

Company registration number : 08179414

Charity registration number : 1150977

LIFELINE (HARROGATE) LIMITED

**Trustees' report and unaudited accounts
for the year ended 31 December 2020**

LIFELINE (HARROGATE) LIMITED

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LIFELINE (HARROGATE) LIMITED

Legal and administrative information

Trustees/Directors	Mrs Tessa Beaumont Mrs Carol Jayne Bexon Dr Christopher Robin Coggins Mr David John Collett Mr Carl Michael Good Mr Richard John Marjoribanks
Charity registration number	1150977
Company registration number	08179414
Registered office	Harrogate Community House 46-50 East Parade Harrogate North Yorkshire HG1 5RR
Independent examiners	Accounts and Tax (Harrogate) Limited 6 Mount Street Harrogate North Yorkshire HG2 8DQ

LIFELINE (HARROGATE) LIMITED

Trustees' report for the year ended 31 December 2020

The Trustees present their report and accounts for the year ended 31 December 2020.

The accounts have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's articles of association, the Companies Act 2006 and the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2006.

Structure, governance and management

Lifeline Harrogate is a Charity registered with the Charity Commission under number 1150977.
Lifeline (Harrogate) Limited is a company limited by guarantee under number 08179414.

The principal activity of the company continued to be the relief of needs and poverty of homeless people in Harrogate and District in accordance with the charity's objects.

Carl Good is an Accredited Member of the National Landlords Association.

Lifeline work in partnership with Green Pastures (CBS) Limited, a Christian social enterprise and the purchaser of our homes, and so are able to access the combined expertise of not only Green Pastures but also 56 partners nationwide, all housing the homeless. There is an annual conference to share best practice.

The trustees, who are also directors for the purposes of company law, and who served during the financial year were:

Mrs Tessa Beaumont	(appointed 11/01/2021)
Mrs Carol Jayne Bexon	
Dr Christopher Robin Coggins	
Mr David John Collett	
Mr Carl Michael Good	(reappointed 18/05/2021)
Mr Richard John Marjoribanks	

The directors of the company, under the company's articles, are known as members of the management committee. Under the requirements of the memorandum of articles of association, the directors are elected and / or re-elected at the annual general meeting.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up of the company.

LIFELINE (HARROGATE) LIMITED

Trustees' report for the year ended 31 December 2020 (continued)

Structure, governance and management (continued)

The charity has a management committee of up to 6 members who meet at regular intervals and are responsible for the strategic direction and policy of the charity.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks.

Objectives and principal activities

The charity's objectives are the relief of need and poverty of homeless people in Harrogate and district by providing accommodation, education, training, personal development opportunities, counselling, mentoring and advice. The policies adopted in furtherance of these objects are set out in the charity's articles of association and there has been no change in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Details of the main activities of the charity are shown in the following paragraphs:

We aim to provide move-on accommodation for those people who have been formerly homeless and to equip them to live independently.

We work with Local Authority financed initiatives, such as the Harrogate Homeless Project, to identify those ready to move on from hostel or temporary accommodation as a step towards independent living. These help support the Government's National No Second Night Out initiative by freeing up places in hostel accommodation.

Lifeline is a Christian Charity that has Jesus as its inspiration and its core. We always strive to follow Him and make all our actions spring out of our love for Him. We know this does not buy us our salvation, as our salvation is a gift from God, but we do everything we do at Lifeline for others out of the gratitude for what He has done for us.

Public benefit

The trustees have considered their statutory duties to ensure that the charity operates in the public benefit. The trustees believe that the support they offer to homeless people is clearly in the public benefit.

Fundraising activities

Our fundraising activities in the past year have included talks to local Churches, organisations and schools to encourage people to adopt us as their sponsored charity or join us as "Partners" and other personal contact activities. We have also made applications to grant-making bodies.

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Trustees' report for the year ended 31 December 2020 (continued)

Achievements and performance

Statistics since Lifeline started up to 31 December 2020	
People housed	65
Nights of housing provided	22460
Occupancy levels	93%
Number of beds	12
Number of houses	4

Destination after leaving Lifeline	Percentage
Independent Living – Left Lifeline with a job (the dream!)	36%
Independent Living - Left Lifeline but without a job	21%
Unknown - Left Lifeline and either homeless again or not known where they went to	5%
Loop - Returned to hostel/agency	30%
Family – Returned to family	6%
Died – Whilst resident	2%

Destination of those who moved into independent living	Percentage
Moved into private rented	53%
Moved into council rented	37%
Left to live with family	10%

Outcome	Percentage of all housed
Resident found work whilst with Lifeline	63%
Resident actively engaged with their support plan	72%
Resident engaged in some meaningful activity	71%
Resident made a significant advance in their journey from addiction	23%

LIFELINE (HARROGATE) LIMITED

Trustees' report for the year ended 31 December 2020 (continued)

Review of the Year

Lifeline Harrogate was established as a response to the lack of hope that many were experiencing after the traumatic experience of becoming homeless had left them housed, but only in a hostel, or, a room in someone's home in a hosting project, without the availability of a next step which would give them the extra degree of independence they needed if they were to have an opportunity to prosper in their lives.

Lifeline is able to provide a real 'home' and a step out of the hostel into independent living. That home brings many benefits such as an address in the community, a front door key, a place to rebuild their life, a place where they can feel safe and secure, with support, and a launch-pad into a future life. We have been able to give people hope by giving them all of those things in a wealthy town where the gap between haves and have-nots is huge and so by restoring them back into the community, we can reduce that gap at a stroke. We have residents in five three-bedroom houses having recently opened up a house for women.

It remains the case that there are tremendous problems with securing housing when on benefits ('DSS' as the landlords term it) and landlords can be very choosy in Harrogate leaving people on the bottom rung of the ladder with very few housing options. Add to this homelessness, addictions, debt, low self-confidence, extremely low self-esteem, acting out of previous traumas and these problems become virtually insurmountable. This is where Lifeline is able to step in. We have been able to see once again this year how despite what might seem to be impossible odds that these chains can be broken and progress, massive progress in some cases, can be made.

We are part of a move-on pathway with Harrogate Borough Council. This means that we can obtain additional points for the residents when we can confirm they have actively engaged with their support plan. With the correct number of points they can secure a move into a council property. We have had many successes of people breaking through into fully independent living, some without a job and some even with a job,

When the time is right for the resident, and a council, or indeed a private rented, property is available we help them with all aspects of the move including setting up their gas, electric and water accounts, helping them source furniture and white goods as well as providing financial provision for carpets, or other requirements up to a certain amount.

Whilst a resident is with us Lifeline takes each individual through a support plan which provides the focus for weekly meetings. We focus on the following areas of development with each resident;

- | | |
|--------------------------------------|---------------------------------------|
| - Finance and Debt | - Physical Health |
| - Education, training and employment | - Emotional and Mental Health |
| - Relationships | - Offending behaviour |
| - Confidence and self-esteem issues | - Resettlement |
| - Independent Living Skills | - Any other quantifiable support need |
| - Substance Misuse | |

LIFELINE (HARROGATE) LIMITED

Trustees' report for the year ended 31 December 2020 (continued)

Review of the Year (continued)

By focussing on these issues, and continually reinforcing them, we are able to increase the chances of resettling individuals back into the community minimising the change that they should become homeless again.

Referrals have been from Harrogate Homeless Project, Horizon Life Training, In2Out, Carpenters Arms, SASH, Mental Health Team NYCC, Probation, Ripon YMCA, Foundation Housing and some Churches which is an improvement on previous years as we become more well-known.

To date Lifeline has had 92.91% occupancy of its beds since its inception in February 2013. The rent unpaid is only 3.48% of total rents achievable comparing very well to private landlords.

Since Lifeline began housing people in 2013 our residents have now enjoyed over 24,000 nights in a warm, safe comfortable environment. It is not only housing they receive but ongoing support in all aspects of their life. During this time, we have seen many amazing changes in people as they benefit from being part of what we feel we create, which is a community and a family.

Our immediate plans are for another male house to meet the obvious demands there are for this type of supported accommodation. In the last year we have enhanced our support staff by two and also appointed a Senior Housing Manager,

Our current team is comprised of our CEO, a Senior Housing Manager, three Housing & Support Officers and an Administrator. All the positions are part-time. The work is further supported by a volunteer team.

Lifeline is a Christian Charity that has Jesus as its inspiration and its core. We always strive to follow him and make all our actions spring out of our love for him. We know this does not buy us our salvation as our salvation is a gift from God but we do everything we do at Lifeline for others out of the gratitude for what he has done for us.

Financial Review

Total incoming resources in the year increased by 13% following four successful grant applications. Incoming resources from charitable activities were marginally down due to slightly lower housing benefit income. Resources expended on charitable activities increased by 12% as we strengthened the staff team and moved to slightly larger offices in preparation for taking on new houses and support staff in 2021. Overall, the charity achieved a surplus of £5,272 for the year of which £1,168 was in respect of restricted activities. Unrestricted reserves at the year-end amounted to just over five month's normal operating expenditure which is within the target range.

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Trustees' report for the year ended 31 December 2020 (continued)

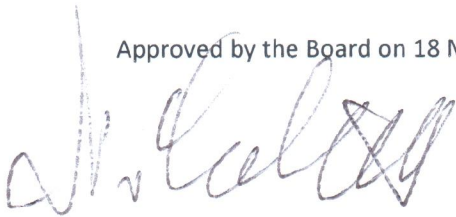
Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific purpose should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained or exceeded throughout the year under review.

Investment policy and objectives

The charity's funds are retained at the bank to be available for the charity's activities.

Approved by the Board on 18 May 2021.



On behalf of the board of trustees

David John Collett, Chair of Trustees

LIFELINE (HARROGATE) LIMITED

Independent examiner's report to the Trustees of Lifeline (Harrogate) Limited

We report on the accounts of the charity, and accompanying notes, set out on the following pages for the year ended 31 December 2020.

Respective responsibilities of the trustees and examiner

The trustees, who are also the directors of Lifeline (Harrogate) Ltd for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- 1) examine the account under section 145 of the 2001 Act;
- 2) follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- 3) state whether particular matters have come to our attention.

Basis of independent examiner's report


Our examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of our examination, no matter has come to our attention which gives us reasonable cause to believe that in any material respect the requirements:

- (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principle of the Statement of Recommended Practice: Accounting and Reporting by Charities;

have not been met, or to which, in our opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.


pp Accounts and Tax (Harrogate) Limited
6 Mount Street
Harrogate
North Yorkshire
HG2 8DQ

Dated: 6 May 2021

LIFELINE (HARROGATE) LIMITED

Statement of Financial Activities including Income and Expenditure Account for the year ended 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Incoming resources from generated funds					
Donations and grants		42,060	2,500	44,560	24,233
Investment income		43	-	43	72
		42,103	2,500	44,603	24,305
Incoming resources from charitable activities		121,709	-	121,709	122,422
Total incoming resources		163,812	2,500	166,312	146,727
Resources expended					
Charitable activities		159,708	1,332	161,040	143,177
Total resources expended		159,708	1,332	161,040	143,177
Net income/(expenditure) for the year					
Net movement in funds		4,104	1,168	5,272	3,550
Fund balances at 1 January		65,293	103	65,396	61,846
Fund balances at 31 December		69,397	1,271	70,668	65,396

The statement of financial activities also complies with the requirements for an Income and Expenditure account under the Companies Act 2006.

LIFELINE (HARROGATE) LIMITED

Balance sheet as at 31 December 2020

	Note	Total 2020 £	Total 2019 £
Tangible fixed assets	4	1,023	480
Debtors		7,160	5,452
Cash and bank balances		63,458	60,610
Current assets		70,618	66,062
Creditors: Amounts falling due within one year	5	(973)	(1,146)
Net current assets		69,645	64,916
Total assets less current liabilities		70,668	65,396
Total net assets		70,668	65,396
Represented by funds of the charity:			
Unrestricted funds		69,397	65,293
Restricted funds		1,271	103
Total funds		70,668	65,396

The company is entitled to exemption from the audit requirement contained in section 477 of the Companies Act 2006 for the Year Ended 31 December 2020.

No member of the company has deposited a notice, pursuant to section 476, requiring an audit for these accounts.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its incoming resources and application of resources, including its income and expenditure for the financial period in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company. These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

The accounts were approved by the board on 18 May 2021



Dr Christopher Robin Coggins, Trustee
Company registration number: 08179414

LIFELINE (HARROGATE) LIMITED

Notes to the accounts for the year ended 31 December 2020

Note 1: Accounting policies

Note 1.1: Basis of preparation

The accounts have been prepared under the historical cost convention and have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice (Accounting and Reporting by Charities) issued in March 2005 and the Companies Act 2006.

Note 1.2: Tangible fixed assets and depreciation

Tangible fixed assets (equipment) are capitalised for acquisition values in excess of £500 and are stated at cost less depreciation. Equipment is depreciated at 20% of the written down value

Note 2 : Trustees

Carl Good is remunerated for his duties as Chief Executive of the company. None of the trustees (or anyone connected to them) received any remuneration during the accounting period. Normal out of pocket expenses were reimbursed as required and have been verified by the trustees.

	2020	2019
Note 3 : Employees		
The average monthly number of employees during the period was	3	3
Number of employees at the year-end	3	3
The cost of salaries (including NI & pensions) was	£47,221	£36,834
The Director's remuneration included above (including NI & pension) was	£13,538	£13,082

Note 4 : Tangible fixed assets

	Equipment £
Cost :	
Cost @ 1 January 2020	600
Additions	700
Cost @ 31 December 2020	<u>1,300</u>
Depreciation :	
Depreciation @ 1 January 2020	120
Charged during period	277
Depreciation @ 31 December 2020	<u>397</u>
Net book values :	
Book value @ 31 December 2020	<u><u>1,023</u></u>
Book Value @ 1 January 2020	<u><u>480</u></u>

LIFELINE (HARROGATE) LIMITED

Notes to the accounts for the year ended 31 December 2020 (continued)

Note 5 : Creditors : amounts falling due within one year :

	2020	2019
Accruals	<u>£973</u>	<u>£1,146</u>