

Charity registration number: 1151141

Stowmarket ASD Saturday Clubs

Annual Report and Unaudited Financial Statements

for the year ended 31 October 2022

Stowmarket ASD Saturday Clubs

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Stowmarket ASD Saturday Clubs

Reference and Administration Details

Charity name	Stowmarket ASD Saturday Clubs
Charity registration number	1151141
Registered office	5 Combs Green Combs Stowmarket IP14 2NP
Trustees	Scarlett Anstee-Parry (Chair) Christine Hobart Alison Holloway Robin Drain Caroline Grove Steve Crooks Russell Langley Jo Bradbury Andrew Donnelley Donna Bartlett Tracey Rudland
Accountant	The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF
Independent Examiner	Claire Stephens FCA The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2022

The Trustees present their report and the unaudited financial statements of the Charity for the period ended 31st October 2022.

Objectives and Activities

The purposes of the charity are:

- The relief of children and young people with an autistic spectrum disorder.
- Providing relief and respite to the families and carers of the beneficiaries described above.

The main activities of the charity in relation to the purposes described above are:

- Providing social activities for children and young people aged 5-18 years with an ASD diagnosis living in Stowmarket and surrounding areas.
- Encouraging young people to develop friendships and social networks and increase their self-confidence, self-esteem and social skills.
- Encouraging social inclusion and seeking opportunities for the young people to take an active part in the community.

The Trustees are aware of the need to give regard to the Charity Commission's public benefit guidance. The Saturday Clubs are open to any young person in the Stowmarket area who has a diagnosis of Autistic Spectrum Disorder.

Achievements and Performance

It has been a wonderful year for our members; we are now back up and running in our pre-covid format and the members have adapted to this well. We have welcomed some new members and families into the club too.

We have been lucky to have had a wonderful committee this year who have worked hard to help keep the club running. This has included some fantastic fundraising, attending various public events to help build awareness of our club and to help to run our new parent cafe and the sensory library.

Staff and volunteers have been amazing this year. They have increased their hours in order for us to run an increased number of sessions to accommodate our growing list of members. Staff have helped to successfully integrate new members into the club, supporting their individual needs and those of the existing members. We are proud to have a team who all care about each other and our members. Moving forward, we hope to increase training, meetings and social events for staff and volunteers. We are currently advertising for new staff and volunteers to help us increase our member numbers and meet the needs of our new members further. We have taken on some new volunteers who are being trained in an ever-changing environment. They are all making such a difference and important contributions to the club; we really appreciate the time they are giving to us.

Saturday Club sessions (aged 5-11 years) are back to being vibrant sessions, following the return to normal running after Covid. We have adapted the way we use the building to encourage members to explore more areas and spread the excitement. Staff have helped to plan and implement some great activities in different areas, such as arts and crafts, malleable play, music and sign language. Members often guide the direction in which an activity develops but have really enjoyed learning new skills and trying new ideas. A rolling snack has been introduced to help some members by having healthy items available from the start of the session, as well as our usual group snack time.

We have been able to implement an additional Youth Club (11-18 years) session due to high demand and this has allowed us to welcome many new families. We now need to increase our staff count in order to extend this session to more new members.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2022

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Our Plus Club (11-18 years) members have been on some fantastic outings and used various types of public transport to go out and about in the community. They have been able to push themselves out of their comfort zones with the support of our wonderful team. This group is very popular and we hope to add in some new members after we have recruited additional staff.

We were able to hold a residential camping trip, which was a huge achievement for all involved and saw members push themselves in so many different areas. In the future, we hope to be able to hold another residential trip and reduce the age of attending members to make it available to more of our young people.

In January 2023 we are set to begin our mindfulness and wellbeing initiative, with thanks to a grant from our local council. As part of this, we will be able to offer support to parents at our parent cafe, extend our resources in our sensory library and introduce yoga sessions and group games to help build skills for our members to communicate their feelings, with support from our new well-being ambassador.

Our sensory library is run by two of our trustees and our general manager. It has seen lots of new families and returning ones too. We have had fantastic feedback from those using this service. 36% of users come from outside of the Stowmarket postcode and we have reached 58 families. The trustees running this service have worked hard to support these families and professionals, working with other groups in the local community. In the future, we hope to expand our resources and reach with the sensory library.

We have worked with some local organisations within our community, attending networking events and helping to mutually sign post people to the support they need. We are hoping to update the website and have new leaflets printed to help people find out more about what we do and also to signpost to other useful local links.

We have had a great fundraising team this year who have been helping to organise fundraising events and liaise with local companies for support in various forms. We are so grateful to the local community, businesses and other charities for their continued support. We were chosen as the MidSuffolk District Council Chairman's Charity of the Year and received donations from events he held on our behalf. We have also received several grants that have really helped us to continue what we are doing and that we are extremely grateful for.

We discussed membership fees as a committee and decided to keep them at the rate they are and not increase them so that we remain affordable for parents and carers at a time when everything else is increasing.

Parents have enjoyed attending family events this year, including a family BBQ and Hallowe'en and Christmas events. We were also able to hold a silent disco for members after the usual hours of the club, with great success.

To conclude, there have been some amazing achievements from all involved with the charity this year. We continue to work hard to secure long-term funding and hope to be writing about more new ventures and achievements next year. This is all possible due to the dedication of our General Manager, staff, volunteers, committee members, our families and the local community all working together.

Financial Review

We have applied to the National Lottery for a substantial grant to help us run the club and are through the initial stages but waiting to hear back from them for the next stage. We have had several smaller grants throughout the year, with thanks to the committee members and our General Manager who have been working hard to secure these. Our reserve fund has not been built back up since it was used during the pandemic, however the smaller grants we have been awarded have meant that we have been able to remain open and there is hope for the future of the club. We continue to apply to larger providers to secure more funding.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2022

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Structure, Governance and Management

The charity is an unincorporated association, governed by model constitution as adopted on 27th June 2012 and amended 8th December 2012.

The charity is managed by the officers and other trustees, who are elected by the charity in general meeting. Each trustee is required to retire with effect from the conclusion of the annual general meeting next after their appointment but is eligible for re-election at that annual general meeting.

The trustees who served during the year are as follows:

Trustee Name:	Office (if any)	Dates acted if not for whole year
Scarlett Anstee-Parry	Chair	Appointed 19th March 2022
Sophie Myers	Treasurer	
Christine Hobart	Secretary	
Alison Holloway		
Robin Drain		
Caroline Grove		
Steve Crooks		
Russell Langley		
Jo Bradbury		Appointed 19th March 2022
Andrew Donnelley		Appointed 19th March 2022
Donna Bartlett		Appointed 19th March 2022
Tracey Rudland		Appointed 19th March 2022

Declaration:

The trustees declare that they have approved the trustees' annual report detailed above.

Signed on their behalf by:

Signature: Scarlett Anstee-Parry

Scarlett Anstee-Parry (Jul 12, 2023,
7:54pm)

Full name: Scarlett Anstee-Parry

Position: Chair

Date: 12 Jul 2023

R Drain

Robin Drain (Jul 12, 2023, 7:55pm)

Robin Drain

Trustee

12 Jul 2023

Stowmarket ASD Saturday Clubs

Independent Examiner's Report for the year ended 31 October 2022

I report on the accounts of the Trust for the year ended 31 October 2022, which are set out on pages 6 to 11 following.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Claire B Stephens

.....
Claire Stephens (Jul 12, 2023, 4:27pm)

Claire Stephens FCA
The Laurel Partnership Ltd

12th July 2023

16 Broad Street
Eye
Suffolk
IP23 7AF

Stowmarket ASD Saturday Clubs

Statement of Financial Activities for the year ended 31 October 2022

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Incoming resources:					
Donations and legacies	2	19,616	3,525	23,141	4,471
Charitable Activities	3	-	9,774	9,774	990
Fundraising	4	-	2,984	2,984	3,056
Other Income		-	379	379	-
Total incoming resources		19,616	16,662	36,278	8,517
Resources expended on:					
Charitable Activities	5	19,959	16,871	36,830	21,345
Fundraising Costs		-	113	113	-
Administrative Expenses	6	-	4,963	4,963	5,977
Total resources expended		19,959	21,947	41,906	27,322
Surplus/(deficit) for the year		(343)	(5,285)	(5,628)	(18,805)
Transfers between funds		4,573	(4,573)	-	-
Net (deficit)/surplus for the year		4,230	(9,858)	(5,628)	(18,805)
Reconciliation of funds					
Total funds brought forward		1,215	19,276	20,491	39,296
Total funds carried forward	10	5,445	9,418	14,863	20,491

The notes on pages 8 to 11 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Balance Sheet as at 31 October 2022

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Fixed assets					
Tangible Assets	7	-	-	-	-
Total Fixed Assets		-	-	-	-
Current assets					
Debtors	8	-	246	246	257
Cash at bank and in hand		5,445	10,678	16,123	21,504
Total Current Assets		5,445	10,924	16,369	21,761
Current Liabilities					
Creditors	9	-	1,506	1,506	1,270
Total Creditors		-	1,506	1,506	1,270
Total Net Assets		5,445	9,418	14,863	20,491
Reconciliation of Funds:					
Balance brought forward		1,215	19,276	20,491	39,296
Net (deficit)/surplus for the year		(343)	(5,285)	(5,628)	(18,805)
Transfers between funds		4,573	(4,573)	-	-
Total Accumulated Funds	10	5,445	9,418	14,863	20,491

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Jul 12, 2023, 7:54pm)

Scarlett Anstee-Parry
Chair

R Drain

Robin Drain (Jul 12, 2023, 7:55pm)

Robin Drain
Trustee

The notes on pages 8 to 11 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2022

1 Accounting policies

Accounting Conventions: These financial statements have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and the Charities Act 2011.

Fund Accounting: General funds are unrestricted funds which are available for use at the discretion of the Trustees. Restricted funds are applied in accordance with the wishes of the donor.

Income Recognition: Income is credited to the Statement of Financial Activities where the Charity is legally entitled to the income and the amount can be qualified with accuracy.

Expenditure: is charged to the Statement of Financial Activities on an accruals basis and is inclusive of irrecoverable VAT. Depreciation is provided at an annual rate of 25% straight line on equipment capitalised in the accounts.

2 Donations & Legacies	Restricted	Unrestricted	2022	2021
	£	£	£	£
Suffolk Community Foundation:				
Henry Smith County Grants	6,195	-	6,195	-
Private Fund - JA	2,000	-	2,000	-
Maurken Fund	1,350	-	1,350	-
Suffolk Giving Fund	2,000	-	2,000	-
AJ Legacy	5,330	-	5,330	-
Leading Lives	1,900	-	1,900	-
PPG	-	2,000	2,000	-
PayPal cheque	-	600	600	-
C. Hobart	-	300	300	-
Alfred Williams Char Trust	-	200	200	-
Mid-Suffolk	250	-	250	1,800
CCG	-	-	-	2,000
Other	591	425	1,016	671
	19,616	3,525	23,141	4,471
			-	
3 Income from Charitable Activities	Restricted	Unrestricted	2022	2021
	£	£	£	£
Saturday Club		4,105	4,105	260
Plus Club		1,394	1,394	295
Youth Club		3,550	3,550	435
Residential Trip		725	725	-
	-	9,774	9,774	990

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2022

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4 Fundraising Income	Restricted	Unrestricted	2022	2021
	£	£	£	£
Lions' Santa's Sleigh	-	250	250	-
Christmas Lights	-	56	56	-
C. Hobart	-	1,715	1,715	-
Miscellaneous	-	963	963	3,056
	-	2,984	2,984	3,056

5 Expenditure on Charitable Activities	Restricted	Unrestricted	2022	2021
	£	£	£	£
Staff costs	16,006	11,899	27,905	15,813
Rent	2,781	1,421	4,202	4,685
Club Costs	690	784	1,474	319
Transport	447	84	531	-
Trips	-	2,271	2,271	-
Equipment	35	198	233	310
Christmas Party	-	214	214	218
	19,959	16,871	36,830	21,345

6 Administrative Expenses	Restricted	Unrestricted	2022	2021
	£	£	£	£
Training	-	1,110	1,110	2,430
Office and admin costs	-	1,428	1,428	913
Insurance	-	478	478	359
Telephone	-	436	436	619
Accountancy and Payroll	-	1,511	1,511	1,656
	-	4,963	4,963	5,977

Stowmarket ASD Saturday Clubs

**Notes to the Financial Statements
for the year ended 31 October 2022**

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7 Fixed Assets - Equipment	Restricted	Unrestricted	2022	2021
	£	£	£	£
Cost				
Brought forward	-	2,161	2,161	2,161
Additions	-	-	-	-
Carried forward	-	2,161	2,161	2,161
Depreciation				
Brought forward	-	2,161	2,161	2,161
Charge in the year	-	-	-	-
Carried forward	-	2,161	2,161	2,161
Net Book Value	-	-	-	-
8 Debtors	Restricted	Unrestricted	2022	2021
	£	£	£	£
Net wages	-	-	-	13
Prepayments	-	246	246	244
	-	246	246	257
9 Creditors	Restricted	Unrestricted	2022	2021
	£	£	£	£
Net wages	-	20	20	-
Staff expenses	-	138	138	-
Pension contributions	-	16	16	-
Taxation and social security	-	72	72	430
Accruals	-	1,260	1,260	840
	-	1,506	1,506	1,270

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2022

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10 Reconciliation of Funds

	Brought forward	Income	Expenditure	Transfers	Carried forward
	£	£	£	£	£
Sensory Library	415	7	-	-	422
Town Council	800	-	(447)	-	353
Suffolk Community Foundation:					-
Henry Smith County Grants	-	6,195	(7,985)	1,790	-
Private Fund - JA	-	2,000	(2,122)	122	-
Maurken Fund	-	1,350	(1,104)	-	246
Suffolk Giving Fund	-	2,000	(2,608)	608	-
AJ Legacy	-	5,330	(2,971)	-	2,359
Leading Lives	-	1,900	-	-	1,900
Mid-Suffolk	-	250	(2,187)	1,937	-
Other	-	584	(535)	116	165
Total Restricted Funds	1,215	19,616	(19,959)	4,573	5,445

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Statement of Financial Activities
Year Ended 31 October 2022

		2022		2022	2021
		£	£	£	£
	NOTES	Restricted	Unrestricted	Total This Year	Total Last Year
INCOMING RESOURCES					
General Donations		7	3,525	3,532	3,971
Other Grants & Legacies		19,609	-	19,609	500
Gift Aid			-		
Next Steps Donations			-		-
Donations & Legacies	2	19,616	3,525	23,141	4,471
Saturday Club Fees			4,105	4,105	260
Plus Club Fees			1,394	1,394	295
Youth Club Fees			3,550	3,550	435
Residential Trip			725	725	
Charitable Activities	3	-	9,774	9,774	990
Fundraising	4		2,984	2,984	3,056
Other Income			379	379	
Total Incoming Resources		19,616	16,662	36,278	8,517
RESOURCES EXPENDED ON:					
Staff Wages		16,006	11,283	27,289	15,542
Other Staff Costs			616	616	271
Rent		2,781	1,421	4,202	4,685
Session Costs		690	167	857	58
Refreshments & Snacks			617	617	261
Transport		447	84	531	-
Xmas Party			214	214	218
Trips			895	895	-
Residential Trip			1,376	1,376	-
Equipment		35	198	233	310
Sensory Library			-	-	-
Charitable Activities	5	19,959	16,871	36,830	21,345
Fundraising Costs		-	113	113	-
Training			1,110	1,110	2,430
Administration			1,304	1,304	488
Payroll Administration			611	611	744
Insurance			478	478	359
Telephone			436	436	619
DBS Checks			124	124	425
Accountancy			900	900	912
Depreciation			-	-	-
Administrative Expenses	6	-	4,963	4,963	5,977
Total Resources Expended		19,959	21,947	41,906	27,322
Net (Deficit)/Surplus for the Year		(343)	(5,285)	(5,628)	(18,805)

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Balance Sheet
As at 31 October 2022

		2022		2022	2021
		£	£	£	£
	NOTES	Restricted	Unrestricted	Total This Year	Total Last Year
FIXED ASSETS					
Equipment		-	-	-	-
Total Fixed Assets	7	-	-	-	-
CURRENT ASSETS					
Other Debtors				-	13
Pre-payments			246	246	244
Debtors	8	-	246	246	257
Current A/c		5,445	10,339	15,784	17,844
Petty Cash A/c			242	242	242
Cash			102	102	679
Next Steps Current			(5)	(5)	2,739
Next Steps Cash				-	-
Cash at bank and in hand		5,445	10,678	16,123	21,504
Total Current Assets		5,445	10,924	16,369	21,761
CURRENT LIABILITIES					
Other creditors			246	246	430
Accruals			1,260	1,260	840
Total Creditors	9	-	1,506	1,506	1,270
Total Net ASSETS		5,445	9,418	14,863	20,491
ACCUMULATED FUNDS					
	10				
Balance Brought Forward		1,215	19,276	20,491	39,296
Net (Deficit)/Surplus for the Year		(343)	(5,285)	(5,628)	(18,805)
Transfers between funds		4,573	(4,573)	-	-
Total Accumulated Funds		5,445	9,418	14,863	20,491

Chair

Trustee

Independent Examiner

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Jul 12, 2023, 7:54pm)
 Scarlett Anstee-Parry

R Drain

Robin Drain (Jul 12, 2023, 7:55pm)
 Robin Drain

Claire B Stephens

Claire Stephens (Jul 12, 2023, 4:27pm)
 Claire Stephens FCA



Issuer The Laurel Partnership Ltd

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Parties involved with this document

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Wed, 12th Jul 2023 19:55:30 BST	Robin Drain - Signer (182e6809f702f080c04e7e5c1e973eb6)

Audit history log

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