



TRUSTEE REPORT

One Voice Immingham District (CIO)

Annual General Meeting – 2025

Introduction

The work of One Voice continues to be of significant benefit to the community, actively making a difference across a wide range of areas. Over the past year, we have seen substantial achievements and positive impact. However, as a forward-thinking charity, we remain committed to continual growth and improvement to better serve our community.

Governance and Trustees

We currently have seven Trustees:

- **Amy Allen** (Chair)
- **Sarah Habbershaw** (Vice Chair)
- Andrew Palmer
- Sarah Shotbolt
- Kath Vincent
- James Munro
- Aimee Lowther

After 14 years of service, **Elaine Norton** stepped down as Trustee in March 2025. We thank her for her dedication and are pleased that she continues to support One Voice in her role as **Project Manager**.

Trustee meetings are now held quarterly (previously monthly) on the second Tuesday of each month at 6:30 PM at the Civic Centre on Pelham Road. Attendance aligns with Charity Commission guidelines.

Partnerships and Community Representation

We continue to be deeply grateful to the many partner organisations who support our work. Their collaboration has been essential in fostering community growth and in co-delivering projects and services. Our success is a reflection of these partnerships – together, we are stronger.

One Voice has ongoing monthly representation at several local forums:

- **VCSE Alliance**
- **NELC Youth Alliance**
- **Mental Health Alliance**
- **Food Forum**

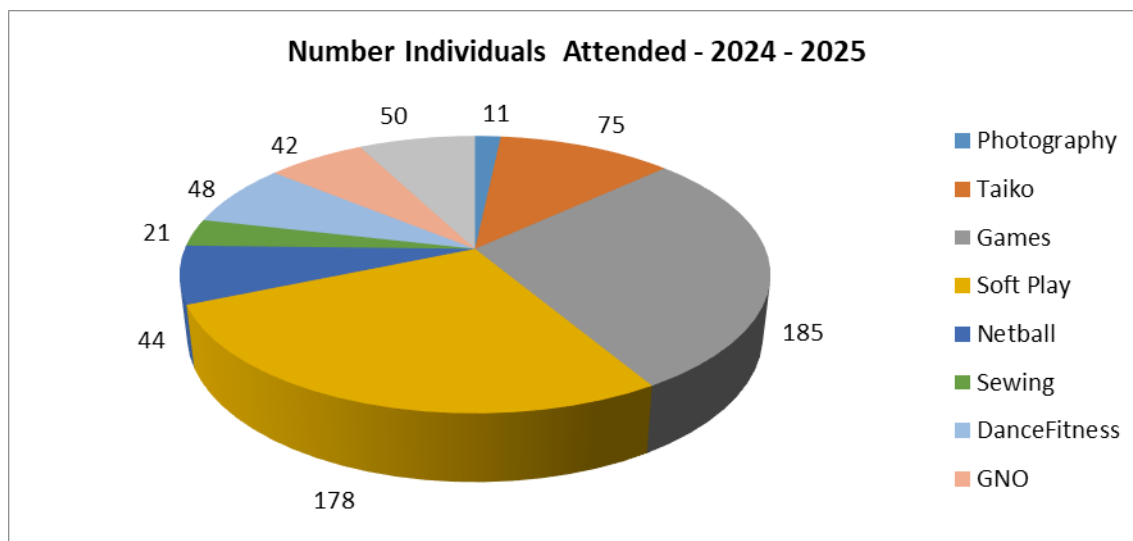
Through these partnerships, we've enhanced community engagement, saved vital services from being withdrawn, and created opportunities by shaping provisions based on need.

Elaine Norton continues to represent Immingham, Habrough, and Stallingborough at these forums, ensuring local voices are heard and considered in wider community development discussions.

Key Highlights from 2024–2025

- **Employment Compliance:** Transitioned sessional workers from self-employed to zero-hour contracts in line with HMRC guidelines.

- **Reaching Community Project:** Now in its 7th year following continuation funding from The National Lottery. This project remains our flagship initiative, reducing isolation and increasing opportunities.
- **Outreach Project:** Addressed youth anti-social behaviour through positive engagement, funded via the PCC.
- **Annual Events:** Continued delivery of **I Fest** and **Festive Family Fun**, promoting inclusivity and joy.
- **Cookery Courses:** In partnership with CARE, provided courses focusing on nutrition, budgeting, and skill development.
- **Youth Engagement:** Delivered music sessions (Pilgrim Sounds) under the JEFF project.
- **Shared Resources:** Provided access to equipment for various local groups, supporting community-led activities.
- **Community Promotion:** Maintained the **What's On Guide** and strong local communication channels.
- **Employment Opportunities:** Supported approx. 24 individuals through paid roles, volunteer placements, and training.
- **Studio 1 Cinema:** Monthly community showings and venue use for group events.
- **Service Sustainability:** Helped transition Immingham Access Point services to ensure continuity for residents.
- **Policy Review:** Annual updates completed for policies and procedures.
- **Youth Bus Support:** Worked with NELC Young & Safe Team to maintain youth services in Immingham.
- **Continued regular Engagment with the following number of participants through weekly activities**



Current Activities and Schedule

Weekly Sessions (Free unless noted):

- **Heuristic Play:** Mon 1–2:30 PM, Old Library Building
- **Photography Group:** Mon 7–8:30 PM, Trinity/Community locations
- **Girls' night Out:** Mon 7–9 PM Blossom way
- **Dance Fitness:** Tues 6.15–7.15 PM, Oasis Academy
- **Music Production (11–18 yrs):** Tues 6:30–8 PM, Old Library
- **Sewing Group:** Wed 10 AM–12:30 PM, Old Library
- **Soft Play (Under 4s):** Wed 1–2:30 PM, Old Library
- **Taiko Drumming (6–11 yrs, 11+):** Thurs 4:45–6:30 PM, Old Library
- **Games Night:** Fri 6–8:30 PM, Old Library
- **Netball (11+ to Adults):** Fri 6:30–8 PM, Oasis Academy
- **Soft Play (Sat ages 8 & under):** 10 AM–12 PM, Civic Centre (£2 per child)
- **Detached Youth Work:** 1 evening per week, 7–9 PM
- **Studio 1 Cinema:** 1st Tues each month, 7 PM, Civic Centre

- **Annual I Fest:** Blossom Way (August) Gate entry charge
- **Festive Family Fun:** December (Ticket cost)

Financial Overview

Our financial position remains strong, largely due to continued support from the **National Lottery Community Fund**, enabling our core project delivery through to 2026. We operate without liabilities and allocate all funds for specific, grant-approved purposes. Additional funding has been gained from the local Authority for specific projects.

One Voice Immingham District CIO

Summary of Income and Expenses from 01/04/2024 - 31/03/2025

Income

Income - Activities	£	12,460.99
Income - Funding	£	78,365.30

Total Income	£	90,826.29
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Expenditure

Reaching Communities Projects	£	50,868.73
Cinema/Studio 1	£	1,393.32
I Fest	£	5,146.36
Total Music	£	2,544.67
Miscellaneous	£	450.00
Cookery Courses	£	7,193.74
PCC Project	£	8,521.59

Total Expenditure	£	76,118.41
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Total Surplus or Deficit	£	14,707.88
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Project Balances 31/03/2025

Cinema/Studio 1	£3,730.76
Immingham 100 Fund	£19,486.07
I Fest	£11,051.53
Total Music	£2,157.11
Miscellaneous	£6,022.66
Cookery Courses	£9,946.15
PCC Project	£82.72
Reaching communities project	£23,281.12

Although we do not currently have a formal reserve policy, we manage limited earmarked reserves for contingency use. These funds are designated for specific use agreed by the board of Trustees but could be used to cover any liabilities if necessary.

Financial oversight is conducted by **Sarah Habbershaw** and **Amy Allen** with monthly operational support. Our accounts are independently examined and submitted to the Charity Commission as required. Payments are managed by **Elaine Norton**.

Looking Ahead – Vision & Priorities

As we enter our **16th year**, our focus is to consolidate the solid foundation built since 2009 and to ensure sustainability through strategic growth and leadership development.

Key Goals:

- Increase face-to-face community engagement.
 - Strengthen and diversify partnerships.
 - Promote funding opportunities and raise One Voice's profile.
 - Continue to explore plans for a dedicated **Community Building**.
 - Seek new funding to reduce reliance on individual volunteers.
 - Support pressing community issues: **youth, poverty, literacy, mental health**.
 - Develop events and activities addressing **social isolation**.
 - Mentor new leaders and potential future trustees to ensure sustainability.
 - Fully transition and develop **Immingham Access Point** services.
 - Expand and evolve existing projects based on community feedback.
 - To engage with partners on the development of the **Town Plan**
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Conclusion

One Voice remains deeply committed to serving the residents of Immingham, Habrough, and Stallingborough. We are proud of the impact we have made and optimistic about the future. With your continued support, we will build on our strengths, embrace new opportunities, and remain a trusted voice within our community.

Thank you for your continued support.

Prepared by the Trustees of One Voice Immingham District (CIO)

AGM – June 2025



Annual Account Report 2025

One Voice Immingham District (CIO)

One Voice Immingham District CIO

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Reaching communities project	£23,281.12
	£ 77,512.49

Bank Balance 01/04/2024		
Bank Balance 31/03/2025	£	92,526.94
Value of all other assets at 31/03/2025	£	10,180.00
Value of any outstanding liabilities at 31/03/2025	£	-

Additional Information:

While we do not currently operate with a formal reserves policy, One Voice maintains limited earmarked funds that can be accessed as contingency reserves if required. These funds *** are designated for specific project purposes as agreed by our Board of Trustees, but remain available to cover essential liabilities or unforeseen costs where necessary. This approach ensures we retain a degree of financial resilience while prioritising responsible stewardship of our resources. We recognised as an organisation that we need to strengthen our reserves and are currently exploring options to enable us to develop a suitable reserve funding pot for the organisation and its needs



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

One Voice Immingham District CIO

On accounts for the year
ended

31/03/2025

Charity no
(if any)

1150999

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025/YY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

CTuck

Date:

21/07/2025

Name:

Clare Tuck

Relevant professional
qualification(s) or body

AAT L4 Professional Diploma in Accounting

(if any):

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Address:

Habrough
N. E. Lincolnshire
DN40 3FB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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