



TRUSTEE REPORT

By Elaine Norton (Chairperson)

ONE VOICE IMMINGHAM DISTRICT (CIO)

ANNUAL GENERAL MEETING MAY 2024

The work of One Voice continues to be of benefit to the community and is actively seen to be making a difference in many ways. Within the last year there have been many achievements to be proud of but it is important to me as chair of One Voice that we always recognise that there is always room for improvement and development in relation to the work of One Voice.

We currently have 5 Trustees: Myself Elaine Norton, Sarah Habbershaw, Leanne McGlennon, Andrew Palmer and Michelle Dziobon.

I Elaine Norton is the appointed Chair and Sarah Habbershaw is the appointed Vice Chair. We hold monthly steering group meetings. These meetings are held at the Civic Centre on Pelham road the second Tuesday of each month at 6.30 pm. They are an open meeting anyone is welcome to attend. Partner agencies are invited to attend as and when required.

There are many organisations that have supported One Voice and continue to have effective working relationships with us, their consistent support is very much appreciated and highly valued. I would like to thank all the supporting partners who have been continually committed to working with One Voice as and when it has been needed they have shown their support in a range of different ways as together we try to make a difference. I truly believe that together we are stronger and as we build on each other's strengths it is through this partnership work that a difference has been made for our community. We continue to try and foster positive working relationships with the community to improve the opportunities available. One Voice has consistently been involved in a range of forums that link in with community development across NELC and as Chair I attend these meetings to ensure the voice of Immingham, Havelock and Grimsby residents is represented and heard. We have monthly representation at the following forums:

VSCE Alliance

NELC youth Alliance

Mental Health Alliance

Food Forum

These forums have developed positive links through partner organisations which have added value to the community and increased opportunities for the area through a partner approach. We have shared resources, encouraged and supported community consultation this has encouraged new services or activities being offered in our area and saved services from being withdrawn from our communities. These partnerships enable us to shape and influence services offered within our community.

We continue to face changes and challenges and successes within our work however I feel all of these offer greater opportunities for us as we move forward, there will always be aspects of our work we need to develop and focus on further, to ensure we are working productively across all aims and although many aspects of our work meet multiple aims and ensure we are working in the most effective ways to support our community. We are continually learning through lived experience within our work.

Communication is a key factor of our work we are utilising a range of communication tools, The activities we are offering increase face to face engagement opportunities and this something we need to make the most of and develop further as it is evident that there is still most definitely a need to continue to develop different and creative ways to continue engaging with the community. I feel that it is important to reflect on ourselves as individuals as well as a CIO and trustees, looking at our roles and how we individually contribute towards the work of One Voice to ensuring we truly represent our community's views and needs and are working productively to make a difference in relation to the needs of the community.

I believe our Reaching community project has been our most enabling and successful project. It was originally linked with the hope that would potentially meet the needs of the community until a building can be gained for the town to reduce social isolation. This hope has continued for longer than expected. We initially received a grant for 3 years which changed to a 5 year project due to covid and budget underspends the lottery were very happy with the success of our project and encouraged us to apply for continuation funding which we were successful in gaining in 2023 to offer a further 3 years of the project.

The activities are planned in response to the needs and interests of the community members. The activities are held at various locations in the town and offer intergenerational engagement. We have reached approx. 2000 beneficiaries and are currently offering 10 sessions a week with a wide range of activities to suit all interests. We have utilised communication tools as part of this project to raise awareness of what's on offer in the town and increase awareness. This also links in with the PCC funded Outreach Project to encourage positive engagement. This project involves a team of youth workers visiting areas that have been identified as areas that have increased anti-social behaviour problems the aim of this project is to raise awareness of activities available for young

people and to identify any gaps in provision or barriers that prevent them from engaging in them encouraging them to engage in positive activities.

An overview of our activity is detailed below.

- We have transferred from a charity to a CIO Charitable Incorporated Organisation.
- We have been able to offer a wide range of activities through the reaching communities lottery grant. This is now beginning its 7 th year after gaining continuation funding. Held a full day celebration event with a packed programme of free entertainment.
- Start an outreach project to reduce antisocial behaviour in the town and encourage young people to engage in positive activities PCC funding was gained for this.
- Continued to provide annual events I fest and Festive Fun family event
- Delivered a series of cookery course in partnership with CARE to reduce hardship and develop new skills and understanding of healthy meals and budgeting after receiving funding from NELC
- Offer Music sessions Pilgrim Sounds for young people in line with the JEFF project funding and ward councillor funding.
- Support others with the use of resources : Eastfield primary school use of Taiko drums, Habrough brownies and Guides, Hope Community and Swan events use of silent disco Equipment, Climb 4 use of board games, football and pool table
- Continue to maintain the community What's On guide
- Offer opportunities for both paid and volunteer work for approx. 24 people some of these have gained employment because of the skills and experience gained. Placement/ training opportunities have also been provided.
- Purchased books for each school to raise awareness of hidden disabilities and mental health for children
- Organised and funded outside organisations to deliver workshops with all schools in Immingham to improve emotional wellbeing schools benefitted from I sing pop, Illuminate and Prison no way projects for all student year groups.
- Maintained Effective Communication networks supporting other organisations to engage and consult with the community more effectively as well as promote opportunities available in the area.
- Successfully campaigned to save the Immingham family hub
- Provide a community cinema Studio 1 offering monthly Showings and use by community groups for events.
- Representation for Immingham, Habrough and stallingborough on various VSCE sector boards
- Annual reviews of policies and procedures.

Our current community offer for is as follows:

- **Heuristic play:** Monday 1-2.30 pm Old Library Building. Free to attend
- **Photography:** Monday 7-8.30 pm trinity/community location visits. Free to attend
- **Dance fitness:** Tuesday 6-7pm Oasis Academy. Free to attend
- **Sewing group:** Wednesday 10-12.30 pm Old Library Building free to attend
- **Taiko Drumming:** Thursday 4-45-5.20 age 6-11 years 5.30-6.30 pm 11+ to adults - Old Library building: Free to attend
- **Games Night:** Fridays 6 – 8:30pm – Old Library Building. Free to attend
- **Soft Play Sessions:** *Wednesday 1-2.30 under 4's Saturdays 10-12 age 8 and under at civic centre £ per child £1 for extra siblings charge to subsidise cost.*
- **Netball:** Fridays 6.30-8.30 pm at Oasis age 11 –Adults Free to attend
- **Outreach detached youth work team engagement** 2 evenings a week 6-8 pm
- **Music Production Sessions** Tuesdays 6.30- 8pm old library building age 11- 18 years Free to attend
- **Studio 1 First Tuesday of every month** 7 pm at the civic centre entry charge to self-fund
- **I fest annually held at Blossom way first Saturday in August** entry charge to self-fund
- **Christmas Festive Family Fun** held annually in December entry charge to self-fund

Finance Details

Our Current financial situation remains healthy our main source of funding is the grant from the National Lottery which is to enable us to continue to deliver our community project for another three years. Our income increased considerably after Covid due to us being able to resume activities along with receiving grants from Northeast Lincolnshire council to deliver Youth activities and cookery courses. Our main costs are focussed around paying self employed sessional workers and facilitators and room hire costs. Funds are restricted to specific projects or specific uses within a project in line with funding requirements as outlined in our accounts.

Sarah Habbershaw oversees our accounting and paperwork in relation to our financial situation. With the support of a self-employed worker who works on our accounts monthly. Our accounts are independently examined as required and all documents are submitted to the Charity Commission. The financial reporting period was changed to bring our reporting period in line with the financial year as recommended by the accountant this will resume to a 12-month reporting period from April 2024.

WHAT'S NEXT?

As we embrace the 15th year of One Voice, I feel our focus must be to continue to work on strengthening the good foundations we have built since 2009 the work we do is successful in many ways, and it is evident it makes a difference and is of benefit of the community we serve. We hope to progress the vision of a community building as we now have an opportunity to work in partnership with another organisation to try and make this dream reality. Plans have been drawn up for initial costings and we are in the early stages of developing this project however we are very aware that we need extra help and support to ensure the skills and expertise required for this are available. I am very keen to mentor people to learn different aspects of our work, so it isn't as dependent on individuals fulfilling the roles of planning and overseeing activities, funding requirements admin and finance responsibilities this is important for the long-term success and sustainability of One Voices work in the community. We need to consider long term sustainability as we have faced some challenges due to us relying on volunteer to carry out key factors of our work.

Key Focuses moving forward:

- Engage with Community: People to people face to face
- Identify different effective and creative ways to offer support to Partners and build on partnership work.
- Promotion of funding opportunities and One Voice within the community
- Potential Community Building
- Gaining Additional sources of Funding
- Supporting key issues in the town: Youth activities, poverty/Deprivation, Literacy and Mental Health
- Community engagement events and activities
- Gaining additional funding sources.
- Activities that address social isolation and reduce mental health issues.
- To identify people with a passion for community that can be mentored alongside current trustees to learn aspects of the roles and work within One Voice to build long term sustainability for a CIO Role.
- To continue with the projects, we currently offer
- To explore and offer new activities in response to community need.
- To explore new partnership relationships,
- To continue to develop and strengthen, current partnership work.
- To build capacity of the one voice management team and trustees to empower future projects
- To encourage communication within our community.

Accounts for Annual report

Summary of Income and Expenses from 01/10/2022 - 31/03/2024

Events/Projects	Expenses	Income	Surplus / (Deficit)
Cinema/Studio 1	1,905.85	2,329.48	423.63
Cookery Course	6,888.90	8,245.00	1,356.10
J Fest	4,947.96	3,445.06	-1,502.90
Total Music	2,852.76	5,500.00	2,647.24
Miscellaneous	1,108.50	1,597.00	488.50
PCC Funding	846.41	2,500.00	1,653.59
community led events	748.50	680.00	-68.50

Total 19,298.88 24,296.54

Event / Project Total Surplus 4,997.66

Income - Activities	1,930.32
Income - Grants/Funding	51,250.00
Income	<u>53,180.32</u>

phone/Internet/insurance	661.86
staff	16,410.37
room hire	11,121.83
facilitators	25,608.70
financial admin support	333.25
resources	10,023.91
marketing/advertising/promotion	1,323.37
refreshments	1,855.67
volunteer expenses & training	809.31
Expenses	<u>68,148.27</u>

Surplus / (Deficit) **-14,967.95**

Overall Total Income 77,476.86

Total Expenses 87,447.15

Overall Total Deficit **-9,970.29**



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
One Voice Immingham District CIO

**On accounts for the year
ended**

31/03/2024

**Charity no
(if any)**

1150999

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

07/10/2024

Name:

Clare Tuck

**Relevant professional
qualification(s) or body
(if any):**

AAT L4

Address:

1 Dawson Court

Habrough

DN40 3FB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.