

THE LIGHTHOUSE PROJECT (CRAWLEY)
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

THE LIGHTHOUSE PROJECT (CRAWLEY)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Mrs R Benwell - Chair
Mr I Hancock - Treasurer
Mr K Taylor
Mr I Johnson
Mrs S Lindridge
Rev R Poole
Rev S Burston

Charity number

1151019

Registered office

St Andrew's Church
Weald Drive
Furnace Green
Crawley
West Sussex
England
RH10 6NU

Independent examiner

Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
Chartered Accountants
1-7 Station Road
Crawley
RH10 1HT

THE LIGHTHOUSE PROJECT (CRAWLEY)

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THE LIGHTHOUSE PROJECT (CRAWLEY)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their annual report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The principal object of the charity is to advance the Christian Faith among young people and families, in schools and groups, and in conjunction with the churches in the area of Crawley, West Sussex and the surrounding area.

The trustees are committed to ensuring that through our staff and volunteers, the Christian faith is presented to young people in schools and groups, and in conjunction with the churches in the area of Crawley, West Sussex and the surrounding area.

We maintain contact with the local churches and supporters through regular prayer letters, joint church meetings and meeting with local church ministers, pastors and leaders.

The objectives are achieved through staff and volunteers leading assemblies, clubs, R.E lessons and other activities in primary and secondary schools in the Crawley area.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

Achievements and performance

During the last year, our work has been adapted to take account of the Covid pandemic. Because of this staff and volunteers were unable to go into schools during lockdowns, and staff had to work from home. We were able to visit one secondary school for a short period to run a Mental health/Wellbeing course. As a result, staff and volunteers have produced videos for assemblies, RE lessons and Mental health/Wellbeing issues. This has meant that staff have developed new skills which are evaluated and monitored through pilot groups, discussions and questionnaires to ensure that our work is always of the highest standard. We are in the process of developing a system to find out how many schools are using our videos.

We currently have 5 part time staff members, one of whom is on maternity leave, and 23 volunteers.

Volunteers receive training to ensure that our input is engaging and appropriate. This covers for example, health and safety and safeguarding. The training also supports activities in assemblies, clubs and PSHE sessions.

The charity is an Associate of Scripture Union, who have worked for many years in schools and children's missions. They provide us with additional training and resources.

In addition, a trustee with education experience, monitors assemblies against Ofsted criteria. Currently they are of a high standard.

We have maintained regular contact with our supporters and the local churches.

A fundraising policy was developed during the year, but because of Covid we have adapted its implementation. There are signs that this is having a beneficial impact on raising awareness of the project and our work.

Financial review

The net incoming resources at the year end were £1,504 (2020: net outgoing resources £11,286).

It is the trustees' policy to maintain a balance of funds which equates to at least three months unrestricted payments, equivalent to £12,000 to cover emergency situations that may arise from time to time.

THE LIGHTHOUSE PROJECT (CRAWLEY)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Plans for future periods

The Covid-19 pandemic has affected our working practices and future plans for our school work. We plan to continue with our work through the use of the internet and social media, and where possible, through a physical presence that adheres to government guidelines. When it is appropriate, we will review the situation to agree a post-Covid strategy. We anticipate that there will be some working practices adopted during the pandemic that will be continued in the future as they are helping us to be more effective in our work.

Structure, governance and management

The Lighthouse Project (Crawley) is a registered charity, number 1151019, and is constituted under a Trust deed.

The trustees who served during the year and up to the date of signature of the financial statements were:

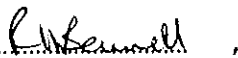
Mrs R Benwell - Chair
Mr I Hancock - Treasurer
Mr K Taylor
Mr I Johnson
Mrs S Lindridge
Rev R Poole
Rev S Burston

The trustees are appointed under the Trust deed dated 11 February 2013.

Any decision may be taken either:

- at a meeting of the charity trustees; or
- by resolution in writing or electronic form agreed by all of the charity trustees, which may comprise either a single document or several documents containing the text of the resolution in like form to each of which one or more charity trustees has signified their agreement.
- All decisions are minuted.

The trustees' report was approved by the Board of Trustees.


Mrs R Benwell - Chair
Trustee

Date: 22nd December 2021

THE LIGHTHOUSE PROJECT (CRAWLEY)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE LIGHTHOUSE PROJECT (CRAWLEY)

I report to the trustees on my examination of the financial statements of The Lighthouse Project (Crawley) (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

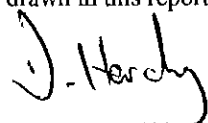
I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Darren Harding ACA FCCA DChA
Richard Place Dobson Services Limited
1-7 Station Road
Crawley
West Sussex
RH10 1HT

Dated: 11/01/2022

THE LIGHTHOUSE PROJECT (CRAWLEY)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Unrestricted funds 2020 £
<u>Income from:</u>			
Donations and legacies	3	48,981	37,150
Investments	4	-	215
		<hr/>	<hr/>
Total income		48,981	37,365
		<hr/>	<hr/>
<u>Expenditure on:</u>			
Charitable activities	5	47,477	48,651
		<hr/>	<hr/>
Net income/(expenditure) for the year/ Net movement in funds		1,504	(11,286)
Fund balances at 1 April 2020		39,340	50,626
		<hr/>	<hr/>
Fund balances at 31 March 2021		40,844	39,340
		<hr/>	<hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

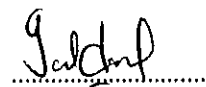
THE LIGHTHOUSE PROJECT (CRAWLEY)

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Debtors	9	5,469		1,325	
Cash at bank and in hand		36,637		38,657	
		<u>42,106</u>		<u>39,982</u>	
Creditors: amounts falling due within one year	10	<u>(1,262)</u>		<u>(642)</u>	
Net current assets			40,844		39,340
Income funds					
Unrestricted funds			40,844		39,340
			<u>40,844</u>		<u>39,340</u>

The financial statements were approved by the Trustees on 22nd December 2021



Mr I Hancock - Treasurer
Trustee

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

The Lighthouse Project (Crawley) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's trust deed, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities Accounts and Reports Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

General funds are unrestricted funds which are available to use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

1.4 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the charity's objectives, as well as any associated support costs.

All income is inclusive of irrecoverable VAT.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as a basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

1.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts.

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of past events, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donations and gifts	48,981	37,150

4 Investments

	Total	Unrestricted funds
	2021	2020
	£	£
Income from listed investments	-	215

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

5 Charitable activities

	Charitable Expenditure Heading 1 2021 £	Charitable Expenditure Heading 1 2020 £
Staff costs	38,560	39,746
Travelling	85	484
Training	236	500
Office supplies & postage	1,518	1,358
Resources for schools work	1,253	1,052
Equipment	1,651	676
Insurance	722	685
Events	-	1,281
Other	154	179
Associate scheme donation	2,000	2,000
	<u>46,179</u>	<u>47,961</u>
Share of governance costs (see note 6)	1,298	690
	<u>47,477</u>	<u>48,651</u>

6 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Accountancy	-	1,298	1,298	-	690	690
	<u>-</u>	<u>1,298</u>	<u>1,298</u>	<u>-</u>	<u>690</u>	<u>690</u>
Analysed between Charitable activities	-	1,298	1,298	-	690	690
	<u>-</u>	<u>1,298</u>	<u>1,298</u>	<u>-</u>	<u>690</u>	<u>690</u>

Governance costs includes payments to the independent examiners of £1,250 (2020- £642) for audit fees.

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year ended 31 March 2021, no Trustees were reimbursed for expenses (2020 - £340).

THE LIGHTHOUSE PROJECT (CRAWLEY)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Employees

The average monthly number of employees during the year was:

2021 Number	2020 Number
5	3

Employment costs

	2021 £	2020 £
Wages and salaries	38,560	39,746

There were no employees whose annual remuneration was more than £60,000.

9 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	806	1,171
Other debtors	4,663	154
	5,469	1,325

10 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	1,262	642

11 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).