

STOWMARKET ASD SATURDAY CLUBS

England & Wales - Charity number 1151141

Details

Other names STOWMARKET ASD SATURDAY CLUBS

Status Registered

Legal form Other

Registered 2013-03-07

Register [View on the Charity Commission register](#)

Contact

Address 24 All Saints Road
Creeping St. Mary
Ipswich
IP6 8NF

Phone 07920714611

Email leah@stowmarketsaturdayclub.co.uk

Website www.stowmarketsaturdayclub.co.uk

Activities

Objects: 1. THE RELIEF OF CHILDREN AND YOUNG PEOPLE WITH AN AUTISTIC SPECTRUM DISORDER IN PARTICULAR BY:A) PROVIDING SOCIAL ACTIVITIES FOR CHILDREN AND YOUNG PEOPLE WITH AGED 5-18 YEARS, LIVING IN STOWMARKET AND SURROUNDING AREAS.B) ENCOURAGING YOUNG PEOPLE TO DEVELOP FRIENDSHIPS AND SOCIAL NETWORKS, AND INCREASE THEIR INDEPENDENCE, SELF-CONFIDENCE, SELF-ESTEEM AND SOCIAL SKILLS.C) ENCOURAGING SOCIAL INCLUSION AND SEEK OPPORTUNITIES FOR THE YOUNG PEOPLE TO TAKE AN ACTIVE PART IN THE COMMUNITY.2. PROVIDING RELIEF AND RESPITE TO THE FAMILY AND CARERS OF THE BENEFICIARIES DESCRIBED ABOVE

Activities: Providing social activities for children and teenagers with Autism Spectrum Disorders. Encourage the young people to develop friendships and social networks and increase their independence, self-confidence, self-esteem and social skillsEncourage inclusion and seek opportunities for the young people to take an active part in the communitySupport and a break for parents and siblings

Classification

- **How:** Provides Services
- **What:** Disability
- **Who:** Children/young People

Geography

- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-10-31	£110,006	£57,400	-	-
2023-10-31	£35,311	£47,063	-	-
2022-10-31	£36,278	£41,906	-	-
2021-10-31	£8,517	£27,322	-	-
2020-10-31	£43,538	£33,165	-	-

Trustees

Name	Role	Appointed
SCARLETT ANSTEE-PARRY	Chair	2022-03-19
ALISON HOLLOWAY		2012-09-21
Andrew James Donnelly		2022-03-19
CAROLINE LOUISE GROVE		2018-12-01
CHRISTINE HOBART		2018-12-01
Joanna Susan Bradbury		2022-03-19
ROBIN CHARLES DRAIN		2021-01-30
Russell Langley		2015-01-17
STEVE CROOKS		2012-09-21

STOWMARKET ASD SATURDAY CLUBS

England & Wales - Charity number 1151141

Accounts

Charity registration number: 1151141

Stowmarket ASD Saturday Clubs

Annual Report and Unaudited Financial Statements

for the year ended 31 October 2024

Stowmarket ASD Saturday Clubs

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 7
Independent Examiner's Report	8
Statement of Financial Activities	9
Balance Sheet	10
Notes to the Financial Statements	11 to 14

Stowmarket ASD Saturday Clubs

Reference and Administration Details

Charity name	Stowmarket ASD Saturday Clubs
Charity registration number	1151141
Registered office	5 Combs Green Combs Stowmarket IP14 2NP
Trustees	Scarlett Anstee-Parry (Chair) Andrew Donnelley Robin Drain Christine Hobart Jo Bradbury Caroline Grove Russell Langley Alison Holloway Steve Crooks
Accountant	The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF
Independent Examiner	Claire Stephens FCA The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2024

The Trustees present their report and the unaudited financial statements of the Charity for the period ended 31st October 2024.

Objectives and Activities

The purposes of the charity are:

- The relief of children and young people with an autistic spectrum disorder.
- Providing relief and respite to the families and carers of the beneficiaries described above.

The main activities of the charity in relation to the purposes described above are:

- Providing social activities for children and young people aged 5-18 years with an ASD diagnosis living in Stowmarket and surrounding areas.
- Encouraging young people to develop friendships and social networks and increase their self-confidence, self-esteem and social skills.
- Encouraging social inclusion and seeking opportunities for the young people to take an active part in the community.

The Trustees are aware of the need to give regard to the Charity Commission's public benefit guidance. The Saturday Clubs are open to any young person in the Stowmarket area who has a diagnosis of Autistic Spectrum Disorder.

Achievements and Performance

Finances

We started the year (counted from November 2023-31st October 2024 for the purposes of this report) in a really difficult financial position as a charity. Our bank balance was getting very close to the point where we felt we may need to serve notice to our staff and families and close the club. This came about for a number of reasons- the hangover from Covid 19 eating up our reserves, failing to gain long-term funding and the ever-increasing prices of our outgoings due to the cost of living crisis. In November 2023, we decided to give ourselves one more month to try and gain some more funding and keep going. We found that some large grant providers were not able to approve our applications due to our decreasing bank balance and the uncertainty of our longevity.

With the absolute determination not to see our much-loved club go under, staff, volunteers, committee, our general manager and supporters from our community worked so hard to gain extra funds. We were granted several small grants and gained many donations through sponsored events, fundraisers and kind one-off donations. We were successful in gaining a large grant from Activities Unlimited and our general manager has worked closely with them in order to make sure we continue to meet the criteria for this. This, and the other grants, fundraising and donations we received, really saved our club and allowed us to continue making a difference to our members and community. We feel fortunate to have received ongoing support from the many donors who have kept us afloat when we thought we were going under. To all of those involved in the extreme efforts involved in gaining funds for our club, we sincerely thank you. As the year progressed, we watched our funds slowly climbing to a much healthier position. As a charity, we could not continue without these donations. We are forever grateful to those who help us to make an impact in the lives of our members, their families and the wider community.

Our sincerest gratitude goes out to those who donated to us in 2024:

The organisers of the Cedars Park Christmas event, AJ's Legacy, Red Gables Stowmarket, TK Maxx Foundation, our members who took part in our Fun Run and The Playground- with thanks to The Playground Bury St Edmunds, The Barnes Group, Dulux, Thurston Parish Council, Suffolk Community Grants, Simon Gibson, SJP Foundation, Tudwick Foundation, Postcode Trust, Asda Stowmarket, Stowmarket Town Council, Revenue Grant, Crain, Felixstowe Port Users Association, our parents/carers, members, friends and families who have chosen us as their charity to donate to, those attending our quiz and anniversary events- with thanks to Russell for organising these. We also thank those committee members who have spent hours completing applications and securing funding from grant providers in order for us to continue making a difference.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2024

.....Continued

A special thanks to our long-standing supporters, the Stowmarket and District Lions Club and Activities Unlimited who continue to support us in 2025.

For ten years, we have kept our membership fees the same. We did this because we wanted to keep our club as accessible as possible when everyone is struggling to make ends meet. However, we found ourselves in a position where we would face closure if we didn't look to increase our income. The committee reviewed other clubs in the area and considered the membership fees carefully with all of the above in mind. It was decided to increase our fees slightly in order to help us continue to meet our outgoings (from April 2024). We didn't receive any complaints about this and we feel our members' families understood our reasons behind this decision.

With the national minimum wage increase from April 2024, our committee agreed to increase staff wages to make sure everyone was paid at least the national living wage, with the mind to revisit this again when long-term funding is hopefully gained.

Our Clubs

Saturday Club

We had an incredible year with lots of fun activities and events, creating lots of new social opportunities for the members. Hide and seek has become one of the most popular group games- watching the members ask others if they want to join in is magical!

One of the highlights for the year was seeing the imaginative and group activities that the members created themselves with the box of donated cups- they built dens, towers and obstacles and created games, structures and projects for many sessions.

Some other fun activities we completed included different edible sensory trays- ice, rice, pasta, cereal, dough, etc. We had many fun, creative projects allowing members to be individual with materials such as clay, wax, bread, chocolate slabs and foam. We tried new sports like mini golf, cricket, gymnastics, dodgeball, football and more. Other fun activities included: a water fight, a picnic, a lizard visit, a bug hunt, den building, a scavenger hunt and much more!

Youth Club

Some Youth Club highlights: We made Chinese themed food and crafts to celebrate the Lunar New Year. For Autism Awareness Day, the group wrote what Autism means to them and we created a display. We were extremely lucky to receive some incredible boat building kits that were made and donated by The Meadlands Men's Shed. Our young people had great fun using tools and glue to build their own boats. We enjoyed getting messy making slime and experimenting with different flavours while making ice-cream sundaes! We had our trip to The Rec, each member packed up their own picnic before we left the club, then we walked to The Rec where we enjoyed some group games and our food. Halloween was a busy session with lots of different Halloween themed crafts and cooking! On top of all this, each session included fun and imaginative group games for everyone to join in with. We also had some fantastic D&D sessions which were a great hit!

Plus Club

We had an amazing year full of different adventures and experiences for our members. We went to indoor go-karting, Thetford Forest, Pleasurewood Hills, a gaming lounge and trampolining. We have been travelling using Dan's Coaches and using public transport. We encourage our members to join in with each aspect of using public transport, to help us with planning our days out, to socialise with our group and also to manage their own money. Plus Club has been such a success for our young people this year and developing their independence.

Wellbeing

Our one-year funding for our well-being initiative (which included our parent cafe) came to an end and the committee discussed how we should move forward with this beyond the funding. It was decided that the role of Well-being Ambassador had become an essential part of our provision and it was agreed to keep this member of staff in position moving forward and they were making such a positive contribution to the members, families, staff and volunteers.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2024

.....Continued

During sessions, we have been scrapbooking and learning the art of journaling for mindfulness with Youth Club, which has been incredible. The members have even taken them home and brought them back to share what they've done. We've also been writing lyrics/poems with both Saturday Club and Youth Club- these have been beautiful and a positive indirect way for the children and young people to share. We've been exploring areas of struggle and strategies that we all use to manage, for members, volunteers and staff, who kindly shared these anonymously on Mental Health Awareness Day. With this information, we plan to respectfully share strategies and create ideas focusing on common struggles that were voiced.

Our parent cafe aimed to open up a safe space for parents and carers of those with SEND from the community (not just those linked to our members) to come and be able to share their experiences with others who would understand, ultimately reducing isolation and providing some peer-support. We found that running this on a Saturday day time was difficult for carers to attend and it was requested that we try an evening session. We moved to holding an evening session once a month in a local social enterprise bar. This has been really successful and we have seen such a huge range of topics discussed including school refusal, EHCPs, bedtime routines, eating habits, family gatherings, leaving the house, using public services and different sources of help and support. The feedback from these sessions has been 100% positive and carers have expressed how valued this element of our provision is. We have some regular attendees and some new faces at each meet too.

Networking

We still have a strong professional relationship with the Leading Lives Community Hub where we run some of our sessions. We also still work regularly with Red Gables to host events and meetings in their buildings and to attend many of their charity events. We have been working alongside the Stowmarket and District Lions Club who are long-term supporters of our work and have really helped us with donations and planning fundraising events. We regularly share and signpost to other local organisations and sources of help; they do the same for us in return. This year we attended local festivals, providing a dark den for anyone feeling overwhelmed, as well as running fundraising stalls. Our members were given free access to this event. We also were able to attend a private viewing of the bluebell wood at Haughley Park- an event that can become very busy and overwhelming for our families to attend otherwise. Our general manager has attended several networking events, such as The Suffolk Parent Forum and The Crane Presentation in order to spread awareness of our services and establish links to other services.

Bike Ability

We are lucky to have access to Bike Ability resources and explored these a few times during 2024. We hope to use them more in 2025. We had one member learn to ride a bike and a few others surprised themselves when they didn't think they would be able to join in because they couldn't ride but with the adaptations they successfully moved around the garden area with the others. We can support our families in accessing them to use as a family or to help strengthen the members' bike riding ability.

Sensory Library

The sensory library is a bank of small and large sensory items that we loan out to families in order for them to try out different items to see if they are of use, preventing families from wasting money on items that may not work for them. It is also so much more than this and much can be gained from talking to other carers and our committee members in attendance.

We held 13 sensory library drop-in sessions in 2024. We had visits from over 70 families, several professionals and made over 40 loans through our sensory library. We have also made further loans on an individual basis and the service continues to be in huge demand. This is run by volunteers from our committee and our general manager and is such an amazing service for our community.

Committee

Our committee members have each given so much of their time to make sure we continue and we make the best choices for our members. They have worked so hard behind the scenes on grant applications, fundraisers, planning our events, networking and much more. We are grateful to have committee members who have given up their time and shared their knowledge with parents through the sensory library and parent café. The committee is made up of volunteers who work in many professional areas such as law, finance and education. We are fortunate that they bring their skills and knowledge to us and help guide how we run the club.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2024

.....Continued

Staff

Our General Manager, Leah, is incredible in her dedication to the role and to the club. She gives such thought to everything we do and ensures that we provide an inclusive, accessible and engaging club for all of our members. Staff and volunteers have worked so hard this year. They have shown kindness, creativity, understanding, commitment and enthusiasm. As we add more members into the club, we have increased our staff numbers and we are recruiting more volunteers. The team have worked well together and adapted well to new members being added. They have received a high level of extra training to help their performance in their roles and we have been glad to receive suggestions of new activities from them too. We plan to hold more social team-building events for staff and volunteers to help strengthen the team further.

Volunteers

We have a great team of regular volunteers. Their support during sessions has been invaluable. We do see some movement in numbers of volunteers as they move to university or into work. We are working on increasing our volunteer numbers. The volunteers have received lots of training in order to help their professional development and we have supported them with applications to higher education and employment. We are so grateful for their help and input into what we do. Many of our volunteers have Autism themselves and their unique insight into what we do has been so helpful. Many of our members appreciate speaking to others who have some understanding of their experiences.

20th Anniversary Party

To celebrate the charity running for 20 years, we held our 20th anniversary party. This was such a great event to showcase all that we have achieved and included videos of past members saying how much the club had helped them and how it had prepared them for independence in their future lives. These testimonials were so heartwarming and affirming for all that we do. We also had an award ceremony at the event, celebrating some of the 'heroes' who have helped the club to be what it is today. The party was a really lovely way to bring our club community together and it was great to see past and present members, families, staff, volunteers, committee and supporters come together in celebration.

Moving Forward

One of our priorities this year has been to increase the amount of members attending our sessions. We want to make as much of a difference as possible and we know that our services are vital to those who attend our club. We have had an extremely long waiting list for a very long time, which is testament to this. When members join our clubs, very few leave and so the spaces remain filled. We have to find a balance so that our sessions remain calm and our members are able to have the high standard of care that we pride ourselves in but also that there are new members being added so that we can provide a social atmosphere, with new friendships and connections being made. We have increased our membership numbers, going at a comfortable pace for our other members. In order to do this, we have employed more staff, gaining some funding for 1:1 support in order to make sure we are accessible to those with a high level of need. In the year ahead, we aim to continue to add members to make sure our registers are full, whilst still being sensitive to the needs of our current members. To do this, we will recruit new staff members and volunteers to allow our level of care to remain consistently high.

We were successful in gaining funding for a residential trip which we have started to plan and look forward to facilitating for our members.

We continue to focus on gaining funding and hope to secure some more long-term funding this year now that our accounts are starting to rebuild.

Financial Review

We started the year with a bank balance of just £3.7k, which is less than one month's expenditure. During the year we had cash income of £110k and expenditure of £53k which amounted to a surplus of £56k. Last year our income was just £35k so this is a 210% increase. Expenditure in 2023 was £47k so our costs have increased by 13%. The closing bank balance on 31st October was £60k.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2024

.....Continued

Donations and grants in the year accounted for 85% of our income, some £94k. In 2023 donations and grants were £20k so we have seen an increase of 356% The largest amount came from Activities Unlimited £36k, followed by Mid Suffolk District Council £14k. A further 18 organisations contributed a total of £44k. Subscriptions of just over £13k accounted for 12% of our income and would cover 25% of our expenditure.

In terms of volume, over 90% of our receipts are from subscriptions. Subscriptions in 2023 were £10.5k so we have received 25% more over the course of the year. Fundraising activities came to £5.5k in the year which represents about 5% of our income and covers approximately 10% of our expenditure. Last year our fundraising brought in £4.8k so we have seen an increase of some 14%. In terms of expenditure, our largest outgoing are the wages, totalling £37.5k or 69.6% of our outlay.

Expenses accounted for a further £5k or 10% of our outgoings. Rent totalled £4.6k, 9% of our expenditure Event costs not already included in the expenses figure came to £3k with other expenditure totalling a further £3k.

In summary, from a financial perspective it has been a very satisfying year, starting from a position of as close to closure as could be imagined to a position of relative health which should guarantee that the charity can continue for the foreseeable future.

Reserves

Our reserve policy is reviewed annually at the AGM. We currently do not have any funds in our reserve fund as these were used up to keep us going during Covid Lockdowns and since then all funds have been used to pay for the core costs of running sessions. We are looking at building this reserve fund over the next year and it is looking as though this will be achievable in early 2025.

Structure, Governance and Management

The charity is an unincorporated association, governed by model constitution as adopted on 27th June 2012 and amended 8th December 2012.

The charity is managed by the officers and other trustees, who are elected by the charity in general meeting. Each trustee is required to retire with effect from the conclusion of the annual general meeting next after their appointment but is eligible for re-election at that annual general meeting.

The trustees who served during the year are as follows:

Trustee Name	Office (if any)	Dates acted if not for whole year
Scarlett Anstee-Parry	Chair	
Andrew Donnelley	Joint Treasurer	
Robin Drain	Joint Treasurer	
Christine Hobart	Secretary	
Jo Bradbury	Membership Secretary	
Caroline Grove	Community Liaison	
Russell Langley		
Alison Holloway		
Steve Crooks		
Donna Bartlett	Fundraising	Resigned 16 March 2024

Volunteer Committee Members (non-Trustees)

Ruth Lewis	Appointed 16 March 2024
Tracey Rudland	Resigned 16 March 2024

Stowmarket ASD Saturday Clubs

**Trustees' Annual Report
for the year ended 31 October 2024**

.....Continued

Declaration:

The trustees declare that they have approved the trustees' annual report detailed above.

Signed on their behalf by:

Signature: Scarlett Anstee-Parry

Scarlett Anstee-Parry (Jun 6, 2025, 7:40pm)

Full name: Scarlett Anstee-Parry

Position: Chair

Date: 06 Jun 2025

A Donnelly

Andrew Donnelley (Jun 6, 2025, 8:48pm)

Andrew Donnelley

Co-Treasurer

06 Jun 2025

Stowmarket ASD Saturday Clubs
Independent Examiner's Report
for the year ended 31 October 2024

I report on the accounts of the Trust for the year ended 31 October 2024, which are set out on pages 9 to 14 following.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act). The charity's trustees consider that an audit is not required for this year under section 144(2) of the 2011 Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Claire B. Stephens

.....
Claire Stephens (Jun 6, 2025, 5:05pm)

Claire Stephens FCA
The Laurel Partnership Ltd

6 June 2025

16 Broad Street
Eye
Suffolk
IP23 7AF

Stowmarket ASD Saturday Clubs

Statement of Financial Activities for the year ended 31 October 2024

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2024 £	Restated Total Funds 2023 £
Incoming resources:					
Donations and legacies	2	9,568	84,755	94,323	19,930
Charitable Activities	3	-	13,847	13,847	10,478
Fundraising	4	-	1,718	1,718	4,835
Other Income		58	60	118	67
Total incoming resources		<u>9,626</u>	<u>100,380</u>	<u>110,006</u>	<u>35,310</u>
Resources expended on:					
Charitable Activities	5	1,219	49,587	50,806	41,182
Fundraising Costs		-	145	145	222
Administrative Expenses	6	-	6,449	6,449	5,659
Total resources expended		<u>1,219</u>	<u>56,181</u>	<u>57,400</u>	<u>47,063</u>
Surplus/(deficit) for the year		8,407	44,199	52,606	(11,753)
Transfers between funds		241	(241)	-	-
Net (deficit)/surplus for the year		<u>8,648</u>	<u>43,958</u>	<u>52,606</u>	<u>(11,753)</u>
Reconciliation of funds					
Total funds brought forward		2,108	1,002	3,110	14,863
Total funds carried forward	10	<u>10,756</u>	<u>44,960</u>	<u>55,716</u>	<u>3,110</u>

The notes on pages 11 to 14 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Balance Sheet as at 31 October 2024

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2024 £	Restated Total Funds 2023 £
Fixed assets					
Tangible assets	7	-	290	290	-
Total fixed assets		-	290	290	-
Current assets					
Debtors	8	-	238	238	231
Cash at bank and in hand		10,756	49,865	60,621	4,928
Total current assets		10,756	50,103	60,859	5,159
Current liabilities					
Trade creditors		-	1,350	1,350	-
Other creditors	9	-	4,083	4,083	2,049
Total creditors		-	5,433	5,433	2,049
Total net assets		10,756	44,960	55,716	3,110
Reconciliation of funds:					
Balance brought forward		2,108	1,002	3,110	14,863
Net (deficit)/surplus for the year		8,407	44,199	52,606	(11,753)
Transfers between funds		241	(241)	-	-
Total accumulated funds	10	10,756	44,960	55,716	3,110

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Jun 6, 2025, 9:01pm)

Scarlett Anstee-Parry
Chair

6 June 2025

A Donnelly

Andrew Donnelley (Jun 6, 2025, 8:48pm)

Andrew Donnelley
Co-Treasurer

The notes on pages 11 to 14 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2024

1 Accounting policies

Accounting conventions: The financial statements have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and the Charities Act 2011.

Going concern: The trustees have not identified any material uncertainties that may cast significant doubts on the charity's ability to continue as a going concern.

Fund accounting: General unrestricted funds are available for use at the discretion of the Trustees. Restricted funds are applied in accordance with the wishes of the donor.

Income recognition: Income is credited to the Statement of Financial Activities where the charity is legally entitled to the income and the amount can be qualified with accuracy.

Expenditure: is charged to the Statement of Financial Activities on an accruals basis and is inclusive of irrecoverable VAT.

Tangible fixed assets are measured at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of the fixed assets over their expected useful lives on the following bases:

Office equipment	25% straight line basis
Plant & equipment	20% straight line basis

2 Donations & Legacies

	Restricted	Unrestricted	2024	2023
	£	£	£	£
Activities Unlimited	-	35,877	35,877	15,678
Mid-Suffolk	828	13,023	13,851	-
Postcode Trust	-	10,000	10,000	-
The Varrier-Jones Foundation	-	6,000	6,000	-
Simon Gibson	-	5,000	5,000	-
Crane Charitable Funds	-	3,822	3,822	-
Suffolk Community Foundation	3,740	-	3,740	-
St. James's Place Charitable Foundation	2,500	-	2,500	-
The Tudwick Foundation	-	1,500	1,500	-
Masonic Charitable Fund	-	1,493	1,493	-
Stowmarket Town Council	400	-	400	776
Lions	250	-	250	1,200
Other	1,850	8,040	9,890	2,276
	<u>9,568</u>	<u>84,755</u>	<u>94,323</u>	<u>19,930</u>

Stowmarket ASD Saturday Clubs

**Notes to the Financial Statements
for the year ended 31 October 2024**

.....Continued

3 Income from Charitable Activities	Restricted	Unrestricted	2024	2023
	£	£	£	£
Saturday Club	-	5,080	5,080	5,600
Plus Club	-	3,662	3,662	1,933
Youth Club	-	5,105	5,105	2,945
	-	13,847	13,847	10,478
4 Fundraising Income	Restricted	Unrestricted	2024	2023
	£	£	£	£
Bucket Collections	-	180	180	711
Raffle	-	145	145	583
Other events		270	270	718
Lions' Santa's Sleigh Party	-	200	200	-
General	-	196	196	2,564
MSDC	-	-	-	260
	-	1,718	1,718	4,836
5 Expenditure on Charitable Activities	Restricted	Unrestricted	2024	2023
	£	£	£	£
Staff costs	-	36,940	36,940	32,269
Rent	-	4,660	4,660	5,244
Club session costs	-	2,995	2,995	928
Transport	-	1,334	1,334	1,549
Trips	-	2,790	2,790	381
Equipment	-	481	481	129
Sensory Library	81	-	81	442
20th Anniversary Party	891	-	891	-
Christmas Party	247	387	634	240
	1,219	49,587	50,806	41,182

Stowmarket ASD Saturday Clubs

**Notes to the Financial Statements
for the year ended 31 October 2024**

.....Continued

6 Administrative Expenses	Restricted	Unrestricted	2024	2023
	£	£	£	£
Training	-	1,467	1,467	827
Insurance	-	455	455	461
Accountancy and payroll	-	3,109	3,109	2,834
Telephone	-	529	529	426
IT, software & subscriptions	-	368	368	-
Office and admin costs	-	521	521	1,110
	<u>-</u>	<u>6,449</u>	<u>6,449</u>	<u>5,658</u>
	<u>-</u>	<u>6,449</u>	<u>6,449</u>	<u>5,658</u>
7 Fixed Assets - Equipment	Restricted	Unrestricted	2024	2023
	£	£	£	£
Cost				
Brought forward	-	2,161	2,161	2,161
Additions	-	335	335	-
Carried forward	<u>-</u>	<u>2,496</u>	<u>2,496</u>	<u>2,161</u>
	<u>-</u>	<u>2,496</u>	<u>2,496</u>	<u>2,161</u>
Depreciation				
Brought forward	-	2,161	2,161	2,161
Charge in the year	-	45	45	-
Carried forward	<u>-</u>	<u>2,206</u>	<u>2,206</u>	<u>2,161</u>
	<u>-</u>	<u>2,206</u>	<u>2,206</u>	<u>2,161</u>
Net Book Value	<u>-</u>	<u>290</u>	<u>290</u>	<u>-</u>
	<u>-</u>	<u>290</u>	<u>290</u>	<u>-</u>
8 Debtors	Restricted	Unrestricted	2024	2023
	£	£	£	£
Staff expenses overpaid	-	-	-	3
Prepayments	-	238	238	228
	<u>-</u>	<u>238</u>	<u>238</u>	<u>231</u>
	<u>-</u>	<u>238</u>	<u>238</u>	<u>231</u>

Stowmarket ASD Saturday Clubs

**Notes to the Financial Statements
for the year ended 31 October 2024**

.....Continued

9 Creditors	Restricted	Unrestricted	2024	2023
	£	£	£	£
Net wages	-	20	20	20
Staff expenses	-	1,955	1,955	7
Pension contributions	-	33	33	31
Taxation and social security	-	72	72	195
Accruals	-	2,003	2,003	1,796
	-	4,083	4,083	2,049

10 Reconciliation of Funds

	Restated Brought forward	Income	Expenditure	Transfers	Carried forward
	£	£	£	£	£
Sensory Library	590	58	(81)	-	567
Town Council	353	400	-	-	753
Lions	1,000	-	(247)	-	753
ASDA Green Tokens	165	450	-	-	615
Anniversary Party	-	650	(891)	241	-
Thurston PC	-	500	-	-	500
Suffolk Community	-	3,740	-	-	3,740
Penny Otton - Council	-	500	-	-	500
SJP Charitable Foundation	-	2,500	-	-	2,500
MSDC - Terence Carter	-	828	-	-	828
Total Restricted Funds	2,108	9,626	(1,219)	241	10,756

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Statement of Financial Activities
Year Ended 31 October 2024

		2024		2024	2023
	NOTES	£ Restricted	£ Unrestricted	£ Total This Year	£ Total Last Year
INCOMING RESOURCES					
General Donations		250	11,862	12,112	3,752
Other Grants & Legacies		9,318	72,893	82,211	16,178
Gift Aid			-		-
Donations & Legacies	2	<u>9,568</u>	<u>84,755</u>	<u>94,323</u>	<u>19,930</u>
Saturday Club Fees			5,080	5,080	5,600
Plus Club Fees			1,263	1,263	1,933
Youth Club Fees			5,105	5,105	2,945
Plus Club Trips			2,399	2,399	-
Charitable Activities	3	<u>-</u>	<u>13,847</u>	<u>13,847</u>	<u>10,478</u>
Fundraising	4	-	1,718	1,718	4,835
Other Income		<u>58</u>	<u>60</u>	<u>118</u>	<u>67</u>
Total Incoming Resources		<u>9,626</u>	<u>100,380</u>	<u>110,006</u>	<u>35,310</u>
RESOURCES EXPENDED ON:					
Staff Wages			36,940	36,940	31,799
Other Staff Costs			902	902	470
Rent			4,660	4,660	5,244
Session Costs			671	671	300
Refreshments & Snacks			1,422	1,422	628
Transport			1,334	1,334	1,549
Xmas Party & Other Socials		247	387	634	240
20th Anniversary Party		891	-	891	-
Trips			2,790	2,790	381
Residential Trip			-	-	-
Equipment			481	481	129
Sensory Library		81	-	81	442
Charitable Activities	5	<u>1,219</u>	<u>49,587</u>	<u>50,806</u>	<u>41,182</u>
Fundraising Costs		<u>-</u>	<u>145</u>	<u>145</u>	<u>222</u>
Training			1,467	1,467	827
Administration			324	324	816
Payroll Administration			1,489	1,489	1,574
Insurance			455	455	461
Telephone			529	529	426
IT & Software			258	258	-
Subscriptions			110	110	-
DBS Checks			152	152	295
Accountancy			1,620	1,620	1,260
Depreciation			45	45	-
Administrative Expenses	6	<u>-</u>	<u>6,449</u>	<u>6,449</u>	<u>5,659</u>
				1	
Total Resources Expended		<u>1,219</u>	<u>56,181</u>	<u>57,400</u>	<u>47,063</u>
Net (Deficit)/Surplus for the Year		<u>8,407</u>	<u>44,199</u>	<u>52,606</u>	<u>(11,753)</u>

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Balance Sheet
As at 31 October 2024

		2024		2024	2023
	NOTES	£	£	£	£
		Restricted	Unrestricted	Total This Year	Total Last Year
FIXED ASSETS					
Equipment		-	290	290	-
Total Fixed Assets	7	-	290	290	-
CURRENT ASSETS					
Other Debtors		-	-	-	3
Pre-payments		-	238	238	228
Debtors	8	-	238	238	231
Current A/c		10,356	49,572	59,928	3,652
Cash		400	298	698	1,281
Next Steps Current			(5)	(5)	(5)
Cash at bank and in hand		10,756	49,865	60,621	4,928
Total Current Assets		10,756	50,103	60,859	5,159
CURRENT LIABILITIES					
Trade creditors		-	1,350	1,350	-
Other creditors			2,080	2,080	253
Accruals			2,003	2,003	1,796
Total Creditors	9	-	5,433	5,433	2,049
Total Net ASSETS		10,756	44,960	55,716	3,110
ACCUMULATED FUNDS					
Balance Brought Forward	10	2,108	1,002	3,110	14,863
Net (Deficit)/Surplus for the Year		8,407	44,199	52,606	(11,753)
Transfers between funds		241	(241)	-	-
Total Accumulated Funds		10,756	44,960	55,716	3,110

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Jun 6, 2025, 9:40pm)
 Scarlett Anstee-Parry
 Chair

A Donnelly

Andrew Donnelley (Jun 6, 2025, 8:48pm)
 Andrew Donnelley
 Co-Treasurer

Claire B. Stephens

Claire Stephens (Jun 6, 2025, 5:05pm)
 Claire Stephens FCA
 Independent Examiner



Issuer The Laurel Partnership Ltd

Document generated Fri, 6th Jun 2025 17:00:20 BST

Document fingerprint 740b0d85ee16e6dd5158d4146ff231cd

Parties involved with this document

Document processed	Party + Fingerprint
Fri, 6th Jun 2025 17:05:00 BST	Claire Stephens - Signer (195f2df8d8394d5e3352a92bf739d2b6)
Fri, 6th Jun 2025 19:40:02 BST	Scarlett Anstee-Parry - Signer (292caf11780896733a4ce5c10808db20)
Fri, 6th Jun 2025 20:48:59 BST	Andrew Donnelley - Signer (7e89b88558e4b168b86099075135e94d)

Audit history log

Date	Action
Fri, 6th Jun 2025 17:00:20 BST	Envelope generated by Claire Stephens (176.35.189.101)
Fri, 6th Jun 2025 17:00:20 BST	Document generated with fingerprint 740b0d85ee16e6dd5158d4146ff231cd (176.35.189.101)
Fri, 6th Jun 2025 17:04:03 BST	Sent the envelope to Claire Stephens (claire@thelaurelpartnership.co.uk) for signing (176.35.189.101)
Fri, 6th Jun 2025 17:04:04 BST	Document emailed to claire@thelaurelpartnership.co.uk
Fri, 6th Jun 2025 17:04:14 BST	Claire Stephens opened the document email. (176.35.189.101)
Fri, 6th Jun 2025 17:04:18 BST	Claire Stephens viewed the envelope (176.35.189.101)
Fri, 6th Jun 2025 17:05:00 BST	Claire Stephens signed the envelope (176.35.189.101)
Fri, 6th Jun 2025 17:05:00 BST	Sent the envelope to Scarlett Anstee-Parry (sanstee-parry@stowmarketsaturdayclub.co.uk) for signing (176.35.189.101)
Fri, 6th Jun 2025 17:05:02 BST	Document emailed to sanstee-parry@stowmarketsaturdayclub.co.uk
Fri, 6th Jun 2025 17:41:24 BST	Scarlett Anstee-Parry opened the document email. (66.249.93.35)
Fri, 6th Jun 2025 19:39:09 BST	Scarlett Anstee-Parry opened the document email. (66.249.93.34)
Fri, 6th Jun 2025 19:39:23 BST	Scarlett Anstee-Parry viewed the envelope (86.181.236.146)
Fri, 6th Jun 2025 19:40:02 BST	Scarlett Anstee-Parry signed the envelope (86.181.236.146)
Fri, 6th Jun 2025 19:40:02 BST	Sent the envelope to Andrew Donnelley (ajdonners@gmail.com) for signing (86.181.236.146)
Fri, 6th Jun 2025 19:40:04 BST	Document emailed to ajdonners@gmail.com
Fri, 6th Jun 2025 19:40:09 BST	Andrew Donnelley opened the document email. (66.249.93.35)

Fri, 6th Jun 2025 20:39:22 BST	Andrew Donnelley opened the document email. (66.249.93.35)
Fri, 6th Jun 2025 20:39:30 BST	Andrew Donnelley viewed the envelope (104.28.40.129)
Fri, 6th Jun 2025 20:48:59 BST	Andrew Donnelley signed the envelope (104.28.40.129)
Fri, 6th Jun 2025 20:48:59 BST	This envelope has been signed by all parties (104.28.40.129)

STOWMARKET ASD SATURDAY CLUBS

England & Wales - Charity number 1151141

Accounts

Stowmarket ASD Saturday Clubs
Report of the Trustees
For the year ended 31 October 2023

3

Charity Name: Stowmarket ASD Saturday Clubs
Registration No: 151141
Principal Address: 24, All Saints Road,
Creeting St Mary
Ipswich
Suffolk, IP6 8NF

Objectives and Activities

The purposes of the charity are:

1. The relief of children and young people with an autistic spectrum disorder.
2. Providing relief and respite to the families and carers of the beneficiaries described above.

The main activities of the charity in relation to the purposes described above are:

1. Providing social activities for children and young people aged 5-18 years with an ASD diagnosis living in Stowmarket and surrounding areas.
2. Encouraging young people to develop friendships and social networks and increase their self-confidence, self-esteem and social skills.
3. Encouraging social inclusion and seeking opportunities for the young people to take an active part in the community.

The Trustees are aware of the need to give regard to the Charity Commission's public benefit guidance. The Saturday Clubs are open to any young person in the Stowmarket area who has a diagnosis of Autistic Spectrum Disorder.

Achievements and Performance

It's been a year of ups and downs behind the scenes but we are ending on a high and the members of the club have enjoyed their sessions with us and achieved so much.

Committee Our committee members have each given so much of their time to make sure we continue and we make the best choices for our members. They have worked all hours on grant applications- attending meetings, gathering evidence, calculating finances and submitting paperwork.

We are grateful to have committee members who have given up their time and shared their knowledge with parents through the sensory library and social events for parents. Others have spent hours working out financial spreadsheets, banking and balances, fundraising and organising events, researching and giving advice on decisions- we are so grateful to have such a strong committee. The committee has been united in keeping the club going. We are approaching 20 years of running which is an incredible achievement.

Staff Our General Manager, Leah, gives so much of the club to make it the best it can be. Her effort and care mean that the club is inclusive, every detail is thoughtfully attended to and everyone is

Stowmarket ASD Saturday Clubs
Report of the Trustees
For the year ended 31 October 2023

made to feel welcome and heard. She goes above and beyond and we are so lucky to have her as our General Manager.

Staff and volunteers are incredible. They have shown kindness, creativity, understanding, commitment and enthusiasm.

We said goodbye to a long standing staff member. Another staff member took a very short maternity break during the year and one staff member is currently on maternity leave. We have welcomed three new staff members who all bring new skills, experience and ideas to the team. Two of our long standing volunteers have also joined the staffing team after their many years of volunteering, providing more support to help run the longer sessions, help spread the hours and to allow us to cover holidays and illness.

It's been a year of learning, with the team attending extra training and meetings to strengthen the club for the young people attending.

Appraisals were completed in June 2023 and we gained ideas from these as to how best support the team in making an impact within the club, as well as enhancing their training, boosting their skills and improving wellbeing within the staffing and volunteer team.

Volunteers We have a great team of regular volunteers. They have a very active role in meetings and training, offering their ideas and suggestions. We have been trying to increase the number of volunteers to help us manage the sessions as we intend- with at least one volunteer in each room to support staff. The induction process can be daunting and takes a while to complete so can overwhelm some who show an interest. Although we are looking into streamlining this, we are committed to safeguarding our members and preparing our volunteers appropriately. Staff and committee members are liaising with high schools, colleges and local universities to try and advertise volunteering roles.

Saturday Club We explored many activities during the year- trying to be careful with budgets, recycling more items and being more mindful of waste. This has been a fun challenge and we have been amazed at how many things we have been able to source with the help of our community and our members have shown amazing imagination and creativity! We have also secured some grants to help us add to our musical equipment and also buy items from our members' wish list.

Some of the fun activities we have completed in the year include:

- animal visits
- water fights
- extending our vegetable patch
- outdoor den building
- building bug hotels
- baking cookies, cakes and brownies
- making playdough
- exploring different crafts- clay, origami, shrink art, egg carton creations, texture pictures and helping to decorate a tree for the AJ's Legacy charity at the church in November 2023
- exploring malleable and sensory play- shaving foam, mixing paint, putty prints, edible sand, water and more

Stowmarket ASD Saturday Clubs
Report of the Trustees
For the year ended 31 October 2023

- putting on performances
- group games including circle games like Simon Says, scavenger hunts and Hide and Seek
- a visit from Councillor James Caston- he even let some of the members try on his collar!

We are not running to full capacity in this club. When we add a new member, we try to allow some time for them to settle because each new young person will change the balance of the sessions and we want everyone to feel happy and safe. We have also had a large amount of transition up to the Youth Club sessions. Activities Unlimited are funding both Saturday Club and Youth Club sessions moving forward and they are keen for us to increase our numbers and help as many young people as possible so this is something we will be monitoring closely in next few months and the committee are volunteering to assist with visits and settling in sessions.

If our members are hungry or display signs that they are hungry, we have snack items available for them. One thing we saw come back in 2023 is our regular shopping trips to the local supermarket to purchase items for our group snack time. Members enjoy pushing the trolley, working within a budget, gathering snack requests from other members, writing a shopping list and following that list, checking for different ingredients, interacting with staff and paying for shopping. This is something parents have been really pleased with and they say they struggle to get their children to come with them to the supermarket as it can be overwhelming. This is one way in which we can support our members in building life skills.

Youth Club Our session leader has done an amazing job of planning a fun programme of activities- really listening to the members' ideas and introducing new activities. A staff member has taken on group game planning, which is an area we needed to strengthen. Having something pre-planned has increased the reach and accessibility of this element of our sessions.

We run two Youth Club sessions (with separate registers). It has taken some time to get numbers up as we have had many members turn eighteen and move on to their next chapter. We have had some new member visits not turn up so we are now over booking visits to help build up our numbers, in turn reducing the waiting list.

Many activities have been successfully enjoyed during these sessions, including: making sausage rolls, amongst many other cooking activities; exploring wood work; a disco in sensory room with lights, music and party games; guitar jamming sessions; incredible keyboard performances; and recording lightsabre routines.

A few of the young people have requested a sleep over which we know we can do at The Hub, we are now looking for a grant to help us carry this out.

Plus Club Our session leader has done a great job of planning and running these sessions during the year. She was tasked with using public transport more due to the increasing cost of minibus hire. This not only helped with our budget but also reduced the cost for the families and taught more life skills to our members.

2023 trips included: bowling, cinema, Laser quest, swimming, Geocaching, ringo/tobogganing at the ski slope, quad biking, Pleasurewood Hills theme park, Thetford Forest, trampolining, golf, craft shop, shopping and a meal out in a restaurant.

Stowmarket ASD Saturday Clubs
Report of the Trustees
For the year ended 31 October 2023

This is one session we do not need to worry about numbers and have actually oversubscribed so have extra staff ready if we need to add them in or split into two sessions.

We have secured a grant from Suffolk Giving Fund to help us run this year's programme, allowing us to carry out more of the young people's requests and also subsidise high cost activities for parents/carers.

Residential This didn't happen in 2023. It was missed but we needed to focus on funding for the sessions to keep them going. This is something we are thinking about and would like to book in the diary going forward. We are hoping to secure funding for this from a grant next year.

Mindfulness Grant We were successful in gaining a grant to help us start our well-being project. This involved appointing our well-being ambassadors who have done an amazing job creating a well-being hub during club sessions and promoting mindful practices with staff, volunteers and members. They introduced mindful practices into the sessions, involving targeted language, mindful techniques and ways to communicate emotions. Some of our younger members have absolutely loved it and having another team member free to assist a young person when upset has been incredible, giving them time to calmly process their feelings and be themselves which has truly been beneficial. We saw a particular success with our volunteers who have Autism being able to find ways to express themselves and support our younger members to understand their feelings.

We also started a parent carer/café that was run by volunteers from our committee. Following feedback, this progressed into an evening meet up once a month and is growing in attendance numbers. We have seen these meetups make a huge difference to those who attend, including those who don't have members at the club or are just starting the diagnosis pathway. This has become an important service that we can offer to the community.

Going forward beyond the grant term, we have agreed to maintain our well-being ambassador following positive feedback from our members and to continue our monthly evening parent/carers meetups.

Parents Our parents are fantastic and have really helped with fundraising and spreading the word about our services. They have given us such kind words of encouragement and positive feedback.

Family and sibling events

July 2023: Family BBQ

August 2023: Fun Run

September 2023: Eastern Farm Park

September 2023: Pets show and share session

Sensory Library The sensory library is increasingly well attended and the information sharing that happens at these sessions has been great. This has become an invaluable service that we provide for the community and is used by many different users who are signposted to us by many different healthcare professionals. It is run by two members of our committee and our General Manager, who have successfully grown it to become what it is today. We hold drop in

Stowmarket ASD Saturday Clubs
Report of the Trustees
For the year ended 31 October 2023

sessions every four weeks which is a total of thirteen drop in sessions a year. This year we have welcomed a total of seventy-one families, including sixty-one children, which is an increase from fifty-eight families and thirty-six children last year. We always aim to be fully flexible and understanding to families' needs so we also offer 1:1 meetings with families who are unable to access the drop in sessions. We regularly have families travel from outside of the Stowmarket area, showing what a valuable service this is to the community.

We are supported by local professionals, who regularly signpost our services to families they work with and sometimes visit the library themselves. We have also visited local groups and events- including Suffolk Family Carers and a children's centre in Needham Market. We were successfully awarded a small grant from Stowmarket Town Council to help to update some of our items.

Networking We have a strong professional link with the Leading Lives Community Hub and Red Gables. We have been working alongside the Lions who have really helped us with donations and are helping us plan some fundraising in the year to come. We have held our monthly parent meetups at a community enterprise bar in Stowmarket too.

We use social media to share posts from other community projects such as The Mix, the John Peel Centre and Suffolk Family Carers. We signpost families to other helpful organisations, especially during our sensory library sessions. We also use social media to advertise our own events (such as the parent meetups and sensory library)- the impact of this is evidenced in our growing numbers from a wider community.

Finances Our finances have been up and down this year. We were unsuccessful at gaining long-term funding from two big funders which was a huge blow to the financial security of our club. This was due to the length of the process and the gradual reduction of our reserves. Our aim is to build our reserves and reapply when our funds are stronger. They were positive and said we are a charity they would like to fund and like what we have created. AJ's Legacy made another donation to help towards rent whilst we are trying to secure large grant providers.

However, with the hard work of our General Manager, some of the staff and the committee, we have been successful at gaining many smaller grants and a significant grant from Activities Unlimited. This means we have been able to continue running the club this year and there is hope for the future. We are thankful to those providers who have funded us this year.

Other grants and donations have been made by James Carson and the Offices' Mess, Cedars Park, Howdens, Alfred Williams Charitable Trust, Mid-Suffolk Council, Stowmarket Town Council, The Lions, Amazon, John Lewis, Anthony Bowen, CAF, Thurston Parish Council and TK Maxx.

One of our committee members has been concentrating on the running raffles with prizes donated from local companies and has raised a good amount with these. The Lions raised money for us doing a Santa fun run around Stowmarket and surrounding areas. We had a stall at the Stowmarket Christmas Fayre to fundraise. Some outside supporters completed the London Marathon, raising money for us in April 2023.

Our members have also been fundraising for us- they completed a sponsored fun run, cake sale and some joined us to complete a sponsored obstacle at The Playground.

Stowmarket ASD Saturday Clubs
Report of the Trustees
For the year ended 31 October 2023

We have set up Paypal which allows donations to be made easier and we can now use a card reader machine for events and fundraising.

With the minimum wage increase in April, we have agreed as a committee to put the wages up, staggered by roles and responsibilities. We have also had to make the difficult decision to increase membership fees with the increased costs and outgoings of the club. This will be from April 1st 2024.

Going forward From April, we start our next grant with Activities Unlimited who have funded the Saturday Club and Youth Club for a year, subject to our numbers increasing. We have implemented the option for Youth Club members to attend the alternative Youth Club session if they are unable to attend their own session to help with increasing numbers.

We need to find a way of capturing how important we are to our young people and evidence our outcomes for grant providers more clearly. However, we need to do this in a way that does not change what we are doing with our young people. We have a few ideas how to do this and will be contacting current parents and older members to help us build up statistics, which is what the grant providers want to see. We are also consulting with a psychologist to gain ideas for evidencing the impact we are making.

In the year coming up, we are hoping to hold more sibling events, we hope to host an anniversary party to celebrate running for twenty years and to continue fundraising with some fun events. We will continue to apply for and seek out long term funding.

Financial Review

Please see auditor's report

Our reserve policy is reviewed annually at the AGM. We currently do not have any funds in our reserve fund as these were used up to keep us going during Covid Lockdowns and since then all funds have been used to pay for the core costs of running sessions. We are looking at building this reserve fund over the next year.

Structure, Governance and Management

The charity is an unincorporated association, governed by model constitution as adopted on 27th June 2012 and amended 8th December 2012.

The charity is managed by the officers and other trustees, who are elected by the charity at the annual general meeting. Each trustee is required to retire with effect from the conclusion of the annual general meeting next after their appointment but is eligible for re-election at that annual general meeting.

The trustees who served during the year are as follows:

Trustee Name	Office (if any)	Dates acted if not for whole year
Scarlett Anstee-Parry	Chair	
Andrew Donnelly	Treasurer	

Stowmarket ASD Saturday Clubs
Report of the Trustees
For the year ended 31 October 2023

Robin Drain	Treasurer	
Christine Hobart	Secretary	
Alison Holloway		
Jo Bradbury	Membership Secretary	
Caroline Grove	Community Liaison	
Steve Crooks		
Donna Bartlett	Fundraising	

Voluntary committee members, non-trustees

Tracey Rudland	Fundraising support	
----------------	---------------------	--

Declaration:

The trustees declare that they have approved the trustees annual report detailed above.
Signed on their behalf by:

Signature: 

Full name: Scarlett Anstee-Parry

Position: Chairperson

Date: 16/08/2024



Andrew Donnelly

Treasurer

19/08/2024

Charity registration number: 1151141

Stowmarket ASD Saturday Clubs

Annual Report and Unaudited Financial Statements

for the year ended 31 October 2023

Stowmarket ASD Saturday Clubs

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 11

Stowmarket ASD Saturday Clubs

Reference and Administration Details

Charity name	Stowmarket ASD Saturday Clubs
Charity registration number	1151141
Registered office	5 Combs Green Combs Stowmarket IP14 2NP
Trustees	Scarlett Anstee-Parry (Chair) Christine Hobart Robin Drain Caroline Grove Russell Langley Jo Bradbury Andrew Donnelley Ruth Lewis (appointed 16 March 2024)
Accountant	The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF
Independent Examiner	Claire Stephens FCA The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2023

The Trustees present their report and the unaudited financial statements of the Charity for the period ended 31st October 2023.

Objectives and Activities

The purposes of the charity are:

- The relief of children and young people with an autistic spectrum disorder.
- Providing relief and respite to the families and carers of the beneficiaries described above.

The main activities of the charity in relation to the purposes described above are:

- Providing social activities for children and young people aged 5-18 years with an ASD diagnosis living in Stowmarket and surrounding areas.
- Encouraging young people to develop friendships and social networks and increase their self-confidence, self-esteem and social skills.
- Encouraging social inclusion and seeking opportunities for the young people to take an active part in the community.

The Trustees are aware of the need to give regard to the Charity Commission's public benefit guidance. The Saturday Clubs are open to any young person in the Stowmarket area who has a diagnosis of Autistic Spectrum Disorder.

Achievements and Performance

It's been a year of ups and downs behind the scenes but we are ending on a high and I know that every member of the club has enjoyed their sessions with us and achieved so much.

I'd like to start by thanking our committee who have given so much of their time to make sure we continue and we make the best choices for our members. Thank you to those who have worked all hours on grant applications- attending meetings, gathering evidence, calculating finances and submitting paperwork. Thank you to those who have given up their time and shared their knowledge with parents through the sensory library and parent meet ups. Thank you to those who have spent hours working out financial spreadsheets, banking, PayPal and balances. To those who have given up many hours fundraising and organising events. To those who have researched and given advice on decisions. It doesn't go unnoticed how much you have all contributed; we couldn't do it without you.

Thank you to Leah. You are the heart and soul of the club and we know how much you give to make it the best it can be. Your effort and care mean that the club is inclusive, every detail is thoughtfully attended to and everyone is made to feel welcome and heard. You go above and beyond and we are so lucky to have you as our General Manager.

Staff and volunteers are incredible. We thank them for their kindness, their creativity, their understanding, their commitment and their enthusiasm.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2023

.....Continued

Financial Review

Our finances have been up and down this year. We were unsuccessful at gaining long-term funding from two big funders which was a huge blow to the financial security of our club. However, with the hard work of Leah, some of the staff and the committee, we have been successful at gaining many smaller grants and a significant grant from Activities Unlimited. This means we have been able to continue running the club this year and there is hope for the future. We are thankful to those providers who have funded us this year.

With the minimum wage increase this April, we have agreed as a committee to put the wages up, staggered by roles and responsibilities. We have also had to make the difficult decision to increase membership fees with the increased costs and outgoing of the club. This will be from April 1st 2024.

We were lucky to be successful in a grant to help us start our well-being project. This involved appointing our well-being ambassadors who have done an amazing job creating a well-being hub during club sessions and promoting mindful practices with staff, volunteers and members. We saw a particular success with our volunteers who have Autism being able to find ways to express themselves and support our younger members to understand their feelings.

We also started a parent carer/café that was run by volunteers from our committee. Following feedback, this progressed into an evening meet up once a month and is growing in attendance numbers. We have seen these meet ups make a huge difference to those who attend, including those who don't have members at the club or are just starting the diagnosis pathway. This has become an important service that we can offer to the community.

Going forward beyond the grant term, we have agreed to maintain our well-being ambassador following positive feedback from our members and to continue our monthly parent/carers meet ups.

The sensory library is increasingly well attended and the information sharing that happens at these sessions has been great. This has become an invaluable service that we provide for the community and is used by many different users who are signposted to us by many different healthcare professionals.

In the year coming up, we are hoping to hold more sibling events, we hope to host an anniversary party to celebrate running for twenty years and to continue fundraising with some fun events. We will continue to apply for and seek out long term funding.

Stowmarket ASD Saturday Clubs

**Trustees' Annual Report
for the year ended 31 October 2023**

.....Continued

Structure, Governance and Management

The charity is an unincorporated association, governed by model constitution as adopted on 27th June 2012 and amended 8th December 2012.

The charity is managed by the officers and other trustees, who are elected by the charity in general meeting. Each trustee is required to retire with effect from the conclusion of the annual general meeting next after their appointment but is eligible for re-election at that annual general meeting.

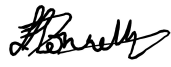
The trustees who served during the year are as follows:

Trustee Name:	Office (if any)	Dates acted if not for whole year
Scarlett Anstee-Parry	Chair	
Christine Hobart	Secretary	
Alison Holloway		
Robin Drain		
Caroline Grove		
Steve Crooks		
Russell Langley		
Jo Bradbury		
Andrew Donnelley		
Donna Bartlett		
Tracey Rudland		

Declaration:

The trustees declare that they have approved the trustees' annual report detailed above.

Signed on their behalf by:

Signature: <u>Scarlett Anstee-Parry</u>	<u></u>
Scarlett Anstee-Parry (Aug 23, 2024, 4.46pm)	Andrew Donnelley (Aug 23, 2024, 3.16pm)
Full name: Scarlett Anstee-Parry	Andrew Donnelley
Position: Chair	Co-Treasurer
23 Aug 2024	23 Aug 2024
Date: ____/____/____	____/____/____

Stowmarket ASD Saturday Clubs
Independent Examiner's Report
for the year ended 31 October 2023

I report on the accounts of the Trust for the year ended 31 October 2023, which are set out on pages 6 to 11 following.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Claire B Stephens

.....
Claire Stephens (Aug 23, 2024, 2:53pm)

Claire Stephens FCA
The Laurel Partnership Ltd

23 August 2024

16 Broad Street
Eye
Suffolk
IP23 7AF

Stowmarket ASD Saturday Clubs

Statement of Financial Activities for the year ended 31 October 2023

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2023 £	Restated Total Funds 2022 £
Incoming resources:					
Donations and legacies	2	1,500	18,430	19,930	23,141
Charitable Activities	3	-	10,478	10,478	9,774
Fundraising	4	50	4,785	4,835	2,984
Other Income		-	67	67	379
Total incoming resources		<u>1,550</u>	<u>33,761</u>	<u>35,311</u>	<u>36,278</u>
Resources expended on:					
Charitable Activities	5	382	40,800	41,182	36,830
Fundraising Costs		-	222	222	113
Administrative Expenses	6	-	5,659	5,659	4,963
Total resources expended		<u>382</u>	<u>46,681</u>	<u>47,063</u>	<u>41,906</u>
Surplus/(deficit) for the year		1,168	(12,921)	(11,753)	(5,628)
Transfers between funds		-	-	-	-
Net (deficit)/surplus for the year		<u>1,168</u>	<u>(12,921)</u>	<u>(11,753)</u>	<u>(5,628)</u>
Reconciliation of funds					
Total funds brought forward		3,086	11,777	14,863	20,491
Total funds carried forward	10	<u>4,254</u>	<u>(1,144)</u>	<u>3,110</u>	<u>14,863</u>

The notes on pages 8 to 11 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Balance Sheet as at 31 October 2023

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Fixed assets					
Tangible Assets	7	-	-	-	-
Total Fixed Assets		-	-	-	-
Current assets					
Debtors	8	-	231	231	246
Cash at bank and in hand		4,254	674	4,928	16,123
Total Current Assets		4,254	905	5,159	16,369
Current Liabilities					
Creditors	9	-	2,049	2,049	1,506
Total Creditors		-	2,049	2,049	1,506
Total Net Assets		4,254	(1,144)	3,110	14,863
Reconciliation of Funds:					
Balance brought forward		3,086	11,777	14,863	20,491
Net (deficit)/surplus for the year		1,168	(12,921)	(11,753)	(5,628)
Transfers between funds		-	-	-	-
Total Accumulated Funds	10	4,254	(1,144)	3,110	14,863

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Aug 23, 2024,
4:10 pm)

Scarlett Anstee-Parry
Chair



Andrew Donnelley (Aug 23, 2024,
3:16 pm)

Andrew Donnelley
Co-Treasurer

The notes on pages 8 to 11 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2023

1 Accounting policies

Accounting Conventions: These financial statements have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and the Charities Act 2011.

Fund Accounting: General funds are unrestricted funds which are available for use at the discretion of the Trustees. Restricted funds are applied in accordance with the wishes of the donor.

Income Recognition: Income is credited to the Statement of Financial Activities where the Charity is legally entitled to the income and the amount can be qualified with accuracy.

Expenditure: is charged to the Statement of Financial Activities on an accruals basis and is inclusive of irrecoverable VAT. Depreciation is provided at an annual rate of 25% straight line on equipment capitalised in the accounts.

2 Donations & Legacies	Restricted	Unrestricted	2023	2022
	£	£	£	£
Suffolk Community Foundation:			-	11,545
Activities Unlimited	-	15,678	15,678	-
Stowmarket Town Council	500	276	776	-
Lions	1,000	200	1,200	-
Timpson	-	500	500	-
John Lewis	-	900	900	-
Charities Aid		150	150	-
AJ Legacy			-	5,330
Leading Lives			-	1,900
PPG			-	2,000
C. Hobart			-	300
Alfred Williams Char Trust			-	200
Mid-Suffolk	-		-	250
Other	-	726	726	1,616
	<u>1,500</u>	<u>18,430</u>	<u>19,930</u>	<u>23,141</u>

3 Income from Charitable Activities	Restricted	Unrestricted	2023	2022
	£	£	£	£
Saturday Club		5,600	5,600	4,105
Plus Club		1,933	1,933	1,394
Youth Club		2,945	2,945	3,550
Residential Trip		-	-	725
	<u>-</u>	<u>10,478</u>	<u>10,478</u>	<u>9,774</u>

Stowmarket ASD Saturday Clubs

**Notes to the Financial Statements
for the year ended 31 October 2023**

.....Continued

4 Fundraising Income	Restricted	Unrestricted	2023	2022
	£	£	£	£
Bucket Collections	-	711	711	-
Raffle	-	583	583	-
Boot Sales	-	130	130	-
Fun Run	-	446	446	-
Cake Sale	-	142	142	-
MSDC	-	260	260	-
General	50	2,514	2,564	963
Lions' Santa's Sleigh	-	-	-	250
Christmas Lights	-	-	-	56
C. Hobart	-	-	-	1,715
	50	4,785	4,835	2,984

5 Expenditure on Charitable Activities	Restricted	Unrestricted	2023	2022
	£	£	£	£
Staff costs	-	32,269	32,269	27,905
Rent	-	5,244	5,244	4,202
Club Costs	-	928	928	1,474
Transport	-	1,549	1,549	531
Trips	-	381	381	2,271
Equipment	-	129	129	233
Sensory Library	382	60	442	-
Christmas Party	-	240	240	214
	382	40,800	41,182	36,830

6 Administrative Expenses	Restricted	Unrestricted	2023	2022
	£	£	£	£
Training	-	827	827	1,110
Office and admin costs	-	1,110	1,110	1,428
Insurance	-	461	461	478
Telephone	-	426	426	436
Accountancy and Payroll	-	2,834	2,834	1,511
	-	5,659	5,659	4,963

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements
for the year ended 31 October 2023

.....Continued

7 Fixed Assets - Equipment	Restricted	Unrestricted	2023	2022
	£	£	£	£
Cost				
Brought forward	-	2,161	2,161	2,161
Additions	-	-	-	-
Carried forward	-	2,161	2,161	2,161
Depreciation				
Brought forward	-	2,161	2,161	2,161
Charge in the year	-	-	-	-
Carried forward	-	2,161	2,161	2,161
Net Book Value	-	-	-	-
8 Debtors	Restricted	Unrestricted	2023	2022
	£	£	£	£
Staff expenses overpaid	-	3	3	-
Prepayments	-	228	228	246
	-	231	231	246
9 Creditors	Restricted	Unrestricted	2023	2022
	£	£	£	£
Net wages	-	20	20	20
Staff expenses	-	7	7	138
Pension contributions	-	31	31	16
Taxation and social security	-	195	195	72
Accruals	-	1,796	1,796	1,260
	-	2,049	2,049	1,506

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements
for the year ended 31 October 2023

.....Continued

10 Reconciliation of Funds

	Restated Brought forward	Income	Expenditure	Transfers	Carried forward
	£	£	£	£	£
Sensory Library	422	550	(382)	-	590
Town Council	353	-	-	-	353
Maurken Fund	246	-	-	-	246
Lions	-	1,000	-	-	1,000
Leading Lives	1,900	-	-	-	1,900
ASDA Green Tokens	165	-	-	-	165
Total Restricted Funds	3,086	1,550	(382)	-	4,254

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Statement of Financial Activities
Year Ended 31 October 2023

		2023		2023	Restated 2022
	NOTES	£ Restricted	£ Unrestricted	£ Total This Year	£ Total Last Year
INCOMING RESOURCES					
General Donations		1,500	2,252	3,752	3,532
Other Grants & Legacies		-	16,178	16,178	19,609
Gift Aid			-		
Donations & Legacies	2	<u>1,500</u>	<u>18,430</u>	<u>19,930</u>	<u>23,141</u>
Saturday Club Fees			5,600	5,600	4,105
Plus Club Fees			1,933	1,933	1,394
Youth Club Fees			2,945	2,945	3,550
Residential Trip			-		725
Charitable Activities	3	<u>-</u>	<u>10,478</u>	<u>10,478</u>	<u>9,774</u>
Fundraising	4	50	4,785	4,835	2,984
Other Income			67	67	379
Total Incoming Resources		<u>1,550</u>	<u>33,760</u>	<u>35,310</u>	<u>36,278</u>
RESOURCES EXPENDED ON:					
Staff Wages		-	31,799	31,799	27,289
Other Staff Costs			470	470	616
Rent			5,244	5,244	4,202
Session Costs			300	300	857
Refreshments & Snacks			628	628	617
Transport			1,549	1,549	531
Xmas Party & Other Socials			240	240	214
Trips			381	381	895
Residential Trip			-	-	1,376
Equipment			129	129	233
Sensory Library		382	60	442	-
Charitable Activities	5	<u>382</u>	<u>40,800</u>	<u>41,182</u>	<u>36,830</u>
Fundraising Costs		<u>-</u>	<u>222</u>	<u>222</u>	<u>113</u>
Training			827	827	1,110
Administration			816	816	1,304
Payroll Administration			1,574	1,574	611
Insurance			461	461	478
Telephone			426	426	436
DBS Checks			295	295	124
Accountancy			1,260	1,260	900
Depreciation			-	-	-
Administrative Expenses	6	<u>-</u>	<u>5,659</u>	<u>5,659</u>	<u>4,963</u>
Total Resources Expended		<u>382</u>	<u>46,681</u>	<u>47,063</u>	<u>41,906</u>
Net (Deficit)/Surplus for the Year		<u>1,168</u>	<u>(12,921)</u>	<u>(11,753)</u>	<u>(5,628)</u>

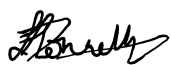
STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Balance Sheet
As at 31 October 2023

		2023		2023	Restated 2022
	NOTES	£ Restricted	£ Unrestricted	£ Total This Year	£ Total Last Year
FIXED ASSETS					
Equipment		-	-	-	-
Total Fixed Assets	7	-	-	-	-
CURRENT ASSETS					
Other Debtors			3	3	-
Pre-payments			228	228	246
Debtors	8	-	231	231	246
Current A/c		4,254	(602)	3,652	15,784
Petty Cash A/c			-	-	242
Cash			1,281	1,281	102
Next Steps Current			(5)	(5)	(5)
Cash at bank and in hand		4,254	674	4,928	16,123
Total Current Assets		4,254	905	5,159	16,369
CURRENT LIABILITIES					
Other creditors			253	253	246
Accruals			1,796	1,796	1,260
Total Creditors	9	-	2,049	2,049	1,506
Total Net ASSETS		4,254	(1,144)	3,110	14,863
ACCUMULATED FUNDS					
Balance Brought Forward	10	3,086	11,777	14,863	20,491
Net (Deficit)/Surplus for the Year		1,168	(12,921)	(11,753)	(5,628)
Transfers between funds		-	-	-	-
Total Accumulated Funds		4,254	(1,144)	3,110	14,863

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Aug 23, 2024, 4:10pm)

Scarlett Anstee-Parry
Chair



Andrew Donnelley (Aug 23, 2024, 3:18pm)

Andrew Donnelley
Co-Treasurer

Claire B Stephens

Claire Stephens (Aug 23, 2024, 2:53pm)

Claire Stephens FCA
Independent Examiner



Issuer The Laurel Partnership Ltd

Document generated Fri, 23rd Aug 2024 14:41:18 BST

Document fingerprint dc3602a12e7c0765b59b67e4ce934a49

Parties involved with this document

Document processed	Party + Fingerprint
Fri, 23rd Aug 2024 14:53:35 BST	Claire Stephens - Signer (509906a12254ac8344d7c3579030f705)
Fri, 23rd Aug 2024 15:18:59 BST	Andrew Donnelley - Signer (1af5140a960914b30eef82bd1c17a6c4)
Fri, 23rd Aug 2024 16:16:36 BST	Leah Bowers - Copied In (174af59be80da8296acc19324ffc9430)
Fri, 23rd Aug 2024 16:16:36 BST	Scarlett Anstee-Parry - Signer (0745cd78b6b0218882a4c2ee3dacce55)

Audit history log

Date	Action
Fri, 23rd Aug 2024 14:41:19 BST	Envelope generated by Claire Stephens176.35.189.101
Fri, 23rd Aug 2024 14:41:20 BST	Document generated with fingerprint dc3602a12e7c0765b59b67e4ce934a49176.35.189.101
Fri, 23rd Aug 2024 14:52:48 BST	Document emailed to claire@thelaurelpartnership.co.uk18.134.8.6
Fri, 23rd Aug 2024 14:52:48 BST	Sent the envelope to Claire Stephens (claire@thelaurelpartnership.co.uk) for signing176.35.189.101
Fri, 23rd Aug 2024 14:52:48 BST	Sent the envelope to Andrew Donnelley (ajdonners@gmail.com) for signing176.35.189.101
Fri, 23rd Aug 2024 14:52:49 BST	Sent the envelope to Scarlett Anstee-Parry (sanstee-parry@stowmarketsaturdayclub.co.uk) for signing176.35.189.101
Fri, 23rd Aug 2024 14:52:49 BST	Document emailed to ajdonners@gmail.com18.135.29.113
Fri, 23rd Aug 2024 14:52:49 BST	Document emailed to sanstee-parry@stowmarketsaturdayclub.co.uk18.134.8.6
Fri, 23rd Aug 2024 14:53:03 BST	Claire Stephens viewed the envelope176.35.189.101
Fri, 23rd Aug 2024 14:53:35 BST	Claire Stephens signed the envelope176.35.189.101
Fri, 23rd Aug 2024 14:53:35 BST	Claire Stephens viewed the envelope176.35.189.101
Fri, 23rd Aug 2024 14:58:28 BST	Andrew Donnelley opened the document email.66.249.93.37
Fri, 23rd Aug 2024 15:16:27 BST	Andrew Donnelley opened the document email.66.249.93.37
Fri, 23rd Aug 2024 15:16:37 BST	Andrew Donnelley viewed the envelope91.125.239.101
Fri, 23rd Aug 2024 15:18:59 BST	Andrew Donnelley signed the envelope91.125.239.101

Fri, 23rd Aug 2024 15:18:59 BST	Andrew Donnelley viewed the envelope91.125.239.101
Fri, 23rd Aug 2024 16:15:30 BST	Scarlett Anstee-Parry opened the document email.66.249.93.39
Fri, 23rd Aug 2024 16:15:51 BST	Scarlett Anstee-Parry viewed the envelope86.175.234.95
Fri, 23rd Aug 2024 16:16:36 BST	Scarlett Anstee-Parry signed the envelope86.175.234.95
Fri, 23rd Aug 2024 16:16:36 BST	Sent the envelope to Leah Bowers (leah@stowmarketsaturdayclub.co.uk) for signing86.175.234.95
Fri, 23rd Aug 2024 16:16:36 BST	This envelope has been signed by all parties86.175.234.95
Fri, 23rd Aug 2024 16:16:36 BST	Document emailed to leah@stowmarketsaturdayclub.co.uk18.130.223.153
Fri, 23rd Aug 2024 16:16:36 BST	Scarlett Anstee-Parry viewed the envelope86.175.234.95

Charity registration number: 1151141

Stowmarket ASD Saturday Clubs

Annual Report and Unaudited Financial Statements

for the year ended 31 October 2023

Stowmarket ASD Saturday Clubs

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 11

Stowmarket ASD Saturday Clubs

Reference and Administration Details

Charity name	Stowmarket ASD Saturday Clubs
Charity registration number	1151141
Registered office	5 Combs Green Combs Stowmarket IP14 2NP
Trustees	Scarlett Anstee-Parry (Chair) Christine Hobart Robin Drain Caroline Grove Russell Langley Jo Bradbury Andrew Donnelley Ruth Lewis (appointed 16 March 2024)
Accountant	The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF
Independent Examiner	Claire Stephens FCA The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2023

The Trustees present their report and the unaudited financial statements of the Charity for the period ended 31st October 2023.

Objectives and Activities

The purposes of the charity are:

- The relief of children and young people with an autistic spectrum disorder.
- Providing relief and respite to the families and carers of the beneficiaries described above.

The main activities of the charity in relation to the purposes described above are:

- Providing social activities for children and young people aged 5-18 years with an ASD diagnosis living in Stowmarket and surrounding areas.
- Encouraging young people to develop friendships and social networks and increase their self-confidence, self-esteem and social skills.
- Encouraging social inclusion and seeking opportunities for the young people to take an active part in the community.

The Trustees are aware of the need to give regard to the Charity Commission's public benefit guidance. The Saturday Clubs are open to any young person in the Stowmarket area who has a diagnosis of Autistic Spectrum Disorder.

Achievements and Performance

It's been a year of ups and downs behind the scenes but we are ending on a high and I know that every member of the club has enjoyed their sessions with us and achieved so much.

I'd like to start by thanking our committee who have given so much of their time to make sure we continue and we make the best choices for our members. Thank you to those who have worked all hours on grant applications- attending meetings, gathering evidence, calculating finances and submitting paperwork. Thank you to those who have given up their time and shared their knowledge with parents through the sensory library and parent meet ups. Thank you to those who have spent hours working out financial spreadsheets, banking, PayPal and balances. To those who have given up many hours fundraising and organising events. To those who have researched and given advice on decisions. It doesn't go unnoticed how much you have all contributed; we couldn't do it without you.

Thank you to Leah. You are the heart and soul of the club and we know how much you give to make it the best it can be. Your effort and care mean that the club is inclusive, every detail is thoughtfully attended to and everyone is made to feel welcome and heard. You go above and beyond and we are so lucky to have you as our General Manager.

Staff and volunteers are incredible. We thank them for their kindness, their creativity, their understanding, their commitment and their enthusiasm.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2023

.....Continued

Financial Review

Our finances have been up and down this year. We were unsuccessful at gaining long-term funding from two big funders which was a huge blow to the financial security of our club. However, with the hard work of Leah, some of the staff and the committee, we have been successful at gaining many smaller grants and a significant grant from Activities Unlimited. This means we have been able to continue running the club this year and there is hope for the future. We are thankful to those providers who have funded us this year.

With the minimum wage increase this April, we have agreed as a committee to put the wages up, staggered by roles and responsibilities. We have also had to make the difficult decision to increase membership fees with the increased costs and outgoing of the club. This will be from April 1st 2024.

We were lucky to be successful in a grant to help us start our well-being project. This involved appointing our well-being ambassadors who have done an amazing job creating a well-being hub during club sessions and promoting mindful practices with staff, volunteers and members. We saw a particular success with our volunteers who have Autism being able to find ways to express themselves and support our younger members to understand their feelings.

We also started a parent carer/café that was run by volunteers from our committee. Following feedback, this progressed into an evening meet up once a month and is growing in attendance numbers. We have seen these meet ups make a huge difference to those who attend, including those who don't have members at the club or are just starting the diagnosis pathway. This has become an important service that we can offer to the community.

Going forward beyond the grant term, we have agreed to maintain our well-being ambassador following positive feedback from our members and to continue our monthly parent/carers meet ups.

The sensory library is increasingly well attended and the information sharing that happens at these sessions has been great. This has become an invaluable service that we provide for the community and is used by many different users who are signposted to us by many different healthcare professionals.

In the year coming up, we are hoping to hold more sibling events, we hope to host an anniversary party to celebrate running for twenty years and to continue fundraising with some fun events. We will continue to apply for and seek out long term funding.

Stowmarket ASD Saturday Clubs

**Trustees' Annual Report
for the year ended 31 October 2023**

.....Continued

Structure, Governance and Management

The charity is an unincorporated association, governed by model constitution as adopted on 27th June 2012 and amended 8th December 2012.

The charity is managed by the officers and other trustees, who are elected by the charity in general meeting. Each trustee is required to retire with effect from the conclusion of the annual general meeting next after their appointment but is eligible for re-election at that annual general meeting.

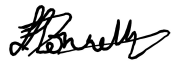
The trustees who served during the year are as follows:

Trustee Name:	Office (if any)	Dates acted if not for whole year
Scarlett Anstee-Parry	Chair	
Christine Hobart	Secretary	
Alison Holloway		
Robin Drain		
Caroline Grove		
Steve Crooks		
Russell Langley		
Jo Bradbury		
Andrew Donnelley		
Donna Bartlett		
Tracey Rudland		

Declaration:

The trustees declare that they have approved the trustees' annual report detailed above.

Signed on their behalf by:

Signature: <u>Scarlett Anstee-Parry</u>	<u></u>
Scarlett Anstee-Parry (Aug 23, 2024, 4:46pm)	Andrew Donnelley (Aug 23, 2024, 3:16pm)
Full name: Scarlett Anstee-Parry	Andrew Donnelley
Position: Chair	Co-Treasurer
23 Aug 2024	23 Aug 2024
Date: ____/____/____	____/____/____

Stowmarket ASD Saturday Clubs
Independent Examiner's Report
for the year ended 31 October 2023

I report on the accounts of the Trust for the year ended 31 October 2023, which are set out on pages 6 to 11 following.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Claire B Stephens

.....
Claire Stephens (Aug 23, 2024, 2:53pm)

Claire Stephens FCA
The Laurel Partnership Ltd

23 August 2024

16 Broad Street
Eye
Suffolk
IP23 7AF

Stowmarket ASD Saturday Clubs

Statement of Financial Activities for the year ended 31 October 2023

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2023 £	Restated Total Funds 2022 £
Incoming resources:					
Donations and legacies	2	1,500	18,430	19,930	23,141
Charitable Activities	3	-	10,478	10,478	9,774
Fundraising	4	50	4,785	4,835	2,984
Other Income		-	67	67	379
Total incoming resources		<u>1,550</u>	<u>33,761</u>	<u>35,311</u>	<u>36,278</u>
Resources expended on:					
Charitable Activities	5	382	40,800	41,182	36,830
Fundraising Costs		-	222	222	113
Administrative Expenses	6	-	5,659	5,659	4,963
Total resources expended		<u>382</u>	<u>46,681</u>	<u>47,063</u>	<u>41,906</u>
Surplus/(deficit) for the year		1,168	(12,921)	(11,753)	(5,628)
Transfers between funds		-	-	-	-
Net (deficit)/surplus for the year		<u>1,168</u>	<u>(12,921)</u>	<u>(11,753)</u>	<u>(5,628)</u>
Reconciliation of funds					
Total funds brought forward		3,086	11,777	14,863	20,491
Total funds carried forward	10	<u>4,254</u>	<u>(1,144)</u>	<u>3,110</u>	<u>14,863</u>

The notes on pages 8 to 11 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Balance Sheet as at 31 October 2023

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Fixed assets					
Tangible Assets	7	-	-	-	-
Total Fixed Assets		-	-	-	-
Current assets					
Debtors	8	-	231	231	246
Cash at bank and in hand		4,254	674	4,928	16,123
Total Current Assets		4,254	905	5,159	16,369
Current Liabilities					
Creditors	9	-	2,049	2,049	1,506
Total Creditors		-	2,049	2,049	1,506
Total Net Assets		4,254	(1,144)	3,110	14,863
Reconciliation of Funds:					
Balance brought forward		3,086	11,777	14,863	20,491
Net (deficit)/surplus for the year		1,168	(12,921)	(11,753)	(5,628)
Transfers between funds		-	-	-	-
Total Accumulated Funds	10	4,254	(1,144)	3,110	14,863

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Aug 23, 2024,
4:10 pm)

Scarlett Anstee-Parry
Chair



Andrew Donnelley (Aug 23, 2024,
3:16 pm)

Andrew Donnelley
Co-Treasurer

The notes on pages 8 to 11 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2023

1 Accounting policies

Accounting Conventions: These financial statements have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and the Charities Act 2011.

Fund Accounting: General funds are unrestricted funds which are available for use at the discretion of the Trustees. Restricted funds are applied in accordance with the wishes of the donor.

Income Recognition: Income is credited to the Statement of Financial Activities where the Charity is legally entitled to the income and the amount can be qualified with accuracy.

Expenditure: is charged to the Statement of Financial Activities on an accruals basis and is inclusive of irrecoverable VAT. Depreciation is provided at an annual rate of 25% straight line on equipment capitalised in the accounts.

2 Donations & Legacies	Restricted	Unrestricted	2023	2022
	£	£	£	£
Suffolk Community Foundation:			-	11,545
Activities Unlimited	-	15,678	15,678	-
Stowmarket Town Council	500	276	776	-
Lions	1,000	200	1,200	-
Timpson	-	500	500	-
John Lewis	-	900	900	-
Charities Aid		150	150	-
AJ Legacy			-	5,330
Leading Lives			-	1,900
PPG			-	2,000
C. Hobart			-	300
Alfred Williams Char Trust			-	200
Mid-Suffolk	-		-	250
Other	-	726	726	1,616
	<u>1,500</u>	<u>18,430</u>	<u>19,930</u>	<u>23,141</u>

3 Income from Charitable Activities	Restricted	Unrestricted	2023	2022
	£	£	£	£
Saturday Club		5,600	5,600	4,105
Plus Club		1,933	1,933	1,394
Youth Club		2,945	2,945	3,550
Residential Trip		-	-	725
	<u>-</u>	<u>10,478</u>	<u>10,478</u>	<u>9,774</u>

Stowmarket ASD Saturday Clubs

**Notes to the Financial Statements
for the year ended 31 October 2023**

.....Continued

4 Fundraising Income	Restricted	Unrestricted	2023	2022
	£	£	£	£
Bucket Collections	-	711	711	-
Raffle	-	583	583	-
Boot Sales	-	130	130	-
Fun Run	-	446	446	-
Cake Sale	-	142	142	-
MSDC	-	260	260	-
General	50	2,514	2,564	963
Lions' Santa's Sleigh	-	-	-	250
Christmas Lights	-	-	-	56
C. Hobart	-	-	-	1,715
	50	4,785	4,835	2,984

5 Expenditure on Charitable Activities	Restricted	Unrestricted	2023	2022
	£	£	£	£
Staff costs	-	32,269	32,269	27,905
Rent	-	5,244	5,244	4,202
Club Costs	-	928	928	1,474
Transport	-	1,549	1,549	531
Trips	-	381	381	2,271
Equipment	-	129	129	233
Sensory Library	382	60	442	-
Christmas Party	-	240	240	214
	382	40,800	41,182	36,830

6 Administrative Expenses	Restricted	Unrestricted	2023	2022
	£	£	£	£
Training	-	827	827	1,110
Office and admin costs	-	1,110	1,110	1,428
Insurance	-	461	461	478
Telephone	-	426	426	436
Accountancy and Payroll	-	2,834	2,834	1,511
	-	5,659	5,659	4,963

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements
for the year ended 31 October 2023

.....Continued

7 Fixed Assets - Equipment	Restricted	Unrestricted	2023	2022
	£	£	£	£
Cost				
Brought forward	-	2,161	2,161	2,161
Additions	-	-	-	-
Carried forward	-	2,161	2,161	2,161
Depreciation				
Brought forward	-	2,161	2,161	2,161
Charge in the year	-	-	-	-
Carried forward	-	2,161	2,161	2,161
Net Book Value	-	-	-	-
8 Debtors	Restricted	Unrestricted	2023	2022
	£	£	£	£
Staff expenses overpaid	-	3	3	-
Prepayments	-	228	228	246
	-	231	231	246
9 Creditors	Restricted	Unrestricted	2023	2022
	£	£	£	£
Net wages	-	20	20	20
Staff expenses	-	7	7	138
Pension contributions	-	31	31	16
Taxation and social security	-	195	195	72
Accruals	-	1,796	1,796	1,260
	-	2,049	2,049	1,506

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements
for the year ended 31 October 2023

.....Continued

10 Reconciliation of Funds

	Restated Brought forward	Income	Expenditure	Transfers	Carried forward
	£	£	£	£	£
Sensory Library	422	550	(382)	-	590
Town Council	353	-	-	-	353
Maurken Fund	246	-	-	-	246
Lions	-	1,000	-	-	1,000
Leading Lives	1,900	-	-	-	1,900
ASDA Green Tokens	165	-	-	-	165
Total Restricted Funds	3,086	1,550	(382)	-	4,254

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Statement of Financial Activities
Year Ended 31 October 2023

		2023		2023	Restated 2022
	NOTES	£ Restricted	£ Unrestricted	£ Total This Year	£ Total Last Year
INCOMING RESOURCES					
General Donations		1,500	2,252	3,752	3,532
Other Grants & Legacies		-	16,178	16,178	19,609
Gift Aid			-		
Donations & Legacies	2	<u>1,500</u>	<u>18,430</u>	<u>19,930</u>	<u>23,141</u>
Saturday Club Fees			5,600	5,600	4,105
Plus Club Fees			1,933	1,933	1,394
Youth Club Fees			2,945	2,945	3,550
Residential Trip			-		725
Charitable Activities	3	<u>-</u>	<u>10,478</u>	<u>10,478</u>	<u>9,774</u>
Fundraising	4	50	4,785	4,835	2,984
Other Income			67	67	379
Total Incoming Resources		<u>1,550</u>	<u>33,760</u>	<u>35,310</u>	<u>36,278</u>
RESOURCES EXPENDED ON:					
Staff Wages		-	31,799	31,799	27,289
Other Staff Costs			470	470	616
Rent			5,244	5,244	4,202
Session Costs			300	300	857
Refreshments & Snacks			628	628	617
Transport			1,549	1,549	531
Xmas Party & Other Socials			240	240	214
Trips			381	381	895
Residential Trip			-	-	1,376
Equipment			129	129	233
Sensory Library		382	60	442	-
Charitable Activities	5	<u>382</u>	<u>40,800</u>	<u>41,182</u>	<u>36,830</u>
Fundraising Costs		<u>-</u>	<u>222</u>	<u>222</u>	<u>113</u>
Training			827	827	1,110
Administration			816	816	1,304
Payroll Administration			1,574	1,574	611
Insurance			461	461	478
Telephone			426	426	436
DBS Checks			295	295	124
Accountancy			1,260	1,260	900
Depreciation			-	-	-
Administrative Expenses	6	<u>-</u>	<u>5,659</u>	<u>5,659</u>	<u>4,963</u>
Total Resources Expended		<u>382</u>	<u>46,681</u>	<u>47,063</u>	<u>41,906</u>
Net (Deficit)/Surplus for the Year		<u>1,168</u>	<u>(12,921)</u>	<u>(11,753)</u>	<u>(5,628)</u>

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Balance Sheet
As at 31 October 2023

		2023		2023	Restated 2022
	NOTES	£ Restricted	£ Unrestricted	£ Total This Year	£ Total Last Year
FIXED ASSETS					
Equipment		-	-	-	-
Total Fixed Assets	7	-	-	-	-
CURRENT ASSETS					
Other Debtors			3	3	-
Pre-payments			228	228	246
Debtors	8	-	231	231	246
Current A/c		4,254	(602)	3,652	15,784
Petty Cash A/c			-	-	242
Cash			1,281	1,281	102
Next Steps Current			(5)	(5)	(5)
Cash at bank and in hand		4,254	674	4,928	16,123
Total Current Assets		4,254	905	5,159	16,369
CURRENT LIABILITIES					
Other creditors			253	253	246
Accruals			1,796	1,796	1,260
Total Creditors	9	-	2,049	2,049	1,506
Total Net ASSETS		4,254	(1,144)	3,110	14,863
ACCUMULATED FUNDS					
Balance Brought Forward	10	3,086	11,777	14,863	20,491
Net (Deficit)/Surplus for the Year		1,168	(12,921)	(11,753)	(5,628)
Transfers between funds		-	-	-	-
Total Accumulated Funds		4,254	(1,144)	3,110	14,863

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Aug 23, 2024, 4:10pm)

Scarlett Anstee-Parry
Chair



Andrew Donnelley (Aug 23, 2024, 3:18pm)

Andrew Donnelley
Co-Treasurer

Claire B Stephens

Claire Stephens (Aug 23, 2024, 2:53pm)

Claire Stephens FCA
Independent Examiner



Issuer The Laurel Partnership Ltd

Document generated Fri, 23rd Aug 2024 14:41:18 BST

Document fingerprint dc3602a12e7c0765b59b67e4ce934a49

Parties involved with this document

Document processed	Party + Fingerprint
Fri, 23rd Aug 2024 14:53:35 BST	Claire Stephens - Signer (509906a12254ac8344d7c3579030f705)
Fri, 23rd Aug 2024 15:18:59 BST	Andrew Donnelley - Signer (1af5140a960914b30eef82bd1c17a6c4)
Fri, 23rd Aug 2024 16:16:36 BST	Leah Bowers - Copied In (174af59be80da8296acc19324ffc9430)
Fri, 23rd Aug 2024 16:16:36 BST	Scarlett Anstee-Parry - Signer (0745cd78b6b0218882a4c2ee3dacce55)

Audit history log

Date	Action
Fri, 23rd Aug 2024 14:41:19 BST	Envelope generated by Claire Stephens176.35.189.101
Fri, 23rd Aug 2024 14:41:20 BST	Document generated with fingerprint dc3602a12e7c0765b59b67e4ce934a49176.35.189.101
Fri, 23rd Aug 2024 14:52:48 BST	Document emailed to claire@thelaurelpartnership.co.uk18.134.8.6
Fri, 23rd Aug 2024 14:52:48 BST	Sent the envelope to Claire Stephens (claire@thelaurelpartnership.co.uk) for signing176.35.189.101
Fri, 23rd Aug 2024 14:52:48 BST	Sent the envelope to Andrew Donnelley (ajdonners@gmail.com) for signing176.35.189.101
Fri, 23rd Aug 2024 14:52:49 BST	Sent the envelope to Scarlett Anstee-Parry (sanstee-parry@stowmarketsaturdayclub.co.uk) for signing176.35.189.101
Fri, 23rd Aug 2024 14:52:49 BST	Document emailed to ajdonners@gmail.com18.135.29.113
Fri, 23rd Aug 2024 14:52:49 BST	Document emailed to sanstee-parry@stowmarketsaturdayclub.co.uk18.134.8.6
Fri, 23rd Aug 2024 14:53:03 BST	Claire Stephens viewed the envelope176.35.189.101
Fri, 23rd Aug 2024 14:53:35 BST	Claire Stephens signed the envelope176.35.189.101
Fri, 23rd Aug 2024 14:53:35 BST	Claire Stephens viewed the envelope176.35.189.101
Fri, 23rd Aug 2024 14:58:28 BST	Andrew Donnelley opened the document email.66.249.93.37
Fri, 23rd Aug 2024 15:16:27 BST	Andrew Donnelley opened the document email.66.249.93.37
Fri, 23rd Aug 2024 15:16:37 BST	Andrew Donnelley viewed the envelope91.125.239.101
Fri, 23rd Aug 2024 15:18:59 BST	Andrew Donnelley signed the envelope91.125.239.101

Fri, 23rd Aug 2024 15:18:59 BST	Andrew Donnelley viewed the envelope91.125.239.101
Fri, 23rd Aug 2024 16:15:30 BST	Scarlett Anstee-Parry opened the document email.66.249.93.39
Fri, 23rd Aug 2024 16:15:51 BST	Scarlett Anstee-Parry viewed the envelope86.175.234.95
Fri, 23rd Aug 2024 16:16:36 BST	Scarlett Anstee-Parry signed the envelope86.175.234.95
Fri, 23rd Aug 2024 16:16:36 BST	Sent the envelope to Leah Bowers (leah@stowmarketsaturdayclub.co.uk) for signing86.175.234.95
Fri, 23rd Aug 2024 16:16:36 BST	This envelope has been signed by all parties86.175.234.95
Fri, 23rd Aug 2024 16:16:36 BST	Document emailed to leah@stowmarketsaturdayclub.co.uk18.130.223.153
Fri, 23rd Aug 2024 16:16:36 BST	Scarlett Anstee-Parry viewed the envelope86.175.234.95

STOWMARKET ASD SATURDAY CLUBS

England & Wales - Charity number 1151141

Accounts

Charity registration number: 1151141

Stowmarket ASD Saturday Clubs

Annual Report and Unaudited Financial Statements

for the year ended 31 October 2022

Stowmarket ASD Saturday Clubs

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 11

Stowmarket ASD Saturday Clubs

Reference and Administration Details

Charity name	Stowmarket ASD Saturday Clubs
Charity registration number	1151141
Registered office	5 Combs Green Combs Stowmarket IP14 2NP
Trustees	Scarlett Anstee-Parry (Chair) Christine Hobart Alison Holloway Robin Drain Caroline Grove Steve Crooks Russell Langley Jo Bradbury Andrew Donnelley Donna Bartlett Tracey Rudland
Accountant	The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF
Independent Examiner	Claire Stephens FCA The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2022

The Trustees present their report and the unaudited financial statements of the Charity for the period ended 31st October 2022.

Objectives and Activities

The purposes of the charity are:

- The relief of children and young people with an autistic spectrum disorder.
- Providing relief and respite to the families and carers of the beneficiaries described above.

The main activities of the charity in relation to the purposes described above are:

- Providing social activities for children and young people aged 5-18 years with an ASD diagnosis living in Stowmarket and surrounding areas.
- Encouraging young people to develop friendships and social networks and increase their self-confidence, self-esteem and social skills.
- Encouraging social inclusion and seeking opportunities for the young people to take an active part in the community.

The Trustees are aware of the need to give regard to the Charity Commission's public benefit guidance. The Saturday Clubs are open to any young person in the Stowmarket area who has a diagnosis of Autistic Spectrum Disorder.

Achievements and Performance

It has been a wonderful year for our members; we are now back up and running in our pre-covid format and the members have adapted to this well. We have welcomed some new members and families into the club too.

We have been lucky to have had a wonderful committee this year who have worked hard to help keep the club running. This has included some fantastic fundraising, attending various public events to help build awareness of our club and to help to run our new parent cafe and the sensory library.

Staff and volunteers have been amazing this year. They have increased their hours in order for us to run an increased number of sessions to accommodate our growing list of members. Staff have helped to successfully integrate new members into the club, supporting their individual needs and those of the existing members. We are proud to have a team who all care about each other and our members. Moving forward, we hope to increase training, meetings and social events for staff and volunteers. We are currently advertising for new staff and volunteers to help us increase our member numbers and meet the needs of our new members further. We have taken on some new volunteers who are being trained in an ever-changing environment. They are all making such a difference and important contributions to the club; we really appreciate the time they are giving to us.

Saturday Club sessions (aged 5-11 years) are back to being vibrant sessions, following the return to normal running after Covid. We have adapted the way we use the building to encourage members to explore more areas and spread the excitement. Staff have helped to plan and implement some great activities in different areas, such as arts and crafts, malleable play, music and sign language. Members often guide the direction in which an activity develops but have really enjoyed learning new skills and trying new ideas. A rolling snack has been introduced to help some members by having healthy items available from the start of the session, as well as our usual group snack time.

We have been able to implement an additional Youth Club (11-18 years) session due to high demand and this has allowed us to welcome many new families. We now need to increase our staff count in order to extend this session to more new members.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2022

.....Continued

Our Plus Club (11-18 years) members have been on some fantastic outings and used various types of public transport to go out and about in the community. They have been able to push themselves out of their comfort zones with the support of our wonderful team. This group is very popular and we hope to add in some new members after we have recruited additional staff.

We were able to hold a residential camping trip, which was a huge achievement for all involved and saw members push themselves in so many different areas. In the future, we hope to be able to hold another residential trip and reduce the age of attending members to make it available to more of our young people.

In January 2023 we are set to begin our mindfulness and wellbeing initiative, with thanks to a grant from our local council. As part of this, we will be able to offer support to parents at our parent cafe, extend our resources in our sensory library and introduce yoga sessions and group games to help build skills for our members to communicate their feelings, with support from our new well-being ambassador.

Our sensory library is run by two of our trustees and our general manager. It has seen lots of new families and returning ones too. We have had fantastic feedback from those using this service. 36% of users come from outside of the Stowmarket postcode and we have reached 58 families. The trustees running this service have worked hard to support these families and professionals, working with other groups in the local community. In the future, we hope to expand our resources and reach with the sensory library.

We have worked with some local organisations within our community, attending networking events and helping to mutually sign post people to the support they need. We are hoping to update the website and have new leaflets printed to help people find out more about what we do and also to signpost to other useful local links.

We have had a great fundraising team this year who have been helping to organise fundraising events and liaise with local companies for support in various forms. We are so grateful to the local community, businesses and other charities for their continued support. We were chosen as the MidSuffolk District Council Chairman's Charity of the Year and received donations from events he held on our behalf. We have also received several grants that have really helped us to continue what we are doing and that we are extremely grateful for.

We discussed membership fees as a committee and decided to keep them at the rate they are and not increase them so that we remain affordable for parents and carers at a time when everything else is increasing.

Parents have enjoyed attending family events this year, including a family BBQ and Hallowe'en and Christmas events. We were also able to hold a silent disco for members after the usual hours of the club, with great success.

To conclude, there have been some amazing achievements from all involved with the charity this year. We continue to work hard to secure long-term funding and hope to be writing about more new ventures and achievements next year. This is all possible due to the dedication of our General Manager, staff, volunteers, committee members, our families and the local community all working together.

Financial Review

We have applied to the National Lottery for a substantial grant to help us run the club and are through the initial stages but waiting to hear back from them for the next stage. We have had several smaller grants throughout the year, with thanks to the committee members and our General Manager who have been working hard to secure these. Our reserve fund has not been built back up since it was used during the pandemic, however the smaller grants we have been awarded have meant that we have been able to remain open and there is hope for the future of the club. We continue to apply to larger providers to secure more funding.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2022

.....Continued

Structure, Governance and Management

The charity is an unincorporated association, governed by model constitution as adopted on 27th June 2012 and amended 8th December 2012.

The charity is managed by the officers and other trustees, who are elected by the charity in general meeting. Each trustee is required to retire with effect from the conclusion of the annual general meeting next after their appointment but is eligible for re-election at that annual general meeting.

The trustees who served during the year are as follows:

Trustee Name:	Office (if any)	Dates acted if not for whole year
Scarlett Anstee-Parry	Chair	Appointed 19th March 2022
Sophie Myers	Treasurer	
Christine Hobart	Secretary	
Alison Holloway		
Robin Drain		
Caroline Grove		
Steve Crooks		
Russell Langley		
Jo Bradbury		Appointed 19th March 2022
Andrew Donnelley		Appointed 19th March 2022
Donna Bartlett		Appointed 19th March 2022
Tracey Rudland		Appointed 19th March 2022

Declaration:

The trustees declare that they have approved the trustees' annual report detailed above.

Signed on their behalf by:

Signature: Scarlett Anstee-Parry

R Drain

Scarlett Anstee-Parry (Jul 12, 2023, 7:54pm)

Robin Drain (Jul 12, 2023, 7:55pm)

Full name: Scarlett Anstee-Parry

Robin Drain

Position: Chair

Trustee

Date: 12 Jul 2023

12 Jul 2023

Stowmarket ASD Saturday Clubs
Independent Examiner's Report
for the year ended 31 October 2022

I report on the accounts of the Trust for the year ended 31 October 2022, which are set out on pages 6 to 11 following.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Claire B Stephens

.....
Claire Stephens (Jul 12, 2023, 4:27pm)

Claire Stephens FCA
The Laurel Partnership Ltd

12th July 2023

16 Broad Street
Eye
Suffolk
IP23 7AF

Stowmarket ASD Saturday Clubs

Statement of Financial Activities for the year ended 31 October 2022

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Incoming resources:					
Donations and legacies	2	19,616	3,525	23,141	4,471
Charitable Activities	3	-	9,774	9,774	990
Fundraising	4	-	2,984	2,984	3,056
Other Income		-	379	379	-
Total incoming resources		<u>19,616</u>	<u>16,662</u>	<u>36,278</u>	<u>8,517</u>
Resources expended on:					
Charitable Activities	5	19,959	16,871	36,830	21,345
Fundraising Costs		-	113	113	-
Administrative Expenses	6	-	4,963	4,963	5,977
Total resources expended		<u>19,959</u>	<u>21,947</u>	<u>41,906</u>	<u>27,322</u>
Surplus/(deficit) for the year		(343)	(5,285)	(5,628)	(18,805)
Transfers between funds		4,573	(4,573)	-	-
Net (deficit)/surplus for the year		<u>4,230</u>	<u>(9,858)</u>	<u>(5,628)</u>	<u>(18,805)</u>
Reconciliation of funds					
Total funds brought forward		1,215	19,276	20,491	39,296
Total funds carried forward	10	<u>5,445</u>	<u>9,418</u>	<u>14,863</u>	<u>20,491</u>

The notes on pages 8 to 11 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Balance Sheet as at 31 October 2022

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Fixed assets					
Tangible Assets	7	-	-	-	-
Total Fixed Assets		-	-	-	-
Current assets					
Debtors	8	-	246	246	257
Cash at bank and in hand		5,445	10,678	16,123	21,504
Total Current Assets		5,445	10,924	16,369	21,761
Current Liabilities					
Creditors	9	-	1,506	1,506	1,270
Total Creditors		-	1,506	1,506	1,270
Total Net Assets		5,445	9,418	14,863	20,491
Reconciliation of Funds:					
Balance brought forward		1,215	19,276	20,491	39,296
Net (deficit)/surplus for the year		(343)	(5,285)	(5,628)	(18,805)
Transfers between funds		4,573	(4,573)	-	-
Total Accumulated Funds	10	5,445	9,418	14,863	20,491

Scarlett Anstee-Parry

Scarlett Anstee-Parry (Jul 12, 2023, 7:54pm)

Scarlett Anstee-Parry
Chair

R Drain

Robin Drain (Jul 12, 2023, 7:55pm)

Robin Drain
Trustee

The notes on pages 8 to 11 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2022

1 Accounting policies

Accounting Conventions: These financial statements have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and the Charities Act 2011.

Fund Accounting: General funds are unrestricted funds which are available for use at the discretion of the Trustees. Restricted funds are applied in accordance with the wishes of the donor.

Income Recognition: Income is credited to the Statement of Financial Activities where the Charity is legally entitled to the income and the amount can be qualified with accuracy.

Expenditure: is charged to the Statement of Financial Activities on an accruals basis and is inclusive of irrecoverable VAT. Depreciation is provided at an annual rate of 25% straight line on equipment capitalised in the accounts.

2 Donations & Legacies	Restricted	Unrestricted	2022	2021
	£	£	£	£
Suffolk Community Foundation:				
Henry Smith County Grants	6,195	-	6,195	-
Private Fund - JA	2,000	-	2,000	-
Maurken Fund	1,350	-	1,350	-
Suffolk Giving Fund	2,000	-	2,000	-
AJ Legacy	5,330	-	5,330	-
Leading Lives	1,900	-	1,900	-
PPG	-	2,000	2,000	-
PayPal cheque	-	600	600	-
C. Hobart	-	300	300	-
Alfred Williams Char Trust	-	200	200	-
Mid-Suffolk	250	-	250	1,800
CCG	-	-	-	2,000
Other	591	425	1,016	671
	<u>19,616</u>	<u>3,525</u>	<u>23,141</u>	<u>4,471</u>
			-	
3 Income from Charitable Activities	Restricted	Unrestricted	2022	2021
	£	£	£	£
Saturday Club		4,105	4,105	260
Plus Club		1,394	1,394	295
Youth Club		3,550	3,550	435
Residential Trip		725	725	-
	<u>-</u>	<u>9,774</u>	<u>9,774</u>	<u>990</u>

Stowmarket ASD Saturday Clubs

**Notes to the Financial Statements
for the year ended 31 October 2022**

.....Continued

4 Fundraising Income	Restricted	Unrestricted	2022	2021
	£	£	£	£
Lions' Santa's Sleigh	-	250	250	-
Christmas Lights	-	56	56	-
C. Hobart	-	1,715	1,715	-
Miscellaneous	-	963	963	3,056
	<u>-</u>	<u>2,984</u>	<u>2,984</u>	<u>3,056</u>

5 Expenditure on Charitable Activities	Restricted	Unrestricted	2022	2021
	£	£	£	£
Staff costs	16,006	11,899	27,905	15,813
Rent	2,781	1,421	4,202	4,685
Club Costs	690	784	1,474	319
Transport	447	84	531	-
Trips	-	2,271	2,271	-
Equipment	35	198	233	310
Christmas Party	-	214	214	218
	<u>19,959</u>	<u>16,871</u>	<u>36,830</u>	<u>21,345</u>

6 Administrative Expenses	Restricted	Unrestricted	2022	2021
	£	£	£	£
Training	-	1,110	1,110	2,430
Office and admin costs	-	1,428	1,428	913
Insurance	-	478	478	359
Telephone	-	436	436	619
Accountancy and Payroll	-	1,511	1,511	1,656
	<u>-</u>	<u>4,963</u>	<u>4,963</u>	<u>5,977</u>

Stowmarket ASD Saturday Clubs

**Notes to the Financial Statements
for the year ended 31 October 2022**

.....Continued

7 Fixed Assets - Equipment	Restricted	Unrestricted	2022	2021
	£	£	£	£
Cost				
Brought forward	-	2,161	2,161	2,161
Additions	-	-	-	-
Carried forward	-	2,161	2,161	2,161
Depreciation				
Brought forward	-	2,161	2,161	2,161
Charge in the year	-	-	-	-
Carried forward	-	2,161	2,161	2,161
Net Book Value	-	-	-	-
8 Debtors	Restricted	Unrestricted	2022	2021
	£	£	£	£
Net wages	-	-	-	13
Prepayments	-	246	246	244
	-	246	246	257
9 Creditors	Restricted	Unrestricted	2022	2021
	£	£	£	£
Net wages	-	20	20	-
Staff expenses	-	138	138	-
Pension contributions	-	16	16	-
Taxation and social security	-	72	72	430
Accruals	-	1,260	1,260	840
	-	1,506	1,506	1,270

Stowmarket ASD Saturday Clubs

**Notes to the Financial Statements
for the year ended 31 October 2022**

.....Continued

10 Reconciliation of Funds

	Brought forward	Income	Expenditure	Transfers	Carried forward
	£	£	£	£	£
Sensory Library	415	7	-	-	422
Town Council	800	-	(447)	-	353
Suffolk Community Foundation:					-
Henry Smith County Grants	-	6,195	(7,985)	1,790	-
Private Fund - JA	-	2,000	(2,122)	122	-
Maurken Fund	-	1,350	(1,104)	-	246
Suffolk Giving Fund	-	2,000	(2,608)	608	-
AJ Legacy	-	5,330	(2,971)	-	2,359
Leading Lives	-	1,900	-	-	1,900
Mid-Suffolk	-	250	(2,187)	1,937	-
Other	-	584	(535)	116	165
Total Restricted Funds	1,215	19,616	(19,959)	4,573	5,445

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Statement of Financial Activities
Year Ended 31 October 2022

	NOTES	2022		2022	2021
		£ Restricted	£ Unrestricted	£ Total This Year	£ Total Last Year
INCOMING RESOURCES					
General Donations		7	3,525	3,532	3,971
Other Grants & Legacies		19,609	-	19,609	500
Gift Aid			-		
Next Steps Donations			-		-
Donations & Legacies	2	<u>19,616</u>	<u>3,525</u>	<u>23,141</u>	<u>4,471</u>
Saturday Club Fees			4,105	4,105	260
Plus Club Fees			1,394	1,394	295
Youth Club Fees			3,550	3,550	435
Residential Trip			725	725	
Charitable Activities	3	<u>-</u>	<u>9,774</u>	<u>9,774</u>	<u>990</u>
Fundraising	4		2,984	2,984	3,056
Other Income			379	379	
Total Incoming Resources		<u>19,616</u>	<u>16,662</u>	<u>36,278</u>	<u>8,517</u>
RESOURCES EXPENDED ON:					
Staff Wages		16,006	11,283	27,289	15,542
Other Staff Costs			616	616	271
Rent		2,781	1,421	4,202	4,685
Session Costs		690	167	857	58
Refreshments & Snacks			617	617	261
Transport		447	84	531	-
Xmas Party			214	214	218
Trips			895	895	-
Residential Trip			1,376	1,376	-
Equipment		35	198	233	310
Sensory Library			-	-	-
Charitable Activities	5	<u>19,959</u>	<u>16,871</u>	<u>36,830</u>	<u>21,345</u>
Fundraising Costs		<u>-</u>	<u>113</u>	<u>113</u>	<u>-</u>
Training			1,110	1,110	2,430
Administration			1,304	1,304	488
Payroll Administration			611	611	744
Insurance			478	478	359
Telephone			436	436	619
DBS Checks			124	124	425
Accountancy			900	900	912
Depreciation			-	-	-
Administrative Expenses	6	<u>-</u>	<u>4,963</u>	<u>4,963</u>	<u>5,977</u>
Total Resources Expended		<u>19,959</u>	<u>21,947</u>	<u>41,906</u>	<u>27,322</u>
Net (Deficit)/Surplus for the Year		<u>(343)</u>	<u>(5,285)</u>	<u>(5,628)</u>	<u>(18,805)</u>

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Balance Sheet
As at 31 October 2022

		2022		2022	2021
	NOTES	£	£	£	£
		Restricted	Unrestricted	Total This Year	Total Last Year
FIXED ASSETS					
Equipment		-	-	-	-
Total Fixed Assets	7	-	-	-	-
CURRENT ASSETS					
Other Debtors				-	13
Pre-payments			246	246	244
Debtors	8	-	246	246	257
Current A/c		5,445	10,339	15,784	17,844
Petty Cash A/c			242	242	242
Cash			102	102	679
Next Steps Current			(5)	(5)	2,739
Next Steps Cash				-	-
Cash at bank and in hand		5,445	10,678	16,123	21,504
Total Current Assets		5,445	10,924	16,369	21,761
CURRENT LIABILITIES					
Other creditors			246	246	430
Accruals			1,260	1,260	840
Total Creditors	9	-	1,506	1,506	1,270
Total Net ASSETS		5,445	9,418	14,863	20,491
ACCUMULATED FUNDS					
Balance Brought Forward	10	1,215	19,276	20,491	39,296
Net (Deficit)/Surplus for the Year		(343)	(5,285)	(5,628)	(18,805)
Transfers between funds		4,573	(4,573)	-	-
Total Accumulated Funds		5,445	9,418	14,863	20,491

Chair

Trustee

Independent Examiner

Scarlett Anstee-Parry

R Drain

Claire B Stephens

Scarlett Anstee-Parry (Jul 12, 2023, 7:54pm)
 Scarlett Anstee-Parry

Robin Drain (Jul 12, 2023, 7:55pm)
 Robin Drain

Claire Stephens (Jul 12, 2023, 4:27pm)
 Claire Stephens FCA



Issuer The Laurel Partnership Ltd

Document generated Wed, 12th Jul 2023 16:06:27 BST

Document fingerprint 148b02603d93fe4fbac86ede2cd32381

Parties involved with this document

Document processed	Party + Fingerprint
Wed, 12th Jul 2023 16:27:32 BST	Claire Stephens - Signer (d950c45f11aa9125aa2a3679698537d8)
Wed, 12th Jul 2023 19:54:24 BST	Scarlett Anstee-Parry - Signer (e27a3f618edfbd1b7f45fca85f2d212c)
Wed, 12th Jul 2023 19:55:30 BST	Robin Drain - Signer (182e6809f702f080c04e7e5c1e973eb6)

Audit history log

Date	Action
Wed, 12th Jul 2023 19:55:31 BST	Robin Drain viewed the envelope. (185.69.144.236)
Wed, 12th Jul 2023 19:55:30 BST	This envelope has been signed by all parties (185.69.144.236)
Wed, 12th Jul 2023 19:55:30 BST	Robin Drain signed the envelope (185.69.144.236)
Wed, 12th Jul 2023 19:54:58 BST	Robin Drain viewed the envelope. (185.69.144.236)
Wed, 12th Jul 2023 19:54:46 BST	Robin Drain opened the document email. (66.249.93.205)
Wed, 12th Jul 2023 19:54:24 BST	Scarlett Anstee-Parry viewed the envelope. (31.94.6.61)
Wed, 12th Jul 2023 19:54:24 BST	Document emailed to rdrain@stowmarketsaturdayclub.co.uk (18.133.186.130)
Wed, 12th Jul 2023 19:54:24 BST	Sent the envelope to Robin Drain (rdrain@stowmarketsaturdayclub.co.uk) for signing (31.94.6.61)
Wed, 12th Jul 2023 19:54:24 BST	Scarlett Anstee-Parry signed the envelope (31.94.6.61)
Wed, 12th Jul 2023 19:53:05 BST	Scarlett Anstee-Parry viewed the envelope. (31.94.6.61)
Wed, 12th Jul 2023 19:52:55 BST	Scarlett Anstee-Parry opened the document email. (66.249.93.205)
Wed, 12th Jul 2023 19:47:02 BST	Scarlett Anstee-Parry opened the document email. (66.249.93.204)
Wed, 12th Jul 2023 19:33:41 BST	Scarlett Anstee-Parry opened the document email. (66.249.93.203)
Wed, 12th Jul 2023 16:30:00 BST	Scarlett Anstee-Parry opened the document email. (66.249.93.203)
Wed, 12th Jul 2023 16:27:49 BST	Claire Stephens opened the document email. (176.35.189.101)
Wed, 12th Jul 2023 16:27:32 BST	Claire Stephens viewed the envelope. (176.35.189.101)
Wed, 12th Jul 2023 16:27:32 BST	Document emailed to sanstee-parry@stowmarketsaturdayclub.co.uk (35.178.31.174)

Wed, 12th Jul 2023 16:27:32 BST	Sent the envelope to Scarlett Anstee-Parry (sanstee-parry@stowmarketsaturdayclub.co.uk) for signing (176.35.189.101)
Wed, 12th Jul 2023 16:27:32 BST	Claire Stephens signed the envelope (176.35.189.101)
Wed, 12th Jul 2023 16:26:46 BST	Claire Stephens viewed the envelope. (176.35.189.101)
Wed, 12th Jul 2023 16:26:32 BST	Claire Stephens opened the document email. (176.35.189.101)
Wed, 12th Jul 2023 16:26:10 BST	Document emailed to claire@thelaurepartnership.co.uk (18.132.46.68)
Wed, 12th Jul 2023 16:26:07 BST	Sent the envelope to Claire Stephens (claire@thelaurepartnership.co.uk) for signing (176.35.189.101)
Wed, 12th Jul 2023 16:24:22 BST	Robin Drain has been assigned to this envelope (176.35.189.101)
Wed, 12th Jul 2023 16:24:22 BST	Scarlett Anstee-Parry has been assigned to this envelope (176.35.189.101)
Wed, 12th Jul 2023 16:24:22 BST	Claire Stephens has been assigned to this envelope (176.35.189.101)
Wed, 12th Jul 2023 16:20:42 BST	Document generated with fingerprint 148b02603d93fe4fbac86ede2cd32381 (176.35.189.101)
Wed, 12th Jul 2023 16:06:27 BST	Envelope generated by Claire Stephens (176.35.189.101)

STOWMARKET ASD SATURDAY CLUBS

England & Wales - Charity number 1151141

Accounts

Charity registration number: 1151141

Stowmarket ASD Saturday Clubs

Annual Report and Unaudited Financial Statements

for the year ended 31 October 2020

Stowmarket ASD Saturday Clubs

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Financial Statements	8 to 10

Stowmarket ASD Saturday Clubs

Reference and Administration Details

Charity name	Stowmarket ASD Saturday Clubs
Charity registration number	1151141
Registered office	5 Combs Green Combs Stowmarket IP14 2NP
Trustees	Russell Langley (Chair) Sophie Myers (Treasurer) Christine Hobart (Secretary) Alison Holloway Caroline Grove Steve Crooks
Accountant	The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF
Independent Examiner	Claire Stephens ACA The Laurel Partnership Ltd 16 Broad Street Eye Suffolk IP23 7AF

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2020

The Trustees present their report and the unaudited financial statements of the Charity for the period ended 31st October 2020.

Trustees

The Trustees who held office during the year were as follows:

Russell Langley (Chair)
Sophie Myers (Treasurer)
Christine Hobart (Secretary)
Alison Holloway
Helen Kimpton
Caroline Grove
Steve Crooks

Objectives and Activities

The purposes of the charity are:

The relief of children and young people with an autistic spectrum disorder;
Providing relief and respite to the families and carers of the beneficiaries described above.

The main activities of the charity in relation to the purposes described above are:

- Providing social activities for children and young people aged 5-18 years living in Stowmarket and the surrounding areas;
- Encouraging young people to develop friendships and social networks and increase their self-confidence, self-esteem and social skills;
- Encouraging social inclusion and seeking opportunities for the young people to take an active part in the community.

The Trustees are aware of the need to give regard to the Charity Commission's public benefit guidance. The Saturday Clubs are open to any young person in the Stowmarket area who has a diagnosis of Autistic Spectrum Disorder.

Achievements and Performance

2020 was a year that began with so much promise but turned out in a way we could not have imagined. However, through the hard work of all the staff and trustees/committee along with the understanding of our membership and their families I believe the charity has come through this difficult period in as healthy a position as could be hoped.

The year began strongly with the committee holding a special planning meeting with a view to schedule an entire catalogue of events and fundraisers for the year ahead, where we aimed to hold something every month. Although this turned out not to be possible, we still have these event ideas ready for a time when we are able to hold them.

We were very proud when one of our young volunteers was shortlisted for the Suffolk High Sheriff's Awards in recognition of the outstanding work she has been doing with us. I hope this reflects equally on all those wonderful volunteers who give up their spare time to assist in our charity's work and who have a real positive impact on the children who attend the clubs.

We also had the continued roll out of the lending library which was going from strength to strength with some amazing feedback from those who have accessed the new service. I believe this has been a wonderful addition to the services the charity provides.

We began looking into what was required to add an additional afternoon session so that we could hold

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2020

.....Continued

another afternoon session for older members every 4 weeks. This we thought would allow us to open up to more potential members, helping more families and hopefully shorten our waiting list. Although the COVID-19 outbreak put a hold on this, it is still something we wish to do in the future.

Due to the virus and the government restrictions that came with it, our host venue had no choice but to close their doors and as such we had to take the sad decision to suspend the club's sessions and lending library. Although we did not want this to happen, the health and wellbeing of all our staff, membership and their families is our number one priority. While we were unable to hold any clubs, Leah and her staff along with the assistance of the committee began planning for a time when we could return and all the policies and procedures we would need in place.

Additional online training was carried out by those who required it and the staff offered remote assistance to members who required help during this period.

We also received further bad news during this time that we had been unsuccessful in our Children in Need grant application. As agreed at the start of the application process, we applied for a continuation grant instead of a new grant as we were not asking for extra funding and Children in Need made us aware of this option. The representative from Children in Need went to lengths to reassure us that there was nothing wrong with our application and could not give us reason for being unsuccessful this time. I hope and believe that this was probably down to the pandemic and the need for them to reserve funds for targeted response to the charities sectors need to support more people as a result. We were incredibly grateful that they chose to nominate us for extra funding from their coronavirus response fund, for which we received a grant for the equivalent of six months of our original application and that this would not hinder our application for a full three-year grant beginning 2021. As of December, this new application had been submitted and I'm incredibly grateful to all those who worked on this process.

As we moved into the summer months and the restrictions began to rescind, we were able to start our planned procedure to restart the sessions. We had to wait for the host venue to reopen and for them to be happy for us to return. Once they had reviewed our plans and risk assessments, they gave us a potential start date. After a consultation with all staff and then the membership, we were able to begin a tentative return. This began with a trial session with a few of our older members to ensure our procedures were strong enough and whether there was anything that needed adapting, after this we were then able to open the sessions up to the wider membership. Although these have not been the same sessions as before, I believe these bubble sessions have been a great success to those who felt able to access them while sticking to the government guidelines and protecting everyone's health.

We continued to offer those sessions up until Christmas and although we are currently going through a review process due to the latest lockdown, we hope to return to these as soon as possible.

As we entered Winter, we saw two members of staff begin maternity leave and who have both had baby girls and we wish them all the best for their new families and look forward to welcoming them back when they are ready to return. We finished the year interviewing for new potential staff members and were incredibly lucky with the calibre of candidates and look forward to working with the new members of staff in the coming year.

I would like to finish this statement with a huge thank you to everyone who has assisted the charity through this incredibly difficult year. The staff have been amazing as always and have put a lot of effort in to supporting our members in these unusual circumstances, the membership and their families have been incredibly understanding to the issues this year has brought to the club. Finally, the committee, who have been so supportive this year and dealt with everything put their way by 2020, they all volunteer their time to ensure the club can continue to operate. I am incredibly grateful to each and every one of you and hope for good things to come from 2021.

Stowmarket ASD Saturday Clubs

Trustees' Annual Report for the year ended 31 October 2020

.....Continued

Financial Review

The surplus for the year is £10.4k and at the end of the year total funds were £39.3k. The amount remaining in restricted funds is £4.0k.

We reviewed our reserves policy this year and raised the reserves to £12k which will give a one-year protective buffer should we ever find ourselves without any income.

Structure, Governance and Management

The charity is an unincorporated association, governed by model constitution as adopted on 27th June 2012 and amended 8th December 2012.

The charity is managed by the officers and other trustees, who are elected by the charity in general meeting. Each trustee is required to retire with effect from the conclusion of the annual general meeting next after his or her appointment but is eligible for re-election at that annual general meeting.

The trustees who served during the year are as follows:

Trustee Name:	Office (if any)	Dates acted if not for whole year
Russell Langley	Chair	
Sophie Myers	Treasurer	
Christine Hobart	Secretary	
Alison Holloway		
Helen Kimpton		Resigned September 2020
Caroline Grove	Community Liaison	
Steve Crooks		

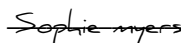
Declaration:

The trustees declare that they have approved the trustees' annual report detailed above.

Signed on their behalf by:

Signature:





Full name:

Russell Langley (Aug 12, 2021, 7:38pm)

Russell Langley

Sophie Myers (Aug 13, 2021, 6:22pm)

Sophie Myers

Position:

Chair

Treasurer

Date:

12 Aug 2021/_____

13 Aug 2021/_____

Stowmarket ASD Saturday Clubs

Independent Examiner's Report for the year ended 31 October 2020

I report on the accounts of the Trust for the year ended 31 October 2020, which are set out on pages 5 to 10 of the financial statements.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Claire B Stephens

Claire Stephens (Aug 18, 2021, 12:33pm)

Claire Stephens FCA
The Laurel Partnership Ltd

10 August 2021

16 Broad Street
Eye
Suffolk
IP23 7AF

Stowmarket ASD Saturday Clubs

Statement of Financial Activities for the year ended 31 October 2020

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Incoming resources:					
Donations and legacies	2	2,950	2,328	5,278	3,056
Charitable Activities	3	-	7,451	7,451	11,257
Children in Need grant		27,232	-	27,232	27,231
Fundraising	4	-	3,577	3,577	633
Total incoming resources		<u>30,182</u>	<u>13,356</u>	<u>43,538</u>	<u>42,177</u>
Resources expended on:					
Charitable Activities	5	24,610	4,878	29,488	35,551
Fundraising Costs		-	-	-	-
Administrative Expenses	6	1,544	2,133	3,677	5,369
Total resources expended		<u>26,154</u>	<u>7,011</u>	<u>33,165</u>	<u>40,920</u>
Transfers between funds		(13)	13	-	-
Net income/movement in funds		<u>4,015</u>	<u>6,358</u>	<u>10,373</u>	<u>1,257</u>
Reconciliation of funds					
Total funds brought forward		-	28,923	28,923	27,666
Net movement		4,015	6,358	10,373	1,257
Total funds carried forward		<u>4,015</u>	<u>35,281</u>	<u>39,296</u>	<u>28,923</u>

The notes on pages 8 to 10 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs


Balance Sheet as at 31 October 2020

	Note	Restricted Funds £	Unrestricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Fixed assets					
Tangible Assets	7	-	-	-	-
Total Fixed Assets		-	-	-	-
Current assets					
Debtors	8	126	-	126	526
Cash at bank and in hand		5,337	36,457	41,794	29,274
Total Current Assets		5,463	36,457	41,920	29,800
Current Liabilities					
Creditors	9	1,448	1,176	2,624	877
Total Creditors		1,448	1,176	2,624	877
Total Net Assets		4,015	35,281	39,296	28,923
Accumulated Funds:					
Balance brought forward		-	28,923	28,923	27,666
Net movement		4,015	6,358	10,373	1,257
Total Accumulated Funds		4,015	35,281	39,296	28,923



Russell Langley (Aug 12, 2021, 7:38pm)

Russell Langley
Chair



Sophie Myers (Aug 13, 2021, 6:22pm)

Sophie Myers
Treasurer

The notes on pages 8 to 10 form an integral part of these financial statements

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements for the year ended 31 October 2020

1 Accounting policies

Accounting Conventions: These financial statements have been prepared under the historical cost convention and in accordance with the Charities Statement of Recommended Practice (Charities SORP (FRS 102)) and the Charities Act 2011.

Fund Accounting: General funds are unrestricted funds which are available for use at the discretion of the Trustees. Restricted funds are applied in accordance with the wishes of the donor.

Income Recognition: Income is credited to the Statement of Financial Activities where the Charity is legally entitled to the income and the amount can be qualified with accuracy.

Expenditure: is charged to the Statement of Financial Activities on an accruals basis and is inclusive of irrecoverable VAT. Depreciation is provided at an annual rate of 25% straight line on equipment capitalised in the accounts.

2 Donations & Legacies

	Restricted	Unrestricted	2020	2019
	£	£	£	£
Mid-Suffolk	1,400	-	1,400	-
Stowmarket Town Council	800	-	800	710
Lions	-	750	750	500
Freemasons	750	450	1,200	-
Barnes Group	-	308	308	1,152
Target Club	-	500	500	-
Other	-	320	320	694
	<u>2,950</u>	<u>2,328</u>	<u>5,278</u>	<u>3,056</u>

3 Income from Charitable Activities

	Restricted	Unrestricted	2020	2019
	£	£	£	£
Saturday Club	-	3,325	3,325	5,000
Plus Club	-	1,206	1,206	2,818
Youth Club	-	2,835	2,835	2,679
Residential Trip	-	85	85	760
	<u>-</u>	<u>7,451</u>	<u>7,451</u>	<u>11,257</u>

Stowmarket ASD Saturday Clubs

**Notes to the Financial Statements
for the year ended 31 October 2020**

.....Continued

4 Fundraising Income	Restricted	Unrestricted	2020	2019
	£	£	£	£
Lions' Santa's Sleigh	-	250	250	-
Christmas Lights	-	72	72	-
PayPal	-	3,023	3,023	-
Miscellaneous	-	232	232	633
	<u>-</u>	<u>3,577</u>	<u>3,577</u>	<u>633</u>

5 Expenditure on Charitable Activities	Restricted	Unrestricted	2020	2019
	£	£	£	£
Staff costs	21,517	141	21,658	21,462
Rent	1,680	-	1,680	5,085
Saturday Club	-	1,801	1,801	1,761
Plus Club	-	625	625	3,366
Youth Club	-	217	217	476
Sensory Library	1,413	-	1,413	1,032
Equipment	-	1,575	1,575	450
Christmas Party	-	519	519	400
Residential Trip	-	-	-	1,204
Vegetable Garden	-	-	-	315
	<u>24,610</u>	<u>4,878</u>	<u>29,488</u>	<u>35,551</u>

6 Administrative Expenses	Restricted	Unrestricted	2020	2019
	£	£	£	£
Training	445	-	445	1,971
Office and admin costs	308	1,239	1,547	1,960
Insurance	467	-	467	431
Telephone	324	-	324	527
Accountancy and Payroll	-	894	894	480
	<u>1,544</u>	<u>2,133</u>	<u>3,677</u>	<u>5,369</u>

Stowmarket ASD Saturday Clubs

Notes to the Financial Statements
for the year ended 31 October 2020

.....Continued

7 Fixed Assets - Equipment	Restricted	Unrestricted	2020	2019
	£	£	£	£
Cost				
Brought forward	-	2,161	2,161	2,161
Additions	-	-	-	-
Carried forward	-	2,161	2,161	2,161
Depreciation				
Brought forward	-	2,161	2,161	2,161
Charge in the year	-	-	-	-
Carried forward	-	2,161	2,161	2,161
Net Book Value	-	-	-	-

8 Debtors	Restricted	Unrestricted	2020	2019
	£	£	£	£
Taxation and social security	-	-	-	404
Prepayments	126	-	126	122
	126	-	126	526

9 Creditors	Restricted	Unrestricted	2020	2019
			£	£
Net wages	1,371	-	1,371	-
Taxation and social security	77	-	77	-
Accruals	-	1,176	1,176	877
	1,448	1,176	2,624	877

10 Reconciliation of Funds

	Brought forward	Income	Expenditure	Transfers	Carried forward
	£	£	£	£	£
BBC Children in Need	-	27,232	(24,433)	-	2,799
Sensory Library	-	2,150	(1,413)	(321)	416
COVID PPE	-	-	(308)	308	-
Town Council	-	800	-	-	800
	-	30,182	(26,154)	(13)	4,015

STOWMARKET ASD SATURDAY CLUB

Charity Number 1151141

Statement of Financial Activities

Year Ended 31 October 2020

		2020		2020	2019
	NOTES	£	£	£	£
		Restricted	Unrestricted	Total This Year	Total Last Year
INCOMING RESOURCES					
Donations		<u>2,950</u>	<u>2,328</u>	<u>5,278</u>	<u>3,056</u>
Charitable Activities		<u>-</u>	<u>7,451</u>	<u>7,451</u>	<u>11,257</u>
Children in Need		<u>27,232</u>	<u>-</u>	<u>27,232</u>	<u>27,231</u>
Fundraising		<u>-</u>	<u>3,577</u>	<u>3,577</u>	<u>633</u>
Total Incoming Resources		<u>30,182</u>	<u>13,356</u>	<u>43,538</u>	<u>42,177</u>
RESOURCES EXPENDED ON:					
Charitable Activities		<u>24,610</u>	<u>4,878</u>	<u>29,488</u>	<u>35,551</u>
Fundraising Costs		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Administrative Expenses		<u>1,544</u>	<u>2,133</u>	<u>3,677</u>	<u>5,369</u>
Total Resources Expended		<u>26,154</u>	<u>7,011</u>	<u>33,165</u>	<u>40,920</u>
Transfers between funds		(13)	13	-	-
Net Surplus for the Year		<u>4,015</u>	<u>6,358</u>	<u>10,373</u>	<u>1,257</u>
Brought forward		<u>-</u>	<u>28,923</u>	<u>28,923</u>	<u>27,666</u>
Carried forward		<u>4,015</u>	<u>35,281</u>	<u>39,296</u>	<u>28,923</u>

STOWMARKET ASD SATURDAY CLUB
Charity Number 1151141
Balance Sheet
As at 31 October 2020

	NOTES	2020		2020	2019
		£	£	£	£
		Restricted	Unrestricted	Total This Year	Total Last Year
FIXED ASSETS					
Equipment		-	-	-	-
Total Fixed Assets		-	-	-	-
CURRENT ASSETS					
Debtors		126	-	126	526
Cash at bank and in hand		5,337	36,457	41,794	29,274
Total Current Assets		5,463	36,457	41,920	29,800
CURRENT LIABILITIES					
Other creditors		1,448	-	1,448	-
Accruals		-	1,176	1,176	877
Total Creditors	9	1,448	1,176	2,624	877
Total Net ASSETS		4,015	35,281	39,296	28,923
ACCUMULATED FUNDS					
Balance Brought Forward		-	28,923	28,923	27,666
Net Surplus for the Year		4,015	6,358	10,373	1,257
Total Accumulated Funds		4,015	35,281	39,296	28,923

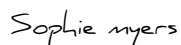
Chair

Treasurer

Independent Examiner



Russell Langley (Aug 12, 2021, 7:38pm)
Russell Langley



Sophie Myers (Aug 13, 2021, 6:22pm)
Sophie Myers



Claire Stephens (Aug 18, 2021, 12:33pm)
Claire Stephens ACA



Issuer The Laurel Partnership Ltd

Document generated Wed, 11th Aug 2021 11:45:36 BST

Document fingerprint 46592db16029345cc15b439410362259

Parties involved with this document

Document processed	Party + Fingerprint
Thu, 12th Aug 2021 19:38:04 BST	Russell Langley - Signer (685b082febb1e76c4934912d43d160f5)
Fri, 13th Aug 2021 18:22:37 BST	Sophie Myers - Signer (ef64b3222bea17d64467503ed9941184)
Wed, 18th Aug 2021 12:33:24 BST	Claire Stephens - Signer (073f423e3ee5f7c335e716746005c8b2)

Audit history log

Date	Action
Wed, 18th Aug 2021 12:33:24 BST	The envelope has been signed by all parties. (89.242.2.124)
Wed, 18th Aug 2021 12:33:24 BST	Claire Stephens signed the envelope. (89.242.2.124)
Wed, 18th Aug 2021 12:32:50 BST	Claire Stephens viewed the envelope. (89.242.2.124)
Sat, 14th Aug 2021 16:44:03 BST	Claire Stephens opened the document email. (86.152.105.91)
Fri, 13th Aug 2021 18:22:38 BST	Document emailed to claire@thelaurelpartnership.co.uk (18.133.184.190)
Fri, 13th Aug 2021 18:22:37 BST	Sent the envelope to Claire Stephens (claire@thelaurelpartnership.co.uk) for signing. (92.6.254.251)
Fri, 13th Aug 2021 18:22:37 BST	Sophie Myers signed the envelope. (92.6.254.251)
Fri, 13th Aug 2021 18:21:53 BST	Sophie Myers viewed the envelope. (92.6.254.251)
Fri, 13th Aug 2021 18:21:39 BST	Sophie Myers opened the document email. (66.249.93.208)
Thu, 12th Aug 2021 19:38:04 BST	Document emailed to smyers@stowmarketsaturdayclub.co.uk (18.169.53.156)
Thu, 12th Aug 2021 19:38:04 BST	Sent the envelope to Sophie Myers (smyers@stowmarketsaturdayclub.co.uk) for signing. (109.159.17.65)
Thu, 12th Aug 2021 19:38:04 BST	Russell Langley signed the envelope. (109.159.17.65)
Thu, 12th Aug 2021 19:37:10 BST	Russell Langley viewed the envelope. (109.159.17.65)
Thu, 12th Aug 2021 19:36:55 BST	Russell Langley opened the document email. (66.249.93.206)
Wed, 11th Aug 2021 19:31:03 BST	Russell Langley opened the document email. (66.249.93.212)
Wed, 11th Aug 2021 19:30:49 BST	Russell Langley opened the document email. (66.249.93.210)

Wed, 11th Aug 2021 11:49:02 BST	Document emailed to rlangley@stowmarketsaturdayclub.co.uk (35.177.174.26)
Wed, 11th Aug 2021 11:49:01 BST	Sent the envelope to Russell Langley (rlangley@stowmarketsaturdayclub.co.uk) for signing. (89.242.2.124)
Wed, 11th Aug 2021 11:48:35 BST	Claire Stephens has been assigned to this envelope (89.242.2.124)
Wed, 11th Aug 2021 11:46:27 BST	Sophie Myers has been assigned to this envelope (89.242.2.124)
Wed, 11th Aug 2021 11:46:27 BST	Russell Langley has been assigned to this envelope (89.242.2.124)
Wed, 11th Aug 2021 11:46:03 BST	Document generated with fingerprint 46592db16029345cc15b439410362259 (89.242.2.124)
Wed, 11th Aug 2021 11:45:36 BST	Envelope generated by Matthew Aldous (89.242.2.124)