



# People Matter IW Executive Report

*“Your Voice, Your Care, Your Support, Your Independence”*



## AGM 2023 - 2024

**Charity Number: 1150937**  
**Company Number: 7805451**  
**PARES - CQC Rated Good**  
**ISO 9001:2015 Certificated**

Address: 1 and 2 Bernard Way, Newport, Isle of Wight, PO30 5YL

Telephone: 01983 685348      Website: [www.peoplesmatteriw.org](http://www.peoplesmatteriw.org)



*"Your Voice, Your Care, Your Support, Your Independence"*

**People Matter IW is the Island's User Led Organisation. People Matter IW is here to support the Island's community in having a voice and to ensure that they are heard when there may be planned changes to services that they are provided with. This collating of Service Users' views is varied to ensure that there is opportunity for all members to get their concerns and voices heard.**

**As a User Led organisation People Matter IW is managed by a board of Directors and Trustees all of whom are either Service Users or Carers or have their own disability. This is a major requirement of the '21 ULO Design Criteria'.**

#### **Directors of People Matter IW – the Charity Trustees:**

**John Phillips**

**Jane Lambert**

**Rodger Gray**

**Irene Burkett**

**Jim Mitchell**

#### **Manager's Report**

This has continued to be a difficult year with the closure Independent Living Centre closure on 1<sup>st</sup> April 2023. We have continued to develop the Learning Disability Support Service and Personal Assistant Recruitment and Employment Service, Find Your Care, and received funding to continue the We Stand Together Training, building on the success of the pilot project, partnering with Family Action – PARCS in Portsmouth. We have also been awarded funding in partnership with the Citizens Advice and Age UK IW to support them to provide Information, Advice and Guidance.

People Matter IW have adopted the following as our shared values:

#### **People Matter IW: We listen, you decide**

- Led by you the users of local services
- Helps you to obtain person centred services to keep your independence
- A caring, professional organisation working to national quality standards for you

- Providing you with relevant, unbiased easy to understand information, guidance and support
- We provide your link to making sure that service users voices are heard where decisions are made

I am proud that, with the support of our Directors and the fantastic staff team, all of whom understand and believe in supporting people with support needs within our community, People Matter IW are the key local organisation in ensuring the users of services are listened to.

The Independent Living Centre closed its doors in April 2023 so changed a lot for the services we provide.

We are looking forward to new projects and challenges and another year supporting people who need a voice. **Terri Baker – Manager – People Matter IW**

### **Financial Report**

Income: £527222.00

Expenditure: £566557.00

### **Groups and Membership report**

Since its inception, in 2011, People Matter IW has always been an effective membership and User-Led organisation. Historically we have provided personalised and detailed health and social care related Advice, Information and Guidance to the ultimate benefit of very many individuals, both our members and the public, without discrimination. People Matter IW has also always organised, on behalf of its members, as requested and required, a number of mainly user-led groups representing a wide range of Island residents with differing support needs.

The various forums we have consistently worked with include groups for people with Learning Disabilities, Autism, Attention Deficit Hyperactivity Disorder, Older People, Carers, Long Term Conditions and Parents Voice IW. This has usually involved all People Matter IW staff and volunteers in about 250 meetings a year, in various locations, across the full range of groups. In many instances, we have provided a comprehensive and professional administrative support, follow-up and minute taking service also chasing-up and dealing with various 'action points' between meetings.

This has sometimes involved challenging statutory bodies, on behalf of both individuals and groups which was the very reason that People Matter IW was originally set-up – to be the voice of the Island's Service Users. We have always looked to see how we might help either existing groups or new groups and have been keen to hold discussions with other user-led groups which we may be able to assist. In addition to our regular activities we have, in recent times hosted many one-off 'focus groups' or 'task and finish' groups, on behalf of other organisations, such as Age UKIW, the Isle of Wight Council, the local NHS or the Hampshire and Isle of Wight Integrated Care Board, for specific projects or purposes. These have

always been well attended and well received by our members and have always proved to be worthwhile avenues of ideas sharing, consultation and, most importantly, co-production.

It is absolutely vital that specific and effective two-way communication is maintained at all times. We have always successfully facilitated this through our groups as the professionals have always been a good source of reassurance and information for our members.

People using statutory services actually have an absolute right to a direct say in any and all changes in service delivery that may affect them both as groups and as individuals. This should never be ignored or forgotten. *“Nothing about me without Me”* is a wonderful motto. Whatever happens in the future I am confident that People Matter IW will continue to embrace and assist this process known as *‘Person Centred’*.

### **Quality Assurance and ISO 9001:2015**



ISO 9001 sets out very detailed criteria for a quality management system. It can be used by any organisation, large or small, regardless of its field of activity. ISO 9001 is a globally recognised standard which is based on several quality management principles including a strong customer focus, the motivation and implication of top management, the process approach and, importantly, continual improvement. Using ISO 9001:2015 helps People Matter IW to ensure each of our customers gets a consistently good, high-quality service.

Our most recent Surveillance Audit took place on Thursday the 31<sup>st</sup> of August 2023. I am very pleased to report positive news and confirm that People Matter IW have been successfully recertificated for another year but we will be lapsing this from September 2024 as we will be no longer funded to provide the same service by the Local Authority from April 2024.

### **Autism Inclusion Matters and Sensory Library**



AIM has continued to expanded and develop over the last year. During that growth we have held on to our core identity and leadership as an entirely Autistic Peoples Organisation. We have kept to our aims and values and reflect regularly on our purpose to ensure that we continue in the right direction. This has at times been challenging.

We currently have 5 autistic members of paid staff and 4 volunteers. We currently have over **2000** followers on social media with a high level of engagement and a comprehensive website with high traffic.

From **April 2024** we have had **338 separate individuals** attend our building for groups, sessions and workshops. Many of these are recurring visits making **835**

visits overall. We are closed in August so that is 835 visits in 5 months, or 167 people a month. This figure does not include people attending online sessions, or those attending professional training. It also doesn't include enquiries through our webform, or other messaging platforms which we provide support through. Our building does not have the capacity to provide the number of sessions or see the number of people that we need to see.

We are currently understaffed which is putting significant pressure on the current team. We are extremely grateful to our colleagues in the NHS who have provided a temporary staff member during this difficult time. We recently held a recruitment day which was extremely successful we have had applications for volunteers which we are currently processing and have had many expressions of interest for our paid posts once they are formalized.

### **Social and support groups**

We are currently running many different groups and sessions detailed below along with the funding source. Items marked with a star are those we currently do not know if we have funding to continue from April 2024.

#### **Children and Young People**

- 4-11 Family Support Group (4-8 & 9-12) – Childrens ICB
- 12-17 Teen Chill – Childrens ICB
- 13-19 Dungeons and Dragons - Short Breaks Group
- 8-17 I AM - Understanding Myself - Childrens ICB / RAISE

#### **All Age**

- Women and Girls Group – Childrens ICB

#### **Adults**

- Adult Social and Support Group – NHS Pre / Post Assessment Service
- Information and Advice Workshops NHS Pre / Post Assessment Service
- 16-25 Social Group – No current funding
- Dungeons and Dragons – No current funding
- Post Diagnostic Support Workshops – NHS Pre / Post Assessment Service
- 1:1 and Drop in information and advice – NHS Pre / Post Assessment Service HIWCF

### **RAISE Respecting Autistic Identity in Schools and Education – NHS England**

AIM has been thrilled to work with Parents Voice and Youth Trust on the RAISE project, part of the national Autism in Schools Project. The project has many aspects, our main role has been the delivery of training to the chosen cohort of schools and the children and young people's element. We are very pleased that year 4 funding has been agreed and we will continue to deliver our training to more schools throughout 2025. Thanks to the hard work of Jude and Layla our young peoples element has had amazing feedback and outcomes and is an outstanding piece of work.

### **Training**

We have delivered training to a number of organisations over the past year and the feedback has been incredibly positive. We have been delivering Oliver McGowan Tier 1 Part 2 Interactive Webinars with People Matter IW and have 2 training trios. We have also delivered training with the NHS as part of the National Development Team for inpatient Services.

### **Autism Partnership Board and forums**

This Partnership Board is organised and run by Autistic people, The meetings are well liked and often very busy.

We are also heavily involved as experts by experience in many groups and meetings. The number of forums and need for participation has increased and put additional pressure on us, as the absolute need for lived experience voices to speak up when decisions are being made that impact our islands communities has become paramount.

**Sensory Library** The Sensory Library continues to be popular and successful and is managed by our volunteer coordinator.

**No. of Loans 111 No. of Items 104 No. of Books 100**

**Total value loaned £4333.30**

We would like to extend our sincere thanks to People Matter IW for their continued support and faith in us and especially to Terri. We very much appreciate everything you do to help us in our journey.

**Claire Collins - Service Manager**

### **Personal Assistant Recruitment and Employment Service (PARES)**



We are pleased to report that Lea Fairclough has been employed as the new PARES Co-Ordinator, she has previously worked for PMIW in a range of different roles. A second admin assistant has also been employed to work solely with our new Continuing Health Care Clients and Personal Assistants.

The partnership between PARES and CHC continues to evolve, with us currently supporting 6 CHC clients (all with complex health and medical care needs) and employing 12 new Personal Assistants who provide the care required for these clients. The hard work that Carla put into preparing this transition has paid off. There are more in the process of transferring to PARES, due to the success of the initial group of clients.

Alongside these, our original PARES clients continue to receive the high level of person-centred care that PARES are committed to. They remain a mixture of self-funding, PHB and Access to Work.

In March/April 2023 PARES Personal Assistants provided **553** hours of support.

In March/April 2024 PARES Personal Assistants provided **2832** hours of support.



PARES has placed a larger advert than normal (incorporating what was Find Your Care) in the Isle of Wight Care Services Directory 2024, which hopefully will generate more clients, but for now, word of mouth amongst the CHC clients and referrals from CHC staff is increasing our client/PA numbers monthly.

**Lea Fairclough – Pares Officer**

### **Learning Disability Support Centre**



The LDSC was started in June 2022 to provide support and education for adults with learning disabilities such as autism, ADHD, and other problems as there was very limited choice around support, education, training, work, and volunteering opportunities. A lot of work went into assessing current needs by running groups prior to opening the centre and an open drop in for anyone interested was held at Holyrood Hall, Hall High Street, Newport IW. The information gained from these groups was fed into the Learning Disability Partnership Group (LDPG) so that people in charge of services listen to what is being said, People Matter IW aim to get people talking to make services better.

People Matter IW founded the LDSC and became an ASDN (Award Scheme Development and Accreditation Network) accredited learning centre to meet some of these needs locally.

**2023** saw the start of the ASDAN Living Independently Course that is aimed to help develop and understanding of independent living skills and issues which covered:

- Earning & Spending Money
- Keeping Track of Your Money
- Making Financial Choices
- A Place of Your Own
- Mental Health & Wellbeing
- Cooking on a Budget
- Career Management
- Preparing for the World of Work

**2024** we are delivering the ASDAN Enterprise Course

This was to support the students to develop themselves through activities and studies to find their inner entrepreneurs. Modules are:

- Entrepreneurial Skills
- Generating Enterprising Ideas

- Enterprise Planning
- Enterprise & Business
- Enterprise in Action
- Enterprise Evaluation

We have carried out a lot of crafting together to make items for enterprise activities. We are currently working on a host of items for the LDSC Christmas Fayre on December 12<sup>th</sup>, 2024. All are welcome to pop and buy. Interview Training has also been provided and some students were on the interview panel for the new NHS Learning Disability Lead.

**Sessions delivered:** Between for the 23-24 period, we delivered 108 sessions at the centre.

**Free Taster Sessions:** We offer free taster sessions for people to try out with us. Also, a multitude of work and voluntary work taster sessions were held at local businesses such as Liz Earle, The Garlic Farm, Wild Heart Animal Sanctuary, Storeroom.

**Educational Outing** to Quarr Abbey and Wight Aviation Museum.

Some of the students now have permanent voluntary roles and employment such as National Heritage - Osborne House, Charity Shops, Newport Minster and Oliver McGowan Training.

The centre is open for most of the usual school & college holidays to maintain sustainability and continuity in learning. We have also delivered individualised support plans for Sexually Inappropriate Behaviours. These come by referral.

Students take an active part in attending the Learning Disability Partnership Group representing the centre.

**Co-Production:** Students attending the centre also are involved in Co-production with local council and NHS since Project Fusion began.

Certificates are awarded at the end of each module to celebrate with Non-Alcoholic Prosecco.

## **Plans for 2025**

The centre has a new educational support programme starting in January 2025 aimed at young people 16-25 years with a learning disability which is 7 weeks.

**Young People Matter.** Feel free to get in touch if you would like to know more.

**Teresa Day – LDSC Lead Officer**

## **Information 1<sup>st</sup> Aid Annual Report**

The role of Information 1<sup>st</sup> Aid was introduced by PMIW following the closure of the Independent Living Centre at the end of March 2023 which enabled the



retention of one of the members of staff in an administrative role initially for 12 hours a week.

PMIW was successful in securing a bid from the Isle of Wight Council to help work alongside Citizens Advice Isle of Wight and Age UK to support Island residents get help and access the information that they need as many people are unable to do this themselves on the internet.

Since July 2023, PMIW have been working in partnership with Citizens Advice Isle of Wight in providing remote support for their local helpline. In November 2023 we were issued with electronic equipment to fulfil this role. Initially, 2 days of support was provided per week until the end of December 2023 when it increased to 3 days support from the beginning of 2024.

In the months from November 2023 – March 2024, 166 queries were recorded by PMIW for Citizens Advice IW and this number has continued to increase since.

We also regularly provide information, advice & guidance in care, health & wellbeing and equipment loan to people who either drop in or by phone or email enquiries. This data is collected and reported back to Citizens Advice Isle of Wight.

In the months from November 2023 – March 2024, 213 information, advice & guidance queries have been answered and 43 queries regarding Care Services responded to.

**Rebekah Brittan – Information First Aider**

**Thank you for reading our AGM 2023 Executive Report and for your continued support. The People Matter IW team and Directors.**





Company number: 07805451

Charity number: 1150937

PEOPLE MATTER (IW)  
(A COMPANY LIMITED BY GUARANTEE)

ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

ACCOUNTS

for the year ended 31 March 2024

CONTENTS

PAGE

Legal and Administrative Information	1
Directors Report	2 to 4
Independent Examiners' Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Accounts	8 to 11
Schedule to the Statement of Financial Activities	12

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

LEGAL AND ADMINISTRATIVE INFORMATION

for the year ended 31 March 2024

Directors/Trustees      S R Gray  
                                 J H Lambert  
                                 J D Roberts (resigned 16/02/2024)  
                                 J I Phillips  
                                 I D Burkett  
                                 J W Mitchell

The Registered Office:    Independant Living Centre  
                                 1 and 2 Bernard Way  
                                 Riverway  
                                 Isle of Wight  
                                 PO30 5YL

Company Number:        07805451

Charity Number:         1150937

Independent Examiner:   A H Cross & Co Limited  
                                 Chartered Certified Accountants  
                                 16 Quay Street  
                                 Newport  
                                 Isle of Wight  
                                 PO30 5BG

Bankers:                 Lloyds Bank plc  
                                 22 St Thomas Square  
                                 Newport  
                                 Isle of Wight  
                                 PO30 1SQ

DIRECTORS' REPORT

The directors present their report and the accounts for the period ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP 2005) issued by the Charity Commission for England and Wales (revised in June 2008) and are in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Structure Governance and Management

The company was incorporated as a company limited by guarantee on 11 October 2011 and is registered with the Charity Commission number 1150937.

The appointment of trustees is carried out by method of election by the trustees of the company.

Objects and Activities

Objects

The objects of the company shall be to give relief to those in need by reason of, in particular but not exclusively, the elderly and those with physical mental disability or developmental impairment; in particular by enhancing the everyday lives of beneficiaries and their carers, on the Isle of Wight by any means, including:

- i) delivering a range of high quality (personalised) services, projects and programmes which can facilitate independent living, health and well-being by information and sign posting to all the available organisations which offer help and support
- ii) working in partnership with a range of stakeholders
- iii) actively involving and engaging with beneficiaries and their carers
- iv) building collective approaches to strengthening a strong representative user voice
- v) shaping and influencing strategy, policy and practice of existing legislation and raising awareness of disability issues by delivering disability equality training and assisting organisations to meet their obligations under the disability equality act 2010 and subsequent related legislation.

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

DIRECTORS' REPORT

for the year ended 31 March 2024

Activities

People Matter IW is a User Led Organisation with a strong ethos of partnership working. We define ourselves as supporting any adult with support needs and the carers who support them.

We are a membership organisation and develop, facilitate and support other user led Groups.

People Matter IW have multiple projects working in partnership with others, this includes employing Personal Assistants (PARES) where clients needing support choose their own PA. A Learning Disability Support Centre, providing learning experiences for people with a learning Disability. Autism Inclusion Matters (AIM) providing support for people awaiting diagnosis or diagnosed to enable them to have information to support them. We also provide information and Advice on a large variety of support services Islandwide for people needing these services.

Financial Review

The financial statements are set out on pages 6 to 10 and show the state of the company's finances at 31 March 2024. The Statement of Financial Activities show a net surplus for the year of £97,559.00



STATEMENT OF DIRECTORS' RESPONSIBILITIES

for the year ended 31 March 2024

The Charities Act and the Companies Act require the board of trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business; and
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the financial statements.

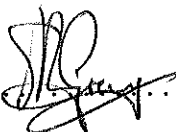
The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the Trustees' Report, and the responsibility of the Independent Examiner in relation to the Trustees' Report is limited to examining the report and ensuring, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

Method of preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

On behalf of the Directors

..........

Date : 2/12/24

INDEPENDENT EXAMINERS REPORT

for the year ended 31 March 2024

We report on the accounts of the company for the year ended 31 March 2024 which are set out on pages 6 to 10.

Respective Responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(1) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to an audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down by the General Directions given by the Charity Commissioners under section 145(5) (b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A H Cross & Co limited  
Chartered Certified Accountants  
16 Quay Street  
Newport  
Isle of Wight  
PO30 5BG

Date :

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2024

	<u>Unrestricted</u>	<u>Restricted</u>	
	<u>Funds</u>	<u>Funds</u>	<u>Total</u>
	£	£	£
INCOMING RESOURCES			
Incoming resources from charitable activities	286,090	241,132	527,222
Investment income	-	-	-
Total incoming resources	286,090	241,132	527,222
COSTS OF GENERATING FUNDS			
Cost of charitable activities	546,684	19,873	566,557
Total resources expended	546,684	19,873	566,557
Net incoming resources	(260,594)	221,259	(39,335)
Gross transfers between funds	-	-	-
Other recognised gains/losses	-	-	-
Net movement in funds	(260,594)	221,259	(39,335)
Total funds brought forward	83,841	53,053	136,894
Total funds carried forward	£ <u>(176,753)</u>	£ <u>274,312</u>	£ <u>97,559</u>

All activities derive from continuing operations.

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

BALANCE SHEET

at 31 March 2024

	<u>Notes</u>	<u>At 31 March</u> <u>2024</u> £
FIXED ASSETS		
Tangible assets	5	<u>1,394</u>
CURRENT ASSETS		
Sundry debtors	6	12,268
Cash at bank and in hand		<u>111,399</u>
		123,667
CREDITORS:- Amounts falling due within one year	7	<u>27,502</u>
NET CURRENT ASSETS		<u>96,165</u>
NET ASSETS		£ <u><u>97,559</u></u>
THE FUNDS OF THE CHARITY		
Restricted funds	8	274,312
Unrestricted funds	8	<u>(176,753)</u>
		£ <u><u>97,559</u></u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 5.

The directors acknowledge their responsibilities for complying with the requirement of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

.....  
Director

Date : 2/12/24

NOTES TO THE ACCOUNTS

for the year ended 31 March 2024

1 ACCOUNTING POLICIES

Basis of Preparation

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE) effective April 2008, and all other applicable accounting standards, as modified by the Statement of recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales (revised June 2008) (the SORP). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Act 2006 and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Accounting Convention

These accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

Incoming Resources

Incoming resources represents the total amount receivable by the company in the form of rents, local council funding and other generated funds.

Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all the cost relating to the charity's main activities.

Resources expended include attributable VAT which cannot be recovered.

Fixed Assets and Depreciation

All tangible fixed assets are stated at cost less depreciation. Depreciation has been provided at the following rate in order to write off the assets (less their residual value) over their estimated useful economic lives.

Office equipment	20% reducing balance basis
------------------	----------------------------

Fund Accounting

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

NOTES TO THE ACCOUNTS

for the year ended 31 March 2024

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that the income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and therefore included in the relevant costs in the Statement of Financial Activities.

2 WINDING UP OR DISSOLUTION OF THE CHARITY

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

3 SURPLUS FOR THE FINANCIAL YEAR

This is stated after crediting:-

Revenue turnover from ordinary activities	£ 527,222
-------------------------------------------	-----------

and after charging:-

Depreciation of owned fixed assets	348
------------------------------------	-----

Independent examiner's fees	1,335
-----------------------------	-------

4 STAFF COSTS AND EMOLUMENTS

Gross salaries	448,118
----------------	---------

There were no fees or other remuneration paid to the trustees.

There were no employees with emoluments in excess of £60,000 per annum.

5 TANGIBLE FIXED ASSETS

Total

Cost

At 01 April 2023	9,118
------------------	-------

Additions in year	-
-------------------	---

At 31 March 2024	<u>9,118</u>
------------------	--------------

Depreciation

At 01 April 2023	7,376
------------------	-------

Charged in year	348
-----------------	-----

At 31 March 2024	<u>7,724</u>
------------------	--------------

Net book value

At 31 March 2024	£ <u>1,394</u>
------------------	----------------

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

for the year ended 31 March 2024

6 DEBTORS

Total

Trade debtors

12,268

£ 12,268

7 CREDITORS: amounts falling due within one year

Total

Trade creditors

13,057

Accruals

14,445

£ 27,502

8 MOVEMENT IN FUNDS

	<u>Balance</u>	<u>Net movement</u>	<u>At 31 March</u>
	<u>brought forward</u>	<u>in funds</u>	<u>2024</u>
<u>Unrestricted fund</u>			
General fund	83,841	(260,594)	(176,753)
<u>Restricted fund</u>	53,053	221,259	274,312
£	<u>136,894</u>	£ <u>(39,335)</u>	£ <u>97,559</u>



NOTES TO THE ACCOUNTS

for the year ended 31 March 2024

9 RESOURCES EXPENDED

<u>Cost of charitable activities</u>	<u>Total</u>
<u>Costs of activities in furtherance of the charity's objectives</u>	
Room Hire	555
Volunteers expenses	436
Sub-Group expenses	-
Training	2,826
Travel expenses	725
	<u>4,542</u>
<u>Support costs</u>	
Gross wages and national insurance	448,118
	<u>448,118</u>
<u>Premises costs</u>	
Rent	27,625
Rates	626
Light and heat	1,354
Repairs and renewals	4,720
Cleaning	319
	<u>34,644</u>
<u>General administrative expenses</u>	
Insurance	3,158
Telephone	4,576
Stationery and printing	10,615
Advertising	960
Bank charges	121
Sundry expenses	18,813
	<u>38,243</u>
<u>Professional fees in support of charitable activities</u>	
CRB checks and recruitment expenses	1,270
	<u>1,270</u>
	<u>£ 526,817</u>

<u>Governance costs</u>	<u>Total</u>
<u>Costs that are not direct management functions inherent in generating funds</u>	
Independent examiner's fees	1,335
Professional and legal fees	15,960
	<u>17,295</u>
	<u>£ 17,295</u>

PEOPLE MATTER (IW) LIMITED (A COMPANY LIMITED BY GUARANTEE)

SCHEDULE TO THE STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2024

<u>Unrestricted</u>	<u>Restricted</u>	
<u>Funds</u>	<u>Funds</u>	<u>Total</u>
£	£	£

INCOMING RESOURCES

Incoming resources from charitable activities

User Led Organisation	9	82,975	82,984
Independant Living Centre	-	177	177
Personal Assistant recruitment	276,074	-	276,074
Parents Voice	-	35,098	35,098
Autism Inclusion matter	-	68,927	68,927
Learning Disability Support Centre Income	4	47,211	47,215
Information 1st Aid	-	6,000	6,000
Oliver McGowan	879	744	1,623
Other	9,124	-	9,124

286,090	241,132	527,222
286,090	241,132	527,222

TOTAL INCOMING RESOURCES

RESOURCES EXPENDED

Cost of charitable activities

Costs of activities in furtherance of the charity's objectives

User Led Organisation	95,341	614	95,955
Independant Living Centre	44	-	44
Personal Assistant recruitment	317,633	-	317,633
Parents Voice	41,222	-	41,222
Autism Inclusion matter	58,932	19,237	78,169
Learning Disability Support Centre Income	24,771	22	24,793
Information 1st Aid	8,082	-	8,082
Oliver McGowan	131	-	131
Other	180	-	180

546,336	19,873	566,209
---------	--------	---------

General administrative expenses

Depreciation of fixed assets

348	-	348
348	0	348

546,684	19,873	566,557
---------	--------	---------

TOTAL RESOURCES EXPENDED

NET MOVEMENT IN FUNDS

£ (260,594) £ 221,259 £ (39,335)

RECONCILIATION OF FUNDS

TOTAL FUNDS CARRIED FORWARD

£ (176,753) £ 274,312 £ 97,559

Company number: 07805451

Charity number: 1150937

PEOPLE MATTER (IW)  
(A COMPANY LIMITED BY GUARANTEE)

ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2024

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

ACCOUNTS

for the year ended 31 March 2024

CONTENTS

PAGE

Legal and Administrative Information	1
Directors Report	2 to 4
Independent Examiners' Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Accounts	8 to 11
Schedule to the Statement of Financial Activities	12

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

LEGAL AND ADMINISTRATIVE INFORMATION

for the year ended 31 March 2024

Directors/Trustees      S R Gray  
                                 J H Lambert  
                                 J D Roberts (resigned 16/02/2024)  
                                 J I Phillips  
                                 I D Burkett  
                                 J W Mitchell

The Registered Office:    Independant Living Centre  
                                 1 and 2 Bernard Way  
                                 Riverway  
                                 Isle of Wight  
                                 PO30 5YL

Company Number:        07805451

Charity Number:         1150937

Independent Examiner:   A H Cross & Co Limited  
                                 Chartered Certified Accountants  
                                 16 Quay Street  
                                 Newport  
                                 Isle of Wight  
                                 PO30 5BG

Bankers:                 Lloyds Bank plc  
                                 22 St Thomas Square  
                                 Newport  
                                 Isle of Wight  
                                 PO30 1SQ

DIRECTORS' REPORT

The directors present their report and the accounts for the period ended 31 March 2024.

The accounts have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP 2005) issued by the Charity Commission for England and Wales (revised in June 2008) and are in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Structure Governance and Management

The company was incorporated as a company limited by guarantee on 11 October 2011 and is registered with the Charity Commission number 1150937.

The appointment of trustees is carried out by method of election by the trustees of the company.

Objects and Activities

Objects

The objects of the company shall be to give relief to those in need by reason of, in particular but not exclusively, the elderly and those with physical mental disability or developmental impairment; in particular by enhancing the everyday lives of beneficiaries and their carers, on the Isle of Wight by any means, including:

- i) delivering a range of high quality (personalised) services, projects and programmes which can facilitate independent living, health and well-being by information and sign posting to all the available organisations which offer help and support
- ii) working in partnership with a range of stakeholders
- iii) actively involving and engaging with beneficiaries and their carers
- iv) building collective approaches to strengthening a strong representative user voice
- v) shaping and influencing strategy, policy and practice of existing legislation and raising awareness of disability issues by delivering disability equality training and assisting organisations to meet their obligations under the disability equality act 2010 and subsequent related legislation.

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

DIRECTORS' REPORT

for the year ended 31 March 2024

Activities

People Matter IW is a User Led Organisation with a strong ethos of partnership working. We define ourselves as supporting any adult with support needs and the carers who support them.

We are a membership organisation and develop, facilitate and support other user led Groups.

People Matter IW have multiple projects working in partnership with others, this includes employing Personal Assistants (PARES) where clients needing support choose their own PA. A Learning Disability Support Centre, providing learning experiences for people with a learning Disability. Autism Inclusion Matters (AIM) providing support for people awaiting diagnosis or diagnosed to enable them to have information to support them. We also provide information and Advice on a large variety of support services Islandwide for people needing these services.

Financial Review

The financial statements are set out on pages 6 to 10 and show the state of the company's finances at 31 March 2024. The Statement of Financial Activities show a net surplus for the year of £97,559.00



STATEMENT OF DIRECTORS' RESPONSIBILITIES

for the year ended 31 March 2024

The Charities Act and the Companies Act require the board of trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business; and
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the financial statements.

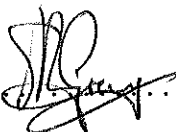
The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the Trustees' Report, and the responsibility of the Independent Examiner in relation to the Trustees' Report is limited to examining the report and ensuring, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

Method of preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

On behalf of the Directors

..........

Date : 2/12/24

INDEPENDENT EXAMINERS REPORT

for the year ended 31 March 2024

We report on the accounts of the company for the year ended 31 March 2024 which are set out on pages 6 to 10.

Respective Responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(1) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to an audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down by the General Directions given by the Charity Commissioners under section 145(5) (b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A H Cross & Co limited  
Chartered Certified Accountants  
16 Quay Street  
Newport  
Isle of Wight  
PO30 5BG

Date :

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2024

	<u>Unrestricted</u>	<u>Restricted</u>	
	<u>Funds</u>	<u>Funds</u>	<u>Total</u>
	£	£	£
INCOMING RESOURCES			
Incoming resources from charitable activities	286,090	241,132	527,222
Investment income	-	-	-
Total incoming resources	286,090	241,132	527,222
COSTS OF GENERATING FUNDS			
Cost of charitable activities	546,684	19,873	566,557
Total resources expended	546,684	19,873	566,557
Net incoming resources	(260,594)	221,259	(39,335)
Gross transfers between funds	-	-	-
Other recognised gains/losses	-	-	-
Net movement in funds	(260,594)	221,259	(39,335)
Total funds brought forward	83,841	53,053	136,894
Total funds carried forward	£ <u>(176,753)</u>	£ <u>274,312</u>	£ <u>97,559</u>

All activities derive from continuing operations.

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

BALANCE SHEET

at 31 March 2024

	<u>Notes</u>	<u>At 31 March</u> <u>2024</u> £
FIXED ASSETS		
Tangible assets	5	<u>1,394</u>
CURRENT ASSETS		
Sundry debtors	6	12,268
Cash at bank and in hand		<u>111,399</u>
		123,667
CREDITORS:- Amounts falling due within one year	7	<u>27,502</u>
NET CURRENT ASSETS		<u>96,165</u>
NET ASSETS		£ <u><u>97,559</u></u>
THE FUNDS OF THE CHARITY		
Restricted funds	8	274,312
Unrestricted funds	8	<u>(176,753)</u>
		£ <u><u>97,559</u></u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 5.

The directors acknowledge their responsibilities for complying with the requirement of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

.....  
Director

Date : 2/12/24

NOTES TO THE ACCOUNTS

for the year ended 31 March 2024

1 ACCOUNTING POLICIES

Basis of Preparation

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE) effective April 2008, and all other applicable accounting standards, as modified by the Statement of recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales (revised June 2008) (the SORP). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Act 2006 and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Accounting Convention

These accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

Incoming Resources

Incoming resources represents the total amount receivable by the company in the form of rents, local council funding and other generated funds.

Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all the cost relating to the charity's main activities.

Resources expended include attributable VAT which cannot be recovered.

Fixed Assets and Depreciation

All tangible fixed assets are stated at cost less depreciation. Depreciation has been provided at the following rate in order to write off the assets (less their residual value) over their estimated useful economic lives.

Office equipment	20% reducing balance basis
------------------	----------------------------

Fund Accounting

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

NOTES TO THE ACCOUNTS

for the year ended 31 March 2024

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that the income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and therefore included in the relevant costs in the Statement of Financial Activities.

2 WINDING UP OR DISSOLUTION OF THE CHARITY

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

3 SURPLUS FOR THE FINANCIAL YEAR

£

This is stated after crediting:-

Revenue turnover from ordinary activities	527,222
-------------------------------------------	---------

and after charging:-

Depreciation of owned fixed assets	348
------------------------------------	-----

Independent examiner's fees	1,335
-----------------------------	-------

4 STAFF COSTS AND EMOLUMENTS

Gross salaries	448,118
----------------	---------

There were no fees or other remuneration paid to the trustees.

There were no employees with emoluments in excess of £60,000 per annum.

5 TANGIBLE FIXED ASSETS

Total

Cost

At 01 April 2023	9,118
------------------	-------

Additions in year	-
-------------------	---

At 31 March 2024	9,118
------------------	-------

Depreciation

At 01 April 2023	7,376
------------------	-------

Charged in year	348
-----------------	-----

At 31 March 2024	7,724
------------------	-------

Net book value

At 31 March 2024	£ 1,394
------------------	---------

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

for the year ended 31 March 2024

6 DEBTORS

Total

Trade debtors

12,268

£ 12,268

7 CREDITORS: amounts falling due within one year

Total

Trade creditors

13,057

Accruals

14,445

£ 27,502

8 MOVEMENT IN FUNDS

	<u>Balance</u>	<u>Net movement</u>	<u>At 31 March</u>
	<u>brought forward</u>	<u>in funds</u>	<u>2024</u>
<u>Unrestricted fund</u>			
General fund	83,841	(260,594)	(176,753)
<u>Restricted fund</u>			
	53,053	221,259	274,312
£	<u>136,894</u>	£ <u>(39,335)</u>	£ <u>97,559</u>



NOTES TO THE ACCOUNTS

for the year ended 31 March 2024

9 RESOURCES EXPENDED

<u>Cost of charitable activities</u>	<u>Total</u>
<u>Costs of activities in furtherance of the charity's objectives</u>	
Room Hire	555
Volunteers expenses	436
Sub-Group expenses	-
Training	2,826
Travel expenses	725
	<u>4,542</u>
<u>Support costs</u>	
Gross wages and national insurance	448,118
	<u>448,118</u>
<u>Premises costs</u>	
Rent	27,625
Rates	626
Light and heat	1,354
Repairs and renewals	4,720
Cleaning	319
	<u>34,644</u>
<u>General administrative expenses</u>	
Insurance	3,158
Telephone	4,576
Stationery and printing	10,615
Advertising	960
Bank charges	121
Sundry expenses	18,813
	<u>38,243</u>
<u>Professional fees in support of charitable activities</u>	
CRB checks and recruitment expenses	1,270
	<u>1,270</u>
	£ <u>526,817</u>

<u>Governance costs</u>	<u>Total</u>
<u>Costs that are not direct management functions inherent in generating funds</u>	
Independent examiner's fees	1,335
Professional and legal fees	15,960
	<u>17,295</u>
	£ <u>17,295</u>

PEOPLE MATTER (IW) LIMITED (A COMPANY LIMITED BY GUARANTEE)

SCHEDULE TO THE STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2024

<u>Unrestricted</u>	<u>Restricted</u>	
<u>Funds</u>	<u>Funds</u>	<u>Total</u>
£	£	£

INCOMING RESOURCES

Incoming resources from charitable activities

User Led Organisation	9	82,975	82,984
Independant Living Centre	-	177	177
Personal Assistant recruitment	276,074	-	276,074
Parents Voice	-	35,098	35,098
Autism Inclusion matter	-	68,927	68,927
Learning Disability Support Centre Income	4	47,211	47,215
Information 1st Aid	-	6,000	6,000
Oliver McGowan	879	744	1,623
Other	9,124	-	9,124

286,090	241,132	527,222
286,090	241,132	527,222

TOTAL INCOMING RESOURCES

RESOURCES EXPENDED

Cost of charitable activities

Costs of activities in furtherance of the charity's objectives

User Led Organisation	95,341	614	95,955
Independant Living Centre	44	-	44
Personal Assistant recruitment	317,633	-	317,633
Parents Voice	41,222	-	41,222
Autism Inclusion matter	58,932	19,237	78,169
Learning Disability Support Centre Income	24,771	22	24,793
Information 1st Aid	8,082	-	8,082
Oliver McGowan	131	-	131
Other	180	-	180

546,336	19,873	566,209
---------	--------	---------

General administrative expenses

Depreciation of fixed assets

348	-	348
348	0	348

546,684	19,873	566,557
---------	--------	---------

TOTAL RESOURCES EXPENDED

NET MOVEMENT IN FUNDS

£ (260,594) £ 221,259 £ (39,335)

RECONCILIATION OF FUNDS

TOTAL FUNDS CARRIED FORWARD

£ (176,753) £ 274,312 £ 97,559