

Charity registration number 1151019

THE LIGHTHOUSE PROJECT (CRAWLEY)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

THE LIGHTHOUSE PROJECT (CRAWLEY)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mrs R Benwell - Chair
Mr I Hancock - Treasurer
Rev K Taylor
Mr I Johnson
Mrs S Lindridge
Rev R Poole

Charity number

1151019

Registered office

St Andrew's Church
Weald Drive
Furnace Green
Crawley
West Sussex
England
RH10 6NU

Independent examiner

Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
Chartered Accountants
1-7 Station Road
Crawley
RH10 1HT

THE LIGHTHOUSE PROJECT (CRAWLEY)

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THE LIGHTHOUSE PROJECT (CRAWLEY)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's foundation model constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The principal object of the charity is to advance the Christian Faith among young people and families, in schools and groups, and in conjunction with the churches in the area of Crawley, West Sussex and the surrounding area.

The trustees are committed to ensuring that through our staff and volunteers, the Christian Faith is presented to young people in schools and groups, and in conjunction with the churches in the area of Crawley, West Sussex and the surrounding area.

We maintain contact with the local churches and supporters through regular prayer letters, visiting churches to talk about our work and meeting with local church ministers, pastors and leaders.

The objectives are achieved through staff and volunteers leading assemblies, clubs, R E lessons and other activities in primary and secondary schools in the Crawley area.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Achievements and performance

We are now working in the majority of primary schools and two secondary schools in Crawley. In primary schools we have delivered assemblies, RE workshops (related to Easter and Christmas) and transition workshops for Year 6s moving onto secondary school. As well as this we were continue running lunch clubs in two primary schools after we appointed a new lunch club co-ordinator. In secondary schools, we have run a mental health/wellbeing course in two local secondary schools, run a lunch club, and organised and ran a 'Prayer Space'. All of these activities have been well received by the schools. We receive feedback about our work through discussion and questionnaires, and act upon the outcomes to ensure that our work is always of the highest standard.

We currently have 4 part time staff members, one of whom was appointed in the September as a Lunch Club co-ordinator, and 22 volunteers.

Volunteers and staff receive training to ensure that our work is engaging and appropriate. This covers for example, health and safety and safeguarding. The training also supports activities in assemblies, clubs and PSHCE sessions.

The charity is an Associate of Scripture Union, who have worked for many years in schools and children's missions. They provide us with additional training and resources.

In addition, a trustee with education experience, monitors assemblies against Ofsted criteria. Currently they are of a high standard.

It was not always easy to maintain regular contact with our supporters and the local churches, but on the last Sunday in January churches across the town were encouraged to focus on the work of Lighthouse. This has resulted in greater awareness of, and support for our work. In September we had a re-commissioning service for staff, volunteers and trustees. To ensure that we are regularly reviewing our work and impact, staff and trustees had an Away Day in June to review our work and plan for the future.

Financial review

The net incoming resources at the year end were £1,251 (2023: net outgoing resources £6,573).

It is the trustees' policy to maintain a balance of funds which equates to at least three months unrestricted payments, equivalent to £14,000 to cover emergency situations that may arise from time to time. Our reserves currently exceed this, however as mentioned in our plans for future periods we plan to take steps to establish assemblies in secondary schools as this area of our worked stopped because of Covid.

THE LIGHTHOUSE PROJECT (CRAWLEY)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

Plans for future periods

During the next year, we plan to continue to expand our work to address our vision that "every child and young person in Crawley will hear about the Christian faith and will have the opportunity to explore how it could impact their own life". We aim to do this by developing our partnership with churches so that we are able to support them with our knowledge and resources, and they are able to support us with volunteers, prayer and finances. In addition, we plan to take steps to establish assemblies in secondary schools as this area of our work stopped because of Covid. This may mean that we appoint an extra member of staff. We also plan to expand our lunch club work and the RE workshops that we deliver in primary schools. To ensure that our work is relevant and having impact we plan to continue having an annual meeting of staff and trustees where we review the past year, and plan for the next.

Structure, governance and management

The Lighthouse Project (Crawley) is a registered charity, number 1151019, and is constituted under a CIO Foundation Model Constitution dated 11 February 2013, as amended on 19 April 2021.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mrs R Benwell - Chair

Mr I Hancock - Treasurer

Rev K Taylor

Mr I Johnson

Mrs S Lindridge

Rev R Poole

Rev S Burston

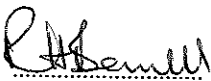
(Resigned 1 July 2024)

The trustees are appointed under the Constitution dated 11 February 2013.

Any decision may be taken either:

- at a meeting of the charity trustees; or
- by resolution in writing or electronic form agreed by all of the charity trustees, which may comprise either a single document or several documents containing the text of the resolution in like form to each of which one or more charity trustees has signified their agreement.
- All decisions are minuted.

The trustees' report was approved by the Board of Trustees.



Mrs R Benwell - Chair

Trustee

Date: 30.9.24

THE LIGHTHOUSE PROJECT (CRAWLEY)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE LIGHTHOUSE PROJECT (CRAWLEY)

I report to the trustees on my examination of the financial statements of The Lighthouse Project (Crawley) (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

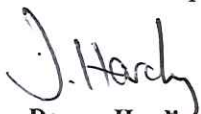
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
1-7 Station Road
Crawley
West Sussex
RH10 1HT

Dated: 23/10/24

THE LIGHTHOUSE PROJECT (CRAWLEY)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £
Income and endowments from:					
Donations and legacies	3	59,090	328	59,418	45,863
Other income	4	265	-	265	589
Total income		59,355	328	59,683	46,452
Expenditure on:					
Charitable activities	5	58,104	328	58,432	53,025
Total charitable expenditure		58,104	328	58,432	53,025
Net movement in funds	7	1,251	-	1,251	(6,573)
Reconciliation of funds:					
Fund balances at 1 April 2023		33,651	-	33,651	40,224
Fund balances at 31 March 2024		34,902	-	34,902	33,651

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.


THE LIGHTHOUSE PROJECT (CRAWLEY)

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Fixed assets					
Tangible assets	11		1,050		1,664
Current assets					
Debtors	12	1,235		1,038	
Cash at bank and in hand		34,801		33,818	
		36,036		34,856	
Creditors: amounts falling due within one year	13	(2,184)		(2,869)	
Net current assets			33,852		31,987
Net assets			34,902		33,651
The funds of the charity					
Unrestricted funds			34,902		33,651
			34,902		33,651

The financial statements were approved by the trustees on 30.9.24,


Mr I Hancock - Treasurer
Trustee

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

The Lighthouse Project (Crawley) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Foundation Model Constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

General funds are unrestricted funds which are available to use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted Funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

1.6 Tangible fixed assets

Computers	25% straight line
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1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as a basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

1.11 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts.

1.12 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of past events, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	59,090	328	59,418	45,863	-	45,863

4 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Bank interest	265	50
Repayment interest	-	539
	265	589

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

5 Expenditure on charitable activities

	Advancing the Christian Faith 2024 £	Advancing the Christian Faith 2023 £
Direct costs		
Staff costs	47,458	42,242
Depreciation and impairment	614	614
Travelling	590	306
Training	752	1,604
Office supplies & postage	584	768
Resources for schools work	2,846	2,345
Equipment	169	292
Insurance	845	748
Events	311	489
Other	283	117
Associate scheme donation	2,000	2,000
	<u>56,452</u>	<u>51,525</u>
Share of support and governance costs (see note 6)		
Governance	1,980	1,500
	<u>58,432</u>	<u>53,025</u>
Analysis by fund		
Unrestricted funds	58,104	53,025
Restricted funds	328	-
	<u>58,432</u>	<u>53,025</u>

6 Support costs allocated to activities

	2024 £	2023 £
Governance costs	<u>1,980</u>	<u>1,500</u>
Analysed between:		
Advancing the Christian Faith	<u>1,980</u>	<u>1,500</u>

7 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Depreciation of owned tangible fixed assets	<u>614</u>	<u>614</u>

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year ended 31 March 2024, two trustee's, Mrs Rosemary Benwell and Mrs Sue Lindbridge, were reimbursed expenses totalling £80 for event costs (2023 - £52 to one trustee for event costs).

9 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
	4	4
	<u>4</u>	<u>4</u>
Employment costs	2024	2023
	£	£
Wages and salaries	46,778	41,630
Other pension costs	680	612
	<u>47,458</u>	<u>42,242</u>

There were no employees whose annual remuneration was more than £60,000.

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024 £	2023 £
Aggregate compensation	19,436	16,726
	<u>19,436</u>	<u>16,726</u>

The Trustees consider key management personnel comprise the project leader, who oversees the staff and the work which is done in schools, maintains contact with schools and churches, and generally manages the day to day running of the charity.

10 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

11 Tangible fixed assets

	Computers £
Cost	
At 1 April 2023	2,454
At 31 March 2024	2,454
Depreciation and impairment	
At 1 April 2023	790
Depreciation charged in the year	614
At 31 March 2024	1,404
Carrying amount	
At 31 March 2024	1,050
At 31 March 2023	1,664

12 Debtors

	2024 £	2023 £
Amounts falling due within one year:		
Other debtors	1,235	1,038

13 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Deferred income	14	672	1,000
Other creditors		-	357
Accruals		1,512	1,512
		2,184	2,869

14 Deferred income

	2024 £	2023 £
Other deferred income	672	1,000

Deferred income is included in the financial statements as follows:

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2024

14 Deferred income

(Continued)

	2024	2023
	£	£
Deferred income is included within:		
Current liabilities	672	1,000
Movements in the year:		
Deferred income at 1 April 2023	1,000	-
Resources deferred in the year	(328)	1,000
Deferred income at 31 March 2024	672	1,000

15 Retirement benefit schemes

Defined contribution schemes	2024	2023
	£	£
Charge to profit or loss in respect of defined contribution schemes	680	612

The company operates a defined contribution retirement benefit scheme for all qualifying employees.

16 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
£	£	£	£
-	328	(328)	-

This restricted fund is a grant in which The Lighthouse Project received in March 2023 with the sole purpose of being expended on lunch clubs.

17 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023	Incoming resources	Resources expended	At 31 March 2024
	£	£	£	£
General funds	33,651	59,355	(58,104)	34,902

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

17 Unrestricted funds

(Continued)

Previous year:	At 1 April 2022	Incoming resources	Resources expended	At 31 March 2023
	£	£	£	£
General funds	40,224	46,452	(53,025)	33,651

18 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).