



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name: St Peters School PTFA

1151103

Receipts and payments accounts

CC16a

For the period
from

01-Sep-21

To

31-Aug-22

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Golf Day | 530 | - | - | 530 | - |
| Cake Sale (Autumn) | 413 | - | - | 413 | - |
| Break The Rules Day (Oct) | 593 | | | 593 | |
| Fireworks | 9,131 | | | 9,131 | |
| Christmas Cards | 465 | | | 465 | |
| Christmas Crackers | 281 | | | 281 | |
| Christmas Raffle | 689 | | | 689 | |
| Christmas Family Get-Together | 1,566 | | | 1,566 | |
| Christmas Elfridges | 755 | | | 755 | |
| Mad March Hair Day | 325 | | | 325 | |
| Pilates | 857 | | | 857 | |
| World Book Day Sale | 366 | | | 366 | |
| Mel Sefton's Book Donation | 10 | | | 10 | |
| Y6 Mothers Day Raffle | 444 | | | 444 | |
| Y6 Mothers Day Cake Sale | 446 | | | 446 | |
| April Fools - Break The Rules | 339 | | | 339 | |
| Circus | 9,129 | | | 9,129 | |
| Golf Day (June) | 590 | | | 590 | |
| Carnival | 200 | | | 200 | |
| Y6 Play Refreshments | 587 | | | 587 | |
| Sports Day Refreshments | 40 | | | 40 | |
| Wrecclesham Fete | 108 | | | 108 | |
| Donations | 1,507 | | | 1,507 | |
| Your School Lottery | 3,018 | | | 3,018 | |
| Cash 4 Coins | 110 | - | - | 110 | - |
| Easyfundraising | 1,070 | - | - | 1,070 | - |
| Amazon Smile | 155 | - | - | 155 | - |
| Clothes Recycling | 121 | - | - | 121 | - |
| Second Hand Uniform Sale | 1,740 | | | 1,740 | |
| Octopus Energy | 450 | | | 450 | |
| Preffered Travel | 250 | | | 250 | |
| Sundries | 8 | | | 8 | |
| Matched Funding | 500 | | | 500 | |
| Y6 Leavers Yearbook | 200 | | | 200 | |
| | | - | - | - | - |
| Sub total (Gross income for AR) | 36,993 | - | - | 36,993 | - |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 36,993 | - | - | 36,993 | - |
| A3 Payments | | | | | |
| Golf Day | 325 | - | - | 325 | - |
| Cake Sale (Autumn) | 150 | | | 150 | |
| Fireworks | 6,067 | | | 6,067 | |
| Christmas Crackers | 200 | | | 200 | |
| Christmas Raffle | 10 | | | 10 | |
| Christmas Family Get-Together | 473 | | | 473 | |
| Christmas Elfridges | 128 | | | 128 | |
| World Book Day Sale | 124 | | | 124 | |
| Y6 Mothers Day Raffle | 13 | | | 13 | |
| Y6 Mothers Day Cake Sale | 140 | | | 140 | |
| Circus | 3,943 | | | 3,943 | |
| Golf Day 2021 accounts (SS) | 416 | 1 | | 416 | |

Golf Day 2021 accounts (SS)

| | | | | | |
|---|---------------|----------|----------|---------------|----------|
| Carnival | 60 | | | 60 | |
| Y6 Play Refreshments | 349 | | | 349 | |
| Second Hand Uniform Sale | 37 | | | 37 | |
| Sundries | 333 | | | 333 | |
| Y6 Leavers Yearbook | 1,508 | | | 1,508 | |
| Invoices from School | 2,800 | | | 2,800 | |
| | | | | - | |
| | | | | - | |
| | | | | - | |
| | | | | - | |
| | | | | - | |
| | | | | - | |
| | | - | - | - | - |
| | | - | - | - | - |
| | | - | - | - | - |
| | | - | - | - | - |
| | | - | - | - | - |
| | | - | - | - | - |
| | | - | - | - | - |
| | | - | - | - | - |
| | | - | - | - | - |
| | | - | - | - | - |
| Sub total | 17,076 | - | - | 17,076 | - |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | |
| | - | - | - | - | |
| Sub total | - | - | - | - | - |
| Total payments | 17,076 | - | - | 17,076 | - |
| Net of receipts/(payments) | 19,917 | - | - | 19,917 | - |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - | - |
| Cash funds this year end | 19,917 | - | - | 19,917 | - |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---------------------------------|-------------------------------|------------------------------|
| B1 Cash funds | Closing bank balance on 31/08/2019 | 26,838 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 26,838 | - | - |
| | (agree balances with receipts and payments account(s)) | Agreement Error | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Details | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |



Trustees' Annual Report for the period

| | | | | | |
|-------------------|----|------|-----------------|----|------|
| Period start date | | | Period end date | | |
| 01 | 09 | 2021 | 31 | 08 | 2022 |

From **To**

Section A Reference and administration details

| | |
|---|----------------------------------|
| Charity name | St Peters School PTFA |
| Other names charity is known by | None |
| Registered charity number (if any) | 1151103 |
| Charity's principal address | St Peter's C of E Primary School |
| | Little Green Lane |
| | Farnham, Surrey |
| Postcode | GU9 8TF |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------|-----------------|-----------------------------------|---|
| 1 | Theresa Meredith-Hardy | Chair | | |
| 2 | Victoria Goodlet | Vice Chair | | |
| 3 | Christopher Mole | Treasurer | | |
| 4 | Caroline Peck | Secretary | | |
| 5 | Katie Marshall | Teacher Rep | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| None | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| None | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | PTA-UK Model Constitution. Adopted 26/09/2012 |
| How the charity is constituted (eg. trust, association, company) | Association consisting of the parents of pupils attending the school, the teaching staff employed by the school and friends of the school. |
| Trustee selection methods (eg. appointed by, elected by) | Trustees are elected annually at the Annual General Meeting. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All trustees give their time voluntarily and receive no remuneration or other benefits.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the association is to advance the education of pupils at St Peter's C of E Primary School. We do this by supporting and developing the community of relationships between school staff, parents and friends and by providing facilities and equipment which supports the school and advances the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We carry out two main activities. Firstly planning and running a calendar of events that are designed to both raise funds for the school and to bring pupils, parents and teachers together to socialise and support the school community. Secondly we work closely with the school staff to make sure that the funds raised are used in the most effective way and in accordance with current needs.

A regular committee meeting is held (approximately every 4 weeks), where events are reviewed and lessons learned for the future, updates on the planning of forthcoming events are provided and the accounts are discussed. Minutes are taken and shared with committee members and the Head Teacher.

We work hard to ensure that PTFA events offer value for money and are enjoyable for all who attend.

Funds raised this year have gone towards a selection of facilities and equipment that have benefited children and teachers across the school. The key items included:

- iPads
- laptops
- Classroom furniture & Sports equipment
- Art supplies
- Software licenses

All trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful for the many volunteers, without whom our fund-raising work would be impossible. Their contributions range from running and helping at events and behind the scenes work through to supporting and attending events and helping to ensure their success. The PTFA committee would like to express their great thanks to all who have contributed.

Summary of the main achievements of the charity during the year

The school year started with the appointment of a new Chair, Vice Chair, Treasurer and Secretary. We retained our teacher representative and also gained new committee members..

The PTFA ran an established calendar of events, all of which were well organised and attended.

The Autumn term had a full schedule of events consisting of a fireworks night, cake sale, Christmas fair and Christmas disco.

In the Spring & summer terms we held Mad March hair day, as well as various cake and book sales.

The funds raised have been spent providing the school with equipment and facilities that pupils would otherwise not have had access to. See above section for more details.

Section E Financial review

Brief statement of the charity's policy on reserves

The committee have agree that a fund of £5,000 should be maintained at the end of each year to allow the established calendar of fundraising events to continue from year to year. This fund becomes available once the new school year fundraising activities commence. Otherwise our aim is to put much of the funds we raise to work on behalf of the school and pupils.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|----------------------------------|---|--|
| Signature(s) |  |  |
| Full name(s) | Theresa Meredith-Hardy | Christopher Mole |
| Position (Secretary, Chair, etc) | Chair | Treasurer |
| Date | 29/06/23 | |