

Stowmarket ASD Saturday Clubs
Report of the Trustees
For the year ended 31 October 2023

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Charity Name: Stowmarket ASD Saturday Clubs
Registration No: 151141
Principal Address: 24, All Saints Road,
Creeping St Mary
Ipswich
Suffolk, IP6 8NF

Objectives and Activities

The purposes of the charity are:

1. The relief of children and young people with an autistic spectrum disorder.
2. Providing relief and respite to the families and carers of the beneficiaries described above.

The main activities of the charity in relation to the purposes described above are:

1. Providing social activities for children and young people aged 5-18 years with an ASD diagnosis living in Stowmarket and surrounding areas.
2. Encouraging young people to develop friendships and social networks and increase their self-confidence, self-esteem and social skills.
3. Encouraging social inclusion and seeking opportunities for the young people to take an active part in the community.

The Trustees are aware of the need to give regard to the Charity Commission's public benefit guidance. The Saturday Clubs are open to any young person in the Stowmarket area who has a diagnosis of Autistic Spectrum Disorder.

Achievements and Performance

It's been a year of ups and downs behind the scenes but we are ending on a high and the members of the club have enjoyed their sessions with us and achieved so much.

Committee Our committee members have each given so much of their time to make sure we continue and we make the best choices for our members. They have worked all hours on grant applications- attending meetings, gathering evidence, calculating finances and submitting paperwork.

We are grateful to have committee members who have given up their time and shared their knowledge with parents through the sensory library and social events for parents. Others have spent hours working out financial spreadsheets, banking and balances, fundraising and organising events, researching and giving advice on decisions- we are so grateful to have such a strong committee. The committee has been united in keeping the club going. We are approaching 20 years of running which is an incredible achievement.

Staff Our General Manager, Leah, gives so much of the club to make it the best it can be. Her effort and care mean that the club is inclusive, every detail is thoughtfully attended to and everyone is

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made to feel welcome and heard. She goes above and beyond and we are so lucky to have her as our General Manager.

Staff and volunteers are incredible. They have shown kindness, creativity, understanding, commitment and enthusiasm.

We said goodbye to a long standing staff member. Another staff member took a very short maternity break during the year and one staff member is currently on maternity leave. We have welcomed three new staff members who all bring new skills, experience and ideas to the team. Two of our long standing volunteers have also joined the staffing team after their many years of volunteering, providing more support to help run the longer sessions, help spread the hours and to allow us to cover holidays and illness.

It's been a year of learning, with the team attending extra training and meetings to strengthen the club for the young people attending.

Appraisals were completed in June 2023 and we gained ideas from these as to how best support the team in making an impact within the club, as well as enhancing their training, boosting their skills and improving wellbeing within the staffing and volunteer team.

Volunteers We have a great team of regular volunteers. They have a very active role in meetings and training, offering their ideas and suggestions. We have been trying to increase the number of volunteers to help us manage the sessions as we intend- with at least one volunteer in each room to support staff. The induction process can be daunting and takes a while to complete so can overwhelm some who show an interest. Although we are looking into streamlining this, we are committed to safeguarding our members and preparing our volunteers appropriately. Staff and committee members are liaising with high schools, colleges and local universities to try and advertise volunteering roles.

Saturday Club We explored many activities during the year- trying to be careful with budgets, recycling more items and being more mindful of waste. This has been a fun challenge and we have been amazed at how many things we have been able to source with the help of our community and our members have shown amazing imagination and creativity! We have also secured some grants to help us add to our musical equipment and also buy items from our members' wish list.

Some of the fun activities we have completed in the year include:

- animal visits
- water fights
- extending our vegetable patch
- outdoor den building
- building bug hotels
- baking cookies, cakes and brownies
- making playdough
- exploring different crafts- clay, origami, shrink art, egg carton creations, texture pictures and helping to decorate a tree for the AJ's Legacy charity at the church in November 2023
- exploring malleable and sensory play- shaving foam, mixing paint, putty prints, edible sand, water and more

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- putting on performances
- group games including circle games like Simon Says, scavenger hunts and Hide and Seek
- a visit from Councillor James Caston- he even let some of the members try on his collar!

We are not running to full capacity in this club. When we add a new member, we try to allow some time for them to settle because each new young person will change the balance of the sessions and we want everyone to feel happy and safe. We have also had a large amount of transition up to the Youth Club sessions. Activities Unlimited are funding both Saturday Club and Youth Club sessions moving forward and they are keen for us to increase our numbers and help as many young people as possible so this is something we will be monitoring closely in next few months and the committee are volunteering to assist with visits and settling in sessions.

If our members are hungry or display signs that they are hungry, we have snack items available for them. One thing we saw come back in 2023 is our regular shopping trips to the local supermarket to purchase items for our group snack time. Members enjoy pushing the trolley, working within a budget, gathering snack requests from other members, writing a shopping list and following that list, checking for different ingredients, interacting with staff and paying for shopping. This is something parents have been really pleased with and they say they struggle to get their children to come with them to the supermarket as it can be overwhelming. This is one way in which we can support our members in building life skills.

Youth Club Our session leader has done an amazing job of planning a fun programme of activities- really listening to the members' ideas and introducing new activities. A staff member has taken on group game planning, which is an area we needed to strengthen. Having something pre-planned has increased the reach and accessibility of this element of our sessions.

We run two Youth Club sessions (with separate registers). It has taken some time to get numbers up as we have had many members turn eighteen and move on to their next chapter. We have had some new member visits not turn up so we are now over booking visits to help build up our numbers, in turn reducing the waiting list.

Many activities have been successfully enjoyed during these sessions, including: making sausage rolls, amongst many other cooking activities; exploring wood work; a disco in sensory room with lights, music and party games; guitar jamming sessions; incredible keyboard performances; and recording lightsabre routines.

A few of the young people have requested a sleep over which we know we can do at The Hub, we are now looking for a grant to help us carry this out.

Plus Club Our session leader has done a great job of planning and running these sessions during the year. She was tasked with using public transport more due to the increasing cost of minibus hire. This not only helped with our budget but also reduced the cost for the families and taught more life skills to our members.

2023 trips included: bowling, cinema, Laser quest, swimming, Geocaching, ringo/tobogganing at the ski slope, quad biking, Pleasurewood Hills theme park, Thetford Forest, trampolining, golf, craft shop, shopping and a meal out in a restaurant.

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This is one session we do not need to worry about numbers and have actually oversubscribed so have extra staff ready if we need to add them in or split into two sessions.

We have secured a grant from Suffolk Giving Fund to help us run this year's programme, allowing us to carry out more of the young people's requests and also subsidise high cost activities for parents/carers.

Residential This didn't happen in 2023. It was missed but we needed to focus on funding for the sessions to keep them going. This is something we are thinking about and would like to book in the diary going forward. We are hoping to secure funding for this from a grant next year.

Mindfulness Grant We were successful in gaining a grant to help us start our well-being project. This involved appointing our well-being ambassadors who have done an amazing job creating a well-being hub during club sessions and promoting mindful practices with staff, volunteers and members. They introduced mindful practices into the sessions, involving targeted language, mindful techniques and ways to communicate emotions. Some of our younger members have absolutely loved it and having another team member free to assist a young person when upset has been incredible, giving them time to calmly process their feelings and be themselves which has truly been beneficial. We saw a particular success with our volunteers who have Autism being able to find ways to express themselves and support our younger members to understand their feelings.

We also started a parent carer/café that was run by volunteers from our committee. Following feedback, this progressed into an evening meet up once a month and is growing in attendance numbers. We have seen these meetups make a huge difference to those who attend, including those who don't have members at the club or are just starting the diagnosis pathway. This has become an important service that we can offer to the community.

Going forward beyond the grant term, we have agreed to maintain our well-being ambassador following positive feedback from our members and to continue our monthly evening parent/carers meetups.

Parents Our parents are fantastic and have really helped with fundraising and spreading the word about our services. They have given us such kind words of encouragement and positive feedback.

Family and sibling events

July 2023: Family BBQ

August 2023: Fun Run

September 2023: Eastern Farm Park

September 2023: Pets show and share session

Sensory Library The sensory library is increasingly well attended and the information sharing that happens at these sessions has been great. This has become an invaluable service that we provide for the community and is used by many different users who are signposted to us by many different healthcare professionals. It is run by two members of our committee and our General Manager, who have successfully grown it to become what it is today. We hold drop in

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sessions every four weeks which is a total of thirteen drop in sessions a year. This year we have welcomed a total of seventy-one families, including sixty-one children, which is an increase from fifty-eight families and thirty-six children last year. We always aim to be fully flexible and understanding to families' needs so we also offer 1:1 meetings with families who are unable to access the drop in sessions. We regularly have families travel from outside of the Stowmarket area, showing what a valuable service this is to the community.

We are supported by local professionals, who regularly signpost our services to families they work with and sometimes visit the library themselves. We have also visited local groups and events- including Suffolk Family Carers and a children's centre in Needham Market. We were successfully awarded a small grant from Stowmarket Town Council to help to update some of our items.

Networking We have a strong professional link with the Leading Lives Community Hub and Red Gables. We have been working alongside the Lions who have really helped us with donations and are helping us plan some fundraising in the year to come. We have held our monthly parent meetups at a community enterprise bar in Stowmarket too.

We use social media to share posts from other community projects such as The Mix, the John Peel Centre and Suffolk Family Carers. We signpost families to other helpful organisations, especially during our sensory library sessions. We also use social media to advertise our own events (such as the parent meetups and sensory library)- the impact of this is evidenced in our growing numbers from a wider community.

Finances Our finances have been up and down this year. We were unsuccessful at gaining long-term funding from two big funders which was a huge blow to the financial security of our club. This was due to the length of the process and the gradual reduction of our reserves. Our aim is to build our reserves and reapply when our funds are stronger. They were positive and said we are a charity they would like to fund and like what we have created. AJ's Legacy made another donation to help towards rent whilst we are trying to secure large grant providers.

However, with the hard work of our General Manager, some of the staff and the committee, we have been successful at gaining many smaller grants and a significant grant from Activities Unlimited. This means we have been able to continue running the club this year and there is hope for the future. We are thankful to those providers who have funded us this year.

Other grants and donations have been made by James Carson and the Offices' Mess, Cedars Park, Howdens, Alfred Williams Charitable Trust, Mid-Suffolk Council, Stowmarket Town Council, The Lions, Amazon, John Lewis, Anthony Bowen, CAF, Thurston Parish Council and TK Maxx.

One of our committee members has been concentrating on the running raffles with prizes donated from local companies and has raised a good amount with these. The Lions raised money for us doing a Santa fun run around Stowmarket and surrounding areas. We had a stall at the Stowmarket Christmas Fayre to fundraise. Some outside supporters completed the London Marathon, raising money for us in April 2023.

Our members have also been fundraising for us- they completed a sponsored fun run, cake sale and some joined us to complete a sponsored obstacle at The Playground.

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For the year ended 31 October 2023

We have set up Paypal which allows donations to be made easier and we can now use a card reader machine for events and fundraising.

With the minimum wage increase in April, we have agreed as a committee to put the wages up, staggered by roles and responsibilities. We have also had to make the difficult decision to increase membership fees with the increased costs and outgoings of the club. This will be from April 1st 2024.

Going forward From April, we start our next grant with Activities Unlimited who have funded the Saturday Club and Youth Club for a year, subject to our numbers increasing. We have implemented the option for Youth Club members to attend the alternative Youth Club session if they are unable to attend their own session to help with increasing numbers.

We need to find a way of capturing how important we are to our young people and evidence our outcomes for grant providers more clearly. However, we need to do this in a way that does not change what we are doing with our young people. We have a few ideas how to do this and will be contacting current parents and older members to help us build up statistics, which is what the grant providers want to see. We are also consulting with a psychologist to gain ideas for evidencing the impact we are making.

In the year coming up, we are hoping to hold more sibling events, we hope to host an anniversary party to celebrate running for twenty years and to continue fundraising with some fun events. We will continue to apply for and seek out long term funding.

Financial Review

Please see auditor's report

Our reserve policy is reviewed annually at the AGM. We currently do not have any funds in our reserve fund as these were used up to keep us going during Covid Lockdowns and since then all funds have been used to pay for the core costs of running sessions. We are looking at building this reserve fund over the next year.

Structure, Governance and Management

The charity is an unincorporated association, governed by model constitution as adopted on 27th June 2012 and amended 8th December 2012.

The charity is managed by the officers and other trustees, who are elected by the charity at the annual general meeting. Each trustee is required to retire with effect from the conclusion of the annual general meeting next after their appointment but is eligible for re-election at that annual general meeting.

The trustees who served during the year are as follows:

| Trustee Name | Office (if any) | Dates acted if not for whole year |
|-----------------------|-----------------|-----------------------------------|
| Scarlett Anstee-Parry | Chair | |
| Andrew Donnelly | Treasurer | |

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Report of the Trustees
For the year ended 31 October 2023

| | | |
|------------------|----------------------|--|
| Robin Drain | Treasurer | |
| Christine Hobart | Secretary | |
| Alison Holloway | | |
| Jo Bradbury | Membership Secretary | |
| Caroline Grove | Community Liaison | |
| Steve Crooks | | |
| Donna Bartlett | Fundraising | |

Voluntary committee members, non-trustees

| | | |
|----------------|---------------------|--|
| Tracey Rudland | Fundraising support | |
|----------------|---------------------|--|

Declaration:

The trustees declare that they have approved the trustees annual report detailed above.
Signed on their behalf by:

Signature:



Full name: Scarlett Anstee-Parry

Position: Chairperson

Date: 16/08/2024



Andrew Donnelly

Treasurer

19/08/2024

Charity registration number: 1151141

Stowmarket ASD Saturday Clubs

Annual Report and Unaudited Financial Statements

for the year ended 31 October 2023

Stowmarket ASD Saturday Clubs

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Stowmarket ASD Saturday Clubs

Reference and Administration Details

| | |
|------------------------------------|--|
| Charity name | Stowmarket ASD Saturday Clubs |
| Charity registration number | 1151141 |
| Registered office | 5 Combs Green Combs Stowmarket IP14 2NP |
| Trustees | Scarlett Anstee-Parry (Chair) Christine Hobart Robin Drain Caroline Grove Russell Langley Jo Bradbury Andrew Donnelley Ruth Lewis (appointed 16 March 2024) |
| Accountant | The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF |
| Independent Examiner | Claire Stephens FCA The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF |

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2023

The Trustees present their report and the unaudited financial statements of the Charity for the period ended 31st October 2023.

Objectives and Activities

The purposes of the charity are:

- The relief of children and young people with an autistic spectrum disorder.
- Providing relief and respite to the families and carers of the beneficiaries described above.

The main activities of the charity in relation to the purposes described above are:

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The Trustees are aware of the need to give regard to the Charity Commission's public benefit guidance. The Saturday Clubs are open to any young person in the Stowmarket area who has a diagnosis of Autistic Spectrum Disorder.

Achievements and Performance

It's been a year of ups and downs behind the scenes but we are ending on a high and I know that every member of the club has enjoyed their sessions with us and achieved so much.

I'd like to start by thanking our committee who have given so much of their time to make sure we continue and we make the best choices for our members. Thank you to those who have worked all hours on grant applications- attending meetings, gathering evidence, calculating finances and submitting paperwork. Thank you to those who have given up their time and shared their knowledge with parents through the sensory library and parent meet ups. Thank you to those who have spent hours working out financial spreadsheets, banking, PayPal and balances. To those who have given up many hours fundraising and organising events. To those who have researched and given advice on decisions. It doesn't go unnoticed how much you have all contributed; we couldn't do it without you.

Thank you to Leah. You are the heart and soul of the club and we know how much you give to make it the best it can be. Your effort and care mean that the club is inclusive, every detail is thoughtfully attended to and everyone is made to feel welcome and heard. You go above and beyond and we are so lucky to have you as our General Manager.

Staff and volunteers are incredible. We thank them for their kindness, their creativity, their understanding, their commitment and their enthusiasm.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2023

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Financial Review

Our finances have been up and down this year. We were unsuccessful at gaining long-term funding from two big funders which was a huge blow to the financial security of our club. However, with the hard work of Leah, some of the staff and the committee, we have been successful at gaining many smaller grants and a significant grant from Activities Unlimited. This means we have been able to continue running the club this year and there is hope for the future. We are thankful to those providers who have funded us this year.

With the minimum wage increase this April, we have agreed as a committee to put the wages up, staggered by roles and responsibilities. We have also had to make the difficult decision to increase membership fees with the increased costs and outgoing of the club. This will be from April 1st 2024.

We were lucky to be successful in a grant to help us start our well-being project. This involved appointing our well-being ambassadors who have done an amazing job creating a well-being hub during club sessions and promoting mindful practices with staff, volunteers and members. We saw a particular success with our volunteers who have Autism being able to find ways to express themselves and support our younger members to understand their feelings.

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Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2023

.....Continued

Structure, Governance and Management

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The charity is managed by the officers and other trustees, who are elected by the charity in general meeting. Each trustee is required to retire with effect from the conclusion of the annual general meeting next after their appointment but is eligible for re-election at that annual general meeting.

The trustees who served during the year are as follows:

| Trustee Name: | Office (if any) | Dates acted if not for whole year |
|-----------------------|-----------------|-----------------------------------|
| Scarlett Anstee-Parry | Chair | |
| Christine Hobart | Secretary | |
| Alison Holloway | | |
| Robin Drain | | |
| Caroline Grove | | |
| Steve Crooks | | |
| Russell Langley | | |
| Jo Bradbury | | |
| Andrew Donnelley | | |
| Donna Bartlett | | |
| Tracey Rudland | | |

Declaration:

The trustees declare that they have approved the trustees' annual report detailed above.

Signed on their behalf by:

Signature: Scarlett Anstee-Parry
Scarlett Anstee-Parry (Aug 23, 2024,
4:46pm)

Full name: Scarlett Anstee-Parry

Position: Chair

23 Aug 2024

Date: ____/____/____

Andrew Donnelley
Andrew Donnelley (Aug 23, 2024,
3:16pm)

Andrew Donnelley

Co-Treasurer

23 Aug 2024

____/____/____

Stowmarket ASD Saturday Clubs

Independent Examiner's Report for the year ended 31 October 2023

I report on the accounts of the Trust for the year ended 31 October 2023, which are set out on pages 6 to 11 following.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Claire B Stephens

Claire Stephens (Aug 23, 2024, 2:53pm)

Claire Stephens FCA
The Laurel Partnership Ltd

23 August 2024

16 Broad Street
Eye
Suffolk
IP23 7AF

Stowmarket ASD Saturday Clubs

Statement of Financial Activities for the year ended 31 October 2023

| | | Restricted Funds £ | Unrestricted Funds £ | Total Funds 2023 £ | Restated Total Funds 2022 £ |
|------------------------------------|------|--------------------------|----------------------------|--------------------------|--------------------------------------|
| | Note | | | | |
| Incoming resources: | | | | | |
| Donations and legacies | 2 | 1,500 | 18,430 | 19,930 | 23,141 |
| Charitable Activities | 3 | - | 10,478 | 10,478 | 9,774 |
| Fundraising | 4 | 50 | 4,785 | 4,835 | 2,984 |
| Other Income | | - | 67 | 67 | 379 |
| Total incoming resources | | 1,550 | 33,761 | 35,311 | 36,278 |
| Resources expended on: | | | | | |
| Charitable Activities | 5 | 382 | 40,800 | 41,182 | 36,830 |
| Fundraising Costs | | - | 222 | 222 | 113 |
| Administrative Expenses | 6 | - | 5,659 | 5,659 | 4,963 |
| Total resources expended | | 382 | 46,681 | 47,063 | 41,906 |
| Surplus/(deficit) for the year | | 1,168 | (12,921) | (11,753) | (5,628) |
| Transfers between funds | | - | - | - | - |
| Net (deficit)/surplus for the year | | 1,168 | (12,921) | (11,753) | (5,628) |
| Reconciliation of funds | | | | | |
| Total funds brought forward | | 3,086 | 11,777 | 14,863 | 20,491 |
| Total funds carried forward | 10 | 4,254 | (1,144) | 3,110 | 14,863 |

The notes on pages 8 to 11 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Balance Sheet as at 31 October 2023

| | Note | Restricted Funds £ | Unrestricted Funds £ | Total Funds 2023 £ | Total Funds 2022 £ |
|------------------------------------|------|--------------------------|----------------------------|--------------------------|--------------------------|
| Fixed assets | | | | | |
| Tangible Assets | 7 | - | - | - | - |
| Total Fixed Assets | | - | - | - | - |
| Current assets | | | | | |
| Debtors | 8 | - | 231 | 231 | 246 |
| Cash at bank and in hand | | 4,254 | 674 | 4,928 | 16,123 |
| Total Current Assets | | 4,254 | 905 | 5,159 | 16,369 |
| Current Liabilities | | | | | |
| Creditors | 9 | - | 2,049 | 2,049 | 1,506 |
| Total Creditors | | - | 2,049 | 2,049 | 1,506 |
| Total Net Assets | | 4,254 | (1,144) | 3,110 | 14,863 |
| Reconciliation of Funds: | | | | | |
| Balance brought forward | | 3,086 | 11,777 | 14,863 | 20,491 |
| Net (deficit)/surplus for the year | | 1,168 | (12,921) | (11,753) | (5,628) |
| Transfers between funds | | - | - | - | - |
| Total Accumulated Funds | 10 | 4,254 | (1,144) | 3,110 | 14,863 |

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Aug 23, 2024,
4.10pm)

Scarlett Anstee-Parry
Chair

Andrew Donnelley

Andrew Donnelley (Aug 23, 2024,
3.10pm)

Andrew Donnelley
Co-Treasurer

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2023

1 Accounting policies

Accounting Conventions: These financial statements have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and the Charities Act 2011.

Fund Accounting: General funds are unrestricted funds which are available for use at the discretion of the Trustees. Restricted funds are applied in accordance with the wishes of the donor.

Income Recognition: Income is credited to the Statement of Financial Activities where the Charity is legally entitled to the income and the amount can be qualified with accuracy.

Expenditure: is charged to the Statement of Financial Activities on an accruals basis and is inclusive of irrecoverable VAT. Depreciation is provided at an annual rate of 25% straight line on equipment capitalised in the accounts.

| 2 Donations & Legacies | Restricted | Unrestricted | 2023 | 2022 |
|--|-------------------|---------------------|---------------|---------------|
| | £ | £ | £ | £ |
| Suffolk Community Foundation: | | | - | 11,545 |
| Activities Unlimited | - | 15,678 | 15,678 | - |
| Stowmarket Town Council | 500 | 276 | 776 | - |
| Lions | 1,000 | 200 | 1,200 | - |
| Timpson | - | 500 | 500 | - |
| John Lewis | - | 900 | 900 | - |
| Charities Aid | | 150 | 150 | - |
| AJ Legacy | | | - | 5,330 |
| Leading Lives | | | - | 1,900 |
| PPG | | | - | 2,000 |
| C. Hobart | | | - | 300 |
| Alfred Williams Char Trust | | | - | 200 |
| Mid-Suffolk | - | | - | 250 |
| Other | - | 726 | 726 | 1,616 |
| | <u>1,500</u> | <u>18,430</u> | <u>19,930</u> | <u>23,141</u> |
| 3 Income from Charitable Activities | Restricted | Unrestricted | 2023 | 2022 |
| | £ | £ | £ | £ |
| Saturday Club | | 5,600 | 5,600 | 4,105 |
| Plus Club | | 1,933 | 1,933 | 1,394 |
| Youth Club | | 2,945 | 2,945 | 3,550 |
| Residential Trip | | - | - | 725 |
| | <u>-</u> | <u>10,478</u> | <u>10,478</u> | <u>9,774</u> |

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2023

.....Continued

| 4 Fundraising Income | Restricted | Unrestricted | 2023 | 2022 |
|-----------------------------|-------------------|---------------------|--------------|--------------|
| | £ | £ | £ | £ |
| Bucket Collections | - | 711 | 711 | - |
| Raffle | - | 583 | 583 | - |
| Boot Sales | - | 130 | 130 | - |
| Fun Run | - | 446 | 446 | - |
| Cake Sale | - | 142 | 142 | - |
| MSDC | - | 260 | 260 | - |
| General | 50 | 2,514 | 2,564 | 963 |
| Lions' Santa's Sleigh | - | - | - | 250 |
| Christmas Lights | - | - | - | 56 |
| C. Hobart | - | - | - | 1,715 |
| | <u>50</u> | <u>4,785</u> | <u>4,835</u> | <u>2,984</u> |

| 5 Expenditure on Charitable Activities | Restricted | Unrestricted | 2023 | 2022 |
|---|-------------------|---------------------|---------------|---------------|
| | £ | £ | £ | £ |
| Staff costs | - | 32,269 | 32,269 | 27,905 |
| Rent | - | 5,244 | 5,244 | 4,202 |
| Club Costs | - | 928 | 928 | 1,474 |
| Transport | - | 1,549 | 1,549 | 531 |
| Trips | - | 381 | 381 | 2,271 |
| Equipment | - | 129 | 129 | 233 |
| Sensory Library | 382 | 60 | 442 | - |
| Christmas Party | - | 240 | 240 | 214 |
| | <u>382</u> | <u>40,800</u> | <u>41,182</u> | <u>36,830</u> |

| 6 Administrative Expenses | Restricted | Unrestricted | 2023 | 2022 |
|----------------------------------|-------------------|---------------------|--------------|--------------|
| | £ | £ | £ | £ |
| Training | - | 827 | 827 | 1,110 |
| Office and admin costs | - | 1,110 | 1,110 | 1,428 |
| Insurance | - | 461 | 461 | 478 |
| Telephone | - | 426 | 426 | 436 |
| Accountancy and Payroll | - | 2,834 | 2,834 | 1,511 |
| | <u>-</u> | <u>5,659</u> | <u>5,659</u> | <u>4,963</u> |

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2023

.....Continued

| 7 Fixed Assets - Equipment | Restricted | Unrestricted | 2023 | 2022 |
|-----------------------------------|-------------------|---------------------|-------------|-------------|
| | £ | £ | £ | £ |
| Cost | | | | |
| Brought forward | - | 2,161 | 2,161 | 2,161 |
| Additions | - | - | - | - |
| Carried forward | - | 2,161 | 2,161 | 2,161 |
| Depreciation | | | | |
| Brought forward | - | 2,161 | 2,161 | 2,161 |
| Charge in the year | - | - | - | - |
| Carried forward | - | 2,161 | 2,161 | 2,161 |
| Net Book Value | - | - | - | - |
| 8 Debtors | Restricted | Unrestricted | 2023 | 2022 |
| | £ | £ | £ | £ |
| Staff expenses overpaid | - | 3 | 3 | - |
| Prepayments | - | 228 | 228 | 246 |
| | - | 231 | 231 | 246 |
| 9 Creditors | Restricted | Unrestricted | 2023 | 2022 |
| | £ | £ | £ | £ |
| Net wages | - | 20 | 20 | 20 |
| Staff expenses | - | 7 | 7 | 138 |
| Pension contributions | - | 31 | 31 | 16 |
| Taxation and social security | - | 195 | 195 | 72 |
| Accruals | - | 1,796 | 1,796 | 1,260 |
| | - | 2,049 | 2,049 | 1,506 |

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2023

.....Continued

10 Reconciliation of Funds

| | Restated Brought forward | Income | Expenditure | Transfers | Carried forward |
|-------------------------------|--------------------------------|--------------|--------------|-----------|--------------------|
| | £ | £ | £ | £ | £ |
| Sensory Library | 422 | 550 | (382) | - | 590 |
| Town Council | 353 | - | - | - | 353 |
| Maurken Fund | 246 | - | - | - | 246 |
| Lions | - | 1,000 | - | - | 1,000 |
| Leading Lives | 1,900 | - | - | - | 1,900 |
| ASDA Green Tokens | 165 | - | - | - | 165 |
| Total Restricted Funds | 3,086 | 1,550 | (382) | - | 4,254 |

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Statement of Financial Activities
Year Ended 31 October 2023

| | | 2023 | | 2023 | Restated 2022 |
|------------------------------------|-------|-----------------|-------------------|----------------------|----------------------|
| | NOTES | £ Restricted | £ Unrestricted | £ Total This Year | £ Total Last Year |
| INCOMING RESOURCES | | | | | |
| General Donations | | 1,500 | 2,252 | 3,752 | 3,532 |
| Other Grants & Legacies | | - | 16,178 | 16,178 | 19,609 |
| Gift Aid | | | - | | |
| Donations & Legacies | 2 | 1,500 | 18,430 | 19,930 | 23,141 |
| Saturday Club Fees | | | 5,600 | 5,600 | 4,105 |
| Plus Club Fees | | | 1,933 | 1,933 | 1,394 |
| Youth Club Fees | | | 2,945 | 2,945 | 3,550 |
| Residential Trip | | | - | | 725 |
| Charitable Activities | 3 | - | 10,478 | 10,478 | 9,774 |
| Fundraising | 4 | 50 | 4,785 | 4,835 | 2,984 |
| Other Income | | | 67 | 67 | 379 |
| Total Incoming Resources | | 1,550 | 33,760 | 35,310 | 36,278 |
| RESOURCES EXPENDED ON: | | | | | |
| Staff Wages | | - | 31,799 | 31,799 | 27,289 |
| Other Staff Costs | | | 470 | 470 | 616 |
| Rent | | | 5,244 | 5,244 | 4,202 |
| Session Costs | | | 300 | 300 | 857 |
| Refreshments & Snacks | | | 628 | 628 | 617 |
| Transport | | | 1,549 | 1,549 | 531 |
| Xmas Party & Other Socials | | | 240 | 240 | 214 |
| Trips | | | 381 | 381 | 895 |
| Residential Trip | | | - | - | 1,376 |
| Equipment | | | 129 | 129 | 233 |
| Sensory Library | | 382 | 60 | 442 | - |
| Charitable Activities | 5 | 382 | 40,800 | 41,182 | 36,830 |
| Fundraising Costs | | - | 222 | 222 | 113 |
| Training | | | 827 | 827 | 1,110 |
| Administration | | | 816 | 816 | 1,304 |
| Payroll Administration | | | 1,574 | 1,574 | 611 |
| Insurance | | | 461 | 461 | 478 |
| Telephone | | | 426 | 426 | 436 |
| DBS Checks | | | 295 | 295 | 124 |
| Accountancy | | | 1,260 | 1,260 | 900 |
| Depreciation | | | - | - | - |
| Administrative Expenses | 6 | - | 5,659 | 5,659 | 4,963 |
| Total Resources Expended | | 382 | 46,681 | 47,063 | 41,906 |
| Net (Deficit)/Surplus for the Year | | 1,168 | (12,921) | (11,753) | (5,628) |

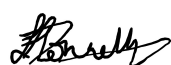
STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Balance Sheet
As at 31 October 2023

| | | 2023 | | 2023 | Restated 2022 |
|------------------------------------|-------|-----------------|-------------------|----------------------|----------------------|
| | NOTES | £ Restricted | £ Unrestricted | £ Total This Year | £ Total Last Year |
| FIXED ASSETS | | | | | |
| Equipment | | - | - | - | - |
| Total Fixed Assets | 7 | - | - | - | - |
| CURRENT ASSETS | | | | | |
| Other Debtors | | | 3 | 3 | - |
| Pre-payments | | | 228 | 228 | 246 |
| Debtors | 8 | - | 231 | 231 | 246 |
| Current A/c | | 4,254 | (602) | 3,652 | 15,784 |
| Petty Cash A/c | | | - | - | 242 |
| Cash | | | 1,281 | 1,281 | 102 |
| Next Steps Current | | | (5) | (5) | (5) |
| Cash at bank and in hand | | 4,254 | 674 | 4,928 | 16,123 |
| Total Current Assets | | 4,254 | 905 | 5,159 | 16,369 |
| CURRENT LIABILITIES | | | | | |
| Other creditors | | | 253 | 253 | 246 |
| Accruals | | | 1,796 | 1,796 | 1,260 |
| Total Creditors | 9 | - | 2,049 | 2,049 | 1,506 |
| Total Net ASSETS | | 4,254 | (1,144) | 3,110 | 14,863 |
| ACCUMULATED FUNDS | | | | | |
| | 10 | | | | |
| Balance Brought Forward | | 3,086 | 11,777 | 14,863 | 20,491 |
| Net (Deficit)/Surplus for the Year | | 1,168 | (12,921) | (11,753) | (5,628) |
| Transfers between funds | | - | - | - | - |
| Total Accumulated Funds | | 4,254 | (1,144) | 3,110 | 14,863 |

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Aug 23, 2024, 4:10pm)

Scarlett Anstee-Parry
Chair



Andrew Donnelley (Aug 23, 2024, 3:18pm)

Andrew Donnelley
Co-Treasurer

Claire B Stephens

Claire Stephens (Aug 23, 2024, 2:53pm)

Claire Stephens FCA
Independent Examiner

23 August 2024



Issuer The Laurel Partnership Ltd

Document generated Fri, 23rd Aug 2024 14:41:18 BST

Document fingerprint dc3602a12e7c0765b59b67e4ce934a49

Parties involved with this document

| Document processed | Party + Fingerprint |
|---------------------------------|---|
| Fri, 23rd Aug 2024 14:53:35 BST | Claire Stephens - Signer (509906a12254ac8344d7c3579030f705) |
| Fri, 23rd Aug 2024 15:18:59 BST | Andrew Donnelley - Signer (1af5140a960914b30eef82bd1c17a6c4) |
| Fri, 23rd Aug 2024 16:16:36 BST | Leah Bowers - Copied In (174af59be80da8296acc19324ffc9430) |
| Fri, 23rd Aug 2024 16:16:36 BST | Scarlett Anstee-Parry - Signer (0745cd78b6b0218882a4c2ee3dacce55) |

Audit history log

| Date | Action |
|---------------------------------|--|
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| Fri, 23rd Aug 2024 14:41:20 BST | Document generated with fingerprint dc3602a12e7c0765b59b67e4ce934a49176.35.189.101 |
| Fri, 23rd Aug 2024 14:52:48 BST | Document emailed to claire@thelaurelpartnership.co.uk18.134.8.6 |
| Fri, 23rd Aug 2024 14:52:48 BST | Sent the envelope to Claire Stephens (claire@thelaurelpartnership.co.uk) for signing176.35.189.101 |
| Fri, 23rd Aug 2024 14:52:48 BST | Sent the envelope to Andrew Donnelley (ajdonners@gmail.com) for signing176.35.189.101 |
| Fri, 23rd Aug 2024 14:52:49 BST | Sent the envelope to Scarlett Anstee-Parry (sanstee-parry@stowmarketsaturdayclub.co.uk) for signing176.35.189.101 |
| Fri, 23rd Aug 2024 14:52:49 BST | Document emailed to ajdonners@gmail.com18.135.29.113 |
| Fri, 23rd Aug 2024 14:52:49 BST | Document emailed to sanstee-parry@stowmarketsaturdayclub.co.uk18.134.8.6 |
| Fri, 23rd Aug 2024 14:53:03 BST | Claire Stephens viewed the envelope176.35.189.101 |
| Fri, 23rd Aug 2024 14:53:35 BST | Claire Stephens signed the envelope176.35.189.101 |
| Fri, 23rd Aug 2024 14:53:35 BST | Claire Stephens viewed the envelope176.35.189.101 |
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| Fri, 23rd Aug 2024 15:16:27 BST | Andrew Donnelley opened the document email.66.249.93.37 |
| Fri, 23rd Aug 2024 15:16:37 BST | Andrew Donnelley viewed the envelope91.125.239.101 |
| Fri, 23rd Aug 2024 15:18:59 BST | Andrew Donnelley signed the envelope91.125.239.101 |

| | |
|---------------------------------|---|
| Fri, 23rd Aug 2024 15:18:59 BST | Andrew Donnelley viewed the envelope91.125.239.101 |
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| Fri, 23rd Aug 2024 16:15:51 BST | Scarlett Anstee-Parry viewed the envelope86.175.234.95 |
| Fri, 23rd Aug 2024 16:16:36 BST | Scarlett Anstee-Parry signed the envelope86.175.234.95 |
| Fri, 23rd Aug 2024 16:16:36 BST | Sent the envelope to Leah Bowers (leah@stowmarketsaturdayclub.co.uk) for signing86.175.234.95 |
| Fri, 23rd Aug 2024 16:16:36 BST | This envelope has been signed by all parties86.175.234.95 |
| Fri, 23rd Aug 2024 16:16:36 BST | Document emailed to leah@stowmarketsaturdayclub.co.uk18.130.223.153 |
| Fri, 23rd Aug 2024 16:16:36 BST | Scarlett Anstee-Parry viewed the envelope86.175.234.95 |

Charity registration number: 1151141

Stowmarket ASD Saturday Clubs

Annual Report and Unaudited Financial Statements

for the year ended 31 October 2023

Stowmarket ASD Saturday Clubs

Contents

| | |
|--------------------------------------|---------|
| Reference and Administrative Details | 1 |
| Trustees' Report | 2 to 4 |
| Independent Examiner's Report | 5 |
| Statement of Financial Activities | 6 |
| Balance Sheet | 7 |
| Notes to the Financial Statements | 8 to 11 |

Stowmarket ASD Saturday Clubs

Reference and Administration Details

| | |
|------------------------------------|--|
| Charity name | Stowmarket ASD Saturday Clubs |
| Charity registration number | 1151141 |
| Registered office | 5 Combs Green Combs Stowmarket IP14 2NP |
| Trustees | Scarlett Anstee-Parry (Chair) Christine Hobart Robin Drain Caroline Grove Russell Langley Jo Bradbury Andrew Donnelley Ruth Lewis (appointed 16 March 2024) |
| Accountant | The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF |
| Independent Examiner | Claire Stephens FCA The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF |

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2023

The Trustees present their report and the unaudited financial statements of the Charity for the period ended 31st October 2023.

Objectives and Activities

The purposes of the charity are:

- The relief of children and young people with an autistic spectrum disorder.
- Providing relief and respite to the families and carers of the beneficiaries described above.

The main activities of the charity in relation to the purposes described above are:

- Providing social activities for children and young people aged 5-18 years with an ASD diagnosis living in Stowmarket and surrounding areas.
- Encouraging young people to develop friendships and social networks and increase their self-confidence, self-esteem and social skills.
- Encouraging social inclusion and seeking opportunities for the young people to take an active part in the community.

The Trustees are aware of the need to give regard to the Charity Commission's public benefit guidance. The Saturday Clubs are open to any young person in the Stowmarket area who has a diagnosis of Autistic Spectrum Disorder.

Achievements and Performance

It's been a year of ups and downs behind the scenes but we are ending on a high and I know that every member of the club has enjoyed their sessions with us and achieved so much.

I'd like to start by thanking our committee who have given so much of their time to make sure we continue and we make the best choices for our members. Thank you to those who have worked all hours on grant applications- attending meetings, gathering evidence, calculating finances and submitting paperwork. Thank you to those who have given up their time and shared their knowledge with parents through the sensory library and parent meet ups. Thank you to those who have spent hours working out financial spreadsheets, banking, PayPal and balances. To those who have given up many hours fundraising and organising events. To those who have researched and given advice on decisions. It doesn't go unnoticed how much you have all contributed; we couldn't do it without you.

Thank you to Leah. You are the heart and soul of the club and we know how much you give to make it the best it can be. Your effort and care mean that the club is inclusive, every detail is thoughtfully attended to and everyone is made to feel welcome and heard. You go above and beyond and we are so lucky to have you as our General Manager.

Staff and volunteers are incredible. We thank them for their kindness, their creativity, their understanding, their commitment and their enthusiasm.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2023

.....Continued

Financial Review

Our finances have been up and down this year. We were unsuccessful at gaining long-term funding from two big funders which was a huge blow to the financial security of our club. However, with the hard work of Leah, some of the staff and the committee, we have been successful at gaining many smaller grants and a significant grant from Activities Unlimited. This means we have been able to continue running the club this year and there is hope for the future. We are thankful to those providers who have funded us this year.

With the minimum wage increase this April, we have agreed as a committee to put the wages up, staggered by roles and responsibilities. We have also had to make the difficult decision to increase membership fees with the increased costs and outgoing of the club. This will be from April 1st 2024.

We were lucky to be successful in a grant to help us start our well-being project. This involved appointing our well-being ambassadors who have done an amazing job creating a well-being hub during club sessions and promoting mindful practices with staff, volunteers and members. We saw a particular success with our volunteers who have Autism being able to find ways to express themselves and support our younger members to understand their feelings.

We also started a parent carer/café that was run by volunteers from our committee. Following feedback, this progressed into an evening meet up once a month and is growing in attendance numbers. We have seen these meet ups make a huge difference to those who attend, including those who don't have members at the club or are just starting the diagnosis pathway. This has become an important service that we can offer to the community.

Going forward beyond the grant term, we have agreed to maintain our well-being ambassador following positive feedback from our members and to continue our monthly parent/carers meet ups.

The sensory library is increasingly well attended and the information sharing that happens at these sessions has been great. This has become an invaluable service that we provide for the community and is used by many different users who are signposted to us by many different healthcare professionals.

In the year coming up, we are hoping to hold more sibling events, we hope to host an anniversary party to celebrate running for twenty years and to continue fundraising with some fun events. We will continue to apply for and seek out long term funding.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2023

.....Continued

Structure, Governance and Management

The charity is an unincorporated association, governed by model constitution as adopted on 27th June 2012 and amended 8th December 2012.

The charity is managed by the officers and other trustees, who are elected by the charity in general meeting. Each trustee is required to retire with effect from the conclusion of the annual general meeting next after their appointment but is eligible for re-election at that annual general meeting.

The trustees who served during the year area as follows:

| Trustee Name: | Office (if any) | Dates acted if not for whole year |
|-----------------------|-----------------|-----------------------------------|
| Scarlett Anstee-Parry | Chair | |
| Christine Hobart | Secretary | |
| Alison Holloway | | |
| Robin Drain | | |
| Caroline Grove | | |
| Steve Crooks | | |
| Russell Langley | | |
| Jo Bradbury | | |
| Andrew Donnelley | | |
| Donna Bartlett | | |
| Tracey Rudland | | |

Declaration:

The trustees declare that they have approved the trustees' annual report detailed above.

Signed on their behalf by:

Signature: Scarlett Anstee-Parry
Scarlett Anstee-Parry (Aug 23, 2024,
4:46pm)

Full name: Scarlett Anstee-Parry

Position: Chair

23 Aug 2024

Date: ____/____/____

Andrew Donnelley
Andrew Donnelley (Aug 23, 2024,
3:16pm)

Andrew Donnelley

Co-Treasurer

23 Aug 2024

____/____/____

Stowmarket ASD Saturday Clubs

Independent Examiner's Report for the year ended 31 October 2023

I report on the accounts of the Trust for the year ended 31 October 2023, which are set out on pages 6 to 11 following.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Claire B Stephens

Claire Stephens (Aug 23, 2024, 2:53pm)

Claire Stephens FCA
The Laurel Partnership Ltd

23 August 2024

16 Broad Street
Eye
Suffolk
IP23 7AF

Stowmarket ASD Saturday Clubs

Statement of Financial Activities for the year ended 31 October 2023

| | | Restricted Funds £ | Unrestricted Funds £ | Total Funds 2023 £ | Restated Total Funds 2022 £ |
|------------------------------------|------|--------------------------|----------------------------|--------------------------|--------------------------------------|
| | Note | | | | |
| Incoming resources: | | | | | |
| Donations and legacies | 2 | 1,500 | 18,430 | 19,930 | 23,141 |
| Charitable Activities | 3 | - | 10,478 | 10,478 | 9,774 |
| Fundraising | 4 | 50 | 4,785 | 4,835 | 2,984 |
| Other Income | | - | 67 | 67 | 379 |
| Total incoming resources | | <u>1,550</u> | <u>33,761</u> | <u>35,311</u> | <u>36,278</u> |
| Resources expended on: | | | | | |
| Charitable Activities | 5 | 382 | 40,800 | 41,182 | 36,830 |
| Fundraising Costs | | - | 222 | 222 | 113 |
| Administrative Expenses | 6 | - | 5,659 | 5,659 | 4,963 |
| Total resources expended | | <u>382</u> | <u>46,681</u> | <u>47,063</u> | <u>41,906</u> |
| Surplus/(deficit) for the year | | 1,168 | (12,921) | (11,753) | (5,628) |
| Transfers between funds | | - | - | - | - |
| Net (deficit)/surplus for the year | | <u>1,168</u> | <u>(12,921)</u> | <u>(11,753)</u> | <u>(5,628)</u> |
| Reconciliation of funds | | | | | |
| Total funds brought forward | | 3,086 | 11,777 | 14,863 | 20,491 |
| Total funds carried forward | 10 | <u>4,254</u> | <u>(1,144)</u> | <u>3,110</u> | <u>14,863</u> |

The notes on pages 8 to 11 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Balance Sheet as at 31 October 2023

| | Note | Restricted Funds £ | Unrestricted Funds £ | Total Funds 2023 £ | Total Funds 2022 £ |
|------------------------------------|------|--------------------------|----------------------------|--------------------------|--------------------------|
| Fixed assets | | | | | |
| Tangible Assets | 7 | - | - | - | - |
| Total Fixed Assets | | - | - | - | - |
| Current assets | | | | | |
| Debtors | 8 | - | 231 | 231 | 246 |
| Cash at bank and in hand | | 4,254 | 674 | 4,928 | 16,123 |
| Total Current Assets | | 4,254 | 905 | 5,159 | 16,369 |
| Current Liabilities | | | | | |
| Creditors | 9 | - | 2,049 | 2,049 | 1,506 |
| Total Creditors | | - | 2,049 | 2,049 | 1,506 |
| Total Net Assets | | 4,254 | (1,144) | 3,110 | 14,863 |
| Reconciliation of Funds: | | | | | |
| Balance brought forward | | 3,086 | 11,777 | 14,863 | 20,491 |
| Net (deficit)/surplus for the year | | 1,168 | (12,921) | (11,753) | (5,628) |
| Transfers between funds | | - | - | - | - |
| Total Accumulated Funds | 10 | 4,254 | (1,144) | 3,110 | 14,863 |

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Aug 23, 2024,
4:10 pm)

Scarlett Anstee-Parry
Chair

Andrew Donnelley

Andrew Donnelley (Aug 23, 2024,
3:10 pm)

Andrew Donnelley
Co-Treasurer

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2023

1 Accounting policies

Accounting Conventions: These financial statements have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and the Charities Act 2011.

Fund Accounting: General funds are unrestricted funds which are available for use at the discretion of the Trustees. Restricted funds are applied in accordance with the wishes of the donor.

Income Recognition: Income is credited to the Statement of Financial Activities where the Charity is legally entitled to the income and the amount can be qualified with accuracy.

Expenditure: is charged to the Statement of Financial Activities on an accruals basis and is inclusive of irrecoverable VAT. Depreciation is provided at an annual rate of 25% straight line on equipment capitalised in the accounts.

| 2 Donations & Legacies | Restricted | Unrestricted | 2023 | 2022 |
|--|-------------------|---------------------|---------------|---------------|
| | £ | £ | £ | £ |
| Suffolk Community Foundation: | | | - | 11,545 |
| Activities Unlimited | - | 15,678 | 15,678 | - |
| Stowmarket Town Council | 500 | 276 | 776 | - |
| Lions | 1,000 | 200 | 1,200 | - |
| Timpson | - | 500 | 500 | - |
| John Lewis | - | 900 | 900 | - |
| Charities Aid | | 150 | 150 | - |
| AJ Legacy | | | - | 5,330 |
| Leading Lives | | | - | 1,900 |
| PPG | | | - | 2,000 |
| C. Hobart | | | - | 300 |
| Alfred Williams Char Trust | | | - | 200 |
| Mid-Suffolk | - | | - | 250 |
| Other | - | 726 | 726 | 1,616 |
| | <u>1,500</u> | <u>18,430</u> | <u>19,930</u> | <u>23,141</u> |
| 3 Income from Charitable Activities | Restricted | Unrestricted | 2023 | 2022 |
| | £ | £ | £ | £ |
| Saturday Club | | 5,600 | 5,600 | 4,105 |
| Plus Club | | 1,933 | 1,933 | 1,394 |
| Youth Club | | 2,945 | 2,945 | 3,550 |
| Residential Trip | | - | - | 725 |
| | <u>-</u> | <u>10,478</u> | <u>10,478</u> | <u>9,774</u> |

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2023

.....Continued

| 4 Fundraising Income | Restricted | Unrestricted | 2023 | 2022 |
|-----------------------------|-------------------|---------------------|--------------|--------------|
| | £ | £ | £ | £ |
| Bucket Collections | - | 711 | 711 | - |
| Raffle | - | 583 | 583 | - |
| Boot Sales | - | 130 | 130 | - |
| Fun Run | - | 446 | 446 | - |
| Cake Sale | - | 142 | 142 | - |
| MSDC | - | 260 | 260 | - |
| General | 50 | 2,514 | 2,564 | 963 |
| Lions' Santa's Sleigh | - | - | - | 250 |
| Christmas Lights | - | - | - | 56 |
| C. Hobart | - | - | - | 1,715 |
| | <u>50</u> | <u>4,785</u> | <u>4,835</u> | <u>2,984</u> |

| 5 Expenditure on Charitable Activities | Restricted | Unrestricted | 2023 | 2022 |
|---|-------------------|---------------------|---------------|---------------|
| | £ | £ | £ | £ |
| Staff costs | - | 32,269 | 32,269 | 27,905 |
| Rent | - | 5,244 | 5,244 | 4,202 |
| Club Costs | - | 928 | 928 | 1,474 |
| Transport | - | 1,549 | 1,549 | 531 |
| Trips | - | 381 | 381 | 2,271 |
| Equipment | - | 129 | 129 | 233 |
| Sensory Library | 382 | 60 | 442 | - |
| Christmas Party | - | 240 | 240 | 214 |
| | <u>382</u> | <u>40,800</u> | <u>41,182</u> | <u>36,830</u> |

| 6 Administrative Expenses | Restricted | Unrestricted | 2023 | 2022 |
|----------------------------------|-------------------|---------------------|--------------|--------------|
| | £ | £ | £ | £ |
| Training | - | 827 | 827 | 1,110 |
| Office and admin costs | - | 1,110 | 1,110 | 1,428 |
| Insurance | - | 461 | 461 | 478 |
| Telephone | - | 426 | 426 | 436 |
| Accountancy and Payroll | - | 2,834 | 2,834 | 1,511 |
| | <u>-</u> | <u>5,659</u> | <u>5,659</u> | <u>4,963</u> |

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2023

.....Continued

| 7 Fixed Assets - Equipment | Restricted | Unrestricted | 2023 | 2022 |
|-----------------------------------|-------------------|---------------------|-------------|-------------|
| | £ | £ | £ | £ |
| Cost | | | | |
| Brought forward | - | 2,161 | 2,161 | 2,161 |
| Additions | - | - | - | - |
| Carried forward | - | 2,161 | 2,161 | 2,161 |
| Depreciation | | | | |
| Brought forward | - | 2,161 | 2,161 | 2,161 |
| Charge in the year | - | - | - | - |
| Carried forward | - | 2,161 | 2,161 | 2,161 |
| Net Book Value | - | - | - | - |
| 8 Debtors | Restricted | Unrestricted | 2023 | 2022 |
| | £ | £ | £ | £ |
| Staff expenses overpaid | - | 3 | 3 | - |
| Prepayments | - | 228 | 228 | 246 |
| | - | 231 | 231 | 246 |
| 9 Creditors | Restricted | Unrestricted | 2023 | 2022 |
| | £ | £ | £ | £ |
| Net wages | - | 20 | 20 | 20 |
| Staff expenses | - | 7 | 7 | 138 |
| Pension contributions | - | 31 | 31 | 16 |
| Taxation and social security | - | 195 | 195 | 72 |
| Accruals | - | 1,796 | 1,796 | 1,260 |
| | - | 2,049 | 2,049 | 1,506 |

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2023

.....Continued

10 Reconciliation of Funds

| | Restated Brought forward | Income | Expenditure | Transfers | Carried forward |
|-------------------------------|--------------------------------|--------------|--------------|-----------|--------------------|
| | £ | £ | £ | £ | £ |
| Sensory Library | 422 | 550 | (382) | - | 590 |
| Town Council | 353 | - | - | - | 353 |
| Maurken Fund | 246 | - | - | - | 246 |
| Lions | - | 1,000 | - | - | 1,000 |
| Leading Lives | 1,900 | - | - | - | 1,900 |
| ASDA Green Tokens | 165 | - | - | - | 165 |
| Total Restricted Funds | 3,086 | 1,550 | (382) | - | 4,254 |

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Statement of Financial Activities
Year Ended 31 October 2023

| | | 2023 | | 2023 | Restated 2022 |
|------------------------------------|-------|-----------------|-------------------|----------------------|----------------------|
| | NOTES | £ Restricted | £ Unrestricted | £ Total This Year | £ Total Last Year |
| INCOMING RESOURCES | | | | | |
| General Donations | | 1,500 | 2,252 | 3,752 | 3,532 |
| Other Grants & Legacies | | - | 16,178 | 16,178 | 19,609 |
| Gift Aid | | | - | | |
| Donations & Legacies | 2 | 1,500 | 18,430 | 19,930 | 23,141 |
| Saturday Club Fees | | | 5,600 | 5,600 | 4,105 |
| Plus Club Fees | | | 1,933 | 1,933 | 1,394 |
| Youth Club Fees | | | 2,945 | 2,945 | 3,550 |
| Residential Trip | | | - | | 725 |
| Charitable Activities | 3 | - | 10,478 | 10,478 | 9,774 |
| Fundraising | 4 | 50 | 4,785 | 4,835 | 2,984 |
| Other Income | | | 67 | 67 | 379 |
| Total Incoming Resources | | 1,550 | 33,760 | 35,310 | 36,278 |
| RESOURCES EXPENDED ON: | | | | | |
| Staff Wages | | - | 31,799 | 31,799 | 27,289 |
| Other Staff Costs | | | 470 | 470 | 616 |
| Rent | | | 5,244 | 5,244 | 4,202 |
| Session Costs | | | 300 | 300 | 857 |
| Refreshments & Snacks | | | 628 | 628 | 617 |
| Transport | | | 1,549 | 1,549 | 531 |
| Xmas Party & Other Socials | | | 240 | 240 | 214 |
| Trips | | | 381 | 381 | 895 |
| Residential Trip | | | - | - | 1,376 |
| Equipment | | | 129 | 129 | 233 |
| Sensory Library | | 382 | 60 | 442 | - |
| Charitable Activities | 5 | 382 | 40,800 | 41,182 | 36,830 |
| Fundraising Costs | | - | 222 | 222 | 113 |
| Training | | | 827 | 827 | 1,110 |
| Administration | | | 816 | 816 | 1,304 |
| Payroll Administration | | | 1,574 | 1,574 | 611 |
| Insurance | | | 461 | 461 | 478 |
| Telephone | | | 426 | 426 | 436 |
| DBS Checks | | | 295 | 295 | 124 |
| Accountancy | | | 1,260 | 1,260 | 900 |
| Depreciation | | | - | - | - |
| Administrative Expenses | 6 | - | 5,659 | 5,659 | 4,963 |
| Total Resources Expended | | 382 | 46,681 | 47,063 | 41,906 |
| Net (Deficit)/Surplus for the Year | | 1,168 | (12,921) | (11,753) | (5,628) |

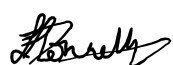
STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Balance Sheet
As at 31 October 2023

| | | 2023 | | 2023 | Restated 2022 |
|------------------------------------|-------|-----------------|-------------------|----------------------|----------------------|
| | NOTES | £ Restricted | £ Unrestricted | £ Total This Year | £ Total Last Year |
| FIXED ASSETS | | | | | |
| Equipment | | - | - | - | - |
| Total Fixed Assets | 7 | - | - | - | - |
| CURRENT ASSETS | | | | | |
| Other Debtors | | | 3 | 3 | - |
| Pre-payments | | | 228 | 228 | 246 |
| Debtors | 8 | - | 231 | 231 | 246 |
| Current A/c | | 4,254 | (602) | 3,652 | 15,784 |
| Petty Cash A/c | | | - | - | 242 |
| Cash | | | 1,281 | 1,281 | 102 |
| Next Steps Current | | | (5) | (5) | (5) |
| Cash at bank and in hand | | 4,254 | 674 | 4,928 | 16,123 |
| Total Current Assets | | 4,254 | 905 | 5,159 | 16,369 |
| CURRENT LIABILITIES | | | | | |
| Other creditors | | | 253 | 253 | 246 |
| Accruals | | | 1,796 | 1,796 | 1,260 |
| Total Creditors | 9 | - | 2,049 | 2,049 | 1,506 |
| Total Net ASSETS | | 4,254 | (1,144) | 3,110 | 14,863 |
| ACCUMULATED FUNDS | | | | | |
| | 10 | | | | |
| Balance Brought Forward | | 3,086 | 11,777 | 14,863 | 20,491 |
| Net (Deficit)/Surplus for the Year | | 1,168 | (12,921) | (11,753) | (5,628) |
| Transfers between funds | | - | - | - | - |
| Total Accumulated Funds | | 4,254 | (1,144) | 3,110 | 14,863 |

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Aug 23, 2024, 4:10pm)

Scarlett Anstee-Parry
Chair



Andrew Donnelley (Aug 23, 2024, 3:18pm)

Andrew Donnelley
Co-Treasurer

Claire B Stephens

Claire Stephens (Aug 23, 2024, 2:53pm)

Claire Stephens FCA
Independent Examiner

23 August 2024



Issuer The Laurel Partnership Ltd

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| Fri, 23rd Aug 2024 16:16:36 BST | Leah Bowers - Copied In (174af59be80da8296acc19324ffc9430) |
| Fri, 23rd Aug 2024 16:16:36 BST | Scarlett Anstee-Parry - Signer (0745cd78b6b0218882a4c2ee3dacce55) |

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| Fri, 23rd Aug 2024 14:52:48 BST | Document emailed to claire@thelaurelpartnership.co.uk18.134.8.6 |
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| Fri, 23rd Aug 2024 14:52:48 BST | Sent the envelope to Andrew Donnelley (ajdonners@gmail.com) for signing176.35.189.101 |
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| Fri, 23rd Aug 2024 15:18:59 BST | Andrew Donnelley viewed the envelope91.125.239.101 |
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| Fri, 23rd Aug 2024 16:16:36 BST | Sent the envelope to Leah Bowers (leah@stowmarketsaturdayclub.co.uk) for signing86.175.234.95 |
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