

NEWSHAM AND NEW DELAVAL YOUTH FORUM

REPORT AND FINANCIAL STATEMENTS
For the year ended 31st of July 2021

Charity Number 1150931

NEWSHAM AND NEW DELAVAL YOUTH FORUM

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31st of July 2021

Contents	Page
Trustees annual report	1 to 4
Independent examiners report	5
Statement of Financial Activities (including income and expenditure account)	6
Balance sheet	7
Notes to the financial statements	8 to 14

NEWSHAM AND NEW DELAVAL YOUTH FORUM

TRUSTEES ANNUAL REPORT

For year ended 31st of July 2021

The trustees are pleased to present their annual report together with the financial statements of the charity for the year ended 31st of July 2021.

The financial statements comply with the Charities Act 2011, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

1. Objectives and Activities

The Newsham and New Delaval Mission statement is the following:

"To help young people, especially, but not exclusively through leisure time activities, so as to develop their capabilities that may grow to full maturity as individuals and members of the society"

This will be achieved through providing the young people of the area with a provision that consists of recreational and educational activities and encourages social integration within their community.

2. Achievements and Performance

Despite the major disruption to the organization, the Trustees are very pleased with the performance of the organization, especially considering the implications of the pandemic relating to the closure of council premises that we were using to deliver our center-based provision for over a year, loss of staff due to illness, as well as moving on to full-time employment and most importantly the resilience of the charity to remain operational.

- Closure of center-based provision resulted in the organization delivering detached sessions across the whole of the Newsham area three sessions a week. Our presence on the street was well received by both parents and young people with record numbers of young people using the presence of our youth workers on the streets of Newsham.
- The number of young people we met on the streets and participated in activities and Digital Platforms was 454 individual young people with the gender of 265 being female 189 female.
- Digital Platforms continued to be popular with young people accessing Leader In Charge through Text, telephone, Zoom calls, and organizational facebook. This method was as popular with parents as it was with young people.
- Parental support through our detached sessions was very beneficial and parents were willing to seek support throughout the whole year, with an increase in the number of safeguarding referrals being submitted following parental requests and concerns.
- Despite lack of premises 1 to 1 support and small group work discussions continued to be popular, with meetings happening on the streets and gardens instead of buildings, different, but effective at the same time.
- Our partnership with Silx Teen Bar Youth Project expanded throughout the pandemic, with the secondment of staff to our project and the delivery of joint summer activities and out-of-the-area trips.
- We also targeted 150 individual young people from the Newsham area who were from families that were economically challenged with Christmas and Easter presents, return to school packs, etc presented to the young people and the families.

NEWSHAM AND NEW DELAVAL YOUTH FORUM

TRUSTEES ANNUAL REPORT

For year ended 31st of July 2021

3. Plans for Future Periods

Plans for the future for the organizations very much depend on restrictions being removed concerning being able to access Newsham Pavilion to re-start our center-based provision.

Detached work has been successful and effective in engaging with young people in the Newsham area and the need to continue the work is very evident.

Recruitment of staff will be the most important plan for the future as our Leader In Charge will not be with the organization as from the 1st of August 2021 and we will be dependent on the secondment of staff from Silx Teen Bar Youth Project to continue our provision in the Newsham area.

Before the pandemic, we had plans to increase our staffing levels to expand and increase our delivery of provision in the Newsham area, these plans are now on hold as we need to consolidate as an organization and recruit additional staff and funds before considering any expansion of our provision

4. Reference and administrative details of the charity, its trustees and advisors

Charity Name	Newsham and New Delaval Youth Forum	
Registered Charity Number	1150931	
Operational address	St Bedes Church Newcastle Road Blyth NE24 4AS	
Trustees	D Richardson J Beecroft Y Roberts	Chair
Committee Members	C Anthony A Douglass A Christer	Secretary
Independent Examiner	Jim Dodds Connected Voice Business Services Limited Higham House Higham Place Newcastle upon Tyne NE1 8AF	
Bankers	HSBC Bamburgh House Manor Walks, Cramlington NE23 6QE	

NEWSHAM AND NEW DELAVAL YOUTH FORUM

TRUSTEES ANNUAL REPORT

For year ended 31st of July 2021

5. Structure, Governance and Management

Governing documents

The Newsham and New Delaval Youth Forum was constituted in October 2010 and was registered as a charity 22nd February 2013.

The objectives of the organisation as set out in the constitution of the organisation are to "Help young people, especially but not exclusively through leisure activities, so as to develop their capabilities that may grow to full maturity as individuals and members of society".

All trustees and members of the organisations are aware of the mission of the organisation and are of their duties and as Trustees or members of the charity.

Organisation

Organizational meetings have continued throughout the pandemic and although we have had a few operational issues relating to Zoom calls etc, we still managed to maintain regular contact. All organizational duties relating to

Administrative duties and managing of the finances of the organization as well as reporting of funds continued as normal and we ensured that communication between Trustees and management team and staff ensured that we were able to operate to an acceptable standard.

Risk management

The Trustees can monitor and manage the finances of the charity and are in receipt of a detailed project and financial reports. Additionally, Trustees receive youth work reports that inform the progress of the organization relating to youth and safeguarding issues.

The organization's Treasurer monitors and manages the income and expenditure and works very closely with youth workers to manage the finances of the charity.

The Trustees are also fully aware of the funding strategy of the organization and the need to continue efforts to raise funds to maintain the provision of the organization. Plans to expand projects and activities have been shelved for the time being as like most organizations we are looking to gradually return to providing our original offer to the young people of Newsham.

6. Financial Review

The Trustees of the organization are always very thankful for funding received from the variety of funding organizations that have allowed the organization to continue to deliver youth services in the Newsham area.

The organization's financial management system is in place and provides management and trustees with the necessary information to manage the finances.

Our total income for the year was £35,732 (2020: £53,787) and expenditure for the year was £30,454 (2020: £30,425).

The Statement of Financial Activities shows a carried forward amount of £74,619 (2020: £69,341) and that includes unrestricted reserves of £8,323 (2020: £8,284) and restricted funds of £66,296 (2020: £61,058).

Grant making policy

The charity does not give out grants and has no grant making policy.

Investment policy

The charity holds no investments and has no investment policy.

NEWSHAM AND NEW DELAVAL YOUTH FORUM

TRUSTEES ANNUAL REPORT

For year ended 31st of July 2021

Reserves policy

The charity fully acknowledges and there is a requirement to have a reserve, but the charity is dependent on unrestricted donations.

Current policy states that the reserves of the organisation need to be 50% of the annual expenditure of the organisation and the charity is making efforts to increase the current level.

We are making efforts to increase the reserves of the organisation and we are hoping to raise the reserves to a level of 50% of the annual expenditure and that will be one of the objectives for the year.

Our current level of unrestricted funds as at 31st of July 2020 was £8,284 (2019: £8,270).

7. Public Benefit Statement

The Trustees like always refer to the Charity Commission's guidance on public benefit. Our annual report will aim to demonstrate the link between the organisation's charitable activities and the benefit the young people gain from our offer.

8. Statement of Trustee Responsibilities

The charity trustees are responsible for preparing a trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The charity trustees are required to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources. In preparing financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on11/04/2022..... and signed on their behalf by:

David Richardson
Chairperson



NEWSHAM AND NEW DELAVAL YOUTH FORUM
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
For the year ended 31st of July 2021

I report on the financial statements of Newsham and New Delaval Youth Forum for the year ended 31st of July 2021, which are set out on pages 6 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Jim Dodds
Connected Voice Business Services Limited
Higham House
Higham Place
Newcastle upon Tyne
NE1 8AF
Date: 11/04/2022



NEWSHAM AND NEW DELAVAL YOUTH FORUM

RECEIPTS AND PAYMENTS ACCOUNTS

For the year ended 31st of July 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<u>Receipts</u>					
Donations and grants	3	-	35,693	35,693	53,514
Other trading activities					
Other trading income	4	39	-	39	273
<i>Total Receipts</i>		<u>39</u>	<u>35,693</u>	<u>35,732</u>	<u>53,787</u>
<u>Payments</u>					
Charitable expenditure	5	-	30,454	30,454	30,425
<i>Total Payments</i>		<u>-</u>	<u>30,454</u>	<u>30,454</u>	<u>30,425</u>
<i>Net of Receipts / - Payments</i>		39	5,239	5,278	23,362
Opening cash at bank and in hand		8,284	61,058	69,341	45,980
<i>Closing cash at bank and in hand</i>		<u>8,323</u>	<u>66,296</u>	<u>74,619</u>	<u>69,341</u>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

The notes on pages 8 to 14 form an integral part of these accounts.

STATEMENT OF ASSETS AND LIABILITIES

As at 31st of July 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Cash funds					
Cash at bank and in hand	12	8,323	66,296	74,619	69,341
Assets retained for charity's own use	13			1,701	1,701
Liabilities	14			962	600

The notes on pages 8 to 14 form an integral part of these accounts.

These financial statements were approved by the Board on: 11/04/2022

and are signed on its behalf by: David Richardson 
Chair

NEWSHAM AND NEW DELAVAL YOUTH FORUM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st of July 2021

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

The accounts have been prepared using the receipts and payments basis. An audit is not required by the Charity's constitution and has not been requested by the Trustees.

Analysis of income

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
3 Donations and grants				
Awards for All	-	-	-	9,060
Dobson Family		800	800	-
BBC Children in Need		14,544	14,544	19,086
Blyth Town Council		5,000	5,000	10,000
Community Foundation		7,000	7,000	12,000
Hadrians Trust		-	-	1,000
NE Youth Limited		1,700	1,700	-
Northumbria Police		6,649	6,649	-
UK Youth	-	-	-	2,368
	<u>-</u>	<u>35,693</u>	<u>35,693</u>	<u>53,514</u>
4 Other trading activities				
<u>Other trading income</u>				
Youth activities	-	-	-	216
Subscriptions	-	-	-	7
Other income	39	-	39	50
	<u>39</u>	<u>-</u>	<u>39</u>	<u>273</u>

Income was £35,732 (2020: £53,787) of which £39 was unrestricted (2020: £273) and £35,693 was restricted (2020: £53,514)

NEWSHAM AND NEW DELAVAL YOUTH FORUM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st of July 2021

Analysis of resources expended

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
5 Charitable activities				
<u>Activity costs</u>				
Salary & NI	-	14,953	14,953	17,720
Subcontracted	-	6,028	6,028	-
Insurance	-	806	806	775
Membership fee	-	100	100	14
Room hire	-	-	-	1,790
Activities	-	4,062	4,062	5,283
Travel	-	-	-	586
Monitoring system	-	2,271	2,271	-
Organisational expenditure	-	1,404	1,404	2,976
Professional fees	-	230	230	652
Miscellaneous	-	-	-	59
<u>Governance costs</u>				
Independent examiner's fees for reporting on the accounts	-	600	600	570
	<u>-</u>	<u>30,454</u>	<u>30,454</u>	<u>30,425</u>

Expenditure on charitable activities was £30,454 (2020: £30,425) of which £0 was unrestricted (2020: £259) and £30,454 was restricted (2020: £30,166)

6 Fees for examination of the accounts

	2021 £	2020 £
Independent examiner's fees for reporting on the accounts	600	540
Other accountancy services paid to the examiner	230	1,140
	<u>830</u>	<u>1,680</u>

7 Analysis of staff costs and the cost of key management personnel

	2021 £	2020 £
Salaries and wages	14,953	17,677
Social security costs	5	43
	<u>14,958</u>	<u>17,720</u>

No employee received remuneration above £60,000 (2020: nil)

The key management personnel of the charity, comprise the trustees. The total employee benefits of the key management personnel of the charity were £nil.

NEWSHAM AND NEW DELAVAL YOUTH FORUM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st of July 2021

8 Staff numbers

The average monthly head count was 5 staff (2020: 5 staff) and the average monthly number of full-time equivalent employees during the year were as follows:

	2021	2020
	Number	Number
The parts of the charity in which the employee's work		
Charitable activities	3.0	3.0
	3.0	3.0

9 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

Transaction(s) with related parties

There have been no related party transactions in the reporting period.

10 Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the fund and amount to £nil (2020: £nil). There was £nil outstanding as at 31 July 2021 (2020: £nil)

11 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

NEWSHAM AND NEW DELAVAL YOUTH FORUM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st of July 2021

12 Cash at bank and in hand

	Unrestricted Funds £	Restricted Funds £	2021 £
Cash at bank	8,323	62,436	70,759
Cash in hand	-	313	313
Holding account	-	3,547	3,547
	<u>8,323</u>	<u>66,296</u>	<u>74,619</u>

	Unrestricted Funds £	Restricted Funds £	2020 £
Cash at bank	8,284	56,222	64,506
Cash in hand	-	1,735	1,735
Holding account	-	3,100	3,100
	<u>8,284</u>	<u>61,057</u>	<u>69,341</u>

13 Assets retained for charity's own use

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Laptops	-	1,053	1,053	1,053
GoPro camera	-	279	279	279
Projector	-	199	199	199
Air hockey table	-	170	170	170
	<u>-</u>	<u>1,701</u>	<u>1,701</u>	<u>1,701</u>

14 Liabilities at the period end

	2021 £	2020 £
Independent examination of accounts	600	600
Trade creditors	362	-
	<u>962</u>	<u>600</u>

NEWSHAM AND NEW DELAVAL YOUTH FORUM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st of July 2021

15 Analysis of charitable funds

Analysis of movements in unrestricted funds

For the year ending 31 July 2021

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	8,284	39	-	-	8,323
Totals	8,284	39	-	-	8,323

For the year ending 31 July 2020

	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
Unrestricted funds					
General unrestricted fund	8,270	14	-	-	8,284
Totals	8,270	14	-	-	8,284

Purpose of unrestricted funds

General unrestricted fund The 'free reserves' of the charity

NEWSHAM AND NEW DELAVAL YOUTH FORUM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st of July 2021

15 Analysis of charitable funds (continued)

Analysis of movement in restricted funds

For the year ending 31 July 2021

	Fund balances brought forward	Incoming resources	Resources expended	Transfers	Fund balances carried forward
	£	£	£	£	£
Restricted funds					
Awards for All	9,060	-	(1,131)	-	7,929
BBC Children in Need	3,113	9,544	(3,113)	-	9,544
BBC Boost Grant	-	5,000	(5,000)	-	-
Blyth Town Council	18,246	-	(2,852)	-	15,394
Blyth Town Community Grant	-	5,000	-	-	5,000
Community Foundation	13,951	-	(6,000)	-	7,951
EDF Blyth Off Shore	2,975	-	(2,975)	-	-
Hadrians Trust	1,000	-	-	-	1,000
Jolly Bedesman	400	-	(400)	-	-
Joseph Brough Foundation	4,000	-	-	-	4,000
Northumberland Children Trust	4,645	-	-	-	4,645
P@G Fund	1,300	-	(1,300)	-	-
UK Youth	2,368	-	(2,368)	-	-
NE Youth Limited	-	1,700	-	-	1,700
Northumbria Police	-	6,649	(3,649)	-	3,000
Dobson Family	-	800	(800)	-	-
Community Foundation Sowler	-	5,000	-	-	5,000
Community Foundation	-	2,000	(865)	-	1,135
Totals	61,058	35,693	(30,454)	-	66,297

For the year ending 31 July 2020

	Fund balances brought forward	Incoming resources	Resources expended	Transfers	Fund balances carried forward
	£	£	£	£	£
Restricted funds					
Awards for All	-	9,060	-	-	9,060
Barbour Trust	1,000	-	(1,000)	-	-
BBC Children in Need	827	19,086	(16,800)	-	3,113
Blyth Town Council	8,694	10,000	(448)	-	18,246
Community Foundation	3,977	12,000	(2,026)	-	13,951
EDF Blyth Off Shore	5,000	-	(2,025)	-	2,975
Grass Roots	1,000	-	(1,000)	-	-
Hadrians Trust	-	1,000	-	-	1,000
High Sheriff	500	-	(500)	-	-
Hospital of God at Greatham	1,000	-	(1,000)	-	-
Jolly Bedesman	400	-	-	-	400
Joseph Brough Foundation	5,000	-	(1,000)	-	4,000
Northumberland Children Trust	5,500	-	(855)	-	4,645
Carried forward	32,898	51,146	(26,654)	-	57,390

NEWSHAM AND NEW DELAVAL YOUTH FORUM

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st of July 2021

15 Analysis of charitable funds (continued)

Analysis of movement in restricted funds

For the year ending 31 July 2020

Restricted funds	Fund balances brought forward £	Incoming resources £	Resources expended £	Transfers £	Fund balances carried forward £
<i>Brought forward</i>	32,898	51,146	(26,654)	-	57,390
P@G Fund	3,000	-	(1,700)	-	1,300
RW Mann Trust	360	-	(360)	-	-
Sir James Knott Trust	252	-	(252)	-	-
UK Youth	-	2,368	-	-	2,368
William Leech	1,200	-	(1,200)	-	-
<i>Totals</i>	37,710	53,514	(30,166)	-	61,058

Purpose of restricted funds

Restricted funds represent income resources used for a specific purpose within the charity as identified by the donor.

Awards for All	Detached work and Digital inclusion salaries
Barbour Trust	Core costs
BBC Children in Need	To contribute towards the salary costs of the Leader in charge and part time workers
Blyth Town Council	To assist with the core costs of the organisation
Community Foundation	Core costs
EDF Blyth Off Shore	Health and Well being
Grass Roots	Salaries associated with activities
Hadrians Trust	Core costs
High Sheriff	Youth activities
Hospital of God at Greatham	Youth Club salaries
Jolly Bedesman	Core costs
Joseph Brough Foundation	Core costs
Northumberland Children Trust	Youth Club salaries
P@G Fund	Health project salaries
RW Mann Trust	Core costs
Sir James Knott Trust	Youth Club salaries
UK Youth	Residential experience
NE Youth Limited	Youth Club salaries and equipment