOUT BORDERS, LONDON**

England & Wales - Charity number 1151158

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# Accounts

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**Charity No: 1151158**  
**Company No: 7323697**

# **ANNUAL REPORT & ACCOUNTS 31/03/2021**

- Subsidiary and Child Protection Policy
- Data Protection Policy
- Health and Safety Policy
- Financial Policy
- Equal Opportunity Policy
- Volunteer Policy
- Confidentiality Policy
- Conflict of Interest Policy
- CR Site Visit Policy
- Complaint Procedure

**Report of the Trustees for the year ended 31/03/2021**

**Reference and administrative details of charity**

Charity name: **Czech School Without Borders, London**  
Other names the charity is known by: **Czech School**  
Registered charity number: **1151158**  
Company registration number: **7323697**  
Charity's registered office: **CZECH CENTRE LONDON, Embassy of the Czech Republic in London, 30 Kensington Palace Gardens, London W8 4QY**

**Names of the charity trustees who manage the charity:**

Jana Ernoult, Chair  
Lucie Wenigerova, Treasurer  
Dasha Kraft, Secretary  
Kazi Cisarova, Member

**Names of senior staff members:**

Zuzana Jungmanova, Co-Director  
Ivona Klemensova, Co-Director  
Adela Herbova, Assistant  
Veronika Prokopová, Co-Ordinator

**Structure, governance and management**

The charity is governed by its Articles of Association dated 14<sup>th</sup> July 2010 and is constituted as a company limited by guarantee.

The charity currently has four trustees, who are also Directors, and who are responsible for the overall management and control of the charity. The senior staff are responsible for running the school together with its teachers, assistant teachers, and volunteers whose purpose is to provide a Czech education to our children. The charity uses the services of a bookkeeper and a speech therapist. New trustees are appointed in accordance with the charity's governing document by ordinary resolution if the person is willing to act as a trustee/director. All trustees are appointed annually at the AGM by the members. All parents and carers automatically become members. Trustees meet on a regular basis at least six times per academic year; the meetings are properly minuted. Urgent matters are dealt with via normal communications channels (voice, video or written) and notarised as required.

The charity has adopted the following policies and procedures which are reviewed on a yearly basis:

Safeguarding and Child Protection Policy  
Data Protection Policy  
Health and Safety Policy  
Financial Policy  
Equal Opportunity Policy  
Volunteer Policy  
Confidentiality Policy  
Conflict of Interest Policy  
Off Site Visits Policy  
Complaint Procedure

### **Report of the Trustees for the year ended 31/03/2021 – cont**

Disciplinary Procedure  
Debit Card Policy  
Online Safety best Practice Policy

The trustees identified the major risks to the school as follows:

- (1) dependency on one set of rental premises;
- (2) cost of rental premises;
- (3) decrease in the number of pupils due to Brexit or due to consequences connected with the Covid-19 pandemic;
- (4) potential shortage of volunteers, due to possible Brexit related impacts to the Erasmus program;
- (5) departure of senior teachers;
- (6) partial dependency on grants and a change of law.

The major risks are being reviewed on a regular basis by trustees, and systems and procedures have been established in order to manage those risks.

### **Financial Review**

The Trustees regularly review the finances together with a half-term cash flow analysis as a part of the effective stewardship of the school.

Net Income for this financial year shows a surplus. The trustees took a number of measures throughout the year to ensure the optimum financial result at the end of the financial year. The reported surplus will help the school to continue to operate (maintain current activities and training of staff) through the difficult period of the Covid-19 pandemic and enable us to support those families, in desperate financial need, to continue with the Czech education of their children at our school. A portion of the surplus, as detailed in the accounts as 'Surplus Provision' will also be set aside as a reserve for the future. Although that there is no explicit policy on reserves, the trustees consider it crucial to set aside any available surplus as a reserve to meet unforeseen expenditure (£63K at 31/03/2021).

The charity is mainly funded from the fees collected from its members, approximately 62%. The rest is funded by the following grants:

Ministry of Foreign Affairs of the Czech Republic  
Ministry of Education, Youth and Sport of the Czech Republic

### **Public benefit statement**

The school exists to provide further education for its pupils in Czech language, history and culture. The trustees have considered the Charity Commission's Guidance on public benefit and consider that they have fulfilled their duties in the light of that guidance.

### **Objectives and activities**

Charity objectives are, as specified in the governing document, to advance education for the public benefit in the language, history, geography, art, culture and heritage of the Czech Republic.

The charity's key objective is to provide a quality education in Czech language and to maintain and enhance the academic success of the school. The charity achieves its objectives through the energy and devotion of its trustees, senior staff, teachers, assistant teachers and volunteers.

### **Report of the Trustees for the year ended 31/03/2021 – cont.**

Our volunteers form an important part of our school and thanks to the dedication of their own time our charity can flourish and develop. The trustees are volunteers who run the charity. We also have volunteers who assist in our classes, usually university graduates who want to gain experience of living and working abroad, coming through the Erasmus program or who live in Britain and are interested in helping in our school. We have been lucky to find fantastic volunteers amongst our parents who run our library, music club, help with reading with our children and assist in other ways. By volunteering all volunteers receive professional experience which they can use to enhance their work record.

Our other objectives for the year included:

- (1) to broaden our academic curriculum, including developing educational materials for our pupils
- (2) to improve efficiency in running the charity
- (3) to provide continuing support for our pupils already in receipt of assistance with fees
- (4) to provide necessary training to our staff
- (5) to continue strategic planning for the growth of the school
- (6) to continue strengthening our relationships with other supplementary schools and organisations in the Borough of Islington
- (7) to continue strengthening our relationship with other organisations providing a Czech education in Great Britain and abroad and other Czech bodies in the UK.

### **Achievements and performance**

The Charity has an open and constructive relationship with its teachers, assistant teachers, volunteers and parents who are encouraged to actively contribute to school life. The trustees communicate with members mainly through senior staff and have at least two meetings with members a year including an AGM. The relationships with funders are strong and enduring.

The main school activities take place on Saturday. The school provides an education from pre-school to Year 9 (the equivalent of Year 10 in the English education system). Traditionally, classes are conducted in-person at St. Mary Magdalene Academy in the London Borough of Islington, but due to the pandemic the school moved to an online model. The move to remote teaching was made swiftly and seamlessly and we appreciate the efforts of all those involved. The resilience shown by all members, including the students, is commendable and we are very proud that we are able to not only accommodate the majority of our members' needs, providing individual teaching where necessary, we also expanded our student base to Canada (1), Germany (1) and Sweden (6) with the students joining our on-line lessons in years 1, 2, 3, 5 and 6.

Our school also provides a Wednesday class. It would normally take place in Harpenden, however, it currently takes place on-line due to the Covid-19 pandemic. Another 20 students attend regular individual online classes, either following the same curriculum or focusing on conversation and widening their vocabulary.

The school has approximately 200 students.

We are proud to provide many other activities throughout our academic year. In Spring 2020, we held our traditional 'Night with Andersen', this would usually involve a sleepover at a church but, on this occasion, took place on-line with students taking part in reading activities and building dens. We also organised on-line Holiday Clubs for our pupils, which took place during school holidays i.e. April, May and October 2020 and February 2021. Children had an exciting time with lots of interesting activities.

**Report of the Trustees for the year ended 31/03/2021 – cont.**

In May, we presented our first online workshop called 'Super-heros', in London. This was followed by a series of workshops with authors of Czech children's books and animated stories, such as Galina Miklínová, Michal Žabka and Lucie Lomová. During the summer we launched an international cooking competition, which brought together unique recipes and cooking styles.

In autumn, we challenged ourselves by producing creative videos depicting each letter of the Czech alphabet. In October, we staged an on-line musical workshop, called 'Písnička', to learn traditional songs and make a music instrument.

In December, we overcame lockdown restrictions by singing and recording carols at home and by inviting St Nicolas to join us virtually in the classes. Around the same time, we joined yet another competition, this time children drew portraits of Jan Amos Komensky, a well regarded historical Czech teacher. Just before Christmas, we held a creative workshop, full of carols and tradition, and another in which we learned how to bake a brownie.

In January, we sent the portraits to Rudolfinum, a Prague concert hall and institution, that organised a thank you concert for teachers and everyone working with children across the Czech Republic. During February half-term we prepared workshops for the students, with the youngest working on a creative project called "Masopust" and for the older ones a futuristic "Back to Future" style workshop. Our oldest students participated in a creative writing session inspired by "Kytice" by Erben.

In April-May some our pupils took part in the third annual Czech Language Olympics, organised by the international branches of Czech Schools without Borders. We are proud to say that our London based pupils won first place in both categories.

In March, Post Bellum, an organisation that runs an oral history project, prepared a programme about the Velvet Revolution. It was presented via filmed interviews from those who witnessed the historic events and shared their various recollections and points of view.

During the Easter break, we offered the youngest, an online workshop inspired by the upcoming spring "Jarní Radovánky", 'spring fun' in English. As usual, we organised 'A Night with Andersen', this time solving a murder mystery. The same week, we joined a special interactive online performance by the National Theatre in Prague called "Free as birds".

In spring, we offered all Czech students the opportunity to attend a series of virtual workshops with authors of Czech children books. We were thrilled to welcome Galina Miklínová, Eva Papoušková and Petr Horáček. In the last of the series, we drew inspiration from the books of Daisy Mrázková.

In May, we launched our third literary competition, this year inspired by tale of Aladdin's lamp.

In June, we organised two day trips to Highgate Wood to explore nature. Both days were filled with games, building forest huts, listening to and trying to identify different bird species, painting pictures, writing our own secret messages using Morse code and creating magical stories about mystical creatures living in an enchanted forest.

First week in June, several students gathered at an online drama workshop called "Taková normální rodinka", 'simply a standard family' in English. Each participant was randomly assigned a family member, and so changed into their corresponding costumes and introduced their character to the others. The passion and creativity of the students can be seen in the video that was recorded from the afternoon of role-play and improvisation. A truly exceptional effort by our young actors.

The academic year was concluded by an official farewell to the 2020 and 2021 graduates, held at the Czech Embassy, London.

**Report of the Trustees for the year ended 31/03/2021 – cont**

This school year 2020/21, Czech School Without Borders, London, provided an after school drama/art club at Tufnell Park Primary School, in collaboration with St. George church pantomime group. Towards the end of 2020 work had begun on developing a pantomime with a difference, one that would work with the restrictions that were in place at the time. Unfortunately, the December Lockdown meant that we could not continue as planned. Instead, our pantomime working group quickly moved the students online and ran online workshops involving games and creative exercises to enhance our students drama skills. The workshops covered acting, scriptwriting and design skills that went into producing a mixed live-action/animated online pantomime that was safe and fun for everybody to enjoy.

After the project, 'Pantoland', was completed and successfully presented to the public, we continued delivering a creative course aimed at teaching drama, craft skills and techniques through fun games and interactive activities. The aim of the course was to combat the mental fatigue and monotony of lockdown.

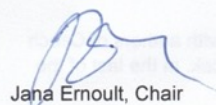
Despite the challenges of the pandemic we have continued to provide a robust and dynamic syllabus to our students. This is thanks to our excellent teachers and teaching assistants, brilliant parent/carer helpers and our dedicated management team. All the events detailed here, held over 2020/21, have helped us strengthen and maintain our parent/student relationships and continue to deliver our core objective: the teaching of the Czech language, culture and heritage to our local and internationally based families.

**Plans for the future**

The trustees of the school intend to continue the current strategy, with a focus on maintaining the quality of education while looking to improve the efficiency of the Charity. The trustees will also look to strengthen our relationships with our current grant providers to help ensure the financial position of the Charity.

The trustees will continue to develop strong relationships with other schools and organisations in the Borough of Islington, where the main school is based, and other Czech organizations in the UK.

Approved by the Board of Trustees and signed on its behalf by:



Jana Ernout, Chair

### **Independent Examiner's Report to the Trustees**

I report on the accounts of Czech School Without Borders for the year ended 31/03/2021, which are set out on pages 8 to 16.

#### **Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under Section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Matthew Kadel  
Independent Examiner  
Matthew Kadel Accountancy  
8 Mount Pleasant Villas  
London  
N4 4HD

8<sup>th</sup> September 2021

**Statement of Financial Activities for year ended March 2021  
(including Income Statement)**

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Total funds 2020 £
<b>Income from:</b>					
Donations and legacies		-	-	-	-
Charitable activities	5	81,601	83,018	164,619	159,683
Investments	6	18	-	18	38
Other		-	-	-	-
		<u>81,619</u>	<u>83,018</u>	<u>164,637</u>	<u>159,721</u>
<b>Expenditure on:</b>					
Raising funds		-	-	-	-
Charitable activities	7	92,303	34,229	126,531	145,262
Other		-	-	-	-
		<u>92,303</u>	<u>34,229</u>	<u>126,531</u>	<u>145,262</u>
Net gains/(losses) on investments		-	-	-	-
<b>Net income/(expenditure)</b>		<b>(10,684)</b>	<b>48,789</b>	<b>38,106</b>	<b>14,459</b>
<b>Transfers between funds</b>	10	<b>13,648</b>	<b>(13,648)</b>	<b>-</b>	<b>-</b>
<b>Other recognised gains/(losses):</b>					
		-	-	-	-
<b>Net movement in funds</b>		<b>2,964</b>	<b>35,141</b>	<b>38,106</b>	<b>14,459</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward	13	59,862	1,334	61,195	46,737
<b>Total funds</b>		<b>62,826</b>	<b>36,475</b>	<b>99,301</b>	<b>61,195</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derives from continuing activities.

*[Signature]*  
Matthew Kates  
Independent Examiner  
Matthew Kates Accountancy  
8 Mount Pleasant Villas  
London  
W1H 4HG  
27 September 2021

**Balance Sheet as at 31/03/2021  
(including Statement of Financial Position)**

	Note	2021 £	2020 £
<b>Current assets:</b>			
Debtors	11	-	1,636
Cash at bank and in hand		99,991	73,570
		<u>99,991</u>	<u>75,206</u>
<b>Liabilities:</b>			
Creditors: Amounts falling due within one year	12	(690)	(14,011)
<b>Net current assets or liabilities</b>		99,301	61,195
<b>Total assets less current liabilities</b>		99,301	61,195
Creditors: Amounts falling due after more than one year		-	-
Provisions for liabilities		-	-
Defined benefit pension scheme asset or liability		-	-
<b>Total net assets or liabilities</b>		<u>99,301</u>	<u>61,195</u>
<b>The funds of the charity:</b>			
Restricted income funds	13	36,475	1,334
Unrestricted funds		62,826	59,862
		<u>99,301</u>	<u>61,195</u>


For the year ending 31/03/2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Directors' responsibilities:**

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476; the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts; these accounts have been prepared in accordance with the provisions of FRS 102 Section 1A – small entities

These financial statements were approved and authorised for issue by the Board on 18<sup>th</sup> September 2021

Signed on behalf of the Board of Trustees:

  
Jana Ernout, Chair

The notes on pages 10 through 16 form part of these accounts.

### Notes to the Accounts

(1) **Statutory information**

Czech School Without Borders is a private charitable company, limited by guarantee, domiciled in England and Wales, Company Number 07323697, Charity No: 1151158. The registered office is 26-30 Kensington Palace Gardens, W8 4QY London.

(2) **Compliance with Accounting Standards**

The accounts have been prepared in accordance with the provisions of FRS 102 Section 1A - small entities. There were no material departures from that standard.

(3) **Accounting policies**

(3.1) **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Czech School Without Borders meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The presentation currency is £ sterling, which is the functional currency of Czech School Without Borders.

(3.2) **Reconciliation with previous Generally Accepted Accounting Practice**

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items or of an opening balance of an asset or liability was needed. No restatements were required.

(3.3) **Going concern**

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern.

(3.4) **Funds accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity. The charity has a single (general) unrestricted fund.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Trust's work. Over the course of the year the Trust received funds from the Czech Embassy, MSMT and Islington Council for the provision of its core educational services.

Further details of each fund are disclosed in note 14.

**Notes to the Accounts (cont.)**

**(3.5) Incoming resources**

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants, whether 'capital' grants or 'revenue' grants, is recognised only when any conditions for entitlement have been met. The "Performance Model" is used for recognition of grant income.

Donations, are recognised by the Trust on receipt. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are met.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank. Dividends are recognised once the dividend has been declared and notification has been received of the dividend due. This is normally upon notification by our investment advisor of the dividend yield of the investment portfolio.

Other income is recognised on an accruals basis.

**(3.6) Donated professional services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised and refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

**(3.7) Resources expended**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis.

All expenses are allocated or apportioned to the applicable activity (including support costs and governance costs). For more information see note 3.9.

**(3.8) Irrecoverable VAT**

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**(3.9) Allocation of support costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the Trusts core programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The basis on which support costs have been allocated are set out in note 9.

**(3.10) Tangible Fixed Assets**

The Trust holds no current or historic assets of a value greater than £1,000.

**Notes to the Accounts (cont.)**

**(3.11) Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**(3.12) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**(3.13) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**(3.14) Financial instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**(3.15) Pensions**

The charity has fulfilled its obligations for auto-enrolment. Its currently has no employees.

**(4) Related party transactions and trustees' expenses and remuneration**

There were no related party transactions during this accounting period.

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2019-20: £0). No expenses were paid to the trustees (2019-20: £0).

**(5) Income from charitable activities**

	2021	2020
	£	£
Fees	81,336	109,510
Fundraising	265	613
Grant - Czech Ministry of Foreign Affairs	6,078	7,630
Grant - Czech Ministry of Education	69,913	35,403
Grant - London Borough of Islington (Fun Fairy Tales)	4,000	4,966
Grant - Czech Ministry of Education, Extra Curriculum	3,027	-
Grant – IBM	-	1,560
	<u>164,619</u>	<u>159,683</u>

**(6) Income from investments**

	2021	2020
	£	£
Bank interest	18	38
	<u>18</u>	<u>38</u>

**Notes to the Accounts (cont.)**

**(7) Analysis of expenditure on charitable activities**

	Main School £	Trips & other £	Total £
Staff costs	79,833	5,805	85,638
Rent	1,536	-	1,536
Books	788	-	788
Printing & materials	544	78	622
Refreshments	-	36	36
Website	3,077	-	3,077
Insurance	432	-	432
Other	162	124	286
<b>Support &amp; governance costs</b>	<b>28,999</b>	<b>5,117</b>	<b>34,116</b>
	<b>115,370</b>	<b>11,161</b>	<b>126,531</b>

An analysis of support & governance costs can be found in note 8.

Expenditure on charitable activities was £126,531 (2019-20: £145,262) of which £92,303 was unrestricted (2019-20: £98,596) and £34,299 was restricted (2019-20: £46,666).

**(8) Analysis of support & governance costs**

The Trust has identified the costs related to governance functions and to other support functions. The costs have been apportioned between key charitable activities undertaken (see note 7) in the year. Refer to the table below for the basis for apportionment and the analysis of support and governance costs.

	General Support £	Governance Support £	Total Support £	
				<b>£ Basis of apportionment</b>
Staff costs	30,920	-	30,920	use of support
Refreshments	-	-	-	use of support
Administration	1,033	-	1,033	use of support
Postage	481	-	481	use of support
Travel	18	-	18	use of support
Volunteer travel	2	-	2	use of support
Bank charges	57	-	57	use of support
DBS checks	-	460	460	use of governance
Memberships	-	545	545	use of governance
Independent Examination	-	600	600	use of governance
	<b>32,511</b>	<b>1,605</b>	<b>34,116</b>	

**Notes to the Accounts (cont.)**

**(9) Analysis of staff costs and key management personnel**

	2021	2020
	£	£
Salaries & wages	116,558	100,544
Social security costs	-	-
Pension costs	-	-
	<u>116,558</u>	<u>100,544</u>

The average number of employees during the year was 0 (2019-20: 0). Salary costs includes payments to self-employed persons,

No employees had employee benefits in excess of £60,000 (2019-20: none).

The Trust considers its key management personnel comprise the trustees and the Director. The total employment benefits including employer pension contributions of the key management personnel were £0.

**(10) Transfers**

£9,035 from the Czech Ministry of Foreign Affairs fund, £4,171 from the Czech Ministry of Education fund and £442 from the Czech Ministry of Education Extra Curriculum fund was applied to costs from 2019-20 previously applied to unrestricted funds.

**(11) Debtors**

	2021	2020
	£	£
Trade debtors	-	1,636
	<u>-</u>	<u>1,636</u>

**(12) Creditors: amount falling due within one year**

	2021	2020
	£	£
Trade creditors	690	14,011
	<u>690</u>	<u>14,011</u>

**(13) Analysis of charitable funds**

**Analysis of movement in unrestricted funds – current year**

	Balance 31/03/2020	Income	Expenditure	Transfers	Balance 31/03/2021
	£	£	£	£	£
General funds	59,862	81,619	(92,303)	13,648	62,826
	<u>59,862</u>	<u>81,619</u>	<u>(92,303)</u>	<u>13,648</u>	<u>62,826</u>

**Notes to the Accounts (cont.)**

**Analysis of movement in unrestricted funds – previous year**

	Balance 31/03/2019 £	Income £	Expenditure £	Transfers £	Balance 31/03/2020 £
General funds	44,056	111,722	(98,596)	2,681	59,862
	44,056	111,722	(98,596)	2,681	59,862

**Analysis of movement in restricted funds – current year**

	Balance 31/03/2020 £	Income £	Expenditure £	Transfers £	Balance 31/03/2021 £
LBI (Fun Fairy Tales)	1,334	4,000	(4,371)	-	963
Czech Min. Foreign Affairs	-	69,913	(25,366)	(9,035)	35,512
Czech Min. of Education	-	6,078	(1,907)	(4,171)	-
MSMT Extra Curriculum	-	3,027	(2,585)	(442)	-
	1,334	83,018	(34,229)	(13,648)	36,475

**Analysis of movement in restricted funds – previous year**

	Balance 31/03/2019 £	Income £	Expenditure £	Transfers £	Balance 31/03/2020 £
Taking Flight	2,681	-	-	(2,681)	-
Czech Min. Foreign Affairs	-	35,403	(35,403)	-	-
Czech Min. of Education	-	7,630	(7,630)	-	-
Fun Fairy Tales	-	4,966	(3,632)	-	1,334
	2,681	48,000	(46,666)	(2,681)	1,334

**Analysis of net assets between funds – current year**

	General Fund £	Restricted Funds £	Total £
Cash at bank and in hand	63,516	36,475	99,991
Other net current assets/(liabilities)	(690)	-	(690)
	62,826	36,475	99,301

Notes to the Accounts (cont.)

Analysis of net assets between funds – previous year

	Balance 31/03/2019	Income	Expenses	Balance 31/03/2019	General Fund	Restricted Funds	Total
	£	£	£	£	£	£	£
Cash at bank and in hand	28,513	1,581	(4,317)	25,777	72,629	2,577	75,206
Other net current assets/(liabilities)	(1,524)	(1,171)	2,927	281	(12,768)	(1,243)	(14,011)
	26,989	410	(1,390)	26,009	59,862	1,334	61,196