

# HUTTON UNIVERSITY OF THE THIRD AGE

England & Wales · Charity number 1151082

## Details

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Other names	HUTTON U3A
Status	Registered
Legal form	Other
Registered	2013-03-05
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	19 Linden Rise Warley Brentwood Essex CM14 5UB
Phone	07506769853
Email	<a href="mailto:treasurer@huttonu3a.org.uk">treasurer@huttonu3a.org.uk</a>
Website	<a href="http://www.huttonu3a.org.uk/">http://www.huttonu3a.org.uk/</a>

## Activities

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**Objects:** THE ADVANCEMENT OF EDUCATION AND, IN PARTICULAR, THE EDUCATION OF OLDER PEOPLE AND THOSE WHO ARE RETIRED FROM FULL TIME WORK BY ALL MEANS, INCLUDING ASSOCIATED ACTIVITIES CONDUCIVE TO LEARNING AND PERSONAL DEVELOPMENT IN THE AREA OF BENEFIT.

**Activities:** We provide educational and social activities for retired/semi retired people over the age of 55. These include speakers on matters of general interest ie the EU, history, nature, authors and art. We also have theatre outings, visits to historical houses/gardens and museums. Various groups are also run by the members which include walking, book clubs and astronomy.

## Classification

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- **How:** Provides Human Resources
- **What:** Education/training, Arts/culture/heritage/science, Amateur Sport
- **Who:** Elderly/old People

## Geography

- Essex

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£46,226	£44,757	-	-
2024-03-31	£47,341	£46,001	-	-
2023-03-31	£27,862	£27,748	-	-
2022-03-31	£15,948	£15,356	-	-
2021-03-31	£6,830	£4,188	-	-

## Trustees

Name	Role	Appointed
<b>Susan Shaper</b>	Chair	2020-08-20
Colin John Shaper		2022-05-23
Corrinne Ann Bartell		2024-04-22
EILEEN DAMSELL		2013-03-04
Elaine Miller		2025-05-19
Gavin Cowlard		2021-03-16
Ian Cameron		2023-05-22
Janet Blanche Holt		2023-05-22
Jennifer Marsh		2023-05-22
Margaret Bright		2018-05-21
Paul Dennis Sullivan		2019-05-20
Stephen Allen Marsh		2023-05-22
Stephen Pierre Priem		2025-05-19
Suzanne Jane Priem		2025-05-19

**HUTTON UNIVERSITY OF THE THIRD AGE**

England & Wales - Charity number 1151082

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# Accounts

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Hutton U3A Trustees  
C/o Gavin Cowlard

Mr R. M. Birchley  
"Elmcroft"  
35, Rayleigh Road  
Hutton  
Brentwood  
Essex  
CM13 1AJ  
01277 214020 (home)  
07885 023689 (mobile)  
Email: raybirchley@live.co.uk

11<sup>th</sup> April 2025

**Hutton University of the Third Age (Reg No. 1151082)**  
**U3A Accounts to 31<sup>st</sup> March 2025**

Dear Trustees,

As required by Charity Law, I (as the independent examiner for Hutton U3A) have inspected the U3A financial accounts for the year to 31<sup>st</sup> March 2025 and can confirm the following:

- 1) The accounting records cover the full year and are comprehensive.
- 2) The accounts agree with the accounting records.
- 3) The accounts are structured in such a way as to show all the relevant elements clearly and correctly.

I subsequently conclude that the Accounts for Hutton University of the Third Age are acceptable and should be put to the Membership for approval.

Yours Sincerely


Ray Birchley

## Hutton u3a Treasurers Annual Report for Year Ending 31<sup>st</sup> March 2025

There has been a further increase in financial activity reflected in both spend and expenditure during 2024/25. This reflects the increase in membership, the number of groups, Committee led functions and the very active Trips & Visits Group. Overall there were surplus funds of £1,469 compared to £1,340 last year. The key features impacting on the 'Income and Expenditure' for 2024/25 are: -

- Membership fees income increased from £7,594 (2023/24) to £8,771 and a corresponding increase in Gift Aid from £1,085 to £1,335 reflecting the increase in membership.
- Three Committee led events were run, the Summer Dance, Activity Day and Xmas Dinner. In addition, a "Thank You" Afternoon Tea and Information sharing session was held for Group Leaders.
- As anticipated costs of using Bishops Hill and Hutton Community Centre have increased. This reflects the impact of inflation this year.
- We are also hiring facilities for groups at St Peters Church (Quiz Group), Everyone Active (Pickleball), Hutton & Shenfield Union Church (Meditation) and Ongar Petanque Club
- Speakers fees have increased from £1,211 (2023/24) to £1,559 (2024/25). This is in line with Committee decisions to up the budget for speakers.
- No purchases of equipment and/or software were made this year.
- The Sumup card reader has proved to be popular with the biggest usage in February's Monthly meeting when £1,496 was taken in payments.
- The savings account has provided £203 of interest over 2024/25.
- Due to our sound financial position the Committee decided to maintain the annual subscription for 2025/26 to £18 rather than the £3 increase agreed at the 2022 AGM.

The existing funds relating to Groups will be rolled over to the groups for the coming financial year, 2025-2026.



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Gavin Cowlard  
Treasurer

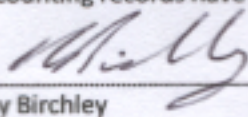
**Hutton U3A Financial Report for Year Ending 31st March 2025**

**INCOME & EXPENDITURE**

2023-24		2024-25
	<b>INCOME</b>	
7,594	Membership Fees	8,771
89	Visitors fees	87
1,085	Gift Aid	1,335
8,277	Group Room/Hall Hire Subs	8,754
19,411	Groups Other (T&V)	17,719
9,305	Committee Organised Functions (SP, AD, Xmas Party)	9,350
1,500	Essex Community Foundation Grant	-
79	Interest Savings A/C	203
1	Other Income	7
<b>47,341</b>	<b>TOTAL INCOME</b>	<b>46,226</b>
	<b>EXPENDITURE</b>	
1,472	u3a Capitation Fee inc Insurance	1,736
1,053	u3a magazines	1,311
7,206	Group Room/Hall Hire	8,711
18,881	Groups Other (T&V)	18,099
9,973	Committee Organised Functions (SP, AD, Xmas Party)	8,731
324	Leaders Function	449
-	New Members Meetings	107
1,405	Essex Community Foundation Grant	94
843	Admin expenses (newsletter, printing, etc)	852
186	PC Hardware, Software, Zoom & email	75
1,211	Monthly meeting speaker fees	1,559
-	Equipment Purchase	-
1,674	Monthly meeting hall hire	1,237
1,311	Refreshments	1,380
462	Monthly committee meeting room hire	416
	Income/Expenses this year relating to last year	
<b>46,001</b>	<b>TOTAL EXPENDITURE</b>	<b>44,757</b>
1,340	Year End Profit/(Loss) at 31st March	1,469
9,661	Surplus from previous years	11,001
<b>11,001</b>	<b>TOTAL RESERVES as at 31 March 2024</b>	<b>12,470</b>
<b>27,917</b>	<b>YEAR END</b>	
	Bank Accounts	31,797
	Lloyds Main Account	2,957
	Lloyds Membership Account Float	50
	Lloyds Membership Account Prepaid Subs	7,985
	BB Inst Online (Lloyds Savings A/C)	20,805
(7,490)	Advance receipts received	(7,985)
	Lloyds Membership Account Prepaid Subs	
(342)	Accrued Expenses	(390)
(12,713)	Prepaid Income	(13,570)
3,629	Advance payments/deposits made	2,618
<b>11,001</b>	<b>TOTAL</b>	<b>12,470</b>

Prepared by: Gavin Cowlard (Treasurer)

I confirm that the Treasurers Annual Report, this report and relating accounting records have been inspected by:

  
Ray Birchley



## Hutton u3a Asset Register

Asset Written Down Values as at 31st March 2025

Item	Acquired Date	Purchase Price	Current Value
Sumup Card Reader	Jul 2023	£47	£28
Banner	Jul 2023	£94	£56
Dell Laptop (Treasurer)	Nov 2021	£622	£124
Dell Laptop (Zoom / General Use)	Nov 2021	£445	£89
Logitech Webcam	Oct 2021	£169	£34
Barcode Scanner	Jul 2019	£ 110	£0
HP Laptop 14-ck0012na	Jul 2019	£ 399	£0
ID Card Printer	Jul 2019	£ 659	£0
Wireless Microphone System & Hand Mike (Alto)	May 2018	£ 79	£0
PA system (Yamaha)	Mar 2018	£ 766	£0
DVD/Blue Ray player	Jan 2017	£ 64	£0
LCD Epsom Projector	Jul 2016	£ 375	£0
Projector Screen	Jul 2016	£ 150	£0
Apple Laptop (Mac Book Pro)	Jul 2016	£ 975	£0
Teapot	Apr 2015	£ 16	£0
Teapot	Apr 2015	£ 16	£0
Speaker Trolley	Mar 2015	£ 25	£0
Small Speakers (Bowers & Wilkins)	Mar 2014	£ 399	£0
Original wireless microphone system	Mar 2012	£ 486	£0
Cash Box	Mar 2011	£ 6	£0
Cash Box	Mar 2011	£ 6	£0
Dell Projector	Mar 2011	£ 728	£0
Dell Laptop	Mar 2011	£ 474	£0
Notice Board	Mar 2010	£ 125	£0
		£ 7,094	£ 247

**HUTTON UNIVERSITY OF THE THIRD AGE**

England & Wales - Charity number 1151082

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# Accounts

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## Hutton U3A Financial Report for Year Ending 31st March 2024

### INCOME & EXPENDITURE

2022-23		2023-24
	<b>INCOME</b>	
5,959	Membership Fees	7,594
58	Visitors fees	89
896	Gift Aid	1,085
5,540	Group Room/Hall Hire Subs	8,277
10,332	Groups Other	19,411
5,077	Committee Organised Functions	9,305
-	Essex Community Foundation Grant	1,500
-	Interest Savings A/C	79
-	Other Income	1
<b>27,862</b>	<b>TOTAL INCOME</b>	<b>47,341</b>
	<b>EXPENDITURE</b>	
183	Third Age Capitation Fee	1,472
896	Third Age Trust - insurance,licence,conference,magazines diaries	1,053
5,374	Group Room/Hall Hire	7,206
10,639	Groups Other	18,881
4,824	Committee Organised Functions	9,973
222	Leaders Function	324
-	Essex Community Foundation Grant	1,405
1,049	Admin other expenses (newsletter etc)	843
225	PC Hardware, Software, Zoom & email purchase	186
1,517	Monthly meeting speaker fees	1,211
-	Equipment Purchase	-
1,254	Monthly meeting hall hire	1,674
1,185	Refreshments	1,311
380	Monthly committee meeting room hire	462
-	Income/Expenses this year relating to last year	
<b>27,748</b>	<b>TOTAL EXPENDITURE</b>	<b>46,001</b>
114	Year End Profit/(Loss) at 31st March	1,340
9,547	Surplus from previous years	9,661
<b>9,661</b>	<b>TOTAL RESERVES as at 31 March 2024</b>	<b>11,001</b>
	<b>YEAR END</b>	
<b>25,321</b>	Bank Accounts	<b>27,917</b>
19,133	Lloyds Main Account	8,010
50	Lloyds Membership Account Float	50
6,138	Lloyds Membership Account Prepaid Subs	7,490
-	BB Inst Online (Lloyds Savings A/C)	12,367
(6,138)	Advance receipts received Lloyds Membership Account Prepaid Subs	(7,490)
(1,104)	Accrued Expenses	(342)
(12,520)	Prepaid Income	(12,713)
4,082	Advance payments/deposits made	3,629
20	Petty cash	-
<b>9,661</b>	<b>TOTAL</b>	<b>11,001</b>

Prepared by: Gavin Cowlard (Treasurer)

I confirm that the Treasurers Annual Report, this report and relating accounting records have been inspected by:

.....  
Ray Birchley

**HUTTON UNIVERSITY OF THE THIRD AGE**

England & Wales - Charity number 1151082

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# Accounts

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Hutton U3A Trustees  
C/o Gavin Cowlard

Mr R. M. Birchley  
"Elmcroft"  
35, Rayleigh Road  
Hutton  
Brentwood  
Essex  
CM13 1AJ  
01277 214020 (home)  
07885 023689 (mobile)  
Email: raybirchley@live.co.uk

10<sup>th</sup> April 2023

**Hutton University of the Third Age (Reg No. 1151082)  
U3A Accounts to 31<sup>st</sup> March 2023**

Dear Trustees,

As required by Charity Law, I ( as the independent examiner for Hutton U3A) have inspected the U3A financial accounts for the year to 31<sup>st</sup> March 2023 and can confirm the following:

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I subsequently conclude that the Accounts for Hutton University of the Third Age are acceptable and should be put to the Membership for approval.

Yours Sincerely

Ray Birchley



## Hutton u3a Treasurers Annual Report for Year Ending 31<sup>st</sup> March 2023

There has been a continued return to a full range of operational groups including the development of a very active Trips and Visits Group plus a number of Committee led activities. Overall there were surplus funds of £114 compared to £592 last year. The key features impacting on the 'Income and Expenditure' for 2022/23 are: -

- Membership fees fell slightly from £6,085 (2021/22) to £5,959 (2022/23) and a similar small reduction in Gift Aid from £1,000 to £896.
- Three Committee led events were run, the Summer Dance and Xmas Dinner which resulted in a small surplus of £253, plus a Cybercrime Seminar. In addition, a "Thank You" Afternoon Tea and Information sharing session was held for Group Leaders and two large cakes were purchased for the 10<sup>th</sup> Anniversary Monthly Meeting.
- The costs of using Bishops Hill and Hutton Community Centre have increased as anticipated, reflecting the increase in heating and lighting costs they have incurred this year. This has adversely impacted costs to Groups using these venues and to the running monthly meetings by approximately 10%.
- Speakers fees fell from £1,639 (2021/22) to £1,517 (2022/23) due to the return to a single monthly Speaker from June 2022 but this has been offset by an increase in speakers fees.
- There was a substantial reduction in the purchases of equipment and software from £2125 in 2021/22 to £225 in 2022/23.
- The account held with Barclays was closed, as we were advised by Barclays, that costs would be incurred. The £10 in it was transferred to the main Lloyds account.
- The Committee decided to restrict the annual subscription increase to £1 for 2023/24 (from £17 to £18) rather than the £3 agreed at the 2022 AGM.

The accruals relating to Group Activities are being reallocated to the relevant Groups for the coming financial year, 2023-2024.

A handwritten signature in black ink, appearing to read 'Gavin Cowlard', written over a horizontal line.

Gavin Cowlard  
Treasurer



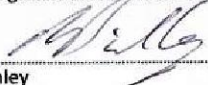
## Hutton U3A Financial Report for Year Ending 31st March 2023

### INCOME & EXPENDITURE

2021-22		2022-23
	<b>INCOME</b>	
6,085	Membership Fees	5,959
12	Visitors fees	58
1,000	Gift Aid	896
2,124	Group Room/Hall Hire Subs	5,540
1,539	Transfer from Brentwood Reserves	-
	Groups Other	10,332
5,163	Committee Organised Functions	5,077
25	Other Income (Transfer from Barclays a/c)	-
<b>15,948</b>	<b>TOTAL INCOME</b>	<b>27,862</b>
	<b>EXPENDITURE</b>	
1,250	Third Age Capitation Fee	183
790	Third Age Trust - insurance, licence, conference, magazines diaries	896
2,361	Group Room/Hall Hire	5,374
-	Groups Other	10,639
5,421	Committee Organised Functions	4,824
-	Leaders Function	222
1,115	Admin other expenses (newsletter etc)	1,049
455	PC Hardware, Software, Zoom & email purchase	225
1,639	Monthly meeting speaker fees	1,517
1,670	Equipment Purchase	-
465	Monthly meeting hall hire	1,254
97	Refreshments	1,185
93	Monthly committee meeting room hire	380
-	Website costs	-
-	Income/Expenses this year relating to last year	-
<b>15,356</b>	<b>TOTAL EXPENDITURE</b>	<b>27,748</b>
592	Year End Profit/(Loss) at 31st March	114
8,955	Surplus from previous years	9,547
<b>9,547</b>	<b>TOTAL RESERVES as at 31 March 2021</b>	<b>9,661</b>
	<b>YEAR END</b>	
18,114	Bank Accounts	<b>25,321</b>
	Lloyds Main Account	19,133
	Lloyds Membership Account Float	50
	Lloyds Membership Account Prepaid Subs	6,138
	Barclays Social Account	
	Unpresented Cheques	
(4,777)	Advance receipts received	(6,138)
	Lloyds Membership Account Prepaid Subs	
(1,833)	Accrued Expenses	(1,104)
(2,247)	Prepaid Income	(12,520)
270	Advance payments/deposits made	4,082
20	Petty cash	20
<b>9,547</b>	<b>TOTAL</b>	<b>9,661</b>

Prepared by: Gavin Cowlard (Treasurer)

I confirm that the Treasurers Annual Report, this report and relating accounting records have been inspected by:

 19/4/23  
Ray Birchley



## Hutton u3a Asset Register

### Asset Written Down Values as at 31st March 2023

Item	Acquired Date	Purchase Price	Current Value
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Dell Laptop (Zoom / General Use)	Nov 2021	£445	£267
Logitech Webcam	Oct 2021	£169	£102
Barcode Scanner	Jul 2019	£ 110	£22
HP Laptop 14-ck0012na	Jul 2019	£ 399	£80
ID Card Printer	Jul 2019	£ 659	£132
Wireless Microphone System & Hand Mike (Alto)	May 2018	£ 79	£0.0
PA system (Yamaha)	Mar 2018	£ 766	£0.0
DVD/Blue Ray player	Jan 2017	£ 64	£0.0
LCD Epsom Projector	Jul 2016	£ 375	£0.0
Projector Screen	Jul 2016	£ 150	£0.0
Apple Laptop (Mac Book Pro)	Jul 2016	£ 975	£0.0
Teapot	Apr 2015	£ 16	£0.0
Teapot	Apr 2015	£ 16	£0.0
Speaker Trolley	Mar 2015	£ 25	£0.0
Small Speakers (Bowers & Wilkins)	Mar 2014	£ 399	£0.0
Original wireless microphone system	Mar 2012	£ 486	£0.0
Cash Box	Mar 2011	£ 6	£0.0
Cash Box	Mar 2011	£ 6	£0.0
Dell Projector	Mar 2011	£ 728	£0.0
Dell Laptop	Mar 2011	£ 474	£0.0
Notice Board	Mar 2010	£ 125	£0.0
		<b>£ 7,094</b>	<b>£ 976</b>