



People Matter IW Executive Report

“Your Voice, Your Care, Your Support, Your Independence”



November 2022

Charity Number: 1150937

Company Number: 7805451

PARES - CQC Rated Good

ISO 9001:2015 Certificated

Address: 1 and 2 Bernard Way, Newport, Isle of Wight, PO30 5YL

Telephone: 01983 685348 Website: www.peoplesmatteriw.org



"Your Voice, Your Care, Your Support, Your Independence"

People Matter IW is the Island's User Led Organisation. People Matter IW is here to support the Island's community in having a voice and to ensure that they are heard when there may be planned changes to services that they are provided with. This collating of Service Users' views is varied to ensure that there is opportunity for all members to get their concerns and voices heard.

As a User Led organisation People Matter IW is managed by a board of Directors and Trustees all of whom are either Service Users or Carers or have their own disability. This is a major requirement of the '21 ULO Design Criteria'.

Directors of People Matter IW – the Charity Trustees:

John Roberts

John Phillips

Jane Lambert

Rodger Gray

Irene Burkett

Jim Mitchell

Manager's Report

This has continued to be a difficult year coming out of Covid 19, but we have continued to grow new, exciting projects, that are paid for services, after listening to the membership of People Matter IW and the service users we support. We have set up the Learning Disability Support Service, Find Your Care, and received funding for a pilot project working with Family Action, an organisation in Portsmouth raising awareness of violence against Women and Girls. We have now been funded to continue this work across the Island building on what we had already started.

People Matter IW have adopted the following as our shared values:

People Matter IW: We listen, you decide

- Led by you the users of local services
- Helps you to obtain person centred services to keep your independence
- A caring, professional organisation working to national quality standards for you
- Providing you with relevant, unbiased easy to understand information, guidance and support
- We provide your link to making sure that service users voices are heard where decisions are made

I am proud that, with the support of our Directors and the fantastic staff team, all of whom understand and believe in supporting people with support needs within our community, People Matter IW are the key local organisation in ensuring the users of services are listened to.

Sadly, after many years loyal service, John Roberts is stepping down as a Director after this year's ISO 2001:2015 audit. This means that we may have a vacancy so if you feel that you would like to be part of the People Matter IW Directors team, please let us know.

We have been successful in supporting consultations led by the Isle of Wight Council ensuring that the user voice is involved at every stage of the process. We also aim to ensure that all organisations will work co-productively in the future to help make the Isle of Wight a better place to live.

Unfortunately, as part of a much bigger bid, we didn't secure the funding to continue the Brokerage Support Service, Team Around the Person and the Learning Disability Housing Support Officer from April 2022. We were very sorry to see the staff leave us, but they have moved to work within the Aspire Living Well Early Help Service. We wish them all well. From this change, Lea Fairclough, who was the Brokerage Support Officer, now assists Teresa with the Learning Disability Support Centre two days a week, supported by Aspire. Without this the project would not be viable.

Further to this we have been informed that the Independent Living Centre agreement, in its current form, will not be continued past April 2023. We are very disappointed with this as we feel that this will put additional pressure on already overstretched local services and NHS.

We are looking forward to another productive year supporting people who need a voice. **Terri Baker – Manager – People Matter IW**

Finance Report April 2021-2022

Income: £458208

Expenditure: £419208

Groups and Membership report

People Matter IW is a membership organisation with over 250 individual members. We presently work with a number of mainly user-led groups for a wide range of Island residents with differing support needs. Most of the Groups traditionally operate in a similar fashion as People Matter IW actively promotes self-advocacy, peer advocacy and group advocacy.

Although Covid-19 had a negative impact on our face-to-face meetings, both during the worst of the pandemic and since, we have managed to regularly stay in touch with all of our members, mainly via e mail or by phone and also by, on occasions, posting information out to all of those who do not use a computer.

The various forums we work with include groups for people with Learning Disabilities, Autistic Spectrum Disorders, Older People, Carers, Long Term Conditions and Parents Voice IW. Under normal circumstances this involves a variety of People Matter IW staff and volunteers in about 100 meetings a year across the full range of groups. In a number of instances, we provide a comprehensive and professional administrative support, follow-up and minute taking service also chasing-up and dealing with various 'action points' between meetings. During the various lockdowns we dealt with all such issues, as best we could, but now, fortunately, we are able to engage with our Groups face-to-face and provide that much sought after personal, one-to-one contact.

We are always looking to see how we might help either existing groups or new groups and are keen to hold discussions with other user-led groups which we may be able to assist in the future. In previous years we have also hosted one-off 'focus groups' or 'task and finish' groups, on behalf of other organisations, such as the Isle of Wight Council or Isle of Wight Clinical Commissioning Group, for specific projects or purposes. These have always been well received by the members and will, again, in the future, remain worthwhile avenues of ideas sharing, consultation and co-production.

Social Care and Health professionals are always invited along to most of our user group meetings, when they occur, where they can be held to account, in person, by our members and, most importantly, the people who use the services. The various professionals assist, where possible, with providing information and guidance on behalf of the council and the local NHS and CCG and the members are grateful for their continued presence. Two-way communication has been maintained and the professionals have been a good source of information for our members.

As an organisation, we are mindful that, because of all the changes introduced over recent years, both nationally and locally, in the provision of both health care and social care, there is a real need for much more involvement from the people who use the services. People must be more fully consulted as they have a right to

a direct say in any and all changes in service delivery that may affect them both as groups and as individuals. *“Nothing about me without Me”* is a wonderful motto and People Matter IW continue to embrace and assist this process known as *‘Person Centred’*.

Graham Drudge, Membership, Quality and Communications Officer

Quality Assurance and ISO 9001:2015



ISO 9001 sets out very detailed criteria for a quality management system. It can be used by any organisation, large or small, regardless of its field of activity. ISO 9001 is a globally recognised standard which is based on several quality management principles including a strong customer focus, the motivation and implication of top management, the process approach and, importantly, continual improvement. Using ISO 9001:2015 helps People Matter IW to ensure each of our customers gets a consistently good, high-quality service.

The Board of Directors of People Matter IW, our Charity Trustees, made the decision to work towards external certification, through the ISO 9001 standard, when the organisation was originally formed in 2011. From that time onwards, as a team of Directors and staff, we have worked very hard on our quality assurance and management systems, within People Matter IW as an organisation and, particularly, The Independent Living Centre, the higher profile, public facing element of our business. This has involved both volunteers and all the staff in constantly refining our many processes and procedures. Due to the nature of what we do this type of work continues to this day and, if anything, was amplified due to the Covid-19 pandemic and our return to face-to-face working over the last couple of years.

On the 27th November 2015 People Matter IW and The Independent Living Centre attained certification as an ISO 9001:2008 certificated charity and company. It was pointed out to us that this award was recognition of the dedication and the professionalism demonstrated by our Directors, Management, staff and volunteers and, we all feel it marked a coming of age for People Matter IW as an organisation.

Over time, and to retain our Certification, we had to fully transition to the more modern ISO 9001:2015 standard. We underwent our first, full external audit, to this standard, in September 2018. The transition work demanded a complete rewrite of our Quality Management Systems manual and reviews of all our processes and, for the first time, introduced a requirement to consider the context of the organisation and the requirements of all our interested parties. Everything

we do needs to be regularly reviewed and internally audited. This is now a regular and ongoing exercise built into the way we work, think, and operate as a business and charity.

Since August 2015, People Matter IW has now been externally audited, under ISO 9001, on eight separate occasions.

This year's Surveillance Audit was due to take place on Thursday the 1st of September 2022. However, it was postponed due to the Auditor being unwell and it will now be undertaken on Wednesday November 30th. I am very optimistic that I may be able to report positive news after that.

Graham Drudge, Membership, Quality and Communications Officer and ISO 9001:2015 QA Lead



Safe Places Scheme - People Matter IW, Inclusion Outright and Healthwatch IW

This financial support has now finished but we are regularly applying for funding to allow it to continue. We are, between the partners, looking for additional funding and the number of Safe Places has increased. Between the Partners we visited all of the Safe Places with people with a Learning Disability who had signed up to offer them additional leaflets and support.

Safer Spaces – We Stand Together



Isle of Wight Council and Portsmouth City Council have been granted a joint bid for funding from Police and Crime Commissioner and the Home Office under the Safer Streets 4 and

Safety of Women at Night funds. People Matter IW were granted the Isle of Wight Funding.

During the pilot we had less than 6 months to develop a network of Safer Spaces is being created on the Isle of Wight and we identified venues to join the scheme and partner us in providing safer spaces with informed staff to support women and girls to feel safe in public places.

Violence against women and girls is widespread, but there is concrete action we can take to end it and prevent it. In public spaces – sexual harassment has a huge

impact on women and girls. It forces women to do 'safety work' – avoiding coming home late on their own, paying for taxis and taking the longer route home. For women to be truly free, harassment and abuse in the public has to stop.

In the short time available we worked with the Training Company (PARCS) to train 8 venues and provide them with a Toolkit for use in their establishments and support to make sure all staff are engaged in the project.

In partnership with Family Action based in Portsmouth we have secured the tender to cover Portsmouth, Isle of Wight, Havant, Fareham, and Gosport areas for the next year.

Autism Inclusion Matters and Sensory Library



AIM has continued to expand and develop over the last year. During that growth we have held on to our core identity and leadership as an entirely Autistic Peoples Organisation. We currently have over 1200 followers on social media and

receive 20-30 requests for information or support every week. We have kept to our aims and values and reflect regularly on our purpose to ensure that we continue in the right direction. We now have 5 autistic members of staff, having taken on one of the Youth Volunteers as Youth Peer Support Worker and are in the recruitment process for more volunteers. We are currently working with HTP to recruit some of their autistic young people, for them to gain work experience, as part of their Childcare or Health and Social Care Qualifications.

Major Developments

Our biggest change this year has been the move into our own building. We signed the lease with the support of People Matter IW Directors in July and spent 10 weeks completing extensive work to bring it up to standard and create an amazing space. The feedback we have received on the building and the set-up has been overwhelmingly positive, with the only real issue being the lack of free parking. We held an open day for professionals with 33 people attending. There are still a couple of outstanding jobs to be completed. The outside area is our biggest challenge as it is currently unsafe to use.

Social and support groups

We are currently running many different groups and sessions detailed below along with the funding source, description, and some other information

From April 2022 we have had **93 separate individuals** attend our Family Support Groups, Adult Support Groups or D&D (many return to us weekly)

Family Peer Support Project- This is funded by the Children's CCG and is our 2nd year of funding. We have funding for 2023-2024 agreed. We run 3 groups as part of this project these are

- **4–11-year-old Family Support Group** – This runs every 2 weeks and is fully booked until February with a waiting list for each session. We took the decision after consultation this year to remove the option for siblings from

the group to create more space for autistic children. We are again exploring options to create more space.

- **Anime / Gaming 12-17 years** – This group is every 4 weeks and is for autistic young people only. Parents can stay but in a separate room
- **Women and Girls** – This group is every 4 weeks and is fully booked with a waiting list, it is multi-generational and neurodiverse and has been running for several years.

D&D 13-19 years – Funded by Short Breaks Service

Every week for 2 hours - Fully Booked. This group has a charge which is part of the T&C for the Short Breaks Service

Adult Social and Support 18+ - Currently funded via general fundraising

Currently every 4 weeks in the evening, attendance has almost doubled since moving to our new building. We would like to add a daytime session.

Adult D&D 18+ - Currently funded via general fundraising

Every week for 2 hours – fully booked. This group has a suggested donation of £2 to help with costs

Children's Autistic and Anxious Workshops – Funded by Children's CCG Mental Health Grant. We have seen 11 children so far.

We are running a series of 9 workshops for children and young people aged 8-11 12-13 and 14-17. This included sessions for parents. We have received over 67 referrals from parents for the sessions and originally had funding for 36 places. We were able to move some funding from the RAISE project to create more spaces. We were late in starting the project, which has meant we are fitting in lots of sessions in a short space of time which has been challenging.

Adult Post Diagnosis Workshops 18+ - Funded by No Wrong Door Mental Health Inequalities Grant. We have seen 11 people so far.

We are incredibly pleased to be able to offer this and are halfway through the first 2 cohorts. We have one daytime and one evening group split over 6 sessions. We have 4 further cohorts to complete before April.

Family Information Sessions – Early Help Service Grant. We have seen 9 adults and supported one child with childcare during the session

We are offering 11 information sessions / workshops on a variety of subjects. We have so far delivered on PDA and Talking to your child about their Diagnosis. In November we are delivering a session on Reducing Stress at Christmas. Future topics will involve other agencies and include cyber safety, self-medicating / drug and alcohol awareness, sleep, assessment and support for under 5's

RAISE Respecting Autistic Identity in Schools and Education – NHS England

AIM has been thrilled to work with Parents Voice this year on the RAISE project, part of the national Autism in Schools Project. The project has many aspects, our main role has been the delivery of training to the chosen cohort of schools and the children and young people's element. We are very pleased that year 2 funding has been agreed and we will continue to deliver our training to more schools throughout 2023

Training

We have delivered training to several organisations over the past year including the NHS as part of the Green Light Tool Kit and the feedback has been incredibly positive. We struggle to keep up with the demand for sessions. We are hoping to use our training as an additional source of income whilst ensuring that it remains accessible for people

Autism Partnership Board

This Partnership Board is organised and run by Autistic people, and we now have additional support from People Matter. We have continued to meet over TEAMS and will be meeting face to face for the first time in over a year next week. We are working on the refresh of the autism strategy.

Sensory Library

The Sensory Library continues to be popular and successful and is managed by our volunteer coordinator. We were able to extend our collection of equipment in the new building which now includes active seating available to try in 'The Zone'. We are currently updating our systems to improve the admin side of the library.

From November 21-22 we have received 73 referrals or requests for loans, 36 of these have been from the Paediatric OT department.

23 are 0–5-year-olds

34 5–10-year-olds

11 are 10 – 18

5 are adults.

We would like to extend our sincere thanks to People Matter IW for their continued support and faith in us and especially to Terri. We very much appreciate everything you do to help us in our journey.

Claire Collins - Service Manager. November 2022

The People Matter IW Independent Living Centre

The Independent Living Centre (ILC) is located on the Riverway, and functions under the Charity PMIW. ILC staff offer advice to individuals enabling them to maximise their independence & improve their health & well-being and they support people to maintain their mobility & independence. Staff help people to find & choose equipment, technology, aids & adaptations to help them live independently and in a safe environment. Staff ensure that Island residents are informed about the ILC and all other PMIW services by publicising what we do when attending external events, the numbers of people engaged with at external

events has increased over the past year as restrictions have lifted and groups begin to meet face to face.

We have an open-door Policy; but we do find people get a better experience when they book to see a member of ILC staff for an Independent Living Skills Assessment (ILSA). During these assessments Clients are prescribed equipment, since January 2022 we have been able to dispense equipment owned by the Local Authority from their Short-Term Equipment loan list.

At the time of writing we have dispensed 88 pieces of equipment to clients. Clients can borrow equipment for a 12-week free loan, or the person can purchase it outright by contacting the Community Equipment Store (CES) which is in Barry Way, Newport on 528334 and paying for the item over the phone.

Any equipment borrowed from the ILC is then returned to the Community Equipment Store, where it is then cleaned.

Anyone wishing to book an assessment or seeking advice, information, and signposting between now and when the service finishes at the end of March 2023 should call us on **01983 685348**.

From the 1st of November 2021 to 31st October 2022, on average 43 people a week contact People matter IW either by face to face, email, telephone call or letter.

The ILC is open from 10.00 till 16.00 hrs Monday to Thursday, there is a phone service provided on Fridays from 10.00-13.00

Cathy Hayes – ILC Manager and ILSA, Sophie Reynolds and Rebekah Brittan – Administrator/ Receptionists.

Advocacy

PMIW Advocacy provides support to individuals by taking positive action to help people get their voice heard and to say what they want to say.

Advocacy helps to secure people's rights, to represent their interests and views and help people to get the type of services they need.

PMIW Advocacy was originally started on a small grant from the improved Better Care Fund, this funded two PMIW staff Cathy Hayes and Graham Drudge to be trained as Advocates under the Care Act 2014.

The funding is no longer available to provide Advocacy for free; however, the service has continued and is now chargeable.

People can be sent an Advocacy self-referral form via email to complete online or if they prefer a paper copy by ringing the ILC Number **01983 685348**

Issue based Advocacy can be provided if the person referred fits the service criteria, if someone is unsure as to whether they would satisfy the criteria Cathy and Graham are always happy to discuss any potential referral with a client.

We have been working in partnership with the Southwest Advocacy Network (SWAN) supporting their clients who require Care Act Advocacy.

At present PMIW Advocacy is working closely with one client.

Cathy Hayes and Graham Drudge – PMIW Advocates

Personal Assistant Recruitment and Employment Service (PARES)

The main difference this year for PARES has been the fact that we are now able to see our team, clients, and families in person. PARES is all about the person so it's always been really important that we can meet with them face to face so they know who we are and that they can easily contact us when required.

We still have weekly check ins from Adult Social Care to report any Covid cases and update on any help that may be needed. The national Capacity Tracker is updated monthly with any reported cases of Covid along with Covid and flu vaccination take up. All PARES staff have had the primary Covid vaccinations. The seasonal booster along with flu vaccination is offered. We continue to monitor the correct use of PPE and infection prevention and control measures. The cases of Covid for PARES continue to remain low, this is a testament to the PA's who, continue to follow procedures put in place to protect their clients and themselves.

Training is always a priority and resuming classroom based practical training has been invaluable. We have been using different external providers for courses such as First Aid (IW Ambulance and Community Response), CCG Medication Team for Medication in Care and IWC/NHS Moving and Handling and Visualise Training for Visual Impairment Awareness training.

Recruitment continues to be an issue, not just for PARES but the care sector nationwide. We have spoken with other care agencies to compare notes and see if we can help each other. The problem continues to be a huge demand for care which outweighs the care staff available. We have tried to address this with a couple of our own clients who need cover if their usual PA is off by introducing another PA they get to know.

At present support packages range from 2-25 hours weekly.



Breakdown of funding sources:

- 6x Personal Budget – local Authority
- 1 x Continuing Healthcare Budget
- 6 x Self-Funding
- 1 x Other source

Some users utilise a combination of sources

We have said goodbye to Alex who has moved on to new ventures but welcomed Helen who is our PARES Assistant Officer. Helen was previously one of our PA's so can see the service from all angles!

Carla Evemy – PARES Officer and Helen Colenutt – PARES Assistant Officer

New Service - Find Your Care



This service started in May this year to help give another option to people trying to source care.

After the Brokerage Support Service moved over to Aspire it was identified that offering a 'paid for brokerage service' would offer more choice to people seeking care.

We are finding it is mainly families of the people, needing support, that are contacting us. As a result of inevitable old age and the conditions that come with it they have taken on the role as carer to support Mum, Dad, Grandad, Grandma. They have often just slipped into this role due to circumstance and need. Becoming a carer for family is not a role people always expect, feel comfortable or able to do, but with the care crisis at the moment we are finding more and more family, friends and neighbours are taking on this role.

The Find Your Care Service takes the time to talk through the different ways people can receive care. Most people who have just started looking for care, need guidance on the different types e.g., PA's, Home Care, residential care as they are not sure what the best option is.

At People Matter IW we will always give people the different options for sourcing care depending on their circumstances. This ensures that by the time they have decided to use the Find Your Care service they are fully aware they can source care without having to pay if they want to.

The take up was slower than thought to start with but seems to have picked up momentum in the last few weeks.

For the families and carers, they are mainly relieved that there is someone there who can do the calling and making enquiries on their behalf. By the time they have called us they have probably repeated the same information to other organisations 10 + times.

As with all of the services at People Matter IW it all about giving people choice about the way they want to live their lives and how they are supported to do that.

Carla Evemy – PARES Officer

Learning Disability Support Centre – New Project



The Learning Disability Support Centre opened end of June 2022 for 2 days a week. It currently has 8 students attending with more students expressing interest. Some students attend the centre more days during holidays as we do not close as many weeks as schools and colleges throughout the year.

Isle of Wight Health and Care Plan - Autumn term Day 1 topic was new Isle of Wight Health & Care Plan but gave only limited information and needed further explanation. The group suggested it should be in a video format and easy read.

Annual Health Checks for people with Learning Disabilities was discussed and forms and information shared with students and parents who came to centre, only one parent knew of this health check.

Modules completed and of what course – We started with the ASDAN Short Course PSHE (Personal, Social, and Health Education). **Emotional Wellbeing** Module which was to develop an understanding of emotional wellbeing and mental health. During this we covered Safe Places with visits from Police Community Support Officers talking to the students about feeling vulnerable when out in community and what3words for location. A walk around town to identify places that had the safe place logo also took place

Next completed module was **Social Media**. The aim of this module was to develop their understanding of the impact of social media on our lives. Provides opportunities to explore relationships with social media and identify sources of support. One of the students presented a cyberbullying video to the group whilst stopping the video asking pertinent questions at appropriate moments. This peer intervention was well received so she returned to repeat it for further sessions. We are also developing a Cyberbullying Policy for the centre which has student input and will be in easy read format. We also had a Police Officer spend an afternoon with the students on Cyber Safety.

Report on any additional support given to parents like signposting, information etc. Some of the parents drop the participants off in the morning and

collect at the end, so we have started to develop a relationship with them, and they are always happy to discuss issues/ concerns.

Report on issues that are identified at the centre. The social media module highlighted the fact that one of the students had 12 different Facebook accounts and they were supported to manage this and tighten security on their accounts. Students have now they expressed they feel more confident to share their worries and concerns with fellow students and tutors.

LDSC Tutors supported a student to attend the monthly Fever Disco in October, and this was a very positive experience for the student who plans to return.

Future planning – The Autumn term will be Respectful Relationships and Spring term will be Sexual Health and we have specialist health professionals coming to deliver some of these.

Please share our information with anyone who may be interested in attending as we can arrange 'Taster Days' or half days at the centre.

Support for Parents Voice IW



Parents Voice Isle of Wight have had a busy year. As well as being involved with all the strategic and regional work we do we have had some successful family fun events that have meant a good increase in engagement with Isle of Wight families. These have included a Christmas party and an Easter treasure trail at monkey haven at which we had over 140 people attend.

Relationships with local partners including the SEN team and CCG/ICS are strong, productive and we feel like Parents Voice IW have become part of the everyday planning in strategic conversations with these colleagues. An area to work on for the year ahead however is engagement with children's social care.

We were invited to attend and take part in the interview panel for the new Senior Special Needs Officer who started in August. This is evidence of the value and input we can have on the Isle of Wight.

We have several projects continuing with the CCG/ICS this year, these include "Ask About Autism" and the RAISE (respecting autistic identity in school and education) project which we are proud to work alongside AIM, who deliver amazing training to school staff, governors, and parents.

Very sadly this September our Chairperson David Botell, who worked passionately for the forum to support parent carers across the Isle of Wight passed away after a short illness. This came as a huge shock to us all and he has left a massive hole to fill. The forum is determined to move forward with him in

our thoughts using his dedication and passion to inform our work in to the future. Thankfully a well-respected, long-standing member of our steering group has stepped forward to become our new chairperson. We all feel that despite the very sad times the forum has had this summer we are really motivated to move forward with our members, local partners, and colleagues to keep the forum moving forward positively

Joanne Lawlor – Parents Voice IW Participation Co-ordinator

Improved Better Care Fund – Living Well Programme



Brokerage Support Service, Team Around the Person (TAP), Learning Disability Support Officer – Housing

As per the introduction, the Living Well tender was not successfully renewed in April 2022. This meant we lost 3 full time staff to TUPE over to Aspire Ryde.

Up to this point the Brokerage Support Service was receiving between 50 and 60 referrals a month. They were extremely busy.

This service is not run in this format or ongoing with the new provider and the Team Around the Person and the Housing role was removed. All staff are still employed but in different roles under the new model of working.

Thank you for reading our 2022 Executive Report and for your continued support.

The People Matter IW team and Directors.

Company number: 07805451

Charity number: 1150937

PEOPLE MATTER (IW)
(A COMPANY LIMITED BY GUARANTEE)

ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

ACCOUNTS

for the year ended 31 March 2022

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PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

LEGAL AND ADMINISTRATIVE INFORMATION

for the year ended 31 March 2022

Directors/Trustees S R Gray
 J H Lambert
 J D Roberts
 J Phillips
 I Burkett
 J W Mitchell (appointed 10/12/21)

The Registered Office: Independant Living Centre
 1 and 2 Bernard Way
 Riverway
 Isle of Wight
 PO30 5YL

Company Number: 07805451

Charity Number: 1150937

Independent Examiner: A H Cross & Co Limited
 Chartered Certified Accountants
 16 Quay Street
 Newport
 Isle of Wight
 PO30 5BG

Bankers: Lloyds Bank plc
 22 St Thomas Square
 Newport
 Isle of Wight
 PO30 1SQ

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

DIRECTORS' REPORT

for the year ended 31 March 2022

The directors present their report and the accounts for the period ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP 2005) issued by the Charity Commission for England and Wales (revised in June 2008) and are in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Structure Governance and Management

The company was incorporated as a company limited by guarantee on 11 October 2011 and is registered with the Charity Commission number 1150937.

The appointment of trustees is carried out by method of election by the trustees of the company.

Objects and Activities

Objects

The objects of the company shall be to give relief to those in need by reason of, in particular but not exclusively, the elderly and those with physical mental disability or developmental impairment; in particular by enhancing the everyday lives of beneficiaries and their carers, on the Isle of Wight by any means, including:

- i) delivering a range of high quality (personalised) services, projects and programmes which can facilitate independent living, health and well-being by information and sign posting to all the available organisations which offer help and support
- ii) working in partnership with a range of stakeholders
- iii) actively involving and engaging with beneficiaries and their carers
- iv) building collective approaches to strengthening a strong representative user voice
- v) shaping and influencing strategy, policy and practice of existing legislation and raising awareness of disability issues by delivering disability equality training and assisting organisations to meet their obligations under the disability equality act 2010 and subsequent related legislation.

DIRECTORS' REPORT

for the year ended 31 March 2022

Activities

People Matter IW is a User Led Organisation with a strong ethos of partnership working. We define ourselves as supporting any adult with support needs and the carers of those who support them.

We are a membership organisation and develop, facilitate and support local User Led Groups.

People Matter IW also has developed an Independent Living Centre which is a demonstration site so that people can stay at home with the help of aids as long as possible and provides information and advice and assessment on where to access aids to help them.

In addition to the Centre we have multiple projects which support, Personal Assistants (PARES), people needing to find Care and Support in the Community in a Brokerage Support Service (Living Well), support for people with Learning Disability to live in the best place for them, and action plans for people in crisis for people with disabilities (Team Around the Person) as well as training opportunities for self employed Personal Assistant and Employers who employ Personal Assistants and supporting people coming out of hospital with short term support.

Financial Review

The financial statements are set out on pages 6 to 10 and show the state of the company's finances at 31 March 2022. The Statement of Financial Activities show a net surplus for the year of £247,328.00

STATEMENT OF DIRECTORS' RESPONSIBILITIES

for the year ended 31 March 2022

The Charities Act and the Companies Act require the board of trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business; and
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the financial statements.

The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the Trustees' Report, and the responsibility of the Independent Examiner in relation to the Trustees' Report is limited to examining the report and ensuring, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

Method of preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

On behalf of the Directors



.....

Date :

INDEPENDENT EXAMINERS REPORT

for the year ended 31 March 2022

We report on the accounts of the company for the year ended 31 March 2022 which are set out on pages 6 to 10.

Respective Responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(1) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to an audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down by the General Directions given by the Charity Commissioners under section 145(5) (b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A H Cross & Co limited
Chartered Certified Accountants
16 Quay Street
Newport
Isle of Wight
PO30 5BG

Date :

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2022

| | <u>Unrestricted</u> | <u>Restricted</u> | <u>Total</u> |
|---|---------------------|-------------------|------------------|
| | <u>Funds</u> | <u>Funds</u> | |
| | £ | £ | £ |
| INCOMING RESOURCES | | | |
| Incoming resources from charitable activities | 428,208 | 30,000 | 458,208 |
| Investment income | - | - | - |
| Total incoming resources | <u>428,208</u> | <u>30,000</u> | <u>458,208</u> |
| COSTS OF GENERATING FUNDS | | | |
| Cost of charitable activities | 388,485 | 30,723 | 419,208 |
| Total resources expended | <u>388,485</u> | <u>30,723</u> | <u>419,208</u> |
| Net incoming resources | 39,723 | -723 | 39,000 |
| Gross transfers between funds | - | - | - |
| Other recognised gains/losses | - | - | - |
| Net movement in funds | <u>39,723</u> | <u>-723</u> | <u>39,000</u> |
| Total funds brought forward | 154,552 | 53,776 | 208,328 |
| Total funds carried forward | £ <u>194,275</u> | £ <u>53,053</u> | £ <u>247,328</u> |

All activities derive from continuing operations.

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

BALANCE SHEET


at 31 March 2022

| | <u>Notes</u> | <u>At 31 March</u> <u>2022</u> £ |
|---|--------------|--|
| FIXED ASSETS | | |
| Tangible assets | 5 | <u>2,178</u> |
| CURRENT ASSETS | | |
| Sundry debtors | 6 | 54,700 |
| Cash at bank and in hand | | <u>204,858</u> |
| | | 259,558 |
| CREDITORS:- Amounts falling due within one year | 7 | <u>14,408</u> |
| NET CURRENT ASSETS | | <u>245,150</u> |
| NET ASSETS | | £ <u>247,328</u> |
| | | |
| THE FUNDS OF THE CHARITY | | |
| Restricted funds | 8 | 53,053 |
| Unrestricted funds | 8 | <u>194,275</u> |
| | | £ <u>247,328</u> |

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 5.

The directors acknowledge their responsibilities for complying with the requirement of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).


.....
Director

Date :

NOTES TO THE ACCOUNTS

for the year ended 31 March 2022

1 ACCOUNTING POLICIES

Basis of Preparation

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE) effective April 2008, and all other applicable accounting standards, as modified by the Statement of recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales (revised June 2008) (the SORP). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Act 2006 and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Accounting Convention

These accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

Incoming Resources

Incoming resources represents the total amount receivable by the company in the form of rents, local council funding and other generated funds.

Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all the cost relating to the charity's main activities.

Resources expended include attributable VAT which cannot be recovered.

Fixed Assets and Depreciation

All tangible fixed assets are stated at cost less depreciation. Depreciation has been provided at the following rate in order to write off the assets (less their residual value) over their estimated useful economic lives.

| | |
|------------------|----------------------------|
| Office equipment | 20% reducing balance basis |
|------------------|----------------------------|

Fund Accounting

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

for the year ended 31 March 2022

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that the income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and therefore included in the relevant costs in the Statement of Financial Activities.

2 WINDING UP OR DISSOLUTION OF THE CHARITY

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

3 SURPLUS FOR THE FINANCIAL YEAR

£

This is stated after crediting:-

| | |
|---|---------|
| Revenue turnover from ordinary activities | 458,208 |
|---|---------|

and after charging:-

| | |
|------------------------------------|-----|
| Depreciation of owned fixed assets | 544 |
|------------------------------------|-----|

| | |
|-----------------------------|-------|
| Independent examiner's fees | 1,140 |
|-----------------------------|-------|

4 STAFF COSTS AND EMOLUMENTS

| | |
|----------------|---------|
| Gross salaries | 332,264 |
|----------------|---------|

There were no fees or other remuneration paid to the trustees.

There were no employees with emoluments in excess of £60,000 per annum.

5 TANGIBLE FIXED ASSETS

Total

Cost

| | |
|------------------|-------|
| At 01 April 2021 | 9,118 |
|------------------|-------|

| | |
|-------------------|---|
| Additions in year | - |
|-------------------|---|

| | |
|------------------|-------|
| At 31 March 2022 | 9,118 |
|------------------|-------|

Depreciation

| | |
|------------------|-------|
| At 01 April 2021 | 6,396 |
|------------------|-------|

| | |
|-----------------|-----|
| Charged in year | 544 |
|-----------------|-----|

| | |
|------------------|-------|
| At 31 March 2022 | 6,940 |
|------------------|-------|

Net book value

| | |
|------------------|---------|
| At 31 March 2022 | £ 2,178 |
|------------------|---------|

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

for the year ended 31 March 2022

6 DEBTORS

Total

Trade debtors

54,700

£ 54,700

7 CREDITORS: amounts falling due within one year

Total

Trade creditors

5,768

Accruals

8,640

£ 14,408

8 MOVEMENT IN FUNDS

| | <u>Balance</u> | <u>Net movement</u> | <u>At 31 March</u> |
|--------------------------|------------------------|---------------------|--------------------|
| | <u>brought forward</u> | <u>in funds</u> | <u>2022</u> |
| <u>Unrestricted fund</u> | | | |
| General fund | 154,552 | 39,723 | 194,275 |
| <u>Restricted fund</u> | | | |
| Team Around the Person | 53,776 | -723 | 53,053 |
| | £ <u>208,328</u> | £ <u>39,000</u> | £ <u>247,328</u> |

SCHEDULE TO THE STATEMENT OF FINANCIAL ACTIVITIES

| <u>for the year ended 31 March 2022</u> | <u>Unrestricted</u> | <u>Restricted</u> | |
|---|---------------------|-------------------|--------------|
| | <u>Funds</u> | <u>Funds</u> | <u>Total</u> |
| | £ | £ | £ |
| INCOMING RESOURCES | | | |
| <u>Incoming resources from charitable activities</u> | | | |
| User Led Organisation | 64,537 | - | 64,537 |
| Independant Living Centre | 31,608 | - | 31,608 |
| Team Around the Person | - | 30,000 | 30,000 |
| Personal Assistant recruitment | 93,762 | - | 93,762 |
| Parents Voice | 11,017 | - | 11,017 |
| Census | 3,920 | - | 3,920 |
| Autism Inclusion matter | 74,520 | - | 74,520 |
| Living Well/Improved Better Care | 121,065 | - | 121,065 |
| Safe places | 20,000 | - | 20,000 |
| Delayed Transfer of Care | 1,875 | - | 1,875 |
| Other | - | - | 0 |
| IOW council covid grants | - | - | 0 |
| HMRC furlough scheme | 5,904 | - | 5,904 |
| | 428,208 | 30,000 | 458,208 |
| TOTAL INCOMING RESOURCES | 428,208 | 30,000 | 458,208 |
| RESOURCES EXPENDED | | | |
| <u>Cost of charitable activities</u> | | | |
| <u>Costs of activities in furtherance of the charity's objectives</u> | | | |
| User Led Organisation | 2,907 | - | 2,907 |
| Independant Living Centre | 3,742 | - | 3,742 |
| Team Around the Person | - | 487 | 487 |
| Personal Assistant recruitment | 8,579 | - | 8,579 |
| Parents Voice | 214 | - | 214 |
| Census | 17 | - | 17 |
| Autism Inclusion matter | 22,162 | - | 22,162 |
| Living Well/Improved Better Care | 2,743 | - | 2,743 |
| Safe places | 504 | - | 504 |
| Delayed Transfer of Care | 2,525 | - | 2,525 |
| Other | - | - | 0 |
| Room Hire | - | - | 0 |
| Volunteers expenses | - | - | 0 |
| Sub-Group expenses | - | - | 0 |
| Training | - | - | 0 |
| Travel expenses | - | - | 0 |
| | 43,393 | 487 | 43,880 |
| <u>Support costs</u> | | | |
| Gross wages and national insurance | 302,028 | 30,236 | 332,264 |
| | 302,028 | 30,236 | 332,264 |
| <u>Premises costs</u> | | | |
| Rent | 18,000 | - | 18,000 |
| Light and heat | 1,914 | - | 1,914 |
| Repairs and renewals | 8,397 | - | 8,397 |
| Cleaning | 359 | - | 359 |
| | 28,670 | 0 | 28,670 |

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

SCHEDULE TO THE STATEMENT OF FINANCIAL ACTIVITIES (continued)

for the year ended 31 March 2022

| | <u>Unrestricted</u> | <u>Restricted</u> | |
|--|----------------------|-------------------|--------------------|
| | <u>Funds</u> | <u>Funds</u> | <u>Total</u> |
| | £ | £ | £ |
| <u>General administrative expenses</u> | | | |
| Insurance | 2,817 | - | 2,817 |
| Telephone | 1,936 | - | 1,936 |
| Stationery and printing | 4,885 | - | 4,885 |
| Bank charges | 137 | - | 137 |
| Sundry expenses | 1,639 | - | 1,639 |
| Depreciation of fixed assets | 544 | - | 544 |
| | <u>11,958</u> | <u>0</u> | <u>11,958</u> |
| <u>Professional fees in support of charitable activities</u> | | | |
| CRB checks | - | - | 0 |
| Accountancy | - | - | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>Governance costs</u> | | | |
| <u>Costs that are not direct management functions inherent in generating funds</u> | | | |
| Independent examiner's fees | 1,140 | - | 1,140 |
| Professional and legal fees | 1,296 | - | 1,296 |
| | <u>2,436</u> | <u>0</u> | <u>2,436</u> |
| TOTAL RESOURCES EXPENDED | <u>388,485</u> | <u>30,723</u> | <u>419,208</u> |
| NET MOVEMENT IN FUNDS | £ <u>39,723</u> | £ <u>-723</u> | £ <u>39,000</u> |
| <u>RECONCILIATION OF FUNDS</u> | | | |
| TOTAL FUNDS CARRIED FORWARD | £ <u>194,275</u> | £ <u>53,053</u> | £ <u>247,328</u> |

Company number: 07805451

Charity number: 1150937

PEOPLE MATTER (IW)
(A COMPANY LIMITED BY GUARANTEE)

ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

ACCOUNTS

for the year ended 31 March 2022

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| Statement of Financial Activities | 6 |
| Balance Sheet | 7 |
| Notes to the Accounts | 8 to 10 |
| Schedule to the Statement of Financial Activities | 11 to 12 |

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

LEGAL AND ADMINISTRATIVE INFORMATION

for the year ended 31 March 2022

Directors/Trustees S R Gray
 J H Lambert
 J D Roberts
 J Phillips
 I Burkett
 J W Mitchell (appointed 10/12/21)

The Registered Office: Independant Living Centre
 1 and 2 Bernard Way
 Riverway
 Isle of Wight
 PO30 5YL

Company Number: 07805451

Charity Number: 1150937

Independent Examiner: A H Cross & Co Limited
 Chartered Certified Accountants
 16 Quay Street
 Newport
 Isle of Wight
 PO30 5BG

Bankers: Lloyds Bank plc
 22 St Thomas Square
 Newport
 Isle of Wight
 PO30 1SQ

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

DIRECTORS' REPORT

for the year ended 31 March 2022

The directors present their report and the accounts for the period ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" (SORP 2005) issued by the Charity Commission for England and Wales (revised in June 2008) and are in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Structure Governance and Management

The company was incorporated as a company limited by guarantee on 11 October 2011 and is registered with the Charity Commission number 1150937.

The appointment of trustees is carried out by method of election by the trustees of the company.

Objects and Activities

Objects

The objects of the company shall be to give relief to those in need by reason of, in particular but not exclusively, the elderly and those with physical mental disability or developmental impairment; in particular by enhancing the everyday lives of beneficiaries and their carers, on the Isle of Wight by any means, including:

- i) delivering a range of high quality (personalised) services, projects and programmes which can facilitate independent living, health and well-being by information and sign posting to all the available organisations which offer help and support
- ii) working in partnership with a range of stakeholders
- iii) actively involving and engaging with beneficiaries and their carers
- iv) building collective approaches to strengthening a strong representative user voice
- v) shaping and influencing strategy, policy and practice of existing legislation and raising awareness of disability issues by delivering disability equality training and assisting organisations to meet their obligations under the disability equality act 2010 and subsequent related legislation.

DIRECTORS' REPORT

for the year ended 31 March 2022

Activities

People Matter IW is a User Led Organisation with a strong ethos of partnership working. We define ourselves as supporting any adult with support needs and the carers of those who support them.

We are a membership organisation and develop, facilitate and support local User Led Groups.

People Matter IW also has developed an Independent Living Centre which is a demonstration site so that people can stay at home with the help of aids as long as possible and provides information and advice and assessment on where to access aids to help them.

In addition to the Centre we have multiple projects which support, Personal Assistants (PARES), people needing to find Care and Support in the Community in a Brokerage Support Service (Living Well), support for people with Learning Disability to live in the best place for them, and action plans for people in crisis for people with disabilities (Team Around the Person) as well as training opportunities for self employed Personal Assistant and Employers who employ Personal Assistants and supporting people coming out of hospital with short term support.

Financial Review

The financial statements are set out on pages 6 to 10 and show the state of the company's finances at 31 March 2022. The Statement of Financial Activities show a net surplus for the year of £247,328.00

STATEMENT OF DIRECTORS' RESPONSIBILITIES

for the year ended 31 March 2022

The Charities Act and the Companies Act require the board of trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in business; and
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the financial statements.

The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the Trustees' Report, and the responsibility of the Independent Examiner in relation to the Trustees' Report is limited to examining the report and ensuring, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

Method of preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

On behalf of the Directors



.....

Date :

INDEPENDENT EXAMINERS REPORT

for the year ended 31 March 2022

We report on the accounts of the company for the year ended 31 March 2022 which are set out on pages 6 to 10.

Respective Responsibilities of trustees and examiner

The trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(1) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to an audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down by the General Directions given by the Charity Commissioners under section 145(5) (b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of Independent Examiner's Report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and

- to prepare accounts which accord with accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A H Cross & Co limited
Chartered Certified Accountants
16 Quay Street
Newport
Isle of Wight
PO30 5BG

Date :

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 March 2022

| | <u>Unrestricted</u> | <u>Restricted</u> | |
|---|---------------------|-------------------|------------------|
| | <u>Funds</u> | <u>Funds</u> | <u>Total</u> |
| | £ | £ | £ |
| INCOMING RESOURCES | | | |
| Incoming resources from charitable activities | 428,208 | 30,000 | 458,208 |
| Investment income | - | - | - |
| Total incoming resources | <u>428,208</u> | <u>30,000</u> | <u>458,208</u> |
| COSTS OF GENERATING FUNDS | | | |
| Cost of charitable activities | 388,485 | 30,723 | 419,208 |
| Total resources expended | <u>388,485</u> | <u>30,723</u> | <u>419,208</u> |
| Net incoming resources | 39,723 | -723 | 39,000 |
| Gross transfers between funds | - | - | - |
| Other recognised gains/losses | - | - | - |
| Net movement in funds | <u>39,723</u> | <u>-723</u> | <u>39,000</u> |
| Total funds brought forward | 154,552 | 53,776 | 208,328 |
| Total funds carried forward | £ <u>194,275</u> | £ <u>53,053</u> | £ <u>247,328</u> |

All activities derive from continuing operations.

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

BALANCE SHEET


at 31 March 2022

| | <u>Notes</u> | <u>At 31 March</u> <u>2022</u> £ |
|---|--------------|--|
| FIXED ASSETS | | |
| Tangible assets | 5 | <u>2,178</u> |
| CURRENT ASSETS | | |
| Sundry debtors | 6 | 54,700 |
| Cash at bank and in hand | | <u>204,858</u> |
| | | 259,558 |
| CREDITORS:- Amounts falling due within one year | 7 | <u>14,408</u> |
| NET CURRENT ASSETS | | <u>245,150</u> |
| NET ASSETS | | £ <u><u>247,328</u></u> |
| THE FUNDS OF THE CHARITY | | |
| Restricted funds | 8 | 53,053 |
| Unrestricted funds | 8 | <u>194,275</u> |
| | | £ <u><u>247,328</u></u> |

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that members have not required the company to obtain an audit in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 5.

The directors acknowledge their responsibilities for complying with the requirement of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).


.....
Director

Date :

NOTES TO THE ACCOUNTS

for the year ended 31 March 2022

1 ACCOUNTING POLICIES

Basis of Preparation

The financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (FRSSE) effective April 2008, and all other applicable accounting standards, as modified by the Statement of recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England and Wales (revised June 2008) (the SORP). The accounts have been drawn up in accordance with the provisions of the Charities (Accounts and Reports) Regulations 2008 and the Companies Act 2006 and include the results of the charity's operations which are described in the Trustees' Report, all of which are continuing.

Accounting Convention

These accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

Incoming Resources

Incoming resources represents the total amount receivable by the company in the form of rents, local council funding and other generated funds.

Resources Expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all the cost relating to the charity's main activities.

Resources expended include attributable VAT which cannot be recovered.

Fixed Assets and Depreciation

All tangible fixed assets are stated at cost less depreciation. Depreciation has been provided at the following rate in order to write off the assets (less their residual value) over their estimated useful economic lives.

| | |
|------------------|----------------------------|
| Office equipment | 20% reducing balance basis |
|------------------|----------------------------|

Fund Accounting

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

for the year ended 31 March 2022

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that the income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and therefore included in the relevant costs in the Statement of Financial Activities.

2 WINDING UP OR DISSOLUTION OF THE CHARITY

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

3 SURPLUS FOR THE FINANCIAL YEAR

£

This is stated after crediting:-

| | |
|---|---------|
| Revenue turnover from ordinary activities | 458,208 |
|---|---------|

and after charging:-

| | |
|------------------------------------|-----|
| Depreciation of owned fixed assets | 544 |
|------------------------------------|-----|

| | |
|-----------------------------|-------|
| Independent examiner's fees | 1,140 |
|-----------------------------|-------|

4 STAFF COSTS AND EMOLUMENTS

| | |
|----------------|---------|
| Gross salaries | 332,264 |
|----------------|---------|

There were no fees or other remuneration paid to the trustees.

There were no employees with emoluments in excess of £60,000 per annum.

5 TANGIBLE FIXED ASSETS

Total

Cost

| | |
|------------------|-------|
| At 01 April 2021 | 9,118 |
|------------------|-------|

| | |
|-------------------|---|
| Additions in year | - |
|-------------------|---|

| | |
|------------------|-------|
| At 31 March 2022 | 9,118 |
|------------------|-------|

Depreciation

| | |
|------------------|-------|
| At 01 April 2021 | 6,396 |
|------------------|-------|

| | |
|-----------------|-----|
| Charged in year | 544 |
|-----------------|-----|

| | |
|------------------|-------|
| At 31 March 2022 | 6,940 |
|------------------|-------|

Net book value

| | |
|------------------|---------|
| At 31 March 2022 | £ 2,178 |
|------------------|---------|

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE ACCOUNTS

for the year ended 31 March 2022

6 DEBTORS

Total

Trade debtors

54,700

£ 54,700

7 CREDITORS: amounts falling due within one year

Total

Trade creditors

5,768

Accruals

8,640

£ 14,408

8 MOVEMENT IN FUNDS

| | <u>Balance</u> | <u>Net movement</u> | <u>At 31 March</u> |
|--------------------------|------------------------|---------------------|--------------------|
| | <u>brought forward</u> | <u>in funds</u> | <u>2022</u> |
| <u>Unrestricted fund</u> | | | |
| General fund | 154,552 | 39,723 | 194,275 |
| <u>Restricted fund</u> | | | |
| Team Around the Person | 53,776 | -723 | 53,053 |
| | £ <u>208,328</u> | £ <u>39,000</u> | £ <u>247,328</u> |

SCHEDULE TO THE STATEMENT OF FINANCIAL ACTIVITIES

| <u>for the year ended 31 March 2022</u> | <u>Unrestricted</u> | <u>Restricted</u> | |
|---|---------------------|-------------------|--------------|
| | <u>Funds</u> | <u>Funds</u> | <u>Total</u> |
| | £ | £ | £ |
| INCOMING RESOURCES | | | |
| <u>Incoming resources from charitable activities</u> | | | |
| User Led Organisation | 64,537 | - | 64,537 |
| Independant Living Centre | 31,608 | - | 31,608 |
| Team Around the Person | - | 30,000 | 30,000 |
| Personal Assistant recruitment | 93,762 | - | 93,762 |
| Parents Voice | 11,017 | - | 11,017 |
| Census | 3,920 | - | 3,920 |
| Autism Inclusion matter | 74,520 | - | 74,520 |
| Living Well/Improved Better Care | 121,065 | - | 121,065 |
| Safe places | 20,000 | - | 20,000 |
| Delayed Transfer of Care | 1,875 | - | 1,875 |
| Other | - | - | 0 |
| IOW council covid grants | - | - | 0 |
| HMRC furlough scheme | 5,904 | - | 5,904 |
| | 428,208 | 30,000 | 458,208 |
| TOTAL INCOMING RESOURCES | 428,208 | 30,000 | 458,208 |
| RESOURCES EXPENDED | | | |
| <u>Cost of charitable activities</u> | | | |
| <u>Costs of activities in furtherance of the charity's objectives</u> | | | |
| User Led Organisation | 2,907 | - | 2,907 |
| Independant Living Centre | 3,742 | - | 3,742 |
| Team Around the Person | - | 487 | 487 |
| Personal Assistant recruitment | 8,579 | - | 8,579 |
| Parents Voice | 214 | - | 214 |
| Census | 17 | - | 17 |
| Autism Inclusion matter | 22,162 | - | 22,162 |
| Living Well/Improved Better Care | 2,743 | - | 2,743 |
| Safe places | 504 | - | 504 |
| Delayed Transfer of Care | 2,525 | - | 2,525 |
| Other | - | - | 0 |
| Room Hire | - | - | 0 |
| Volunteers expenses | - | - | 0 |
| Sub-Group expenses | - | - | 0 |
| Training | - | - | 0 |
| Travel expenses | - | - | 0 |
| | 43,393 | 487 | 43,880 |
| <u>Support costs</u> | | | |
| Gross wages and national insurance | 302,028 | 30,236 | 332,264 |
| | 302,028 | 30,236 | 332,264 |
| <u>Premises costs</u> | | | |
| Rent | 18,000 | - | 18,000 |
| Light and heat | 1,914 | - | 1,914 |
| Repairs and renewals | 8,397 | - | 8,397 |
| Cleaning | 359 | - | 359 |
| | 28,670 | 0 | 28,670 |

PEOPLE MATTER (IW) (A COMPANY LIMITED BY GUARANTEE)

SCHEDULE TO THE STATEMENT OF FINANCIAL ACTIVITIES (continued)

for the year ended 31 March 2022

| | <u>Unrestricted</u> | <u>Restricted</u> | |
|--|----------------------|-------------------|--------------------|
| | <u>Funds</u> | <u>Funds</u> | <u>Total</u> |
| | £ | £ | £ |
| <u>General administrative expenses</u> | | | |
| Insurance | 2,817 | - | 2,817 |
| Telephone | 1,936 | - | 1,936 |
| Stationery and printing | 4,885 | - | 4,885 |
| Bank charges | 137 | - | 137 |
| Sundry expenses | 1,639 | - | 1,639 |
| Depreciation of fixed assets | 544 | - | 544 |
| | <u>11,958</u> | <u>0</u> | <u>11,958</u> |
| <u>Professional fees in support of charitable activities</u> | | | |
| CRB checks | - | - | 0 |
| Accountancy | - | - | 0 |
| | <u>0</u> | <u>0</u> | <u>0</u> |
| <u>Governance costs</u> | | | |
| <u>Costs that are not direct management functions inherent in generating funds</u> | | | |
| Independent examiner's fees | 1,140 | - | 1,140 |
| Professional and legal fees | 1,296 | - | 1,296 |
| | <u>2,436</u> | <u>0</u> | <u>2,436</u> |
| TOTAL RESOURCES EXPENDED | <u>388,485</u> | <u>30,723</u> | <u>419,208</u> |
| NET MOVEMENT IN FUNDS | £ <u>39,723</u> | £ <u>-723</u> | £ <u>39,000</u> |
| <u>RECONCILIATION OF FUNDS</u> | | | |
| TOTAL FUNDS CARRIED FORWARD | £ <u>194,275</u> | £ <u>53,053</u> | £ <u>247,328</u> |