

WEST CHESHIRE FOODBANK
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021



WEST CHESHIRE FOODBANK

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Ian Oulton Diane Jenkins Nigel Paramor Rev Dr Ron Reid Richard Whatmough Amanda Peatfield Rev Ceri Gardner	(Appointed 13 July 2021) (Appointed 14 May 2021) (Appointed 5 November 2021) (Appointed 14 November 2021)
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Charity number 1150934

Principal address Units 3 and 4
Stanney Mill Industrial Estate
Dutton Green
Chester
Cheshire
CH2 4SA

Independent examiner McLintocks (NW) Limited
2 Hilliards Court
Chester Business Park
Chester
Cheshire
CH4 9PX

WEST CHESHIRE FOODBANK

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WEST CHESHIRE FOODBANK

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees of West Cheshire Foodbank would like to extend their heartfelt thanks to all those who have been involved in making the achievements summarised in this report possible, particularly its volunteers without whom none of this work would be possible.

The trustees present their annual report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

The charity trustees have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Objectives and activities

The charity's objects are the prevention or relief of poverty in the Chester, Ellesmere Port, Neston and contiguous areas, by means of:

- (a) in particular the provision of emergency food supplies to individuals in need in the Chester, Ellesmere Port, Neston and contiguous areas
- (b) sharing food supplies with charities, or other organisations working to prevent or relieve poverty primarily in Chester, Ellesmere Port, Neston and contiguous areas, but also elsewhere in England and Wales
- (c) commissioning and dissemination of research into the causes and alleviation of poverty, primarily food poverty
- (d) any other similar charitable purposes as the trustees shall determine from time to time.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

West Cheshire Foodbank has worked towards the achievement of its charitable objects by focusing on three key activities during the report period. These are outlined below.

Emergency food provision (relief)

West Cheshire Foodbank has worked to provide relief to individuals or families in crisis particularly in West Cheshire, through the provision of emergency food supplies. Of necessity, operating under the restrictions imposed by the Covid-19 Pandemic, criteria for what constitutes crisis were somewhat relaxed.

Signposting (relief and/or prevention)

West Cheshire Foodbank has worked to provide practical, mental and spiritual support either directly or through referral to approved partner agencies to enable individuals and families to avoid future crises. Again, the restrictions imposed by the Covid-19 Pandemic meant that many partner agencies were either closed or their services were severely restricted. In particular, face-to-face support was withdrawn.

Raising awareness (prevention)

West Cheshire Foodbank has worked to raise awareness of the causes of food poverty and to encourage both policy makers and local people to take action. West Cheshire Foodbank collaborates specifically with partners and agencies involved in the umbrella association The Welcome Network in order to inform its fulfilment of its charitable objectives.

WEST CHESHIRE FOODBANK

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

The amended Charitable Objectives were accepted by the Charity Commission for England and Wales on 6th April 2017. The rationale for the change was to permit West Cheshire Foodbank to

(a) operate food distribution points nearby, but outside the rather tightly drawn area in the original objects

(b) share donated food with other Foodbanks and similar charities so that we and they can balance stocks and make use of excess donated supplies. Experience has shown that such powers are necessary, primarily to ensure that stock does not build up to excessive levels in the warehouse.

(c) formalise the ability to carry out the research work which has been done in the past (see our Annual reports) and which will be done in the future. West Cheshire Foodbank does not believe that the role of Foodbanks is simply to distribute food as a short-term palliative measure, but that the causes of food poverty must be eliminated to remove the need for foodbanks.

(d) be able to react quickly to the changing situation in England and Wales regarding Food Poverty.

This latter point meant that West Cheshire Foodbank was able to respond rapidly to the quickly changing environment during the Covid pandemic.

West Cheshire Foodbank is part of the Trussell Trust foodbank network. Membership of this network provides key means of evaluating the extent to which the charity meets its charitable objectives.

West Cheshire Foodbank receives quality assurance visits from the Trussell Trust from time to time, although none have taken place in this reporting period.

West Cheshire Foodbank collates data from across its operation using the foodbank information system developed by the Trussell Trust. Analysis is carried out to provide robust statistical indicators for quantifiable aspects of the charity's performance.

West Cheshire Foodbank has established an effective and extremely well supported foodbank. It has provided food to 13639 people in the financial year 2020-2021 and maintained positive working relationships with a wide range of partner agencies. The foodbank has a committed team of regular volunteers as well as three part-time members of staff. It has an organisational structure which includes a dedicated board of trustees and an operations group.

There are significant funds in the bank and finances are being managed well, although dependent on grant funding to a large extent. West Cheshire Foodbank has a good public image and this is reflected in the variety of individuals and organisations which support it by donating food and funds.

West Cheshire Foodbank has taken significant steps to raise awareness about the causes of poverty including local media coverage and communication with MP's, Councillors and other influential local persons.

West Cheshire Foodbank is actively working with a number of local agencies and charities through an umbrella coordinating project, the Welcome Network. The shared vision is for a network of hospitable, local Meeting Places which combine the provision of emergency food supplies with advice and support plus activities to counter social isolation and increase skills and confidence.

WEST CHESHIRE FOODBANK

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

In pursuing this vision, the Welcome Network has cultivated links with a very wide range of community food projects and been able to network beyond West Cheshire Foodbank's operational area to cover the whole of Cheshire West and Chester. Through the Welcome Network, West Cheshire Foodbank works in association with the 'Feeding Britain' initiative. Learning is shared with other practitioners endeavouring to develop sustainable provisions for people living with food poverty.

West Cheshire Foodbank enjoys a strong partnership with Citizens Advice Cheshire West, whose staff provide skilled advice in West Cheshire Foodbank's own distribution sessions and other community contexts. West Cheshire Foodbank and Citizens Advice Cheshire West staff work closely together to develop new Meeting Places and to extend and refine the offer at our existing sites. West Cheshire Foodbank has enormously valued Citizens Advice Cheshire West's professional expertise in supporting those in need during the implementation of Universal Credit, and its ability to report on policy impact at a detail level.

Much of the activity of West Cheshire Foodbank was significantly curtailed due to the restrictions imposed by the Covid pandemic.

Emergency food provision

West Cheshire Foodbank provided three days of emergency food supplies to 13639 people (9603 in FY19/20) in the report year. 5441 (3495 in FY 19/20) of those confirmed to be in crisis by referral agencies were children under 16 years of age. Analysis of vouchers issued shows that the main types of crisis were Low Income (58%); Homeless (12%); Debt (8%).

Relationships with referral agencies work very well. The foodbank contacts the agencies regularly to discuss any issues and to further develop relationships.

Over 100 volunteers work for the foodbank with new volunteers joining the foodbank on a regular basis. Volunteer turnover is low; many current volunteers have been with foodbank since it began in 2012. Volunteers clearly enjoy the work they do and have good camaraderie between them. The Trustees express their heartfelt thanks to the volunteers, without whom the foodbank could not operate. Some volunteers were unable to work during the reporting period because of restrictions imposed by the response to the pandemic. The foodbank wishes to thank them for their perseverance.

Community donations have been very generous, allowing the foodbank to meet the demand placed on it for emergency food supplies. In total the foodbank distributed 161,517 kg of food (100,898 kg in FY 2019/20) to local people in crisis during the report period.

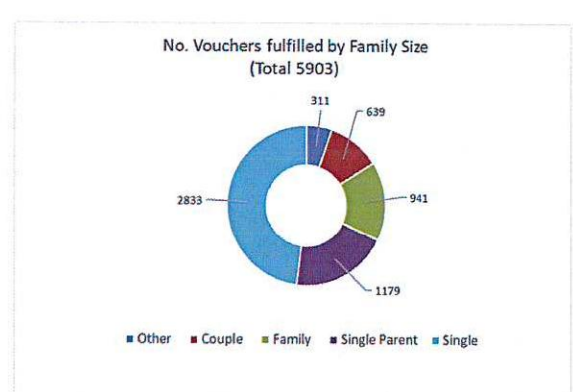
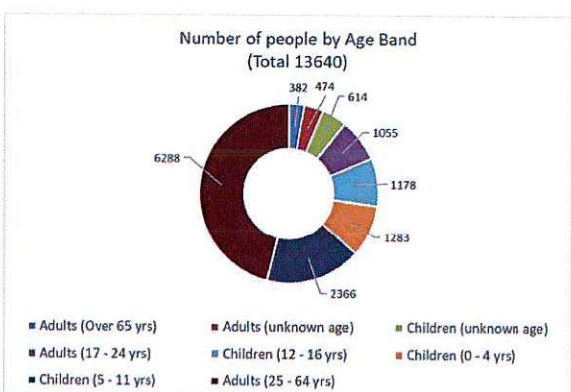
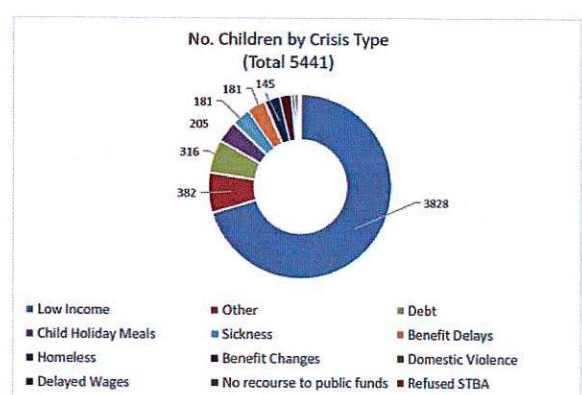
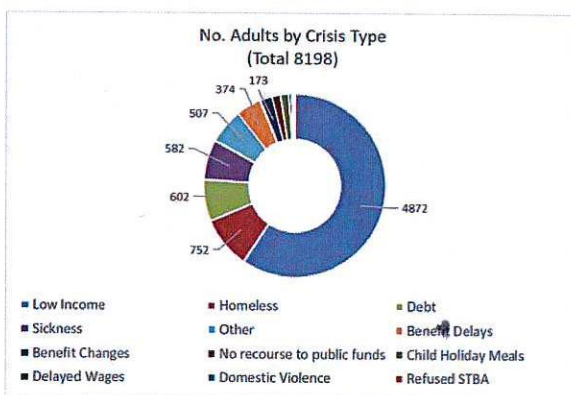
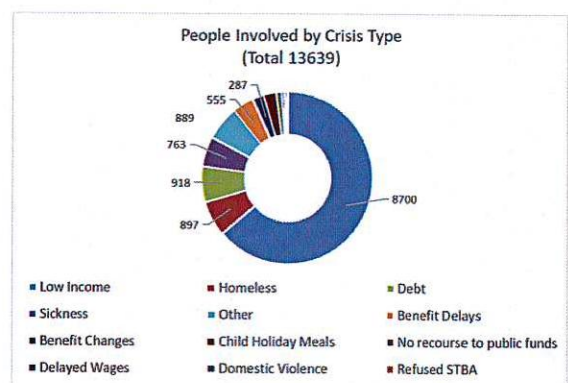
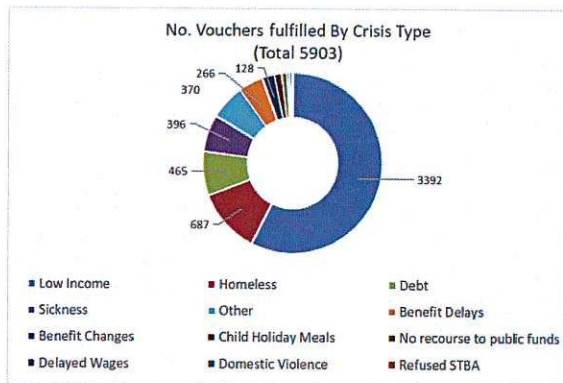
The West Cheshire Foodbank Development Plan aims to develop distribution centres to provide more holistic support for those experiencing food poverty. This will lead to the eventual closure of stand-alone emergency food distribution centres. The plan was, perforce, largely deferred to when social mixing would once again become feasible.

WEST CHESHIRE FOODBANK

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

A Statistical Picture of the Financial Year



WEST CHESHIRE FOODBANK

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Signposting

Signposting of those in need to other services was maintained as best as possible by telephone.

Response to the Covid Pandemic

West Cheshire Foodbank had rapidly to restructure its mode of operation during the pandemic. For a while, Trustees were meeting virtually weekly to ensure that operations could meet the demand for emergency food. Distribution points switched to delivery only and referrals became electronic only mainly through a small number of telephone contact numbers. There was a major community response, often led by local Councillors to set up local delivery hubs to receive supplies of food from the warehouse (often supplemented locally) and make up and deliver parcels to the increasing number of people who needed them.

Extra space was set up in two hired shipping containers beside the warehouse. In all centres and the warehouse, Covid-secure systems and procedures were implemented.

Substantial financial support in the form of unsolicited grants and donations was received from local companies to ensure that operations could continue. Bulk donations of food from companies were also received, some via schemes organised nationally by the Trussell Trust and others were negotiated locally.

The trustees are extremely grateful to all those who helped in any way in these difficult times – employees, volunteers and those who made donations of food or money.

Raising awareness

West Cheshire Foodbank has used a variety of approaches to raise awareness of the causes of food poverty and to encourage both policy makers and local people to take action. The work in this area is innovative and has been recognised as such by external agencies including Church Action on Poverty, the Trussell Trust and West Cheshire Poverty Truth Commission. The work in this area often combines the sharing of anonymised data with the narratives of local people in crisis.

West Cheshire Foodbank worked alongside local voucher partners, the University of Chester and the Trussell Trust to collect and analyse hard data and stories providing insight into why people fall into food poverty.

The foodbank maintains an online presence to help communicate the narratives of local people in crisis. This includes a website (www.westcheshire.foodbank.org.uk), facebook page (search west cheshire foodbank) and twitter account (@westcheshirefb). A regular newsletter is available on-line and distributed by email.

The foodbank actively engages with local policy makers including members of parliament; local councillors, members of the multi-agency welfare reform group and researchers and cross-party representatives from Cheshire West and Chester Council in the West Cheshire Poverty Truth Commission.

Financial review

During the year the charity generated total income of £437.6k, and increase of £313k compared to £124.6k in 2020. This was largely due to income from COVID donations and grants. Expenditure in the year totalled £188.2k, an increase of £81.2k compared to £107.6k in 2020.

Overall this has resulted in total funds carried forward of £336.5k at 31 March 2021 (2020: £87.2k), of this £53.1k (2020: £34.4k) was restricted and £216.1k (2020: £nil) was designated.

The board of trustees has examined the requirements for the reserves policy considering the severity and likelihood of the primary risks to the charity. It has established a policy whereby unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of projected expenditure for the following financial year.

Plans for future periods

West Cheshire Foodbank has signed agreements with the Trussell Trust to become part of the Pathfinder Project for which the main objective is the phasing out nationally of the need for foodbanks. Progress was hindered by the restrictions of the pandemic, but towards the end of the financial year a Pathfinder Project Lead was appointed to start work in the West Cheshire Foodbank early in FY 2021-22.

WEST CHESHIRE FOODBANK

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

The charity is a CIO - foundation registered on 22 February 2013 with the Governing document amended on 10 December 2013 and 6 April 2017.

The trustees who served during the year and up to the date of signature of the financial statements were:

Ian Oulton	
Diane Jenkins	
Nigel Paramor	(Appointed 13 July 2021)
Rev Dr Ron Reid	
Dr Holly White (On maternity leave from 30 June 2021)	(Resigned 30 November 2021)
Richard Whatmough	(Appointed 14 May 2021)
Amanda Peatfield	(Appointed 5 November 2021)
Rev Ceri Gardner	(Appointed 14 November 2021)
Mr Andrew Herbert	(Resigned 30 September 2020)
Mr Frank Shaw	(Resigned 31 May 2021)
Rev Jacequeline Bellfield	(Resigned 30 June 2021)
Dr Christine Jones	(Resigned 30 September 2020)

Trustees are appointed in accordance with the governing document of the charity.

None of the trustees has any beneficial interest in the company.

All Trustees have defined areas of responsibility commensurate with their skills and experience.

An appropriate financial control policy is in place and is reviewed regularly by the trustees.

Funds held as custodian trustee

West Cheshire Foodbank and/or its trustees did not hold funds as custodian trustee on behalf of others for the report period.

The trustees' report was approved by the Board of Trustees.



Ian Oulton
Trustee

18 January 2022

WEST CHESHIRE FOODBANK

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF WEST CHESHIRE FOODBANK

I report to the trustees on my examination of the financial statements of West Cheshire Foodbank (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Michael Caputo FCA
McLintocks (NW) Limited
2 Hilliards Court
Chester Business Park
Chester
Cheshire
CH4 9PX

Dated: 18 January 2022

WEST CHESHIRE FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

Current financial year

		Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes					
Income from:						
Donations and legacies	2	278,756	-	41,000	319,756	72,579
Charitable activities	3	-	-	117,862	117,862	52,009
Total income		<u>278,756</u>	<u>-</u>	<u>158,862</u>	<u>437,618</u>	<u>124,588</u>
Expenditure on:						
Charitable activities	4	<u>60,208</u>	<u>3,470</u>	<u>124,563</u>	<u>188,241</u>	<u>107,039</u>
Net incoming resources before transfers		218,548	(3,470)	34,299	249,377	17,549
Gross transfers between funds		(203,989)	219,585	(15,596)	-	-
Net income for the year/ Net movement in funds		<u>14,559</u>	<u>216,115</u>	<u>18,703</u>	<u>249,377</u>	<u>17,549</u>
Fund balances at 1 April 2020		<u>52,788</u>	<u>-</u>	<u>34,400</u>	<u>87,188</u>	<u>69,639</u>
Fund balances at 31 March 2021		<u><u>67,347</u></u>	<u><u>216,115</u></u>	<u><u>53,103</u></u>	<u><u>336,565</u></u>	<u><u>87,188</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

WEST CHESHIRE FOODBANK

STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

Prior financial year

		Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	Notes			
<u>Income from:</u>				
Donations and legacies	2	56,079	16,500	72,579
Charitable activities	3	-	52,009	52,009
Total income		<u>56,079</u>	<u>68,509</u>	<u>124,588</u>
<u>Expenditure on:</u>				
Charitable activities	4	<u>45,252</u>	<u>61,787</u>	<u>107,039</u>
Net incoming resources before transfers		<u>10,827</u>	<u>6,722</u>	<u>17,549</u>
Gross transfers between funds		<u>9,114</u>	<u>(9,114)</u>	<u>-</u>
Net income for the year/ Net movement in funds		<u>19,941</u>	<u>(2,392)</u>	<u>17,549</u>
Fund balances at 1 April 2019		<u>32,847</u>	<u>36,792</u>	<u>69,639</u>
Fund balances at 31 March 2020		<u><u>52,788</u></u>	<u><u>34,400</u></u>	<u><u>87,188</u></u>

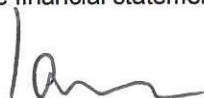
WEST CHESHIRE FOODBANK

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	8		5,744		6,107
Current assets					
Debtors	9	8,135		-	
Cash at bank and in hand		323,886		81,081	
		<u>332,021</u>		<u>81,081</u>	
Creditors: amounts falling due within one year	10	<u>(1,200)</u>		<u>-</u>	
Net current assets			330,821		81,081
Total assets less current liabilities			<u>336,565</u>		<u>87,188</u>
Income funds					
Restricted funds	11		53,103		34,400
<u>Unrestricted funds</u>					
Designated funds	12	216,115		-	
General unrestricted funds		<u>67,347</u>		<u>52,788</u>	
			283,462		52,788
			<u>336,565</u>		<u>87,188</u>

The financial statements were approved by the Trustees on 18 January 2022



Ian Oulton
Trustee

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

West Cheshire Foodbank is a CIO Foundation registered on 22 March 2013.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

These financial statements for the year ended 31 March 2021 are the first financial statements of West Cheshire Foodbank prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 April 2019. An explanation of how transition to FRS 102 has affected the reported financial position and financial performance is given in note 15.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	at varying rates between 25% and 50% straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Donations and legacies

	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds general 2020 £	Restricted funds 2020 £	Total 2020 £
Donations and gifts	278,756	41,000	319,756	56,079	16,500	72,579

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3 Charitable activities

	Provison of Foodbank Services 2021 £	Provison of Foodbank Services 2020 £
Grant income - Big Lottery Fund Pilot	86,906	42,009
Grant income - local business support	12,000	10,000
Grant income - staff funding	18,956	-
	<u>117,862</u>	<u>52,009</u>

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

4 Charitable activities

	Provision of Foodbank Services 2021 £	Pathfinder Strategic Planning 2021 £	Total Provision of 2021 £	Provision of Foodbank Services 2020 £
Staff costs	57,132	3,470	60,602	17,513
Depreciation and impairment	3,999	-	3,999	2,687
Rent and water	14,007	-	14,007	8,394
Volunteer social events	-	-	-	250
Sub-contractor costs	10,719	-	10,719	-
Centre costs	3,701	-	3,701	6,002
Warehouse costs	2,384	-	2,384	1,132
Vehicle costs	6,053	-	6,053	4,529
Travel expenses	996	-	996	253
Donations to other charities	8,350	-	8,350	-
Big Lottery Pilot	51,484	-	51,484	55,214
Food, equipment and operating expenses	17,968	-	17,968	6,573
	176,793	3,470	180,263	102,547
Share of support costs (see note 5)	6,778	-	6,778	4,492
Share of governance costs (see note 5)	1,200	-	1,200	-
	184,771	3,470	188,241	107,039
Analysis by fund				
Unrestricted funds - general	60,208	-	60,208	45,252
Unrestricted funds - designated	-	3,470	3,470	-
Restricted funds	124,563	-	124,563	61,787
	184,771	3,470	188,241	107,039

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

5 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Light and heat	2,216	-	2,216	985	-	985
Office, administration and phone	3,611	-	3,611	2,365	-	2,365
Communications and publicity	913	-	913	1,142	-	1,142
Miscellaneous	38	-	38	-	-	-
Independent exam fees	-	1,200	1,200	-	-	-
	<u>6,778</u>	<u>1,200</u>	<u>7,978</u>	<u>4,492</u>	<u>-</u>	<u>4,492</u>
Analysed between Charitable activities	<u>6,778</u>	<u>1,200</u>	<u>7,978</u>	<u>4,492</u>	<u>-</u>	<u>4,492</u>

Governance costs includes payments to the independent examiners of £1,200 (2020: £nil) for independent exam fees.

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

7 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	<u>3</u>	<u>2</u>
Employment costs	2021 £	2020 £
Wages and salaries	<u>60,602</u>	<u>17,513</u>

There were no employees whose annual remuneration was more than £60,000.

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

8 Tangible fixed assets

Plant and equipment £

Cost

At 1 April 2020

8,925

Additions

3,636

At 31 March 2021

12,561

Depreciation and impairment

At 1 April 2020

2,818

Depreciation charged in the year

3,999

At 31 March 2021

6,817

Carrying amount

At 31 March 2021

5,744

At 31 March 2020

6,107

9 Debtors

2021

2020

Amounts falling due within one year:

£

£

Other debtors

8,135

-

10 Creditors: amounts falling due within one year

2021

2020

£

£

Accruals and deferred income

1,200

-

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2019 £	Movement in funds			Balance at 1 April 2020 £	Movement in funds			Transfers £	Balance at 31 March 2021 £
		Incoming resources £	Resources expended £	Transfers £		Incoming resources £	Resources expended £	Transfers £		
Pathfinder reserve	11,200	-	-	-	11,200	-	-	(11,200)	-	-
Westminster foundation	730	10,000	(4,367)	-	6,363	-	(200)	-	-	6,163
COVID/Specific donations	-	16,500	-	-	16,500	53,000	(18,112)	(10,246)	(10,246)	41,142
Big lottery	16,062	42,009	(55,214)	(2,520)	337	86,906	(78,945)	(2,500)	(2,500)	5,798
Westminster staff grant	-	-	-	-	-	18,956	(18,956)	-	-	-
Restructure fund	2,206	-	(2,206)	-	-	-	-	-	-	-
CAPEX fund	6,594	-	-	(6,594)	-	-	-	-	-	-
	36,792	68,509	(61,787)	(9,114)	34,400	158,862	(116,213)	(23,946)		53,103

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

11 Restricted funds

(Continued)

Pathfinder Reserve

This fund has now been classified as a designated fund see note 12 for further details.

Westminster Foundation

A grant to fund ongoing activities for the Foodbank session at Wesley Church – the latter centre closed at the start of the Pandemic in March/April 2020. WF have now (12/21) agreed to a transfer of the grant to other Chester based activities.

COVID/Specific Food Donations

Any donations received specifying expenditure on Covid related one off costs and /or food purchases have been allocated to this restricted fund to ensure effective control and monitoring.

Big Lottery

Represents the final year of a 3-year Big Lottery grant in conjunction with Feeding Britain, Citizens Advice Cheshire and Welcome Network (latter funded by Cheshire West and Cheshire Council) to develop foodbank sessions into 'Meeting Places' where underlying causes of foodbank referrals are addressed. A full evaluation report was undertaken by Chester University academics and is available upon request. Big Lottery have agreed that residual funds at the project end may be used for training needs of session volunteers – latter delayed until face-to-face training can be restarted.

Westminster Staff Grant

A specific grant to finance additional staffing and container hire costs as a result of the Pandemic.

Restructure Fund

A precursor to the Pathfinder fund.

CAPEX Fund

Funds received for the specific purpose to be spent on the purchase of a van for the foodbank.

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

12 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds				
	Incoming resources	Balance at 1 April 2020	Resources expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£
Pathfinder reserve	-	-	(3,470)	219,585	216,115
	-	-	(3,470)	219,585	216,115

Pathfinder Reserve

WCFFB is one of a small number of Foodbanks working with Trussell Trust to pilot ways of ending the need for foodbanks in the UK. WCFFB Trustees have committed a substantial amount from reserves towards this project matched by an annual grant from TT (receivable in 2020 and 2021) to fund the cost of a Pathfinder Project Lead and development staff.

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

13 Analysis of net assets between funds

Fund balances at 31 March 2021 are represented by:

Tangible assets

Current assets/(liabilities)

	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
	5,744	-	-	5,744	6,107	-	6,107
	61,603	216,115	53,103	330,821	46,681	34,400	81,081
	67,347	216,115	53,103	336,565	52,788	34,400	87,188

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

14 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).

15 Reconciliations on adoption of FRS 102

Reconciliation of fund balances

Notes	At 1 April 2019			At 31 March 2020		
	Previous UK GAAP £	Effect of transition £	FRS 102 £	Previous UK GAAP £	Effect of transition £	FRS 102 £
Fixed assets						
Tangible assets	-	261	261	5,846	261	6,107
Current assets						
Bank and cash	69,378	-	69,378	81,081	-	81,081
Total assets less current liabilities	69,378	261	69,639	86,927	261	87,188
Net assets	69,378	261	69,639	86,927	261	87,188
Income funds						
Restricted funds	36,792	-	36,792	34,400	-	34,400
Unrestricted funds	32,586	261	32,847	46,681	6,107	52,788
Total funds	69,378	261	69,639	81,081	6,107	87,188

WEST CHESHIRE FOODBANK

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

15 Reconciliations on adoption of FRS 102

(Continued)

	At 1 April 2019			At 31 March 2020		
	Previous UK GAAP	Effect of transition	FRS 102	Previous UK GAAP	Effect of transition	FRS 102
Notes	£	£	£	£	£	£
Reconciliation of net movements in funds						
	Period ended 31 March 2020					
Notes	Previous UK GAAP £	Effect of transition £	FRS 102 £			
Income from:						
Donations and legacies	72,579	-	72,579			
Charitable activities	52,009	-	52,009			
Operating profit	124,588	-	124,588			
Expenditure on:						
Charitable activities	(98,477)	(8,562)	(107,039)			
Other movements	(7,204)	7,204	-			
	(105,681)	(1,358)	(107,039)			
Net movement in funds	18,907	(1,358)	17,549			

Notes to reconciliations on adoption of FRS 102

The charity has adopted FRS102 for the first time. In the prior period the charity adopted the receipts and payments basis of accounting. As a result the comparative financial statements have been re-stated to account for fixed assets and depreciation.